



MARSHAL AREA FARMERS' MARKET – ANNUAL ADVISORY BOARD MEETING MINUTES
At the Governor's Mansion Museum – November 13, 2024 at 7:00pm

1. Meeting Call to Order - Chair – Patty 7:04PM

2. Roll Call – Secretary -

Didik Soekarmoen	Julie Koledo	Tawney Wolters	Bob Jinks
Patty Parker	Amy Zerbe	Julie Plassman	Cherie Riser Josh DeWitt
Colleen Hagerty			

3. Approval of Agenda/Additions to Agenda

Additions New Business: Review positions of Elected Officers, CIP-Wishlist of items of more than \$25K. **Old Business:** American One-volunteer opportunities, Committee Reports-set committees, Events and Indoor Market

Moved by Plassman, supported by Wolters that the agenda be approved.

Voice Vote: Yeas___9___ Nays___0___

4. Approval of October 9, 2024 Minutes

Moved by Wolters, Supported by Riser

Voice Vote: Yeas __9__ Nays __0__

5. Public Comment on Agenda Items: N/A

6. Financial Report-Provided to Board via email

7. Market Manager's Report-Provided to Board via email

8. Committee Reports-Committees will take minutes at meetings to be presented to the Board and Filed. Committees are as follows:

- a. **Programs/Activities** –Debroah Greger-Driving Force, Tawney Wolters, Josh DeWitt, Cheri Riser, members. Winter Activities-Letters to Santa with parents' email. Parents get a copy of the letter. If desired, child(ren) get a letter from Santa in return. Trying to get Santa or Mrs. Clause to attend Market in December. Wolters will make a form for children/parents to fill out. Market will participate in the Retail Open House at Heritage Cleaners storefront on December 6. The Market will pay vendors out of the Marketing budget to provide snacks. Market will sell Gift Certificates and Market Gear. Volunteers are Bob Jinks, Julie Plassman, Amy Zerbe, Tawney Wolters (if she is available) and Cheri Riser
- b. **Rules** – Julie Koledo-Driving Force, Didik Soekarmoen, Bob Jinks. The Bylaws will be reviewed in January for any updates needed. Patty Parker will send Rules and Bylaws and Applications to the Board.
- c. **Marketing/PR** – Tawney Wolters-Driving Force, Bob Jinks, Julie Plassman
- d. **Funding/Sponsorship** - Patty Parker-Driving Force, Amy Zerbe, Bob Jinks, Shannon Aitkins

Patty Parker will email an updated contact with committee assignments

9. Old Business-American One Credit Union will be invited to volunteer at the Summer Market, provide Financial Literacy Kiosk and an ATM

10. New Business

- a.) Board officers:
Patty Parker-Chair
Julie Koledo-Vice Chair
Amy Zerbe-Secretary

Moved by Riser, supported by Soekarmoen that the Board Officers as stated above be approved.
Voice Vote: 9 Yeas 0 Nays

- b.) CIP wish list:
- a. Market Wagon with umbrella...for use at Marshall downtown events
 - b. Electricity to the Market Barn and to the back of the parking lot for Musicians
 - c. Repair or Replace the current Market Barn with a 12x20 barn
 - d. Folding Benches/Tables/Chairs
 - e. City owned building for a permanent home for the Market

11. Adjournment- 8:56 moved by Riser, supported by Wolters. Voice vote yeas 9