DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

April 24, 2025

Regular Meeting - 4:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Thursday, April 24, 2025 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair Beck.

2) ROLL CALL

Roll was called:

Present: Chair Mike Beck, Sue Damron, Desmond Kirkland, Jason LaForge, Amanda Lankerd, Matt Saxton, Angela Whitesell, Catherine Yates

Also Present: Treasurer Dopp and Clerk Eubank

Absent: Matt Davis, Becky Jones, and Derek Perry

3) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Chair Beck stated that Lankerd would like to add an update on the Master Plan to the LDFA Old Business.

Moved by Sue Damron, supported by Angela Whitesell to approve the agenda. On a voice vote: **Motion carried.**

4) PUBLIC COMMENT Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.

NONE

5) PRESENTATIONS AND RECOGNITIONS

6) CONSENT AGENDA

Moved by Amanda Lankerd, supported by Jason LaForge to approve the consent agenda. On a voice vote: **Motion carried.**

A. DDA/LDFA Minutes

DDA/LDFA Minutes- February 27, 2025

B. Financial Reports

DDA Revenue/Expense Report- March 30,2025

LDFA Revenue/Expense Report- March 30,2025

7) MAEDA UPDATE

Jim Durian gave a MAEDA update.

8) PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION

9) **DDA NEW BUSINESS**

A. CITY - DDA COST ALLOCATION AGREEMENT

The board asked for the agreement to be sent back to legal for revisions.

B. DDA FY26 PROPOSED BUDGET

Moved by Sue Damron, supported by Catherine Yates to recommend approval of the proposed 2025-26 Fiscal Year DDA budget by City Council. On a voice vote: **Motion carried.**

10) **DDA OLD BUSINESS**

A. ACTIVATION ZONE TRASH AND RECYCLING UPDATE

Marguerite gave an update on the activation zone.

11) **LDFA NEW BUSINESS**

A. CITY - LDFA COST ALLOCATION AGREEMENT

The board sent the agreement back looking for more clarity on the amount and information from other jurisdictions to compare.

B. LDFA FY26 PROPOSED BUDGET

Moved by Catherine Yates, supported by Matt Saxton to recommend approval of the proposed 2025-26 Fiscal Year LDFA budget by City Council.
On a voice vote:

12) **LDFA OLD BUSINESS**

A. MASTER PLAN UPDATE

Member Lankerd gave an update on the Master Plan process.

13) **BOARD REPORTS**

14) **ADJOURNMENT**

The meeting was adjourned at 5:30 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk