
PLANNING COMMISSION MINUTES

December 11, 2024
Regular Meeting - 7:00 PM

1) **CALL TO ORDER**

IN A REGULAR SESSION held on Wednesday, December 11, 2024 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Planning Commission was called to order by Chair McNiff.

2) **ROLL CALL**

Roll was called:

Present: Chair McNiff, Vice Chair Banfield, Bright, Fitzgerald, Hodo, Stewart, Zuck

Also Present: Council Liaison Wolferberger, Deputy Clerk Cary

Absent: Longyear

3) **APPROVAL OF MINUTES** - Items can be added or deleted from the Agenda by board action.

A. Approval of September 11, 2024 Meeting Minutes.

Moved by Aron Hodo, supported by Ian Stewart to approve the September 11, 2024 meeting minutes. On a voice vote: **Motion carried.**

B. Approval of November 13, 2024 Meeting Minutes

Moved by Tim Banfield, supported by Tim Fitzgerald to amend the minutes to correct the spelling of Banfield in the Call to Order and approve the November 13, 2024 minutes as amended. On a voice vote: **Motion carried.**

4) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by board action.

Moved by Jim Zuck, supported by Aron Hodo to approve the agenda as presented. On a voice vote: **Motion carried.**

5) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments should address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Non-Agenda items should be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS portion of the meeting agenda.

6) **PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION**

NONE

7) **OLD BUSINESS**

8) **REPORTS AND RECOMMENDATIONS/NEW BUSINESS**

A. SET PUBLIC HEARING FOR CAPITAL IMPROVEMENT PLAN.

Director of Community Development Strange presented the proposed 2025-31 Capital Improvement Plan, with the intent of having a Public Hearing for the 2025-31 Capital Improvement Plan.

Moved by Tim Banfield, supported by Ian Stewart to Introduce the 2025-31 Capital Improvement Plan and set a Public Hearing for January 8, 2025. On a voice vote: **Motion carried.**

B. Approve meeting schedule for 2025.

Moved by Tim Banfield, supported by Tim Fitzgerald to approve the presented schedule of meetings for the Planning Commission and the joint Planning Commission meetings for 2025.

On a voice vote: **Motion Carried.**

- 9) PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments should address NON-AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS portion of the meeting agenda.

NONE

10) BOARD REPORTS

Director Strange introduced the new Deputy Clerk Brandie Cary.

Banfield questioned electing the chair and vice chair of the board and appointing members to the Joint Planning Commission.

Wolfersberger stated that it would be his last meeting with the board and thanked them.

11) ADJOURNMENT

The meeting was adjourned at 7:19 pm.

Respectfully submitted by,

Brandie Cary
Deputy Clerk