CITY COUNCIL MINUTES

June 2, 2025
Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, June 2, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Wolfersberger.

2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, James Hackworth, Andrew Scibbe, Ryan Traver

Also Present: Manager Perry and Clerk Eubank

Absent: Members Jacob Gates and Ryan Underhill

Moved by James Hackworth, supported by Theresa Chaney-Huggett to excuse members Gates and Underhill. On a voice vote: **Motion carried.**

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Ryan Traver, supported by James Hackworth to approve the agenda as presented. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St gave public comment.

7) CONSENT AGENDA

Moved by James Hackworth, supported by Ryan Traver to approve the consent agenda as presented. On a roll call vote: **Motion carried.**

Ayes: Theresa Chaney-Huggett, James Hackworth, Andrew Scibbe, Ryan Traver, Scott Wolfersberger
Nays: None
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2025-15
THE CITY OF MARSHALL

AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2024 – June 30, 2025

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2024, and ending June 30, 2025, are hereby amended on a departmental and fund total basis per the attachment, summarized as follows:

	Revenues	**Expenditures**
General (Fund 101)	**150,000**	**210,500**
Contributions	100,000	-
Miscellaneous Revenue	50,000	-
Chapel		500
City Attorney		50,000
Other City Property		5,000
Parks		155,000

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves.

This Resolution shall take effect upon adoption.
Dated: June 2, 2025

_____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 2, 2025, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

_____
Michelle Eubank, City Clerk

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2025-16
THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2024 – June 30, 2025

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2024, and ending June 30, 2025, are hereby amended on a departmental and fund total basis per the attachment, summarized as follows:

	Revenues	Expenditures
General (Fund 101)	**75,000**	**78,000**
Miscellaneous Revenue	75,000	-
Clerk		8,500
City Attorney		50,000
Human Resources		8,000
Parks		11,500
MRLEC (Fund 207)		**20,000**
Farmers Market (Fund 211)		**8,500**
Local Development Finance Authority (Fund250)		**75,000**
Drug Forfeiture Fund (Fund 265)	**100**	**1,000**
Federal Grant Fund CDBG - Cahill (Fund 297)	**200,000**	**200,000**
Capital Improvement Bond Fund (Fund 301)		**5,000**
Building Authority (Fund 369)	**3,855,000**	**3,855,000**
Special Projects Fund (Fund 404)	**400,000**	**400,000**
Marshall House Fund (Fund 536)	**9,500,000**	**12,500,000**
Safety Fund (Fund 678)	**800**	**800**

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves.

This Resolution shall take effect upon adoption.

Dated: June 2, 2025

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Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on June 2, 2025, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

_____
Michelle Eubank, City Clerk

A. **City Council Minutes**
Regular Session - May 19, 2025
Closed Session - May 19, 2025

B. **City Bills**

Purchases 5/16/2025	$19,434.52
Purchases 5/23/2025	$103,735.43
TOTAL	**$123,169.95**

C. **THIRD QUARTER FY 2026 FINANCIAL REPORT**

D. **THIRD QUARTER FY 2025 INVESTMENT PORTFOLIO**

E. **THIRD QUARTER FY 2025 CASH POSITION REPORT**

F. **SECOND AND THIRD QUARTER FY 2025 BUDGET AMENDMENTS**

G. **SPECIAL EVENT REQUEST - STORIES AT THE FOUNTAIN SERIES**

H. **SPECIAL EVENT REQUEST - MUSEUM OF MAGIC**

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. SKATE PARK EQUIPMENT PURCHASE

Moved by Ryan Traver, supported by James Hackworth to Approve the American Ramp Company purchase agreement for $90,000 and authorize the City Manager to sign the necessary documents. On a roll call vote:

Ayes: James Hackworth, Andrew Scibbe, Ryan Traver, Scott Wolfersberger, Theresa Chaney-Huggett
Nays: None
Abstain: None
Motion carried.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Regis Klingler of 348 Butler Ct and Barry Wayne Adams of 622 W Green St gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:33 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk