CITY COUNCIL MINUTES

June 16, 2025

Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, June 16, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Myor Wolfersberger.

2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, James Hackworth, Andrew Scibbe, Ryan Traver, and Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: Jacob Gates

Moved by Ryan Traver, supported by Theresa Chaney-Huggett to excuse member Gates On a voice vote: **Motion carried.**

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Ryan Underhill, supported by James Hackworth to approve the agenda as presented. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St gave public comment.

7) CONSENT AGENDA

Member Scibbe asked to be recused from the consent agenda as he stands to personally gain from the Marshall Motorfest event.

Moved by James Hackworth, supported by Theresa Chaney-Huggett to recuse member Scibbe from the Consent agenda. On a voice vote: **Motion carried.**

Moved by Theresa Chaney-Huggett, supported by Ryan Traver to approve the consent agenda as presented. On a roll call vote:

Ayes: Scott Wolfersberger, Theresa Chaney-Huggett, James Hackworth, Ryan Traver, Ryan Underhill

Nays: None

Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2025-17

THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2024 – June 30, 2025

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2024, and ending June 30, 2025, are hereby amended on a departmental and fund total basis per the attachment, summarized as follows:

	Revenues	**Expenditures**
General (Fund 101)	**40,000**	**148,100**
Miscellaneous Revenue	40,000	
City Council		2,300
City Manager		21,000
Clerk		5,300
City Assessor		4,000
City Hall		11,500
City Attorney		50,000
Dispatch Operations		3,000
PSB Operations		38,000
Parks		13,000
Farmers Market (Fund 211)	**6,000**	**5,900**
Federal Grant Fund - SAFER Grant (Fund 246)	**15,000**	**15,000**
Federal Grant Fund - RAP 2.0 Program (Fund 286)	**400,000**	**400,000**
Airport Fund (Fund 295)		**6,000**
Fiber to the Premise (Fund 570)	**113,000**	**193,000**
Solid Waste (Fund 596)		**25,000**

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves.

This Resolution shall take effect upon adoption.

Dated: June 16, 2025

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 16, 2025, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

A. **City Council Minutes**
Regular Session - June 2, 2025

B. **City Bills**

Purchases 5/30/2025	$145,243.83
Purchases 6/2/2025	$7,796.28
Purchses 6/6/2025	$289,611.31
TOTAL	**$442,651.42**

C. **FOURTH QUARTER FY2025 BUDGET AMENDMENTS**

D. **MARSHALL RENEWABLE ENERGY PLAN FILING**

E. **SPECIAL EVENT APPLICATION - ROTARY DUCK PLUCK**

F. **SPECIAL EVENT APPLICATION - MARSHALL MOTORFEST**

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. RESOLUTION OF SUPPORT - MDOT I-69 GATEWAY AESTHETIC

Moved by Ryan Traver, supported by Ryan Underhill to approve Resolution 2025-14, A Resolution to execute Michigan Department of Transportation Form 0225A and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger, James Hackworth
Nays: Theresa Chaney-Huggett
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2025-14

A RESOLUTION TO EXECUTE MICHIGAN DEPARTMENT OF TRANSPORTATION FORM 0225A

Minutes of a regular meeting of the Council of the City of Marshall, held on June 16, 2025 at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by ___________________, and supported by _____________________.

WHEREAS, as part of the planned construction in 2025 through 2027 along Interstate 69, the City of Marshall and the Michigan Department of Transportation (MDOT) have conceptually developed a gateway treatment to the Michigan Avenue bridge over Interstate 69; and

WHEREAS, The Michigan State Transportation Commission formally adopted a Context Sensitive Solutions (CSS) process as an integrated part of the MDOT mission to provide the highest quality integrated transportation services for economic benefit and improved quality of life. Under CSS, MDOT requests stakeholder dialogue to ensure that interchanges, bridges, other transportation projects, and alternative uses align with community goals, objectives and vision, and respect the scenic, aesthetic, historic, economic, and environmental character of the community; and

WHEREAS, The City of Marshall co-hosted a public open house with MDOT on March 11, 2025 where public input was sought on the Marshall Modernization project including the gateway treatment; and

WHEREAS, The treatment will be incorporated into the new structure and the City will be responsible for the cost associated with the installation and maintenance. The estimate cost for installation is $166,000 and will be funded with fund balance dollars in the major street fund; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL That the City Manager is authorized to sign Michigan Department of Transportation form 0525A for the Context Sensitive Solutions for Alternative Use of Highway Right-of-Way for the gateway treatment to the Michigan Avenue Bridge over Interstate 69.

Resolution declared adopted this 16th day of June 2025.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 16, 2025 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

B. 2025-2028 DEPARTMENT OF PUBLIC WORKS COLLECTIVE BARGAINING AGREEMENT

Moved by Andrew Scibbe, supported by Theresa Chaney-Huggett to approve the 2025-2028 City of Marshall Collective Bargaining Agreement with the Teamsters Local 214, DPW and authorize the City Manager to sign the necessary documents. On a voice vote: **Motion carried.**

C. 2025-2028 FIRE DEPARTMENT COLLECTIVE BARGAINING AGREEMENT

Moved by James Hackworth, supported by Ryan Underhill to approve the 2025-2028 City of Marshall Collective Bargaining Agreement with the International Association of Fire Fighters, Local 1929, and authorize the City Manager to sign the necessary documents. On a voice vote: **Motion carried.**

D. SPECIAL EVENT APPLICATION- WELLNESS WAGON WEDNESDAY

Moved by Ryan Traver, supported by Andrew Scibbe to approve the special event application for Wellness Wagon Wednesday from the Marshall District Library for June 18, July 16, and August 13, 2025. On a voice vote: **Motion carried.**

E. SPECIAL EVENT APPLICATION- MOVIES AT THE AIRPORT

Moved by Theresa Chaney-Huggett, supported by James Hackworth to approve the Special Event Application for Movie's at the Airport. On a voice vote: **Motion carried.**

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Dwayne Cowgill of 624 N Kalamazoo and Barry Wayne Adams of 622 W Green St gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:30 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk