CITY COUNCIL AGENDA

Regular Meeting

May 5, 2025 at 7:00 PM

1) **CALL TO ORDER**
2) **ROLL CALL**
3) **INVOCATION**
4) **PLEDGE OF ALLEGIANCE**
5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.
7) **CONSENT AGENDA**
   - A. **City Council Minutes**
     Regular Session - April 21, 2025
     Closed Session - April 21, 2025
   - B. **City Bills**

Purchases 4/18/2025	$78,796.87
Purchases 4/25/2025	$599,249.03
TOTAL	**$678,045.90**

   - C. **FY 2026 BUDGET - SCHEDULE A PUBLIC HEARING**
   - D. **SCHOOL RESOURCE OFFICER CONTRACT RENEWAL WITH MPS**
   - E. **SPECIAL EVENT REQUEST- 2025 MEMORIAL DAY PARADE**
   - F. **AMERICAN LEGION POST 79 POPPY SALE REQUEST**
8) **PRESENTATIONS AND RECOGNITIONS**
   - A. **NATIONAL PUBLIC WORKS WEEK PROCLAMATION**
   - B. **NATIONAL POLICE WEEK PROCLAMATION**
   - C. **MARSHALL POLICE OFFICER OF THE YEAR RECOGNITION ANDREW GROENEVELD**
9) **INFORMATIONAL ITEMS**
10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.
    - A. **TRESPASS ORDINANCE UPDATE 133.03**
    - B. **REPEAL OF ORDINANCE 135.02 INDECENT LANGUAGE**
11) **OLD BUSINESS**

MAYOR: Scott Wolfersberger CITY MANAGER: Derek N. Perry
COUNCIL MEMBERS: Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill
Council Chambers, 323 W Michigan Ave, Marshall, MI 49068

12) **REPORTS AND RECOMMENDATIONS**

- A. **SEVERE WEATHER WARNING SIRENS - EQUIPMENT CONVERSIONS**
- B. **DOOR-TO-DOOR SMOKE DETECTOR BLITZ**

13) **APPOINTMENTS / ELECTIONS**

- A. **APPOINTMENT OF CITY ATTORNEY**
- B. **APPOINTMENT OF CITY PROSECUTING ATTORNEY**

14) **PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

15) **COUNCIL AND MANAGER COMMUNICATIONS**

16) **ADJOURNMENT**

CITY COUNCIL MINUTES

April 21, 2025
Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, April 21, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Wolfersberger.

2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, and Ryan Underhill

Also Present: Manager Perry, Clerk Eubank, and City Attorney Revore

Absent: None

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Jacob Gates, supported by Ryan Underhill to approve the agenda as presented. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Regis Klingler of 348 Butler Ct gave public comment.

7) CONSENT AGENDA

Moved by Theresa Chaney-Huggett, supported by Andrew Scibbe to approve the consent agenda as presented. On a roll call vote:

Ayes: Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett
Nays: None
Abstain: None
Motion carried.

A. <u>City Council Minutes</u>

Work Session- April 7, 2025
Regular Session - April 7, 2025
Work Session - April 12, 2025

B. <u>City Bills</u>

Purchases 4/4/2025 $56,129.02

Purchases 4/11/2025	$55,267.46
Purchases 4/15/2025	$290,116.20
March Power Purchase	$831,243.92
TOTAL	**$1,232,756.60**

C. FOIA POLICY

D. MARSHALL AREA FARMERS MARKET - PARKING LOT USE

E. ENGINEERING PROPOSAL - SANITARY SEWER FLOW MONITORING

F. SCHULER'S SIDEWALK USE PERMIT

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. TRESPASS ORDINANCE UPDATE 133.03

Moved by James Hackworth, supported by Theresa Chaney-Huggett to introduce Ordinance 2025-1, An Ordinance amending City of Marshall Code of Ordinances Section 133.03 Trespassing and 133.99 Penalty, Publish a summary in the local newspaper and set a Public Hearing for May 5th, 2025. On a voice vote: **Motion carried.**

B. REPEAL OF ORDINANCE 135.02 INDECENT LANGUAGE

Moved by Ryan Underhill, supported by James Hackworth to introduce Ordinance 2025-2, An Ordinance repealing City of Marshall Code of Ordinances Section 135.02 Indecent language, Publish a summary in the local newspaper and set a Public Hearing for May 5th 2025. On a voice vote: **Motion carried.**

C. EQUIPMENT PURCHASE - DEPARTMENT OF PUBLIC WORKS

Moved by Theresa Chaney-Huggett, supported by Jacob Gates to approve the purchase of (1) Ford F-350 with Tommygate and Western V-Plow and (1) Ford F-350 with Western Wide Out Gen 2 snow plow in the amount of $145,600 through the MiDEAL purchasing program and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott

Wolfersberger, Theresa Chaney-Huggett, Jacob Gates
Nays: None
Abstain: None
Motion carried.

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Regis Klingler of 348 Butler Ct gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) CLOSED SESSION Pursuant to MCL 15.268 Sec. (h) To consider material exempt from discussion or disclosure by state and federal statute, specifically a written legal opinion subject to the attorney-client privilege MCL 15.243(1)(g).

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to enter in to closed session pursuant to MCL 15.268 Sec. (h) To consider material exempt from discussion or disclosure by state and federal statute, specifically a written legal opinion dated April 21, 2025 subject to the attorney-client privilege MCL 15.243(1)(g). On a roll call vote:

Ayes: Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth
Nays: None
Abstain: None
Motion carried.
Council entered in to closed session at 7:27 pm.

17) POST CLOSED SESSION ACTION To consider potential action items following the closed session.

A. WATER AND SEWER UTILITY FRANCHISE AGREEMENT

Council returned from closed session at 8:41 pm.
Moved by Jacob Gates, supported by James Hackworth to approve the Water and Sewer franchise agreement as presented. On a roll call vote:

Ayes: Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe
Nays: None
Abstain: None
Motion carried.

18) ADJOURNMENT

The meeting was adjourned at 8:47 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 04/18/2025 - 04/18/2025
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
157135	ABONMARCHE CONSULTANTS	ENGINEERING SERVICES FOR LIGHTING AND HE	2025.187	10,020.00
94404	ALL-TRONICS, INC.	GRANGER CONSTRUCTION CUT SECURITY WIRE T		194.75
16H7-VQDT-DHFH	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 2-WAY RADIOS, FR		247.96
1WRR-6YGV-4C4J	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CARD HOLDER, BIN		37.39
1QN3-36X4-6N4R	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 USB DRIVES, FLAS		254.34
1V9C-44CR-WNFX	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 BASEBALLS, GYMNA		193.96
11VG-9GM4-6LTH	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 WORK PANTS		290.75
17KP-TFJ7-KX16	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 GARAGE DOOR OPEN		175.02
1DTF-YP93-WYMQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SNAP HOOKS		51.89
6003887	AMP INC.	ANNUAL EMISSIONS REPORT		440.00
04/17/2025	AVERY, WILLIAM	UB refund for account: 134900		37.28
169043	BOSHEARS FORD SALES, I	REPAIRS TO VEHICLE #M4		514.42
22901	BURNHAM & FLOWER AGENC	ADDITIONAL VEHICLES - (2) 25 FREIGHTLINE		368.00
1099	CODE CONCEPTS GROUP LL	CONSULTING SERVICES FOR BOBP MONTHLY RET	2025.075	5,000.00
04012025	COGENT COMMUNICATIONS,	ACCT NO. CITYOFMA00002 MAJOR CAMPUS 1000	2025.092	10,050.00
140972	CRYSTAL FLASH MARSHALL	ULTRA LOW DIESEL FUEL FOR POWER HOUSE	2025.247	26,637.47
647951	DARLING ACE HARDWARE	ICE MELT 11LB		19.18
648012	DARLING ACE HARDWARE	LED BULBS		78.98
648022	DARLING ACE HARDWARE	LED LINEAR LAMP		53.98
648423	DARLING ACE HARDWARE	WIRE CONN 25PK, BATTERIES, CLAMP COAX 20		41.15
04/17/2025	FOREMAN, ALLISON	UB refund for account: 401500023		291.88
INV-001247	HYPERION SOLUTIONS GRO	FIBERNET NETWORK ENGINEERING SERVICES	2025.242	5,569.12
183711	IMPACT SOLUTIONS	PROCESSING/SHIPPING FEE FOR ENVELOPES &		27.00
183757	IMPACT SOLUTIONS	NAME PLATE		50.14
04022025	LOWES BUSINESS ACCOUNT	ACCT NO. 821 3023 902596 5 SHOVEL, RAKE,		332.10
41218708	MCMASTER-CARR	TAMPER-SEAL TAGS		49.63
04/17/2025	MITZI GOTTSCHALK	UB refund for account: 3499		34.60
04112025	PERRY, DEREK	REIMBURSEMENT FOR TRANSPORTATION IN D.C.		88.81
101220	TELNET WORLDWIDE	ACCT NO. 8948 APRIL 2025		1,029.93
263	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 4/7/25 - 4/13/25	2025.173	5,004.50
6109986075	VERIZON WIRELESS	ACCT NO. 987146080-00001 3/2/25 - 4/1/25		2,268.02
104054558	WEX BANK	ACCT NO. 0470-00-462076-1 FUEL PURCHASES		9,344.62
GRAND TOTAL:				78,796.87

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 04/25/2025 - 04/25/2025
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
92908	ALEXANDER CHEMICAL COR	CHLORINE & SULFUR DIOXIDE	2025.037	2,615.24
1GTK-XF9Q-J9CL	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CARABINER HOOKS		67.88
1G4D-1G4G-HX77	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 METER TEST PROBE		86.28
1T4J-JXF7-PTNJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SCREWDRIVER SET		34.46
1KJY-YDG6-CWWF	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 FIELD LINE MARKE		575.98
1TGH-GWFJ-99JR	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 AIR PURIFIER		49.28
1KNG-9TN4-GW1N	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 WORK GLOVES		249.36
19DV-D3NG-73T4	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SUPPLIES FOR MOM		103.22
225-527844	AUTO VALUE MARSHALL	ACCT NO. 22500610 ABRASIVE CUT-OFF		13.74
225-527866	AUTO VALUE MARSHALL	ACCT NO. 22500610 AIR FILTER, OIL FILTER		941.40
225-527902	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTERS, AIR FILTE		144.56
225-527994	AUTO VALUE MARSHALL	ACCT NO. 22500610 CLEAR GLOSS		33.97
225-528020	AUTO VALUE MARSHALL	ACCT NO. 22500610 IGNITION COIL, SUPPRES		448.98
225-528057	AUTO VALUE MARSHALL	ACCT NO. 22500610 FOAM VELCRO, WOOL COMP		54.17
225-528061	AUTO VALUE MARSHALL	ACCT NO. 22500610 PLASTIC LENS, BATTERY		12.57
225-528150	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, AIR FILTER		14.08
225-528168	AUTO VALUE MARSHALL	ACCT NO. 22500610 PRIMER, VEHICLE BATTER		838.52
225-528193	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL PAN, FUNNEL, BATTE		163.94
225-528206	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, OIL, CONTO		101.24
225-528235	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, OIL		119.25
225-528236	AUTO VALUE MARSHALL	ACCT NO. 22500610 LED MARKER LAMP		8.33
225-528288	AUTO VALUE MARSHALL	ACCT NO. 22500610 TERMINAL MARINE		20.97
225-528312	AUTO VALUE MARSHALL	ACCT NO. 22500610 UTILITY KNIFE, CLEAR W		60.95
91211	BATTLE CREEK HARLEY-DA	POLICE MOTORCYCLE REPAIRS		2,273.73
930068560	BORDER STATES INDUSTRI	UNIFORMS - JINKS		224.43
404-4727	BRONSON HELPNET	EMPLOYEE ASSISTANCE PROGRAM 4/1/25 - 6/3		1,038.33
156831	BUILDERS' HANDLE AND H	UPS SHIPPING		25.04
157040	BUILDERS' HARDWARE CO.	UPS SHIPPING		31.73
04212025	BURGHDORF, CODY	UNIFORMS - BURGHDORF, CODY		168.87
04142025	BURGHDORF, CODY	TRAVEL REIMBURSEMENT FOR LINEMAN SCHOOL		194.66
11 - CAHILL	CARTER CONSULTING, LLC	CAHILL PAYMENT REQUEST - ADMIN #11		1,293.75
2025MY0045	CFS INSPECTIONS	TOWER 12 WATERWAY PRESSURE & FLOW TEST		1,450.00
770455	CHR SOLUTIONS	FIBERNET MANAGED IT SERVICES MARCH 2025	2025.055	5,100.00
4224391944	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 3/18		58.34
4224391864	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 3/18/25		95.62
4224391872	CINTAS CORP	UNIFORM SERVICES - WASTEWATER 3/18/25		65.97
4224391911	CINTAS CORP	UNIFORM SERVICES - WATER 3/18/25		67.32
4225174011	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 3/25		58.34
4225174062	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 3/25/25		95.62
4225173987	CINTAS CORP	UNIFORM SERVICES - WASTEWATER 3/25/25		49.72
4225174047	CINTAS CORP	UNIFORM SERVICES - WATER 3/25/25		67.32
4225904768	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 4/1/		58.34
4225904793	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 4/1/25		95.62
4225904715	CINTAS CORP	UNIFORM SERVICES - WASTEWATER 4/1/25		49.72
4225904797	CINTAS CORP	UNIFORM SERVICES - WATER 4/1/25		67.32
275545	CONNECTED SOLUTIONS GR	QUOTE #44017 KEYBOARD	2025.230	272.72
APRIL2025	CONSUMERS ENERGY	CONSUMERS ENERGY UTILITY BILLS APRIL 202		6,832.37
10066	COURTNEY & ASSOCIATES	ELECTRIC RATE AND CONSULTING RETAINER MA	2025.140	250.00
2025 - 66	COURTNEY & ASSOCIATES	PROFESSIONAL SERVICES 1/1/25 - 3/31/25	2025.140	4,700.00
04222025	CRUZ, CHANDLER	UNIFORMS - CRUZ, CHANDLER		172.74
04142025	CRUZ, CHANDLER	TRAVEL REIMBURSEMENT FOR LINEMAN SCHOOL		228.78
04/29/2025	CULP, SCOTT	UB refund for account: 701920000		127.80
648874	DARLING ACE HARDWARE	CABLE TIES		7.98
649472	DARLING ACE HARDWARE	SECURITY BIT SET 1"		19.99
650063	DARLING ACE HARDWARE	NUTS, BOLTS		2.92
650140	DARLING ACE HARDWARE	GRASS SEED		23.99
650218	DARLING ACE HARDWARE	CONDUIT EXTENSION		12.98
650292	DARLING ACE HARDWARE	CABLE TIES, WALL PLATES		14.72
650287	DARLING ACE HARDWARE	SEALANT ADHESIVE, STEEL STIK		16.58
650278	DARLING ACE HARDWARE	MOP REFILLS, SPRAYER, BOLTS		95.96
650314	DARLING ACE HARDWARE	NUTS, BOLTS		8.88
650334	DARLING ACE HARDWARE	GRASS SEED		109.99
650325	DARLING ACE HARDWARE	JOINT COMPOUND		16.99
650356	DARLING ACE HARDWARE	CORNER ROLLER		4.99
650410	DARLING ACE HARDWARE	SCREWS, WASHERS		44.58
650484	DARLING ACE HARDWARE	PAINTER'S TAPE, SANDING SPONGE, NUTS, BO		44.90
650457	DARLING ACE HARDWARE	1/2" EMT 2H STRAP 3PK		6.95
650449	DARLING ACE HARDWARE	CHIP BRUSH, ROOFING BRUSH, ALUMINUM ROOF		46.15
650569	DARLING ACE HARDWARE	NUTS, BOLTS		1.70
650588	DARLING ACE HARDWARE	POWERWASH SPRAY, DISH SOAP, 48" LEVEL		49.57
650585	DARLING ACE HARDWARE	PAINT		70.49
650630	DARLING ACE HARDWARE	JOINT COMPOUND		16.99
650634	DARLING ACE HARDWARE	PORCH/FLR LTX GLOSS		42.99
650608	DARLING ACE HARDWARE	LP GAS		54.96
650726	DARLING ACE HARDWARE	MARKER PAINT, WALL PLATES		21.79
650753	DARLING ACE HARDWARE	LAWN & LEAF BAGS		2.99
650742	DARLING ACE HARDWARE	JOINT COMPOUND		16.99
650887	DARLING ACE HARDWARE	TRAY LINERS, WALL SCRAPER, PAIL LINER		27.17
651003	DARLING ACE HARDWARE	SPARK PLUGS, CLAMPS, STIHL PARTS		53.13

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
651037	DARLING ACE HARDWARE	MARKING PAINT, DUCT TAPE		31.96
651119	DARLING ACE HARDWARE	(25) 5 GAL BUCKETS		124.75
651090	DARLING ACE HARDWARE	JOINT COMPOUND		16.99
651117	DARLING ACE HARDWARE	CLOTH PLUMBER, PVC RATCHET PIPE CUTTER		59.57
651296	DARLING ACE HARDWARE	TIE DOWN RATCHET, DOWEL		36.98
651255	DARLING ACE HARDWARE	CLAW HAMMER, CABLE TIES, NAILS		44.25
651325	DARLING ACE HARDWARE	CHAINSAW PARTS		99.68
651172	DARLING ACE HARDWARE	TORCH TRIGGER		26.99
S0020467	EMERGENCY VEHICLE PROD	M1 SEAT BELT REPAIR		77.50
S0020498	EMERGENCY VEHICLE PROD	RESCUE 12 VEHICLE MAINTENANCE	2025.259	3,705.28
S0020439	EMERGENCY VEHICLE PROD	SQUAD 12 VEHICLE REPAIRS	2025.253	5,524.50
106262	ENVIRONMENTAL RESOURCE	LAB QA/QC SUPPLIES		849.81
2500732503	FIRST ADVANTAGE OCCUPA	ACCT NO. 866466 CLINIC COLLECTION		167.73
03242025-18	FOI LABORATORIES, INC.	DIESEL TEST		250.00
17938	FREDRICKSON SUPPLY, LL	PART #20035-00-T WATER PRESS (TRUCK #320		125.89
17942	FREDRICKSON SUPPLY, LL	PART #50519-01-J REEL SWIVE (TRUCK #320)		391.29
25-03027	GARAGE DOORS UNLIMITED	SUPPLY & INSTALL GARAGE DOOR AT DPW		2,220.00
28095963	GRANGER WASTE SERVICES	ACCT NO. 2782490 CITY BUILDINGS WASTE AP		904.00
28088630	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL APRIL 2025		34,875.87
27986035	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS RECYCLI		72.93
29036	GUTTERS R US	2025 MRLEC LAWN CARE AND GROUNDS MAINTEN	2025.255	7,260.00
4497	HE CLEANS TOO, LLC	TRUCK WASH 5 GALLON		264.90
04012025	HERITAGE CLEANERS	ACCT NO. 100243 DRY CLEANING SERVICE FOR		271.00
42642	HUNTER-PRELL COMPANY	REPLACE BOILER EXHAUST MANIFOLD AT MRLEC	2025.258	6,984.00
39299	J AND K PLUMBING SUPPL	1" CTS COMP X 3/4" MIP ADAPTER		40.20
39305	J AND K PLUMBING SUPPL	1" COUP CTS X MIP (RETURNED 1" CTS COMP		5.10
39338	J AND K PLUMBING SUPPL	BUSH GALV		16.13
1739947	J HARLEN CO., INC.	BUCKET HOOKS		39.61
1741821	J HARLEN CO., INC.	UNIFORMS - FULLER, MIKE		161.49
1743032	J HARLEN CO., INC.	UNIFORMS - FREDS, MATT		88.55
9675	JS BUXTON	CHEMICALS - LIME		1,600.00
20042	KANSAS MUNICIPAL UTILI	POWER PLANT TECHNOLOGY PROGRAM TUITION Q	2025.257	800.00
20043	KANSAS MUNICIPAL UTILI	POWER PLANT TECHNOLOGY PROGRAM TUITION Q	2025.257	800.00
20044	KANSAS MUNICIPAL UTILI	POWER PLANT TECHNOLOGY PROGRAM TUITION Q	2025.257	800.00
20045	KANSAS MUNICIPAL UTILI	POWER PLANT TECHNOLOGY PROGRAM TUITION Q	2025.257	800.00
04172025	KEDO, MISSY	MEAL REIMBURSEMENT FOR WCC FIBER TECHNIC		37.12
103225330	KIMBALL MIDWEST	TOWELS, DISPENSER, TERMINAL		332.79
45690	LAKELAND ASPHALT CORPO	3.62 TONS COLD PATCH		528.52
45703	LAKELAND ASPHALT CORPO	2.78 TONS COLD PATCH		405.88
2503-534637	LEGG LUMBER	ALUMINUM ROOF COATING		10.99
2504-535770	LEGG LUMBER	3/8" PLYWOOD		143.94
20007	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - LONG, ANDREW		180.00
48676933	LINDE GAS & EQUIPMENT,	CUST NO. 59879658 GASES		155.95
04252025	MARANA GROUP	ACCT NO. M323 PREPAYMENT FOR DAILY MAIL		1,000.00
03202025-18236	MARSHALL HARDWARE, LLC	3PK 12-16 GAL FILTER		26.49
03262025-18452	MARSHALL HARDWARE, LLC	5 GAL BUCKETS		90.87
03262025-18451	MARSHALL HARDWARE, LLC	PAINT		130.94
03312025-18608	MARSHALL HARDWARE, LLC	PADLOCK, CHAIN, NUTS, BOLTS		86.73
04032025-18716	MARSHALL HARDWARE, LLC	GLOVES, PAINT, PLEXIGLASS		102.98
23-039 - 19	MCKENNA	BUILDING INSPECTION CONTRACT FOR FORD DE	2025.078	106,944.44
23-039 - 20	MCKENNA	BUILDING INSPECTION CONTRACT FOR FORD JA	2025.078	114,294.44
23-039 - 24	MCKENNA	BUILDING INSPECTION CONTRACT FOR FORD FE	2025.078	112,194.44
23-039 - 25	MCKENNA	BUILDING INSPECTION CONTRACT FOR FORD MA	2025.078	108,444.44
42375940	MCMASTER-CARR	CONDUIT ADAPTER, FLEXIBLE CONDUIT, TERMI		354.70
S5512217.001	MEDLER ELECTRIC COMPAN	2" PVC		571.79
S5516601.001	MEDLER ELECTRIC COMPAN	PHIL F32T8 ALTO-30PK		78.54
INV-0000009668	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2025.107	2,500.00
25-128608A-MI-1	MILLENNIUM	1.5" ROLLED CONDUIT	2025.240	4,950.00
83467489	MSC INDUSTRIAL SUPPLY	HARD HATS, SAFETY VESTS		48.92
656483	NAPA OF MARSHALL	ACCT NO. 1400 OIL DRY		40.56
657001	NAPA OF MARSHALL	ACCT NO. 1400 WIPER BLADES		17.62
908352	NYE UNIFORM COMPANY	UNIFORMS - GROENEVELD		181.50
909753	NYE UNIFORM COMPANY	UNIFORMS - DEKRYGER		194.00
908078A	NYE UNIFORM COMPANY	POLICE DEPT STOCK		859.00
908349	NYE UNIFORM COMPANY	UNIFORMS - POTTER		203.50
908345	NYE UNIFORM COMPANY	UNIFORMS - RITSEMA		430.41
131520	O'LEARY WATER CONDITIO	FIRE DEPT BOTTLED WATER DELIVERY 1/6, 1/		93.50
131521	O'LEARY WATER CONDITIO	METER OFFICE COOLER RENTAL (MAR/APR) & B		164.50
131517	O'LEARY WATER CONDITIO	DPW BOTTLED WATER 2/14, 3/21		32.00
4788-427763	O'REILLY FIRST CALL	ACCT NO. 1741510 ANTI-FREEZE		45.98
4788-427947	O'REILLY FIRST CALL	ACCT NO. 1741510 COPPER PLUG		10.16
4788-427968	O'REILLY FIRST CALL	ACCT NO. 1741510 WIPER FLUID		5.79
4788-428340	O'REILLY FIRST CALL	ACCT NO. 1741510 TOWELS, CLEANER		40.96
3130903	OFFICE THREE SIXTY INC	MARKERS		5.99
1182	PENDO PRODUCTS LLC	NITRILE GLOVES		119.00
56883095	POWER LINE SUPPLY	CT BRACKET		820.13
56883096	POWER LINE SUPPLY	METER COVER		11.92
56883097	POWER LINE SUPPLY	BLUEOVAL EXTENSION		546.39
56884284	POWER LINE SUPPLY	HARNESS		1,130.00

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 04/25/2025 - 04/25/2025
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
56885130	POWER LINE SUPPLY	WORK TENT		1,650.00
251050000680	PRIORITY HEALTH	GROUP ID: 796299 SUBGROUP ID: S001		21,440.67
1718867	PROSHRED SECURITY	MRLEC SHRED SERVICES THROUGH 3/31/25		105.00
25-0030	QUALITY EXCAVATORS INC	GRAVEL & STONE		614.00
04/29/2025	ROBERT HICKS INVESTMEN	UB refund for account: 107802		35.56
136383	SAFETY SERVICES, INC.	28" TRAFFIC CONES ORANGE, REFLECTIVE	2025.241	416.84
04252025	SHELDON, PAUL	INSPECTION SERVICES 6/1/24 - 4/1/25		500.00
1207226	STEENSMA	CUST NO. 5154 STIHL CHAINSAWS		1,453.60
1207229	STEENSMA	CUST NO. 5154 HP ULTRA OIL, MOTOMIX		438.68
1207302	STEENSMA	CUST NO. 5154 EQUIPMENT MAINTENANCE PART		2,387.34
1207309	STEENSMA	CUST NO. 5154 STIHL GRASS TRIMMERS		319.99
R306067875:01	STOOPS FREIGHTLINER	ROAD SERVICE REPAIR FOR DUMP TRUCK		1,176.67
S020709696	TELEDYNE INSTRUMENTS,	AUTO-SAMPLER CONTROL PANEL		1,151.00
2510-3	THE SHERWIN-WILLIAMS C	ACCOUNT NO. 6731-5519-8 PAINT		289.50
264	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 4/14/25 - 4/20/2	2025.173	4,132.50
INV00663100	USABLUEBOOK	1" DRILL TAP CC THREAD		263.95
376114	VIEW NEWSPAPER GROUP	ACCOUNT ID: 100527 NEWSPAPER ADS MARCH 2		1,640.00
04212025	WHITE, ALEX	REIMBURSEMENT FOR DAMAGED DOWNSPOUT		35.00
04212025	WOLFERSBERGER, SCOTT	TRAVEL REIMBURSEMENT FOR CONGRESSIONAL M		284.07
GRAND TOTAL:				599,249.03

ITEM: 7.D
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: May 5, 2025
SUBJECT: **SCHOOL RESOURCE OFFICER CONTRACT RENEWAL WITH MPS**

Over the last 3 years, the Marshall Police Department has had an agreement with Marshall Public Schools to provide a specially trained School Resource Officer (SRO) to work in the Marshall Public Schools year-round. Through this agreement, MPS compensates the City for wages and benefits for the officer. The Officer is a Marshall PD employee and the City has paid for uniforms, equipment, and related law enforcement training.

The School Resource Officer contract agreement ends at the end of June 2025 and MPS has requested another three-year agreement to extend these services through June 2028. A new agreement has been drafted which is substantively similar to the previous contact. There are some language changes in the agreement regarding SRO being "assigned to the School District for the term of the agreement". These changes were made to be consistent with the Special Assignment policy. The other change includes the updated wages/fees for service.

The School Resource Officer is an asset to Marshall Public Schools, the Marshall Police Department, and the Marshall Community. We are hope to continue this partnership moving forward.

BUDGET IMPACT:
Marshall Public Schools will pay the actual wages and benefits for the officer. Those estimated amounts are as follows: $116,413 year one, $120,863 year two, $125,526 year three. The City will incur the costs of police uniforms, equipment, and training, which are estimated to be around 9,000-10,000 a year, and will be absorbed into the police budget.

RECOMMENDATION:
Approve the SRO police service agreement, in substantial form, between the City of Marshall and the Marshall Public Schools Board of Education and authorize the City Manager and City Clerk to sign the necessary documents.

ITEM: 7.E
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: May 5, 2025
SUBJECT: **SPECIAL EVENT REQUEST- 2025 MEMORIAL DAY PARADE**

A Special Event Application and request was received for the Annual Memorial Day Parade for Monday, May 26th 2025. This event is being organized by the American Legion Stanley E. Lamb Post 79. The event requires the closing of Michigan Ave from Dobbins St. to Liberty St. The road will be closed for line up at 0900hrs, with a ceremony starting at 0930hrs and the parade to follow. The parade follows Michigan Ave to Exchange St and then to Oakridge Cemetery.

This is one of our larger events in the city, requiring many barricades, volunteers, and staff to adequately provide police protection, traffic control, and traffic direction. An application and proof of liability insurance has been provided by the organizers. Staff is working to determine volunteer and staffing levels as we work to complete the operational plan for the event.

The organizers are planning to have around 100 parade entries. The Memorial Day Parade has been a great annual community tradition to honor and remember the men and women who gave their lives serving our country.

BUDGET IMPACT:
City staff are still working on the operational plan and financial impact. However, initial estimates show 28 barricades, six vehicles, and at least ten personnel members are needed for the event, which will last around 1–2 hours. Costs are currently estimated to be $2,100. Actual amounts will be absorbed into each department's existing budget. Any necessary year-end budget adjustments will be brought to the City Council during the 4th quarter budget adjustments.

The City Council has authorized the Memorial Day Parade as a city-sponsored public event, so no entities will be billed for city costs/fees.

RECOMMENDATION:
Approve the May 26, 2025, Memorial Day Parade Special Event Request.

City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Memorial Day Parade

Is the sponsoring organization: ■ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 110 Highfield Rd

City/State/ZIP Code: Marshall Michigan

Business Phone: _____ **Cell Phone:** (269) 986-2875

Email Address(es): cbakerstu@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. **Requested day(s), date(s), and time(s) of the Special Event:** May 26 th 2025 10:00 AM
2. **Is there a requested alternative date(s)?** ☐ Yes ■ No
   If yes, please provide the alternative date(s): _____
3. **Please describe the event(s):** Memorial day Parade Lead by the American Legion Stanley E. Lamb Post 79
4. **What is the requested location(s) of the event(s):** _____
5. **Does this event require a street closure?** ■ Yes ☐ No **Street Name:** _____
   Start and End Locations: Redfield Plaza----------Oakridge Cemetery

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes x No
   Normal Annual Date? Each Memorial Day
7. Have you included a map indicating the location of your event?* Yes No x
8. Is your event located within the Downtown Development Authority? Yes x No
9. Does the applicant wish to prohibit vending within the event area? Yes x No
10. Does the applicant plan to include vending as part of this event?* Yes No x
11. Will this event include the use of signs? Yes x No
12. Will the event require the hanging of a banner? Yes No x
13. Is the applicant requesting special parking arrangements, such as reserved parking?* Yes x No

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes No x
15. Does the applicant require other public services? Yes x No
    a. Barricades Yes x No
    b. Fencing Yes No x
    c. Street Sweeping Yes No x
    d. Mowing Yes No x
    e. Rubbish Containers Quantity:_____ Yes No x
    f. Picnic Tables Yes No x
    g. Cessation of Lawn Sprinklings Yes No x
    h. Other_____ Yes No
    i. Map including indicating location of these services?* Yes No x
16. Do you plan to utilize volunteers to help run the event? Yes x No
17. Do you plan to rent a park facility for the event? Yes No x

Public Safety

18. Does the applicant have any special security or safety concerns? Yes No x
19. Are you requesting assistance from the Police/Fire Departments? Yes x No
20. Will the event include loud or unusual sounds? Yes x No
    a. Musicians Yes No x
    b. Singers Yes No x
    c. Amplified Announcers Yes x No
    d. Carnival Rides Yes No x
    e. Motor Vehicle Noises Yes x No
    f. Other_____ Yes No
21. What are the planned hours for loud or unusual sounds?_____
22. Will the event include unusual lighting beyond what is normal at that location? Yes No x

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes No x
24. Will you be utilizing a LLC regulated boundary? Yes No x
25. Are you using the Social District for outdoor alcohol consumption? Yes No x
26. Have all necessary liquor licenses been obtain at the time of this application? Yes No x
27. Does the applicant have any other requests that are not listed in this form? Yes No x
28. The applicant is require to provide $1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes x No

Questionnaire Explanations

Applicant Signature

I hearby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: _____

Printed Name: Charles A. Baker Date: 04/06/2025

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, pen@gmailalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chris Maye Agency 420 E Michigan Ave Marshall MI 49068	CONTACT NAME: Chris Maye PHONE (A/C, No, Ext): 269-781-2357 FAX (A/C, No): E-MAIL ADDRESS: 4973staff@fbinsmi.com INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Farm Bureau of Michigan
INSURED American Legion Post 79 PO Box 517 Marshall MI 49068	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	X COMMERCIAL GENERAL LIABILITY			GL 2735894	08/22/2024	08/22/2025	EACH OCCURRENCE	$500,000
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$500,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$1,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N N/A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DEPARTMENT: AS ADDITIONAL INSURED
The American Legion, Department of Michigan
212 N Verlinden Ave Ste. A
Lansing MI 48915
*American Legion Post is a separate entity from the national organization in Indianapolis, IN. In fact, under Federal law (36 USC 21705(5)) the National Organization of the American Legion is legally precluded from controlling or influencing the specific activities and conduct of any post, including this Post.

CERTIFICATE HOLDER

The American Legion dba American Legion National Headquarters
700 N Pennsylvania Street
PO Box 1055
Indianapolis IN 46206-1055

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Christopher Maye

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ITEM: 7.F
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Michelle Eubank, City Clerk
DATE:	May 5, 2025
SUBJECT:	**AMERICAN LEGION POST 79 POPPY SALE REQUEST**

The American Legion, Stanley E. Lamb Post 79, Marshall, MI is asking for approval to conduct their annual Poppy Sale fundraiser at various locations within the City of Marshall on May 16 and May 17, 2025 (Armed Forces Day).

Chapter 112 (Peddlers and Solicitors) of the City of Marshall Code of Ordinances regulates these types of activities in the City. A licensing exemption (section 112.06) exists for tax-exempt organizations such as the American Legion and therefore, a license under Chapter 112 is not required.

BUDGET IMPACT:
None.

RECOMMENDATION:
Approve the American Legion Post 79 Poppy Sale fundraiser request for May 16 and 17, 2025.

The American Legion Department of Michigan
Stanley E. Lamb Post 79, Marshall, Michigan

Date: **March 28th , 2025**

To: **The Honorable Mayor Scott Wolfersberger**

From: **Donald Kujawa – American Legion Post 79 - Commander**

Dear Mayor Wolfersberger and City Council Members:

City of Marshall
323 W. Michigan Ave.
Marshall, MI 49068

The American Legion, Stanley E. Lamb Post 79, Marshall, MI is asking approval to conduct their annual Poppy Sale fundraiser at various locations within the City of Marshall on May 16th and May 17th, 2025.

The American Legion, Stanley E. Lamb Post 79 is a 501(c)(19) tax exempt military veterans' organization under the IRS code.

All profits raised by the poppy sale go exclusively toward the assistance of military veterans and present members of the military in need. This assistance includes, but is not limited to, providing access to a Legion service officer to assist with dealing with the bureaucracy of the Veterans Administration. Among the other uses of the proceeds from this sale is the purchase of coupon books to allow patients at the Battle Creek VA hospital to purchase snacks and toiletries. Donations to "Haven of Rest" of Battle Creek and "Veterans Helping Veterans" who provide much needed assistance to our areas Homeless Veterans. We also support the Michigan Talons Out, Veterans Honor Flight's to Washington DC.

Please send response to;
American Legion Post 79
PO Box 517
Marshall, MI 49068

Sincerely,

Donald Kujawa - Post Commander

127 Cherry Lane
Battle Creek, MI 49015
(815) 351-6400

Michael Menard – Post Adjutant

16771 23 Mile Rd.
Marshall, MI 49068
(269) 781-2888

ITEM: 8.A
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services
DATE: May 5, 2025
SUBJECT: **NATIONAL PUBLIC WORKS WEEK PROCLAMATION**

The American Public Works Association dedicates one week annually to the work of public works professionals. This year and every year since 1960 there has been a National Public Works Week (NPWW) and the 2025 theme for NPWW is *People, Purpose, Presence.* The City will celebrate this week by hosting two public open houses on May 21, 2025 from 4:00pm to 6:00pm at the Water and Wastewater Treatment Plants.

BUDGET IMPACT:
None.

RECOMMENDATION:
Proclaim May 18-24, 2025 National Public Works Week in the City of Marshall.

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK

MAY 5, 2025

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Marshall; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Marshall to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now and,

THEREFORE, BE IT PROCLAIMED, that the City of Marshall will observe May 18–24, 2025, as National Public Works Week. We urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

_____

Scott Wolfersberger, Mayor

City of Marshall, MI

ITEM: 8.B

ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Joshua Lankerd, Chief of Police
DATE:	May 5, 2025
SUBJECT:	**NATIONAL POLICE WEEK PROCLAMATION**

In 1962, President John F. Kennedy designated May 15th as National Police Memorial Day and the week in which this day falls as National Police Week. This year, National Police Week is May 11th through May 17th this year.

Police Week is a time to honor those that have paid the ultimate sacrifice protecting and serving their communities. We have a proclamation for National Police Week 2025.

BUDGET IMPACT:
N/A

RECOMMENDATION:
Proclaim the week of May 11th through May 17, 2025, as National Police Week in the City of Marshall.

*****PROCLAMATION*****

National Police Week

May 11th through May 17th 2025

To recognize National Police Week 2025 and to honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Marshall Police Department;

WHEREAS, , since the first recorded death in 1786, there are currently more than 24,000 law enforcement officers in the United States that have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, 345 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 147 officers killed in 2024 and 198 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 37th Candlelight Vigil, on the evening of May 13, 2025;

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be *observed* this year May 11th-17th;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT PROCLAIMED, that the City of Marshall will observe May 11-17, 2025, as National Police Week in the City of Marshall, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

_____

Scott Wolfersberger, Mayor

City of Marshall, MI

ITEM: 8.C
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: May 5, 2025
SUBJECT: **MARSHALL POLICE OFFICER OF THE YEAR RECOGNITION ANDREW GROENEVELD**

In the spirit of Police Week 2025, we want to take a minute to recognize School Resource Officer Andrew Groeneveld "Officer Drew" as our Officer of the Year for 2024, as voted on by his peers and our awards committee.

Officer Groeneveld has been with the Marshall Police Department for 22 years as of February and has spent the last 3 years as our full-time School Resource Officer. He was chosen as Officer of the year to recognize him for his selfless service and dedication last year. His fellow officer commented that Officer Groeneveld is always there to step up and give a hand. As one of our most senior officers, he has the experience and knowledge of the job, making him a great resource for our department and the community.

SRO Groeneveld has a fun-loving personality with a caring and kind heart which has helped him build lasting relationships with the MPS staff and students. We want to thank Officer Groeneveld for his unwavering dedication and congratulate him on being the Marshall Police Department Officer of the Year.

BUDGET IMPACT:
N/A

RECOMMENDATION:
Recognize School Resource Officer Andrew Groeneveld "Officer Drew" as our Officer of the Year for 2024.

ITEM: 10.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Joshua Lankerd, Chief of Police
DATE:	May 5, 2025
SUBJECT:	**TRESPASS ORDINANCE UPDATE 133.03**

The Marshall Police Department periodically reviews ordinances to determine if changes are needed. Last year, we reviewed our Trespassing ordinance 133.03 which states "no person shall be a trespasser" and our ordinance 133.99 (B) which includes the penalty for trespassing. In reviewing the ordinance, we found the ordinance appeared to be out of date and a bit vague. Staff reviewed the ordinance with City Prosecutor John Sullivan and City Attorney David Revore and updated the language to provide an ordinance more consistent with the Michigan State Law. The proposed trespassing ordinance 133.03 includes a more detailed definition of trespassing along with an updated penalty that is more consistent with the Michigan trespassing law.

BUDGET IMPACT:
No anticipated impact to the budget

RECOMMENDATION:
Enact Ordinance 2025-1, An Ordinance amending City of Marshall Code of Ordinances Section 133.03 Trespassing and 133.99 Penalty, and publish the ordinance in full in the local newspaper.

City of Marshall, Michigan

Ordinance #2025-1

AN ORDINANCE AMENDING CITY OF MARSHALL CODE OF ORDINANCES, §133.03

WHEREAS, §133.03 of the Marshall Code of Ordinances prohibits the act of trespassing; §133.99 provides the penalty for trespassing; and

WHEREAS, it is in the best interests of the City, and in furtherance the health, safety and welfare of the public, to replace the current version of §133.03 with the version set forth herein; and to delete 133.99 (B)

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS that the current version of § 133.03 be deleted and replaced with the version set forth herein; and section 133.99 (B) be deleted

~~**§ 133.03 Trespassers.**~~

~~No person shall be a trespasser.~~

~~(Prior Code, § 10-11) (Ord. passed 9-5-1978; Am. Ord. passed 2-21-1984; Am. Ord. 01-14, passed 11-5-2001).~~

Amend- §133.99 - Penalty.

(B) ~~Any person who shall willfully enter upon the lands or premises of another without lawful authority, after having been forbidden to so do by the owner or occupant, agent or servant of the owner or occupant, or any person being upon the land or premises of another, upon being notified to depart therefrom by the owner or occupant, the agent or servant of either, who without lawful authority neglects or refuses to depart therefrom, shall be deemed to be a trespasser and, upon conviction thereof, shall be punished by imprisonment in the county jail for not more than 30 days or by a fine of not more than $50.00, or both, in the discretion of the court.~~

§ 133.03 Trespass.

(1) Except as otherwise provided in subsection (2), a person shall not do any of the following:

   (a) Enter the lands or premises of another without lawful authority after having been forbidden to do so by the owner or occupant or the agent of the owner or occupant. The Chief of Police and/or Director of Public Safety, and officers within the Marshall Police Department, are authorized to notify a person not to enter the property on behalf of the owner or occupant, or on behalf of the City,

if the lands or premises are public. Notice under this section may be given orally or in writing.

(b) Enter upon the lands or premises of another which is fenced or enclosed in a manner to exclude intruders, or posted in a conspicuous manner with notice prohibiting entry. A request to leave the premises under this section is not a necessary element for a violation of this subdivision.

(c) Remain without lawful authority on the land or premises of another after being notified to depart by the owner or occupant or the agent of the owner or occupant.

(2) Subsection (1) does not apply to a process server who is on the land or premises of another while in the process of attempting, by the most direct route, to serve process upon any of the following:

(a) An owner or occupant of the land or premises.

(b) An agent of the owner or occupant of the land or premises.

(c) A lessee of the land or premises.

(3) A person who violates subsection (1) is guilty of a misdemeanor punishable by imprisonment in the county jail for not more than 30 days or by a fine of not more than $250.00, or both.

(4) As used in this section, "process server" means a person authorized under the revised judicature act of 1961, 1961 PA 236, MCL 600.101 to 600.9947, or supreme court rule to serve process.

(Prior Code, §18-43) (Ord. 2025-131, passed_____, 2025).

State Law Reference – Similar provisions, See MCL §750.552

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section,

clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____day of _____, 2025, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

_____
Mayor
STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the _____day of _____, 2025, the original of which is on file in my office.

_____
Clerk

Adopted:

Published:

ITEM: 10.B
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: May 5, 2025
SUBJECT: **REPEAL OF ORDINANCE 135.02 INDECENT LANGUAGE**

The Marshall Police Department periodically reviews ordinances to determine if changes are needed. Last year, we were reviewing ordinances and found that our 135.02 Indecent language ordinance was out of date and not consistent with 1st Amendment court rulings regarding similar ordinances. Staff reviewed the ordinance with City Prosecutor John Sullivan and City Attorney David Revore and concluded a repeal of ordinance 135.02 was the appropriate action to take.

BUDGET IMPACT:
No anticipated impact to the budget

RECOMMENDATION:
Enact Ordinance 2025-2, An Ordinance repealing City of Marshall Code of Ordinances Section 135.02 Indecent language, and publish the ordinance in full in the local newspaper.

City of Marshall, Michigan

Ordinance #2025-2

AN ORDINANCE REPEALING CITY OF MARSHALL CODE OF ORDINANCES, §135.02 INDECENT LANGUAGE OR CONDUCT

WHEREAS, Marshall City Code Section 135.02 prohibits indecent language or conduct; and

WHEREAS, the prohibitions of Section 135.02 are contrary to Michigan law.

NOW, THEREFORE,

THE CITY OF MARSHALL ORDAINS that Section 135.02 of the Marshall City Code is hereby repealed in its entirety.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____day of _____, 2025, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

_____

Mayor

STATE OF MICHIGAN

COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the _____day of _____, 2025, the original of which is on file in my office.

_____

Clerk

Adopted:

Published:

ITEM: 12.A
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Martin Erskine, Fire Chief
DATE: May 5, 2025
SUBJECT: **SEVERE WEATHER WARNING SIRENS - EQUIPMENT CONVERSIONS**

The City of Marshall has five outdoor warning sirens that are activated by the County 911 during severe weather events. With the upgrade to the new public safety radio system, changes need to be made to the outdoor warning (tornado) siren activation system, including the replacement of the old siren located at City Hall.

West Shore Services Inc., which is the only authorized service provider for the equipment, has proposed a scope of work that includes a new siren at City Hall and upgrading the radio communication network to a two-way, secured system for the remaining four sirens. The upgrades would also include the following enhancements:

- Increased redundancy to reduce the risk of failure.
- Alarming, including power failures, intrusion, battery failure, mechanical failure, and more.
- Identifying problems in near real-time, instead of the monthly test.
- Secure activation signals to prevent false activations.
- Automatic activation to facilitate quicker activations.
- Adding or replacing outdoor warning sirens.

BUDGET IMPACT:
Funding for the equipment conversion project would be provided from the Special Projects Fund in the amount $59,024.00.

RECOMMENDATION:
Approve the proposal from West Shore Services Inc. in the amount of $59,024 to replace the warning siren at City Hall and reprogram the other four city sirens.

West Shore Services, Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale, MI 49401

Phone: 616-895-4347
Fax: 616-895-7158

QUOTE

Date	Quote #
4/24/2025	5958

Name / Address
CALHOUN COUNTY 315 WEST GREEN ST. MARSHALL, MI 49068

Terms	Project Name
Net 30	Marshall City Conversion

Item	Description	Qty	Rate	Total
	REPLACEMENT SIREN			
EQUINOX	SIREN, DC, ROTATING 500Hz NOMINAL. THE EQUINOX SIREN IS A SINGLE TONE SIREN CAPABLE OF PRODUCING A 126dB SOUND LEVEL AT 100 FT	1	0.00	0.00
2001TRB	TRANS. RECTIFIER, SIREN	1	0.00	0.00
DCFCTBDH	CNTRL, DIGITAL, 150-174 MHZ	1	0.00	0.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	1	0.00	0.00
OMNI-5	ANTENNA, 156-162MHz VHF	1	0.00	0.00
TK-IO-CUSTINS	FURNISH AND INSTALL ABOVE EQUIPMENT	1	29,200.00	29,200.00
TK-IO-CUSTINS	REMOVE AND DISPOSE OF EXISTING SIREN	1	1,400.00	1,400.00
	TWO-WAY CONVERSION OF EXISTING SIRENS			
Q-DCFC1-2H	CONVERSION KIT FOR ONE-WAY TO TWO-WAY DIGITAL, VHF	4	2,975.00	11,900.00
Motorola CM200d 16 ...	Motorola CM200d 16 Ch 25W VHF (136 - 174 MHz) Mobile Radio (Analog)	4	765.00	3,060.00
AMB-P	ANTENNA MOUNTING BRACKET, POLE	4	159.00	636.00
OMNI-5	ANTENNA, 156-162MHz VHF	4	457.00	1,828.00
TK-I-FCTCTR-CU	FCT Controller Install, Custom	4	2,750.00	11,000.00

Subtotal	$59,024.00
Sales Tax (0.0%)	$0.00
Total	$59,024.00

ITEM: 12.B

ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Martin Erskine, Fire Chief
DATE: May 5, 2025
SUBJECT: **DOOR-TO-DOOR SMOKE DETECTOR BLITZ**

Smoke detectors save lives and protect property. For years, the Marshall Fire Department has provided and installed smoke detectors, as well as replaced batteries in existing units. Despite these efforts, we continue to find homes without any working smoke detectors.

Our goal is to ensure that every home in Marshall is equipped with working smoke detectors that meet current standards for placement and quantity. To support this initiative, the Marshall Fire Department receives smoke detectors at no cost from the State Fire Marshal's Office. In addition, we have been awarded a $10,000 grant from the Marshall Community Foundation to help purchase additional supplies and provide smoke detectors to residents who prefer to install them on their own.

Together, with community support, we are committed to making every home in Marshall safer.

BUDGET IMPACT:
Funding for the smoke detectors is being provided by the State of Michigan and a grant from the Marshall Community Foundation.

RECOMMENDATION:
Approve the Fire Department Door-to-Door Smoke Detector Blitz program.

ITEM: 13.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Scott Wolfersberger, Mayor Derek N. Perry, City Manager
DATE:	May 5, 2025
SUBJECT:	**APPOINTMENT OF CITY ATTORNEY**

According to the Marshall City Charter, Section 2.10, the City Attorney shall hold office by virtue of appointment by the Mayor and subject to confirmation of two-thirds (2/3) of the City Council.

The appointment shall be made at the first regular meeting of the City Council in May following each regular city election. Upon appointment, the person shall hold the office for a term of two (2) years from the first day of June following the appointment.

Current City Attorney David Revore of McGinty, Hitch, Person, Anderson and Revore, P.C. is requesting reappointment and has attached his letter of consideration for your review.

BUDGET IMPACT:
In the FY 2026 General Fund Budget, $100,000 has been appropriated to Department 266 for legal services.

RECOMMENDATION:
Reappoint Attorney David Revore as the Marshall City Attorney per section 2.10 of the Marshall City Charter.

McGinty, Hitch, Person, Anderson & Revore, P.C.
ATTORNEYS AT LAW
3410 BELLE CHASE WAY, SUITE 600
LANSING, MICHIGAN 48911
TELEPHONE (517) 351-0280
FAX (517) 351-3583
www.mcgintylaw.com

David M. Revore, Esq.

May 2, 2025

Via Email Delivery

Mayor Scott Wolfersberger
Town Hall
323 W. Michigan Ave.
Marshall, MI 49068

Re: Reappointment as City Attorney

Dear Mayor Wolfersberger:

I respectfully request reappointment as City Attorney for the City of Marshall. I appreciate working with Council and City Staff as we endeavor to complete several major projects as we look forward to our City moving forward. We do not propose an increase in our retainer or hourly rates.

Thank you for considering the continuation of our services.

Very truly yours,

David M. Revore
Marshall City Attorney

Cc: Derek Perry
Michelle Eubank

ITEM: 13.B
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Scott Wolfersberger, Mayor
Derek N. Perry, City Manager
DATE: May 5, 2025
SUBJECT: **APPOINTMENT OF CITY PROSECUTING ATTORNEY**

According to the Marshall City Charter, Section 2.10, the City Attorney shall hold office by virtue of appointment by the Mayor and subject to confirmation of two-thirds (2/3) of the City Council.

The appointment shall be made at the first regular meeting of the City Council in May following each regular city election. Upon appointment, the person shall hold the office for a term of two (2) years from the first day of June following the appointment.

Current City Prosecuting Attorneys John B. Sullivan and John D. Brundage are requesting reappointment and have attached their letter of consideration for your review.

BUDGET IMPACT:
In the FY 2026 General Fund Budget, $100,000 has been appropriated to Department 266 for legal services.

RECOMMENDATION:
Reappoint Attorney John B. Sullivan and Attorney John D. Brundage as the Marshall City Prosecuting Attorneys per section 2.10 of the Marshall City Charter.

JOHN D. BRUNDAGE
JOHN B. SULLIVAN
City of Marshall Prosecuting Attorneys
208 West Michigan Avenue
Marshall, MI 49068
Telephone: (269) 781-9989
Fax: (269) 781-9899

April 29, 2025

The Honorable Scott Wolfersberger
Mayor, City of Marshall
323 West Michigan Avenue
Marshall, MI 49068

Re: City Prosecuting Attorney

Dear Mayor Wolfersberger:

We are writing to request reappointment as City Prosecuting Attorney for ordinance enforcement matters. Having served in this capacity for over twenty (20) years, we have developed a good working relationship with Marshall law enforcement, the business community and local residents.

We propose to continue our service to the City for the next two (2) years, at an hourly rate of $131.25, with a 5% annual increase.

We appreciate your confidence in us and we are honored to serve in this capacity.

If you have any questions or would like to discuss this matter further, please do not hesitate to call.

Yours truly,

John B. Sullivan
John D. Brundage

cc: Derek Perry
City Manager
Joshua Lankerd
Chief of Police