

DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY AGENDA



Regular Meeting

June 26, 2025 at 4:00 PM

- 1) **CALL TO ORDER**
- 2) **BRA NEW BUSINESS**
- 3) **BRA OLD BUSINESS**
- 4) **ROLL CALL**
- 5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes. Comments should address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Non-Agenda items should be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS portion of the meeting agenda.
- 7) **PRESENTATIONS AND RECOGNITIONS**
- 8) **CONSENT AGENDA**
 - A. **DDA/LDFA Minutes**
DDA/LDFA Minutes- April 24, 2025
 - B. **Financial Reports**
DDA Revenue/Expense Report- May 31, 2025
LDFA Revenue/Expense Report- May 31, 2025
- 9) **MAEDA UPDATE**
- 10) **PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION**
- 11) **DDA NEW BUSINESS**
 - A. DDA Liquor License Request - 301 E Michigan Avenue
- 12) **DDA OLD BUSINESS**
- 13) **LDFA NEW BUSINESS**
- 14) **LDFA OLD BUSINESS**
- 15) **BOARD REPORTS**
- 16) **ADJOURNMENT**

, 323 W Michigan Ave, Training Room, Marshall, MI 49068

DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

April 24, 2025
Regular Meeting - 4:00 PM

1) **CALL TO ORDER**

IN A REGULAR SESSION held on Thursday, April 24, 2025 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair Beck.

2) **ROLL CALL**

Roll was called:

Present: Chair Mike Beck, Sue Damron, Desmond Kirkland, Jason LaForge, Amanda Lanker, Matt Saxton, Angela Whitesell, Catherine Yates

Also Present: Treasurer Dopp and Clerk Eubank

Absent: Matt Davis, Becky Jones, and Derek Perry

3) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.

Chair Beck stated that Lanker would like to add an update on the Master Plan to the LDFA Old Business.

Moved by Sue Damron, supported by Angela Whitesell to approve the agenda. On a voice vote: **Motion carried.**

4) **PUBLIC COMMENT** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.

NONE

5) **PRESENTATIONS AND RECOGNITIONS**

6) **CONSENT AGENDA**

Moved by Amanda Lanker, supported by Jason LaForge to approve the consent agenda. On a voice vote: **Motion carried.**

A. **DDA/LDFA Minutes**
DDA/LDFA Minutes- February 27, 2025

B. **Financial Reports**
DDA Revenue/Expense Report- March 30,2025
LDFA Revenue/Expense Report- March 30,2025

7) **MAEDA UPDATE**

Jim Durian gave a MAEDA update.

8) **PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION**

9) DDA NEW BUSINESS

A. CITY - DDA COST ALLOCATION AGREEMENT

The board asked for the agreement to be sent back to legal for revisions.

B. DDA FY26 PROPOSED BUDGET

Moved by Sue Damron, supported by Catherine Yates to recommend approval of the proposed 2025-26 Fiscal Year DDA budget by City Council. On a voice vote: **Motion carried.**

10) DDA OLD BUSINESS

A. ACTIVATION ZONE TRASH AND RECYCLING UPDATE

Marguerite gave an update on the activation zone.

11) LDFA NEW BUSINESS

A. CITY - LDFA COST ALLOCATION AGREEMENT

The board sent the agreement back looking for more clarity on the amount and information from other jurisdictions to compare.

B. LDFA FY26 PROPOSED BUDGET

Moved by Catherine Yates, supported by Matt Saxton to recommend approval of the proposed 2025-26 Fiscal Year LDFA budget by City Council.
On a voice vote:

12) LDFA OLD BUSINESS

A. MASTER PLAN UPDATE

Member Lankerd gave an update on the Master Plan process.

13) BOARD REPORTS

14) ADJOURNMENT

The meeting was adjourned at 5:30 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk

User: bcary

DB: Marshall

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-402.00	Current Property Taxes	181,147.00	215,072.11	0.00	(33,925.11)	118.73
248-000-404.00	Property Taxes - Prior Years	0.00	0.00	0.00	0.00	0.00
248-000-412.00	Delinquent Personal Prop Taxes	0.00	0.00	0.00	0.00	0.00
248-000-445.00	Penalties & Int. on Taxes	0.00	89.03	81.14	(89.03)	100.00
248-000-565.00	Sales Tax Inventory Refund	0.00	0.00	0.00	0.00	0.00
248-000-573.00	LOCAL COMM STAB SHARE TAX	30,000.00	47,461.94	0.00	(17,461.94)	158.21
248-000-588.00	Contributions from Local Units	0.00	0.00	0.00	0.00	0.00
248-000-665.00	Interest	3,000.00	9,576.02	0.00	(6,576.02)	319.20
248-000-665.03	UNREALIZED GAIN/LOSS ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00
248-000-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00	0.00
248-000-676.00	Reimbursement	0.00	0.00	0.00	0.00	0.00
248-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
248-000-679.16	MISC REVENUE - BLUES FEST	65,000.00	55,330.00	18,800.00	9,670.00	85.12
248-000-696.00	Proceeds from Bonds/Notes	0.00	0.00	0.00	0.00	0.00
248-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		279,147.00	327,529.10	18,881.14	(48,382.10)	117.33
Dept 729 - Community Development						
248-729-588.00	Contributions from Local Units	0.00	0.00	0.00	0.00	0.00
248-729-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00	0.00
248-729-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
248-729-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - Community Development		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		279,147.00	327,529.10	18,881.14	(48,382.10)	117.33
Expenditures						
Dept 000						
248-000-702.00	Payroll	2,000.00	514.67	0.00	1,485.33	25.73
248-000-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00	0.00
248-000-702.40	Payroll - Rubbish/Garbage	3,000.00	2,563.08	28.24	436.92	85.44
248-000-702.41	Payroll - Mowing/Trimming	0.00	0.00	0.00	0.00	0.00
248-000-702.42	Payroll - Parking Structure	0.00	856.20	0.00	(856.20)	100.00
248-000-702.43	Payroll - Sidewalk Snow Removal	0.00	1,110.83	0.00	(1,110.83)	100.00
248-000-702.44	Payroll - Flowers	0.00	759.34	0.00	(759.34)	100.00
248-000-703.00	Part-time Salaries	15,120.00	8,485.75	1,843.75	6,634.25	56.12
248-000-703.40	PART-TIME - RUBBISH/GARBAGE	0.00	0.00	0.00	0.00	0.00
248-000-703.41	PART-TIME - MOWING/TRIMMING	0.00	0.00	0.00	0.00	0.00
248-000-703.42	PART-TIME - PARKING STRUCTURE	0.00	0.00	0.00	0.00	0.00
248-000-703.43	PART-TIME - SIDEWALK SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
248-000-703.44	PART-TIME - FLOWERS	0.00	0.00	0.00	0.00	0.00
248-000-704.00	Overtime Salaries	0.00	0.00	0.00	0.00	0.00
248-000-704.40	Overtime - Rubbish/Garbage	0.00	84.72	0.00	(84.72)	100.00
248-000-704.41	Overtime - Mowing/Trimming	0.00	0.00	0.00	0.00	0.00
248-000-704.42	Overtime - Parking Structure	0.00	2,343.34	0.00	(2,343.34)	100.00
248-000-704.43	Overtime - Sidewalk Snow Removal	0.00	1,772.34	0.00	(1,772.34)	100.00
248-000-704.44	Overtime - Flowers	0.00	0.00	0.00	0.00	0.00
248-000-712.00	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00

User: bcary

DB: Marshall

PERIOD ENDING 05/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/2025	AVAILABLE BALANCE	% BGD USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
248-000-715.00	Social Security	0.00	1,400.85	143.11	(1,400.85)	100.00
248-000-716.00	Hospitalization	0.00	0.00	0.00	0.00	0.00
248-000-717.00	Life Insurance	0.00	0.00	0.00	0.00	0.00
248-000-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00	0.00
248-000-755.00	Miscellaneous Supplies	5,000.00	9,016.96	82.60	(4,016.96)	180.34
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	2,040.00	361.96	0.00	1,678.04	17.74
248-000-757.00	Fuels & Lubricants	200.00	0.00	0.00	200.00	0.00
248-000-777.00	MINOR TOOLS AND EQUIPMENT	300.00	59.98	0.00	240.02	19.99
248-000-801.00	Professional Services	1,000.00	5,227.75	323.75	(4,227.75)	522.78
248-000-801.01	Prof. Services - Streetscape	0.00	0.00	0.00	0.00	0.00
248-000-803.00	Service Fee	0.00	0.00	0.00	0.00	0.00
248-000-805.00	Administrative Costs	26,000.00	22,312.38	562.67	3,687.62	85.82
248-000-810.00	Dues & Memberships	0.00	0.00	0.00	0.00	0.00
248-000-811.00	Taxes	0.00	0.00	0.00	0.00	0.00
248-000-820.00	Contracted Services	23,997.00	30,392.55	0.00	(6,395.55)	126.65
248-000-820.01	Contracted Maint. - Plowing	0.00	0.00	0.00	0.00	0.00
248-000-820.02	Contracted Maint - Lawn	0.00	0.00	0.00	0.00	0.00
248-000-825.00	Insurance	0.00	0.00	0.00	0.00	0.00
248-000-850.00	Communications	720.00	720.00	120.00	0.00	100.00
248-000-860.00	Transportation & Travel	0.00	0.00	0.00	0.00	0.00
248-000-901.00	Advertising	0.00	0.00	0.00	0.00	0.00
248-000-921.00	Utilities - Gas	0.00	0.00	0.00	0.00	0.00
248-000-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	0.00	0.00	0.00
248-000-941.00	MOTOR POOL VEHICLE RENTAL	5,000.00	11,368.72	10.62	(6,368.72)	227.37
248-000-942.00	Rent	0.00	0.00	0.00	0.00	0.00
248-000-958.00	Education & Training	0.00	0.00	0.00	0.00	0.00
248-000-961.00	COMMUNITY PROMOTIONS	65,000.00	18,160.00	50.00	46,840.00	27.94
248-000-964.00	Refund or Rebates	0.00	0.00	0.00	0.00	0.00
248-000-970.00	Capital Outlay	115,200.00	0.00	0.00	115,200.00	0.00
248-000-971.00	Capital Outlay - Land	0.00	0.00	0.00	0.00	0.00
248-000-990.00	Debt Service	59,000.00	0.00	0.00	59,000.00	0.00
248-000-994.00	Bond Interest Paid	0.00	14,069.04	0.00	(14,069.04)	100.00
248-000-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		323,577.00	131,580.46	3,164.74	191,996.54	40.66
Dept 717 - DDA Parking Lots						
248-717-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
Total Dept 717 - DDA Parking Lots		0.00	0.00	0.00	0.00	0.00
Dept 718 - DDA Parking Ramp						
248-718-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
Total Dept 718 - DDA Parking Ramp		0.00	0.00	0.00	0.00	0.00
Dept 719 - DDA Sidewalk						
248-719-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
248-719-941.02	MOTOR POOL REPLACEMENT CHARGE	1,343.00	1,231.12	111.92	111.88	91.67
248-719-941.03	MOTOR POOL OPERATING CHARGE	3,235.00	2,965.38	269.58	269.62	91.67
248-719-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	0.00	0.00	0.00

User: bcary

DB: Marshall

PERIOD ENDING 05/31/2025

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/2025	AVAILABLE BALANCE	% BGD USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
Total Dept 719 - DDA Sidewalk		4,578.00	4,196.50	381.50	381.50	91.67
Dept 729 - Community Development						
248-729-702.00	Payroll	0.00	0.00	0.00	0.00	0.00
248-729-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00	0.00
248-729-703.00	Part-time Salaries	0.00	0.00	0.00	0.00	0.00
248-729-704.00	Overtime Salaries	0.00	0.00	0.00	0.00	0.00
248-729-712.00	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00
248-729-715.00	Social Security	0.00	0.00	0.00	0.00	0.00
248-729-716.00	Hospitalization	0.00	0.00	0.00	0.00	0.00
248-729-717.00	Life Insurance	0.00	0.00	0.00	0.00	0.00
248-729-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00	0.00
248-729-719.00	Hospitalization - Prescription	0.00	0.00	0.00	0.00	0.00
248-729-740.00	Operating Supplies	0.00	97.97	0.00	(97.97)	100.00
248-729-801.00	Professional Services	0.00	0.00	0.00	0.00	0.00
248-729-806.00	MEDICAL SERVICES	0.00	0.00	0.00	0.00	0.00
248-729-810.00	Dues & Memberships	0.00	0.00	0.00	0.00	0.00
248-729-820.00	Contracted Services	0.00	892.00	0.00	(892.00)	100.00
248-729-850.00	Communications	0.00	0.00	0.00	0.00	0.00
248-729-860.00	Transportation & Travel	0.00	0.00	0.00	0.00	0.00
248-729-901.00	Advertising	0.00	0.00	0.00	0.00	0.00
248-729-902.00	Marketing	0.00	0.00	0.00	0.00	0.00
248-729-940.00	Rentals	0.00	0.00	0.00	0.00	0.00
248-729-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
248-729-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
248-729-958.00	Education & Training	0.00	0.00	0.00	0.00	0.00
248-729-961.00	COMMUNITY PROMOTIONS	0.00	0.00	0.00	0.00	0.00
248-729-964.00	Refund or Rebates	0.00	0.00	0.00	0.00	0.00
248-729-969.00	Contingency	0.00	0.00	0.00	0.00	0.00
248-729-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 729 - Community Development		0.00	989.97	0.00	(989.97)	100.00
TOTAL EXPENDITURES		328,155.00	136,766.93	3,546.24	191,388.07	41.68
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		279,147.00	327,529.10	18,881.14	(48,382.10)	117.33
TOTAL EXPENDITURES		328,155.00	136,766.93	3,546.24	191,388.07	41.68
NET OF REVENUES & EXPENDITURES		(49,008.00)	190,762.17	15,334.90	(239,770.17)	389.25

User: bcary

PERIOD ENDING 05/31/2025

DB: Marshall

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND						
Revenues						
Dept 000						
250-000-402.00	Current Property Taxes	782,444.00	791,434.11	0.00	(8,990.11)	101.15
250-000-404.00	Property Taxes - Prior Years	0.00	0.00	0.00	0.00	0.00
250-000-445.00	Penalties & Int. on Taxes	0.00	0.00	0.00	0.00	0.00
250-000-540.00	State Grants	0.00	0.00	0.00	0.00	0.00
250-000-573.00	LOCAL COMM STAB SHARE TAX	150,000.00	200,747.89	0.00	(50,747.89)	133.83
250-000-665.00	Interest	33,000.00	41,239.04	1,520.03	(8,239.04)	124.97
250-000-673.00	Sales of Fixed Assets	0.00	0.00	0.00	0.00	0.00
250-000-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00	0.00
250-000-675.60	CONTRIBUTED CAPITAL	0.00	0.00	0.00	0.00	0.00
250-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
250-000-696.00	Bond Proceeds	0.00	0.00	0.00	0.00	0.00
250-000-697.00	PREMIUMS ON BONDS	0.00	0.00	0.00	0.00	0.00
250-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		965,444.00	1,033,421.04	1,520.03	(67,977.04)	107.04
TOTAL REVENUES		965,444.00	1,033,421.04	1,520.03	(67,977.04)	107.04
Expenditures						
Dept 000						
250-000-727.00	Office Supplies	0.00	0.00	0.00	0.00	0.00
250-000-740.00	Operating Supplies	0.00	0.00	0.00	0.00	0.00
250-000-755.00	Miscellaneous Supplies	0.00	0.00	0.00	0.00	0.00
250-000-801.00	Professional Services	50,401.05	78,474.95	323.75	(28,073.90)	155.70
250-000-803.00	Service Fee	500.00	0.00	0.00	500.00	0.00
250-000-805.00	Administrative Costs	160,537.00	146,666.63	13,333.33	13,870.37	91.36
250-000-810.00	Dues & Memberships	0.00	0.00	0.00	0.00	0.00
250-000-811.00	Taxes	0.00	914.42	0.00	(914.42)	100.00
250-000-820.00	Contracted Services	255,720.40	236,812.60	595.00	18,907.80	92.61
250-000-826.00	Bond Issuance Costs	0.00	0.00	0.00	0.00	0.00
250-000-860.00	Transportation & Travel	0.00	0.00	0.00	0.00	0.00
250-000-901.00	Advertising	0.00	0.00	0.00	0.00	0.00
250-000-902.00	Marketing	1,500.00	0.00	0.00	1,500.00	0.00
250-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	0.00	0.00	1,200.00	0.00
250-000-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
250-000-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
250-000-958.00	Education & Training	0.00	0.00	0.00	0.00	0.00
250-000-960.00	REBATE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
250-000-964.00	Refund or Rebates	0.00	46,582.53	0.00	(46,582.53)	100.00
250-000-970.00	Capital Outlay	0.00	0.00	0.00	0.00	0.00
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTATION	0.00	0.00	0.00	0.00	0.00
250-000-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND	0.00	0.00	0.00	0.00	0.00
250-000-990.00	Debt Service	350,000.00	350,000.00	0.00	0.00	100.00
250-000-994.00	Bond Interest Paid	233,000.00	233,000.00	0.00	0.00	100.00
250-000-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,052,858.45	1,092,451.13	14,252.08	(39,592.68)	103.76
TOTAL EXPENDITURES		1,052,858.45	1,092,451.13	14,252.08	(39,592.68)	103.76

User: bcary

PERIOD ENDING 05/31/2025

DB: Marshall

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 05/31/2025	ACTIVITY FOR MONTH 05/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND						
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:						
	TOTAL REVENUES	965,444.00	1,033,421.04	1,520.03	(67,977.04)	107.04
	TOTAL EXPENDITURES	1,052,858.45	1,092,451.13	14,252.08	(39,592.68)	103.76
	NET OF REVENUES & EXPENDITURES	(87,414.45)	(59,030.09)	(12,732.05)	(28,384.36)	67.53



ITEM 11.A

TO: [AGENDA_OFFICIAL_BODY]
FROM: Michelle Eubank, City Clerk
DATE: June 26, 2025
SUBJECT: DDA Liquor License Request - 301 E Michigan Avenue

RECOMMENDATION:



DOWNTOWN DEVELOPMENT LIQUOR LICENSE APPLICATION

CITY OF MARSHALL AND THE MARSHALL DOWNTOWN DEVELOPMENT AUTHOR JOINT APPLICATION
FOR LICENSES WITHIN THE DOWNTOWN DEVELOPMENT AUTHORITY

Downtown Development Authority Liquor Licenses are licenses available to businesses within the Downtown Development district. Through the provisions of Public Act 501 of 2006, the Liquor Control Commission (LCC) may issue new public on-premises liquor licenses to local units of government. In order to allow cities to enhance the quality of life for their residents and visitors to their communities, the LCC may issue public on-premises licenses in addition to those quota licenses allowed in cities under Section 531 (L) of the Michigan Liquor Control Code, Public Act 58 of 1998 as amended.

Those located within the City of Marshall Downtown Development Authority may be eligible for these licenses (see Appendix A). In order to apply at the State level for a Downtown Development Liquor License, applicants must first complete the local approval process (see Appendix D). The local approval process typically takes between three and four months from the initial application submission.

SECTION I - Eligibility Requirements

Applicants must meet all of the following criteria:

- The applicant has called the Michigan Liquor Control Commission (MLCC) at 866-813-0011 to discuss the best liquor license options for the applicant
- The building is located within the City of Marshall Downtown Development Authority boundaries (see Appendix A)
- Applicant venue is open to the general public
- The seating capacity is at least 25
- At least \$75,000 has been expended for the rehabilitation or restoration of the building in the preceding 5 years (new buildings are not eligible), or a commitment to expend at least such amount as a capital investment in the building before the license is issued has been made
- The applicant and associated business partners have no unpaid taxes outstanding to the City of Marshall
- The applicant is aware that the Downtown Development Authority Liquor License State fee is \$20,000 and the license cannot be relocated from its original location, and should the applicant's operation cease its business, the liquor license must be surrendered to the MLCC
- The amount of public and private investment in real and personal property within the development district has been at least \$200,000 in the preceding 5 years, as verified by the City Assessor's affidavit (applicant must request verification from the City)

Note: Per state requirements, a new application to sell alcoholic beverages at retail may be denied if the proposed location is within 500 feet of a church or school. The MLCC may waive the church/school provision if the church or school does not file an objection to the proposed license. If the church or school does file an objection, the MLCC shall hold a hearing before making a decision on the issuance of the license. It is recommended that applicants within 500 feet of a church or school reach out to those entities prior to submitting an application.

SECTION II - Application Checklist

Complete City’s Downtown Development Authority Liquor License application and submit with the attachments listed below to the City of Marshall for review. Upon receipt of a complete application, the City of Marshall will schedule a meeting with applicant and Liquor License Review Committee in 2-4 weeks.

Application Documents & Attachments

- A. City of Marshall Downtown Development Authority Liquor License Application (Appendix B)
- B. Applicant Business Plan
- C. A notarized signed lease, copy of deed, or purchase agreement
- D. Appropriate documentation (receipts or paid invoices) demonstrating at least \$75,000 has been expended for the rehabilitation or restoration of the building
- E. Per City and MLCC requirements, evidence that the applicant made an attempt to secure an on-premise quota license or escrow license, but was unsuccessful (see Appendix C for details)
- F. Application processing fee of \$425, payable to the City of Marshall

Submit by mail, email or in-person to the City of Marshall at:

By mail/in-person: 323 W Michigan Ave
Marshall, MI 49068
Monday-Friday, 8 a.m. to 5 p.m.

By email: meubank@cityofmarshall.com

Next Steps

Please see Appendix D for a step-by-step overview of the City’s Downtown Development Authority liquor license application process. Contact information for all local offices involved is listed below.

Contact	Phone	Email
Marshall Director of Community Development	269.558.0354	mstrange@cityofmarshall.com
Marshall City Assessor’s Office	269.781.5183	kwright@cityofmarshall.com
Marshall City Clerk’s Office	269.558.0351	meubank@cityofmarshall.com
Marshall Police Department	269.781.2596	ttravis@cityofmarshall.com

State Application Process

Once the applicant has completed the local application process and received approval from the Marshall City Council, the applicant must then submit all required application materials and fees to the Michigan Liquor Control Commission. For questions about the Michigan Liquor Control Commission process, please contact 866-813-0011 or visit [Michigan.gov/lcc](https://www.michigan.gov/lcc).

Applicants will be required to complete the following documents:

- 1) Michigan Liquor Control Commission Application
https://www.michigan.gov/documents/lara/LCC100_507420_7.pdf

- 2) New On-Premises Redevelopment or Development District License Questionnaire
https://www.michigan.gov/documents/lara/lcc109b_628392_7.pdf

APPENDIX A

APPENDIX B



For Office Use Only	
Received by: _____	Date _____
Amt. Paid: _____	
Date Circulated: _____	

DOWNTOWN DEVELOPMENT AUTHORITY LIQUOR LICENSE APPLICATION

CITY OF MARSHALL AND MARSHALL DOWNTOWN DEVELOPMENT AUTHORITY JOINT APPLICATION FOR LICENSES WITHIN THE DOWNTOWN DEVELOPMENT AUTHORITY

APPLICANT CONTACT

This is the individual who will serve as the primary representative of the business during the application process.

Last Name	TOMPKINS	First	SETH	M.I.	P	Date	6-16-2025
Street Address	26100 AMERICAN DR			Apartment/Unit #	STE 500		
City	SOUTHFIELD	State	MI	ZIP	48034		
Phone	248-320-9972	E-mail Address	SETH@SETHTOMPKINSLAW.COM				
Date of Birth	N/A	Driver's License	Number	N/A		State	N/A

SEE ATTACHED MLCC PERSONAL INFO DOCS REGARDING APPLICANT'S OWNER FOR ADDITIONAL INF

APPLICANT TO BE LICENSED INFORMATION

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant/Business name	PASTA BELLA, LLC						
Address to be licensed	301 E MICHIGAN AVE			Unit/Suite #			
City	MARSHALL	State	MI	ZIP	49068		
Phone	517-474-6254	E-mail Address	jamiewitkow@gmail.com				
Mailing address (if different from above):							
City		State		ZIP			

BUSINESS PREMISES INFORMATION

Type of Business	RESTAURANT	Hours of operation	M 12A-8P, TU-SAT 11A-9PM, SUN CLOSED
Part Time Jobs Created		Full Time Jobs Created	Manager Jobs Created
Estimated investment and size of the overall project		\$100,000.00+	
Anticipated date of completion of the project (must be within 6 months of City Commission approval) See: Section 4-A-4		ALREADY OPEN AND OPERATING	
List all uses, current and proposed, located on the premises or in the development (e.g., restaurant, hotel):			
RESTAURANT (CURRENT) W/MLCC LICENSE(S) (PROPOSED)			

ADDITIONAL INFORMATION

Has the applicant, ever, prior to this application, made application for a license to sell beer and wine or spirits?

YES NO If yes, state the date, place and disposition of each application EL TAJIN MEXICAN RESTAURANT LLC

104 W Michigan Ave, Marshall, MI 49068-1522 - APPROVED AUGUST 2023

Has the applicant ever been convicted of a felony?

YES NO If yes, explain

Is the applicant disqualified under the State Liquor Control Act or any provision of Chapter 115 of the Marshall City Code from receiving a license?

YES NO **Please prepare a full copy of your business plan to submit with this application.**

DISCLAIMER AND SIGNATURE

By signing the application the applicant affirms that the information provided herein is true and accurate to the best of his or her knowledge that he or she will not violate any ordinance of the City of Marshall or laws of the United States of America or the State of Michigan in the conduct of the licensed business. The applicant further affirms that should any of the information contained in this application, or any attachment thereto, change during the term of this license the applicant will notify the City Clerk in writing of the change within thirty (30) days.

All applications must be accompanied by the \$425 application fee. Please make checks payable to 'City of Marshall'

DocuSigned by:
Signature  Date 6/16/2025

Jamie Witowski, sole member of Pasta Bella, LLC

APPENDIX C

Attachment D – Providing evidence of attempts to secure on-premise quota license or escrow license

Visit Michigan.gov/lcc to 1) conduct a search for licenses in escrow in attempt to purchase 2) verify there are no on-premise quota licenses available. This step is required for both local approval by the City and for the State MLCC application. Applicant should keep records of items below on hand.

Escrowed License Search

- [Visit Michigan.gov/lcc](http://Michigan.gov/lcc)
- Click Active & Escrowed License Search
- Under “Group,” select “Retail – On Premises”
- Under “Status,” select “Escrow”
- Under “County,” select “Calhoun”
- Click “Search”
- The resulting list can be downloaded in an Excel or CSV file, or printed
- Proof of attempt includes
 - Applicant should provide a notarized affidavit outlining all attempts and responses (or lack thereof) to secure a readily available on-premises license.
 - Applicant should send certified letters of inquiry as to the availability of the license to each licensee at the address listed on the licensee listing report provided by the MLCC.
 - Applicant should submit copies of the letters sent, certified tags, signed certified return receipts, copies of any envelopes returned by the USPS, and copies of any correspondence received from the licensees.
 - Applicant should provide dates, the name of the person contacted, and a synopsis of the conversation if escrowed licensees are contacted by telephone.
 - Applicant should provide documentation regarding the fair market value of the license based on where the applicant will be located, if determinable, the size and scope of the proposed operation, and/or the existence of mandatory contractual restrictions or inclusion attached to the sale of the license when indicating to the MLCC that purchase of a license is not economically feasible or the license is not readily available.

On Premise Quota License

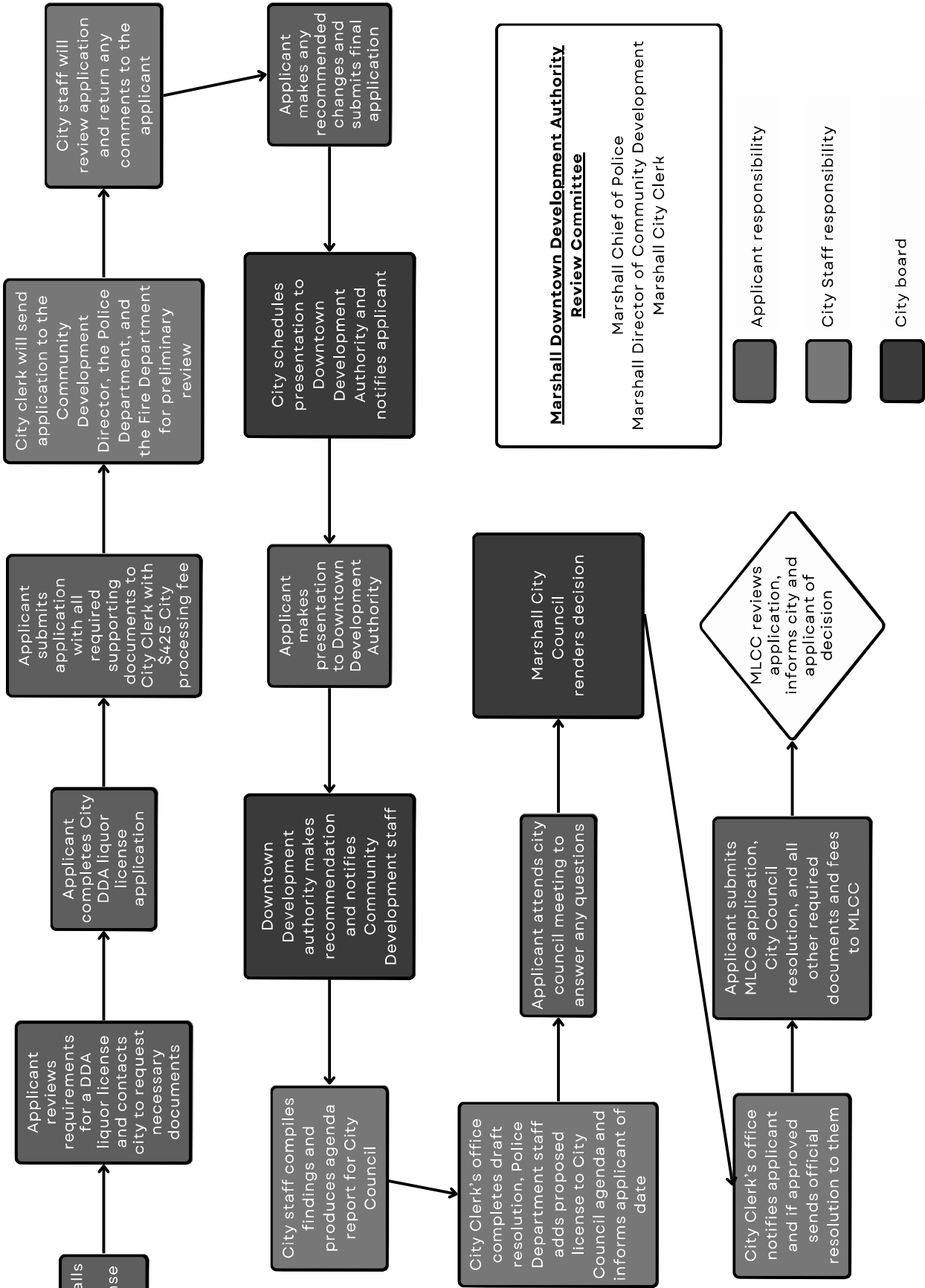
- [Visit Michigan.gov/lcc](http://Michigan.gov/lcc)
- Click Local Government Quota Lookup
- Search Marshall City, click to view licenses
- Verify there are no available Marshall City Retail On Premises licenses (see below)
- Print page to include with application

Quota Name	Type	Allowed	Issued	Available	Allocated
KALAMAZOO CITY - Retail - On Premises - - - -	Retail - On Premises	50	54	-4	0
KALAMAZOO CITY - Retail - SDD - Off Premises - - - -	Retail - SDD - Off Premises	25	25	0	0
KALAMAZOO CITY - Retail - SDM - Off Premises - - - -	Retail - SDM - Off Premises	75	58	17	2

Showing 1 to 3 of 3 entries

APPENDIX D

City of Marshall Downtown Development Authority Liquor License Process



**Marshall Downtown Development Authority
Review Committee**
 Marshall Chief of Police
 Marshall Director of Community Development
 Marshall City Clerk

- Applicant responsibility
- City Staff responsibility
- City board

Pasta Bella, LLC — Business Plan for MLCC Class C Liquor License

Location: 301 E Michigan Ave, Marshall, MI 49068

1. Executive Summary

Pasta Bella is an established Italian restaurant in downtown Marshall, open Monday through Saturday from 11:00 AM to 9:00 PM. The restaurant offers dine-in service and high-quality take-away Italian cuisine at approachable prices. The addition of a Class C liquor license (beer, wine, and spirits) will enhance the dining experience, support local economic activity, and help meet customer demand.

2. Business Description

- Serves authentic Italian dishes—pastas, soups, salads, and desserts—prepared with fresh, homemade ingredients.
- Popular with both local patrons and visitors.
- Currently does not offer alcoholic beverages; demand for wine or cocktails with Italian meals has been expressed by customers in public reviews.

3. Market Opportunity

- Located in Marshall’s historic downtown, an area with consistent foot traffic and a growing culinary scene.
- Wine and spirits pair naturally with Italian dishes, such as Shrimp Alfredo or Chicken Carbonara.
- Reviews note customer interest in wine service, describing it as a natural enhancement to the menu.
- A liquor license will allow Pasta Bella to remain competitive with other full-service dining options in the region.

4. Strategic Benefits

- **Revenue growth:** Projected 10–15% increase in per-guest sales from beverage service.
- **Customer satisfaction:** Longer stays, increased dessert sales, and overall guest experience improvements.
- **Community alignment:** Contributes to Marshall’s vision for a vibrant and attractive downtown corridor.

5. Operations & Compliance

- The license will cover beer, wine, and spirits, served only during business hours by trained staff.
- Restaurant layout and staffing are sufficient; only minor modifications will be made to accommodate beverage service.

- Full compliance with all MLCC regulations, including ID verification, server training (e.g., TIPS certification), and responsible alcohol policies.

6. Financial Impact

- The initial investment in the business has been in excess of \$100,000.00.
- The addition of an MLCC liquor license will support increased sales and long-term financial stability.
- These improvements are expected to lead to more stable employment opportunities and allow the business to retain and grow its team of employees.

7. Community & Economic Development

- Will increase taxable sales, boost downtown foot traffic, and contribute to a broader social dining culture.
- Helps meet the goals of local economic development and supports long-term business sustainability in downtown Marshall.

Request:

Pasta Bella, LLC respectfully seeks approval for a Class C Economic Development liquor license to complement its existing restaurant operations and better serve the Marshall community.

AFFIDAVIT OF SETH P. TOMPKINS

STATE OF MICHIGAN)
) §§:
COUNTY OF OAKLAND)

I, Seth P. Tompkins, being duly sworn, state as follows:

1. I am the attorney of Pasta Bella, LLC (the "Applicant"), and I have personal knowledge of the facts set forth in this affidavit.

2. The Company has applied for a Michigan Liquor Control Commission ("MLCC") Economic Development (DDA) Class C liquor license (the "License") to use at 301 E Michigan Avenue, Marshall, Michigan, located in Calhoun County (the "New License Application").


3. As part of the New License Application the undersigned submitted letters to the following escrowed licensees holding Class C liquor licenses to determine whether or not a Calhoun County Class C liquor license was available (the "Escrowed Licensees"):

- * Albion Food Hub, L.L.C.
- * 4 Vines LLC
- * Big Jim's, LLC
- * Cereal City Concessions, LLC
- * DB Lakefront LLC
- * Dimor Eats LLC
- * Inter Alia Management Group LLC
- * Niam Holdings, LLC
- * Oakland Hills Golf Club, L.L.C.
- * S H E CO., Inc.
- * Fire Hub, LLC
- * Marshall Lanes, Inc.
- * Torti Taco Bar and Grill LLC

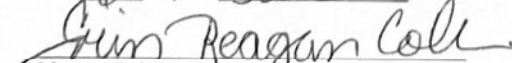
4. A reasonable amount of time has passed, and (1) some of the letters to the Escrowed Licensees have been returned to the undersigned as undeliverable, or (2) the Escrowed Licensees have not contacted the undersigned to offer any of their Calhoun County Class C licenses for sale.

5. As a result of the forgoing, the Applicant has made reasonable attempts to secure an existing escrowed Calhoun County Class C license, and is unable to do so.

Further, Affiant sayeth not.


Seth P. Tompkins

Subscribed and sworn to before me
this 16th day of June, 2025


Notary Public
Oakland County, Michigan
My Commission Expires: 8/29/2025
Acting in Oakland County, Michigan

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

ALBION FOOD HUB, L.L.C.
112 E Erie Street
Albion, MI 49224-1733

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 0921 9614 49

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Albion, MI 49224

Certified Mail Fee	\$4.85	0376
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	03
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00	Postmark Here
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.75	03/25/2025
Total Postage and Fees	\$9.70	
Sent To <u>Albion Foods Hub LLC</u>		
Street and Apt. No., or PO Box No.		
City, State, ZIP+4®		

PS Form 3800, January 2023 PSN 7530-02-000-9000 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

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Remove X

9589071052700921961449

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Latest Update

Your item has been delivered to the original sender at 11:15 am on April 7, 2025 in SOUTHFIELD, MI 48034.

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Delivered, To Original Sender

SOUTHFIELD, MI 48034

April 7, 2025, 11:15 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

April 5, 2025, 8:35 pm

In Transit to Next Facility

April 5, 2025

Vacant

ALBION, MI 49224

March 28, 2025, 1:38 pm

Arrived at USPS Regional Facility




DETROIT MI DISTRIBUTION CENTER

March 26, 2025, 4:12 pm

Feedback

- **Arrived at USPS Regional Facility**
PONTIAC MI DISTRIBUTION CENTER
March 25, 2025, 8:08 pm
- **USPS in possession of item**
NOVI, MI 48376
March 25, 2025, 11:33 am
- **Hide Tracking History**

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- USPS Tracking Plus®** 
- Product Information** 

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Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

4 VINES LLC
11269 Gorsline Rd
Battle Creek, MI 49014-8493

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

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26100 American Dr # 500, Southfield, MI 48034

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Battle Creek, MI 49014

Certified Mail Fee	\$4.85	
Extra Services & Fees (check box, add fee to postage)	\$4.10	
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.75	
Total Postage and Fees	\$9.60	

0376
03
Postmark Here
03/25/2025

Sent To 4 Vines LLC
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, January 2023 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9589071052700921961463

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

This is a reminder to arrange for redelivery of your item or your item will be returned to sender.

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Delivery Attempt

Reminder to Schedule Redelivery of your item

April 2, 2025

Available for Pickup

BATTLE CREEK
90 MCCAMLY ST S
BATTLE CREEK MI 49016-9000
M-F 0900-1830; SAT 0900-1500
March 28, 2025, 5:22 pm

Notice Left (No Authorized Recipient Available)

BATTLE CREEK, MI 49014
March 28, 2025, 11:45 am

In Transit to Next Facility

March 27, 2025

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER

Feedback

March 26, 2025, 9:16 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

March 25, 2025, 8:32 pm

USPS in possession of item

NOVI, MI 48376

March 25, 2025, 11:38 am

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Text & Email Updates



USPS Tracking Plus®



Product Information



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Track Another Package

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

BIG JIM'S, LLC
16972 Burlingame Dr
Marshall, MI 49068-8422

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

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Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Tran

* Employment * Regulatory Law

261 American Dr # 500, Southfield, MI 48034

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Marshall, MI 49068

Certified Mail Fee	\$4.85	0374
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	03
<input type="checkbox"/> Return Receipt (hardcopy)	\$10.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.68	03/25/2025

Sent To *BIG Jims LLC*

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

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ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...



FAQs >

Tracking Number:

Remove X

9589071052700921961517

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Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item has been delivered to an agent at the front desk, reception, or mail room at 10:51 am on April 4, 2025 in SOUTHFIELD, MI 48034.

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USPS Tracking Plus®

Delivered to Agent

Delivered to Agent, Front Desk/Reception/Mail Room

SOUTHFIELD, MI 48034

April 4, 2025, 10:51 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

April 3, 2025, 10:59 am

No Such Number

MARSHALL, MI 49068

March 27, 2025, 10:53 am

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER

March 26, 2025, 9:47 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

Feedback

March 25, 2025, 8:08 pm

USPS in possession of item

NOVI, MI 48376

March 25, 2025, 11:36 am

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USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

CEREAL CITY CONCESSIONS, LLC
1392 Capital Ave NE
Battle Creek, MI 49017-5476

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

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Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

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Battle Creek, MI 49017

Certified Mail Fee	\$4.85
Postage	\$0.75
Total Postage and Fees	\$5.60

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Sent To: *Cereal City Concessions*
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

0376 05
Postmark Here
03/25/2025

PS Form 3800, January 2023 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

FAQs >

Tracking Number:

Remove X

9589071052700921961494

Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item was delivered to an individual at the address at 11:22 am on March 28, 2025 in BATTLE CREEK, MI 49017.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivered

Delivered, Left with Individual

BATTLE CREEK, MI 49017
March 28, 2025, 11:22 am

Rescheduled to Next Delivery Day

BATTLE CREEK, MI 49017
March 27, 2025, 6:56 pm

In Transit to Next Facility

March 27, 2025

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER
March 26, 2025, 9:47 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER
March 25, 2025, 8:25 pm

Feedback

● **USPS in possession of item**

NOVI, MI 48376
March 25, 2025, 11:42 am

● **Hide Tracking History**

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

DB LAKEFRONT LLC
315 Columbia Ave W
Battle Creek, MI 49015-3354

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 0921 9615 00

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

Battle Creek, MI 49015

Certified Mail Fee	\$4.35	0376
Extra Services & Fees (check box, add fee)	\$0.00	05
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.00	
Total Postage and Fees	\$4.35	
Sent To	DB Lakefront LLC	Postmark Here
Street and Apt. No., or PO Box No.		03/25/2025
City, State, ZIP+4®		

PS Form 3800, January 2023 PSN 7530-02-000-9001 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9589071052700921961500

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

Your item has been delivered to the original sender at 11:15 am on April 7, 2025 in SOUTHFIELD, MI 48034.

Get More Out of USPS Tracking:

[USPS Tracking Plus®](#)

Delivered

Delivered, To Original Sender

SOUTHFIELD, MI 48034
April 7, 2025, 11:15 am

Redelivery Scheduled for Next Business Day

SOUTHFIELD, MI 48034
April 5, 2025, 9:49 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER
April 4, 2025, 8:56 am

In Transit to Next Facility

April 3, 2025




Arrived at USPS Regional Facility

DETROIT MI DISTRIBUTION CENTER
April 2, 2025, 9:02 pm

[Feedback](#)

- **Vacant**
BATTLE CREEK, MI 49015
March 28, 2025, 10:55 am
- **Arrived at USPS Regional Facility**
GRAND RAPIDS MI DISTRIBUTION CENTER
March 27, 2025, 12:09 pm
- **Arrived at USPS Regional Facility**
PONTIAC MI DISTRIBUTION CENTER
March 25, 2025, 8:32 pm
- **Hide Tracking History**

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

- Text & Email Updates 
- USPS Tracking Plus® 
- Product Information 

See Less 

Track Another Package

Need More Help?

Contact USPS Tracking support for further assistance.

[FAQs](#)

Seth P. Tompkins

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

DIMOR EATS LLC
15955 South Airport Rd
Battle Creek, MI 49015-7608

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 0921 9614 56

U.S. Postal Service™
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For delivery information, visit our website at www.usps.com

Battle Creek, MI 49015

Certified Mail Fee	\$4.85	0376
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	03
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$7.00	

Postmark Here
03/25/2025

Sent To *Dimor Eats LLC*
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, January 2023 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9589071052700921961456

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

This is a reminder to arrange for redelivery of your item or your item will be returned to sender.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivery Attempt

Reminder to Schedule Redelivery of your item

April 1, 2025

Available for Pickup

BATTLE CREEK
90 MCCAMLY ST S
BATTLE CREEK MI 49016-9000
M-F 0900-1830; SAT 0900-1500
March 27, 2025, 7:35 pm

Notice Left (No Authorized Recipient Available)

BATTLE CREEK, MI 49015
March 27, 2025, 10:38 am

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER
March 26, 2025, 9:47 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

Feedback

March 25, 2025, 7:56 pm

USPS in possession of item

NOVI, MI 48376

March 25, 2025, 11:37 am

Hide Tracking History

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

INTER ALIA MANAGEMENT GROUP LLC
303 Jackson St W
Battle Creek, MI 49037-2306

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 0921 9614 87

U.S. Postal Service™
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Battle Creek, MI 49037

Certified Mail Fee	\$4.85	0376
Extra Services & Fees (check box, add fee as applicable)	\$1.10	03
<input type="checkbox"/> Return Receipt (hardcopy)	\$1.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	Postmark Here
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.75	05/25/2025
Total Postage and Fees	\$7.00	
Sent To	Enter Alia Management	
Street and Apt. No., or PO Box No.		
City, State, ZIP+4®		

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

FAQs >

Tracking Number:

Remove X

9589071052700921961487

Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your package is moving within the USPS network and is on track to be delivered to its final destination. It is currently in transit to the next facility.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Moving Through Network

In Transit to Next Facility

April 7, 2025

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

April 2, 2025, 10:20 pm

Arrived at USPS Regional Facility

DETROIT MI DISTRIBUTION CENTER

March 30, 2025, 8:20 pm

Forwarded

BATTLE CREEK, MI

March 27, 2025, 8:18 am

Arrived at USPS Regional Destination Facility




GRAND RAPIDS MI DISTRIBUTION CENTER

March 26, 2025, 9:47 am

Feedback

- **Arrived at USPS Regional Facility**
PONTIAC MI DISTRIBUTION CENTER
March 25, 2025, 8:24 pm
- **USPS in possession of item**
NOVI, MI 48376
March 25, 2025, 11:41 am
- **Hide Tracking History**

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

- Text & Email Updates** 
- USPS Tracking Plus®** 
- Product Information** 

See Less 

Track Another Package

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9589071052700921961470

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

This is a reminder to arrange for redelivery of your item or your item will be returned to sender.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivery Attempt

Reminder to Schedule Redelivery of your item

April 1, 2025

Available for Pickup

BATTLE CREEK
90 MCCAMLY ST S
BATTLE CREEK MI 49016-9000
M-F 0900-1830; SAT 0900-1500
March 27, 2025, 7:34 pm

Notice Left (No Authorized Recipient Available)

BATTLE CREEK, MI 49037
March 27, 2025, 2:51 pm

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER
March 26, 2025, 9:47 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

Feedback

March 25, 2025, 8:25 pm

USPS in possession of item

NOVI, MI 48376

March 25, 2025, 11:40 am

Hide Tracking History

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 2025

Sent via Certified Mail – Return Receipt Requested

OAKLAND HILLS GOLF CLUB, L.L.C.
11619 H Drive N
Battle Creek, MI 49014-7925

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 0921 9614 25

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Battle Creek, MI 49014

Certified Mail Fee	\$4.85	0376
Extra Services & Fees (check box, add fee as appropriate)	\$4.10	03
<input type="checkbox"/> Return Receipt (hardcopy)	\$10.00	
<input type="checkbox"/> Return Receipt (electronic)	\$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00	
<input type="checkbox"/> Adult Signature Required	\$0.00	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00	
Postage	\$0.73	
Total Postage and Fees	\$9.58	

Postmark Here
03/25/2025

Sent To Oakland Hills Golf Club
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, January 2023 See Reverse for Instructions

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9589071052700921961425

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

This is a reminder to arrange for redelivery of your item or your item will be returned to sender.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivery Attempt

Reminder to Schedule Redelivery of your item

April 1, 2025

Available for Pickup

BATTLE CREEK
90 MCCAMLY ST S
BATTLE CREEK MI 49016-9000
M-F 0900-1830; SAT 0900-1500
March 27, 2025, 7:35 pm

Notice Left (No Authorized Recipient Available)

BATTLE CREEK, MI 49014
March 27, 2025, 12:33 pm

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER
March 26, 2025, 9:47 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

Feedback

March 25, 2025, 7:56 pm

USPS in possession of item

NOVI, MI 48376

March 25, 2025, 11:32 am

Hide Tracking History

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

March 25, 20

Sent via Certified Mail – Return Receipt Requested

S H E CO., INC.
872 E Michigan Ave
Marshall, MI 49068-8537

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 0921 9614 32

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only	
For delivery information, visit our website at www.usps.com	
Marshall MI 49065	
Certified Mail Fee \$4.85	0376 03
Extra Services & Fees (check box, add fee as appropriate)	Postmark Here 03/25/2025
<input type="checkbox"/> Return Receipt (hardcopy) \$0.00	
<input type="checkbox"/> Return Receipt (electronic) \$0.00	
<input type="checkbox"/> Certified Mail Restricted Delivery \$0.00	
<input type="checkbox"/> Adult Signature Required \$0.00	
Postage \$0.73	
Total Postage and Fees \$5.58	
Sent To SHE CO	
Street and Apt. No., or PO Box No.	
City, State, ZIP+4®	
PS Form 3800, January 2023 PSN 7530-02-000-9000 See Reverse for Instructions	

ALERT: SEVERE WEATHER IN THE SOUTHEAST AND CENTRAL U.S AND WINTER STORMS IN ...

USPS Tracking®

[FAQs >](#)

Tracking Number:

[Remove X](#)

9589071052700921961432

[Copy](#)

[Add to Informed Delivery \(https://informedelivery.usps.com/\)](https://informedelivery.usps.com/)

Latest Update

This is a reminder to arrange for redelivery of your item or your item will be returned to sender.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivery Attempt

Reminder to Schedule Redelivery of your item

April 1, 2025

Notice Left (No Authorized Recipient Available)

MARSHALL, MI 49068

March 27, 2025, 12:57 pm

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER

March 26, 2025, 9:20 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

March 25, 2025, 7:55 pm

USPS in possession of item

NOVI, MI 48376

March 25, 2025, 11:31 am

[Feedback](#)

● **Hide Tracking History**

What Do USPS Tracking Statuses Mean? (<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

June 2, 2025

Sent via Certified Mail – Return Receipt Requested

FIRE HUB, LLC
175 Kendall St S
Battle Creek, MI 49037-8468

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

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OFFICIAL USE

FRANKLIN MI 49025-9998

Postmark
 JUN 02 2025

06/02/2025

USPS

9589 0710 5270 3133 2685 97

Certified Mail Fee \$4.85 \$4.10

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$0.70

Return Receipt (electronic) \$0.00

Certified Mail Restricted Delivery \$0.00

Adult Signature Required \$0.00

Adult Signature Restricted Delivery \$0.00

Postage \$0.73

Total Postage and Fees \$7.80

Sent To FIRE HUB LLC

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

**Track Packages
Anytime, Anywhere**

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(<https://reg.usps.com/xsell?app=UspsTools&ref=homepageBanner&appURL=https%3A%2F%2Finformeddelivery.usps.com/box/pages/intro/start.action>)

Tracking Number:

Remove X

9589071052703133268597

Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item was delivered to the front desk, reception area, or mail room at 1:54 pm on June 9, 2025 in SOUTHFIELD, MI 48034.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivered

Delivered, Front Desk/Reception/Mail Room

SOUTHFIELD, MI 48034

June 9, 2025, 1:54 pm

In Transit to Next Facility

June 8, 2025

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

June 7, 2025, 8:31 am

Arrived at USPS Regional Facility

DETROIT MI DISTRIBUTION CENTER

June 5, 2025, 4:36 pm

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER

June 2, 2025, 9:19 pm

Departed Post Office

FRANKLIN, MI 48025

June 2, 2025, 4:52 pm

USPS in possession of item

FRANKLIN, MI 48025

June 2, 2025, 11:59 am

Feedback

What Do USPS Tracking Statuses

Mean?

(<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less ^

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

3 Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

June 2, 2025

Sent via Certified Mail – Return Receipt Requested

MARSHALL LANES, INC.
1154 W Michigan Ave
Marshall, MI 49068-1497

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

9589 0710 5270 3133 2686 03

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For delivery information, visit our website at www.usps.com®.

Marshall, MI 49068

FRANKLIN MI 48025-9998
JUN 02 2025
Post Office Here
06/02/2025
USPS

Certified Mail Fee	\$4.85
Extra Services & Fees (check box, add fee)	\$4.00
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$0.73
Total Postage and Fees	\$7.00

Sent To **MARSHALL LANES INC**
Street and Apt. No., or PO Box No.
City, State, ZIP+4®

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

**Track Packages
Anytime, Anywhere**

Get the free Informed Delivery® feature to receive automated notifications on your packages

Learn More

(<https://reg.usps.com/xsell?app=UspsTools&ref=homepageBanner&appURL=https%3A%2F%2Finformeddelivery.usps.com/box/pages/intro/start.action>)

Tracking Number:

Remove X

9589071052703133268603

Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item was delivered to an individual at the address at 12:28 pm on June 12, 2025 in MARSHALL, MI 49068.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivered

Delivered, Left with Individual

MARSHALL, MI 49068
June 12, 2025, 12:28 pm

**Arrived at USPS Regional
Destination Facility**

GRAND RAPIDS MI DISTRIBUTION
CENTER
June 11, 2025, 11:48 am

Arrived at USPS Regional Facility

DETROIT MI DISTRIBUTION CENTER
June 9, 2025, 8:41 pm

In Transit to Next Facility

June 6, 2025

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION
CENTER
June 2, 2025, 9:13 pm

Departed Post Office

FRANKLIN, MI 48025
June 2, 2025, 4:52 pm

USPS in possession of item

FRANKLIN, MI 48025
June 2, 2025, 12:00 pm

Feedback

What Do USPS Tracking Statuses

Mean?

(<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs

Seth P. Tompkins,

Seth P. Tompkins, Esq.
seth@sethtompkinslaw.com

June 2, 2025

Sent via Certified Mail – Return Receipt Requested

TORTI TACO BAR AND GRILL LLC
80 W MICHIGAN AVE STE C, D, & E
BATTLE CREEK, MI 49017

Re: Request for Purchase of Escrowed Calhoun County Class C License

To Whom it may concern,

I am sending this letter on behalf of a client of my law firm who seeking to purchase a Michigan Liquor Control Commission Class C liquor license. My client is not interested in purchasing an existing business, any equipment, or inventory. Rather, my client is only seeking to purchase a Class C liquor license and to transfer the license to their own business location.

Please contact the undersigned at seth@sethtompkinslaw.com to discuss this matter only if you are interested in selling your escrowed Class C liquor license for transfer to a different location. If no response is received within seven (7) business days from the date of this letter, it will be presumed that you do not have a Class C license available for sale to my client for transfer to a different location. Time is of the essence in this matter and your prompt attention to this matter is appreciated.

Very truly yours,

Seth P. Tompkins

Seth P. Tompkins, Esq. PLLC

Business Transactions * Civil Litigation * Employment * Regulatory Law

26100 American Dr # 500, Southfield, MI 48034

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Battle Creek, MI 49017

9589 0710 5270 3133 2685 80

Certified Mail Fee \$4.85

Extra Services & Fees (check box, add fee per box/period)

<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00

Postage \$0.73

Total Postage and Fees \$7.00

Sent To TORTI TACO BAR AND GRILL LLC
 Street and Apt. No., or PO Box No.

City, State, ZIP+4®

FRANKLIN MI 48025-9998
 Postmark JUN 02 2025
 06/02/2025
 USPS

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

**Track Packages
Anytime, Anywhere**

Get the free Informed Delivery® feature to receive automated notifications on your packages

Learn More

(<https://reg.usps.com/xsell?app=UspsTools&ref=homepageBanner&appURL=https%3A%2F%2Finformeddelivery.usps.com/box/pages/intro/start.action>)

Tracking Number:

Remove X

9589071052703133268580

Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item was delivered to the front desk, reception area, or mail room at 3:11 pm on June 9, 2025 in BATTLE CREEK, MI 49015.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivered

Delivered, Front Desk/Reception/Mail Room

BATTLE CREEK, MI 49015
June 9, 2025, 3:11 pm

Redelivery Scheduled for Next Business Day

BATTLE CREEK, MI 49015
June 7, 2025, 1:32 pm

Forwarded

BATTLE CREEK, MI
June 5, 2025, 11:13 am

Arrived at USPS Regional Destination Facility

GRAND RAPIDS MI DISTRIBUTION CENTER
June 4, 2025, 6:31 am

Arrived at USPS Regional Facility

PONTIAC MI DISTRIBUTION CENTER
June 2, 2025, 9:14 pm

Departed Post Office

FRANKLIN, MI 48025
June 2, 2025, 4:52 pm

USPS in possession of item

FRANKLIN, MI 48025

Feedback

Hide Tracking History

What Do USPS Tracking Statuses Mean?

(<https://faq.usps.com/s/article/Where-is-my-package>)

Text & Email Updates



USPS Tracking Plus®



Product Information



See Less

Track Another Package

Enter tracking or barcode numbers

Need More Help?

Contact USPS Tracking support for further assistance.

FAQs



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

On-Premises Retailer License & Permit Application (LCC-100a)

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): PASTA BELLA, LLC	
Address to be licensed: 301 E Michigan Ave	
City: Marshall	Zip Code: 49068
City/township/village where license will be issued: Marshall	County: Calhoun
Federal Employer Identification Number (FEIN):	

1. Are you requesting a new license? Yes No
2. Are you applying ONLY for a new permit or permission? Yes No
3. Are you buying an existing license? Yes No
4. Are you transferring the classification of an existing on premises license? Yes No
5. Are you modifying the size of the licensed premises?
If Yes, specify: Adding Space Dropping Space Redefining Licensed Premises Yes No
6. Are you transferring the location of an existing license? Yes No
7. Is this license being transferred as the result of a default or court action? Yes No
8. Do you intend to use this license actively? Yes No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s): N/A - NEW LICENSE	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	License & Permit Fees:	TOTAL FEES:
------------------	------------------------	--------------------

Schedule A - Licenses, Permits, & Permissions

Applicant name: _____

Fee Code
MLCC Use
Only

On-Premises License Type:	Base Fee:	<i>Fee Code MLCC Use Only</i>
New Transfer		
<input type="checkbox"/> <input type="checkbox"/> B-Hotel License	\$600.00	
Number of guest rooms: _____		
<input type="checkbox"/> <input type="checkbox"/> A-Hotel License	\$250.00	
Number of guest rooms: _____		
<input checked="" type="checkbox"/> <input type="checkbox"/> Class C License	\$600.00	
<input type="checkbox"/> <input type="checkbox"/> Tavern License	\$250.00	
<input type="checkbox"/> <input type="checkbox"/> Resort License	Upon Licensure	
<input checked="" type="checkbox"/> <input type="checkbox"/> DDA/Redevelopment License	Upon Licensure	
<input type="checkbox"/> <input type="checkbox"/> Brewpub License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> G-1 License	\$1,000.00	
<input type="checkbox"/> <input type="checkbox"/> G-2 License	\$500.00	
<input type="checkbox"/> <input type="checkbox"/> Aircraft License	\$600.00	
<input type="checkbox"/> <input type="checkbox"/> Watercraft License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> Train License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> Continuing Care Retirement Center License	\$600.00	
<input type="checkbox"/> MCL 436.1545(1)(b)(i) <input type="checkbox"/> MCL 436.1545(1)(b)(ii)		

B-Hotel or Class C Licenses Only:

Additional Bar(s)
 Number of Additional Bars: _____

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: <u> 2 </u> x \$70.00 Inspection Fee	
Total Inspection Fee(s):	140
Total License Fee(s):	100
Total Permit Fee(s):	90
TOTAL FEES DUE:	\$330

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On-Premises Permits:	Base Fee:
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00
<input checked="" type="checkbox"/> Sunday Sales Permit (PM)**	
<input type="checkbox"/> Catering Permit	\$100.00
<input type="checkbox"/> Social District Permit	\$250.00
<input type="checkbox"/> Banquet Facility Permit - Complete <u>Form LCC-200</u>	

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions.

<input type="checkbox"/> Outdoor Service	No charge
<input type="checkbox"/> Dance Permit	No charge
<input type="checkbox"/> Entertainment Permit	No charge
<input type="checkbox"/> Extended Hours Permit:	No charge
<input type="radio"/> Dance <input type="radio"/> Entertainment Days/Hours: _____	
<input type="checkbox"/> Specific Purpose Permit:	No charge

Activity requested: _____

Days/Hours requested: _____

<input type="checkbox"/> Living Quarters Permit	No charge
<input type="checkbox"/> Topless Activity Permit	No charge
<input type="checkbox"/> Off-Premises Storage	No charge
<input type="checkbox"/> Direct Connection(s)	No charge
<input type="checkbox"/> On-Premises Public Swimming Pool Permit - Complete <u>Form LCC-209</u>	

Pursuant to MCL 436.1533, on-premises retailers may be issued a Specially Designated Merchant (SDM) license or a Specially Designated Distributor (SDD) license at the same location in conjunction with the on-premises license under certain circumstances.

Off-Premises License Type:	Base Fee:	<i>Fee Code MLCC Use Only</i>
New Transfer		
<input checked="" type="checkbox"/> <input type="checkbox"/> SDM License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> SDD License	\$150.00	

Off Premises Permits:	Base Fee:
<input type="checkbox"/> SDD Sunday Sales Permit (PM)** <i>For Spirit Products</i>	\$22.50
<input type="checkbox"/> SDM Sunday Sales Permit (PM)** <i>For Mixed Spirit Drink Products</i>	\$15.00
<input type="checkbox"/> Motor Vehicle Fuel Pumps	No charge

*Sunday Sales Permit (AM) allows the sale of spirits, mixed spirit drink, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits and mixed spirit drink on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of spirits or mixed spirit drink. Additional bar fees and hotel room fees are also calculated as part of the permit fee. A separate Sunday Sales Permit (PM) is required for each license that will sell spirits or mixed spirit drink on Sunday after 12:00 noon.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301. For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

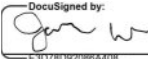
Name: JAMIE WITKOWSKI			
Home address: 840 KENNEDY STREET			
City: JACKSON		State: MI	Zip Code: 49202
Business Phone:	Cell Phone: 517-474-6254	Email: jamiewitkow@gmail.com	
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee may not hold interest in a manufacturer or wholesaler licensee. <input checked="" type="radio"/> Yes <input type="radio"/> No			
El Tajin Mexican Restuarant LLC (BID 0280043)			
Do you hold 10% or more interest in the applicant entity? <input checked="" type="radio"/> Yes <input type="radio"/> No			
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed <u>Livescan Fingerprint Background Request (LCC-105)</u> with your application.			

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: 9-11-1990	Social Security Number: 381-13-9288	Driver's License Number: W322366603706
Are you a citizen of the United States of America? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Have you ever legally changed your name? <input checked="" type="radio"/> Yes <input type="radio"/> No		
If you answered "yes", please list your prior name(s) (including maiden): JAMIE KASPERZYCKI (FORMER MARRIED NAME)		
Spouse's full name (if currently married): EMILIO VAZQUEZ		
Spouse's date of birth: 3-9-1993	Is your spouse a citizen of the United States of America? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? <input type="radio"/> Yes <input checked="" type="radio"/> No		
Does your spouse hold a retailer, manufacturer, or wholesaler license issued by the MLCC? <input type="radio"/> Yes <input checked="" type="radio"/> No		
Full disclosure of criminal history must be reported, regardless of how long ago the crime occurred. State of Michigan and federal criminal background records will be checked to verify criminal history. Failure to report criminal history charges and/or local ordinance violations may result in the denial of the application. Criminal history includes felonies, misdemeanors, and local ordinance violations in Michigan or any other state for which the applicant or applicant's spouse was found guilty, pled guilty, or pled no contest.		
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): <input type="radio"/> Yes <input checked="" type="radio"/> No		
Date	City/State	Charge
Disposition		
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): <input type="radio"/> Yes <input checked="" type="radio"/> No		
Date	City/State	Charge
Disposition		

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

JAMIE WITKOWSKI		4/15/2025
Print Name	Signature	Date

Part 6 - Contact Information For This Application

What is your preferred method of contact?		<input type="radio"/> Phone	<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax
What is your preferred method for receiving a Commission Order?		<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax	
Contact name: Seth P Tompkins	Relationship: Attorney				
Mailing address: 26100 American Drive, Suite 500					
City: Southfield		State: MI		Zip Code: 48034	
Phone: 248-320-9972	Fax number:		Email: seth@sethtompkinslaw.com		

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Seth P Tompkins		Member Number: P- 63249			
Attorney address: see above					
Phone:	Fax number:		Email:		
Would you prefer that we contact your attorney for all licensing matters related to this application?					<input checked="" type="radio"/> Yes <input type="radio"/> No
Would you prefer any notices or closing packages be sent directly to your attorney?					<input checked="" type="radio"/> Yes <input type="radio"/> No

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

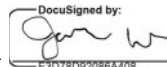
Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

JAMIE WITKOWSKI, authorized signer



4/15/2025

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-284-8557



Report of Stockholders, Members, or Partners (LCC-301)

Part 1 - Licensee Information

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): PASTA BELLA, LLC		
Address: 301 EAST MICHIGAN AVENUE		
City: MARSHALL	State: MI	Zip Code: 49068

Part 2a - Corporations - Please complete this section and attach more copies of this page if more room is needed.

Print name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:

Print name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:

Part 2b - Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.

Print name and address of all members:	Percent % Issued:	Date Issued/Acquired:
JAMIE WITKOWSKI, 840 KENNEDY STREET, JACKSON, MI 49202	100	07/16/2024

Print name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:



Report of Stockholders, Members, or Partners (LCC-301) - Continued

Part 2c - Limited Partnerships - Please complete this section and attach more copies of this page if more room is needed.

Print name and address of all partners:	Percent % Issued:	Date Issued/Acquired:

Print name and address of Managers, pursuant to administrative rule R 436.1111:

Part 3 - Authorized Signers (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)

Print Name & Title: JAMIE WITOWSKI, member

Print Name & Title: SETH P TOMPKINS, attorney

Print Name & Title: _____

Print Name & Title: _____

Print Name & Title: _____

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

JAMIE WITKOWSKI, member

DocuSigned by:

E3D78D92066A408

4/15/2025

Print Name of Applicant or Licensee & Title

Signature of Applicant or Licensee

Date

Please return this completed form to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059



New On-Premises Redevelopment or Development District License Questionnaire

Complete and submit this questionnaire along with a fully completed *Retailer License & Permit Application (LCC-100)* with the documents required to be submitted with that form and any other documents required as listed below.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): PASTA BELLA LLC	
Address to be licensed: 301 E MICHIGAN AVE	
City: MARSHALL	Zip Code: 49068
City/township/village where license will be issued: MARSHALL	County: CALHOUN
Contact Name: SETH P TOMPKINS	Phone: 248-320-9972
Email: SETH@SEHTOMPKINSLAW.COM	
Mailing address (if different from above): 26100 AMERICAN DR, SUITE 500	
City: SOUTHFIELD	Zip Code: 48034

I am applying for the following on-premises redevelopment or development district license:

MCL 436.1521a(1)(a) - Redevelopment (RDA) License - Complete Parts 2a, 3, 4, & 5

Select one: Class C B-Hotel Tavern A-Hotel

- The proposed licensed premises must be located in a redevelopment project area defined by the local governmental unit and the investment in the redevelopment project area must meet one (1) of following requirements:
 - Investment of not less than \$50 million in cities, townships, or villages having a population of 50,000 or more
 - Investment of not less than \$1 million per 1,000 people in cities, townships, or villages having a population of less than 50,000
- The licensed business must be engaged in activities related to dining, entertainment, or recreation and provide that activity not less than five (5) days per week
- The licensed business must be open to the public not less than ten (10) hours per day, five (5) days per week
- The initial enhanced license fee for a license issued under this section is \$20,000.00

MCL 436.1521a(1)(b) - Development District (DDA) License - Complete Parts 2b, 3, 4, & 5

Select one: Class C B-Hotel Tavern A-Hotel

- The proposed licensed premises must be located in one of the development districts or areas listed in MCL 436.1521a(1)(b):
 - Tax Increment Finance Authority District Under Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980)
 - Corridor Improvement Authority Act Development Area under Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005)
 - Downtown Development Authority (DDA) District under Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975)
 - Principal Shopping District under Public Act 120 of 1961
- The total investment in real and personal property within the development district or area shall not be less than \$200,000.00 over a period of the preceding five (5) years
- The building shall be a restoration or rehabilitation of an existing building and **cannot be a brand new building**
- The building that will house the proposed licensed premises must have at least \$75,000.00 expended for the rehabilitation or restoration of the building over the preceding five (5) years or a commitment for a capital investment of at least \$75,000.00 in the building that must be expended before the license is issued
- The licensed business must be engaged in activities related to dining, entertainment, or recreation
- The licensed business must be open to the general public and have a seating capacity of not less than 25 persons
- The initial enhanced license fee for a license issued under this section is \$20,000.00

Please Note: Pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

Part 2a - MCL 436.1521a(1)(a) - Redevelopment (RDA) License Required Documents

<input type="checkbox"/> Resolution from local governmental unit establishing the redevelopment project area
<input type="checkbox"/> Affidavit from the assessor, certified by the city, township, or village clerk, which states the following: <ul style="list-style-type: none">• The amount of investment money expended for manufacturing, industrial, residential, and commercial development within the redevelopment project area during the preceding three (3) years (must specifically state start and end dates for the investment, i.e. January 1, 2013, to December 31, 2015).• Statement that the amount of commercial investment in the redevelopment project area constitutes not less than 25% of the total investment in real and personal property in the area.
<input type="checkbox"/> Legible map of the redevelopment project area which clearly labels all street names

Part 2b - MCL 436.1521a(1)(b) - Development District (DDA) License Required Documents

<input type="checkbox"/> Resolution from local governmental unit establishing the development district or area which specifically references the statute under which the area was established: <ul style="list-style-type: none">• Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980) for Tax Increment Finance Authorities• Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005) for Corridor Improvement Authorities• Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975) for Downtown Development Authorities• Public Act 120 of 1961 for Principal Shopping Districts
<input type="checkbox"/> Affidavit from the assessor, certified by the city, township, or village clerk, which states the following: <ul style="list-style-type: none">• The total amount of public and private investment in real and personal property within the development district or area over a period of the preceding five (5) years (must specifically state start and end dates for the investment, i.e. January 1, 2011, to December 31, 2015).
<input type="checkbox"/> Legible map of the development district or area which clearly labels all street names

Part 3 - Available License Search

MCL 436.1521a(9) requires any person signing an application for an on-premises Redevelopment or Development District license to verify that he or she attempted to purchase any of the on-premises licenses that are in escrow that do not have a pending transfer on file with the MLCC within the county in which the applicant for the on-premises Redevelopment or Development District license proposes to operate.

You should not apply for an on-premises Redevelopment or Development District license if there is an available quota license in the local governmental unit in which the proposed licensed business will be located. You may verify the availability of quota licenses on the Commission's website using the [Local Government Quota search page](#).

<input checked="" type="checkbox"/> I verify that I have attempted to purchase any readily available on-premises escrowed licenses that do not have pending transfers on file with the MLCC in the county where the proposed licensed business will be located. <ul style="list-style-type: none">• Applicant should provide a notarized affidavit outlining all attempts and responses (or lack thereof) to secure a readily available on-premises license.• Applicant should send certified letters of inquiry as to the availability of the license to each licensee at the address listed on the licensee listing report provided by the MLCC.• Applicant should submit copies of the letters sent, certified tags, signed certified return receipts, copies of any envelopes returned by the USPS, and copies of any correspondence received from the licensees.• Applicant should provide dates, the name of the person contacted, and a synopsis of the conversation if escrowed licensees are contacted by telephone.• Applicant should provide documentation regarding the fair market value of the license based on where the applicant will be located, if determinable, the size and scope of the proposed operation, and/or the existence of mandatory contractual restrictions or inclusion attached to the sale of the license when indicating to the MLCC that purchase of a license is not economically feasible or the license is not readily available.
<input checked="" type="checkbox"/> There are no readily available on-premises licenses in escrow in the county where the proposed licensed business will be located.
<input checked="" type="checkbox"/> There are no unissued, on-premises quota licenses readily available in the local governmental unit where the proposed licensed business will be located.

Part 4 - Local Governmental Approval

An applicant for a new on-premises Redevelopment or Development District license requires approval by the legislative body of the local governmental unit in which the licensed premises will be located. Applicants for a license in a city that has a population of 600,000 or more do not require local governmental approval. Please use the Local Governmental Unit Approval Form (LCC-106) or obtain a resolution from the local governmental unit that contains the same information required on the form. The form or a resolution from the city, village, or township must specifically state the applicant's legal name, if an individual person, or the corporate name of the business, the proposed licensed address, and contain a recommendation for the issuance of a license under one of the two following options:

- New Class C* license issued under the provisions of MCL 436.1521a(1)(a)
- New Class C* license issued under the provisions of MCL 436.1521a(1)(b)

**May substitute other license types such as Tavern, A-Hotel, or B-Hotel licenses*

Part 5 - Signature of Applicant

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

I certify that I understand that pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and that if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

JAMIE WITOWSKI, AUTHORIZED SIGNER

/s/ Jamie Witowski

6-2-2025

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Fax to: 517-763-0059