

Marshall Airport Board Meeting Minutes
Brooks Field Airport

I. Chair Michael Walraven called the Marshall Airport Board to order in a scheduled session on Monday, February 3, 2025, at 4:20 p.m. in the Terminal building located at the Brooks Field Airport, 1263 South Kalamazoo Ave, Marshall, MI.

- II. **Roll Call:** Members Present: Chair Michael Walraven, Members: Desmond Kirkland
- a. Members Absent: David Mead and Scott Southwell
 - b. Other Attendees: Craig Griswold – Airport Manager
Shawn Bowdidge – SkyVenture Aviation
Marcia Strange - Director of Community Development
Mr. Glenn Shaw – perspective new Board Member

Meeting was adjourned at 4:30 due to a lack of quorum.

III. **Approval of Agenda:**

IV. **Approval of Minutes:**

V. **Financial Report**

- A. Revenue and Expenditures Report for January 31, 2025 distributed.

VI. **Airport Manager's Report**

- A. Manager's Report distributed.

VII. **Public Comment on Agenda Items**

VIII. **Public Hearings & Subsequent Board Action**

IX. **Old Business**

X. **Reports and Recommendations/New Business**

XI. **Member Comments**

XII. **Next Meeting Date**

- A. Chair Walraven mentioned that the next Board meeting is scheduled for Monday March 3, 2025, at 4:15 p. m. in the Terminal building.

XIII. **Adjournment**

- A. Meeting was adjourned at 4:30 due to a lack of quorum.

Respectfully submitted,

Brooks Field Airport Board