

CITY COUNCIL AGENDA

Regular Meeting

April 7, 2025 at 7:00 PM



1) CALL TO ORDER

2) ROLL CALL

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

7) CONSENT AGENDA

A. City Council Minutes

Work Session - March 17, 2025

Regular Session - March 17, 2025

B. City Bills

Purchases 3/14/2025

\$144,092.04

Purchases 3/21/2025

\$69,031.27

Purchases 3/28/2025

\$296,421.69

TOTAL

\$509,545.00

C. APRIL 12, 2025, WORK SESSION - FY26 BUDGET REVIEW

D. ELECTRIC - FIBERNET DEPARTMENT REORGANIZATION PLAN

E. SPECIAL EVENT REQUEST - YPC-FRIDAY'S AT THE FOUNTAIN

F. SPECIAL EVENT REQUEST - GARDEN FESTIVAL

G. SPECIAL EVENT REQUEST - STEP OUT OF DARKNESS

H. SPECIAL EVENT REQUEST - OAKLAWN COLOR CLASSIC 5K AND FUN RUN

I. SPECIAL EVENT REQUEST - MARKET ON MAIN

8) PRESENTATIONS AND RECOGNITIONS

A. MARSHALL AREA CONSERVATION COMMITTEE (MACC)

B. ARBOR DAY PROCLAMATION

C. NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK PROCLAMATION

D. CHILD ABUSE PREVENTION MONTH PROCLAMATION

MAYOR: Scott Wolfersberger CITY MANAGER: Derek N. Perry
COUNCIL MEMBERS: Theresa Chaney-Huggett, Jacob Gates, James Hackworth,
Andrew Scibbe, Ryan Traver, Ryan Underhill
Council Chambers, 323 W Michigan Ave, Marshall, MI 49068

9) INFORMATIONAL ITEMS

A. DISTRIBUTION OF FY2026 PROPOSED BUDGET

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. MODIFICATION TO ELECTRIC GENERAL SERVICE RATE C

B. MDOT BRIDGE PROGRAM APPLICATION - S. MARSHALL AVE. BRIDGE OVER RICE CREEK

C. SPECIAL EVENT REQUEST - MARSHALL PRIDE FESTIVAL

D. SPECIAL EVENT REQUEST - CRUISE AT THE FOUNTAIN

E. SPECIAL EVENT REQUEST- OAKLAWN CENTENNIAL CELEBRATION

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

CITY COUNCIL MINUTES

March 17, 2025

Work Session - 6:00 PM

1) CALL TO ORDER

IN A WORK SESSION held on Monday, March 17, 2025 at 6:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council and Planning Commission were called to order by Mayor Wolfersberger.

2) ROLL CALL

A. CITY COUNCIL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, and Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: None

B. PLANNING COMMISSION

Roll was called:

Present: Commissioner Aron Hodo and Ex Officio Ryan Underhill

Also Present: Director Strange

Absent: Chair Lisa McNiff, Tim Banfield, Carter Bright, Tim Fitzgerald, Karl Sievertsent, Ian Stewart, and Jim Zuck

There was no quorum for the Planning Commission.

- 3) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

4) DISCUSSION ITEMS

A. SIGN ORDINANCE

- 5) **PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

6) ADJOURNMENT

Seeing no quorum for the Planning Commission, the meeting was promptly adjourned at 6:04 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk

CITY COUNCIL MINUTES

March 17, 2025

Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, March 17, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Wolfersberger.

2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: None

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Jacob Gates, supported by Ryan Traver to approve the agenda as presented.
On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St gave public comment.

7) CONSENT AGENDA

Mayor Wolfersberger amended the consent agenda to include the February power purchase in the amount of \$836,062.03 for a City Bill total of \$3,102,157.53.

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to approve the consent agenda as amended. On a roll call vote:

Ayes: Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion carried.

A. City Council Minutes
Regular Session - March 3, 2025

B. City Bills

Purchases 02/28/2025	\$1,796,547.83
Purchases 03/04/2025	\$16,229.05
Purchases 03/07/2025	\$448,793.62
Purchases 03/11/2025	\$4,525.00
TOTAL	\$2,266,095.50

C. MICHIGAN DNR TRUST FUND GRANT - RESOLUTION OF SUPPORT
CITY OF

MARSHALL, MICHIGAN

**RESOLUTION OF SUPPORT
FOR THE MICHIGAN NATURAL RESOURCES TRUST FUND GRANT
APPLICATION
FOR RIVERWALK REPAIRS**

WHEREAS, the City of Marshall's Riverwalk located between Stuarts Landing and South Marshall Ave, which has served the community members for the past 27 years. Due to its age and many years of use, the riverwalk is becoming unsafe and nearing the end of its time, this portion of the riverwalk will need total reconstruction; and

WHEREAS, the application and improvements are supported the City of Marshall's Parks & Recreation Masterplan 2025-2029 and scheduled in the city's 2026-27 Capital Improvement Plan.

WHEREAS, the City of Marshall seeks funding from the Michigan Natural Resources Trust Fund (MNRTF) to assist with these repairs, including resurfacing, erosion control, and accessibility improvements; and

WHEREAS, the City of Marshall will provide the necessary \$200,000 match to support the project;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marshall, Michigan, supports the submission of a grant application to the Michigan Department of Natural Resources for financial assistance in repairing and improving the Riverwalk; and

BE IT FURTHER RESOLVED that the City Manager, or their designee, is authorized to take necessary actions to submit the application and fulfill any grant requirements.

Adopted this 17 day of March, 2025.

YEAS:

NAYS:

ABSENT:

CERTIFICATION:

I, Michelle Eubank, Clerk of the City of Marshall, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on March 17 with a quorum present.

Michelle Eubank
City Clerk
City of Marshall, Michigan

D. SENIOR SERVICES OF CALHOUN COUNTY GRANT APPLICATION - DIAL-A-RIDE

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

13) APPOINTMENTS / ELECTIONS

A. ZONING BOARD OF APPEALS APPOINTMENT

Moved by Theresa Chaney-Huggett, supported by Ryan Underhill to approve the reappointment of Arthur Hill to the Zoning Board of Appeals with a term ending on March 10, 2028. On a voice vote: **Motion carried.**

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Joan Bujdos of Allen Rd, Barry Wayne Adams of W Green St, Emily Emerson-Rich of Union St and Kelly Isaac of Marshall gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:18 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 03/14/2025 - 03/14/2025
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1JMW-N7RD-C3VX	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SWIFFER WETJET		31.93
1JMW-N7RD-QLMY	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 FIBER OPTIC CLEA		79.44
1GQD-HYMP-RDFQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SPORTS VINYL TAP		134.95
16GR-YXFJ-CH69	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 STANCHION POST R		137.50
13N1-F4N9-3XFR	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 DOG WASTE CAN LI		28.98
1WTM-9WKF-3WDQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 WORK PANTS		565.10
225-525722	AUTO VALUE MARSHALL	ACCT NO. 22500610 TREAD DEPTH GAUGE		22.17
225-527209	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, OIL		52.52
225-527287	AUTO VALUE MARSHALL	ACCT NO. 22500610 WINDSHIELD WASHER FLUI		21.16
225-527388	AUTO VALUE MARSHALL	ACCT NO. 22500610 CLAMPS		16.74
225-527455	AUTO VALUE MARSHALL	ACCT NO. 22500610 SEALER, RUST PREVENTAT		99.30
225-527476	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, OIL		69.46
225-527502	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, OIL		69.46
642321	BOSHEARS FORD SALES, I	WHEEL ASSEMBLY		283.33
186748	BRUTSCHE CONCRETE PROD	SIGN POST BASE		500.00
105-25	CALHOUN COUNTY TREASUR	PRE CHANGE PARCEL #53-009-970-00		23.69
IN44270	CARRIER & GABLE, INC.	DFS REPLACEMENT BATTERIES		1,142.00
4221451811	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 2/18		58.34
4221451779	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 2/18/25		95.62
4221451883	CINTAS CORP	UNIFORM SERVICES - WASTEWATER 2/18/25		65.97
4221451868	CINTAS CORP	UNIFORM SERVICES - WATER 2/18/25		67.32
4222189341	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 2/25		58.34
4222189309	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 2/25/25		95.62
4222189314	CINTAS CORP	UNIFORM SERVICES - WASTEWATER 2/25/25		65.97
4222189376	CINTAS CORP	UNIFORM SERVICES - WATER 2/25/25		67.32
1095	CODE CONCEPTS GROUP LL	CONSULTING SERVICES FOR BOBP MONTHLY RET	2025.075	5,000.00
03012025	COGENT COMMUNICATIONS, ACCT NO.	CITYOFMA00002 MAJOR CAMPUS 1000	2025.092	10,050.00
CPSMN0006015	COLOSSUS, INC. DBA INT	CALIBER ONLINE RMS USERS 4/1/25 - 3/1/26		581.11
10065	COURTNEY & ASSOCIATES	ELECTRIC RATE AND CONSULTING RETAINER FE	2025.140	250.00
189325	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES MRLEC		426.34
189395	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES CITY		161.84
649302	DARLING ACE HARDWARE	COMMAND STRAPS		11.99
649317	DARLING ACE HARDWARE	COMPACT WALL MOUNT PLT, BATTERY PACK		81.97
649572	DARLING ACE HARDWARE	POOL SKIMMER POLE		9.99
649714	DARLING ACE HARDWARE	NUTS, BOLTS		8.74
649673	DARLING ACE HARDWARE	HARDWARE		15.90
649741	DARLING ACE HARDWARE	PADLOCK, TACKS		24.26
649761	DARLING ACE HARDWARE	WIRE RING TERMINAL, INSULATED WIRE TERMI		23.97
649784	DARLING ACE HARDWARE	HP ULTRA OIL MIX 6PK, MOTO MIX, CHAIN		474.51
649801	DARLING ACE HARDWARE	ROLLER LINER		6.59
649851	DARLING ACE HARDWARE	COVE BASE ADHESIVE, PAINTER PAIL, LINERS		170.83
649909	DARLING ACE HARDWARE	WET/DRY VAC DUST BAG		18.99
649962	DARLING ACE HARDWARE	TARP, QUICK SNAP		16.58
03/14/2025	DEAN, LULAN	UB refund for account: 3005080048		108.74
1340	DR LAB SERVICES, LLC	ANNUAL LAB PREVENTATIVE MAINTENANCE	2025.180	1,950.00
25-612	ELECTIONSOURCE	ICP & ICX ERPP ANNUAL MAINTENANCE CONTRA		708.00
305612	ELHORN ENGINEERING COM	CARUS 4500 (30-GAL DRUM) QTY 4		1,746.00
S0020277	EMERGENCY VEHICLE PROD	TOWER 12 MAINTENANCE	2025.233	3,015.50
S106124535.002	ETNA SUPPLY	WATER DEPT INVENTORY	2025.227	376.00
S106124535.003	ETNA SUPPLY	WATER DEPT INVENTORY	2025.227	3,214.00
S106124535.004	ETNA SUPPLY	WATER DEPT INVENTORY	2025.227	792.00
158077541	EVERON, LLC	MRLEC ACCESS CONTROL UPDATES	2025.007	4,473.70
03142025	FINNEY, EMILY	BOOT ALLOWANCE - FINNEY, EMILY		79.50
2500592502	FIRST ADVANTAGE OCCUPA	ACCT NO. 866466 CLINIC COLLECTION		52.73
IN102502200459	FS.COM INC	1X32 PLC FIBER SPLITTER 19" RACK MOUNT, 2025.220		107.80
27970396	GRANGER WASTE SERVICES	ACCT NO. 2782490 CITY BUILDINGS WASTE MA		838.12
27963090	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL MARCH 2025		33,441.43
27919783	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS RECYCLI		70.14
28777	GUTTERS R US	MRLEC SNOW REMOVAL & SIDEWALK SALTING 2025.178		4,526.40
20322	HOEKSTRA ROOFING COMPA	SERVICE CALL FOR ROOF LEAK AT POWER HOUS		758.13
CI-04148	HYDROCORP	CUST NO. C000161 INSPECTION & REPORTING		1,350.00
INV-001221	HYPERION SOLUTIONS GRO	FIBERNET NETWORK ENGINEERING SERVICES 2025.242		5,569.12
3170776994	IDEXX DISTRIBUTION, IN	LAB SUPPLIES		1,740.41
09-699615	INTERSTATE BILLING SER	CARLETON EQUIPMENT - BOLTS, NUTS		166.73
II2300164	JOINT APPRENTICESHIP & APPRENTICE	LINEMAN SCHOOLING - ERB, PEHR	2025.229	24,000.00
103107925	KIMBALL MIDWEST	NUTS		88.00
45624	LAKELAND ASPHALT CORPO	2.04 TONS COLD PATCH		297.84
2502-531401	LEGG LUMBER	2X4X10' SPF		5.99
03022025	LOWES BUSINESS ACCOUNT	ACCT NO. 821 3023 902596 5 GORILLA EPOXY		117.35
2051	MUNIPLATFORM	POSTING OFFICIAL STATEMENT - NE NIA BOND		750.00
03032025	QUADIENT FINANCE USA,	ACCT NO. 7900 0440 5582 9307 POSTAGE FEB		3,079.99
Q1754370	QUADIENT LEASING USA,	CUST NO. 01041574 POSTAGE MACHINE LEASE		696.73
47436	SONAR SOFTWARE	FIBERNET CUSTOMER MANAGEMENT SOFTWARE MA	2025.106	2,174.85
551-653080	STATE OF MICHIGAN	CUST ID: 65525 HAZARDOUS MATERIALS TECHN		950.00
1198769	STEENSM	CUST NO. 5154 BLADE, SHOE		399.79
309796	SYN-TECH SYSTEMS	TECH SUPPORT FOR AIRPORT FUEL PUMP		42.00
105	TNT MUSIC	2025 DADDY DAUGHTER DATE NIGHT		375.00
258-A	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 3/3/25 - 3/9/25	2025.173	3,987.50
258-B	TOP TO BOTTOM TREE SER	TREE REMOVAL FOR STREET DEPT (PEARL STRE		1,160.00

04/03/2025 09:41 AM
User: KWAGNER
DB: Marshall

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 03/14/2025 - 03/14/2025
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Page: 2/2

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
189320310	ULINE	COTTON GLOVE LINERS		40.50
189558181	ULINE	8' SQUARE SIGN POSTS		1,393.36
231333	VISION METERING, LLC	METER COVERS		221.00
231247	VISION METERING, LLC	ELECTRIC METER		215.00
231271	VISION METERING, LLC	ELECTRIC METERS	2025.197	8,030.00
103419000	WEX BANK	ACCT NO. 0470-00-462076-1 FUEL PURCHASES		9,656.40
03012025	WOW! BUSINESS	ACCT NO. 014226414 FIRE STATION		140.45
GRAND TOTAL:				144,092.04

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 03/21/2025 - 03/21/2025
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
2024ELECTION	CALHOUN COUNTY CLERK	2024 ELECTION COSTS		1,497.65
9303201191	CINTAS CORP	BOOT ALLOWANCE - FINNEY, EMILY		126.94
9309438121	CINTAS CORP	FLOOR MATS		164.10
MARCH2025	CONSUMERS ENERGY	CONSUMERS ENERGY UTILITY BILLS MARCH 202		10,181.52
03122025	DAVIS, JOSHUA	BOOT ALLOWANCE - DAVIS, JOSHUA		52.98
10373	FUG, INC./MARSHALL CUS	VEHICLE MAGNETS, DECALS		468.00
11373	FUG, INC./MARSHALL CUS	SAFETY TEES WITH SCREEN PRINTING		229.00
03012025	HERITAGE CLEANERS	ACCT NO. 100243 DRY CLEANING SERVICE FOR		267.00
38876	J AND K PLUMBING SUPPL	TUBING, CONNECTOR		3.50
38880	J AND K PLUMBING SUPPL	TUBING, CONNECTOR, ELBOW		67.52
125124	LARRY'S FLOOR COVERING	VINYL COVE BASE FOR POWER HOUSE		60.00
125137	LARRY'S FLOOR COVERING	VINYL COVE BASE FOR PSB		108.00
2502-532835	LEGG LUMBER	2X4X12' SPF		6.99
2503-533046	LEGG LUMBER	80LB MORTAR MIX		10.99
2501-530740	LEGG LUMBER	2X4X8' SPF		15.96
03182025	MAMC	2025 MICHIGAN ASSOCIATION OF MUNICIPAL C		45.00
02052025-16976	MARSHALL HARDWARE, LLC	24" STRUCTO-CAST LEVEL		10.99
02242025-17456	MARSHALL HARDWARE, LLC	JIGSAW BLADE		35.98
02122025-17173	MARSHALL HARDWARE, LLC	TORCH HEAD, FUEL		64.98
02282025-17582	MARSHALL HARDWARE, LLC	NUTS, BOLTS		13.08
02032025-16904	MARSHALL HARDWARE, LLC	PACKAGING TAPE, TAPE GUN		54.78
03052025-17722	MARSHALL HARDWARE, LLC	1/4HP SUBM UTILITY		109.99
03102025-17861	MARSHALL HARDWARE, LLC	CLEAR FLEX SEAL		84.98
03102025	MCGINTY, HITCH, PERSON	CLIENT NO. 4030.001 SERVICES THROUGH 2/2		12,002.00
41583765	MCMMASTER-CARR	METER SEALS		136.78
2247-1	MCSA GROUP, INC.	RIVERWALK PHASE 2 MNRTF GRANT APPLICATIO		1,472.50
2169-21	MCSA GROUP, INC.	SERVICES FOR EATON PARK DESIGN FEBRUARY		302.60
INV-0000009197	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2025.107	2,500.00
516261	NORTH CENTRAL LABORATO	LAB SUPPLIES	2025.008	1,087.29
03032025-A	OAKLAWN MEDICAL GROUP	ACCT NO. 2907-56303 DOT PHYSICAL EXAM -		90.00
03032025-B	OAKLAWN MEDICAL GROUP	ACCT NO. 2907-56303 DOT PHYSICAL EXAM -		90.00
03032025-C	OAKLAWN MEDICAL GROUP	ACCT NO. 2907-56303 DOT PHYSICAL EXAM -		90.00
83618	PEERLESS MIDWEST, INC.	RELOCATE VENT TUBE IN WELL #3	2025.151	11,870.00
56877621	POWER LINE SUPPLY	RETURNED WORK TENT		(1,650.00)
56877821	POWER LINE SUPPLY	UNIFORMS - LONG		180.00
56877822	POWER LINE SUPPLY	UNIFORMS - LONG		118.00
56878099	POWER LINE SUPPLY	INVENTORY FOR ELECTRIC DEPT		2,191.18
56878100	POWER LINE SUPPLY	METER SOCKET		294.53
56878103	POWER LINE SUPPLY	METER SOCKETS		1,692.00
56879424	POWER LINE SUPPLY	MATERIALS FOR BLUEOVAL LINE RELOCATION		522.73
56879425	POWER LINE SUPPLY	SERVICE DROP		160.00
56879433	POWER LINE SUPPLY	MATERIALS FOR BLUEOVAL LINE RELOCATION		171.75
56878101	POWER LINE SUPPLY	INVENTORY FOR ELECTRIC DEPT	2025.228	3,287.52
56878102	POWER LINE SUPPLY	MATERIALS FOR BLUEOVAL LINE RELOCATION		209.19
1690736	PROSHRED SECURITY	MRLEC SHRED SERVICES THROUGH 3/3/25		105.00
8106844929	SCHINDLER ELEVATOR COR	ELEVATOR MAINTENANCE AT CITY HALL & PSB	2025.239	6,837.80
03012025	SPARTAN STORES, LLC	CUST NO. 021063 FIRE CLEANING SUPPLIES/R		126.33
7004269269	STAPLES	CUST ACCT # DET 10081052 OFFICE SUPPLIES		195.35
03/21/2025	STEPHANIE HALL	UB refund for account: 1560		8.72
2336	T&A DIESEL LLC	REPAIRS TO FIRE SQUAD 12		667.20
97498	TELNET WORLDWIDE	ACCT NO. 8948 MARCH 2025		1,028.67
BC-PSINV034851	THERMALNETICS, INC.	3 YEAR HVAC SERVICE AGREEMENT (YEAR 2) M	2025.016	1,040.58
259-A	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 3/10/25 - 3/16/2	2025.173	5,644.00
259-B	TOP TO BOTTOM TREE SER	TREE REMOVAL FOR STREET DEPT (PEARL STRE		72.50
INV00631823	USABLUEBOOK	LAB SUPPLIES		124.44
6107487737	VERIZON WIRELESS	ACCT NO. 987146080-00001 2/2/25 - 3/1/25		1,950.98
374187	VIEW NEWSPAPER GROUP	ACCOUNT ID: 103068 ABANDONED VEHICLE AUC		17.95
374008	VIEW NEWSPAPER GROUP	ACCOUNT ID: 100527 NEWSPAPER ADS FEBRUAR		551.00
X103128445:01	WEST MICHIGAN INTERNAT	CAP-WASHER RESERVOIR, MIRROR		87.33
03/21/2025	WIESKE, DENNIS & WENDY	UB refund for account: 2602320011		17.97
03/21/2025	WOLVERTON, SHELBY	UB refund for account: 200850026		57.45
GRAND TOTAL:				69,031.27

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 03/28/2025 - 03/28/2025
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
94373	ALL-TRONICS, INC.	FIRE ALARM MONITORING 4/1/25 - 6/30/25 (		81.00
94374	ALL-TRONICS, INC.	FIRE ALARM MONITORING 4/1/25 - 6/30/25 (		81.00
03242025	AMBLER, AARON	TRAVEL REIMBURSEMENT TO MRWA CONFERENCE		94.96
564461	ASCENSION BORGESS HOSP	DOT PHYSICAL EXAM - ASHBY		90.00
225-527281	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, OIL		168.26
225-527523	AUTO VALUE MARSHALL	ACCT NO. 22500610 FUEL FILTER, OIL FILTE		43.12
225-527557	AUTO VALUE MARSHALL	ACCT NO. 22500610 AIR FILTER		37.00
225-527571	AUTO VALUE MARSHALL	ACCT NO. 22500610 OIL FILTER, AIR FILTER		14.08
225-527594	AUTO VALUE MARSHALL	ACCT NO. 22500610 CLEAR WHEEL, E-Z BRITE		62.07
225-527611	AUTO VALUE MARSHALL	ACCT NO. 22500610 TOP COAT		24.09
929962878	BORDER STATES INDUSTRI	CT BRACKETS		369.81
929971641	BORDER STATES INDUSTRI	BLUE OVAL MATERIALS		311.46
186900	BRUTSCHE CONCRETE PROD	SIGN POST BASE W/ POLE QTY 6		1,500.00
4222895533	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 3/4/		58.34
4222895441	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 3/4/25		95.62
4222895400	CINTAS CORP	UNIFORM SERVICES - WASTEWATER 3/4/25		65.97
4222895527	CINTAS CORP	UNIFORM SERVICES - WATER 3/4/25		67.32
1545848	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 2/28/2		425.50
1545849	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 2/28/2		2,478.00
1545850	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 2/28/2		280.00
1545851	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 2/28/2		350.00
1460	D&D DIAGNOSTICS LLC	REPAIRS TO TRUCK #300	2025.248	4,476.68
1477	D&D DIAGNOSTICS LLC	REPAIRS TO TRUCK #301	2025.248	1,607.24
649396	DARLING ACE HARDWARE	PROPANE CYLINDER		5.99
649496	DARLING ACE HARDWARE	PAINT BRUSH, CONSTRUCTION ADHESIVE		22.56
649573	DARLING ACE HARDWARE	WATERPROOF SEALANT, EPOXY WOODWELD, CAUL		66.52
649688	DARLING ACE HARDWARE	PAINT MIXER, PLASTIC PAIL		21.97
649811	DARLING ACE HARDWARE	CHAIN 14IN, 14" 3/8 PICCO BAR-STAND		101.82
649812	DARLING ACE HARDWARE	TIE DOWN W/ RATCHET		39.98
649787	DARLING ACE HARDWARE	DISTILLED WATER		11.96
649788	DARLING ACE HARDWARE	PAINT TRAY LINERS, PAINT BRUSHES, ROLLER		43.13
SI25-30867	DETROIT SALT COMPANY	ROAD SALT - MIDEAL CONTRACT	2025.188	7,548.98
16670163	EPB FIBER OPTICS	ACCT NO. C10527068 FIBERNET TECH SUPPORT	2025.131	6,000.00
03172025	EUBANK, MICHELLE	TRAVEL REIMBURSEMENT TO 2025 CLERK'S INS		721.73
S193069	FIREHOSEDIRECT	FIRE HOSE NOZZLE, ROCKER	2025.232	521.82
24-10196	GARAGE DOORS UNLIMITED	SUPPLY & INSTALL AUTOMATIC DOOR AT CITY	2025.205	3,833.00
25-03010	GARAGE DOORS UNLIMITED	SERVICE CALL AT DPW FOR NEW GARAGE DOOR		275.00
2610910	GRIFFIN PEST SOLUTIONS	PEST SERVICES AT CITY HALL 2/19/25		59.00
42455	HUNTER-PRELL COMPANY	REPAIR BOILER VENT AT MRLEC		242.00
183574	IMPACT SOLUTIONS	NAME PLATE		26.28
45640	LAKELAND ASPHALT CORPO	2.42 TONS COLD PATCH		353.32
2024027.00 - 225024	LAWSON-FISHER ASSOCIAT	2024 NUISANCE PLANT MONITORING AND REPOR	2024.315	513.03
S5495684.003	MEDLER ELECTRIC COMPAN	2" COUPLING		34.58
03282025	MORRIS STULBERG TRUST	2025 ANNUAL EASEMENT PAYMENTS - STULBERG		39.00
130968	O'LEARY WATER CONDITIO	POWER HOUSE COOLER RENTAL (FEB/MAR) & BO		76.50
INV72346	SD MYERS, LLC	OIL TESTING - PER QUOTE #D00039430	2025.185	3,433.00
03/27/2025	THE HUNTINGTON NATIONA	UB refund for account: 1401680008		195.61
4328800	TITAN AVIATION FUELS	AV FUEL 100 LL FOR BROOKS AIRPORT	2025.246	26,611.22
260	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 3/17/25 - 3/23/2	2025.173	4,785.00
DJO004621	TRUCK & TRAILER SPECIA	LOW TRUCK BUILD OUT 114SD	2024.044	97,319.00
DJO004625	TRUCK & TRAILER SPECIA	LOW TRUCK BUILD OUT 108SD	2024.044	125,215.00
54506	TURNKEY NETWORK SOLUTI	INSTALLATION OF 150' OF 24 COUNT FIBER B	2025.249	3,266.71
INV3560211VC3	VC3, INC.	ACCT NO. 44996 BATTERY BACKUP		114.00
1137	VOLTAGE TOOLS AND TEST	RUBBER GOODS & GLOVE TESTING		1,328.50
03202025	WOLFERSBERGER, SCOTT	TRAVEL REIMBURSEMENT FOR CONGRESSIONAL M		523.96
40263709	XEROX FINANCIAL SERVIC	CUST NO. 1017736 XEROX LEASE 211-1017736		135.00
40292055	XEROX FINANCIAL SERVIC	CUST NO. 1017736 XEROX LEASE 211-1017736		155.00
GRAND TOTAL:				296,421.69

ITEM: 7.C

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
William Dopp, Finance Director/ City Treasurer
DATE: April 7, 2025
SUBJECT: **APRIL 12, 2025, WORK SESSION - FY26 BUDGET REVIEW**

As part of the development of the FY26 City operating budget, we are requesting a work session on Saturday, April 12, 2025, at 7 AM to present the complete budget document to the City Council for review and discussion. We will hold the meeting at City Hall in the Training Room.

BUDGET IMPACT:
N/A.

RECOMMENDATION:
Set a Work Session for Saturday, April 12, 2025, at 7 AM in the Training Room of City Hall to review the FY26 operating budget and publish the appropriate public notices.

ITEM: 7.D

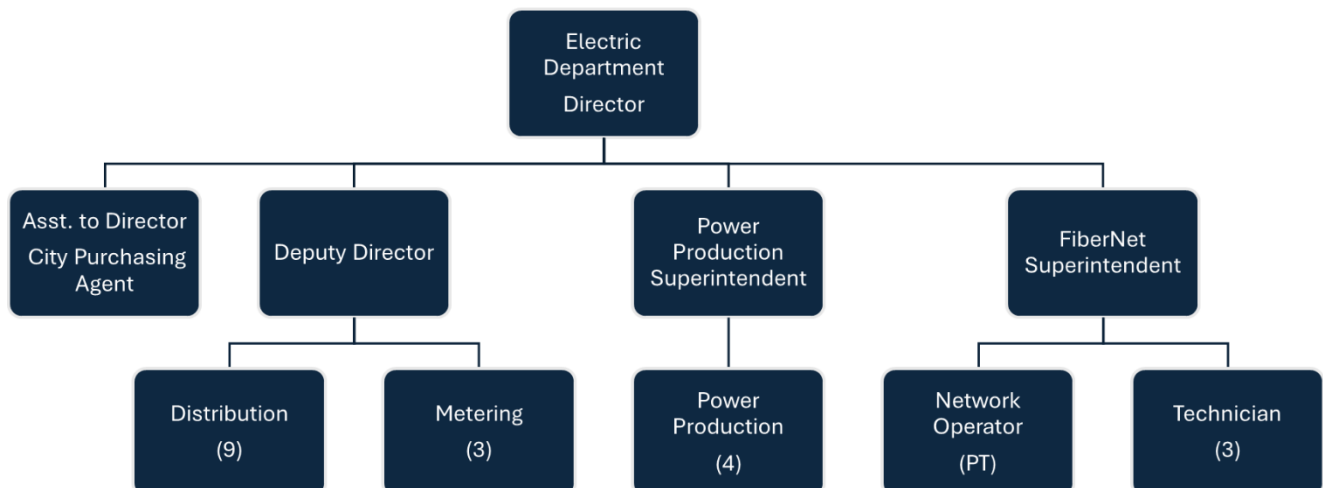
ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Kevin Maynard, Director of Electric Utilities
DATE: April 7, 2025
SUBJECT: **ELECTRIC - FIBERNET DEPARTMENT REORGANIZATION PLAN**

As part of the 2025 Action Plan, we identified the development of a succession/reorganization plan for our Electric and FiberNet Departments as a priority. The reorganization plan includes the hiring of a Deputy Director to work with Director Kevin Maynard as he contemplates retirement in the next few years. We also have the need for non-union management at the powerhouse (Power Production Superintendent) and in FiberNet (FiberNet Superintendent) to oversee day-to-day operations of the Divisions. Currently, this task is being performed by employees classified as Lead Workers under the Utility Collective Bargaining Agreement.

As part of the reorganization, returning FiberNet under the Electric Utility management structure, as it was upon its inception, is also included in the plan to leverage operational efficiencies both groups share. The proposed reorganization chart is presented below.



As these positions were not contemplated or funded in the FY25 operating budget, approval to

proceed with the reorganization is being requested. The goal upon approval would be to advertise the positions and hire in the next 30–45 days.

BUDGET IMPACT:

Funding for the positions will require a budget amendment to the Electric and FiberNet funds for the remaining FY25 budget upon placement of suitable candidates. The positions and associated funding are contemplated in the proposed FY26 budget.

RECOMMENDATION:

Authorize the City Manager to proceed with the Electric and FiberNet reorganization plan.

ITEM: 7.E

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services
DATE: April 7, 2025
SUBJECT: SPECIAL EVENT REQUEST - YPC-FRIDAY'S AT THE FOUNTAIN

The Youngish Professional Committee is hosting the Friday's at the Fountain special events this summer on June 13 and 27, July 11 and 25, and August 8. The event is scheduled from 1900 - 2100 hours, with setup beginning at 1800 hours. The sponsor is requesting use of the Brooks Memorial Fountain for the event. The sponsors will have small yard signs advertising the event while it is occurring and request electronic service each week for the musicians.

BUDGET IMPACT:

The electric drop fee per event is \$35. The City will invoice the sponsor incurred costs after the conclusion of the event.

RECOMMENDATION:

Approve the Fridays at the Fountain Special Event Application for June 13, 27, July 11, 25 and August 8, 2025.



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Fridays at the Fountain summer concert series

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 565 N. Madison

City/State/ZIP Code: Marshall/MI/49068

Business Phone: 917-603-0793 Cell Phone: 269-986-4020 (Cathy - primary contact)

Email Address(es): cbdarlingco@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: June 13 (Kennedy Affiar) , June 27 (Chameleon), July 11 (Zion Lion), 7/25 (Father Stone), 8/8 (Taylor Swift Experience) - 7-9pm for all events; sound check - 6pm

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): Summer concert series

4. What is the requested location(s) of the event(s): Brooks Memorial Fountain

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: _____

Start and End Locations: _____

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes^x____ No____
Normal Annual Date? _____
7. Have you included a map indicating the location of your event? Yes____ No^x____
8. Is your event located within the Downtown Development Authority? Yes^x____ No____
9. Does the applicant wish to prohibit vending within the event area? Yes____ No^x____
10. Does the applicant plan to include vending as part of this event? Yes^x____ No____
11. Will this event include the use of signs? Yes^x____ No____
12. Will the event require the hanging of a banner? Yes^x____ No____
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes____ No^x____

Public Services

14. Is the applicant requiring utility connections, such as electric or water services? Yes^x____ No____
15. Does the applicant require other public services? Yes^x____ No____
- a. Barricades Yes____ No^x____
- b. Fencing Yes____ No^x____
- c. Street Sweeping Yes____ No^x____
- d. Mowing Yes____ No^x____
- e. Rubbish Containers Quantity: _____ Yes____ No^x____
- f. Picnic Tables Yes____ No^x____
- g. Cessation of Lawn Sprinklings Yes____ No^x____
- h. Other 8 safety cones to place at all the crosswalks around the circle Yes^x____ No____
- i. Map including indicating location of these services? Yes____ No^x____
16. Do you plan to utilize volunteers to help run the event? Yes^x____ No____
17. Do you plan to rent a park facility for the event? Yes____ No^x____

Public Safety

18. Does the applicant have any special security or safety concerns? Yes____ No^x____
19. Are you requesting assistance from the Police/Fire Departments? Yes____ No^x____
20. Will the event include loud or unusual sounds? Yes^x____ No____
- a. Musicians Yes^x____ No____
- b. Singers Yes^x____ No____
- c. Amplified Announcers Yes^x____ No____
- d. Carnival Rides Yes____ No^x____
- e. Motor Vehicle Noises Yes____ No^x____
- f. Other _____ Yes____ No^x____
21. What are the planned hours for loud or unusual sounds? 6-9pm _____
22. Will the event include unusual lighting beyond what is normal at that location? Yes____ No^x____

Alcohol Consumption

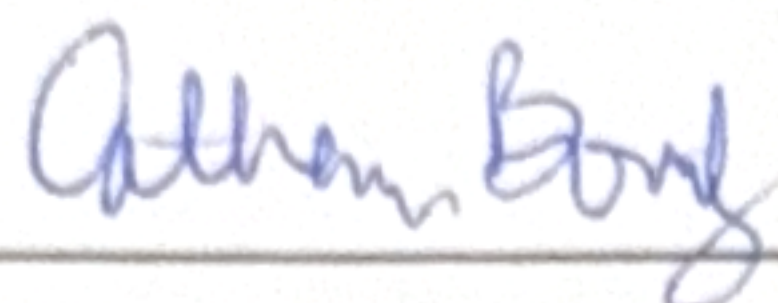
23. Are alcoholic beverages proposed to be served as part of the event? Yes____ No^x____
24. Will you be utilizing a LLC regulated boundary? Yes____ No^x____
25. Are you using the Social District for outdoor alcohol consumption? Yes____ No^x____
26. Have all necessary liquor licenses been obtain at the time of this application? Yes____ No^x____
27. Does the applicant have any other requests that are not listed in this form? Yes____ No^x____
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes^x____ No____

Questionnaire Explanations

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: _____



Printed Name: _____

Catherine Bovitz

Date: _____

3/4/25

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.



CITY OF MARSHALL Temporary Service Connection

Name Cathy Bovitz / Youngish Professionals Committee
Address _____
Contact Phone 269-986-4020
Request Date 3/7/25 6/13/25, 6/17/25, 7/11/25, 7/25/25 & 8/18/25
Date Required ↓
☐ Non-Metered ☐ Metered
☒ Fountain Circle
☐ Ketchum Park
☐ Downtown
☐ Stuart's Landing
☐ Carver Park
☐ Other

Please be specific, and describe the electrical requirements and location:

There will be 5 concerts as part of the Fridays at the Fountain Concert Series at Brooks Memorial Fountain Circle. We will need electrical hookup for the artists.

City of Marshall Utilities Rate Classification and Standard Rules and Regulations.

Customers desiring lighting and/or secondary power service for a short time only, such as for construction jobs, which service requires the installation of a temporary service connection, meters or other facilities of a temporary nature, shall pay a cost of installing and removing all facilities necessary to supply such service. Service connection charge will be a minimum \$35.00 payment, to be made in advance of installation. Temporary service will also be subject to minimum monthly charge for KWh consumed, as determined by General Secondary Rate B, and no case less than \$9.00 as determined by Watt-hour meter installed on the job.

For single phase temporary service connection of more than 100 amps, there will be a charge of \$1.50 per amp.

For temporary service other than service connections, customer should apply at City Hall, City of Marshall, 323 W Michigan Ave, Marshall, MI 49068.

NON-METERED TEMPORARY SERVICE CONNECTIONS

Requests to turn-on electricity, reset breakers, and/or replace blown fuses will be assessed as follows:

\$125.00 during regular business hours
\$250 during non-business hours

METERED TEMPORARY SERVICE CONNECTIONS

Meter information and location: _____

	Meter #	Serial #	Size	Make	Type	Amp	Volts	Wire	Phase	Meter Multi	Meter Reading
In											
Out											

I, or We, the undersigned applicant(s) do hereby agree to indemnify and save harmless the City of Marshall, Michigan from any and all claims, liability, responsibility, damage or costs, including, but not limited to, claims by the applicant(s), resulting from the issuance of this permit of the disconnection of the temporary electrical services at the direction of the City of Marshall, by its Electrical Official. Such agreement to indemnify and save harmless shall apply to the City of Marshall and any and all its officials, employees, or agents.

I, or We, understand that it shall be unlawful for anyone to use this service to supply electrical service to any building or vehicle which is used as living quarters. It is understood that all work and materials used in this installation of temporary electrical service shall conform strictly to the National Electric Code, the National Electric Safety Code, and the State Code; that the permit shall be approved before commencing work and that no installation will be concealed until inspection is made.

Completed By Catherine Bovitz Date 3/7/25 Approved By _____

ITEM: 7.F

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Michelle Eubank, City Clerk
DATE: April 7, 2025
SUBJECT: SPECIAL EVENT REQUEST - GARDEN FESTIVAL

The Marshall Garden Club is requesting the use of the City Hall lawn for their ticket tent. The 33rd annual Welcome to My Garden tour is scheduled for July 12-13, 2025. No additional city services are being requested.

BUDGET IMPACT:

As there is no set cost for use of the City Hall lawn, there is no planned expenses for this event.

RECOMMENDATION:

Approve the July 12-13, 2025 Welcome to My Garden Special Event Request.



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Garden Festival Information Booth

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: P.O. Box 924, Marshall, MI 49068

City/State/ZIP Code: _____

Business Phone: _____ Cell Phone: 269-753-9772

Email Address(es): 0499klove@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: Sat, July 12 + Sun, July 13
2025

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): The Marshall Area Garden Club is providing a "FREE" Garden Festival and church garden

4. What is the requested location(s) of the event(s): tour
We want to place our information booth in front of the Welcome Center

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: _____

Start and End Locations: Info booth open 9³⁰ - 4⁰⁰ on Sat
11³⁰ - 3³⁰ on Sun

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐
 Normal Annual Date? Second full weekend in July
7. Have you included a map indicating the location of your event?* Yes ☒ No ☐
8. Is your event located within the Downtown Development Authority? Yes ☒ No ☐
9. Does the applicant wish to prohibit vending within the event area? Yes ☐ No ☒
10. Does the applicant plan to include vending as part of this event?* Yes ☐ No ☒
11. Will this event include the use of signs? Yes ☒ No ☐ Hand yard signs
12. Will the event require the hanging of a banner? Yes ☐ No ☒
13. Is the applicant requesting special parking arrangements, such as reserved parking?* Yes ☐ No ☒

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes ☐ No ☒
15. Does the applicant require other public services?
- a. Barricades Yes ☐ No ☒
 - b. Fencing Yes ☐ No ☒
 - c. Street Sweeping Yes ☐ No ☒
 - d. Mowing Yes ☐ No ☒
 - e. Rubbish Containers Quantity: _____ Yes ☐ No ☒
 - f. Picnic Tables Yes ☐ No ☒
 - g. Cessation of Lawn Sprinklings Yes ☐ No ☒
 - h. Other _____ Yes ☐ No ☐
 - i. Map including indicating location of these services?* ☒ Yes ☒ No ☐
16. Do you plan to utilize volunteers to help run the event? Yes ☒ No ☐
17. Do you plan to rent a park facility for the event? Yes ☐ No ☒

Public Safety

18. Does the applicant have any special security or safety concerns? Yes ☐ No ☒
19. Are you requesting assistance from the Police/Fire Departments? Yes ☐ No ☒
20. Will the event include loud or unusual sounds?
- a. Musicians Yes ☐ No ☒
 - b. Singers Yes ☐ No ☒
 - c. Amplified Announcers Yes ☐ No ☒
 - d. Carnival Rides Yes ☐ No ☒
 - e. Motor Vehicle Noises Yes ☐ No ☒
 - f. Other _____ Yes ☐ No ☐
21. What are the planned hours for loud or unusual sounds? _____
22. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes ☐ No ☒
24. Will you be utilizing a LLC regulated boundary? Yes ☐ No ☒
25. Are you using the Social District for outdoor alcohol consumption? Yes ☐ No ☒
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ☐ No ☒
27. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes ☒ No ☐

Questionnaire Explanations

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: _____

Karla Love, Garden Tour Publicity Chair

Printed Name: _____

Karla Love

Date: _____

March 18, 2025

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

Michigan Sales and Use Tax Certificate of Exemption

This exemption claim should be completed by the purchaser, provided to the seller, and is not valid unless the information in all four sections is complete. Do not send a copy to Treasury unless one is requested.

SECTION 1: TYPE OF PURCHASE Check one of the following:

- ☐ A. One-Time Purchase
Order or Invoice Number: _____
- ☐ C. Blanket Certificate
Expiration Date (maximum of four years): _____
- ☒ B. Blanket Certificate. Recurring Business Relationship

The purchaser completing this form hereby claims exemption from tax on the purchase of tangible personal property or services purchased from the seller named below. This claim is based upon: the purchaser's proposed use of the property or services; OR the purchaser's exempt status.

Seller's Name and Address

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. ☒ All items purchased.
2. ☐ Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

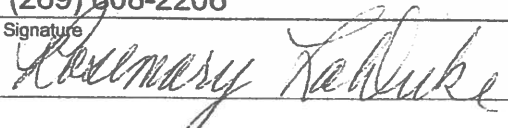
1. ☐ For Lease. Purchaser will lease the property and elects to pay tax based on rental receipts. Enter sales tax license or use tax registration number: _____
2. ☐ For Resale at Retail. Enter Sales Tax License Number: _____
3. ☐ Direct Pay - Authorized to pay use tax on qualified transactions directly to Michigan Treasury under account number: _____

The following exemptions DO NOT require the purchaser to provide a number:

4. ☐ Agricultural Production. Enter percentage: _____ %
5. ☐ Government Entity (U.S. or its instrumentalities, State of Michigan or its political subdivisions), Nonprofit School, Nonprofit Hospital, Church or House of Religious Worship (circle type of organization)
6. ☐ Contractor (provide *Michigan Sales and Use Tax Contractor Eligibility Statement* (Form 3520)).
7. ☐ For Resale at Wholesale.
8. ☐ Industrial Processing. Enter percentage: _____ %
9. ☒ Nonprofit Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(19) Exempt Organization.
10. ☐ Nonprofit Organization with an authorized letter issued by Michigan Department of Treasury prior to July 17, 1998 (sales tax) or June 13, 1994 (use tax).
11. ☐ Rolling Stock purchased by an Interstate Motor Carrier.
12. ☐ Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name Michigan Garden Clubs, Inc.		Type of Business (see codes on page 2) 15
Business Address 555 Crosstown Pkwy Ste 304		City, State, ZIP Code Kalamazoo, MI 49008-1981
Business Telephone Number (include area code) (269) 808-2206		Name (Print or Type) Rosemary LaDuke
Signature 	Title Treasurer	Date Signed 04/07/2021

ACORD CERTIFICATE OF LIABILITY INSURANCE

CSR CL
MARSH-5

DATE (MM/DD/YYYY)
03/17/20

PRODUCER

Buckenberger Christ Agency
www.buckenberger.com
287 North Avenue
Battle Creek MI 49017

Phone: 269-969-1937 Fax: 269-968-1144

INSURED

Marshall Area Garden Club Inc
PO Box 924
Marshall MI 49068

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: HASTINGS MUTUAL

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURANCE TYPE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	GL 9933394	06/27/19	06/27/20	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	CLAIMS MADE ☒ OCCUR				MED EXP (Any one person) \$ 5,000
					PERSONAL & ADV INJURY \$ 1,000,000
					GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER POLICY ☐ PRO- TECT ☐ LOC ☐				PRODUCTS - COMP/PROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO				BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	☐ HIRED AUTOS				
	☐ NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	☐ ANY AUTO				OTHER THAN AUTO ONLY EA ACC AGG \$
	EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE \$
	☐ OCCUR ☐ CLAIMS MADE				AGGREGATE \$
					\$
	DEDUCTIBLE				\$
	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STAT- TORY LIMITS ☐ TOT- ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT \$
	If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE \$
					E.L. DISEASE - POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

FTI-001

For Information Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Signature: [Handwritten Signature]
Name: [Handwritten Name]

ACORD 25 (2/01/08)

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MARSHALL AREA GARDEN CLUB

GARDEN

Festival

JULY 12 & 13, 2025

SATURDAY 10:00AM-4:00PM

SUNDAY 12:00PM-4:00PM

Featuring:
**Garden Supply & Vintage Market
@ DeVine's Flowers & Botanicals**

810 INDUSTRIAL ROAD
MARSHALL, MI 49068

Events Include:

- Master Gardener presentations
- Tours of five area church gardens
- Tour of Lily's Garden, a working flower farm
- And more!

FREE ADMISSION

Informational brochures available both days
of the festival at the following locations:

- **DeVine's Flowers & Botanicals**
- **Marshall Welcome Center**
323 W Michigan Avenue

See Marshallareagardenclub.org
for more information

OTHER MARSHALL AREA ATTRACTIONS:

- FARMERS MARKET
- CALHOUN COUNTY
QUILT SHOW (\$)

ITEM: 7.G

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services
Martin Erskine, Fire Chief
Joshua Lankerd, Chief of Police
DATE: April 7, 2025
SUBJECT: **SPECIAL EVENT REQUEST - STEP OUT OF DARKNESS**

A special event application has been submitted for a Step out of the Darkness suicide prevention event sponsored by United Steps. The event is scheduled for September 10, 2025 from 3pm to 9pm at the fountain.

The event sponsor is requesting an electrical drop for the event and use of the Fountain Circle. They are requesting no other city services or closures. They will be using candles for luminaries as remembrance items.

BUDGET IMPACT:

The estimated costs for this event are \$35, which is less than the \$500 non-profit waiver.

RECOMMENDATION:

Approve the Step Out of Darkness Special Event Request for September 10, 2025.



Hello, my name is Breck Searle and I'm writing to ask permission for a special events permit.

Our non-profit organization United STEPS, (standing together educating & preventing suicide), would like to have use of the park at the Fountain as a peaceful gathering point and host a luminary on Wednesday, September 10th which is Suicide Awareness Day. We would like use of the park from 3pm to set up various 10x10 booths with information about suicide awareness and prevention. We will have hand held signs with suicide and mental health "slogans" on them. Nothing derogatory, absolutely nothing racist or of foul nature.

We will start the event at 4pm, with a guest panel of speakers at 6:30pm, followed by a planned walk of the town (sidewalks) only, regathering at the fountain for the lighting of the luminary bags circling the fountain at 8pm. I thank you for your time in reading this and sincerely hope you will grant this request!

Thank you again for your time, Breck Searle, President, United STEPS

You can reach me by phone: (269) 967-7447 or email to:

bslapsinger@gmail.com

Our website is www.united-steps.org

email: unitedsteps1@gmail.com

Like us on Facebook



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: STEP OUT OF THE DARKNESS - LUMINARY

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 7035 W 5 POINT HWY

City/State/ZIP Code: BELLEUE, MI. 49021

Business Phone: _____ Cell Phone: (269) 967-7447

Email Address(es): DSLapsinger@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: WEDNESDAY SEPTEMBER 10TH
2025

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): LUMINARY EVENT (NON FLAMABLE) FOR SUICIDE
AWARENESS AND PREVENTION

4. What is the requested location(s) of the event(s): BROOKS MEMORIAL FOUNTAIN

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: _____

Start and End Locations: _____

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes ☒ No ☐
 Normal Annual Date? SEPTEMBER 10TH
7. Have you included a map indicating the location of your event? Yes ☐ No ☒
8. Is your event located within the Downtown Development Authority? Yes ☒ No ☐
9. Does the applicant wish to prohibit vending within the event area? Yes ☐ No ☒
10. Does the applicant plan to include vending as part of this event? Yes ☐ No ☒
11. Will this event include the use of signs? Yes ☒ No ☐
12. Will the event require the hanging of a banner? Yes ☐ No ☒
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes ☐ No ☒

Public Services

14. Is the applicant requiring utility connections, such as electric or water services? Yes ☒ No ☐
15. Does the applicant require other public services?
- a. Barricades Yes ☐ No ☒
 - b. Fencing Yes ☐ No ☒
 - c. Street Sweeping Yes ☐ No ☒
 - d. Mowing Yes ☐ No ☒
 - e. Rubbish Containers Quantity: _____ Yes ☐ No ☒
 - f. Picnic Tables Yes ☐ No ☒
 - g. Cessation of Lawn Sprinklings Yes ☐ No ☒
 - h. Other _____ Yes ☐ No ☒
 - i. Map including indicating location of these services? Yes ☐ No ☒
16. Do you plan to utilize volunteers to help run the event? Yes ☒ No ☐
17. Do you plan to rent a park facility for the event? Yes ☐ No ☒

Public Safety

18. Does the applicant have any special security or safety concerns? Yes ☐ No ☒
19. Are you requesting assistance from the Police/Fire Departments? Yes ☐ No ☒
20. Will the event include loud or unusual sounds?
- a. Musicians Yes ☐ No ☒
 - b. Singers Yes ☐ No ☒
 - c. Amplified Announcers Yes ☒ No ☐
 - d. Carnival Rides Yes ☐ No ☒
 - e. Motor Vehicle Noises Yes ☐ No ☒
 - f. Other PUBLIC SPEAKERS AT FOUNTAIN ONLY Yes ☒ No ☐
21. What are the planned hours for loud or unusual sounds? _____
22. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒

Alcohol Consumption

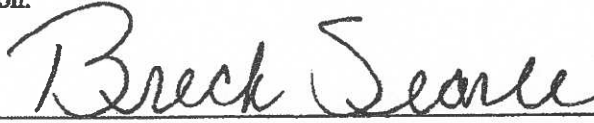
23. Are alcoholic beverages proposed to be served as part of the event? Yes ☐ No ☒
24. Will you be utilizing a LLC regulated boundary? Yes ☐ No ☐
25. Are you using the Social District for outdoor alcohol consumption? Yes ☐ No ☒
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ☐ No N/A
27. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes ☒ No ☐

Questionnaire Explanations

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: _____



Printed Name: _____

BRECK SEARLE

Date: _____

2-5-2025

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

UNITED STEPS
7035 W 5 POINT HWY
BELLEVUE, MI 49021

Date: 01/03/2022
Employer ID number: 87-2948178
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending: December 31
Public charity status: 170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required: Yes
Effective date of exemption: October 05, 2021
Contribution deductibility: Yes
Addendum applies: No
DLN: 26053685003031

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Underhill Agency Ryan Underhill 816 Industrial Rd Marshall MI 49068	CONTACT NAME: Ryan Underhill PHONE (A/C, No, Ext): 269-727-0660 E-MAIL ADDRESS: runderhill1@farmersagent.com FAX (A/C, No): 269-727-0669
INSURED United Steps 7035 West 5 Point Hwy Bellevue MI 49021	INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

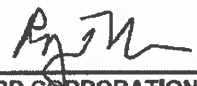
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	NBP1568477	08/29/2024	08/29/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Marshall 323 W Michigan Ave Marshall MI 49068	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ITEM: 7.H

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lanker, Chief of Police
Marguerite Davenport, Director of Public Services
DATE: April 7, 2025
SUBJECT: **SPECIAL EVENT REQUEST - OAKLAWN COLOR CLASSIC 5K AND FUN RUN**

The City received a Special Event Application from Oaklawn Hospital for the Color Classic 5k and Fun Run event scheduled for May 17, 2025. The impacted streets are shown on the included map and consist of a Michigan Avenue closure, the Michigan Department of Transportation (MDOT) I-94 Trunkline, from Kalamazoo Avenue to Gordon Street. The event is requesting support from the Police, Fire, and the Department of Public Works and the event coordinators plan to utilize volunteers. In a change from years past, the race will begin on Michigan Ave near Grand St Park, but will follow the same route. They are requesting use of electrical at the fountain for registration and at the park for the race equipment and speaker system.

The City has received the certificate of insurance from the event sponsor listing the City as additionally insured and the permit for closure of BL-94 from the Michigan Department of Transportation. The street closure of Michigan Avenue is permitted from 0800 to 1400.

BUDGET IMPACT:

The City expenses in support of the event are estimated at \$8,208. The event sponsor will receive the \$500 non-profit waiver. All expenses over the \$500 waiver threshold will be billed to the applicant.

RECOMMENDATION:

Approve the May 17, 2025, Oaklawn Color Classic 5k and Fun Run Special Event Application request.

CITY OF MARSHALL

SPECIAL EVENT POLICY

May 2022

In General

1. The City of Marshall, believing there is a benefit to the community in allowing and encouraging community-oriented special events that may make use of public rights-of-ways, parks, or other properties, may allow the use of such properties for special events under the terms of this policy.
2. Any Special Event making use of City-controlled public rights-of-ways, parks, or other properties, shall be approved in advance by the City Council. Typically, a Special Event involves significant potential inconvenience to nearby residents and properties, through traffic, activity, noise, light, altered traffic routes, or other potentially deleterious factors that are not normally present in the area.
3. The normal use of City facilities, such as playing baseball on a baseball field, renting a pavilion, etc., shall not be considered a Special Event under this policy.
4. Events in the Downtown Development Authority (DDA) district, as shown below, will be presented to the DDA board at their regularly scheduled meetings. The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
5. The City of Marshall prohibits the use of paint or permanent markings on surfaces within the public right of way. Anchoring of tents with stakes is prohibited through concrete or asphalt surfaces on City property or within the public right of way. Anchoring of any structure must be completed with alternative methods.
6. The City of Marshall partners with the Michigan Department of Transportation (MDOT) to manage two state trunklines within City limits. Michigan Avenue is the BL-94 trunkline while South Kalamazoo Avenue and Industrial Road are M-227. The City maintains a close relationship with the local MDOT office regarding street closures on Michigan Avenue. If a closure of Michigan Avenue is requested the City will pursue the permit from MDOT and prepare necessary traffic plans. Permit approval is the ultimate decision of MDOT. Proper deployment and display of traffic control signs will be discussed with applicants at the planning meeting.
7. The City of Marshall puts effort into planning and coordinating events with event sponsors. We understand that unexpected cancellation of events can occur. We schedule required work activities in advance of events and will require 72-hour notice prior to the start of an event for cancellation and avoidance of special event fees. If cancellation is received within 72-hours of an events start time, the sponsors will be billed for all activities completed by the time of cancellation.
8. The City of Marshall is a supporter of special events. However, applicants should understand

special events require additional work for City staff. The City requires payment for special events tasks directly attributable to the event. The City requires 100% reimbursement from for-profit sponsoring organizations and waives the first \$500 in fees for non-profit sponsoring organizations.

Procedures

9. An applicant desiring to hold a special event requiring the use of City-controlled property shall submit a Special Event Application Form to the City Clerk's Office, describing the particulars of the request. All requested information must be provided. The application should be submitted 90 days before the event to ensure ample time for the required staff review, correction of any defects, and time for the request to be placed on a City Council agenda. The City Council may consider whether a late approval date would provide inadequate notice to affected residents, property owners, and business owners.
10. Relevant City staff members will review the application and recommend changes if appropriate. The applicant may amend the application to address these concerns. Before the application is submitted to City Council, relevant staff members will indicate whether they have concerns with the application in its current form.
11. Additional permits and fees may be required for services requested including right-of-way permit, electric drop, and hydrant connections.
12. City staff, prior to council approval, will determine the cost to the City for supporting the event. This cost will be conveyed to the event sponsoring and payment is expected prior to the event date.
13. The City Council will consider the application during an open meeting, and will approve, approve with conditions, or reject the application.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to live up to his or her responsibilities as sponsor of a special event; or if the applicant has supplied false information on the Special Event Application Form. The decision of the City Council is final.



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Color Classic 5k & Fun Run

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 116 E. Prospect St.

City/State/ZIP Code: Marshall, MI 49068

Business Phone: 269-789-3942 Cell Phone: 734-730-4704

Email Address(es): ablew@oaklawnhopsital.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: May 17th

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): A community event for all - 5k and fun run race in Marshall, MI.

4. What is the requested location(s) of the event(s): Downtown Marshall (race maps included)

5. Does this event require a street closure? ☒ Yes ☐ No Street Name: Multiple - MI Ave included

Start and End Locations: Michigan Ave

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes x No _____
Normal Annual Date? May or June
7. Have you included a map indicating the location of your event? Yes x No _____
8. Is your event located within the Downtown Development Authority? Yes x No _____
9. Does the applicant wish to prohibit vending within the event area? Yes x No _____
10. Does the applicant plan to include vending as part of this event? Yes _____ No x
11. Will this event include the use of signs? Yes x No _____
12. Will the event require the hanging of a banner? Yes x No _____
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes _____ No x

Public Services

14. Is the applicant requiring utility connections, such as electric or water services? Yes x No _____
15. Does the applicant require other public services?
- a. Barricades Yes x No _____
 - b. Fencing Yes _____ No x
 - c. Street Sweeping Yes x No _____
 - d. Mowing Yes x No _____
 - e. Rubbish Containers Quantity: 11 Yes x No _____
 - f. Picnic Tables Yes _____ No x
 - g. Cessation of Lawn Sprinklings Yes x No _____
 - h. Other _____ Yes _____ No _____
 - i. Map including indicating location of these services? Yes _____ No _____
16. Do you plan to utilize volunteers to help run the event? Yes x No _____
17. Do you plan to rent a park facility for the event? Yes _____ No x

Public Safety

18. Does the applicant have any special security or safety concerns? Yes x No _____
19. Are you requesting assistance from the Police/Fire Departments? Yes x No _____
20. Will the event include loud or unusual sounds?
- a. Musicians Yes _____ No _____
 - b. Singers Yes _____ No _____
 - c. Amplified Announcers Yes x No _____
 - d. Carnival Rides Yes _____ No _____
 - e. Motor Vehicle Noises Yes _____ No _____
 - f. Other _____ Yes _____ No _____
21. What are the planned hours for loud or unusual sounds? Morning hours, 9AM-1PM
22. Will the event include unusual lighting beyond what is normal at that location? Yes _____ No x

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes _____ No x
24. Will you be utilizing a LLC regulated boundary? Yes _____ No x
25. Are you using the Social District for outdoor alcohol consumption? Yes _____ No x
26. Have all necessary liquor licenses been obtain at the time of this application? Yes _____ No x
27. Does the applicant have any other requests that are not listed in this form? Yes _____ No x
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes x No _____

Questionnaire Explanations

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map**—if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.
8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
- 9/10. **Does the applicant wish to have control of vending within the festival area?** In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies (Health Department). The City of Marshall Fire Department will hold vendors responsible for the National Fire Prevention Association's (NFPA) standards relating to general safety, fuel and power sources, clearances, and operational safety.
11. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
12. **Will the event require the hanging of a banner?** Event sponsors can purchase banners to be hung across North Kalamazoo Avenue or Michigan Avenue. The fee to hang a banner is \$400. The banner must be 3 or 4-foot by 20-foot in size for North Kalamazoo or 25 to 35-foot in length for Michigan Avenue. For proper hanging the banner must have grommets in each corner as well as along the top of the banner and wind slits throughout the banner. The city will supply the rope for hanging of the banner.
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15. **Does the applicant have any other requests for public services, such as street sweeping, mowing, rubbish containers or removal, placement or removal of picnic tables or other fixtures, or cessation of lawn sprinkling?** If yes, you must coordinate with the Director of Public Services to determine if assistance from Public Services is appropriate and available, and provide a description of the services Public Services has indicated it could provide. The applicant will be charged for these services. Any
16. **Do you plan to utilize volunteers to help run the event?** Depending on the scope of the event, volunteers can help reduce the cost of special events for the applicant. The City has limited staff to help with special events and encourages organizers to utilize volunteers as much as possible.
17. **Is your event located at Stuarts Landing Band Shell or Ketchum Park's Cronin Millrace Pavilion?** These two facilities are available for rent. A separate *Park Rental Agreement* for park facilities is required as part of the special event application.

- 18. Does the applicant have any special security or safety concerns? Is the applicant requesting assistance from the Police Department in addressing these concerns?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant will be charged for these services.
- 19. Is the applicant requesting assistance from the Police or Fire Departments in addressing these concerns?**
If yes, you must contact both the Police and Fire Chief to determine what assistance from the Departments is appropriate and available, and provide a description of the services the Departments have indicated they could provide. The applicant will be charged for these services.
- 20. Will the event include loud or unusual sounds, such as a musicians, singers, amplified announcers, carnival rides, motor vehicle noises beyond those regularly present in the location, etc.?**
If yes, you must please attach information indicating all of these on this application.
- 20. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?**
If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, and whether the lighting is constant or intermittent during those times.
- 21. Are alcoholic beverages proposed to be served as part of the event?**
If yes, you must advise the Police Department of your intention to serve alcoholic beverages. Approval of the special event does not constitute final approval of service of alcoholic beverages; any necessary approval of a liquor license is a separate process.
- 25. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form but of which the City Council should be aware to make a fully informed decision with regard to approval of the proposed event.**
- 26. The applicant is required to provide \$1,000,000 of liability insurance coverage with respect to the event. A Certificate of Insurance, with the City listed as an additional named insured, must be provided to the City Clerk's Office at least one calendar month before the event. Is the insurance certificate attached?**

The City of Marshall PROHIBITS any and all painting of any city property, including sidewalk and streets. Events of those persons violating this policy will be canceled and not future event will be allowed.

Continue to next page...

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.



Applicant Signature: _____

Printed Name: Aidan Belew Date: 2/17/2025

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

1 MILE MAP



LEGEND

**Water Station**

**Color Station**

**Intersection of Michigan & Grand**

**Brooks Memorial Fountain Circle**





5K MAP

LEGEND

**Water Station**

**Color Station**

**Intersection of Michigan & Grand**

**Brooks Memorial Fountain Circle**

ITEM: 7.I

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services
Joshua Lankerd, Chief of Police
DATE: April 7, 2025
SUBJECT: SPECIAL EVENT REQUEST - MARKET ON MAIN

A special event application has been submitted for the 2025 Market on Main event sponsored by the Retailers Association. The event is scheduled for July 19, 2025 from 9:00am to 11:00pm. The event will be held on Michigan Ave between Eagle Street and Jefferson Street. A map of the event layout is included with this report.

The event sponsors are requesting electric connection for a band, rubbish containers, and barricades to close Michigan Avenue. City staff have received the certificate of insurance listing the City as additionally insured. The permit for closure of Michigan Avenue has been issued by MDOT. The Social District will remain in use during the event.

BUDGET IMPACT:

The City's expenses to support the event are estimated at \$556. The Retailers Association will receive the \$500 non-profit waiver. Any expenses over the \$500 waiver threshold will be billed.

RECOMMENDATION:

Approve the July 19, 2025, Market on Main Special Event request.

CITY OF MARSHALL

SPECIAL EVENT POLICY

May 2022

In General

1. The City of Marshall, believing there is a benefit to the community in allowing and encouraging community-oriented special events that may make use of public rights-of-ways, parks, or other properties, may allow the use of such properties for special events under the terms of this policy.
2. Any Special Event making use of City-controlled public rights-of-ways, parks, or other properties, shall be approved in advance by the City Council. Typically, a Special Event involves significant potential inconvenience to nearby residents and properties, through traffic, activity, noise, light, altered traffic routes, or other potentially deleterious factors that are not normally present in the area.
3. The normal use of City facilities, such as playing baseball on a baseball field, renting a pavilion, etc., shall not be considered a Special Event under this policy.
4. Events in the Downtown Development Authority (DDA) district, as shown below, will be presented to the DDA board at their regularly scheduled meetings. The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
5. The City of Marshall prohibits the use of paint or permanent markings on surfaces within the public right of way. Anchoring of tents with stakes is prohibited through concrete or asphalt surfaces on City property or within the public right of way. Anchoring of any structure must be completed with alternative methods.
6. The City of Marshall partners with the Michigan Department of Transportation (MDOT) to manage two state trunklines within City limits. Michigan Avenue is the BL-94 trunkline while South Kalamazoo Avenue and Industrial Road are M-227. The City maintains a close relationship with the local MDOT office regarding street closures on Michigan Avenue. If a closure of Michigan Avenue is requested the City will pursue the permit from MDOT and prepare necessary traffic plans. Permit approval is the ultimate decision of MDOT. Proper deployment and display of traffic control signs will be discussed with applicants at the planning meeting.
7. The City of Marshall puts effort into planning and coordinating events with event sponsors. We understand that unexpected cancellation of events can occur. We schedule required work activities in advance of events and will require 72-hour notice prior to the start of an event for cancellation and avoidance of special event fees. If cancellation is received within 72-hours of an events start time, the sponsors will be billed for all activities completed by the time of cancellation.
8. The City of Marshall is a supporter of special events. However, applicants should understand

special events require additional work for City staff. The City requires payment for special events tasks directly attributable to the event. The City requires 100% reimbursement from for-profit sponsoring organizations and waives the first \$500 in fees for non-profit sponsoring organizations.

Procedures

9. An applicant desiring to hold a special event requiring the use of City-controlled property shall submit a Special Event Application Form to the City Clerk's Office, describing the particulars of the request. All requested information must be provided. The application should be submitted 90 days before the event to ensure ample time for the required staff review, correction of any defects, and time for the request to be placed on a City Council agenda. The City Council may consider whether a late approval date would provide inadequate notice to affected residents, property owners, and business owners.
10. Relevant City staff members will review the application and recommend changes if appropriate. The applicant may amend the application to address these concerns. Before the application is submitted to City Council, relevant staff members will indicate whether they have concerns with the application in its current form.
11. Additional permits and fees may be required for services requested including right-of-way permit, electric drop, and hydrant connections.
12. City staff, prior to council approval, will determine the cost to the City for supporting the event. This cost will be conveyed to the event sponsoring and payment is expected prior to the event date.
13. The City Council will consider the application during an open meeting, and will approve, approve with conditions, or reject the application.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to live up to his or her responsibilities as sponsor of a special event; or if the applicant has supplied false information on the Special Event Application Form. The decision of the City Council is final.



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: MARKET ON MAIN - SUMMER BLOCK PARTY

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 147 W. MICHIGAN AVE.

City/State/ZIP Code: MARSHALL, MI, 49068

Business Phone: 269-248-6080

Cell Phone: 269-275-5521

Email Address(es): CARYN.BHCO@GMAIL.COM

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: SATURDAY, JULY 19, 2025 FROM 9:00AM UNTIL 11:00PM (SAME AS 2024)

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): SEE ATTACHED SUMMARY

4. What is the requested location(s) of the event(s): MICHIGAN AVENUE BETWEEN EAGLE AND JEFFERSON (SAME AS LAST YEAR)

5. Does this event require a street closure? ☒ Yes ☐ No Street Name: MICHIGAN AVE.

Start and End Locations: BETWEEN EAGLE AND JEFFERSON (SAME AS LAST YEAR)

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes X No _____
Normal Annual Date? THIRD SATURDAY IN JULY
7. Have you included a map indicating the location of your event? Yes X No _____
8. Is your event located within the Downtown Development Authority? Yes X No _____
9. Does the applicant wish to prohibit vending within the event area? Yes _____ No X
10. Does the applicant plan to include vending as part of this event? Yes X No _____
11. Will this event include the use of signs? Yes X No _____
12. Will the event require the hanging of a banner? Yes _____ No X
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes _____ No X

Public Services

14. Is the applicant requiring utility connections, such as electric or water services? Yes X No _____
15. Does the applicant require other public services?
- a. Barricades Yes X No _____
 - b. Fencing Yes _____ No X
 - c. Street Sweeping Yes _____ No X
 - d. Mowing Yes _____ No X
 - e. Rubbish Containers Quantity: 6 Yes X No _____
 - f. Picnic Tables Yes _____ No X
 - g. Cessation of Lawn Sprinklings Yes _____ No X
 - h. Other _____ Yes _____ No X
 - i. Map including indicating location of these services? Yes X No _____
16. Do you plan to utilize volunteers to help run the event? Yes X No _____
17. Do you plan to rent a park facility for the event? Yes _____ No X

Public Safety

18. Does the applicant have any special security or safety concerns? Yes _____ No X
19. Are you requesting assistance from the Police/Fire Departments? Yes _____ No X
20. Will the event include loud or unusual sounds?
- a. Musicians Yes X No _____
 - b. Singers Yes X No _____
 - c. Amplified Announcers Yes X No _____
 - d. Carnival Rides Yes _____ No X
 - e. Motor Vehicle Noises Yes _____ No X
 - f. Other _____ Yes _____ No X
21. What are the planned hours for loud or unusual sounds? 11AM-11PM
22. Will the event include unusual lighting beyond what is normal at that location? Yes _____ No X

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes _____ No X
24. Will you be utilizing a LLC regulated boundary? Yes _____ No X
25. Are you using the Social District for outdoor alcohol consumption? Yes X No _____
26. Have all necessary liquor licenses been obtain at the time of this application? Yes X No _____
27. Does the applicant have any other requests that are not listed in this form? Yes _____ No X
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes X No _____

Questionnaire Explanations

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
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- 25. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form but of which the City Council should be aware to make a fully informed decision with regard to approval of the proposed event.**
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The City of Marshall PROHIBITS any and all painting of any city property, including sidewalk and streets. Events of those persons violating this policy will be canceled and not future event will be allowed.

Continue to next page...

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: _____

Printed Name: CARYN DRENTH Date: 3/18/2025

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

ITEM: 8.B

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services
DATE: April 7, 2025
SUBJECT: ARBOR DAY PROCLAMATION

The City is encouraging all residents to recognize and support Arbor Day by participating in community efforts to enhance our urban forest. To celebrate, the City will host a tree planting event on April 26, 2025, in partnership with the Marshall Area Conservation Committee (MACC). Volunteers, along with Department of Public Works staff, will plant 50 trees in various locations throughout the city.

Funding for the trees and necessary planting materials has been generously provided by a Ford donation, dedicated to expanding our tree canopy and maintaining the City's Tree City USA certification. Hosting this tree planting event and issuing an official Arbor Day proclamation are two of the four key requirements for maintaining this national recognition.

Residents are encouraged to take part in this meaningful initiative to promote environmental sustainability, beautify our community, and contribute to a healthier, greener future.

BUDGET IMPACT:
None

RECOMMENDATION:
Proclaim April 25, 2025, as Arbor Day in the City of Marshall.

CITY OF MARSHALL, MICHIGAN

*****PROCLAMATION*****

ARBOR DAY PROCLAMATION

April 7, 2025

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special to be set aside for the planting of trees; and,

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and,

WHEREAS, Arbor Day is now observed throughout the nation and the world; and,

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and,

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and,

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and,

WHEREAS, trees – wherever they are planted – are a source of joy and spiritual renewal; and,

THEREFORE, BE IT PROCLAIMED, I, Scott Wolfersberger, Mayor of the City of Marshall, do hereby proclaim April 25, 2025 as ARBOR DAY in the City of Marshall, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote well-being of this and future generations.

Scott Wolfersberger, Mayor
City of Marshall, MI

CITY OF MARSHALL, MICHIGAN

*****PROCLAMATION*****

**National Public Safety Telecommunicators Week
April 13th – 19th, 2025**

WHEREAS emergencies can occur at any time that require police, fire, or emergency medical services; and,

WHEREAS when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone contact the Calhoun County Consolidated Dispatch Authority; and,

WHEREAS Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information, and ensuring their safety; and,

WHEREAS Public Safety Telecommunicators of the Calhoun County Consolidated Dispatch Authority have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, in 2024, Public Safety Telecommunicators in Calhoun County answered 185,244 phone calls, dispatched 172,822 calls for service, and answered 1,382 text-to-911 sessions; and,

WHEREAS each Public Safety Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

THEREFORE, BE IT PROCLAIMED, that the City of Marshall will observe April 13th - 19th, 2025, as National Public Safety Telecommunicators Week in the City of Marshall, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Scott Wolfersberger, Mayor
City of Marshall, MI

**Child Abuse Prevention Month
City of Marshall Proclamation
April 2025**

WHEREAS, Marshall is committed to ensuring all children grow up safe, healthy, educated, and prepared to reach their full potential; and,

WHEREAS, community-based, parent-driven Family Resource Centers have proven to reduce child abuse and neglect across the nation and are coming together in the Michigan Family Resource Center Network; and,

WHEREAS, consistent, early, and effective prevention strategies such as the Strengthening Families framework and the Healthy Outcomes from Positive Experiences (HOPE) framework have been proven to save lives and build resilient children within strong families by ending cycles of abuse and neglect; and,

WHEREAS, children raised in safe, stable, and nurturing environments with supported caregivers are more likely to enjoy good physical and mental health, succeed academically and socially, and achieve economic prosperity; and,

WHEREAS, by educating adults about how to use positive coping skills, seek options, and be flexible, we enable them to be stronger, more resilient individuals throughout their lives and create more stable environments and brighter futures for children; and,

WHEREAS, child abuse and neglect prevention is a community responsibility, and, on behalf of Marshall's children, we join with the Michigan Department of Health and Human Services and Children Trust Michigan as the state agency leading the effort with their sole focus on the prevention of child abuse and neglect through 100+ partner organizations in all 83 counties; and,

WHEREAS, under the leadership of Children Trust Michigan, we come together against child abuse and neglect by supporting prevention programs, so every child feels safe and nurtured by making sure each family has the support and education they need; and,

WHEREAS, the blue and silver pinwheels displayed during April, and throughout the year, symbolize the health and happiness all children deserve;

NOW, THEREFORE, I, Scott Wolfersberger, Mayor of Marshall, do hereby proclaim April 2025 as Child Abuse Prevention Month in Marshall.

Scott Wolfersberger

Mayor

ITEM: 9.A

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
William Dopp, Finance Director/ City Treasurer
DATE: April 7, 2025
SUBJECT: **DISTRIBUTION OF FY2026 PROPOSED BUDGET**

As required by Section 9.02 of the Marshall City Charter, we are pleased to provide the City Council with the proposed FY2026 City Annual Operating Budget.

BUDGET IMPACT:
None at this time.

RECOMMENDATION:
Receive the FY2026 Proposed Budget for your review and comments.

City of Marshall, Michigan

FY 2026 Proposed Budget



Scott Wolfersberger, Mayor

Council Members:

Ryan Underhill, Ward One

James Hackworth, Ward Two

Jacob Gates, Ward Three

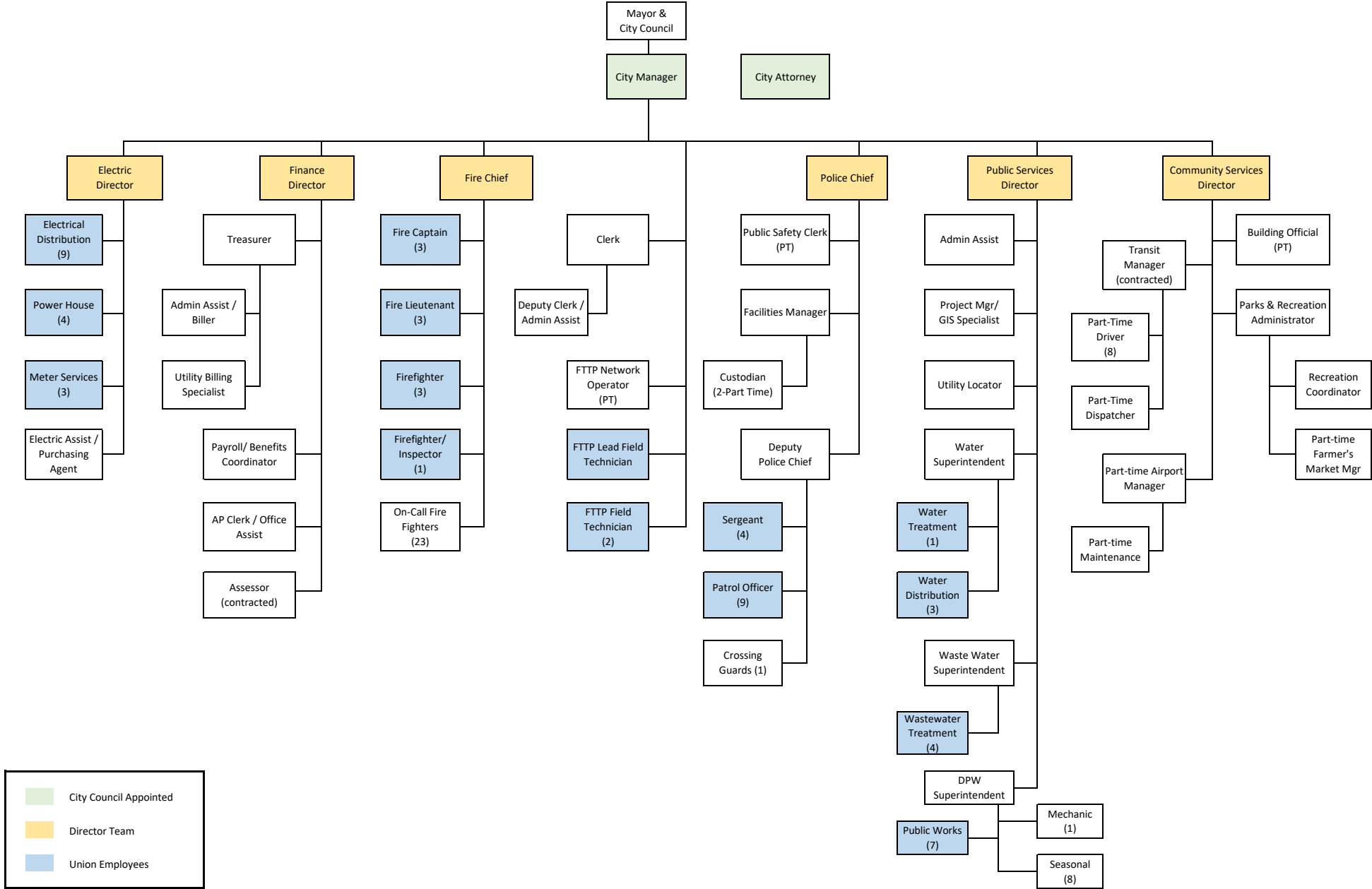
Theresa Chaney-Huggett, Ward Four

Andrew Scibbe, Ward Five

Ryan Traver, At-Large

City of Marshall - Organization Chart

Revised 03/31/2025



BUDGET INTRODUCTION

The City of Marshall's largest source of revenue, like many local units of government across Michigan, is property taxes. In the State of Michigan, property tax growth is restricted by state law to the cost of living for existing properties plus the taxes on new construction.

Real property values are rising due to inflation and strong market demand and are reflected in the anticipated increase in tax revenues. Personal property tax law in the State of Michigan continues to control the amount of taxes the City can collect on personal property and are budgeted using historical receipts.

Another large source of revenue for the General Fund is State-shared revenues. Revenue levels have seen modest growth as these funds are based on State sales tax collection, which continues to be a stable source of revenue. There are two parts to State shared revenue: Constitutional and Statutory. Constitutional revenue is distributed based on a formula and is mandated by the State Constitution. Statutory revenue is subject to the whims of the State Legislature as they approve the budget for the State of Michigan each year.

After decades of working to secure a large-scale employer in the area, Ford Motor Co. has commenced construction of its BlueOval Battery Park subsidiary in Marshall. Ford has indicated that production of the lithium iron phosphate batteries will commence in 2026 and employ upwards of 1700 individuals. The City continues to market available land within the Industrial Park and the new Marshall Area Jobs Opportunities and Recreation (MAJOR) Campus west of the City through its partnership with Marshall Area Economic Development Association (MAEDA) with the goal of securing additional investment in the community.

Although the new developments have a net positive effect on the City budget, the City of Marshall continues to face pressure brought upon by inflation and rising program, material and service costs. The City Administration is committed to utilizing all opportunities at our disposal to provide ongoing, quality programs and services to the citizens of Marshall within our fiscal means. The proposed budget for FY2026 reflects this philosophy and the priorities articulated by the City Council and our Action Plan.

CITY OF MARSHALL

FY 2026 BUDGET CALENDAR

AND

INFORMATION GUIDE

FY 2026 Budget

**CITY OF MARSHALL
BUDGET CALENDAR for FISCAL YEAR 2026**

December 2024	Wage Model Completed
January 15, 2025	Budget Kickoff and Training
January 21, 2025	FY2026 – FY2031 CIP Public Hearing and Council Adoption
January 29, 2025	Technology Budget and Rates Completed for Internal Service Fund
January 29, 2025	Motor Pool Budget and Rates Completed for Internal Service Fund
January 29, 2025	PSB Rentals Budget and Rates Completed for Internal Service Fund
February 5, 2025	Department Budget Entry is complete for status quo (no increases for GF) budget. If increasing, please add footnote for discussion
February 7, 2025	Department Head meeting to discuss budget
February 12, 2025	Budget Impacts due using format sent by Finance
February 13 through March 3, 2025	All requests are reviewed and BSA entries have final review by Finance
March 7, 2025	Updated Fee Tables due from Directors
March 10 through March 14, 2025	City Manager and Finance Director meet with Directors/department heads to review each dept. budget/impacts
April 7, 2025	Proposed budget book distributed to Council at the City Council meeting
May 5, 2025	Council sets Public Hearing for adoption of final budget for May 19, 2025
May 6 through May 19, 2025	Budget on file, and available for public inspection in the Clerk's office
May 19, 2025	Public Hearing and final Adoption of FY 2026 Budget
July 1, 2025	FY 2026 Budget goes into effect

CITY OF MARSHALL

FY26 BUDGET

FUND DESCRIPTIONS

The City of Marshall's financial structure is composed of various funds, many of which operate like separate businesses within the organization and have their own set of balanced accounts. Budgets for each of these types of funds are adopted separately except for fiduciary funds. Funds are differentiated by category (governmental, proprietary, or fiduciary) and by type (general fund, special revenue, debt service, capital projects, enterprise, internal service, and custodial). These funds are further differentiated between major and non-major funds.

GOVERNMENTAL FUNDS

Governmental fund financial statements focus on near-term inflows and outflows of spendable resources. The budgeting and accounting for governmental funds are recorded on a modified accrual basis. The main operating fund for the City of Marshall is the General Fund, a major fund, used to account for the resources devoted to funding general government operations such as Public Safety, Clerk, Finance, Public Works, and general administration.

Non-major Special Revenue Funds

This type of fund is used to account for the proceeds of specific revenue (and expenditures) that are legally restricted to a specific purpose and accounted for on a modified accrual basis. Examples of Non-major funds for the City of Marshall are Major Streets, Local Streets, Municipal Streets, Recreation Fund, Airport, Leaf & Brush, Downtown Development Authority (component unit), and the Local Development Finance Authority (component unit).

Non-major Debt Service Funds

This type of fund is used to account for the resources used in the repayment of long-term debt, interest, and related costs. These funds are budgeted and accounted for on a modified accrual basis.

Non-major Capital Projects Funds

This type of fund is used to account for the resources used in acquiring and constructing capital facilities, street projects, and other capital improvements. These funds are budgeted and accounted for on a modified accrual basis.

PROPRIETARY FUNDS

This type of fund accounts for the acquisition, construction, operation, and maintenance of certain facilities or operations that is intended to be entirely self-supported by user fees and charges. Proprietary funds are both enterprise funds and internal service funds. Proprietary funds are budgeted and accounted for on a full accrual basis.

Enterprise Funds

The City of Marshall uses enterprise funds to account for its electric, wastewater, water, solid waste, public transportation (DART), and FTTP (Fiber to the Premise). These are all considered major funds.

Internal Service Funds

Internal Service Funds are an accounting tool used to accumulate and allocate costs internally among the City's various departments. The City uses internal service funds to account for motor pool and information technology.

CUSTODIAL FUNDS

Custodial funds are used to account for resources held for the benefit of parties outside of City government and cannot be used to support any City program. Custodial funds are accounted for on a full accrual basis. The City of Marshall does not adopt a budget for custodial funds as one is not legally required.

MARSHALL CITY CHARTER

ARTICLE IX - GENERAL CITY FINANCE

Amended November 8, 2016

SECTION 9.01 – FISCAL YEAR

The fiscal year of the City shall begin on the first day of July and end on the thirtieth day of June of the following year. Such year shall constitute the budget year of the City Government.

SECTION 9.02 – BUDGET PROCEDURE

On or before the first Monday in March the administrative officials, department heads, boards and commissions of the City, shall submit to the City Manager an itemized estimate of their expenditures for the next fiscal year. The City Manager or the City Manager's designee, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the council at its first meeting in April. This proposal shall include the following: (1) the previous year's budget figures and actual expenditures; (2) the itemized estimates submitted to the City Manager; (3) an account of all revenues received in the current and preceding year and an estimate of all revenues for the next fiscal year; (4) and the City Manager's recommendations.

SECTION 9.03 – BUDGET DOCUMENT

The budget document shall present a complete financial plan for the ensuing year. It shall include at least the following information:

- (a) detailed estimates of all proposed expenditures for each department and office of the City showing the expenditures for corresponding items for the current and last preceding fiscal year, with reasons for increases and decreases recommended, as compared with appropriations for the current year;
- (b) statements of the bonded and other indebtedness of the City, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any;
- (c) detailed estimates of all anticipated income of the City from sources other than taxes and borrowing, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal years;
- (d) a statement of the estimated balance or deficit, as the case may be, for the end of the current year;
- (e) an estimated of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with income from

other sources, will be necessary to meet the proposed expenditures and commitments of the City Government during the ensuing year;
(f) such other supporting schedules as the council may deem necessary.

SECTION 9.04 – PUBLIC INSPECTION

A copy of the budget proposal shall be on file and available to the public in the office of the Clerk during office hours for a period of not less than one (1) week prior to the adoption of the budget by the council.

SECTION 9.05 – ADOPTION OF BUDGET; TAX LIMIT

Not later than the first meeting of the council in June, the council shall, by resolution, adopt all budgets for the next year and shall, in such resolution, make an appropriation of the money needed for municipal purposes during the ensuing fiscal year of the City and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations in Section 8.01 of the charter.

SECTION 9.06 – TRANSFER OF APPROPRIATIONS

After the budget has been adopted, no money shall be drawn from the treasury of the City nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation. The council may transfer any unencumbered appropriation balance, or any portion thereof, from one department, fund, or agency to another, except that no moneys raised for the construction, improvement, and maintenance of streets or for the principal and interest on the funded debt of the City shall be used for any purpose except that for which they were raised. The balance in any appropriation, except moneys raised for the construction, improvement, and maintenance of streets or for the principal and interest on the funded debt of the City which has not been encumbered at the end of the fiscal year shall revert to the general fund and be re-appropriated during the next fiscal year.

SECTION 9.07 – BUDGET CONTROL

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the Treasurer, acting under the direction of the City Manager, shall submit to the council data showing the relation between the estimated and actual income and expenses to date; and , if it shall appear that the income is less than anticipated, the council may reduce appropriations, except amounts required for debt and interest charges, to such a degree as may be necessary to keep expenditures within the cash income.



May 19, 2025

**RE: TRANSMITTAL OF THE FY 2026 PROPOSED BUDGET
FISCAL YEAR ENDING JUNE 30, 2026**

Dear Mayor, City Council and Citizens of Marshall:

We are pleased to provide the proposed Fiscal Year (FY) 2026 Budget in accordance with the City Charter. This annual budget represents the preparation and collaboration of directors, their staff, City Administration, and the Budget Review Committee.

Revenue and expenditures have been carefully reviewed to balance the General Fund budget with a surplus of \$90,685. There is currently no capital expenditures identified in the General Fund budget. However, with the creation of the Capital Special Project Fund, utilizing Marshall House proceeds, staff is proposing general fund capital projects occur within that fund. Any other capital items or special projects will be brought to City Council as needed on a case-by-case basis during FY 2026.

OVERVIEW OF CITY BUDGET

Listed below are some of the highlights of the FY 2026 Proposed Budget.

- The General Fund budget, exclusive of Recreation, Farmer's Market, and Airport activities, contained in this budget document is balanced for recurring operations by \$90,685. This includes funding the 3 firefighters that are funded via the expiring SAFER grant, an additional police officer that was added in FY 2025, and the long-desired goal of City Council, a full-time Parks maintenance employee.
- The FY 2026 MRLEC Operations budget projects a \$177K use of fund reserves for technology updates, and expansion of the parking lot. The agreement with the County and State set aside funds for capital improvements.
- Recreation has built up their fund balance in the past few years, and for FY 2026 has budgeted a \$82,083 planned deficit to fund the parking lot resurfacing at the athletic fields.



- The budget for FY 2026 for the FiberNet Fund shows a surplus. The FiberNet fund no longer requires a deficit elimination plan with the State of Michigan. Capital funding for the year includes the replacement of aged switches and routers to continue our progress improving customer service and reliability of the network.
- The FY 2026 Information Technology Fund shows a planned use of fund balance reflecting additional technology needs (six switch replacements) and necessary pc workstation replacements across multiple departments.

Fund highlights are as follows:

GENERAL FUND

- The projected General Fund revenues (excluding Recreation, Farmer's Market, and Airport activities) for FY 2026 are higher compared to FY 2025 budget primarily due to increased tax revenue. Proposal A of 1994 sets the growth for property to the lesser of inflation or 5%. The inflation rate is causing taxable values to increase 3.1% across the State. The BlueOval Battery Park construction and other growth is responsible for additional revenue to provide services and programs.
- The payroll line items in the various funds reflect wage increases for union personnel based on existing contracts and a 3% wage increase in FY 2026 for non-union personnel.
- The overall General Fund projected fund balance at the end of FY 2026 is \$3,399,001. This balance exceeds our fund balance policy requirements by approximately \$900,000.

MOTOR VEHICLE HIGHWAY (MVH) **MAJOR & TRUNKLINE**

MVH Major & Trunkline source of revenue is the State of Michigan Act 51 monies based on a formula taking into account population and the number of street miles categorized as major and trunkline streets (16 miles-Major and 4 miles of Trunkline). It is anticipated that for FY 2026, total expenditures will be \$603K and total revenues will be \$780K and the fund balance at year end for the Major Street Fund is estimated to be \$1,953,203. Projects budgeted for



FY26 include a street management plan, engineering for S. Marshall and the traffic signal replacement at N. Brewer and North Drive.

MOTOR VEHICLE HIGHWAY (MVH) LOCAL

As with the MVH Major, the revenue source for this fund is the State of Michigan Act 51 monies based on the formula using population and the number of local street miles (25 miles). Projected revenues for FY 2026 total \$240K and expected expenditures total \$171K. It is anticipated that the FY 2026 ending fund balance for the Local Street Fund will be \$521K.

The Local MVH fund will be used in FY 2026 to fund NE NIA sidewalk construction, and towards a street management plan.

Preventative maintenance activities such as crack filling are also planned for both major and local streets.

LEAF, BRUSH, AND TRASH REMOVAL

The Leaf, Brush and Trash Removal Fund derives its revenue from a dedicated millage, approved and by the voters in August 2024. The millage levy is anticipated to generate \$231K in revenues. The services provided are fall leaf collection, and spring brush pick-ups. The projected expenditures are \$197K. The goal for this Fund is to eventually have enough revenue to provide additional brush pick-ups, as well as the previously planned transfer toward the Compost operational expenses.

MH PROCEEDS - SPECIAL/CAPITAL PROJECTS

The Special/Capital Projects Fund is a newly created fund that will utilize Marshall House proceeds, as well as General Fund account balance that is in excess of the City's Fund Balance Policy on an ongoing annual basis. State and Federal grants will also be used to leverage and maximize the funds for the benefit of the community.

This fund is projected to start with \$7 million in fund balance. Management will be very selective with the projects that we recommend using these funds toward each year, searching for offsetting grants whenever possible. Several recommended projects include mobile video and body camera replacements, implementing a community camera project, match for the Michigan DNR grant for the Riverwalk, replacement of the Skatepark equipment, repairing the City Hall roof and clock tower, the purchase of a public safety drone and additional sidewalk replacement work.



FIBER TO THE PREMISE (FiberNet)

The Fiber-to-the-Premise (FTTP) is a utility authorized by the City Council in March 2017. The projected revenues for FY 2026 are \$1.57 million with expenditures projected at \$1.45 million. The Fiber-to-the-Premise fund is expected to have continued positive cash flow in FY 2026.

ELECTRIC FUND

The Electric Fund revenues for FY 2026 are projected to be \$18.2 million. FY 2026 expenditures are estimated at \$17.2 million. The Electric Fund continues to build up their cash reserves while also performing necessary capital projects and maintenance.

DIAL-A-RIDE/AMC TRANSPORTATION FUND (DART)

The Transit Authority of Calhoun County (TACC) was able to secure a voter approved operating millage in August 2024. Therefore, the DART/AMC Fund FY 2026 budget is currently a placeholder while the transition from DART to TACC takes place. Per our agreement with TACC, the City will not levy a DART millage in FY 2026 resulting in a net reduction of 0.8896 mills being levied by the City.

WASTEWATER FUND

The FY 2026 projected revenues are \$2.2 million. The FY 2026 projected expenditures of \$2.2 million include \$475K in capital outlay to provide sewer lining, and engineering services for service area planning and system modeling.

WATER FUND

The FY 2026 projected revenues are \$2.46 million. The FY 2026 projected expenditures are \$2.3 million. Capital Outlay is \$590,000 of the expenditure budget and includes the state mandated lead service investigation and removal work and water tower maintenance and engineering for the upcoming S. Marshall street reconstruction.



SOLID WASTE

The FY 2026 projected revenues are \$433K and projected expenditures \$423K. This fund is anticipated to have a fund balance of \$256K at the end of FY 2026. The review of the current service is a 2025 Action Plan item.

MOTOR POOL

The Motor Pool revenues for FY 2026 are projected to be \$2.5 million, which includes a 1.5 million transfer from the Special Capital Projects Fund. FY 2026 expenditures are budgeted at \$845K and includes the purchase of a pickup truck, two dump trucks, woodchipper, mower and a Police Department patrol unit.

BUDGET STRATEGIES

For the past several years, the City's budget has been balanced using multiple strategies including a review of our existing fee structure, expenditure reductions, and re-organizations centered on managing more efficiently with fewer resources. The main goal is always to create a budget that is attainable and sustainable for the future.

CLOSING STATEMENT

The development of the City's proposed annual budget is a significant task for City Administration. This budget provides the fiscal framework required of a municipal operation to provide the services that our community expects, while at the same time being responsible for how those services are funded using the financial resources that are available. Staff will continue to investigate new and creative ways to improve our delivery of services to the community and create sustainability for our organization and the residents we serve.

Our team looks forward to working with you and our citizens through the adoption of the FY 2026 budget. I sincerely thank all the members of the team and City Council for their hard work in the preparation and consideration of this budget.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D. N. Perry", is written over a horizontal line.

Derek N. Perry
City Manager



ADMINISTRATIVE REPORT

May 19, 2025 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Derek Perry, City Manager

SUBJECT: FISCAL YEAR 2026 BUDGET PUBLIC HEARING & RESOLUTION TO ADOPT CITY OF MARSHALL BUDGET, RELATED TO PROPERTY TAX MILLAGE RATES, AND FEE SCHEDULE.

BACKGROUND: The budget public hearing was scheduled by Council on May 5, 2025. Attached for your review and action is the resolution for the FY 2026 Budget that totals \$45,710,775 in expenditures and is in compliance with City Charter. This budget resolution reflects the proposed budget presented to you on April 7, 2025.

RECOMMENDATION: Adopt Resolution 2025 - xx, The City of Marshall General Appropriation Act and Tax Levy Resolution approving the City of Marshall budget, fee schedule, and related property tax millage rates for Fiscal Year 2026.

FISCAL EFFECTS: Upon adoption, Resolution 2025 - xx will establish budgetary amounts for the General Fund, Special Revenue Funds, Debt Service Fund, Enterprise Funds, and Internal Service Funds in the amounts set forth in the budget document and supporting materials.

ALTERNATIVES: As suggested by City Council.

Respectfully Submitted,

Derek Perry
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

f 269.781.3835

cityofmarshall.com

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2025-XX

THE CITY OF MARSHALL
GENERAL APPROPRIATION ACT AND TAX LEVY RESOLUTION
July 1, 2025 – June 30, 2026

Whereas, City Council has reviewed the City Manager's proposed budget for FY 2026 for the City of Marshall; and

Whereas, A public hearing has been held to obtain citizen input on the proposed budget; and

Whereas, an annual budget is required for purposes of compliance with City Charter and State of Michigan Uniform Budgeting and Accounting Act (Public Act 2 of 1968, as amended);

THE CITY OF MARSHALL RESOLVES that the following appropriations for the fiscal year, commencing July 1, 2025, and ending June 30, 2026, are hereby appropriated on a departmental level in the General Fund and fund total basis in all other funds as follows:

Taxes	5,430,802
Licenses & Permits	165,900
Intergovernmental	1,501,783
Charges for Services	84,250
Fines & Forfeitures	13,000
Interest	120,000
Miscellaneous	1,705,135
Transfers In	-
Recreation	476,172
Farmer's Market	26,500
Airport	178,000
Total General Fund Revenues	9,701,542

General Fund	
City Council	2,626
City Manager	222,351
Clerk	133,399
Chapel	1,520
Finance/Treasurer	584,440
City Assessor	70,170
Non-Departmental	963,641
City Hall	88,108
City Attorney	100,000
Other City Property	210,000
Human Resources	52,179
Police	2,630,883
Crossing Guards	6,024
Dispatch	65,760
Fire	1,825,667
Inspection	-
Streets	1,115,558
Engineering	99,117
Compost	60,417
Cemetery	200,656
PSB Operations	188,047
Planning & Zoning	125,374
Parks	184,248
Recreation	557,255
Farmer's Market	35,098
Airport	177,938
Total General Fund Expenditures	9,700,476

All Funds Revenues	
General Fund	9,701,542
MVH--Major & Trunkline	780,000
MVH--Local	240,000
Municipal Street Fund	-
Marshall Regional Law Enforcement Center	357,037
Leaf, Brush and Trash Removal	231,647
Federal Grant - Safer Grant	30,934
NE Neighborhood Improvement Authority	176,218
Downtown Development Authority	320,313
Building Inspection Fund	1,253,200
Local Development Finance Authority	1,012,650
South Neighborhood Improvement Authority	66,827
Drug Forfeiture	24
MH Proceeds - Spec Capital Projects	590,000
Federal Grant Funds - RAP Program	-
Capital Improvement Bond Fund	694,476
Fiber to the Premise	1,578,000
Electric	18,210,845
Dial-A-Ride	69,150
Wastewater	2,197,994
Water	2,455,000
Solid Waste	433,000
Information Technology	334,640
Motor Pool	2,519,000
Total Revenues	\$ 43,252,497

All Funds Expenditures	
General Fund	9,700,476
MVH--Major & Trunkline	602,722
MVH--Local	171,405
Municipal Street Fund	3,482
Marshall Regional Law Enforcement Center	534,223
Leaf, Brush and Trash Removal	196,994
Federal Grant - Safer Grant	30,934
NE Neighborhood Improvement Authority	2,281,489
Downtown Development Authority	319,917
Building Inspection Fund	1,241,873
Local Development Finance Authority	985,537
South Neighborhood Improvement Authority	75,790
Drug Forfeiture	-
MH Proceeds - Spec Capital Projects	2,487,726
Federal Grant Funds - RAP Program	-
Capital Improvement Bond Fund	501,474
Fiber to the Premise	1,450,127
Electric	17,199,564
Dial-A-Ride	201,825
Wastewater	2,197,482
Water	2,280,547
Solid Waste	423,150
Information Technology	383,289
Motor Pool	845,114
Total Expenditures	\$ 44,115,140

Total fund reserves (not including the capitalization of assets) shall be reduced by \$862,643 based on the FY 2026 revenues and expenditures for all funds.

RESOLVED, That the City Council does hereby levy a tax of 17.1629 mills, subject to Headlee rollback, for the period of July 1, 2025, through June 30, 2026 on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

The City Council does hereby levy a tax of .7500 mills, subject to Headlee rollback, for the period of July 1, 2025, through June 30, 2026, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Leaf, Brush and Trash Removal Services of the City of Marshall as authorized by a vote of the citizens on August 6, 2024.

The City Council does hereby levy a tax of 2.0 mills, subject to Headlee rollback, for the period of July 1, 2025, through June 30, 2026, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of municipal street reconstruction for the City of Marshall as authorized by a vote of the citizens on November 3, 2020.

The City Council does hereby levy a tax of .9020 mills, subject to Headlee rollback, for the period of July 1, 2025, through June 30, 2026, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

The City Council does hereby levy a tax of 1.5551 mills, subject to Headlee rollback, for the period of July 1, 2025, through June 30, 2026, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the costs of the Downtown Development Authority.

WHEREAS, City Council shall set the salaries of all administrative officials, department heads, and salaried personnel, per Section 2.27 of the City Charter, and

WHEREAS, such salaries shall be included in the annual budget;

Resolved, that the salaries included within this budget shall be established and effective July 1, 2025.

WHEREAS, City of Marshall deems it necessary and appropriate to periodically review fees and rates as certain costs are incurred in providing a service, and the intent is to set fees at an amount to recover those costs and still remain competitive with surrounding municipalities; and

WHEREAS, the City of Marshall now wishes to establish those fees and rates in accordance with City policy; and

WHEREAS, this resolution authorizes the Summary of Fees for fiscal year 2026 as presented in the budget document for all City Department and

Funds, including public utility service rates and charges as authorized by Chapter 53 of the City Code of Ordinances;

NOW THEREFORE, BE IT RESOLVED, that the fees and rates found in this budget shall be established and effective July 1, 2025.

RESOLVED, that the City Manager is authorized to make budgetary transfers within the appropriation centers established through this budget, and that all transfers between departments or funds may be made by the City Manager in an amount not to exceed \$20,000 per occurrence without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act.

The City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the City Clerk and on the City's website and available for public inspection at least one week prior to adoption of the budget; and

Further, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Municipal Streets, Leaf & Brush, and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

This Resolution shall take effect July 1, 2025.

Dated: May 19, 2025

Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 19, 2025, and that said meeting was conducted and that the minutes of said meeting

were kept and will be or have been made available.

Michelle Eubank, City Clerk

All Funds Revenues

	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended	FY 2026 Proposed	% Change
General Fund					
Taxes	4,156,269	4,382,835	4,732,011	5,430,802	14.8%
Licenses & Permits	466,562	165,597	170,900	165,900	-2.9%
Intergovernmental	1,139,182	1,433,830	1,347,286	1,501,783	11.5%
Charges for Services	82,346	69,611	124,000	84,250	-32.1%
Fines & Forfeitures	13,913	14,320	12,500	13,000	4.0%
Interest	123,151	230,100	120,000	120,000	0.0%
Miscellaneous (Rents, Sale of Assets, Cost Allocation Reimbursemer	1,508,799	2,142,800	1,926,726	1,705,135	-11.5%
Transfers In	6,429	-	-	-	#DIV/0!
S-Total General Fund	7,496,651	8,439,093	8,433,423	9,020,870	7.0%
Recreation	402,604	461,434	433,592	476,172	9.8%
Farmer's Market	33,449	27,272	26,700	26,500	-0.7%
Airport	207,311	275,683	210,622	178,000	-15.5%
Total General Fund	8,140,015	9,203,482	9,104,337	9,701,542	6.6%
Special Revenue Funds					
MVH--Major & Trunkline	881,946	1,135,137	790,000	780,000	-1.3%
MVH--Local	266,787	297,303	270,000	240,000	-11.1%
Municipal Street Fund	114,354	513,269	80,000	-	-100.0%
Marshall Regional Law Enforcement Center	471,880	481,558	398,727	357,037	-10.5%
Leaf, Brush and Trash Removal	172,296	194,353	192,368	231,647	20.4%
Federal Grant - Safer Grant	210,911	235,924	252,618	30,934	-87.8%
NE Neighborhood Improvement Authority	61,307	94,145	2,423,525	176,218	-92.7%
Downtown Development Authority	278,046	308,526	279,147	320,313	14.7%
Building Inspection Fund		1,633,489	1,572,533	1,253,200	-20.3%
Local Development Finance Authority	891,086	1,161,799	965,444	1,012,650	4.9%
South Neighborhood Improvement Authority	24,711	44,998	58,050	66,827	15.1%
Drug Forfeiture	226	54	16	24	50.0%
MH Proceeds - Spec Capital Projects				590,000	#DIV/0!
American Rescue Plan	52,203	406,040	195,058	-	-100.0%
CDBG Grant Fund - Cahill	12,090	243,233	500,000	-	-100.0%
CDBG Grant Fund - RAP Program	100,154	817,140	550,040	-	-100.0%
Total Special Revenue Funds	3,537,997	7,566,968	8,527,526	5,058,850	-40.7%
Debt Service Funds					
Capital Improvement Bond Fund	566,743	575,667	584,953	694,476	18.7%
Total Debt Service Funds	566,743	575,667	584,953	694,476	18.7%
Enterprise Funds					
Marshall House	1,099,090	1,159,500	1,105,000	-	-100.0%
Fiber to the Premise	1,544,007	1,422,528	1,415,000	1,578,000	11.5%
Electric	18,835,532	18,317,319	20,157,881	18,210,845	-9.7%
Dial-A-Ride	570,502	887,049	576,586	69,150	-88.0%
Wastewater	2,185,607	2,207,701	2,153,530	2,197,994	2.1%
Water	2,230,541	2,255,944	2,377,902	2,455,000	3.2%
Solid Waste	537,341	433,891	430,500	433,000	0.6%
Total Enterprise Funds	27,002,620	26,683,932	28,216,399	24,943,989	-11.6%
Internal Service Funds					
Information Technology	275,457	273,143	278,609	334,640	20.1%
Motor Pool	990,911	793,233	1,133,323	2,519,000	122.3%
Total Internal Service Funds	1,266,368	1,066,376	1,411,932	2,853,640	102.1%
Total Revenues	40,513,743	45,096,425	47,845,147	43,252,497	-9.6%

All Funds Expenditures

	FY 2023 Actual	FY 2024 Actual	FY 2025 Amended	FY 2026 Proposed	
General Fund					
General Government	2,272,861	2,361,727	2,234,363	2,338,806	4.7%
Public Safety	4,084,380	4,048,781	4,321,067	4,528,334	4.8%
Public Works	1,400,300	1,420,655	1,644,084	1,753,423	6.7%
Community Development	59,464	197,582	127,247	125,374	-1.5%
Parks	114,564	132,015	104,073	184,248	77.0%
Capital Outlay	90,571	76,523	198,500	-	-100.0%
Sub-Total General Fund	8,022,140	8,237,283	8,629,334	8,930,185	3.5%
Recreation	339,260	378,949	413,948	557,255	34.6%
Farmer's Market	14,703	24,128	25,915	35,098	35.4%
Airport	199,092	274,870	210,622	177,938	-15.5%
Total General Fund	8,575,195	8,915,230	9,279,819	9,700,476	4.5%
Special Revenue Funds					
MVH--Major & Trunkline	321,680	443,040	598,812	602,722	0.7%
MVH--Local	344,422	536,362	390,490	171,405	-56.1%
Municipal Street Fund	1,248,797	1,952,435	143,057	3,482	-97.6%
Marshall Regional Law Enforcement Center	398,733	383,305	466,319	534,223	14.6%
Leaf, Brush and Trash Removal	185,830	169,461	191,035	196,994	3.1%
Federal Grant - Safer Grant	210,912	235,913	252,618	30,934	-87.8%
NE Neighborhood Improvement Authority	3,222	83,779	2,300,140	2,281,489	-0.8%
Downtown Development Authority	180,088	646,535	327,158	319,917	-2.2%
Building Inspection Fund	-	1,462,963	1,505,888	1,241,873	-17.5%
Local Development Finance Authority	6,330,398	1,570,478	1,007,237	985,537	-2.2%
South Neighborhood Improvement Authority	43,970	37,852	29,777	75,790	154.5%
Drug Forfeiture	2,870	(70)	-	-	#DIV/0!
MH Proceeds - Spec Capital Projects	-	-	-	2,487,726	#DIV/0!
American Rescue Plan	37,632	387,295	177,058	-	-100.0%
CDBG Grant Fund - Cahill	12,090	243,245	500,000	-	-100.0%
CDBG Grant Fund - RAP Program	75,680	680,971	550,000	-	-100.0%
Total Special Revenue Funds	9,396,324	8,833,564	8,439,589	8,932,092	5.8%
Debt Service Funds					
Capital Improvement Bond Fund	447,424	460,682	480,324	501,474	4.4%
Total Debt Service Funds	447,424	460,682	480,324	501,474	4.4%
Enterprise Funds					
Marshall House	805,670	954,453	710,038	-	-100.0%
Fiber to the Premise	964,307	1,143,905	1,079,145	1,450,127	34.4%
Electric	15,163,351	15,279,170	18,916,414	17,199,564	-9.1%
Dial-A-Ride	430,893	459,686	556,576	201,825	-63.7%
Wastewater	1,842,746	1,806,451	2,041,404	2,197,482	7.6%
Water	2,034,864	2,304,540	2,670,840	2,280,547	-14.6%
Solid Waste	420,951	377,469	411,759	423,150	2.8%
Total Enterprise Funds	21,662,782	22,325,674	26,386,176	23,752,695	-10.0%
Internal Service Funds					
Information Technology	265,433	275,900	325,409	383,289	17.8%
Motor Pool	903,231	815,382	997,958	845,114	-15.3%
Total Internal Service Funds	1,168,664	1,091,282	1,323,367	1,228,403	-7.2%
Total Expenditures	41,250,389	41,626,432	45,909,275	44,115,140	-3.9%
Excess of Revenues Over (Under)					
Expenditures	(736,646)	3,469,993	1,935,872	(862,643)	

<i>FULL-TIME ALLOCATED POSITIONS</i>					
	FY 2022 FTE's	FY 2023 FTE's	FY 2024 FTE's	FY 2025 FTE's	FY 2026 FTE's
General Fund					
General Government	11.63	9.38	8.57	8.10	8.10
Public Safety	23.00	23.00	23.00	23.00	27.00
Public Works	8.53	8.71	8.95	8.98	8.98
Community Development	0.00	1.55	0.38	0.35	0.75
Parks	0.10	0.30	0.30	0.30	1.30
Recreation	2.00	1.80	1.90	1.90	1.85
Airport	0.15	0.15	0.15	0.10	0.10
Total General Fund	45.41	44.89	43.24	42.73	48.08
Special Revenue Funds					
MVH--Major & Trunkline	0.00	0.00	0.09	0.09	0.10
MVH--Local	0.00	0.00	0.16	0.16	0.10
Leaf, Brush and Trash Removal	0.00	0.00	0.00	0.00	0.00
Building Inspection			1.00	1.75	1.00
Marshall Regional Law Enforcement Center	0.50	0.50	0.50	0.50	0.50
SAFER Grant*	0.00	3.00	3.00	3.00	0.00
Local Development Finance Authority	0.00	0.00	0.00	0.00	0.00
Downtown Development Authority	0.00	0.00	0.00	0.00	0.00
Total Special Revenue Funds	0.50	3.50	4.75	5.50	1.70
Enterprise Funds					
Marshall House	3.20	1.00	1.10	0.00	0.00
Fiber to the Premise	4.20	3.65	4.85	3.75	3.90
Electric	19.60	19.52	17.60	17.50	19.79
Dial-A-Ride	0.00	1.15	0.00	0.05	0.00
Wastewater	6.09	6.16	5.88	5.89	6.04
Water	6.08	6.16	5.88	5.89	6.04
Solid Waste	0.37	0.42	0.20	0.20	0.20
Total Enterprise Funds	39.54	38.06	35.51	33.27	35.97
Internal Service Funds					
Information Technology	0.25	0.25	0.20	0.20	0.05
Motor Pool	1.30	1.30	1.30	1.30	1.20
Safety	0.00	0.00	0.00	0.00	0.00
Total Internal Service Funds	1.55	1.55	1.50	1.50	1.25
TOTAL FTEs	87.00	88.00	85.00	83.00	87.00

* Additional FTEs in Fire due to SAFER Grant ending

Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel

Per the Marshall City Charter, Section 2.27, below is a listing by job title of the budgeted wages for the administrative officials, department heads, and salaried personnel for fiscal year 2026.

Position	Wage 2025 - 26
Clerk	67,420.195
Deputy Treasurer	67,420.195
Recreation and Parks Administrator	70,715.520
DPW Superintendent	74,833.223
Waste Water Superintendent	85,098.301
Water Superintendent	85,098.301
Deputy Police Chief	86,365.959
Fire Chief	94,671.682
Police Chief	94,671.682
Director of Finance	99,760.511
Director of Community Services	97,850.000
Director of Public Services	102,803.756
Director of Electric Utilities	146,316.145
City Manager *	155,710.250

*Per contract - will receive on anniversary date

DEBT SUMMARY

Statutory and Constitutional Debt Provisions:

Section 21 of Article VII of the Michigan Constitution establishes the authority, subject to statutory and constitutional limitations, for municipalities to incur debt for public purposes.

The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their rate of ad valorem property taxation for municipal purposes, and restrict the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by this constitution or by law.

In accordance with the foregoing authority granted to the State Legislature, the Home Rule Cities Act limits the amount of debt a city may have outstanding at any time. Section 4(a) of this Act provides: "...the net indebtedness incurred for all public purpose may be as much as but shall not exceed the greater of the following:

- (a) Ten percent of the assessed value of all real and personal property in the city.
- (b) Fifteen percent of the assessed value of all the real and personal property in the city if that portion of the total amount of indebtedness incurred which exceeds 10% is or has been used solely for the construction or renovation of hospital facilities."

There are also exceptions to the debt limitation permitted by the Home Rules Cities Act for other certain types of indebtedness (e.g., transportation and revenue bonds). The City of Marshall City Council adopted a Debt Management Policy (February 16, 2016, revised March 2021), intended to assure compliance with State Law and provide additional guidance as to the uses, decision making, debt planning and disclosure that the City should pursue relative to the City issuance of debt.

FYE 6/30/2023

Installment Purchase Agreements

Year	Fund 301		Fund 202		Total			Installment Purchase - Fire Truck-		Total		
	2021 UTGO Roads-\$4,750,000		2013 MTF \$1,680,000		Principal	Interest	Total	Principal	Interest	Principal	Interest	Total
2026	460,000	40,974	120,000	13,080	580,000	54,054	634,054	23,159	272	23,159	272	23,431
2027	485,000	36,374	125,000	9,825	610,000	46,199	656,199			-	-	
2028	510,000	31,524	130,000	6,000	640,000	37,524	677,524				-	
2029	535,000	26,169	135,000	2,025	670,000	28,194	698,194					
2030	565,000	18,144			565,000	18,144	583,144					
2031	595,000	9,669			595,000	9,669	604,669					
2032					-	-	-					
2033					-	-	-					
2034					-	-	-					
2035					-	-	-					
2036					-	-	-					
2037					-	-	-					
2038					-	-	-					
2039					-	-	-					
2040					-	-	-					
2041					-	-	-					
2042					-	-	-					
Total:	\$ 3,150,000	\$ 162,853	\$ 510,000	\$ 30,930	\$ 3,660,000	\$ 193,783	\$ 3,853,783	\$ 23,159	\$ 272	\$ 23,159	\$ 272	\$ 23,431

FYE 6/30/2023

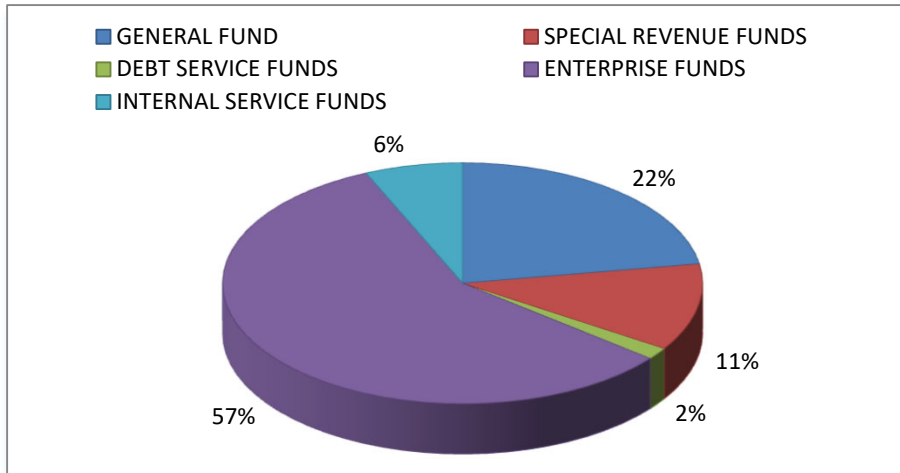
FYE 6/30/2023												
Electric fund						Sewer		Water				
Business - Type Activities												
Year	582 -Elec		582 -Elec		582 -Elec		590 - Sewer		591 - Water		591 - Water	
	2016 GOLT-\$6,850,000 (this		2016 GOLT (Brewer Sub)-		2021 GOLT Perrin Dam		2012 GOLT CAP (D)-\$3,935,000		2019 Revenue Bonds-\$4,200,000		2022 Revenue Bonds-\$2,200,000	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2026	50,000	4,200	160,000	76,450	110,000	62,150	170,000	40,990	140,000	109,500	85,000	86,914
2027	55,000	2,200	165,000	70,050	115,000	59,125	175,000	35,890	150,000	105,300	90,000	83,300
2028			170,000	63,450	115,000	55,963	180,000	30,640	160,000	100,800	90,000	79,476
2029			180,000	56,650	120,000	52,800	185,000	25,240	175,000	96,000	95,000	75,650
2030			185,000	49,450	125,000	49,500	195,000	19,505	190,000	90,750	100,000	71,614
2031			195,000	42,050	130,000	46,063	200,000	13,265	205,000	85,050	105,000	67,364
2032			200,000	34,250	135,000	42,488	205,000	6,765	220,000	78,900	110,000	62,900
2033			210,000	26,250	140,000	38,775			235,000	72,300	115,000	58,226
2034			215,000	19,950	145,000	34,925			255,000	65,250	115,000	53,338
2035			220,000	13,500	150,000	30,938			270,000	57,600	120,000	48,450
2036			230,000	6,900	150,000	26,813			290,000	49,500	130,000	43,350
2037					155,000	22,688			310,000	40,800	135,000	37,826
2038					160,000	18,425			330,000	31,500	140,000	32,088
2039					165,000	14,025			350,000	21,600	145,000	26,138
2040					170,000	9,488			370,000	11,000	150,000	19,976
2041					175,000	4,813					155,000	13,600
2042											165,000	7,012
Toti:	\$ 105,000	\$ 6,400	\$ 2,130,000	\$ 458,950	\$ 2,260,000	\$ 568,975	\$ 1,310,000	\$ 172,295	\$ 3,650,000	\$ 1,015,850	\$ 2,045,000	\$ 867,222

FYE 6/30/2023

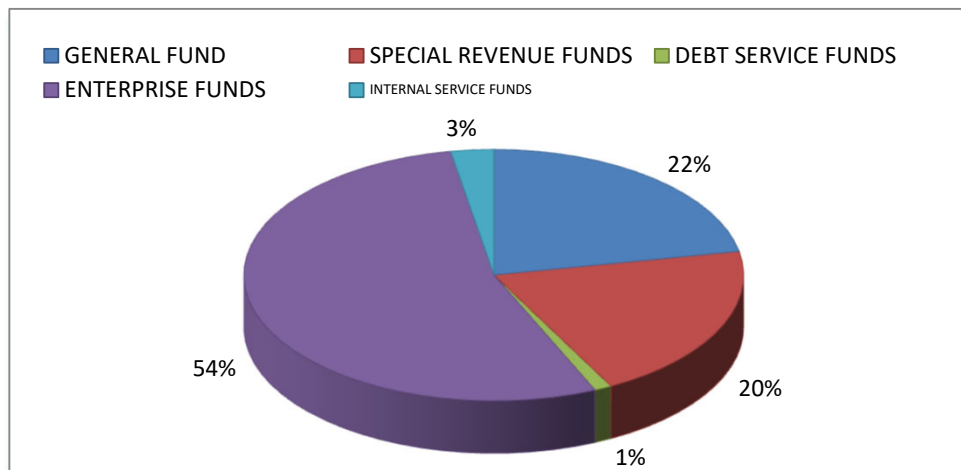
Component Units

Year	591 - Water		591 - Water		Total			251-SNIA		250-LDFA	
	2009 GOLT CAP-\$1,345,000		2012 GOLT CAP (D)-\$3,935,000					2021 GOLT (Rebecca St)		2022 GOLT (LDFA-Brooks Substation)	
	Principal	Interest	Principal	Interest	Principal	Interest	Total	Principal	Interest	Principal	Interest
2026	85,000	18,870	95,000	22,835	895,000	421,909	1,316,909	50,000	25,160	365,000	219,000
2027	90,000	14,535	100,000	19,985	940,000	390,385	1,330,385	50,000	23,460	380,000	204,400
2028	95,000	9,945	100,000	16,985	910,000	357,259	1,267,259	50,000	21,760	395,000	189,200
2029	100,000	5,100	105,000	13,985	960,000	325,425	1,285,425	55,000	19,975	410,000	173,400
2030			105,000	10,730	900,000	291,549	1,191,549	55,000	18,105	425,000	157,000
2031			110,000	7,370	945,000	261,162	1,206,162	60,000	16,150	440,000	140,000
2032			115,000	3,795	985,000	229,098	1,214,098	60,000	14,110	460,000	122,400
2033					700,000	195,551	895,551	60,000	12,070	480,000	104,000
2034					730,000	173,463	903,463	65,000	9,945	500,000	84,800
2035					760,000	150,488	910,488	65,000	7,735	520,000	64,800
2036					800,000	126,563	926,563	65,000	5,525	540,000	44,000
2037					600,000	101,314	701,314	65,000	3,315	560,000	22,400
2038					630,000	82,013	712,013	65,000	1,105		
2039					660,000	61,763	721,763				
2040					690,000	40,464	730,464				
2041					330,000	18,413	348,413				
2042					165,000	7,012	172,012				
					-	-	-				
Tot:	\$ 370,000	\$ 48,450	\$ 730,000	\$ 95,685	\$ 12,600,000	\$ 3,233,827	\$ 15,833,827	\$ 765,000	\$ 178,415	\$ 5,475,000	\$ 1,525,400

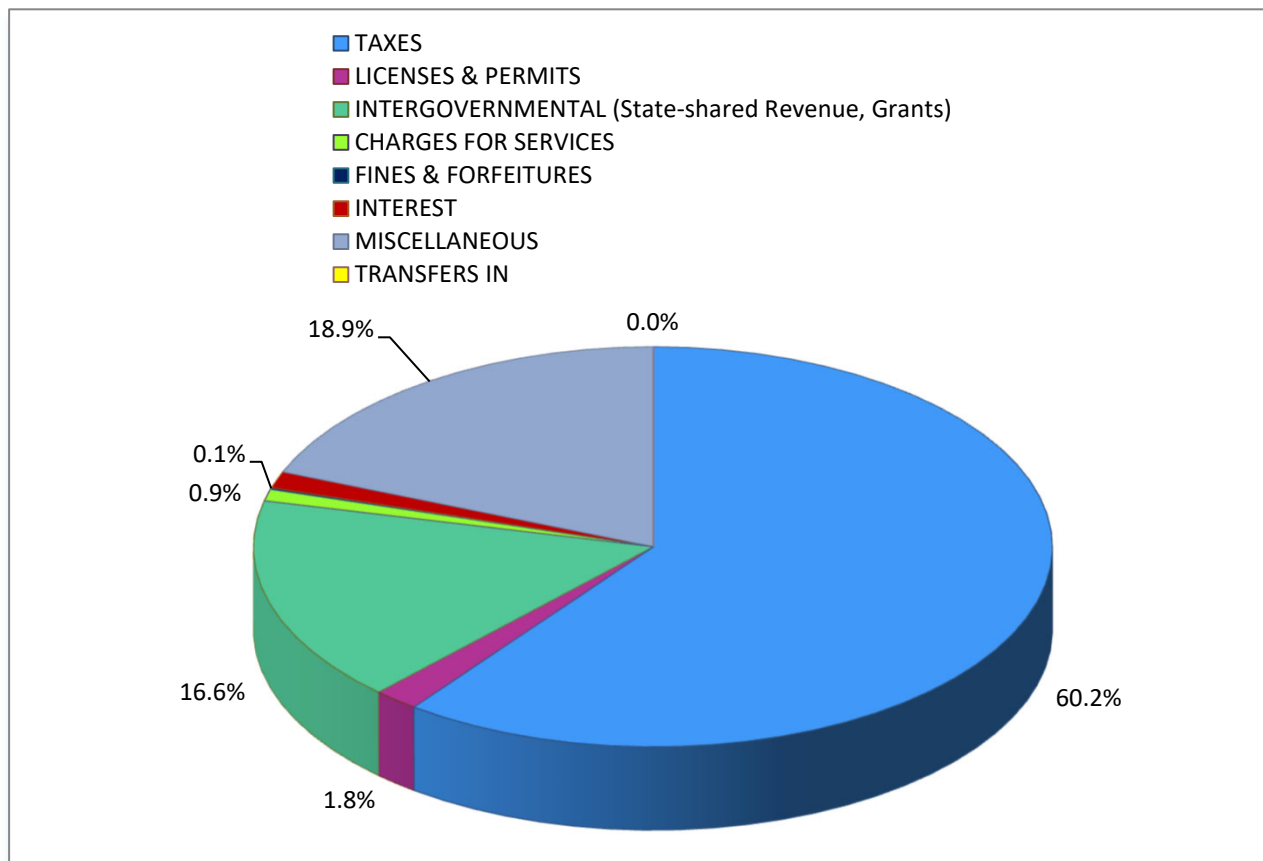
FY 2026 ALL FUNDS REVENUES BY FUND		
GENERAL FUND	\$ 9,701,542	22%
SPECIAL REVENUE FUNDS	5,058,850	11%
DEBT SERVICE FUNDS	694,476	2%
ENTERPRISE FUNDS	24,943,989	57%
INTERNAL SERVICE FUNDS	2,853,640	6%
TOTAL REVENUES	\$ 43,252,497	100%



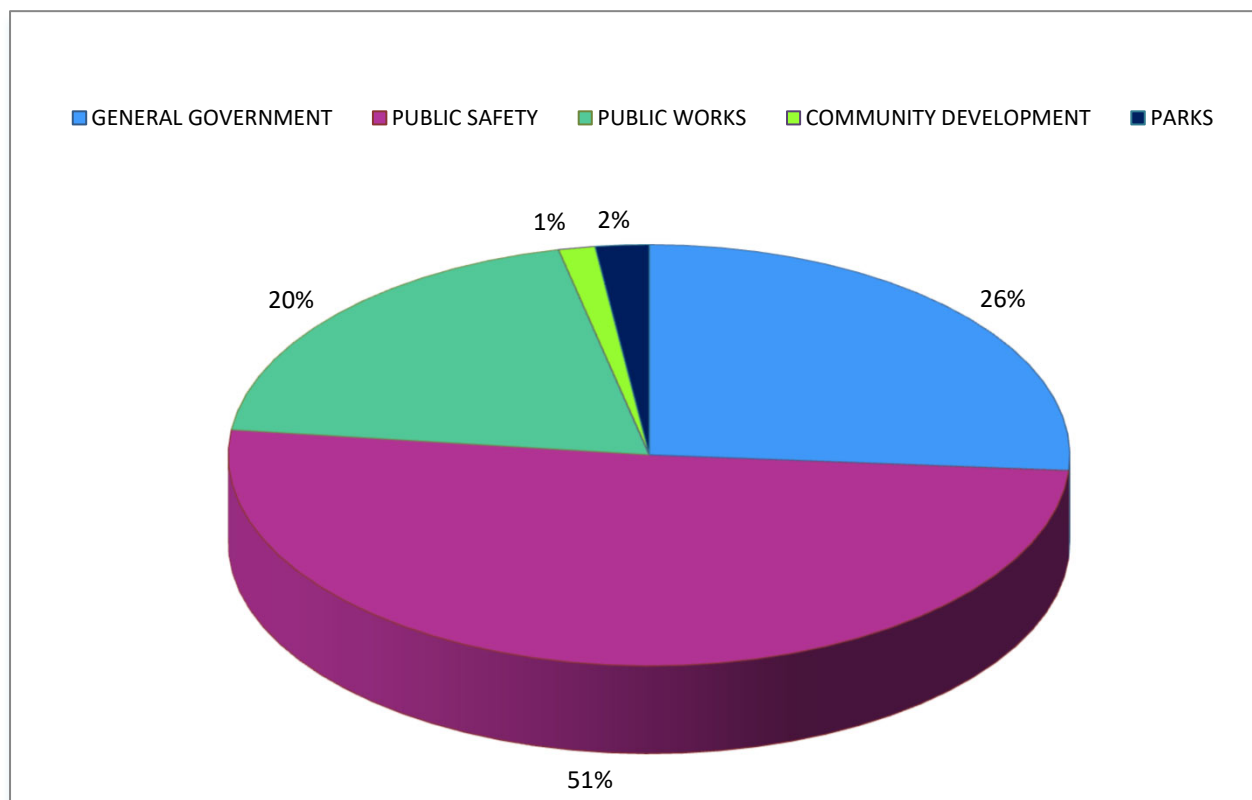
FY 2026 ALL FUNDS EXPENDITURES BY FUND		
GENERAL FUND	\$ 9,700,476	22%
SPECIAL REVENUE FUNDS	8,932,092	20%
DEBT SERVICE FUNDS	501,474	1%
ENTERPRISE FUNDS	23,752,695	54%
INTERNAL SERVICE FUNDS	1,228,403	3%
TOTAL EXPENDITURES	\$ 44,115,140	100%



FY 2026 GENERAL FUND REVENUES		
TAXES	\$ 5,430,802	60.2%
LICENSES & PERMITS	165,900	1.8%
INTERGOVERNMENTAL (State-shared Revenue, Grants)	1,501,783	16.6%
CHARGES FOR SERVICES	84,250	0.9%
FINES & FORFEITURES	13,000	0.1%
INTEREST	120,000	1.3%
MISCELLANEOUS	1,705,135	18.9%
TRANSFERS IN	-	0.0%
TOTAL REVENUES	\$ 9,020,870	100%



FY 2026 GENERAL FUND EXPENDITURES		
GENERAL GOVERNMENT	\$ 2,338,806	26%
PUBLIC SAFETY	4,528,334	51%
PUBLIC WORKS	1,753,423	20%
COMMUNITY DEVELOPMENT	125,374	1%
PARKS	184,248	2%
TOTAL EXPENDITURES	\$ 8,930,185	100%



BUDGET REPORT FOR CITY OF MARSHALL

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2025-26 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-402.00	Current Property Taxes	3,851,687	4,116,587	4,521,811	4,521,811	5,190,302
101-000-412.00	Delinquent Personal Prop Taxes	6,186	24,799	2,500	2,500	2,500
101-000-439.00	MARIJUANA EXCISE TAX	275	11,322			
101-000-445.00	Penalties & Int. on Taxes	42,280	59,014	28,000	28,000	28,000
101-000-447.00	Tax Collection Fees	158,289	171,113	179,700	179,700	210,000
101-000-476.00	Licenses and Permits	975	1,100	900	900	900
101-000-476.01	Permits	194,019				
101-000-476.02	APPLICATIONS - MMFP	235,000	140,000	140,000	140,000	145,000
101-000-477.00	Cable Commissions	36,568	24,497	30,000	30,000	20,000
101-000-505.00	Federal Grant		1,769			
101-000-506.00	Federal Grant-Reimbursement		80,237	140,000	140,000	
101-000-540.00	State Grants	3,000	1,512			
101-000-541.00	Liquor License Refund	10,462	18,268	10,000	10,000	10,000
101-000-573.00	LOCAL COMM STAB SHARE TAX	97,552	460,780	300,000	300,000	300,000
101-000-574.00	State Shared Rev-Constitutiona	792,031	737,052	752,950	752,950	754,157
101-000-574.01	State Shared Rev-StatutoryEVIP	87,276	134,212	134,869	134,869	142,922
101-000-588.00	Contributions from Local Units	127,588	163,283	170,002	170,002	197,013
101-000-588.10	CONTRIBUTIONS			10,000	10,000	
101-000-588.14	CONTRIBUTIONS - COUNTY PARK MILLAGE	19,864	22,637	22,800	22,800	23,105
101-000-589.00	Contributions from School	98,961	103,477	106,665	106,665	114,599
101-000-602.00	NSF Revenue		80			
101-000-607.00	Charges for Services - Fees	2,530	3,095	2,000	2,000	2,000
101-000-607.01	Charges for Services - FOIA	475	632			250
101-000-607.02	Charges for Ser.-Plan & Zone	3,970	2,750	2,000	2,000	2,000
101-000-607.03	FIRE INSPECTION FEES			50,000	50,000	10,000
101-000-626.00	Charges for Services	11,000	11,930	10,000	10,000	10,000
101-000-628.06	CONTRACT REVENUE - ALBION		20			
101-000-642.00	Charges for Services - Sales	64,371	51,184	60,000	60,000	60,000
101-000-658.00	Parking Violations	1,177	1,551	500	500	1,000
101-000-659.00	District Court - Ord. Fines	11,716	12,734	12,000	12,000	12,000
101-000-659.01	Civil Infractions	1,020	35			
101-000-665.00	Interest	119,572	230,100	120,000	120,000	120,000
101-000-665.04	INTEREST INCOME-LEASES (GASB 87)	3,579	16,057			
101-000-667.00	Rents	51,205	19,612	33,500	33,500	33,500
101-000-667.02	RENTS-ROW	512,884	512,884	705,747	705,747	707,843
101-000-673.00	Sales of Fixed Assets	20,650				
101-000-675.00	Contrib. from Other Sources	206,752	191,752	167,000	167,000	167,000

101-000-677.00	CASH - OVER & SHORT	53				
101-000-679.00	MISCELLANEOUS REVENUE	249,868	660,647	195,000	195,000	230,000
101-000-680.00	COST ALLOCATION REIMBURSEMENT	467,387	452,371	525,479	525,479	526,779
101-000-699.00	Transfers From Other Funds	6,429				
Totals for dept 000 -		7,496,651	8,439,093	8,433,423	8,433,423	9,020,870
TOTAL ESTIMATED REVENUES		7,496,651	8,439,093	8,433,423	8,433,423	9,020,870

APPROPRIATIONS

Dept 101 - City Council

101-101-703.00	Part-time Salaries	2,250	2,300	2,300	2,300	2,300
101-101-712.00	WORKERS COMPENSATION	(1)	36	37	37	
101-101-715.00	Social Security	172	176	176	176	176
101-101-740.00	Operating Supplies	730	789	132	132	150
101-101-810.00	Dues & Memberships			285	285	
Totals for dept 101 - City Council		3,151	3,301	2,930	2,930	2,626

Dept 172 - City Manager

101-172-702.00	Payroll	148,707	143,595	139,050	139,050	155,710
101-172-702.01	Other Fringe Benefits-taxable	6,514	6,036	6,000	6,000	6,000
101-172-702.05	PAYROLL MARIJUANA	20				
101-172-712.00	WORKERS COMPENSATION	519	284	294	294	140
101-172-715.00	Social Security	16,766	11,217	11,096	11,096	12,371
101-172-716.00	Hospitalization	23,077	19,668	20,068	20,068	21,227
101-172-717.00	Life Insurance	430	445	437	437	168
101-172-718.00	RETIREMENT - D/B	2,548				
101-172-718.10	RETIREMENT - D/C	14,321	10,634	13,905	13,905	15,570
101-172-727.00	Office Supplies	279	583	500	500	300
101-172-810.00	Dues & Memberships	1,696	1,565	2,500	2,500	2,800
101-172-850.00	Communications	570	601	600	600	600
101-172-860.00	Transportation & Travel	1,752	902	1,000	1,000	1,500
101-172-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,887	5,887	4,186	4,186	3,465
101-172-958.00	Education & Training	775	825	2,000	2,000	2,500
Totals for dept 172 - City Manager		223,861	202,242	201,636	201,636	222,351

Dept 215 - Clerk

101-215-702.00	Payroll	43,454	62,711	74,283	74,283	71,919
101-215-702.01	Other Fringe Benefits-taxable					400
101-215-703.00	Part-time Salaries	7,399	8,202			
101-215-704.00	Overtime Salaries	456	271			
101-215-712.00	WORKERS COMPENSATION	131	72	75	75	112
101-215-715.00	Social Security	3,098	4,594	5,683	5,683	5,532
101-215-716.00	Hospitalization	23,613	21,492	25,033	25,033	24,471
101-215-717.00	Life Insurance	135	160	165	165	92
101-215-718.00	RETIREMENT - D/B	7,689	601			
101-215-718.10	RETIREMENT - D/C	789	4,429	7,428	7,428	6,663
101-215-727.00	Office Supplies	292	420	150	150	150
101-215-727.02	Postage and Shipping	61				
101-215-728.00	Equipment & Supplies	15	42			
101-215-801.00	Professional Services	871	1,450			
101-215-810.00	Dues & Memberships	166	310	500	500	500
101-215-820.00	Contracted Services	1,467	746	550	550	550

101-215-830.00	Elections	11,339	11,516	12,000	12,000	
101-215-860.00	Transportation & Travel	1,483	1,206			650
101-215-901.00	Advertising	7,881	7,645	6,000	6,000	7,500
101-215-941.00	MOTOR POOL VEHICLE RENTAL	102				
101-215-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,987	1,987	2,203	2,203	13,860
101-215-958.00	Education & Training	825	595	800	800	1,000
Totals for dept 215 - Clerk		113,253	128,449	134,870	134,870	133,399

Dept 242 - Chapel

101-242-776.00	Building Maintenance Supplies	285				
101-242-825.00	Insurance	230	255	275	275	320
101-242-931.00	Maintenance of Building		956	1,200	1,200	1,200
Totals for dept 242 - Chapel		515	1,211	1,475	1,475	1,520

Dept 253 - Treasurer

101-253-702.00	Payroll	278,038	311,738	326,252	326,252	327,968
101-253-702.01	Other Fringe Benefits-taxable	2,366	3,759	3,750	3,750	3,865
101-253-704.00	Overtime Salaries	650	572	500	500	500
101-253-712.00	WORKERS COMPENSATION	1,025	664	685	685	652
101-253-715.00	Social Security	20,773	23,089	25,245	25,245	25,385
101-253-716.00	Hospitalization	87,352	84,662	88,102	88,102	90,772
101-253-717.00	Life Insurance	481	614	607	607	517
101-253-718.00	RETIREMENT - D/B	825	21,617	33,548	33,548	12,141
101-253-718.10	RETIREMENT - D/C	18,971	16,040	20,228	20,228	23,675
101-253-727.00	Office Supplies	6,658	3,801	4,000	4,000	4,000
101-253-727.02	Postage and Shipping	13,143	14,368	13,000	13,000	15,000
101-253-801.00	Professional Services	68,430	23,831	30,000	60,039	36,000
101-253-810.00	Dues & Memberships	418	298	500	500	500
101-253-820.00	Contracted Services	2,805				
101-253-850.00	Communications	3,112	2,427	3,000	3,000	3,000
101-253-860.00	Transportation & Travel	617	530	600	600	800
101-253-901.00	Advertising	294	156	200	200	200
101-253-930.00	Equipment Maintenance	139	146	150	150	150
101-253-941.00	MOTOR POOL VEHICLE RENTAL	221				
101-253-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	26,784	26,784	26,467	26,467	38,115
101-253-958.00	Education & Training	674	963	1,200	1,200	1,200
Totals for dept 253 - Treasurer		533,776	536,059	578,034	608,073	584,440

Dept 257 - City Assessor

101-257-703.00	Part-time Salaries	1,201	1,065	1,200	1,200	
101-257-712.00	WORKERS COMPENSATION	3				
101-257-715.00	Social Security	92	81	92	92	
101-257-727.00	Office Supplies		33	100	100	100
101-257-801.00	Professional Services		400			
101-257-820.00	Contracted Services	59,523	59,519	62,000	62,000	62,400
101-257-850.00	Communications	480	520	540	540	540

101-257-901.00	Advertising	210	275	200	200	200
101-257-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	9,397	9,397	9,970	9,970	6,930
Totals for dept 257 - City Assessor		70,906	71,290	74,102	74,102	70,170

Dept 261 - Non-departmental

101-261-718.00	RETIREMENT - D/B	357,903	341,936	366,341	366,341	460,650
101-261-718.01	Retiree Health Insurance	399,656	368,875	401,881	401,881	383,266
101-261-719.00	Hospitalization - Prescription	4,074				
101-261-740.00	Operating Supplies		231			
101-261-755.00	Miscellaneous Supplies	2,609	109	1,000	1,000	2,000
101-261-801.00	Professional Services	13,332	4,177	5,900	5,900	7,000
101-261-803.00	Service Fee	9	30	25	25	25
101-261-804.00	BANK FEES	4,228	4,082	5,000	5,000	5,000
101-261-805.00	Administrative Costs	1,591	472	1,500	1,500	1,500
101-261-810.00	Dues & Memberships	5,647	5,949	6,000	6,000	6,000
101-261-820.00	Contracted Services	50,948	10,950	10,000	10,000	10,000
101-261-825.00	Insurance	10,056	11,126	11,700	11,700	11,200
101-261-850.00	Communications	1,000	563	1,000	1,000	1,000
101-261-940.00	Rentals	3,206	3,206			
101-261-961.00	COMMUNITY PROMOTIONS-EVENTS		6,586	6,200	6,200	10,000
101-261-964.00	Refund or Rebates	339	6,851	1,500	1,500	6,000
101-261-995.00	Transfers to Other Funds	71,664	86,880	126,326	126,326	60,000
Totals for dept 261 - Non-departmental		926,262	852,023	944,373	944,373	963,641

Dept 265 - City Hall

101-265-702.00	Payroll	4,722	4,941	5,075	5,075	5,743
101-265-703.00	Part-time Salaries	14,127	12,078	10,000	10,000	10,000
101-265-704.00	Overtime Salaries	51	277			
101-265-712.00	WORKERS COMPENSATION	13	247	255	255	14
101-265-715.00	Social Security	1,394	1,290	388	388	400
101-265-716.00	Hospitalization	913	2,031	2,086	2,086	2,225
101-265-717.00	Life Insurance	3	5	5	5	8
101-265-718.10	RETIREMENT - D/C	312	377	508	508	523
101-265-776.00	Building Maintenance Supplies	7,110	3,431	6,000	6,000	6,000
101-265-820.00	Contracted Services	5,180	5,613	6,000	6,000	6,000
101-265-825.00	Insurance	4,024	4,452	4,750	4,750	5,400
101-265-850.00	Communications		2,379			
101-265-921.00	Utilities - Gas	6,360	4,364	6,000	6,000	6,000
101-265-922.00	Utilities-Elec, Water, Sewer	18,265	19,154	19,768	19,768	20,400
101-265-930.00	Equipment Maintenance	15,793	8,487	1,500	1,500	2,000
101-265-931.00	Maintenance of Building	45,452	31,888	12,870	12,870	13,000
101-265-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	327	327	358	358	10,395
101-265-970.00	Capital Outlay	15,804				
Totals for dept 265 - City Hall		139,850	101,341	75,563	75,563	88,108

Dept 266 - CITY ATTORNEY

101-266-801.00	Professional Services	127,679	346,893	75,000	75,000	100,000
Totals for dept 266 - CITY ATTORNEY		127,679	346,893	75,000	75,000	100,000
Dept 268 - Other City Property						
101-268-811.00	Taxes	61,412	63,331	100,000	100,000	210,000
Totals for dept 268 - Other City Property		61,412	63,331	100,000	100,000	210,000
Dept 270 - Human Resources						
101-270-702.00	Payroll	35,994	28,430	29,259	29,259	31,208
101-270-702.01	Other Fringe Benefits-taxable	750	750	750	750	750
101-270-704.00	Overtime Salaries	111	123			
101-270-712.00	WORKERS COMPENSATION	124	71	74	74	53
101-270-715.00	Social Security	2,622	2,154	2,296	2,296	2,445
101-270-716.00	Hospitalization	14,466	11,841	11,244	11,244	12,006
101-270-717.00	Life Insurance	59	24	23	23	42
101-270-718.00	RETIREMENT - D/B	13,838	7,841			3,842
101-270-727.00	Office Supplies	82				100
101-270-801.00	Professional Services	16				
101-270-901.00	Advertising	160				
101-270-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,974	3,974	2,534	2,534	1,733
101-270-958.00	Education & Training		379	200	200	
Totals for dept 270 - Human Resources		72,196	55,587	46,380	46,380	52,179
Dept 301 - Police						
101-301-702.00	Payroll	987,181	1,073,692	1,098,448	1,098,448	1,154,510
101-301-702.01	Other Fringe Benefits-taxable	51,629	46,269	58,101	58,101	45,414
101-301-702.05	PAYROLL MARIJUANA	1,388	2,293			
101-301-702.75	PAYROLL - S/T TRAINING	6,645	6,540			
101-301-702.83	PUBLIC RELATIONS	345	587			
101-301-702.84	CODE ENFORCEMENT	2,487	2,470			
101-301-703.00	Part-time Salaries	22,211	25,137	24,667	24,667	67,895
101-301-704.00	Overtime Salaries	17,532	19,889	90,600	90,600	90,600
101-301-704.70	Overtime - Worked Over/Late Complaint	6,329	6,450			
101-301-704.71	Overtime - Cover for Sick Time	10,548	10,217			
101-301-704.72	Overtime - Posted Patrol	50,452	64,673			
101-301-704.73	Overtime - Traffic Grant		181			
101-301-704.74	Overtime - Court/Informal Hearing	2,938	2,567			
101-301-704.75	Overtime - Training	13,918	13,333			
101-301-704.76	Overtime - Special Event Coverage	7,447	10,512			
101-301-704.77	Overtime - Called in for Major Crime	295	812			
101-301-704.84	OVERTIME - CODE ENFORCEMENT	619	1,240			
101-301-712.00	WORKERS COMPENSATION	17,756	14,152	14,600	14,600	12,784
101-301-715.00	Social Security	18,103	19,829	16,770	16,770	17,399
101-301-716.00	Hospitalization	190,507	161,923	174,307	174,307	263,892
101-301-717.00	Life Insurance	2,267	2,340	2,465	2,465	1,428
101-301-718.00	RETIREMENT - D/B	310,296	321,701	360,048	360,048	404,208

101-301-727.00	Office Supplies	1,292	887	1,700	1,700	1,700
101-301-727.02	Postage and Shipping	52	35	350	350	350
101-301-740.00	Operating Supplies	2,973	6,536	12,044	12,044	10,044
101-301-741.00	Uniforms	7,964	8,626	10,050	10,050	12,050
101-301-742.00	Laundry	4,305	4,488	5,120	5,120	5,120
101-301-755.00	Miscellaneous Supplies	156	66			
101-301-757.00	Fuels & Lubricants	25,667	25,240	30,000	30,000	26,000
101-301-801.00	Professional Services	2,287	4,753	22,100	22,100	14,100
101-301-806.00	MEDICAL SERVICES	28	40	1,500	1,500	1,500
101-301-810.00	Dues & Memberships	1,240	833	1,105	1,105	1,105
101-301-820.00	Contracted Services	32,652	28,801	43,930	43,930	41,677
101-301-825.00	Insurance	16,254	17,984	18,900	18,900	18,000
101-301-850.00	Communications	13,507	22,239	20,675	20,675	20,675
101-301-860.00	Transportation & Travel	3,856	3,298	3,000	3,000	4,500
101-301-901.00	Advertising	349	2,186	1,200	1,200	1,200
101-301-930.00	Equipment Maintenance	7,019	6,025	9,300	9,300	32,694
101-301-941.00	MOTOR POOL VEHICLE RENTAL	90	215			
101-301-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	41,257	41,257	42,689	42,689	58,905
101-301-941.02	MOTOR POOL REPLACEMENT CHARGE	38,957	38,957	69,017	69,017	87,754
101-301-941.03	MOTOR POOL OPERATING CHARGE	67,234	61,206	120,474	120,474	124,468
101-301-941.05	VEHICLE RENTAL CREDIT	(2,658)				
101-301-958.00	Education & Training	11,745	13,178	14,300	14,300	14,300
101-301-970.00	Capital Outlay		18,683	140,000	140,000	
101-301-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FL	7,638	38,135			
101-301-995.00	Transfers to Other Funds	260,836	273,424	271,846	271,846	96,611
Totals for dept 301 - Police		2,265,593	2,423,899	2,679,306	2,679,306	2,630,883
Dept 315 - Crossing Guards						
101-315-703.00	Part-time Salaries	4,914	4,563	5,460	5,460	5,624
101-315-712.00	WORKERS COMPENSATION	151	34	35	35	
101-315-715.00	Social Security	376	349	400	400	400
Totals for dept 315 - Crossing Guards		5,441	4,946	5,895	5,895	6,024
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	187,932	124,873	63,000	63,000	65,760
Totals for dept 325 - Dispatch Operations		187,932	124,873	63,000	63,000	65,760
Dept 336 - Fire						
101-336-702.00	REG FIRE	523,252	516,025	558,311	558,311	750,000
101-336-702.01	Other Fringe Benefits-taxable	33,009	27,874	28,165	28,165	45,000
101-336-702.05	PAYROLL MARIJUANA	23	120			
101-336-702.75	PAYROLL - S/T TRAINING	2,289				
101-336-703.00	Part-time Salaries	7,724	7,900	10,000	10,000	10,000
101-336-703.76	SPECIAL EVENTS		240			
101-336-704.00	Overtime Salaries	13,416	41,263	40,000	40,000	40,000
101-336-704.45	OVERTIME - MARIJUANA		571			

101-336-704.71	Overtime - Cover for Sick Time	558				
101-336-704.72	OVERTIME - POSTED STATION CVRG	7,960				
101-336-704.75	Overtime - Training	4,072				
101-336-704.76	Overtime - Special Event Coverage	2,147	912			
101-336-704.78	OVERTIME FIRE TONE RESPONSE ACTUAL	4,200				
101-336-704.79	OVERTIME FIRE TONE RESPONSE FALSE	1,628				
101-336-712.00	WORKERS COMPENSATION	14,430	14,692	15,140	15,140	17,520
101-336-713.00	OTHER FRINGE BENEFITS-NON TAX	7,200	7,185			
101-336-715.00	Social Security	8,970	8,966	8,504	8,504	11,500
101-336-716.00	Hospitalization	87,540	85,554	87,977	87,977	130,000
101-336-717.00	Life Insurance	523	619	608	608	400
101-336-718.00	RETIREMENT - D/B	385,211	320,556	260,092	260,092	328,080
101-336-718.10	RETIREMENT - D/C	7,506	6,530	8,000	8,000	6,742
101-336-727.00	Office Supplies	618	246	700	700	700
101-336-727.02	Postage and Shipping			50	50	50
101-336-740.00	Operating Supplies	2,304	3,347	5,100	7,360	5,100
101-336-740.10	MEDICAL AND RESCUE SUPPLIES	1,326	6,212	1,500	4,501	1,500
101-336-741.00	Uniforms	4,094	7,727	10,000	10,000	10,000
101-336-742.00	Laundry	22	99	500	500	500
101-336-755.00	Miscellaneous Supplies	1,543	4,686	1,200	4,796	1,200
101-336-757.00	Fuels & Lubricants	16,465	12,517	10,000	10,000	10,000
101-336-775.00	Repair & Maintenance Supplies	646	757	1,500	1,500	1,500
101-336-776.00	Building Maintenance Supplies	2,492	1,650	2,500	10,357	2,500
101-336-777.00	MINOR TOOLS AND EQUIPMENT	5,366	1,340	2,500	2,500	2,500
101-336-806.00	MEDICAL SERVICES	2,294	8,765	10,000	10,000	10,000
101-336-810.00	Dues & Memberships	310	366	600	600	600
101-336-820.00	Contracted Services	20,324	67,012	20,000	35,000	80,000
101-336-825.00	Insurance	7,508	8,308	8,700	8,700	8,400
101-336-850.00	Communications	4,633	6,555	5,000	5,000	5,000
101-336-860.00	Transportation & Travel	129	1,763	1,500	1,500	1,500
101-336-901.00	Advertising	100	100	100	100	100
101-336-921.00	Utilities - Gas	7,058	4,285	6,000	6,000	6,000
101-336-922.00	Utilities-Elec, Water, Sewer	19,232	16,520	22,000	22,000	22,000
101-336-930.00	Equipment Maintenance	43,907	40,180	50,000	68,936	50,000
101-336-931.00	Maintenance of Building	5,591	11,778	5,000	5,000	5,000
101-336-941.00	MOTOR POOL VEHICLE RENTAL	25	111			
101-336-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	23,069	23,069	24,264	24,264	34,650
101-336-941.02	MOTOR POOL REPLACEMENT CHARGE	1,949	1,949	150,000	150,000	177,800
101-336-941.03	MOTOR POOL OPERATING CHARGE	7,535	6,859	13,748	13,748	11,394
101-336-958.00	Education & Training	7,089	30,303	15,000	15,000	15,000
101-336-990.00	Debt Service	41,745	42,736	43,747	43,747	23,159
101-336-994.00	Bond Interest Paid	3,328	2,336	1,326	1,326	272
101-336-995.00	Transfers to Other Funds	143,319	144,480	143,534	143,534	
Totals for dept 336 - Fire		1,485,679	1,495,063	1,572,866	1,623,516	1,825,667

Dept 371 - Inspection

101-371-702.00	Payroll	82,658				
101-371-702.01	Other Fringe Benefits-taxable	600				
101-371-702.05	PAYROLL MARIJUANA	276				
101-371-704.00	Overtime Salaries	52				
101-371-712.00	WORKERS COMPENSATION	291				
101-371-715.00	Social Security	6,221				
101-371-716.00	Hospitalization	8,047				
101-371-717.00	Life Insurance	89				
101-371-718.10	RETIREMENT - D/C	6,230				
101-371-727.00	Office Supplies	162				
101-371-757.00	Fuels & Lubricants	976				
101-371-801.00	Professional Services	18				
101-371-810.00	Dues & Memberships	330				
101-371-820.00	Contracted Services	21,090				
101-371-860.00	Transportation & Travel	1,103				
101-371-940.00	Rentals	3,515				
101-371-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,098				
101-371-941.03	MOTOR POOL OPERATING CHARGE	2,319				
101-371-958.00	Education & Training	660				
Totals for dept 371 - Inspection		139,735				

Dept 441 - Street

101-441-702.00	Payroll	192,573	252,820	288,603	288,603	290,000
101-441-702.01	Other Fringe Benefits-taxable	6,057	7,053	13,000	13,000	9,816
101-441-702.05	PAYROLL MARIJUANA	17				
101-441-702.60	Payroll - Forestry Tree Removal&Trimming	55,394	54,592	45,000	45,000	37,230
101-441-702.61	Payroll - Events Barricades/Banners	4,369	6,302	5,000	5,000	5,000
101-441-702.62	Payroll - Parking Lot Maint	4,865	3,446	6,000	6,000	6,000
101-441-702.63	Payroll - Christmas Decorations	3,897	3,428	4,000	4,000	4,000
101-441-702.66	Payroll - Sign Replacement	3,275	1,974	3,000	3,000	3,000
101-441-702.67	Payroll - Sidewalk	408	1,600	1,000	1,000	1,000
101-441-702.68	KETCHUM PARK RESTROOM	105				
101-441-703.00	Part-time Salaries	10,670	14,155	11,000	11,000	28,330
101-441-703.61	PART-TIME - EVENTS BARRICADES/BANNERS	51	171			
101-441-703.62	PART-TIME - PARKING LOT MAINT	294	71			
101-441-704.00	Overtime Salaries	3,612	5,799	4,800	4,800	5,000
101-441-704.60	Overtime - Forestry Removal&Trimming	5,904	2,843	2,000	2,000	2,000
101-441-704.61	Overtime - Events Barricades/Banners	2,489	3,381	2,500	2,500	2,500
101-441-704.62	Overtime - Parking Lot Maint	1,484	1,299	2,000	2,000	2,000
101-441-704.66	Overtime - Sign Replacement		105			
101-441-704.67	Overtime - Sidewalks		216			
101-441-712.00	WORKERS COMPENSATION	13,662	15,389	15,850	15,850	10,988
101-441-715.00	Social Security	22,178	26,756	37,367	37,367	38,210
101-441-716.00	Hospitalization	75,952	75,879	86,336	86,336	100,386
101-441-717.00	Life Insurance	644	903	809	809	451
101-441-718.00	RETIREMENT - D/B	29,042	17,399	33,640	33,640	8,310

101-441-718.10	RETIREMENT - D/C	34,451	31,003	35,114	35,114	37,874
101-441-727.00	Office Supplies	99	59	424	424	424
101-441-740.00	Operating Supplies	7,908	9,942	7,428	7,428	7,500
101-441-741.00	Uniforms	13,711	8,043	6,458	6,458	6,485
101-441-755.00	Miscellaneous Supplies	8,719				
101-441-757.00	Fuels & Lubricants	36,900	25,006	35,000	35,000	35,000
101-441-761.00	Safety Supplies	2,121	5,355	2,000	5,001	5,000
101-441-775.00	Repair & Maintenance Supplies	(60)	418	1,530	1,530	1,530
101-441-777.00	MINOR TOOLS AND EQUIPMENT	4,911	6,137	3,000	3,000	3,000
101-441-778.00	Paint & Signs		1,839			
101-441-801.00	Professional Services	7,629	1,386	10,000	10,000	10,000
101-441-805.00	Administrative Costs	468				
101-441-806.00	MEDICAL SERVICES	1,273	1,441			
101-441-810.00	Dues & Memberships	507	447	700	700	700
101-441-820.00	Contracted Services	19,376	22,943	10,000	10,000	20,000
101-441-850.00	Communications	998	1,851			
101-441-860.00	Transportation & Travel	751	50	850	850	850
101-441-901.00	Advertising	466	614	230	230	230
101-441-922.00	Utilities-Elec, Water, Sewer	80,881	75,908	82,000	82,000	82,000
101-441-930.00	Equipment Maintenance		2,336			
101-441-939.00	Contracted Maintenance	1,152	5,348	10,000	10,000	5,000
101-441-940.00	Rentals	25,805	24,847	25,229	25,229	
101-441-941.00	MOTOR POOL VEHICLE RENTAL	74,253	111,363	120,000	120,000	90,000
101-441-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	17,833	17,833	18,452	18,452	16,459
101-441-941.02	MOTOR POOL REPLACEMENT CHARGE	193,634	193,634	226,460	226,460	226,427
101-441-941.03	MOTOR POOL OPERATING CHARGE	202,282	184,146	238,570	238,570	262,058
101-441-941.05	VEHICLE RENTAL CREDIT	(269,376)	(272,859)	(260,000)	(260,000)	(260,000)
101-441-958.00	Education & Training	23,375	6,329	10,800	10,800	10,800
101-441-970.00	Capital Outlay		6,160			
Totals for dept 441 - Street		927,009	967,160	1,146,150	1,149,151	1,115,558
Dept 447 - Engineering						
101-447-702.00	Payroll	14,935	15,208	24,983	24,983	45,031
101-447-702.01	Other Fringe Benefits-taxable					372
101-447-702.05	PAYROLL MARIJUANA	56	8			
101-447-712.00	WORKERS COMPENSATION	1,020	1,047	1,100	1,100	112
101-447-715.00	Social Security	1,025	1,076	2,676	2,676	3,473
101-447-716.00	Hospitalization	5,627	5,415	5,742	5,742	10,563
101-447-717.00	Life Insurance	54	64	61	61	70
101-447-718.10	RETIREMENT - D/C	2,196	2,388	3,498	3,498	4,503
101-447-727.00	Office Supplies	419	510	200	200	500
101-447-740.00	Operating Supplies	280	243	300	300	300
101-447-741.00	Uniforms	552	239	200	200	
101-447-755.00	Miscellaneous Supplies		157	150	150	150
101-447-757.00	Fuels & Lubricants	886	669	400	400	400
101-447-801.00	Professional Services	1,439	107			

101-447-850.00	Communications	960	1,919	1,900	1,900	1,900
101-447-860.00	Transportation & Travel	208				
101-447-901.00	Advertising	120				
101-447-940.00	Rentals			4,071	4,071	4,071
101-447-941.00	MOTOR POOL VEHICLE RENTAL	35				
101-447-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,282	6,282	6,500	6,500	13,860
101-447-941.02	MOTOR POOL REPLACEMENT CHARGE	3,957	3,957	5,093	5,093	6,800
101-447-941.03	MOTOR POOL OPERATING CHARGE	4,637	4,221	6,470	6,470	7,012
101-447-941.05	VEHICLE RENTAL CREDIT	(3,867)				
101-447-958.00	Education & Training	504		1,000	1,000	
Totals for dept 447 - Engineering		41,325	43,510	64,344	64,344	99,117
Dept 523 - COMPOST						
101-523-702.00	PAYROLL	16,104	10,779	17,382	17,382	16,742
101-523-702.01	Other Fringe Benefits-taxable			150	150	55
101-523-703.00	Part-time Salaries	6,338	6,497	6,400	6,400	7,080
101-523-704.00	Overtime Salaries	1,528	4			
101-523-712.00	WORKERS COMPENSATION					10
101-523-715.00	Social Security	1,804	1,310	289	289	290
101-523-716.00	Hospitalization	52	46	46	46	87
101-523-717.00	Life Insurance	7	8	8	8	4
101-523-718.10	RETIREMENT - D/C		259	363	363	374
101-523-740.00	Operating Supplies	306	70	100	100	100
101-523-775.00	Repair & Maintenance Supplies		130	625	625	625
101-523-810.00	Dues & Memberships	600		600	600	750
101-523-820.00	Contracted Services	11,299	5,014	5,000	9,124	5,000
101-523-901.00	Advertising	210	140	300	300	300
101-523-930.00	Equipment Maintenance	8,556	8,984	13,000	13,000	13,000
101-523-941.00	MOTOR POOL VEHICLE RENTAL	16,494	12,267	16,000	16,000	16,000
Totals for dept 523 - COMPOST		63,298	45,508	60,263	64,387	60,417
Dept 567 - Cemetery						
101-567-702.00	Payroll	25,776	28,159	20,370	20,370	20,708
101-567-702.01	Other Fringe Benefits-taxable	752	755	750	750	275
101-567-702.41	Payroll - Mowing/Trimming	523	747	500	500	500
101-567-702.51	Payroll - Open/Close Grave	9,119	9,602	8,000	8,000	10,000
101-567-702.52	Payroll - Decorations	1,057	468	300	300	500
101-567-702.53	Payroll - Foundations	7,326	8,426	5,000	5,000	6,000
101-567-703.00	Part-time Salaries	67,561	66,823	83,271	83,271	89,266
101-567-704.00	Overtime Salaries	84	107			
101-567-704.51	Overtime - Open/Close Grave	2,774	2,004	2,000	2,000	
101-567-712.00	WORKERS COMPENSATION	1,579	1,405	1,450	1,450	50
101-567-715.00	Social Security	8,725	8,876	1,616	1,616	1,452
101-567-716.00	Hospitalization	594	1,247	1,273	1,273	330
101-567-717.00	Life Insurance	37	42	41	41	21
101-567-718.10	RETIREMENT - D/C	1,364	1,460	2,037	2,037	1,871

101-567-740.00	Operating Supplies	10,096	9,884	7,200	7,200	7,200
101-567-741.00	Uniforms	355	300	300	300	300
101-567-755.00	Miscellaneous Supplies		46			
101-567-761.00	Safety Supplies		157	100	100	100
101-567-775.00	Repair & Maintenance Supplies	582	4,621	2,040	2,040	2,040
101-567-777.00	MINOR TOOLS AND EQUIPMENT			800	800	800
101-567-820.00	Contracted Services	11,029	2,920	2,700	2,700	2,700
101-567-825.00	Insurance	678	750	790	790	800
101-567-901.00	Advertising	160	336	200	200	200
101-567-930.00	Equipment Maintenance	91				
101-567-940.00	Rentals	2,003	2,153			
101-567-941.00	MOTOR POOL VEHICLE RENTAL	23,221	19,375	20,000	20,000	20,000
101-567-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	817	817	936	936	866
101-567-941.02	MOTOR POOL REPLACEMENT CHARGE	7,902	7,902	13,749	13,749	11,136
101-567-941.03	MOTOR POOL OPERATING CHARGE	16,229	14,774	29,114	29,114	24,541
101-567-941.05	VEHICLE RENTAL CREDIT	(919)	(848)	(300)	(300)	(1,000)
101-567-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FL	3,702				
Totals for dept 567 - Cemetery		203,217	193,308	204,237	204,237	200,656
Dept 573 - PSB Operations						
101-573-702.00	Payroll	12,402	12,506	12,688	12,688	14,357
101-573-703.00	Part-time Salaries	6,175	11,570	8,320	8,320	15,000
101-573-704.00	Overtime Salaries	87	126			
101-573-712.00	WORKERS COMPENSATION		198	206	206	35
101-573-715.00	Social Security	1,295	1,782	971	971	1,000
101-573-716.00	Hospitalization	2,370	5,078	5,215	5,215	5,562
101-573-717.00	Life Insurance	8	12	12	12	21
101-573-718.10	RETIREMENT - D/C	792	943	1,269	1,269	1,307
101-573-727.00	Office Supplies	1,771	1,122	1,000	1,000	1,400
101-573-740.00	Operating Supplies	898	2,393	2,000	2,000	2,000
101-573-761.00	Safety Supplies		3,226	2,000	2,000	
101-573-776.00	Building Maintenance Supplies	4,359	4,677			5,000
101-573-820.00	Contracted Services	24,258	30,012	33,000	33,000	33,000
101-573-825.00	Insurance	6,995	7,740	8,000	8,000	9,500
101-573-850.00	Communications	2,905	2,556	2,000	2,000	2,000
101-573-921.00	Utilities - Gas	24,571	17,627	12,000	12,000	15,000
101-573-922.00	Utilities-Elec, Water, Sewer	44,725	44,954	40,000	40,000	45,000
101-573-930.00	Equipment Maintenance	2,712	16,971	10,000	10,000	15,000
101-573-931.00	Maintenance of Building	26,691	6,643	29,000	29,000	19,000
101-573-941.00	MOTOR POOL VEHICLE RENTAL	1,665	261	500	500	400
101-573-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	772	772	909	909	3,465
Totals for dept 573 - PSB Operations		165,451	171,169	169,090	169,090	188,047
Dept 701 - Planning & Zoning						
101-701-702.00	Payroll	6,691	31,922	31,710	31,710	54,887
101-701-702.01	Other Fringe Benefits-taxable	1,620				

101-701-702.05	PAYROLL MARIJUANA		46			
101-701-704.00	Overtime Salaries	10	130			
101-701-712.00	WORKERS COMPENSATION					92
101-701-715.00	Social Security	602	2,247	2,426	2,426	4,199
101-701-716.00	Hospitalization	2,459	7,600	7,301	7,301	16,277
101-701-717.00	Life Insurance	20	95	92	92	97
101-701-718.00	RETIREMENT - D/B	4,683	301			
101-701-718.10	RETIREMENT - D/C	182	2,379	3,663	3,663	5,489
101-701-727.00	Office Supplies	81	230	200	200	200
101-701-740.00	Operating Supplies	453	256	200	200	200
101-701-801.00	Professional Services	32,004	143,095	75,000	276,169	40,000
101-701-810.00	Dues & Memberships	130	65	565	565	200
101-701-850.00	Communications	5,385	3,354			
101-701-860.00	Transportation & Travel	248	655	800	800	500
101-701-901.00	Advertising	1,203		2,500	2,500	1,000
101-701-940.00	Rentals	1,503	1,503			
101-701-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,190	2,190	1,790	1,790	1,733
101-701-958.00	Education & Training		1,514	1,000	1,000	500
Totals for dept 701 - Planning & Zoning		59,464	197,582	127,247	328,416	125,374
Dept 753 - Parks						
101-753-702.00	Payroll	20,355	23,888	19,702	19,702	74,097
101-753-702.01	Other Fringe Benefits-taxable			375	375	375
101-753-702.40	Payroll - Rubbish/Garbage	560	755			
101-753-702.55	Payroll - Trees/Forestry	553	266			
101-753-702.58	Payroll - Fountain	689	855			
101-753-703.00	Part-time Salaries	14,313	17,485	21,610	21,610	30,000
101-753-703.40	PART-TIME - RUBBISH/GARBAGE	36				
101-753-703.55	PART-TIME - TREES/FORESTRY	2,340				
101-753-704.00	Overtime Salaries	131	273			
101-753-704.55	Overtime - Trees/Forestry	191	171			
101-753-712.00	WORKERS COMPENSATION		386	398	398	245
101-753-715.00	Social Security	2,906	3,229	1,536	1,536	1,581
101-753-716.00	Hospitalization	6,862	6,036	6,665	6,665	7,115
101-753-717.00	Life Insurance	40	42	41	41	25
101-753-718.00	RETIREMENT - D/B	1,547	1,697	1,858	1,858	2,176
101-753-718.10	RETIREMENT - D/C	156	189	1,284	1,284	261
101-753-740.00	Operating Supplies	1,852	10,599	5,100	5,100	5,100
101-753-755.00	Miscellaneous Supplies	898	7,496	5,000	5,000	5,000
101-753-775.00	Repair & Maintenance Supplies	12,207	11,398	3,000	3,000	10,000
101-753-777.00	MINOR TOOLS AND EQUIPMENT	117				
101-753-801.00	Professional Services		1,110			
101-753-810.00	Dues & Memberships	375	670	700	700	700
101-753-820.00	Contracted Services	13,660	5,994	4,000	4,000	4,000
101-753-820.05	CONTRACTED SERVICES - PT STAFFING					1,200
101-753-825.00	Insurance	3,129	3,462	3,600	3,600	7,150

101-753-860.00	Transportation & Travel	364	455			
101-753-921.00	Utilities - Gas	3,563	4,824	3,000	3,000	4,000
101-753-922.00	Utilities-Elec, Water, Sewer	13,946	14,945	15,000	15,000	15,000
101-753-923.00	Cable	1,600	2,180	1,600	1,600	1,600
101-753-930.00	Equipment Maintenance	249				2,500
101-753-939.00	Contracted Maintenance	3,210	2,408	2,500	2,500	2,500
101-753-940.00	Rentals	2,030	1,570	329	329	
101-753-941.00	MOTOR POOL VEHICLE RENTAL	2,511	5,736	1,600	1,600	4,000
101-753-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	825	825	689	689	866
101-753-941.02	MOTOR POOL REPLACEMENT CHARGE	1,030	1,030	1,251	1,251	1,251
101-753-941.03	MOTOR POOL OPERATING CHARGE	2,319	2,111	3,235	3,235	3,506
101-753-941.05	VEHICLE RENTAL CREDIT		(70)			
Totals for dept 753 - Parks		114,564	132,015	104,073	104,073	184,248
Dept 900 - Capital Outlay Control						
101-900-777.00	MINOR TOOLS AND EQUIPMENT	8,273	253			
101-900-970.00	Capital Outlay	82,298	76,270			
Totals for dept 900 - Capital Outlay Control		90,571	76,523			
TOTAL APPROPRIATIONS						
		8,022,140	8,237,283	8,430,834	8,719,817	8,930,185
NET OF REVENUES/APPROPRIATIONS - FUND 101						
		(525,489)	201,810	2,589	(286,394)	90,685
BEGINNING FUND BALANCE		3,827,902	3,302,417	3,504,234	3,504,234	3,504,234
ENDING FUND BALANCE		3,302,413	3,504,227	3,506,823	3,217,840	3,594,919

Fund 202 - MVH Major & Trunkline Fund

ESTIMATED REVENUES

Dept 000

202-000-548.00	State - Trunkline	82,956	47,430			
202-000-549.00	State - MVH Local	24,918	23,760			
202-000-550.00	State - MVH Major	735,265	752,784	740,000	740,000	740,000
202-000-568.00	State Operating Assistance		246,340			
202-000-569.00	STATE GRANT - OTHER	12,435	12,413			
202-000-665.00	Interest	26,372	52,410	50,000	50,000	40,000
Totals for dept 000 -		881,946	1,135,137	790,000	790,000	780,000
TOTAL ESTIMATED REVENUES		881,946	1,135,137	790,000	790,000	780,000

APPROPRIATIONS

Dept 463 - Street Maintenance

202-463-702.00	Payroll	30,242	22,001	14,000	14,000	25,000
202-463-704.00	Overtime Salaries	628		1,500	1,500	
202-463-715.00	Social Security	2,273	1,642			
202-463-716.00	Hospitalization	2,999	2,999			
202-463-775.00	Repair & Maintenance Supplies	2,570	1,573	7,000	7,000	7,000
202-463-801.00	Professional Services	15	54,095		19,983	110,000
202-463-939.00	Contracted Maintenance	18,573	22,240	27,500	27,920	27,500
202-463-940.00	Rentals			141	141	
202-463-941.00	MOTOR POOL VEHICLE RENTAL	10,428	494	12,000	12,000	2,000
Totals for dept 463 - Street Maintenance		67,728	105,044	62,141	82,544	171,500

Dept 464 - Surface Maintenance

202-464-702.00	Payroll			2,000	2,000	2,000
202-464-702.93	PAYROLL - TRUNKLINE 227	173		250	250	
202-464-702.94	PAYROLL - TRUNKLINE I94	53	104	250	250	
202-464-704.94	OVERTIME - TRUNKLINE I94	147	80			
202-464-715.00	Social Security	28	14			
202-464-941.00	MOTOR POOL VEHICLE RENTAL	332	155			
Totals for dept 464 - Surface Maintenance		733	353	2,500	2,500	2,000

Dept 466 - Trees

202-466-702.93	PAYROLL - TRUNKLINE 227		202	300	300	
202-466-702.94	PAYROLL - TRUNKLINE I94			500	500	
202-466-704.94	OVERTIME - TRUNKLINE I94	80				
202-466-715.00	Social Security	6	15			
202-466-820.00	Contracted Services	132				
202-466-941.00	MOTOR POOL VEHICLE RENTAL		55			
Totals for dept 466 - Trees		218	272	800	800	

Dept 467 - Drainage

202-467-702.00	Payroll	84	832	1,000	1,000	2,000
202-467-702.93	PAYROLL - TRUNKLINE 227	123		1,000	1,000	
202-467-702.94	PAYROLL - TRUNKLINE I94	160	52	1,000	1,000	
202-467-703.00	Part-time Salaries	1,846				
202-467-704.00	Overtime Salaries		20			
202-467-704.93	OVERTIME - TRUNKLINE 227	399				
202-467-704.94	OVERTIME - TRUNKLINE I94	394	82			
202-467-712.00	WORKERS COMPENSATION					13
202-467-715.00	Social Security	83	75			
202-467-775.00	Repair & Maintenance Supplies		375			
202-467-941.00	MOTOR POOL VEHICLE RENTAL	1,672	1,664			1,600
Totals for dept 467 - Drainage		4,761	3,100	3,000	3,000	3,613

Dept 469 - Sweeping & Flushing						
202-469-702.00	Payroll	2,997	2,831	1,500	1,500	2,000
202-469-702.93	PAYROLL - TRUNKLINE 227	850	458	500	500	500
202-469-702.94	PAYROLL - TRUNKLINE I94	639	795	750	750	750
202-469-704.00	Overtime Salaries	496	184			
202-469-704.93	OVERTIME - TRUNKLINE 227	80	206			
202-469-704.94	OVERTIME - TRUNKLINE I94	1,263	954			
202-469-715.00	Social Security	468	402			
202-469-941.00	MOTOR POOL VEHICLE RENTAL	14,594	19,495	15,000	15,000	18,000
Totals for dept 469 - Sweeping & Flushing		21,387	25,325	17,750	17,750	21,250
Dept 470 - Bridge Maintenance						
202-470-801.00	Professional Services	400	2,600	1,000	1,000	3,000
Totals for dept 470 - Bridge Maintenance		400	2,600	1,000	1,000	3,000
Dept 474 - Traffic Services						
202-474-702.00	Payroll			250	250	
202-474-716.00	Hospitalization	512	512			
202-474-775.00	Repair & Maintenance Supplies	155	65			
202-474-778.00	Paint & Signs	1,730	2,826	3,000	3,000	8,000
202-474-939.00	Contracted Maintenance	750	950	7,800	7,800	7,800
202-474-941.00	MOTOR POOL VEHICLE RENTAL	6		1,500	1,500	1,500
Totals for dept 474 - Traffic Services		3,153	4,353	12,550	12,550	17,300
Dept 475 - Traffic Signs						
202-475-702.00	Payroll	115	487	500	500	500
202-475-702.93	PAYROLL - TRUNKLINE 227		13	150	150	150
202-475-702.94	PAYROLL - TRUNKLINE I94	105	366	150	150	150
202-475-704.94	OVERTIME - TRUNKLINE I94		82			
202-475-715.00	Social Security	17	71			
202-475-941.00	MOTOR POOL VEHICLE RENTAL	74	538			250
Totals for dept 475 - Traffic Signs		311	1,557	800	800	1,050
Dept 476 - Traffic Signals						
202-476-922.00	Utilities-Elec, Water, Sewer	690	633			
202-476-939.00	Contracted Maintenance	1,671	552			64,000
Totals for dept 476 - Traffic Signals		2,361	1,185			64,000
Dept 478 - Winter Maintenance						
202-478-702.93	PAYROLL - TRUNKLINE 227	403	1,130	1,500	1,500	1,200
202-478-702.94	PAYROLL - TRUNKLINE I94	901	934	1,000	1,000	1,200
202-478-704.93	OVERTIME - TRUNKLINE 227	2,695	1,608			
202-478-704.94	OVERTIME - TRUNKLINE I94	5,947	3,135			
202-478-715.00	Social Security	742	511			
202-478-940.00	Rentals	167				

202-478-941.00	MOTOR POOL VEHICLE RENTAL	12,678	9,957	8,900	8,900	12,000
Totals for dept 478 - Winter Maintenance		23,533	17,275	11,400	11,400	14,400
Dept 479 - Snow Hauling						
202-479-704.94	OVERTIME - TRUNKLINE I94	4,549	1,244			
202-479-715.00	Social Security	340	92			
202-479-820.00	Contracted Services		625	3,000	3,000	1,200
202-479-941.00	MOTOR POOL VEHICLE RENTAL	5,027	1,705	1,800	1,800	4,000
Totals for dept 479 - Snow Hauling		9,916	3,666	4,800	4,800	5,200
Dept 480 - Winter Maintenance						
202-480-702.00	Payroll	2,027	2,034	3,000	3,000	3,000
202-480-704.00	Overtime Salaries	5,531	3,409			
202-480-715.00	Social Security	562	406			
202-480-716.00	Hospitalization	1,052	1,052			
202-480-775.00	Repair & Maintenance Supplies	12,182	1,843	8,000	8,000	6,000
202-480-941.00	MOTOR POOL VEHICLE RENTAL	9,502	9,004	14,300	14,300	14,300
Totals for dept 480 - Winter Maintenance		30,856	17,748	25,300	25,300	23,300
Dept 482 - Administration						
202-482-702.00	Payroll	130	2,495	4,338	4,338	4,662
202-482-715.00	Social Security	9	173	332	332	369
202-482-716.00	Hospitalization	22	478	713	713	841
202-482-717.00	Life Insurance		2	4	4	8
202-482-718.10	RETIREMENT - D/C		264	434	434	482
Totals for dept 482 - Administration		161	3,412	5,821	5,821	6,362
Dept 486 - Trunkline						
202-486-716.00	Hospitalization	2,204	2,204			
202-486-740.00	Operating Supplies	44				
202-486-775.00	Repair & Maintenance Supplies	15,266	2,513	14,000	14,000	16,000
202-486-941.00	MOTOR POOL VEHICLE RENTAL	6,162		1,200	1,200	
Totals for dept 486 - Trunkline		23,676	4,717	15,200	15,200	16,000
Dept 572 - Administration						
202-572-805.00	Administrative Costs	250	750			
202-572-955.00	COST ALLOCATION					3,267
202-572-990.00	Debt Service	110,000	115,000	120,000	120,000	120,000
202-572-994.00	Bond Interest Paid	20,613	18,276	15,750	15,750	13,080
Totals for dept 572 - Administration		130,863	134,026	135,750	135,750	136,347
Dept 900 - Capital Outlay Control						
202-900-777.00	MINOR TOOLS AND EQUIPMENT	1,623				
202-900-970.00	Capital Outlay		118,407	300,000	300,000	117,400
Totals for dept 900 - Capital Outlay Control		1,623	118,407	300,000	300,000	117,400

TOTAL APPROPRIATIONS	321,680	443,040	598,812	619,215	602,722
NET OF REVENUES/APPROPRIATIONS - FUND 202	560,266	692,097	191,188	170,785	177,278
BEGINNING FUND BALANCE	375,840	936,106	1,628,205	1,628,205	1,628,205
ENDING FUND BALANCE	936,106	1,628,203	1,819,393	1,798,990	1,805,483

Fund 203 - MVH Local Fund

ESTIMATED REVENUES

Dept 000

203-000-549.00	State - MVH Local	250,210	256,781	240,000	240,000	240,000
203-000-569.00	STATE GRANT - OTHER	4,280	4,279			
203-000-665.00	Interest	12,297	36,243	30,000	30,000	
Totals for dept 000 -		266,787	297,303	270,000	270,000	240,000
TOTAL ESTIMATED REVENUES		266,787	297,303	270,000	270,000	240,000

APPROPRIATIONS

Dept 463 - Street Maintenance

203-463-702.00	Payroll	12,876	8,369	5,000	5,000	7,000
203-463-703.00	Part-time Salaries	112				
203-463-704.00	Overtime Salaries	714				
203-463-715.00	Social Security	1,002	620			
203-463-716.00	Hospitalization	4,063	4,063			
203-463-775.00	Repair & Maintenance Supplies	2,610	2,829	10,000	10,000	12,000
203-463-801.00	Professional Services				13,950	33,000
203-463-939.00	Contracted Maintenance	10,837	17,065	25,000	25,645	20,000
203-463-940.00	Rentals			244	244	
203-463-941.00	MOTOR POOL VEHICLE RENTAL	7,878	4,832	15,000	15,000	9,000
Totals for dept 463 - Street Maintenance		40,092	37,778	55,244	69,839	81,000

Dept 467 - Drainage

203-467-702.00	Payroll	433	2,425	5,000	5,000	5,000
203-467-703.00	Part-time Salaries	4,308				
203-467-704.00	Overtime Salaries		78			
203-467-712.00	WORKERS COMPENSATION					13
203-467-715.00	Social Security	32	188			
203-467-941.00	MOTOR POOL VEHICLE RENTAL	6,242	2,093	6,000	6,000	6,000
Totals for dept 467 - Drainage		11,015	4,784	11,000	11,000	11,013

Dept 469 - Sweeping & Flushing

203-469-702.00	Payroll	3,496	2,246	1,000	1,000	1,000
203-469-704.00	Overtime Salaries	204	184			
203-469-715.00	Social Security	268	178			
203-469-941.00	MOTOR POOL VEHICLE RENTAL	5,988	5,437	27,000	27,000	27,000
Totals for dept 469 - Sweeping & Flushing		9,956	8,045	28,000	28,000	28,000

Dept 474 - Traffic Services

203-474-702.00	Payroll	698	438	1,500	1,500	1,500
203-474-715.00	Social Security	51	32			
203-474-716.00	Hospitalization	1,535	1,535			
203-474-775.00	Repair & Maintenance Supplies		65			
203-474-778.00	Paint & Signs	1,848	610	2,500	2,500	2,500
203-474-941.00	MOTOR POOL VEHICLE RENTAL	342	540	1,500	1,500	1,000
Totals for dept 474 - Traffic Services		4,474	3,220	5,500	5,500	5,000

Dept 480 - Winter Maintenance

203-480-702.00	Payroll	5,064	3,729	4,500	4,500	5,000
203-480-703.00	Part-time Salaries	210				
203-480-704.00	Overtime Salaries	6,112	3,531	7,500	7,500	
203-480-715.00	Social Security	848	543			

203-480-716.00	Hospitalization	1,226	1,226			
203-480-775.00	Repair & Maintenance Supplies	12,477	483	10,000	10,000	
203-480-941.00	MOTOR POOL VEHICLE RENTAL	14,565	10,934	33,398	33,398	33,398
Totals for dept 480 - Winter Maintenance		40,502	20,446	55,398	55,398	38,398
Dept 482 - Administration						
203-482-702.00	Payroll	231	4,436	7,713	7,713	4,820
203-482-715.00	Social Security	17	308	590	590	369
203-482-716.00	Hospitalization	38	849	1,267	1,267	841
203-482-717.00	Life Insurance	1	4	7	7	8
203-482-718.10	RETIREMENT - D/C		469	771	771	482
203-482-955.00	COST ALLOCATION					1,474
Totals for dept 482 - Administration		287	6,066	10,348	10,348	7,994
Dept 572 - Administration						
203-572-805.00	Administrative Costs		105			
Totals for dept 572 - Administration			105			
Dept 900 - Capital Outlay Control						
203-900-970.00	Capital Outlay	238,096	455,918	225,000	314,447	
Totals for dept 900 - Capital Outlay Control		238,096	455,918	225,000	314,447	
TOTAL APPROPRIATIONS		344,422	536,362	390,490	494,532	171,405
NET OF REVENUES/APPROPRIATIONS - FUND 203		(77,635)	(239,059)	(120,490)	(224,532)	68,595
BEGINNING FUND BALANCE		889,119	811,482	572,424	572,424	572,424
ENDING FUND BALANCE		811,484	572,423	451,934	347,892	641,019

Fund 204 - MUNICIPAL STREET FUND

ESTIMATED REVENUES

Dept 000

204-000-665.00	Interest	109,825	73,457	80,000	80,000
204-000-675.60	CONTRIBUTED CAPITAL		411,583		
204-000-679.00	MISCELLANEOUS REVENUE	4,529	5,114		
204-000-699.00	Transfers From Other Funds		23,115		
Totals for dept 000 -		114,354	513,269	80,000	80,000
TOTAL ESTIMATED REVENUES		114,354	513,269	80,000	80,000

APPROPRIATIONS

Dept 441 - Street

204-441-702.00	Payroll	16,065	13,911	3,000	3,000	
204-441-704.00	Overtime Salaries	735	849			
204-441-715.00	Social Security	1,235	1,105			
204-441-740.00	Operating Supplies	451		500	500	
204-441-801.00	Professional Services	13,030	49,716	10,000	16,787	
204-441-820.00	Contracted Services	1,211,980	206,970	125,000	226,263	
204-441-901.00	Advertising	231				
204-441-941.00	MOTOR POOL VEHICLE RENTAL	937				
204-441-955.00	COST ALLOCATION	4,133	4,133	4,557	4,557	3,482
Totals for dept 441 - Street		1,248,797	276,684	143,057	251,107	3,482

Dept 900 - Capital Outlay Control

204-900-970.00	Capital Outlay		1,671,295		163,944	
204-900-970.45	LEGGITT RD	148,576	4,456			
Totals for dept 900 - Capital Outlay Control		148,576	1,675,751		163,944	

TOTAL APPROPRIATIONS

		1,397,373	1,952,435	143,057	415,051	3,482
NET OF REVENUES/APPROPRIATIONS - FUND 204		(1,283,019)	(1,439,166)	(63,057)	(335,051)	(3,482)
BEGINNING FUND BALANCE		2,903,383	1,620,365	181,200	181,200	181,200
ENDING FUND BALANCE		1,620,364	181,199	118,143	(153,851)	177,718

Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER

ESTIMATED REVENUES

Dept 000

207-000-628.00	Charges for Services - Contract Revenue	312,756	304,660	278,443	278,443	248,426
207-000-665.00	Interest	4,754	12,454	12,000	12,000	12,000
207-000-676.00	Reimbursement	46,656	45,965			
207-000-679.00	MISCELLANEOUS REVENUE	10,195	10,195			
207-000-699.01	Contributions - General Fund	97,519	108,284	108,284	108,284	96,611
Totals for dept 000 -		471,880	481,558	398,727	398,727	357,037
TOTAL ESTIMATED REVENUES		471,880	481,558	398,727	398,727	357,037

APPROPRIATIONS

Dept 304 - MRLEC OPERATIONS

207-304-702.00	Payroll	24,015	24,896	25,377	25,377	28,638
207-304-703.00	Part-time Salaries	24,643	6,143	8,000	8,000	
207-304-703.01	PT Salaries - exempt	44,928	1,728			
207-304-704.00	Overtime Salaries	471	1,036	2,000	2,000	
207-304-712.00	WORKERS COMPENSATION		1,546	1,600	1,600	81
207-304-715.00	Social Security	3,495	2,349	1,941	1,941	2,000
207-304-716.00	Hospitalization	4,564	10,157	10,431	10,431	11,123
207-304-717.00	Life Insurance	16	24	23	23	42
207-304-718.10	RETIREMENT - D/C	1,558	1,885	2,538	2,538	3,004
207-304-740.00	Operating Supplies	1,870	2,498	5,000	5,000	
207-304-757.00	Fuels & Lubricants	480	1,064			
207-304-776.00	Building Maintenance Supplies	4,777	8,972	6,000	6,000	6,000
207-304-820.00	Contracted Services	18,209	37,457	34,200	35,200	44,026
207-304-820.01	Contracted Maint. - Plowing	22,158	22,632	22,632	22,632	22,632
207-304-820.02	Contracted Maint - Lawn	5,340	12,219	12,176	12,176	12,176
207-304-820.05	CONTRACTED SERVICES - PT STAFFING		45,274	49,400	49,400	49,400
207-304-825.00	Insurance	16,724	18,504	19,500	19,500	19,500
207-304-850.00	Communications	13,847	14,656	12,120	12,120	12,120
207-304-901.00	Advertising	29				
207-304-921.00	Utilities - Gas	44,628	24,902	43,933	43,933	43,933
207-304-922.00	Utilities-Elec, Water, Sewer	107,673	73,316	97,306	97,306	97,306
207-304-930.00	Equipment Maintenance	5,625	22,418	20,200	20,200	13,100
207-304-931.00	Maintenance of Building	16,223	33,132	19,750	19,750	19,750
207-304-939.00	Contracted Maintenance	1,162	358	2,500	2,500	2,500
207-304-941.00	MOTOR POOL VEHICLE RENTAL	57	279			
207-304-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,635	1,635	1,726	1,726	3,465
207-304-941.02	MOTOR POOL REPLACEMENT CHARGE	1,825	1,825	2,441	2,441	2,441
207-304-941.03	MOTOR POOL OPERATING CHARGE	4,637	4,221	6,470	6,470	10,517
207-304-941.05	VEHICLE RENTAL CREDIT	(19)	(34)			
207-304-955.00	COST ALLOCATION	8,213	8,213	9,055	9,055	5,469
207-304-970.00	Capital Outlay	19,950		50,000	67,744	125,000
Totals for dept 304 - MRLEC OPERATIONS		398,733	383,305	466,319	485,063	534,223
TOTAL APPROPRIATIONS		398,733	383,305	466,319	485,063	534,223
NET OF REVENUES/APPROPRIATIONS - FUND 207		73,147	98,253	(67,592)	(86,336)	(177,186)
BEGINNING FUND BALANCE		438,603	511,751	610,003	610,003	629,666
FUND BALANCE ADJUSTMENTS				19,663	19,663	
ENDING FUND BALANCE		511,750	610,004	562,074	543,330	452,480

Fund 208 - Recreation Fund

ESTIMATED REVENUES

Dept 000

208-000-402.00	Current Property Taxes	201,749	216,797	234,986	234,986	272,849
208-000-412.00	Delinquent Personal Prop Taxes	325	1,342			
208-000-445.00	Penalties & Int. on Taxes	1,185	2,204			
208-000-573.00	LOCAL COMM STAB SHARE TAX	7,414	22,002	8,000	8,000	8,000
208-000-651.00	Use Fees	189,234	208,409	187,606	187,606	190,323
208-000-665.00	Interest	2,697	10,680	3,000	3,000	5,000
Totals for dept 000 -		402,604	461,434	433,592	433,592	476,172
TOTAL ESTIMATED REVENUES		402,604	461,434	433,592	433,592	476,172

APPROPRIATIONS

Dept 751 - Recreation

208-751-702.00	Payroll	84,907	99,601	102,046	102,046	109,454
208-751-702.01	Other Fringe Benefits-taxable	2,741	3,009	2,625	2,625	1,125
208-751-703.00	Part-time Salaries	18,331	15,991	26,760	26,760	59,760
208-751-703.01	PT Salaries - exempt	8,592	744			
208-751-704.00	Overtime Salaries	15	291			
208-751-712.00	WORKERS COMPENSATION	1,410	1,888	1,945	1,945	1,532
208-751-715.00	Social Security	7,896	8,918	8,007	8,007	8,459
208-751-716.00	Hospitalization	21,160	18,108	19,996	19,996	28,490
208-751-717.00	Life Insurance	149	173	171	171	160
208-751-718.00	RETIREMENT - D/B	41,053	41,451	44,230	44,230	42,359
208-751-718.01	Retiree Health Insurance	27,253	23,280	27,073	27,073	29,789
208-751-718.10	RETIREMENT - D/C	2,985	3,634	4,026	4,026	8,296
208-751-727.00	Office Supplies		419	500	500	500
208-751-740.00	Operating Supplies	64,418	78,434	75,000	75,000	85,000
208-751-755.00	Miscellaneous Supplies	476	5,248	2,000	2,000	6,000
208-751-757.00	Fuels & Lubricants	735	908	800	800	800
208-751-776.00	Building Maintenance Supplies	72	46	500	500	500
208-751-801.00	Professional Services	373	4,432	20,400	20,400	1,000
208-751-810.00	Dues & Memberships	445	425	750	750	1,000
208-751-820.00	Contracted Services	21,548	24,006	24,000	26,185	28,000
208-751-820.05	CONTRACTED SERVICES - PT STAFFING		8,499	10,506	10,506	11,000
208-751-825.00	Insurance	2,090	2,312	2,400	2,400	2,500
208-751-850.00	Communications	489	547			600
208-751-860.00	Transportation & Travel	499	431	600	600	1,000
208-751-901.00	Advertising	165	30			
208-751-922.00	Utilities-Elec, Water, Sewer	2,434	2,930	2,700	2,700	3,000
208-751-940.00	Rentals	7,146	9,425	8,756	8,756	8,757
208-751-941.00	MOTOR POOL VEHICLE RENTAL	377	715			
208-751-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,361	6,361	6,582	6,582	6,064
208-751-941.02	MOTOR POOL REPLACEMENT CHARGE	2,381	2,381	2,802	2,802	2,802
208-751-941.03	MOTOR POOL OPERATING CHARGE	6,956	6,332	9,705	9,705	
208-751-941.05	VEHICLE RENTAL CREDIT	(1,515)				
208-751-955.00	COST ALLOCATION	7,318	7,318	8,068	8,068	8,308
208-751-958.00	Education & Training		320	1,000	1,000	1,000
208-751-964.00	Refund or Rebates		342			
208-751-970.00	Capital Outlay					100,000
Totals for dept 751 - Recreation		339,260	378,949	413,948	416,133	557,255
TOTAL APPROPRIATIONS		339,260	378,949	413,948	416,133	557,255
NET OF REVENUES/APPROPRIATIONS - FUND 208		63,344	82,485	19,644	17,459	(81,083)
BEGINNING FUND BALANCE		209,027	272,372	354,855	354,855	354,855

ENDING FUND BALANCE	272,371	354,857	374,499	372,314	273,772
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Fund 211 - FARMERS MARKET

ESTIMATED REVENUES

Dept 000

211-000-476.01	Permits	420	126			
211-000-588.10	CONTRIBUTIONS	6,981	11,000	8,000	8,000	8,000
211-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET	2,006	25	500	500	
211-000-588.13	CONTRIBUTIONS - FARMERS MK - MERCHAN	155				
211-000-628.00	Charges for Services - Contract Revenue	210	1,725			
211-000-665.00	Interest	196	569	200	200	
211-000-667.00	Rents	23,296	15,053	17,500	17,500	17,500
211-000-679.00	MISCELLANEOUS REVENUE		600	500	500	
211-000-679.26	MISC REV - SR PROJECT FRESH/WIC/VOUCHE	185	(1,826)			1,000
Totals for dept 000 -		33,449	27,272	26,700	26,700	26,500
TOTAL ESTIMATED REVENUES		33,449	27,272	26,700	26,700	26,500

APPROPRIATIONS

Dept 000

211-000-703.00	Part-time Salaries	7,236	13,184	11,000	11,000	20,000
211-000-703.01	PT Salaries - exempt	850				
211-000-715.00	Social Security	554	997	780	780	
211-000-755.00	Miscellaneous Supplies	595	814	250	250	300
211-000-801.00	Professional Services	56	26			
211-000-804.00	BANK FEES	11				
211-000-810.00	Dues & Memberships	250				
211-000-850.00	Communications	480	520			250
211-000-901.00	Advertising	240	695	500	500	500
211-000-902.00	Marketing	965	168	1,750	1,750	1,750
211-000-922.00	Utilities-Elec, Water, Sewer	1,405	613	1,300	1,300	1,200
211-000-923.00	Cable	297	495	300	300	400
211-000-940.00	Rentals	910	1,400			1,500
211-000-944.00	Projects/Fundraisers		4,653	9,200	9,200	8,000
211-000-955.00	COST ALLOCATION	304	304	335	335	698
211-000-958.00	Education & Training	550	259	500	500	500
Totals for dept 000 -		14,703	24,128	25,915	25,915	35,098
TOTAL APPROPRIATIONS		14,703	24,128	25,915	25,915	35,098
NET OF REVENUES/APPROPRIATIONS - FUND 211		18,746	3,144	785	785	(8,598)
BEGINNING FUND BALANCE		17,172	35,920	39,064	39,064	39,064
ENDING FUND BALANCE		35,918	39,064	39,849	39,849	30,466

Fund 226 - Leaf, Brush and Trash Removal

ESTIMATED REVENUES

Dept 000

226-000-402.00	Current Property Taxes	164,667	176,363	191,568	191,568	222,522
226-000-412.00	Delinquent Personal Prop Taxes	257	700			
226-000-445.00	Penalties & Int. on Taxes	960	1,536			25
226-000-573.00	LOCAL COMM STAB SHARE TAX	6,062	14,711			4,100
226-000-665.00	Interest	350	1,043	800	800	5,000
Totals for dept 000 -		172,296	194,353	192,368	192,368	231,647
TOTAL ESTIMATED REVENUES		172,296	194,353	192,368	192,368	231,647

APPROPRIATIONS

Dept 000

226-000-702.64	Payroll - Leaf Disposal	24,501	26,396	27,000	27,000	31,000
226-000-702.65	Payroll - Brush Disposal	14,740	8,746	15,000	15,000	15,000
226-000-703.64	Part-time Leaf Disposal	11,983	12,832	12,500	12,500	12,500
226-000-704.64	Overtime - Leaf Disposal	19,812	16,856	18,000	18,000	18,000
226-000-704.65	Overtime - Brush Disposal	2,330		3,000	3,000	3,000
226-000-715.00	Social Security	5,518	4,850			4,100
226-000-820.00	Contracted Services	20,425	17,315	22,000	22,000	22,000
226-000-901.00	Advertising	668	422			200
226-000-930.00	Equipment Maintenance			2,500	2,500	
226-000-941.00	MOTOR POOL VEHICLE RENTAL	78,923	73,148	80,000	80,000	80,000
226-000-941.02	MOTOR POOL REPLACEMENT CHARGE	3,589	3,589	4,802	4,802	4,803
226-000-941.03	MOTOR POOL OPERATING CHARGE	3,478	3,166	4,852	4,852	5,259
226-000-941.05	VEHICLE RENTAL CREDIT	(5,018)	(3,020)	(4,000)	(4,000)	(3,000)
226-000-955.00	COST ALLOCATION	4,881	4,881	5,381	5,381	4,132
226-000-964.00	Refund or Rebates		280			
Totals for dept 000 -		185,830	169,461	191,035	191,035	196,994
TOTAL APPROPRIATIONS		185,830	169,461	191,035	191,035	196,994
NET OF REVENUES/APPROPRIATIONS - FUND 226		(13,534)	24,892	1,333	1,333	34,653
BEGINNING FUND BALANCE		37,094	23,559	48,451	48,451	48,451
ENDING FUND BALANCE		23,560	48,451	49,784	49,784	83,104

Fund 246 - FEDERAL GRANT FUND-SAFER GRANT

ESTIMATED REVENUES

Dept 336 - Fire

246-336-505.00 Federal Grant

	210,911	235,924	252,618	252,618	30,934
Totals for dept 336 - Fire	210,911	235,924	252,618	252,618	30,934
TOTAL ESTIMATED REVENUES	210,911	235,924	252,618	252,618	30,934

APPROPRIATIONS

Dept 336 - Fire

246-336-702.00	Payroll	134,982	156,850	167,560	167,560	24,071
246-336-702.01	Other Fringe Benefits-taxable	8,080	8,300	10,361	10,361	1,814
246-336-715.00	Social Security	1,990	2,341	2,580	2,580	403
246-336-716.00	Hospitalization	21,665	16,910	18,977	18,977	4,628
246-336-717.00	Life Insurance	120	141	140	140	18
246-336-718.00	RETIREMENT - D/B	44,075	51,371	53,000	53,000	
Totals for dept 336 - Fire		210,912	235,913	252,618	252,618	30,934

TOTAL APPROPRIATIONS

NET OF REVENUES/APPROPRIATIONS - FUND 246

BEGINNING FUND BALANCE	(1)	11	11	11	11
ENDING FUND BALANCE	(1)	11	11	11	11

Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH

ESTIMATED REVENUES

Dept 000

247-000-402.00	Current Property Taxes	60,932	92,323	122,525	122,525	172,218
247-000-665.00	Interest	375	1,822	1,000	1,000	4,000
247-000-696.00	Bond Proceeds			2,300,000	2,300,000	
Totals for dept 000 -		61,307	94,145	2,423,525	2,423,525	176,218
TOTAL ESTIMATED REVENUES		61,307	94,145	2,423,525	2,423,525	176,218

APPROPRIATIONS

Dept 000

247-000-801.00	Professional Services	3,095	21,405		65,950	65,950
247-000-805.00	Administrative Costs					500
247-000-820.00	Contracted Services		156	200,000	200,000	
247-000-955.00	COST ALLOCATION	127	127	140	140	239
247-000-970.00	Capital Outlay		10,787	2,100,000	2,100,000	2,100,000
247-000-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND		51,304			
247-000-994.00	Bond Interest Paid					114,800
Totals for dept 000 -		3,222	83,779	2,300,140	2,366,090	2,281,489
TOTAL APPROPRIATIONS		3,222	83,779	2,300,140	2,366,090	2,281,489
NET OF REVENUES/APPROPRIATIONS - FUND 247		58,085	10,366	123,385	57,435	(2,105,271)
BEGINNING FUND BALANCE		56,457	114,542	124,909	124,909	124,909
ENDING FUND BALANCE		114,542	124,908	248,294	182,344	(1,980,362)

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

ESTIMATED REVENUES

Dept 000

248-000-402.00	Current Property Taxes	172,519	185,702	181,147	181,147	215,313
248-000-412.00	Delinquent Personal Prop Taxes	266	6			
248-000-445.00	Penalties & Int. on Taxes	85	111			
248-000-573.00	LOCAL COMM STAB SHARE TAX	36,931	45,094	30,000	30,000	35,000
248-000-665.00	Interest	3,514	6,098	3,000	3,000	5,000
248-000-679.00	MISCELLANEOUS REVENUE	35	35			
248-000-679.16	MISC REVENUE - BLUES FEST	64,696	53,095	65,000	65,000	65,000
248-000-699.00	Transfers From Other Funds		18,385			
Totals for dept 000 -		278,046	308,526	279,147	279,147	320,313
TOTAL ESTIMATED REVENUES		278,046	308,526	279,147	279,147	320,313

APPROPRIATIONS

Dept 000

248-000-702.00	Payroll	1,398	8,243	2,000	2,000	
248-000-702.40	Payroll - Rubbish/Garbage	1,872	2,888	3,000	3,000	
248-000-702.42	Payroll - Parking Structure	751	499			
248-000-702.43	Payroll - Sidewalk Snow Removal	938	1,033			
248-000-702.44	Payroll - Flowers	376	1,136			
248-000-703.00	Part-time Salaries	11,025	8,594	15,120	15,120	16,520
248-000-703.42	PART-TIME - PARKING STRUCTURE	14	43			
248-000-703.43	PART-TIME - SIDEWALK SNOW REMOVAL	451				
248-000-704.00	Overtime Salaries	608				
248-000-704.40	Overtime - Rubbish/Garbage	282				
248-000-704.42	Overtime - Parking Structure	1,425	676			
248-000-704.43	Overtime - Sidewalk Snow Removal	1,664	412			
248-000-715.00	Social Security	1,566	1,777			
248-000-755.00	Miscellaneous Supplies	3,983	11,980	5,000	5,000	5,000
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	1,702	1,865	2,040	2,040	2,040
248-000-757.00	Fuels & Lubricants	200	300	200	200	200
248-000-777.00	MINOR TOOLS AND EQUIPMENT	19	300	300	300	300
248-000-801.00	Professional Services	25,791	397	1,000	1,000	1,000
248-000-803.00	Service Fee	3				
248-000-805.00	Administrative Costs	26,351	23,585	26,000	26,000	26,000
248-000-820.00	Contracted Services	30,967	33,368	23,000	23,997	23,000
248-000-850.00	Communications	780	654	720	720	720
248-000-901.00	Advertising	84				
248-000-941.00	MOTOR POOL VEHICLE RENTAL	6,300	5,427	5,000	5,000	6,000
248-000-961.00	COMMUNITY PROMOTIONS	57,702	44,790	65,000	65,000	65,000
248-000-970.00	Capital Outlay			115,200	115,200	115,200
248-000-990.00	Debt Service			59,000	59,000	43,772
248-000-994.00	Bond Interest Paid		10,552			12,524
248-000-995.00	Transfers to Other Funds		484,400			
Totals for dept 000 -		176,252	642,919	322,580	323,577	317,276

Dept 718 - DDA Parking Ramp

248-718-941.00	MOTOR POOL VEHICLE RENTAL	12				
Totals for dept 718 - DDA Parking Ramp		12				

Dept 719 - DDA Sidewalk

248-719-941.02	MOTOR POOL REPLACEMENT CHARGE	1,505	1,505	1,343	1,343	888
248-719-941.03	MOTOR POOL OPERATING CHARGE	2,319	2,111	3,235	3,235	1,753
Totals for dept 719 - DDA Sidewalk		3,824	3,616	4,578	4,578	2,641

TOTAL APPROPRIATIONS

180,088	646,535	327,158	328,155	319,917
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NET OF REVENUES/APPROPRIATIONS - FUND 248	97,958	(338,009)	(48,011)	(49,008)	396
BEGINNING FUND BALANCE	133,551	231,509	(106,501)	(106,501)	(106,501)
ENDING FUND BALANCE	231,509	(106,500)	(154,512)	(155,509)	(106,105)

Fund 249 - BUILDING INSPECTION FUND

ESTIMATED REVENUES

Dept 000

249-000-476.01	PERMITS	253,836	212,000	212,000	253,000
249-000-665.00	Interest	288	200	200	200
249-000-679.00	MISCELLANEOUS REVENUE	1,379,365	1,360,333	1,360,333	1,000,000
Totals for dept 000 -		1,633,489	1,572,533	1,572,533	1,253,200
TOTAL ESTIMATED REVENUES		1,633,489	1,572,533	1,572,533	1,253,200

APPROPRIATIONS

Dept 371 - Inspection

249-371-702.00	Payroll	100,745	115,893	115,893	71,420
249-371-702.01	Other Fringe Benefits-taxable	2,600	2,400	2,400	
249-371-702.05	PAYROLL MARIJUANA	374			
249-371-704.00	Overtime Salaries	542			
249-371-712.00	WORKERS COMPENSATION	333	343	343	372
249-371-715.00	Social Security	7,701	9,049	9,049	10,279
249-371-716.00	Hospitalization	12,923	16,409	16,409	43,983
249-371-717.00	Life Insurance	134	168	168	210
249-371-718.10	RETIREMENT - D/C	7,518	11,098	11,098	17,698
249-371-727.00	Office Supplies	327	255	255	255
249-371-740.00	Operating Supplies	875	765	765	765
249-371-757.00	Fuels & Lubricants	489	816	816	816
249-371-801.00	Professional Services				330
249-371-810.00	Dues & Memberships	170	375	375	375
249-371-812.00	License		500	500	500
249-371-820.00	Contracted Services	1,315,333	1,325,405	1,539,294	1,062,072
249-371-860.00	Transportation & Travel	640	750	750	950
249-371-940.00	Rentals	4,673			
249-371-941.00	MOTOR POOL VEHICLE RENTAL	1,583	1,200	1,200	1,200
249-371-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,098	6,033	6,033	8,663
249-371-941.03	MOTOR POOL OPERATING CHARGE	528	3,235	3,235	3,506
249-371-955.00	COST ALLOCATION		10,500	10,500	17,785
249-371-958.00	Education & Training	377	694	694	694
Totals for dept 371 - Inspection		1,462,963	1,505,888	1,719,777	1,241,873
TOTAL APPROPRIATIONS		1,462,963	1,505,888	1,719,777	1,241,873
NET OF REVENUES/APPROPRIATIONS - FUND 249		170,526	66,645	(147,244)	11,327
BEGINNING FUND BALANCE			170,525	170,525	170,525
ENDING FUND BALANCE		170,526	237,170	23,281	181,852

Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND

ESTIMATED REVENUES

Dept 000

250-000-402.00	Current Property Taxes	641,386	728,323	782,444	782,444	829,650
250-000-573.00	LOCAL COMM STAB SHARE TAX	207,026	186,505	150,000	150,000	150,000
250-000-665.00	Interest	42,674	41,807	33,000	33,000	33,000
250-000-675.60	CONTRIBUTED CAPITAL		188,213			
250-000-679.00	MISCELLANEOUS REVENUE		16,951			
Totals for dept 000 -		891,086	1,161,799	965,444	965,444	1,012,650
TOTAL ESTIMATED REVENUES		891,086	1,161,799	965,444	965,444	1,012,650

APPROPRIATIONS

Dept 000

250-000-740.00	Operating Supplies		23			
250-000-801.00	Professional Services	16,232	41,652	20,000	50,401	
250-000-803.00	Service Fee	500	500	500	500	500
250-000-805.00	Administrative Costs	160,000	160,000	160,537	160,537	160,537
250-000-811.00	Taxes	621	9			
250-000-820.00	Contracted Services	321,325	236,585	240,500	255,720	240,500
250-000-902.00	Marketing			1,500	1,500	
250-000-922.00	Utilities-Elec, Water, Sewer	49		1,200	1,200	
250-000-970.00	Capital Outlay	14,824				
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTATION	5,301,603	455,704			
250-000-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND		97,955			
250-000-990.00	Debt Service	285,000	335,000	350,000	350,000	365,000
250-000-994.00	Bond Interest Paid	230,244	243,050	233,000	233,000	219,000
Totals for dept 000 -		6,330,398	1,570,478	1,007,237	1,052,858	985,537
TOTAL APPROPRIATIONS		6,330,398	1,570,478	1,007,237	1,052,858	985,537
NET OF REVENUES/APPROPRIATIONS - FUND 250		(5,439,312)	(408,679)	(41,793)	(87,414)	27,113
BEGINNING FUND BALANCE		7,828,973	2,389,661	1,980,983	1,980,983	1,980,983
ENDING FUND BALANCE		2,389,661	1,980,982	1,939,190	1,893,569	2,008,096

Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

ESTIMATED REVENUES

Dept 000

251-000-402.00	Current Property Taxes	23,227	42,313	56,050	56,050	65,827
251-000-665.00	Interest	1,484	2,685	2,000	2,000	1,000
Totals for dept 000 -		24,711	44,998	58,050	58,050	66,827
TOTAL ESTIMATED REVENUES		24,711	44,998	58,050	58,050	66,827

APPROPRIATIONS

Dept 000

251-000-801.00	Professional Services	14,497	8,379			
251-000-805.00	Administrative Costs	500	500	500	500	500
251-000-955.00	COST ALLOCATION	2,963	2,963	3,267	3,267	130
251-000-990.00	Debt Service					50,000
251-000-994.00	Bond Interest Paid	26,010	26,010	26,010	26,010	25,160
Totals for dept 000 -		43,970	37,852	29,777	29,777	75,790
TOTAL APPROPRIATIONS		43,970	37,852	29,777	29,777	75,790
NET OF REVENUES/APPROPRIATIONS - FUND 251		(19,259)	7,146	28,273	28,273	(8,963)
BEGINNING FUND BALANCE		49,542	30,283	37,429	37,429	37,429
ENDING FUND BALANCE		30,283	37,429	65,702	65,702	28,466

Fund 265 - Drug Forfeiture Fund

ESTIMATED REVENUES

Dept 000

265-000-655.00 FINES & FORFEITS

214

265-000-665.00 Interest

12

54

16

16

24

Totals for dept 000 -

226

54

16

16

24

TOTAL ESTIMATED REVENUES

226

54

16

16

24

APPROPRIATIONS

Dept 000

265-000-740.00 Operating Supplies

Totals for dept 000 -

2,870	(70)			
2,870	(70)			

TOTAL APPROPRIATIONS

2,870	(70)			
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NET OF REVENUES/APPROPRIATIONS - FUND 265

(2,644)	124	16	16	24
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BEGINNING FUND BALANCE

4,470	1,826	1,950	1,950	1,950
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ENDING FUND BALANCE

1,826	1,950	1,966	1,966	1,974
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Fund 272 - MH PROCEEDS - SPEC CAPITAL PROJECTS

ESTIMATED REVENUES

Dept 000

272-000-540.00	State Grants	390,000
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272-000-665.00	Interest	200,000
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Totals for dept 000 -		590,000
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TOTAL ESTIMATED REVENUES		590,000
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APPROPRIATIONS

Dept 000

272-000-970.00 Capital Outlay

987,726

272-000-995.00 TRANSFER TO OTHER FUNDS

1,500,000

Totals for dept 000 -

2,487,726

TOTAL APPROPRIATIONS

2,487,726

NET OF REVENUES/APPROPRIATIONS - FUND 272

(1,897,726)

BEGINNING FUND BALANCE

ENDING FUND BALANCE

(1,897,726)

Fund 287 - AMERICAN RESCUE PLAN ACT

ESTIMATED REVENUES

Dept 000

287-000-528.00	OTHER FEDERAL GRANTS	37,632	387,295	177,058	177,058
287-000-665.00	Interest	14,571	18,745	18,000	18,000
Totals for dept 000 -		52,203	406,040	195,058	195,058
TOTAL ESTIMATED REVENUES		52,203	406,040	195,058	195,058

APPROPRIATIONS

Dept 000

287-000-755.00	Miscellaneous Supplies	5,000	2,235		
287-000-970.00	Capital Outlay		122,735	177,058	202,906
287-000-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND	32,632	262,325		
Totals for dept 000 -		37,632	387,295	177,058	202,906
TOTAL APPROPRIATIONS		37,632	387,295	177,058	202,906
NET OF REVENUES/APPROPRIATIONS - FUND 287		14,571	18,745	18,000	(7,848)
BEGINNING FUND BALANCE		193	14,764	33,509	33,509
ENDING FUND BALANCE		14,764	33,509	51,509	25,661

Fund 295 - Airport

ESTIMATED REVENUES

Dept 000

295-000-506.00	Federal Grant-Reimbursement		84,959			
295-000-529.00	Federal Grants	32,000				
295-000-640.00	Charges for Service - Fuel	94,076	98,757	80,000	80,000	88,000
295-000-665.00	Interest	1,274	545	1,000	1,000	
295-000-667.00	Rents	32,797	31,147	30,000	30,000	30,000
295-000-675.99	Contributions - Miscellaneous	1,467				
295-000-678.00	PENALTIES INCOME-RENT		275			
295-000-679.00	MISCELLANEOUS REVENUE	697				
295-000-699.01	Contributions - General Fund	45,000	60,000	99,622	99,622	60,000
Totals for dept 000 -		207,311	275,683	210,622	210,622	178,000
TOTAL ESTIMATED REVENUES		207,311	275,683	210,622	210,622	178,000

APPROPRIATIONS

Dept 595 - Airport

295-595-702.00	Payroll	11,843	12,484	7,455	7,455	7,764
295-595-702.05	PAYROLL MARIJUANA	13				
295-595-703.00	Part-time Salaries	28,177	30,466	28,748	28,748	30,109
295-595-704.00	Overtime Salaries		18			
295-595-712.00	WORKERS COMPENSATION	297	237	243	243	15
295-595-715.00	Social Security	2,980	3,211	570	570	574
295-595-716.00	Hospitalization	2,653	3,047	2,086	2,086	2,174
295-595-717.00	Life Insurance	28	33	17	17	13
295-595-718.10	RETIREMENT - D/C	837	898	746	746	751
295-595-740.00	Operating Supplies	319	307	2,000	2,000	2,000
295-595-757.00	Fuels & Lubricants	79,871	82,582	76,000	76,000	76,000
295-595-801.00	Professional Services	496	1,260			
295-595-805.00	Administrative Costs		2,544	2,000	2,000	3,500
295-595-812.00	License	50	50	50	50	50
295-595-820.00	Contracted Services	23,847	24,264	16,000	16,000	16,000
295-595-825.00	Insurance	5,248	5,871	6,000	6,000	10,000
295-595-850.00	Communications	4,781	2,331	2,500	2,500	2,500
295-595-860.00	Transportation & Travel			150	150	150
295-595-921.00	Utilities - Gas	1,519	932	2,000	2,000	2,000
295-595-922.00	Utilities-Elec, Water, Sewer	6,260	6,464	6,400	6,400	6,400
295-595-930.00	Equipment Maintenance	5,928	3,360	2,500	2,500	5,928
295-595-931.00	Maintenance of Building	4,118	1,001	5,000	5,000	5,000
295-595-941.00	MOTOR POOL VEHICLE RENTAL	340	787			
295-595-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,839	3,839	3,580	3,580	3,465
295-595-955.00	COST ALLOCATION	3,925	3,925	4,327	4,327	3,545
295-595-990.00	Debt Service	11,723	82,292			
295-595-994.00	Bond Interest Paid		2,667			
Totals for dept 595 - Airport		199,092	274,870	168,372	168,372	177,938

Dept 900 - Capital Outlay Control

295-900-970.00	Capital Outlay			42,250	42,250	
Totals for dept 900 - Capital Outlay Control				42,250	42,250	

TOTAL APPROPRIATIONS		199,092	274,870	210,622	210,622	177,938
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NET OF REVENUES/APPROPRIATIONS - FUND 295

BEGINNING FUND BALANCE		8,219	813			62
ENDING FUND BALANCE		989	9,210	10,025	10,025	10,025
		9,208	10,023	10,025	10,025	10,087

Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS

ESTIMATED REVENUES

Dept 000

296-000-522.00	CDBG FEDERAL GRANT REVENUES	522,584	1,243
296-000-665.00	Interest	1,344	(12)
296-000-675.00	Contrib. from Other Sources	1,062,309	
Totals for dept 000 -		1,586,237	1,231
TOTAL ESTIMATED REVENUES		1,586,237	1,231

APPROPRIATIONS

Dept 694 - CDBG

296-694-820.00 Contracted Services

Totals for dept 694 - CDBG

1,586,717

1,243

1,586,717

1,243

TOTAL APPROPRIATIONS

1,586,717

1,243

NET OF REVENUES/APPROPRIATIONS - FUND 296

(480)

(12)

BEGINNING FUND BALANCE

492

12

ENDING FUND BALANCE

12

Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL

ESTIMATED REVENUES

Dept 000

297-000-522.00	CDBG FEDERAL GRANT REVENUES	12,090	144,023	500,000	500,000
297-000-675.00	Contrib. from Other Sources		97,979		
Totals for dept 000 -		12,090	242,002	500,000	500,000
TOTAL ESTIMATED REVENUES		12,090	242,002	500,000	500,000

APPROPRIATIONS

Dept 694 - CDBG

297-694-820.00 Contracted Services

Totals for dept 694 - CDBG

12,090

242,002

500,000

500,000

12,090

242,002

500,000

500,000

TOTAL APPROPRIATIONS

12,090

242,002

500,000

500,000

NET OF REVENUES/APPROPRIATIONS - FUND 297

BEGINNING FUND BALANCE

ENDING FUND BALANCE

Fund 298 - FEDERAL GRANT FUNDS- RAP PROGRAM

ESTIMATED REVENUES

Dept 000

298-000-529.00	Federal Grants		332,714		
298-000-665.00	Interest	154	26	40	40
298-000-675.00	Contrib. from Other Sources	100,000		550,000	550,000
298-000-699.00	Transfers From Other Funds		484,400		
Totals for dept 000 -		100,154	817,140	550,040	550,040
TOTAL ESTIMATED REVENUES		100,154	817,140	550,040	550,040

APPROPRIATIONS

Dept 000

298-000-740.00	Operating Supplies	52,922	5,310		
298-000-820.00	Contracted Services	22,758	116,183	61,133	
298-000-970.00	Capital Outlay		517,978	550,000	608,450
298-000-995.00	TRANSFER TO OTHER FUNDS		41,500		
Totals for dept 000 -		75,680	680,971	550,000	669,583
TOTAL APPROPRIATIONS		75,680	680,971	550,000	669,583
NET OF REVENUES/APPROPRIATIONS - FUND 298		24,474	136,169	40	(119,543)
BEGINNING FUND BALANCE			24,475	160,643	160,643
ENDING FUND BALANCE		24,474	160,644	160,683	41,100
					160,643

Fund 301 - Capital Improvement Bond Fund

ESTIMATED REVENUES

Dept 000

301-000-402.00	Current Property Taxes	495,287	534,142	580,953	580,953	668,476
301-000-412.00	DELINQUENT PERSONAL PROPERTY TAXES	652	52			
301-000-445.00	Penalties & Int. on Taxes	2,553	3,021			
301-000-573.00	LOCAL COMM STAB SHARE TAX	56,463	32,140			20,000
301-000-665.00	Interest	1,256	6,312	4,000	4,000	6,000
301-000-679.00	MISCELLANEOUS REVENUE	532				
Totals for dept 000 -		556,743	575,667	584,953	584,953	694,476
TOTAL ESTIMATED REVENUES		556,743	575,667	584,953	584,953	694,476

APPROPRIATIONS

Dept 000

301-000-805.00	Administrative Costs	500	500			500
301-000-964.00	Refund or Rebates		758			
301-000-990.00	Debt Service	390,000	410,000	435,000	435,000	460,000
301-000-994.00	Bond Interest Paid	57,224	49,424	45,324	45,324	40,974
Totals for dept 000 -		447,724	460,682	480,324	480,324	501,474
TOTAL APPROPRIATIONS		447,724	460,682	480,324	480,324	501,474
NET OF REVENUES/APPROPRIATIONS - FUND 301		109,019	114,985	104,629	104,629	193,002
BEGINNING FUND BALANCE		53,434	162,454	277,439	277,439	277,439
ENDING FUND BALANCE		162,453	277,439	382,068	382,068	470,441

Fund 536 - Marshall House Fund

ESTIMATED REVENUES

Dept 000

536-000-531.00	Federal Section 8 Grant	608,130	621,627	650,000	650,000
536-000-665.00	Interest	7,770	25,098	15,000	15,000
536-000-667.00	Rents	442,395	487,836	425,000	425,000
536-000-675.02	Contributions - Marshall House		350		
536-000-679.00	MISCELLANEOUS REVENUE	17,847	15,130	15,000	15,000
536-000-679.02	MISC. REVENUE-CABLE	22,948	9,459		
Totals for dept 000 -		1,099,090	1,159,500	1,105,000	1,105,000
TOTAL ESTIMATED REVENUES		1,099,090	1,159,500	1,105,000	1,105,000

APPROPRIATIONS

Dept 692 - Marshall House

536-692-702.00	Payroll	71,770	9,566		
536-692-702.01	Other Fringe Benefits-taxable	3,025			
536-692-702.05	PAYROLL MARIJUANA	20			
536-692-703.00	Part-time Salaries	11,924	5,810	15,000	15,000
536-692-712.00	WORKERS COMPENSATION	1,726	287	500	500
536-692-715.00	Social Security	5,966	1,105		
536-692-716.00	Hospitalization	12,118	2,031		
536-692-717.00	Life Insurance	125	30		
536-692-718.00	RETIREMENT - D/B	35,825	34,570	36,328	36,328
536-692-718.01	Retiree Health Insurance	5,743	6,105	4,851	4,851
536-692-718.10	RETIREMENT - D/C	2,544	710	5,000	5,000
536-692-722.00	CHANGE IN PENSION LIABILITY	1,232	8,435		
536-692-723.00	CHANGE IN OPEB LIABILITY	(13,299)	(17,710)		
536-692-727.00	Office Supplies	2,113	892	1,000	1,000
536-692-740.00	Operating Supplies	9,604	15,973	12,500	12,500
536-692-741.00	Uniforms	575			
536-692-755.00	Miscellaneous Supplies	99			
536-692-757.00	Fuels & Lubricants	274	253	500	500
536-692-776.00	Building Maintenance Supplies	16,096	12,418	18,000	18,000
536-692-777.00	MINOR TOOLS AND EQUIPMENT	400			
536-692-801.00	Professional Services	30,187	12,449	35,000	37,333
536-692-810.00	Dues & Memberships	4,038	4,240	5,000	5,000
536-692-820.00	Contracted Services	253,290	561,389	228,000	373,464
536-692-820.03	CONTRACTED MAINTENANCE	34,064	28,824	30,000	30,000
536-692-820.05	CONTRACTED SERVICES - PT STAFFING		3,000	3,120	3,120
536-692-825.00	Insurance	8,957	9,910	10,500	10,500
536-692-850.00	Communications	8,822	6,689	7,500	7,500
536-692-860.00	Transportation & Travel			500	500
536-692-901.00	Advertising	303	179	500	500
536-692-921.00	Utilities - Gas	37,036	23,860	45,000	45,000
536-692-922.00	Utilities-Elec, Water, Sewer	64,853	93,109	72,000	72,000
536-692-923.00	Cable	17,210	12,593		
536-692-930.00	Equipment Maintenance	8,462	24,800	9,000	9,000
536-692-931.00	Maintenance of Building	54,714	1	60,000	60,000
536-692-941.00	MOTOR POOL VEHICLE RENTAL	33			
536-692-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	8,000			
536-692-955.00	COST ALLOCATION	15,016		16,239	16,239
536-692-958.00	Education & Training	875	125	2,000	2,000
536-692-968.00	Depreciation	91,930	92,810	92,000	92,000
Totals for dept 692 - Marshall House		805,670	954,453	710,038	857,835
TOTAL APPROPRIATIONS		805,670	954,453	710,038	857,835

NET OF REVENUES/APPROPRIATIONS - FUND 536	293,420	205,047	394,962	247,165	
BEGINNING FUND BALANCE	2,116,616	2,410,037	2,615,082	2,615,082	2,615,082
ENDING FUND BALANCE	2,410,036	2,615,084	3,010,044	2,862,247	2,615,082

Fund 570 - FIBER TO THE PREMISE

ESTIMATED REVENUES

Dept 000

570-000-636.00	Residential Sales	1,238,996	1,097,315	1,150,000	1,150,000	1,200,000
570-000-638.00	STATIC IP		80			
570-000-644.00	Commercial Sales	251,393	259,180	225,000	225,000	325,000
570-000-665.00	Interest	2,511	19,780	10,000	10,000	15,000
570-000-678.00	PENALTIES INCOME	43,172	41,715	30,000	30,000	38,000
570-000-679.00	MISCELLANEOUS REVENUE	7,935	4,458			
Totals for dept 000 -		1,544,007	1,422,528	1,415,000	1,415,000	1,578,000
TOTAL ESTIMATED REVENUES		1,544,007	1,422,528	1,415,000	1,415,000	1,578,000

APPROPRIATIONS

Dept 580 - FIBER TO THE PREMISE

570-580-701.00	Compensated Absence		(1,326)			
570-580-702.00	Payroll	275,141	229,222	216,516	216,516	260,925
570-580-702.01	Other Fringe Benefits-taxable	3,952	3,018	3,000	3,000	500
570-580-702.05	PAYROLL MARIJUANA	53				
570-580-703.00	Part-time Salaries		38,634	55,500	55,500	57,165
570-580-704.00	Overtime Salaries	4,270	4,574	5,000	5,000	
570-580-712.00	WORKERS COMPENSATION	661	1,142	1,200	1,200	704
570-580-715.00	Social Security	20,315	20,121	16,793	16,793	19,999
570-580-716.00	Hospitalization	59,028	64,594	43,879	43,879	51,137
570-580-717.00	Life Insurance	545	556	503	503	328
570-580-718.10	RETIREMENT - D/C	17,677	17,603	21,652	21,652	26,465
570-580-727.00	Office Supplies	413	4	1,000	1,000	800
570-580-727.02	Postage and Shipping	24		100	100	
570-580-740.00	Operating Supplies	3,335	1,991	2,500	2,500	3,000
570-580-741.00	Uniforms	2,290	3,661	3,300	3,300	3,100
570-580-757.00	Fuels & Lubricants	4,502	4,070	5,000	5,000	3,500
570-580-761.00	Safety Supplies	573	192	1,000	1,000	500
570-580-777.00	MINOR TOOLS AND EQUIPMENT	4,033	9,594	6,000	6,000	4,500
570-580-801.00	Professional Services	7,341	6,218	10,000	11,166	7,500
570-580-804.00	BANK FEES	468				
570-580-805.00	Administrative Costs	1,716	1,385	1,000	1,000	1,000
570-580-820.00	Contracted Services	175,895	358,192	250,000	304,691	459,200
570-580-825.00	Insurance	2,728	3,018	3,500	3,500	12,000
570-580-850.00	Communications	3,103	2,969	3,000	3,000	2,500
570-580-860.00	Transportation & Travel					500
570-580-901.00	Advertising	44	295	2,000	2,000	5,000
570-580-922.00	Utilities-Elec, Water, Sewer	12,999	11,957	13,000	13,000	18,000
570-580-930.00	Equipment Maintenance	35,239	22,724	25,000	25,000	5,000
570-580-932.00	Vehicle Maintenance					5,000
570-580-940.00	Rentals	8,832	12,709	16,543	16,543	18,000
570-580-941.00	MOTOR POOL VEHICLE RENTAL	295	14			
570-580-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,373	13,373	13,495	13,495	13,860
570-580-941.02	MOTOR POOL REPLACEMENT CHARGE	12,822				
570-580-941.03	MOTOR POOL OPERATING CHARGE	13,910	12,663			
570-580-955.00	COST ALLOCATION	23,330	23,330	25,722	25,722	17,982
570-580-958.00	Education & Training	199	1,909	10,000	10,000	5,000
570-580-963.00	INSTALLATION OF EQUIPMENT COST	41,245	66,753	55,000	55,000	20,000
570-580-968.00	Depreciation	140,034	140,804	140,000	140,000	
570-580-969.00	Contingency					150,000
570-580-970.00	Capital Outlay			60,000	60,000	215,000
570-580-994.00	NOTE INTEREST	73,922	67,942	67,942	67,942	61,962
Totals for dept 580 - FIBER TO THE PREMISE		964,307	1,143,905	1,079,145	1,135,002	1,450,127

TOTAL APPROPRIATIONS	964,307	1,143,905	1,079,145	1,135,002	1,450,127
NET OF REVENUES/APPROPRIATIONS - FUND 570	579,700	278,623	335,855	279,998	127,873
BEGINNING FUND BALANCE	(968,080)	(388,378)	(109,753)	(109,753)	(109,753)
ENDING FUND BALANCE	(388,380)	(109,755)	226,102	170,245	18,120

Fund 582 - Electric Fund

ESTIMATED REVENUES

Dept 000

582-000-445.00	Penalties & Int. on Taxes	1,256	1,851	100	100	100
582-000-476.00	Licenses and Permits	400	200	250	250	250
582-000-602.00	NSF Revenue	6,120	8,760	3,100	3,100	5,000
582-000-607.00	Charges for Services - Fees	43,830	49,710	60,000	60,000	60,000
582-000-632.00	CHARGE POINT SALES	2,121	1,874	1,000	1,000	1,500
582-000-636.00	Residential Sales	4,278,698	4,090,989	4,369,287	4,369,287	4,363,972
582-000-642.03	SALES TO CITY GOVERNMENT	610,448	617,989	578,000	578,000	578,000
582-000-644.00	Commercial Sales	4,736,009	4,453,587	5,129,559	5,129,559	4,600,000
582-000-644.01	COMMERCIAL SALES - MMMF	4,068,753	4,137,664	3,885,140	3,885,140	3,876,062
582-000-645.00	Industrial Sales	4,588,683	4,165,629	5,711,658	5,711,658	4,313,123
582-000-646.00	Public Str. & Hwy. Lighting	55,083	55,232	57,000	57,000	56,156
582-000-647.00	Security & Resort Lighting	52,354	52,656	54,000	54,000	54,000
582-000-665.00	Interest	112,827	164,931	137,000	137,000	120,000
582-000-667.00	Rents	6,401	14,473	6,401	6,401	6,401
582-000-673.00	Sales of Fixed Assets	1,132	18,000			
582-000-678.00	PENALTIES INCOME	60,658	73,228	64,105	64,105	75,000
582-000-679.00	MISCELLANEOUS REVENUE	53,604	118,961	101,281	101,281	101,281
582-000-683.00	INCR/DECR VALUE OF INVESTMENTS	61,224	104,535			
582-000-693.00	GAIN\LOSS- SALES OF ASSETS	95,931	187,050			
Totals for dept 000 -		18,835,532	18,317,319	20,157,881	20,157,881	18,210,845
TOTAL ESTIMATED REVENUES		18,835,532	18,317,319	20,157,881	20,157,881	18,210,845

APPROPRIATIONS

Dept 570 - FIBERNET-FIXED ASSETS ONLY

582-570-701.00	Compensated Absence		34,903			
Totals for dept 570 - FIBERNET-FIXED ASSETS ONLY			34,903			

Dept 572 - Administration

582-572-702.00	Payroll	152,777	183,834	171,298	171,298	367,102
582-572-702.01	Other Fringe Benefits-taxable					1,660
582-572-703.00	Part-time Salaries	255	2,029			5,000
582-572-704.00	Overtime Salaries	13	330			
582-572-712.00	WORKERS COMPENSATION					211
582-572-715.00	Social Security	12,232	13,819	13,104	13,104	14,823
582-572-716.00	Hospitalization	77,570	82,713	27,475	27,475	33,166
582-572-717.00	Life Insurance	329	349	335	335	235
582-572-718.00	RETIREMENT - D/B	307,129	341,893	311,435	311,435	419,221
582-572-718.01	Retiree Health Insurance	161,921	146,389	152,600	152,600	155,078
582-572-718.10	RETIREMENT - D/C	10,105	13,020	17,130	17,130	11,946
582-572-722.00	CHANGE IN PENSION LIABILITY	(119,729)	85,380			
582-572-723.00	CHANGE IN OPEB LIABILITY	(220,033)	(238,985)			
582-572-727.00	Office Supplies	2,911	2,451	4,000	4,000	4,000
582-572-727.02	Postage and Shipping	16,823	18,380	18,000	18,000	18,500
582-572-740.00	Operating Supplies	2,106	320	1,000	1,000	1,000
582-572-755.00	Miscellaneous Supplies	188	34	250	250	250
582-572-801.00	Professional Services	77,949	31,716	65,000	65,000	67,000
582-572-803.00	Service Fee			250	250	250
582-572-804.00	BANK FEES	3,048	1,996	2,500	2,500	2,500
582-572-805.00	Administrative Costs	5,970	6,382	5,000	5,000	5,000
582-572-806.00	MEDICAL SERVICES					250
582-572-810.00	Dues & Memberships	16,502	17,396	17,500	17,500	19,500
582-572-813.00	Energy Optimization	10,390	12,141	50,000	50,000	50,000
582-572-820.00	Contracted Services	21,946	12,383	25,000	25,000	25,000
582-572-825.00	Insurance	85,428	94,521	114,500	114,500	120,000
582-572-850.00	Communications		381	400	400	400
582-572-860.00	Transportation & Travel	1,353	1,721	4,000	4,000	4,000
582-572-901.00	Advertising	959	649	1,000	1,000	1,000
582-572-930.00	Equipment Maintenance	232	244	600	600	500
582-572-941.00	MOTOR POOL VEHICLE RENTAL	70				
582-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,598	1,598	3,763	3,763	13,860
582-572-942.00	RENT-ROW	323,860	323,860	472,010	472,010	473,869
582-572-955.00	COST ALLOCATION	289,036	289,036	318,662	318,662	296,799
582-572-956.00	Bad Debt Expense			1,500	1,500	1,500
582-572-958.00	Education & Training	2,362	3,175	3,500	3,500	3,500
582-572-968.00	Depreciation	28,747	28,747	29,000	29,000	
582-572-968.01	AMORTIZATION	(14,006)	(14,006)			

582-572-994.00	Bond Interest Paid	171,988	161,753	153,888	153,888	142,800
Totals for dept 572 - Administration		1,432,029	1,625,649	1,984,700	1,984,700	2,259,920

Dept 576 - Powerhouse

582-576-702.00	Payroll	173				
582-576-703.00	Part-time Salaries	19,098	23,488	20,000	20,000	25,000
582-576-704.00	Overtime Salaries	17,915	24,508	15,000	15,000	20,000
582-576-704.04	Overtime- Electrical Apparatus	1,170	1,280			
582-576-705.00	Station Labor	133,955	152,316	289,432	289,432	595,467
582-576-705.01	Other Fringe Benefits-taxable	25,776	27,674	27,108	27,108	29,931
582-576-708.01	LABOR - STRUCTURE IMP. & MAINT	30,509	24,159			
582-576-708.03	LABOR - DIESELS & GENERATORS	43,115	64,800			
582-576-708.04	LABOR - ELECTRICAL APPARATUS	30,559	28,061			
582-576-708.24	LABOR - DAM & WATERWAYS	12,804	13,727			
582-576-708.25	LABOR - HYDRO	17,771	7,750			
582-576-712.00	WORKERS COMPENSATION		3,832	3,947	3,947	2,851
582-576-715.00	Social Security	24,286	26,974	24,215	24,215	34,455
582-576-716.00	Hospitalization	65,339	57,656	72,159	72,159	76,950
582-576-717.00	Life Insurance	581	632	624	624	336
582-576-718.00	RETIREMENT - D/B	52,655	39,818	61,110	61,110	52,744
582-576-718.10	RETIREMENT - D/C	6,117	11,926	13,888	13,888	20,990
582-576-727.02	Postage and Shipping			250	250	250
582-576-738.00	Purchase Power - MSCPA	10,468,312	9,845,302	11,569,412	11,569,412	9,872,105
582-576-740.00	Operating Supplies	4,535	4,814	4,000	4,000	5,000
582-576-741.00	Uniforms	6,064	5,147	4,500	4,500	5,000
582-576-750.00	Diesel Fuel - Oil	1,268	(119)	5,000	5,000	5,000
582-576-751.00	Diesel Fuel - Gas	33,441	30,992	34,000	34,000	25,000
582-576-752.00	Lubricants	5,471	170	5,000	5,000	5,000
582-576-755.00	Miscellaneous Supplies		2,600			500
582-576-757.00	Fuels & Lubricants	12,766	15,590	15,000	15,000	15,000
582-576-761.00	Safety Supplies	5,042	4,003	4,000	4,000	4,500
582-576-776.00	Building Maintenance Supplies	5,080	4,504	4,250	4,250	5,500
582-576-777.00	MINOR TOOLS AND EQUIPMENT	1,919	1,045	3,500	3,500	3,500
582-576-801.00	Professional Services	31,582	60,056	45,000	89,978	92,677
582-576-806.00	MEDICAL SERVICES					250
582-576-810.00	Dues & Memberships	150	180	500	500	515
582-576-820.00	Contracted Services	41,814	44,109	36,050	36,050	37,132
582-576-832.00	State Emmission Fee	2,007	2,424	4,500	4,500	4,635
582-576-850.00	Communications	1,214	1,564	2,500	2,500	2,500
582-576-860.00	Transportation & Travel	200	589	2,000	2,000	2,000
582-576-921.00	Utilities - Gas					15,000
582-576-930.00	Equipment Maintenance	6,336	11,969	6,500	11,730	12,000
582-576-932.00	Vehicle Maintenance	119	245	4,000	4,000	4,000
582-576-934.01	MAINTENANCE - STRUCTURES & IMP	66	190	2,000	2,000	2,000
582-576-934.02	MAINT. - FUEL OIL TANKS	399	255	1,000	1,000	1,000
582-576-934.03	MAINT.- DIESELS & GENERATOR	10,630	34,691	10,000	13,395	15,000

582-576-934.04	MAINT. - ELECTRICAL APPARATUS	9,224	22,235	20,000	23,761	25,000
582-576-934.24	MAINTENANCE - DAM & WATERWAYS	2,316	618	2,500	2,500	2,500
582-576-934.25	MAINTENANCE - HYDRO	23,438	844	10,000	12,795	12,500
582-576-934.31	MAINT. - CAT GENERATORS					250
582-576-941.00	MOTOR POOL VEHICLE RENTAL			250	250	250
582-576-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,920	6,920	7,161	7,161	10,395
582-576-941.02	MOTOR POOL REPLACEMENT CHARGE	5,247				
582-576-941.03	MOTOR POOL OPERATING CHARGE	6,859	6,859			
582-576-941.05	VEHICLE RENTAL CREDIT		(134)			
582-576-958.00	Education & Training	161	125	3,000	3,000	16,000
582-576-968.00	Depreciation	164,591	171,113	165,000	165,000	
Totals for dept 576 - Powerhouse		11,338,994	10,787,501	12,498,356	12,558,515	11,060,683

Dept 577 - Line Distribution

582-577-702.00	Payroll	6,411	538			
582-577-702.01	Other Fringe Benefits-taxable	407				
582-577-703.00	Part-time Salaries	972	2,054			
582-577-704.00	Overtime Salaries	5,918	8,840			
582-577-704.05	Overtime - Overhead Lines	28,391	43,788			30,000
582-577-704.06	Overtime - Transformer & Dev	815	866			
582-577-704.07	Overtime - Services	5,813	5,783			
582-577-704.09	Overtime - St. Lights & Signs	375	594			
582-577-704.10	Overtime - Security Lights	142	110			
582-577-704.14	Overtime - Meter Shop	873	677			
582-577-704.29	Overtime - Underground Lines	784	3,590			
582-577-704.30	Overtime - Line Clearance	282				
582-577-705.00	Station Labor	333,337	445,196	984,464	984,464	1,110,789
582-577-705.01	Other Fringe Benefits-taxable	28,723	66,635	28,863	28,863	35,217
582-577-708.05	LABOR - OVERHEAD LINES	213,389	223,953			
582-577-708.06	LABOR - TRANSFORMERS & DEVICES	98	4,775			
582-577-708.07	LABOR - SERVICES	942				
582-577-708.08	LABOR - METERS	6,647	4,249			
582-577-708.09	LABOR - ST. LIGHTS & SIGNALS	17,806	6,090			
582-577-708.10	LABOR - SECURITY LIGHTS	554				
582-577-708.11	LABOR - BROOKS FOUNTAIN	2,017	5,097			
582-577-708.12	LABOR - METER READING	98,042	110,929			
582-577-708.13	LABOR - CHRISTMAS DECORATIONS	15,215	13,376			
582-577-708.14	LABOR - METER SHOP	61,376	66,423			
582-577-708.29	LABOR - UNDERGROUND LINES	40,100	34,324			
582-577-708.30	LABOR - LINE CLEARANCE	797				
582-577-708.33	MPM CIRCUIT	903				
582-577-712.00	WORKERS COMPENSATION	16,593	12,461	12,835	12,835	9,060
582-577-715.00	Social Security	61,927	78,092	77,520	77,520	87,669
582-577-716.00	Hospitalization	131,613	140,983	193,556	193,556	208,419
582-577-717.00	Life Insurance	1,457	1,774	1,872	1,872	1,008
582-577-718.00	RETIREMENT - D/B	113,415	71,799	139,438	139,438	64,478

582-577-718.10	RETIREMENT - D/C	37,429	53,741	65,212	65,212	83,146
582-577-727.02	Postage and Shipping			200	200	200
582-577-740.00	Operating Supplies	9,465	14,742	13,200	13,200	13,500
582-577-741.00	Uniforms	22,282	10,711	13,500	13,500	15,000
582-577-757.00	Fuels & Lubricants	20,160	20,559	20,000	20,000	25,000
582-577-761.00	Safety Supplies	5,898	24,338	6,000	9,001	15,000
582-577-777.00	MINOR TOOLS AND EQUIPMENT	35,872	45,131	25,000	25,000	35,000
582-577-801.00	Professional Services	5,723	19,224	15,000	15,561	15,000
582-577-806.00	MEDICAL SERVICES	1,031	988	1,600	1,600	1,600
582-577-820.00	Contracted Services	219,918	285,602	241,500	261,998	275,000
582-577-850.00	Communications	756	1,409	1,500	1,500	1,500
582-577-860.00	Transportation & Travel	5,148	3,087	8,000	8,000	9,500
582-577-901.00	Advertising	860	84	900	900	900
582-577-922.00	Utilities-Elec, Water, Sewer	2,592	2,537	1,650	1,650	1,650
582-577-930.00	Equipment Maintenance	962	1,701	1,000	1,000	2,000
582-577-932.00	Vehicle Maintenance	8,870	35,535	97,500	97,500	97,500
582-577-934.05	MAINT. - OVERHEAD LINES	(7,541)	48,855	35,000	35,000	35,000
582-577-934.06	MAINT.- TRANSFORMERS & DEVICES	20,489	26,938	30,000	30,000	30,000
582-577-934.07	MAINTENANCE - SERVICES	16,500	24,591	25,000	25,000	25,000
582-577-934.08	MAINTENANCE - METERS	11,303	34,306	28,000	43,000	50,000
582-577-934.09	MAINTENANCE - ST. LIGHTS & SIG	31,742	27,483	16,000	16,000	20,000
582-577-934.10	MAINTENANCE - SECURITY LIGHTS	12,403	23,677	10,000	10,000	12,500
582-577-934.12	MAINTENANCE - METER READING	66				
582-577-934.29	MAINTENANCE- UNDERGROUND LINES	33,942	57,396	35,000	35,000	35,000
582-577-940.00	Rentals	72,074	100,717	107,146	107,146	
582-577-941.00	MOTOR POOL VEHICLE RENTAL	3,880	4,436	3,000	3,000	3,000
582-577-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	15,172	15,172	17,902	17,902	17,325
582-577-941.02	MOTOR POOL REPLACEMENT CHARGE	108,695				
582-577-941.03	MOTOR POOL OPERATING CHARGE	67,538	67,538			
582-577-941.05	VEHICLE RENTAL CREDIT	(2,218)	(3,277)	(3,000)	(3,000)	(3,000)
582-577-958.00	Education & Training	25,004	19,794	16,000	16,000	16,000
582-577-968.00	Depreciation	410,179	442,930	413,000	413,000	
Totals for dept 577 - Line Distribution		2,392,328	2,762,941	2,683,358	2,722,418	2,378,961
Dept 900 - Capital Outlay Control						
582-900-970.00	Capital Outlay			1,750,000	1,758,943	1,500,000
582-900-970.07	MAJOR CAMPUS EXTENSION		(74)		474,152	
582-900-970.29	VALLEY VIEW UNDERGROUND				8,060	
582-900-970.37	#4 DIESEL OXIDATION CATALYST				149,654	
582-900-970.40	TRANSFORMER REPLACEMENT				342,676	
582-900-970.47	GENERATOR #3 UPGRADES		68,250			
582-900-970.48	SCADA REPLACEMENT				463,140	
582-900-970.49	PEARL STREET EXITS 11 & 12				21,814	
Totals for dept 900 - Capital Outlay Control			68,176	1,750,000	3,218,439	1,500,000
TOTAL APPROPRIATIONS		15,163,351	15,279,170	18,916,414	20,484,072	17,199,564

NET OF REVENUES/APPROPRIATIONS - FUND 582	3,672,181	3,038,149	1,241,467	(326,191)	1,011,281
BEGINNING FUND BALANCE	5,334,675	9,006,857	12,045,003	12,045,003	12,045,003
ENDING FUND BALANCE	9,006,856	12,045,006	13,286,470	11,718,812	13,056,284

Fund 588 - DART Fund

ESTIMATED REVENUES

Dept 000

588-000-402.00	Current Property Taxes	200,707	215,755	233,986	233,986	
588-000-412.00	Delinquent Personal Prop Taxes	310	1,223			
588-000-445.00	Penalties & Int. on Taxes	1,169	2,077			
588-000-529.00	Federal Grants		277,123			
588-000-529.01	DART RTAP		2,597			750
588-000-530.00	Federal Section 5311 Grant	121,561	81,227	72,000	72,000	20,000
588-000-568.00	State Operating Assistance	115,718	118,211	125,000	125,000	30,000
588-000-572.00	State Grant - DART		27,608			
588-000-573.00	LOCAL COMM STAB SHARE TAX	7,414	22,002	20,000	20,000	
588-000-613.00	Passenger Fares	26,639	17,147	25,000	25,000	5,000
588-000-665.00	Interest	18,504	31,852	40,000	40,000	2,000
588-000-679.00	MISCELLANEOUS REVENUE	3,242	3,600	3,600	3,600	900
Totals for dept 000 -		495,264	800,422	519,586	519,586	58,650

Dept 575 - DART - ALBION

588-575-530.00	Federal Section 5311 Grant	33,621	25,245	18,000	18,000	2,000
588-575-568.00	State Operating Assistance	30,650	44,688	30,000	30,000	7,500
588-575-613.00	Passenger Fares	5,609	4,480	4,000	4,000	1,000
588-575-675.00	Contrib. from Other Sources	5,000	12,214	5,000	5,000	
588-575-679.00	MISCELLANEOUS REVENUE	358				
Totals for dept 575 - DART - ALBION		75,238	86,627	57,000	57,000	10,500

TOTAL ESTIMATED REVENUES

570,502	887,049	576,586	576,586	69,150
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APPROPRIATIONS

Dept 575 - DART - ALBION

588-575-702.00	Payroll	3,978	82			
588-575-702.81	ADMIN HOURS	1,941	968	500	500	125
588-575-703.00	Part-time Salaries	18,833	23,418	20,000	20,000	7,500
588-575-703.82	PART-TIME DISPATCH	4,102	14	4,000	4,000	1,000
588-575-704.00	Overtime Salaries	72				
588-575-712.00	WORKERS COMPENSATION	765				
588-575-715.00	Social Security	2,517	2,017	376	376	500
588-575-716.00	Hospitalization	400		1,043	1,043	250
588-575-717.00	Life Insurance			15	15	
588-575-718.10	RETIREMENT - D/C	391		492	492	150
588-575-727.00	Office Supplies	322		500	500	125
588-575-740.00	Operating Supplies	257	133	3,000	3,000	750
588-575-757.00	Fuels & Lubricants	15,154	5,288	13,000	13,000	3,500
588-575-801.00	Professional Services	1,248	473	500	500	
588-575-806.00	MEDICAL SERVICES	291	160			
588-575-820.00	Contracted Services	753	13,957	20,000	20,000	5,000
588-575-825.00	Insurance	388		1,100	1,100	250
588-575-850.00	Communications	2,013	483	500	500	125
588-575-901.00	Advertising	17				
588-575-930.00	Equipment Maintenance		1,432			
588-575-932.00	VEHICLE MAINTENANCE	365	408			
588-575-933.00	Tires	377				
588-575-940.00	Rentals	2,072	3,656	3,000	3,000	750
588-575-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	908	908	2,000	2,000	2,000
588-575-995.00	Transfers to Other Funds	1,531				
Totals for dept 575 - DART - ALBION		58,695	53,397	70,026	70,026	22,025

Dept 596 - DART

588-596-702.00	Payroll	14,203	109	4,917	4,917	
588-596-702.81	ADMIN HOURS	7,581	2,772	3,000	3,000	
588-596-703.00	Part-time Salaries	111,029	76,775	128,973	128,973	30,000
588-596-703.82	PART-TIME DISPATCH	30,342	40,097	32,130	32,130	8,000
588-596-704.00	Overtime Salaries	700	262	700	700	175
588-596-704.82	OVERTIME - DISPATCH	484				
588-596-712.00	WORKERS COMPENSATION	2,768	4,783	4,926	4,926	1,250
588-596-715.00	Social Security	12,288	9,037	12,240	12,240	3,000
588-596-716.00	Hospitalization	1,605				
588-596-717.00	Life Insurance	11				
588-596-718.00	RETIREMENT - D/B	40,231	38,821	40,795	40,795	53,135
588-596-718.01	Retiree Health Insurance	52,103	35,261	42,712	42,712	39,745
588-596-718.10	RETIREMENT - D/C	1,574				
588-596-722.00	CHANGE IN PENSION LIABILITY	1,209	9,469			

588-596-723.00	CHANGE IN OPEB LIABILITY	(15,294)	(19,629)			
588-596-727.00	Office Supplies		50	500	500	125
588-596-740.00	Operating Supplies	254	549	2,500	2,500	600
588-596-757.00	Fuels & Lubricants	24,431	19,813	30,000	30,000	7,500
588-596-761.00	Safety Supplies		276	500	500	125
588-596-801.00	Professional Services	1,709	2,260	2,000	3,167	500
588-596-806.00	MEDICAL SERVICES	701	456	750	750	200
588-596-810.00	Dues & Memberships		950	700	700	250
588-596-820.00	Contracted Services	3,026	60,004	80,000	80,000	20,000
588-596-825.00	Insurance	1,561	2,157	5,000	5,000	1,250
588-596-850.00	Communications	6,325	962	2,000	2,875	500
588-596-901.00	Advertising	312	265			
588-596-930.00	Equipment Maintenance	6,036	6,470	3,500	3,500	800
588-596-932.00	Vehicle Maintenance	2,385	11,355	15,000	15,000	3,500
588-596-933.00	Tires	789		3,000	3,000	750
588-596-940.00	Rentals	7,821	9,364	11,599	11,599	
588-596-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	8,860	8,860	8,108	8,108	8,395
588-596-958.00	Education & Training	700				
588-596-964.00	Refund or Rebates		5,547			
588-596-968.00	Depreciation	41,556	79,194	51,000	51,000	
588-596-995.00	TRANSFERS TO OTHER FUNDS	4,898				
Totals for dept 596 - DART		372,198	406,289	486,550	488,592	179,800
TOTAL APPROPRIATIONS		430,893	459,686	556,576	558,618	201,825
NET OF REVENUES/APPROPRIATIONS - FUND 588		139,609	427,363	20,010	17,968	(132,675)
BEGINNING FUND BALANCE		694,529	834,137	1,261,500	1,261,500	1,261,500
ENDING FUND BALANCE		834,138	1,261,500	1,281,510	1,279,468	1,128,825

Fund 590 - Wastewater Fund

ESTIMATED REVENUES

Dept 000

590-000-636.00	Residential Sales	1,136,499	1,132,144	1,142,030	1,142,030	1,181,690
590-000-642.03	SALES TO CITY GOVERNMENT	59,308	65,684	50,000	50,000	52,000
590-000-644.00	Commercial Sales	633,615	603,242	627,000	627,000	612,000
590-000-644.01	COMMERCIAL SALES - MARIJUANA PRODUCT	111,562	101,056	100,000	100,000	110,450
590-000-645.00	Industrial Sales	163,325	155,871	162,500	162,500	174,854
590-000-665.00	Interest	27,983	77,778	30,000	30,000	25,000
590-000-678.00	PENALTIES INCOME	13,539	15,287	12,000	12,000	12,000
590-000-679.00	MISCELLANEOUS REVENUE	51,876	36,761	30,000	30,000	30,000
590-000-679.01	CONNECTION FEES	(12,100)	19,878			
Totals for dept 000 -		2,185,607	2,207,701	2,153,530	2,153,530	2,197,994
TOTAL ESTIMATED REVENUES		2,185,607	2,207,701	2,153,530	2,153,530	2,197,994

APPROPRIATIONS

Dept 572 - Administration

590-572-701.00	Compensated Absence		6,297			
590-572-702.00	Payroll	127,437	115,346	144,928	144,928	155,502
590-572-702.01	Other Fringe Benefits-taxable	1,500	1,500	1,500	1,500	1,952
590-572-702.05	PAYROLL MARIJUANA	69	8			
590-572-704.00	Overtime Salaries	48	3			
590-572-712.00	WORKERS COMPENSATION	2,408				781
590-572-715.00	Social Security	8,504	8,543	11,202	11,202	12,045
590-572-716.00	Hospitalization	49,496	48,114	33,379	33,379	39,637
590-572-717.00	Life Insurance	283	275	274	274	196
590-572-718.00	RETIREMENT - D/B	95,784	95,741	101,593	101,593	105,216
590-572-718.01	Retiree Health Insurance	26,904	26,106	22,805	22,805	19,873
590-572-718.10	RETIREMENT - D/C	4,460	4,103	6,231	6,231	7,938
590-572-722.00	CHANGE IN PENSION LIABILITY	9,988	60,358			
590-572-723.00	CHANGE IN OPEB LIABILITY	(40,133)	(48,503)			
590-572-727.00	Office Supplies	2,405	2,711	2,000	2,000	2,000
590-572-727.02	Postage and Shipping	5,001	4,983	6,000	6,000	6,000
590-572-740.00	Operating Supplies		40			
590-572-801.00	Professional Services	7,418	4,984	6,000	12,014	12,000
590-572-803.00	Service Fee	158	320	400	400	500
590-572-804.00	BANK FEES	1,524	998	1,600	1,600	1,000
590-572-805.00	Administrative Costs	990	978	1,000	1,000	1,000
590-572-806.00	MEDICAL SERVICES	13	10			
590-572-810.00	Dues & Memberships	345	394	1,000	1,000	1,000
590-572-820.00	Contracted Services	13,920	22,352	15,000	15,000	20,000
590-572-825.00	Insurance	27,065	29,946	31,500	31,500	45,000
590-572-850.00	Communications	480	520	500	500	700
590-572-860.00	Transportation & Travel	521	686	1,000	1,000	1,000
590-572-901.00	Advertising	186	127	500	500	200
590-572-930.00	Equipment Maintenance	232	244	300	300	300
590-572-941.00	MOTOR POOL VEHICLE RENTAL	96				
590-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,452	13,452	13,552	13,552	6,930
590-572-942.00	RENT-ROW	85,008	85,008	109,014	109,014	109,151
590-572-955.00	COST ALLOCATION	49,374	49,374	54,435	54,435	73,702
590-572-958.00	Education & Training	519	1,129	2,000	2,000	2,000
590-572-968.00	Depreciation	1,567	1,567	1,600	1,600	
590-572-968.01	AMORTIZATION	(3,154)	(3,154)			
590-572-994.00	NOTE INTEREST	54,227	49,541	45,940	45,940	40,990
Totals for dept 572 - Administration		548,095	584,101	615,253	621,267	666,613

Dept 578 - Operations

590-578-703.00	Part-time Salaries	5,990	3,969	6,200	6,200	6,600
590-578-704.00	Overtime Salaries	16,746	12,334	10,385	10,385	11,095

590-578-704.23	Overtime - Sewer Lines		46			
590-578-705.00	Station Labor	251,200	267,948	258,523	258,523	290,295
590-578-705.01	Other Fringe Benefits-taxable	1,200	1,300	1,300	1,300	2,800
590-578-708.12	LABOR - METER READING	231				
590-578-712.00	WORKERS COMPENSATION	(267)	1,773	1,826	1,826	1,853
590-578-715.00	Social Security	20,096	20,955	19,876	19,876	22,422
590-578-716.00	Hospitalization	54,505	51,110	67,759	67,759	69,777
590-578-717.00	Life Insurance	545	632	624	624	336
590-578-718.00	RETIREMENT - D/B	16,547	16,705	17,629	17,629	9,231
590-578-718.10	RETIREMENT - D/C	17,716	15,228	19,338	19,338	24,500
590-578-727.02	Postage and Shipping	4				
590-578-740.00	Operating Supplies	34,781	40,057	35,000	38,067	40,000
590-578-741.00	Uniforms	3,065	4,999	4,480	4,480	4,680
590-578-757.00	Fuels & Lubricants	2,387	1,886	2,000	2,000	2,000
590-578-761.00	Safety Supplies	1,011	4,198	1,500	4,501	1,500
590-578-776.00	Building Maintenance Supplies	1,185	45	1,500	1,500	1,500
590-578-777.00	MINOR TOOLS AND EQUIPMENT	2,111	801	1,000	1,000	1,500
590-578-790.00	Chemical Cost	129,264	110,115	120,000	169,399	120,000
590-578-801.00	Professional Services	16				
590-578-803.00	Service Fee	10,148	10,635	12,500	12,500	12,000
590-578-820.00	Contracted Services	91,112	138,625	120,000	153,588	140,000
590-578-850.00	Communications	1,264	1,044	1,200	1,200	1,200
590-578-860.00	Transportation & Travel	28	326	500	500	650
590-578-921.00	Utilities - Gas	6,126	3,638	4,500	4,500	4,500
590-578-922.00	Utilities-Elec, Water, Sewer	146,245	136,826	125,000	125,000	140,000
590-578-930.00	Equipment Maintenance		1,450	5,000	5,000	2,500
590-578-932.00	Vehicle Maintenance	3,754	323			20,000
590-578-934.01	MAINTENANCE - STRUCTURES & IMP	8,472	248	10,000	10,000	10,000
590-578-934.15	MAINTENANCE - PLANT EQUIPMENT	30,769	17,993	30,000	30,000	40,000
590-578-934.16	MAINTENANCE - LIFT STATIONS	5,679	33,950	30,000	37,950	40,000
590-578-934.23	MAINTENANCE - SEWER LINES	3,026	1,017	10,000	10,000	12,000
590-578-934.28	MAINT. - SEWER LINES-CHEMICALS	10,087	10,870	12,000	23,760	12,000
590-578-934.30	MAINTENANCE SCADA	16,708		20,000	20,000	20,000
590-578-940.00	Rentals			13,825	13,825	
590-578-941.00	MOTOR POOL VEHICLE RENTAL	11,257	6,299	10,000	10,000	10,000
590-578-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	8,954	8,954	9,186	9,186	6,930
590-578-941.02	MOTOR POOL REPLACEMENT CHARGE	5,496				
590-578-941.03	MOTOR POOL OPERATING CHARGE	11,012	10,025			
590-578-941.05	VEHICLE RENTAL CREDIT	(27,482)	(27,959)	(25,000)	(25,000)	(30,000)
590-578-958.00	Education & Training	316	3,338	3,500	3,500	4,000
590-578-968.00	Depreciation	330,737	310,647	340,000	340,000	
Totals for dept 578 - Operations		1,232,041	1,222,350	1,301,151	1,409,916	1,055,869
Dept 900 - Capital Outlay Control						
590-900-777.00	MINOR TOOLS AND EQUIPMENT	6,005				
590-900-970.00	Capital Outlay			125,000	318,979	475,000

590-900-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FL	56,605			
Totals for dept 900 - Capital Outlay Control		62,610	125,000	318,979	475,000
TOTAL APPROPRIATIONS		1,842,746	1,806,451	2,041,404	2,350,162
NET OF REVENUES/APPROPRIATIONS - FUND 590		342,861	401,250	112,126	512
BEGINNING FUND BALANCE		3,520,603	3,863,467	4,264,714	4,264,714
ENDING FUND BALANCE		3,863,464	4,264,717	4,376,840	4,265,226

Fund 591 - Water Fund

ESTIMATED REVENUES

Dept 000

591-000-607.00	Charges for Services - Fees	210	325			300
591-000-614.00	Private Fire Protection	9,392	9,579	9,500	9,500	9,700
591-000-626.00	Charges for Services	7,600	14,049	7,000	7,000	7,000
591-000-636.00	Residential Sales	1,219,085	1,241,554	1,339,302	1,339,302	1,400,000
591-000-642.03	SALES TO CITY GOVERNMENT	70,835	72,397	80,500	80,500	86,000
591-000-644.00	Commercial Sales	572,782	584,757	625,000	625,000	650,000
591-000-644.01	COMMERCIAL SALES - MARIJUANA PROD	57,238	52,501	60,000	60,000	60,000
591-000-645.00	Industrial Sales	138,020	139,389	150,000	150,000	150,000
591-000-665.00	Interest	74,064	95,639	80,000	80,000	50,000
591-000-673.00	Sales of Fixed Assets	1				
591-000-675.00	Contrib. from Other Sources	32,632				
591-000-678.00	PENALTIES INCOME	14,365	15,747	10,000	10,000	10,000
591-000-679.00	MISCELLANEOUS REVENUE	18,458	21,456	6,600	6,600	22,000
591-000-679.01	CONNECTION FEES	15,859	8,551	10,000	10,000	10,000
Totals for dept 000 -		2,230,541	2,255,944	2,377,902	2,377,902	2,455,000
TOTAL ESTIMATED REVENUES		2,230,541	2,255,944	2,377,902	2,377,902	2,455,000

APPROPRIATIONS

Dept 572 - Administration

591-572-701.00	Compensated Absence		13,908			
591-572-702.00	Payroll	125,587	119,205	144,928	144,928	155,503
591-572-702.01	Other Fringe Benefits-taxable	1,500	1,500	1,500	1,500	1,952
591-572-702.05	PAYROLL MARIJUANA	69	8			
591-572-703.00	Part-time Salaries	120	124			
591-572-704.00	Overtime Salaries	48	3			
591-572-712.00	WORKERS COMPENSATION					1,461
591-572-715.00	Social Security	8,908	8,895	11,202	11,202	12,045
591-572-716.00	Hospitalization	39,327	37,486	28,855	28,855	34,613
591-572-717.00	Life Insurance	259	275	274	274	196
591-572-718.00	RETIREMENT - D/B	88,517	112,701	94,048	94,048	103,853
591-572-718.01	Retiree Health Insurance	61,341	55,829	61,533	61,533	67,848
591-572-718.10	RETIREMENT - D/C	4,460	4,103	6,231	6,231	7,040
591-572-722.00	CHANGE IN PENSION LIABILITY	2,219	164,869			
591-572-723.00	CHANGE IN OPEB LIABILITY	(43,412)	(29,231)			
591-572-727.00	Office Supplies	2,329	2,813	2,300	2,300	2,500
591-572-727.02	Postage and Shipping	4,604	4,957	4,800	4,800	4,800
591-572-740.00	Operating Supplies	1,732	74	225	225	1,500
591-572-755.00	Miscellaneous Supplies	121	254	250	250	250
591-572-801.00	Professional Services	58,342	13,948	50,000	73,903	10,000
591-572-803.00	Service Fee	1,340	1,505	1,750	1,750	1,750
591-572-804.00	BANK FEES	1,524	998	1,500	1,500	1,500
591-572-805.00	Administrative Costs	1,074	1,051	700	700	1,100
591-572-806.00	MEDICAL SERVICES	221	353	220	220	220
591-572-810.00	Dues & Memberships	1,257	1,438	1,500	1,500	2,000
591-572-820.00	Contracted Services	14,280	34,680	30,000	30,000	40,000
591-572-825.00	Insurance	14,449	15,987	16,750	16,750	18,000
591-572-826.00	Bond Issuance Costs	51,996				
591-572-850.00	Communications	2,705	2,967	3,000	3,000	3,000
591-572-860.00	Transportation & Travel	250	315	400	400	400
591-572-901.00	Advertising	791	1,642	800	800	800
591-572-930.00	Equipment Maintenance	232	244	400	400	400
591-572-941.00	MOTOR POOL VEHICLE RENTAL	128				
591-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,429	13,429	15,147	15,147	10,395
591-572-942.00	RENT-ROW	104,016	104,016	124,722	124,722	124,823
591-572-955.00	COST ALLOCATION	45,754	45,754	50,444	50,444	75,782
591-572-958.00	Education & Training	105	1,412	1,500	1,500	3,000
591-572-967.01	WELLHEAD PROTECTION PLAN COSTS					400
591-572-968.01	AMORTIZATION	2,395	2,719			
591-572-994.00	NOTE INTEREST	256,235	263,382	252,199	252,199	238,119
Totals for dept 572 - Administration		868,252	1,003,613	907,178	931,081	925,250

Dept 577 - Line Distribution

591-577-702.01	OTHER FRINGE BENEFITS-TAXABLE	8				
591-577-703.00	Part-time Salaries	1,486	1,429	1,329	1,329	1,400
591-577-704.00	Overtime Salaries	171	178	11,948	11,948	12,000
591-577-704.07	Overtime - Services	1,983	3,209			
591-577-704.08	Overtime - Meters	175	88			
591-577-704.20	Overtime - Hydrants	256	163			
591-577-704.27	Overtime - Mains	6,532	2,887			
591-577-705.00	Station Labor	61,126	44,833			
591-577-705.01	Other Fringe Benefits-taxable	14,362	12,980			
591-577-708.07	LABOR - SERVICES	36,393	43,202			
591-577-708.08	LABOR - METERS	5,935	12,724			
591-577-708.12	LABOR - METER READING	231				
591-577-708.20	LABOR - HYDRANTS	16,387	9,756			
591-577-708.22	LABOR - TOWERS	2,543	3,283			
591-577-708.27	LABOR - MAINS	28,435	34,827			
591-577-708.31	LABOR - KETCHUM PARK RESTROOM	11				
591-577-712.00	WORKERS COMPENSATION	6,840	3,869	3,979	3,979	
591-577-715.00	Social Security	12,509	12,510			
591-577-716.00	Hospitalization	2,241	18			
591-577-717.00	Life Insurance	39				
591-577-718.00	RETIREMENT - D/B	27,435	15,622	27,772	27,772	44,348
591-577-718.10	RETIREMENT - D/C	1,018				
591-577-740.00	Operating Supplies	5,016	1,778	5,304	5,304	5,000
591-577-741.00	Uniforms	1,870	3,670	2,600	2,600	5,500
591-577-757.00	Fuels & Lubricants	4,914	5,291	8,008	8,008	7,000
591-577-761.00	Safety Supplies	372	2,802	1,560	4,561	2,000
591-577-776.00	Building Maintenance Supplies	255	305			
591-577-777.00	MINOR TOOLS AND EQUIPMENT	1,250	11,068	1,500	1,500	1,500
591-577-780.00	Equipment Maintenance Supplies			520	520	500
591-577-806.00	MEDICAL SERVICES		249			
591-577-820.00	Contracted Services	19,816	19,116	16,973	16,973	52,000
591-577-850.00	Communications	780	1,067	1,872	1,872	1,800
591-577-901.00	Advertising	313		728	728	800
591-577-922.00	Utilities-Elec, Water, Sewer	1,376	1,089	2,568	2,568	2,500
591-577-930.00	Equipment Maintenance			520	520	600
591-577-932.00	Vehicle Maintenance					1,000
591-577-934.07	MAINTENANCE - SERVICES	18,523	67,112	30,000	30,000	20,000
591-577-934.20	MAINTENANCE - HYDRANTS	11,435	2,603	15,000	15,000	15,000
591-577-934.21	MAINTENANCE - METERS	7,189	28,243	5,000	5,000	5,000
591-577-934.22	MAINTENANCE - TOWERS	1,741	6,760	2,600	2,600	2,000
591-577-934.27	MAINTENANCE - MAINS	16,018	39,999	20,000	39,844	30,000
591-577-940.00	Rentals	9,549	12,569	2,879	2,879	
591-577-941.00	MOTOR POOL VEHICLE RENTAL	2,092	4,906			5,000
591-577-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	16,196	16,196	17,902	17,902	10,395
591-577-941.02	MOTOR POOL REPLACEMENT CHARGE	29,270				

591-577-941.03	MOTOR POOL OPERATING CHARGE	41,151	37,462			
591-577-941.05	VEHICLE RENTAL CREDIT	(5,373)	(4,040)			(1,000)
591-577-958.00	Education & Training	1,835	1,584	3,120	3,120	6,000
591-577-968.00	Depreciation	479,070	563,205	480,000	480,000	
Totals for dept 577 - Line Distribution		890,774	1,024,612	663,682	686,527	230,343
Dept 579 - Production						
591-579-704.00	Overtime Salaries	2,727	3,689	3,441	3,441	3,000
591-579-705.00	Station Labor	73,527	66,564	225,202	225,202	264,586
591-579-705.01	Other Fringe Benefits-taxable	116	2,009	15,379	15,379	17,545
591-579-712.00	WORKERS COMPENSATION					3,961
591-579-715.00	Social Security	5,464	5,240	18,404	18,404	21,583
591-579-716.00	Hospitalization	52,414	46,096	62,583	62,583	46,078
591-579-717.00	Life Insurance	511	593	624	624	336
591-579-718.10	RETIREMENT - D/C	5,611	13,942	22,520	22,520	22,465
591-579-740.00	Operating Supplies	5,304	6,225	8,320	8,320	8,500
591-579-741.00	Uniforms	619	1,635	1,320	1,320	2,100
591-579-761.00	Safety Supplies			156	156	200
591-579-776.00	Building Maintenance Supplies	1,039	60	1,144	1,144	1,200
591-579-777.00	MINOR TOOLS AND EQUIPMENT	7,068	3,096	5,200	5,200	5,000
591-579-790.00	Chemical Cost	26,649	26,582	35,000	35,000	35,000
591-579-801.00	Professional Services	121		936	936	500
591-579-820.00	Contracted Services	2,668	3,682	2,912	2,912	3,000
591-579-831.00	STATE FEES	3,615	3,843	4,000	4,000	4,000
591-579-921.00	Utilities - Gas	5,493	3,298	5,000	5,000	4,000
591-579-922.00	Utilities-Elec, Water, Sewer	41,847	42,486	38,520	38,520	44,000
591-579-934.01	MAINTENANCE - STRUCTURES & IMP	2,473	3,708	1,248	1,248	3,000
591-579-934.15	MAINTENANCE - PLANT EQUIPMENT	213	576	520	520	700
591-579-934.17	MAINTENANCE - PUMPS	20				
591-579-934.18	MAINTENANCE - WELLS	2,278	1,400	30,000	30,000	30,000
591-579-934.19	MAINTENANCE - PURIFICATION EQ.	5,153	6,049	5,720	5,720	6,000
591-579-934.30	MAINT - SCADA	2,372		6,240	6,240	6,000
591-579-958.00	Education & Training	193	865	1,591	1,591	2,000
591-579-968.00	Depreciation	28,343	34,677	29,000	29,000	
Totals for dept 579 - Production		275,838	276,315	524,980	524,980	534,754
Dept 900 - Capital Outlay Control						
591-900-970.00	Capital Outlay			575,000	999,276	590,200
591-900-970.17	LEAD LINE REPLACEMENT				239,208	
591-900-970.44	INDUSTRIAL ST WATERMAIN				71,567	
Totals for dept 900 - Capital Outlay Control				575,000	1,310,051	590,200
TOTAL APPROPRIATIONS		2,034,864	2,304,540	2,670,840	3,452,639	2,280,547
NET OF REVENUES/APPROPRIATIONS - FUND 591		195,677	(48,596)	(292,938)	(1,074,737)	174,453
BEGINNING FUND BALANCE		5,406,526	5,602,207	5,553,614	5,553,614	5,553,614

ENDING FUND BALANCE	5,602,203	5,553,611	5,260,676	4,478,877	5,728,067
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Fund 596 - SOLID WASTE FUND

ESTIMATED REVENUES

Dept 000

596-000-636.01	RESIDENTIAL SALES-TRASH PICK-UP	531,665	424,615	422,000	422,000	425,000
596-000-636.02	BULK TRASH PICK-UP SALES			500	500	
596-000-665.00	Interest	410	4,336	3,000	3,000	3,000
596-000-678.00	PENALTIES INCOME	5,266	4,940	5,000	5,000	5,000
Totals for dept 000 -		537,341	433,891	430,500	430,500	433,000
TOTAL ESTIMATED REVENUES		537,341	433,891	430,500	430,500	433,000

APPROPRIATIONS

Dept 528 - SOLID WASTE

596-528-702.00	Payroll	8,464	8,260	8,487	8,487	8,742
596-528-704.00	Overtime Salaries	25				
596-528-712.00	WORKERS COMPENSATION					24
596-528-715.00	Social Security	614	614	649	649	669
596-528-716.00	Hospitalization	2,458	1,521	1,553	1,553	1,635
596-528-717.00	Life Insurance	8	9	9	9	17
596-528-718.10	RETIREMENT - D/C	768	604	849	849	874
596-528-727.02	Postage and Shipping	3,014	3,281	3,200	3,200	3,200
596-528-740.00	Operating Supplies	951	989	1,000	1,000	1,000
596-528-805.00	Administrative Costs	683	688	750	750	750
596-528-820.00	Contracted Services	398,203	355,740	390,705	390,705	400,000
596-528-940.00	Rentals	1,466	1,466			
596-528-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,662	2,662	2,754	2,754	1,733
596-528-955.00	COST ALLOCATION	1,635	1,635	1,803	1,803	4,506
Totals for dept 528 - SOLID WASTE		420,951	377,469	411,759	411,759	423,150
TOTAL APPROPRIATIONS		420,951	377,469	411,759	411,759	423,150
NET OF REVENUES/APPROPRIATIONS - FUND 596		116,390	56,422	18,741	18,741	9,850
BEGINNING FUND BALANCE		60,433	176,824	233,244	233,244	233,244
ENDING FUND BALANCE		176,823	233,246	251,985	251,985	243,094

Fund 636 - INFORMATION TECHNOLOGY

ESTIMATED REVENUES

Dept 000

636-000-626.00	Charges for Services	272,187	264,187	275,409	275,409	332,640
636-000-665.00	Interest	2,786	8,472	3,200	3,200	2,000
636-000-679.00	MISCELLANEOUS REVENUE	484	484			
Totals for dept 000 -		275,457	273,143	278,609	278,609	334,640
TOTAL ESTIMATED REVENUES		275,457	273,143	278,609	278,609	334,640

APPROPRIATIONS

Dept 229 - GIS system

636-229-801.00 Professional Services

120

Totals for dept 229 - GIS system

120

Dept 572 - Administration

636-572-702.00	Payroll	716	19,133	19,669	19,669	3,121
636-572-702.01	Other Fringe Benefits-taxable					75
636-572-712.00	WORKERS COMPENSATION		47	50	50	6
636-572-715.00	Social Security	50	1,339	1,505	1,505	244
636-572-716.00	Hospitalization	136	4,063	4,172	4,172	1,201
636-572-717.00	Life Insurance	5	61	60	60	4
636-572-718.10	RETIREMENT - D/C		1,611	1,967	1,967	
636-572-727.00	Office Supplies	30				
636-572-728.00	Equipment & Supplies	46,274	48,618	35,000	49,237	124,000
636-572-740.00	Operating Supplies		300	2,500	2,500	1,500
636-572-801.00	Professional Services	9,732	397	1,000	1,000	500
636-572-820.00	Contracted Services	99,743	125,784	183,560	183,560	150,000
636-572-825.00	Insurance					18,500
636-572-833.00	SOFTWARE COSTS	70,561	50,984	62,050	67,067	78,600
636-572-930.00	Equipment Maintenance	17,314	2,852	7,500	7,500	2,700
636-572-955.00	COST ALLOCATION	2,155	2,155	2,376	2,376	2,838
636-572-968.00	Depreciation	3,381	3,381	4,000	4,000	
636-572-968.02	AMORTIZATION OF LEASED ASSETS	14,266	14,266			
636-572-994.01	LEASE INTEREST PAID	1,070	789			
Totals for dept 572 - Administration		265,433	275,780	325,409	344,663	383,289
TOTAL APPROPRIATIONS		265,433	275,900	325,409	344,663	383,289
NET OF REVENUES/APPROPRIATIONS - FUND 636		10,024	(2,757)	(46,800)	(66,054)	(48,649)
BEGINNING FUND BALANCE		388,552	398,576	395,817	395,817	395,817
ENDING FUND BALANCE		398,576	395,819	349,017	329,763	347,168

Fund 661 - Motor Pool Fund

ESTIMATED REVENUES

Dept 000

661-000-588.00	Contributions from Local Units	20,425	20,425	20,425	20,425	
661-000-642.00	VEHICLE RENTAL REVENUE			4,300	4,300	
661-000-642.07	REPLACEMENT CHARGE REVENUE	410,932	256,729	665,692	665,692	538,000
661-000-642.08	OPERATING CHARGE REVENUE	467,742	425,805	439,106	439,106	474,000
661-000-665.00	Interest	2,831	8,491	3,800	3,800	
661-000-673.00	Sales of Fixed Assets	28,674	52,740			7,000
661-000-675.60	CONTRIBUTED CAPITAL	60,307	38,135			
661-000-679.00	MISCELLANEOUS REVENUE		1			
661-000-693.00	GAIN\LOSS- SALES OF ASSETS		(9,093)			
661-000-699.00	Transfers From Other Funds					1,500,000
Totals for dept 000 -		990,911	793,233	1,133,323	1,133,323	2,519,000
TOTAL ESTIMATED REVENUES		990,911	793,233	1,133,323	1,133,323	2,519,000

APPROPRIATIONS

Dept 525 - Municipal Garage

661-525-701.00	Compensated Absence		1,091			
661-525-702.00	Payroll	67,144	75,100	78,624	78,624	76,438
661-525-702.01	Other Fringe Benefits-taxable	660	1,361	450	450	1,190
661-525-702.05	PAYROLL MARIJUANA	4				
661-525-704.00	Overtime Salaries	757	664	1,000	1,000	
661-525-712.00	WORKERS COMPENSATION	890	1,134	1,168	1,168	1,015
661-525-715.00	Social Security	4,929	5,609	6,049	6,049	5,939
661-525-716.00	Hospitalization	19,783	19,900	21,892	21,892	6,353
661-525-717.00	Life Insurance	80	91	90	90	105
661-525-718.00	RETIREMENT - D/B	10,815	909	10,967	10,967	
661-525-718.01	Retiree Health Insurance	5,742	3,060			
661-525-718.10	RETIREMENT - D/C	5,466	5,769	7,862	7,862	8,387
661-525-722.00	CHANGE IN PENSION LIABILITY	319	(77,207)			
661-525-723.00	CHANGE IN OPEB LIABILITY	(3,990)	(21,497)			
661-525-727.00	Office Supplies	175	70	400	400	400
661-525-740.00	Operating Supplies		(683)	500	500	500
661-525-741.00	Uniforms	986	903	900	900	900
661-525-757.00	Fuels & Lubricants	46,403	40,692	38,874	38,874	38,874
661-525-761.00	Safety Supplies	190				
661-525-776.00	Building Maintenance Supplies	705	1,081	2,040	2,040	2,040
661-525-777.00	MINOR TOOLS AND EQUIPMENT	(11)	1,517	1,500	1,500	1,500
661-525-780.00	Equipment Maintenance Supplies	49,097	38,370	35,704	35,704	35,704
661-525-801.00	Professional Services	1,071	1,191	2,382	2,382	2,382
661-525-806.00	MEDICAL SERVICES	168	178	100	100	
661-525-810.00	Dues & Memberships	180	310	200	200	200
661-525-820.00	Contracted Services	53,491	88,945	44,997	44,997	45,000
661-525-825.00	Insurance	106,151	127,112	75,000	75,000	77,000
661-525-850.00	Communications	161	130	500	500	
661-525-860.00	Transportation & Travel			1,000	1,000	1,000
661-525-901.00	Advertising			200	200	200
661-525-921.00	Utilities - Gas	14,761	8,811	4,769	4,769	8,500
661-525-922.00	Utilities-Elec, Water, Sewer	18,544	17,051	18,669	18,669	20,000
661-525-930.00	Equipment Maintenance	51,077	51,198	49,825	49,825	49,825
661-525-931.00	Maintenance of Building	9,122	3,947	9,000	9,000	10,000
661-525-939.00	Contracted Maintenance	6,202				
661-525-940.00	Rentals	2,959	3,945	1,056	1,056	1,056
661-525-941.00	MOTOR POOL VEHICLE RENTAL	93				
661-525-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	4,329	4,329	4,572	4,572	3,465
661-525-941.05	VEHICLE RENTAL CREDIT	(1,327)				
661-525-955.00	COST ALLOCATION	9,223	9,223	10,168	10,168	6,641
661-525-958.00	Education & Training			500	500	500
661-525-968.00	Depreciation	410,893	401,078	406,000	406,000	

661-525-970.00	Capital Outlay			161,000	835,437	440,000
661-525-994.00	Bond Interest Paid	5,989				
Totals for dept 525 - Municipal Garage		903,231	815,382	997,958	1,672,395	845,114
TOTAL APPROPRIATIONS		903,231	815,382	997,958	1,672,395	845,114

NET OF REVENUES/APPROPRIATIONS - FUND 661

BEGINNING FUND BALANCE

ENDING FUND BALANCE

87,680	(22,149)	135,365	(539,072)	1,673,886
2,980,462	3,068,141	3,045,989	3,045,989	3,045,989
3,068,142	3,045,992	3,181,354	2,506,917	4,719,875

ESTIMATED REVENUES - ALL FUNDS	42,089,980	45,096,425	47,845,147	47,845,147	43,252,497
APPROPRIATIONS - ALL FUNDS	42,985,982	41,626,432	45,710,775	50,446,616	44,115,140
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(896,002)	3,469,993	2,134,372	(2,601,469)	(862,643)
BEGINNING FUND BALANCE - ALL FUNDS	36,360,559	35,464,575	38,934,569	38,934,569	38,954,232
FUND BALANCE ADJUSTMENTS - ALL FUNDS			19,663	19,663	
ENDING FUND BALANCE - ALL FUNDS	35,464,557	38,934,568	41,088,604	36,352,763	38,091,589

Service/Violation Description	Fee Amount(s)	Proposed Fee Change 7/1/2025	Department In Charge of Fee
RESIDENTIAL BUILDING PERMIT FEES			Building Department
Administrative Fee (Non-Refundable)	\$100.00		
up to \$10,000	\$190.00		
\$10,001 to \$100,000	\$190.00 + \$3.00 per \$1,000 over \$10,000		
\$100,001 to \$500,000	\$460.00 + \$2.00 per \$1,000 over \$100,000		
Over \$500,001	\$1,260 + \$2.00 per \$1,000 over \$500,000		
Residential Roofing	\$120.00 per Application		
Residential Siding	\$120.00 per Application		
Residential Swimming Pool (Above Ground)	\$120.00 per Application		
Residential Demolition	\$140 per Building per Application		
COMMERCIAL BUILDING PERMIT FEES			Building Department
Administrative Fee (Non-Refundable)	\$100.00		
New Building Fee Schedule			
Up to \$10,000	\$390.00		
\$10,001 to \$25,000	\$390.00 + \$8.00 per \$1,000 over \$10,000		
\$25,001 to \$150,000	\$510.00 + \$6.00 per \$1,000 over \$25,000		
\$150,001 to \$500,000	\$1,260 + \$4.00 per \$1,000 over \$150,000		
\$500,001 to \$1,000,000	\$2,680 + \$2.00 per \$1,000 over \$500,000		
Over \$1,000,001	\$3,680 + \$1.00 per \$1,000 over \$1,000,000		
Commercial Demolition	\$150.00 plus \$.05 per square foot Per Application		
Renovation Fee Schedule			
2,000 sq. ft and below	\$400.00		
2,001 to 5,000 sq ft.	\$400 + \$0.18 per sq ft over 2000		
5,001 to 10,000 sq. ft	\$940 + \$0.14 per sq ft over 5,000		
10,001 to 20,000 sq ft.	\$1640 + \$0.12 per sq ft over 10,000		
20,001 to 50,000 sq ft	\$2840 + \$0.10 per sq ft over 20,000		
50,001 sq ft and over	\$5,840 + \$0.08 per sq ft over 50,000		
Plan Review and Other Miscellaneous Fees			Building Department
Plan Review Fee (Building) Residential	25% of Permit Fee (\$250 Maximum)		
Plan Review Fee (Building) Commercial	25% of Permit Fee (\$200 Minimum)		
Plan Review Fee (Electric, Mechanical, Plumbing) Residential & Commercial	\$200.00/Trade, As Required		
Trade Permit Administration Fee (Electric, Mechanical, Plumbing)	\$100.00		
Trade Inspection Fee (Electric, Mechanical, Plumbing)	\$75.00/Inspection or Re- Inspection		
Contractor Registration	\$25.00 , Registration Fee must be resubmitted at License Renewals		
Construction Board of Appeals Fee	\$250		
Fence Permits	\$100.00		
Begin Work Without Permit	Double the permit fee, max \$5000		
Planning and Zoning			Planning and Zoning

Zoning Amendment	\$400.00	
Site Plan Application	\$400.00	
Escrow for 3rd Party review as determined by City (Site Plan, PUD, Site Condo)	\$2,000.00	
Extending Site Plan with Planning Commission	\$200.00	
Variance (Use and Dimensional)	\$400.00	
Special Land Use Application (Includes Site Plan Review)	\$600.00	
Plats- Up to 30 lots	\$550.00	
Plats - Over 30 lots	\$750.00	
Site Condominium - Up to 30 lots	\$450.00	
Site Condominium - Over 30 lots	\$650.00	
Planned Unit Development	\$500.00	
Zoning Compliance where No Building Permit required	\$100.00	
Wall Sign	\$100.00	
Freestanding/Ground	\$100.00	
Lot Splits/Combination		
First Split/combination from unplatted parent parcel	\$100.00	
Each additional split/combination from parent parcel	\$40.00	
Splits/Combinations from platted lots or parcels	\$100.00	
Street Vacation		\$400.00
Revocable Propetual Encroachment License Application		\$500.00

Geographic Information System

Engineering

Providing Digital Maps (PDF's, JPEG's, Etc.)	\$	15.00
Plotted / Printed Maps (with or without aerial photo):		
8-1/2" X 11"	\$	10.00
11"x17"	\$	15.00
Larger Format Print/Plotted Maps (42" Maximum):		
with Aerial photo	\$	35.00
without Aerial photo	\$	30.00

Cemetery

Public Works

Lot Price - Resident	\$	900.00
Lot Price - Non Resident	\$	1,100.00
Columbarium - Resident	\$	1,000.00
Columbarium - Non Resident	\$	1,200.00
Columbarium Open/Close	\$	275.00
Columbarium Open/Close Overtime	\$	450.00
Burial Charge:		
Adult	\$	1,100.00
Adult Overtime	\$	1,650.00
Infant (Age -2 and under)	\$	250.00
Cremains	\$	550.00
Cremains - Overtime	\$	825.00
Overtime Charge - Burial & Columbarium (weekdays after 2pm, Saturdays, Holidays)		
Disinterment: (Only during Normal Work Hours)		
Full Size	\$	900.00
Infant/Cremation	\$	400.00
Foundations	\$1.00 per Sq. Surface Inch	

Right of Way Permit Fees

Public Works

Base Permit Application Fee (For consideration of ALL permits)	\$100.00 per Permit	
Field Inspection Fee (Sewer Taps, Sidewalk/ Drive Approach, etc)	\$75.00 per Inspection	
Road Opening Deposit (after 1 year \$500 is refunded if road repair is satisfactory, \$50 covers required inspections)	\$500.00 per Opening	
Construction Parking Permit - City Lots - per Day	\$	15.00
Construction Parking Permit - City Lots - per Week	\$	75.00
Construction Parking Permit - City Lots - per Month	\$	200.00
Dumpster Permit - On Property		
Dumpster Permit - In City Right of Way	\$	35.00

Municipal Utility & Stormwater Plan Review

Public Works

Single Family Residential	\$75.00 per Parcel	
Developments less than 5 acres, Incl. Institutional Projects	\$1500.00 per Project	
Developments 5-15 Acres Incl. Institutional Projects	\$1500.00, +\$100.00/ acre over 5 acres	
Hourly Rate for Additional Review/Inspection Time	\$75.00 per Hour	
Developments over 15 acres, Incl. Institutional Projects	escrow to be determined by scope of project +10% admin fee	

Stormwater Field Inspection Fee		Public Works
Single Family Residential	\$75.00 flate fee	
Developments, less than 5 Acres	\$150.00 flat fee	
Developments, 5 to 15 Acres	\$75.00 hourly rate	
Developments, over 15 Acres	\$75.00 hourly rate	
Hourly Rate for Additional Inspection Time	\$75.00/hour	
Administrative		Finance
Credit Card Service Fee	3% of amount due, \$2 minimum	
Mortgage Company Duplicate Bill Fee (per parcel)	\$2.50	
Overnight Downtown DDA Parking Lot Permit	\$0.00	
Annual Hardship On-Street Parking Permit	\$25.00	
30 Day Hardship On-Street Parking Permit	\$10.00	
Security Deposit Residential Tenant w/Landlord Affidavit	\$200 per Affidavit, treasurer can increase for special circumstances	
Security Deposit Residential Tenant w/o Landlord Affidavit	\$100, Treasurer can increase or waive for special circumstances	
Security Deposit commercial/industrial Tenant	\$150, Treasurer can increase or waive for special circumstances	
Mayor Performing Marriage/Renewal of Vows Ceremony	\$25.00	
Compost - Resident - 10 Visit Punch Card	\$20.00	
Compost - Local Township - 10 Visit Punch Card	\$40.00	
Compost - Resident - Annual Card	\$30.00	
Compost - Local Township - Annual Card	\$60.00	
Clerk		Clerk
Notary Fee	\$5 per document	
Temporary Business Permit	1-10 consecutive days \$50.00 Less than 30 consecutive days \$120.00 Less than 60 consecutive days \$150.00 Up to 90 consecutive days \$200.00	
Peddler Permit	1-10 consecutive days \$25.00 Less than 30 consecutive days \$60.00 Less than 60 consecutive days \$75.00 Up to 90 consecutive days \$100.00	
Sidewalk Café Licenses	\$100 per year May 1-April 30	
Mobile Food Vendors - Food Trucks - First Location	up to 3 days per week. License for calendar year \$200	Up to 3 days per week. License for calendar year \$150
Mobile Food Vendors - Food Trucks - Each Additional Location		\$25 for each additional location
Animal Drawn Vehicle Permit		\$150 Per year
Special Events	\$500 fee waiver for recognized non-profits. All other expenses will be billed at cost	
Cross Street Banners	\$400 per banner	
Streetlight Pole Banners		\$20 per banner
FOIA requests	Charged at cost at 15 minute increments rounded down, as allowed by law	
DDA MLCC application		\$425.00
Airport		Airport
T-Hanger Lease	\$150 per month	
Main Hanger	\$150 per month	
Parks & Recreation		Parks & Recreation
Cronin Mill Race Pavilion- Resident 1/2 Day/Full Day	\$50/\$80	
Cronin Mill Race Pavilion- Non-Resident 1/2 Day/Full Day	\$80/\$130	
Stuarts Landing Bandshell- Resident 1/2 Day/Full Day	\$50/\$80	
Stuarts Landing Bandshell Non-Resident 1/2 Day/Full Day	\$80/\$130	
Field Rental (Athletic Fields Complex)- 1 Field Per Hour/Per Game/Per Day	\$25/\$50/\$150	
Park Rental (At City Discretion):		

0 - 4 hours	\$200.00	\$400.00
4 - 12 hours	\$300.00	\$600.00
12 - 24 hours	\$400 per day (24 hr period)	\$800.00
General Penalty		Police & Code Enforcement
93 Day Misdemeanors	up to \$500	
Municipal Civil Infraction	\$25 to \$500	
Garbage and Rubbish		Police & Code Enforcement
Garbage – Improper storage, placement	\$50.00	
Garbage – Improper burning	\$100.00	
Industrial waste – Improper storage/accumulation, Placement	\$500.00	
Garbage – Improper placement on public property, misuse of city or private containers	\$50.00	
Garbage – Improper storage of containers	\$50.00	
Garbage – Improper placement in river, stream, and other waters	\$500.00	
Garbage – brush leaves – improper accumulation, placement, disposal	\$50.00	
Vehicle and Traffic Code		Police & Code Enforcement
Dismantled, unlicensed or inoperable motor vehicles – improper storage	\$100.00	
Operating Motor Vehicle While Intoxicated .17	Community Service Not more than 360 hours Imprisonment for not more than 180 days A fine of not less than \$200 or more than \$700	
Motor vehicle – Parking in front yard	\$50.00	
Bicycles, electric bicycles		Police & Code Enforcement
Bicycles, electric bicycles – prohibited devices	\$50.00	
Bicycles, electric bicycles – operation, hands off handlebars	\$50.00	
Bicycles, electric bicycles – operation, careless	\$50.00	
Bicycles, electric bicycles – operation, too fast for conditions	\$50.00	
Bicycles, electric bicycles – prohibited areas - posted	\$50.00	
Bicycles, electric bicycles – prohibited areas – downtown sidewalks	\$50.00	
Bicycles, electric bicycles – prohibited areas -parks	\$50.00	
Bicycles, electric bicycles – prohibited areas – Under age 12 – designated roads	\$50.00	
Bicycles, electric bicycles – prohibited areas – Under age 12 – cemetery – no supervision	\$50.00	
Bicycles, electric bicycles – prohibited areas – operating on road where bike path is provided	\$50.00	
Skateboards, in-line skates, roller skates or other similar wheeled devices		Police & Code Enforcement
Skateboards, et al – operation, riding more than one person	\$50.00	
Skateboards, et al – operation, attaching to vehicle or other wheeled device	\$50.00	
Skateboards, et al – operation, careless	\$50.00	
Skateboards, et al -operation, too fast for conditions	\$50.00	
Skateboards, et al – operation, prohibited ½ hour before sunset and ½ after sunrise	\$50.00	
Skateboards, et al - prohibited areas – posted	\$50.00	
Skateboards, et al – prohibited areas – operating on road where sidewalk is present	\$50.00	
Skateboard, et al -prohibited areas – sidewalk not present – failure to operate left side of road	\$50.00	
Skateboards, et al – prohibited areas – operating on Road or sidewalk where bike path is provided	\$50.00	
skateboards, et al – prohibited areas – downtown sidewalks	\$50.00	
Skateboards, et al – prohibited areas- parks	\$50.00	
Skateboards, et al – prohibited areas – designated Roads	\$50.00	
Skateboards, et al -prohibited areas – city owned Parking lots	\$50.00	

Electric Skateboards and Electric Assistive Mobility Devices	Police & Code Enforcement
Electric skateboards failure to meet standards of 70.15(A)1)	\$50.00
Electric assistive mobility devices Failure to meet standards of 70.15(A)2)	\$50.00
Electric skateboards, electric assistive mobility devices – careless operation	\$50.00
Electric skateboards, electric assistive mobility devices – operating too fast for conditions	\$50.00
Electric skateboards, electric assistive mobility devices - operating in posted prohibited areas	\$50.00
Electric skateboards, electric assistive mobility devices – operating on sidewalks	\$50.00
Electric skateboards, electric assistive mobility devices – operating in parks	\$50.00
Electric skateboards, electric assistive mobility devices – operating on designated prohibited roads	\$50.00
Electric skateboards, electric assistive mobility devices – operating on city owned parking lots	\$50.00
Commercial Quadricycles and Pedal-Cabs	Police & Code Enforcement
Commercial quadricycles, pedal-cab operating without city license	\$500.00
Commercial quadricycles, pedal-cab operating without insurance	\$500.00
Commercial quadricycles, pedal-cab operator under age 18	\$100.00
Commercial quadricycles, pedal-cab Operating without valid motor vehicle License	\$100.00
Commercial quadricycles, pedal-cab operator ineligible due to specified prior conviction	\$500.00
Commercial quadricycles, pedal-cab operator ineligible due to prior suspension or revocation	\$100.00
Commercial quadricycles failure to meet minimum standards of 70.16(A)3)	\$100.00
Commercial pedal-cab failure to meet minimum standards of 70.16(A)4)	\$100.00
Commercial quadricycles, pedal-cab failure to equip with safety devices required by state or federal law	\$100.00
Commercial quadricycles, pedal-cab unsafe structure	\$500.00
Commercial quadricycles, pedal-cab non-compliant headlights or tail lights	\$100.00
Commercial quadricycles, pedal-cab non-compliant reflectors	\$100.00
Commercial quadricycles, pedal-cab failure to display SMV triangle	\$100.00
Commercial quadricycles, pedal-cab non-compliant braking system	\$100.00
Commercial quadricycles, pedal-cab no refuse container on vehicle	\$50.00
Commercial quadricycles, pedal-cab non-compliant seating	\$100.00
Commercial quadricycles, pedal-cab non-compliant vehicle width	\$100.00
Commercial quadricycles, pedal-cab safety inspection violation	\$100.00
Commercial quadricycles, pedal-cab careless operation	\$250.00
Commercial quadricycles, pedal-cab operating too fast for conditions	\$250.00
Commercial quadricycles, pedal-cab permitting improper boarding, exiting	\$100.00
Commercial quadricycles, pedal-cab permitting passengers to stand while in operation	\$100.00
Pedal-cab – operating while passenger in possession open alcohol	\$100.00
Commercial quadricycles, pedal-cab operating while wearing headphones	\$100.00
Commercial quadricycles, pedal-cab operating where prohibited by posting	\$100.00
Commercial quadricycles, pedal-cab operating on roads with speed limit > 30 mph	\$100.00
Commercial quadricycles, pedal-cab crossing intersection not controlled by lighted traffic control device	\$100.00
Commercial quadricycles, pedal-cab operating on sidewalks	\$100.00
Commercial quadricycles, pedal-cab operating in park	\$100.00
Commercial quadricycles, pedal-cab operating in parking lot	\$100.00
Commercial quadricycles, pedal-cab refusing or interfering with inspection	\$500.00
Commercial quadricycles, pedal-cab failure to maintain staging area in clean and sanitary condition	\$100.00
quadricycles, pedal-cab not for hire operating where prohibited by posting	\$50.00

quadricycles, pedal-cab not for hire operating on roads with speed limit > 30 mph	\$50.00
quadricycles, pedal-cab not for hire crossing intersection not controlled by lighted traffic control device	\$50.00
quadricycles, pedal-cab not for hire operating on sidewalks	\$50.00
quadricycles, pedal-cab not for hire operating in park	\$50.00
quadricycles, pedal-cab not for hire operating in parking lot	\$50.00
quadricycles, pedal-cab not for hire operating without valid motor vehicle license	\$50.00
quadricycles, pedal-cab not for hire failure to equip with safety devices required by state or federal law	\$50.00
quadricycles, pedal-cab not for hire unsafe structure	\$100.00
quadricycles, pedal-cab not for hire non-compliant headlights or tail lights	\$50.00
quadricycles, pedal-cab not for hire non-compliant reflectors	\$50.00
quadricycles, pedal-cab not for hire failure to display SMV triangle	\$50.00
quadricycles, pedal-cab not for hire non-compliant braking system	\$50.00
quadricycles, pedal-cab not for hire no refuse container on vehicle	\$50.00
quadricycles, pedal-cab not for hire non-compliant seating	\$50.00
quadricycles, pedal-cab not for hire non-compliant vehicle width	\$50.00
quadricycles, pedal-cab not for hire careless operation	\$50.00
quadricycles, pedal-cab not for hire operating too fast for conditions	\$50.00
quadricycles, pedal-cab not for hire permitting improper boarding, exiting	\$50.00
quadricycles, pedal-cab not for hire permitting passengers to stand while in operation	\$50.00
quadricycles, pedal-cab not for hire operating while passenger in possession open alcohol	\$100.00

Animal-Drawn Vehicles

Police & Code Enforcement

Animal-drawn vehicles – operating without city license	\$500.00
Animal-drawn vehicles –operating without insurance	\$500.00
Animal-drawn vehicles – operator under age 18	\$100.00
Animal-drawn vehicles – operator no valid motor vehicle operator’s license	\$100.00
Animal-drawn vehicles – operator ineligible due to specified prior conviction	\$500.00
Animal-drawn vehicles – operator ineligible due to prior suspension or revocation of privileges	\$100.00
Animal-drawn vehicles – animal operating without valid health certificate	\$500.00
Animal-drawn vehicles – animal operating without required ankle cuffs	\$50.00
Animal-drawn vehicles unsafe structure	\$500.00
Animal-drawn vehicles failure to equip with safety devices required by state or federal law	\$100.00
Animal-drawn vehicles Non-compliant headlights or tail lights	\$100.00
Animal-drawn vehicles non-compliant reflectors	\$100.00
Animal-drawn vehicles Failure to display SMV triangle	\$100.00
Animal-drawn vehicles non-compliant seating	\$100.00
Animal-drawn vehicles no refuse container on vehicle	\$50.00
Animal-drawn vehicles failure to maintain rubber surface on vehicle wheels	\$100.00
Animal-drawn vehicles non-compliant vehicle width	\$100.00
Animal-drawn vehicles safety inspection violation	\$100.00
Animal-drawn vehicles careless operation	\$250.00
Animal-drawn vehicles operating too fast for conditions	\$250.00
Animal-drawn vehicles permitting improper boarding, exiting	\$100.00
Animal-drawn vehicles permitting passengers to stand while in operation	\$100.00
Animal-drawn vehicles operating while passenger in possession of open alcohol	\$100.00
Animal-drawn vehicles operator not in control of animal	\$250.00
Animal-drawn vehicles operating while wearing headphones	\$100.00
Animal-drawn vehicles failure to equip animal with manure retention device	\$100.00
Animal-drawn vehicles failure to remove or treat animal waste deposited on road/public area	\$100.00
Animal-drawn vehicles operating where prohibited by posting	\$100.00
Animal-drawn vehicles operating on roads with speed limit > 30 mph	\$100.00

Animal-drawn vehicles crossing at intersection not controlled by lighted traffic control device	\$100.00
Animal-drawn vehicles Operating on sidewalk	\$100.00
Animal-drawn vehicles operating in park	\$100.00
Animal-drawn vehicles operating in parking lot	\$100.00
Animal-drawn vehicles refusing or interfering with inspection	\$500.00
Animal-drawn vehicles failure to keep food and grain in sealed container	\$100.00
Animal-drawn vehicles failure to maintain clean water for animals	\$100.00
Animal-drawn vehicles improper storage of excrement	\$100.00
Animal-drawn vehicles failure to maintain staging area in clean and sanitary condition	\$100.00
Animal-drawn vehicles not for hire operating where prohibited by posting	\$50.00
Animal-drawn vehicles not for hire operating on roads with speed limit > 30 mph	\$50.00
Animal-drawn vehicles not for hire crossing at intersection not controlled by lighted traffic control device	\$50.00
Animal-drawn vehicles not for hire operating on sidewalk	\$50.00
Animal-drawn vehicles not for hire operating in park	\$50.00
Animal-drawn vehicles not for hire operating in parking lot	\$50.00
Animal-drawn vehicles not for hire operating without valid operator's license	\$50.00
Animal-drawn vehicles not for hire unsafe structure	\$100.00
Animal-drawn vehicles not for hire failure to equip with safety devices required by state or federal law	\$50.00
Animal-drawn vehicles not for hire non-compliant headlights or taillights	\$50.00
Animal-drawn vehicles not for hire non-compliant reflectors	\$50.00
Animal-drawn vehicles not for hire failure to display SMV triangle	\$50.00
Animal-drawn vehicles not for hire non-compliant seating	\$50.00
Animal-drawn vehicles not for hire No refuse container on vehicle	\$50.00
Animal-drawn vehicles not for hire failure to maintain rubber surface on vehicle wheels	\$50.00
Animal-drawn vehicles not for hire Non-compliant vehicle width	\$50.00
Animal-drawn vehicles not for hire careless Operation	\$50.00
Animal-drawn vehicles not for hire operating too fast for conditions	\$50.00
Animal-drawn vehicles not for hire permitting improper boarding, exiting	\$50.00
Animal-drawn vehicles not for hire permitting passengers to stand while in operation	\$50.00
Animal-drawn vehicles not for hire operating while passenger in possession of alcohol	\$100.00
Animal-drawn vehicles not for hire operator not in control of animal	\$250.00
Animal-drawn vehicles not for hire failure to equip animal with manure retention device	\$100.00
Animal-drawn vehicles not for hire failure to remove or treat animal waste deposited on road/public area	\$100.00

Streets, Sidewalks and Other Public Places

Police & Code Enforcement

Snow and Ice – Failure to remove, First Offense	\$50.00
Snow and Ice – Failure to remove, Second Offense	\$150.00
Snow and Ice – Failure to removed, Third Offense	\$500.00
Rubbish – Failure to Remove from sidewalk, First Offense	\$50.00
Rubbish – Failure to remove from sidewalk, Second Offense	\$50.00
Rubbish – Failure to remove from sidewalk, Third Offense	\$100.00
Obstruction – Streets, sidewalks, alleys, other, First Offense	\$50.00
Obstruction – Streets, sidewalks, alleys, other, Second Offense	\$50.00
Obstruction – Streets, sidewalks, alleys, other, Third Offense	\$100.00

Park hours

Police & Code Enforcement

Park hours – Present after hours	\$50.00
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Health and Sanitation; Nuisances

Police & Code Enforcement

Free Standing Solid Fuel Burning Appliance – Prohibited	\$100.00
Free Standing Solid Fuel Burning Appliance - No permit	\$100.00
Nuisance – Garbage, harborage, litter	\$100.00
Nuisance – Prohibitive vegetation	\$100.00

Nuisance – Other	\$100.00
Litter – Vacated property – Failure to remove	\$100.00
Building materials – Improper storage, placement	\$100.00

Prohibited burning

Police & Code Enforcement

Prohibited burning, first offense	\$100.00
Prohibited burning, second offense	\$300.00
Prohibited burning, third or subsequent offense	\$500.00
Prohibited burning, knowingly permit, first offense	\$100.00
Prohibited burning, knowingly permit, second offense	\$300.00
Prohibited burning, knowingly permit, third and subsequent offense	\$500.00
Prohibited use of cooking or heat generating devices, first offense	\$100.00
Prohibited use of cooking or heat generating devices, Second offense	\$300.00
Prohibited use of cooking or heat generating devices, Third and subsequent offense	\$500.00

Barking dogs prohibited

Police & Code Enforcement

Dogs – Barking, yelping, howling	\$50.00
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Feeding of deer prohibited 97.08

Police & Code Enforcement

Deer feeding prohibited, first offense	\$100.00
Deer feeding prohibited, second offense	\$300.00
Deer feeding prohibited, third offense	\$500.00

Peddlers and solicitors

Police & Code Enforcement

Peddlers and Solicitors – Operating without license	\$200.00
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Fireworks

Police & Code Enforcement

Ignition, use, discharge of homemade fireworks \$500 of \$1,000 fine to be remitted to the Marshall Police Department	\$1,000.00
Ignition, use, discharge of fireworks, prohibited days \$500 of \$1,000 fine to be remitted to the Marshall Police Department	\$1,000.00
Ignition, use, discharge of fireworks, prohibited locations	\$1,000.00
Ignition, use, discharge of fireworks, under the influence	\$1,000.00
Ignition, use, discharge of fireworks, smoking materials	\$500.00
Ignition, use, discharge of fireworks, minor	\$500.00
Discharge, set off, use of sky lanterns	\$500.00
Ignition, use, discharge of fireworks, livestock	\$500.00

Vapor/Alternative Nicotine Products/Marihuana

Police & Code Enforcement

Vapor/Alternative nicotine products – Retail Improper storage	\$500.00
Possession/Cultivation Minor 18+	\$100.00
Possession/Cultivation Minor 18+ Second or Subsequent Offense	\$500.00
Possession/Cultivation/Delivery without remuneration/Possession with intent to deliver Minor/Not more than twice the amount	
Possession/Cultivation/Delivery without remuneration/Possession with intent to deliver Minor/Not more than twice the amount/Second or subsequent offense	\$1,000.00
Using/Consuming in a public place	\$100.00
Cultivation/ Place visible to public	\$100.00
Cultivation /Unsecured location	\$100.00
Possession > 2.5 ounces in residence	\$100.00
Unsecured location Possession/Consumption/Purchase/Transport	\$100.00
Process/Deliver without remuneration Excess concentrate	
Deliver without remuneration with Advertisement or promotion	\$100.00
Possession/Cultivation/Deliver without remuneration/Possession with Intent to Deliver /Not more than twice the amount	\$500.00
Possession/Cultivation/Deliver without Remuneration/Possession with Intent to Deliver/ Not more than twice the amount Second or subsequent offense	\$1,000.00
Marihuana Accessories/Minor in Possession	\$100.00

Medical Marihuana Facilities

Police & Code Enforcement

Grower Facility	\$5,000.00
Processor Facility	\$5,000.00
Safety Compliance Facility	\$5,000.00
Secure Transporter Facility	\$5,000.00

Commercial Marihuana Establishments	Police & Code Enforcement
Grower Establishment/ per License	\$5,000.00
Excess Grow Establishment/ per License	\$5,000.00
Processor Establishment/ per License	\$5,000.00
Safety Compliance Establishment I per License	\$5,000.00
Secure Transporter Establishment / per License	\$5,000.00

Marihuana Odor (Commercial and Medical)	Police & Code Enforcement
Detectable Objectionable Odor Violation	1st Offense MCI \$100.00 2nd Offense MCI \$250.00 3rd (& subsequent)Offense MCI \$500.00

Tobacco	Police & Code Enforcement
Furnishing Tobacco product to Minor	Misdemeanor \$100 1st , \$200 2nd
Verifying ID prior to Tobacco Sale	Misdemeanor \$100 1st , \$200 2nd
Sale of Cigarettes Separate from Package, Non-Tobacco shop	Misdemeanor up to \$500
Liquid Nicotine without child-resistent standards	Misdemeanor \$50
Vapor and Alternate Nicotine Products in locked case	MCI upto \$500
Minor Tobacco Purchase, Possess, Use, Provide False proof of age	1st Offense Misdemeanor \$50 & up to 16 hrs court ordered community service.
Minor Tobacco Purchase, Possess, Use, Provide False proof of age	2nd Offense Misdemeanor, \$50 fine up to 32 hours of community service
Minor Tobacco Purchase, Possess, Use, Provide False proof of age	3rd Offense Misdemeanor. \$50 fine and up to 48 hours of community service.
Minor Vapor Alternative Tobacco Purchase, Possess, Use, False proof of age	Misdemeanor \$50 & court ordered community service.

Parking	7days, over 7days, 30 days	Police & Code Enforcement
Loading Zone	\$5, \$7, \$20	
15 Feet of firehydrant	\$10, \$12, \$20	
Parked in alley	\$5, \$7, \$20	
Over one foot from the curb	\$5, \$7, \$20	
General sign violations	\$10, \$12, \$20	
Parking against traffic	\$10, \$12, \$20	
No parking here to corner	\$10, \$12, \$20	
No parking anytime	\$10, \$12, \$20	
No parking between drives	\$10, \$12, \$20	
No parking 2:00 a.m. to 6:00 a.m.	\$10, \$12, \$20	
No stopping or standing	\$10, \$12, \$20	
No Parking between signs	\$10, \$12, \$20	
Bus Stop	\$10, \$12, \$20	
Taxi Zone	\$10, \$12, \$20	
Double Park	\$10, \$12, \$20	
Parked on sidewalk	\$10, \$12, \$20	
Parked on crosswalk	\$10, \$12, \$20	
Blocking drive	\$10, \$12, \$20	
Obstructing Traffic	\$10, \$12, \$20	
Not parked within space	\$5, \$7, \$20	
Angle parking violations	\$5, \$7, \$20	
Parking within intersections	\$10, \$12, \$20	
Blocking emergency exit	\$10, \$12, \$20	
Blocking Fire escape	\$10, \$12, \$20	
Taking two spaces	\$10, \$12, \$20	
Beside street excavation when traffic obstructed	\$10, \$12, \$20	
Within 25 feet of corner lot lines	\$10, \$12, \$20	
Within 50 feet of railroad crossing	\$10, \$12, \$20	

Within 20 feet of fire station entrance	\$10, \$12, \$20
Within 75 feet of fire station entrance on opposite side of the street	\$10, \$12, \$20
Within 20 feet of a crosswalk	\$10, \$12, \$20
Within 15 feet of an intersection	\$10, \$12, \$20
Alternate side of street parking	\$10, \$12, \$20
City vehicle only	\$10, \$12, \$20
No parking, except Sunday	\$10, \$12, \$20
Front yard parking	\$10, \$12, \$20
Other, as described	\$10, \$12, \$20
Handicapped vehicle only	\$50, \$52, \$100
Hotel and center vehicles only	\$10, \$12, \$20
Overnight parking in non-designated areas	\$25, \$30, \$50
Vehicle standing or parking on city street during declared snow or ice emergency	\$25, \$30, \$50

Minor Alcohol

**Police & Code
Enforcement**

Minor Attempt to purchase, consume, possess	1 st Offense MCI \$100, Court may order assessment, services, probation.
Minor Attempt to purchase, consume, possess	2nd Offense Misdemeanor, \$200 fine and/or 30 days in jail. order assessment, services, probation.
Minor Attempt to purchase, consume, possess	2 or more Offenses. Misdemeanor \$500 fine and/or 60 days, order assessment, services, probation.
Furnishing a False ID to purchase alcohol	Misdemeanor, 90 days and/or \$100

Minor Curfew

**Police & Code
Enforcement**

Curfew Violation 10 pm to 6 am Under 12 years old	MCI Class A \$10, \$20, \$40
Curfew Violation 11 pm to 6am Over 12 years old	MCI Class A \$10, \$20, \$40

International Property Maintance Code 2015 (IPMC)Adopted

**Police & Code
Enforcement**

General IPMC Violations (non exempted)	1st Offense MCI \$25.00 2nd Offense MCI \$50.00 3rd Offense MCI \$250.00
Violation Code Section 109-Emergency Measures (Sec 109.1) Imminent Danger 90 Day Misdemanor	Up to \$500 fine

Fire Safety Inspections

Fire Department

Low Hazard Storage Units (1.5 hours)☒	\$185.00
Medical, Dental and small Offices (1.5 hours)☒	\$185.00
Mercantile (1.5 hours)	\$185.00
Assembly (1.5 hours)☒	\$185.00
Auto Sales and Maintenance Facilities (3 hours)	\$375.00
Large Business Offices (4 hours)	\$500.00
Multi Family Residents (4 hours)	\$500.00
Hotels (4 hours)	\$500.00
Industrial Facilities (5 hours)	\$625.00
Hospitals (if needed) (6 hours)☒	\$750.00
Schools (if needed) (6 hours)☒	\$750.00
No Show For Inspection	\$250.00

Response Fees

Fire Department

Hazardous Materials Response & Specialized Rescue	\$125.00 per hour fire apparatus \$110.00 per hour for full time staff \$20.00 per hour for staff vehicle response \$30.00 per hour per paid-on-call staff \$150.00 per hour for Chief Officer or other City Director Team Member response
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	\$100.00 per hour for other required city vehicle responses
	\$100.00 per hour for other city personnel required to respond

FiberNet Fees	FiberNet
Broken Realflex	\$15 1st time, \$50 each additional
Custom Requests	Time/Materials
Underground Service	\$1 per foot
Unreturned/Damaged Equipment	Replacement Cost

Water and Wastewater Fees	Water Department
Water Connection Permit Fee	75.00 per application
Water Connection Fee	\$600.00 per REU Connection
Water Inspection Fee	\$60.00 \$75.00
Hydrant Meter Security Deposit	\$500.00 per Rental
Hydrant Commodity Charge (inside City Limits)	\$0.01 per Gallon
Hydrant Commodity Charge (outside City Limits)	\$0.02 per Gallon
Meter Testing:	
5/8"-1"	\$50.00 per Meter
1-1/2" - 2"	\$200.00 per Meter
3"	\$225.00 per Meter
4"	\$250.00 per Meter
6"	\$250.00 per Meter
Fire Suppression Systems:	
6" or smaller	\$120.00 per Year
8"	\$220.00 per Year
10"	\$340.00 per Year
12"	\$500.00 per Year
Meter Installation:	
1" Service	Time and Materials
2" Service	Time and Materials
Meter Cost:	
1/2", 3/4" + Labor	\$ 250.00 TBD
1" including Labor	\$ 350.00 TBD
2" including Labor	\$ 675.00 TBD
Greater than 2" , Contracted	Cost + 10%
Meter test at customer’s request to determine meter accuracy:	
Meter more than +/- 2% fast or slow	No charge
Meter within +/- 2% accuracy	\$150.00
Sanitary Sewer	
Sewer Connection Permit Fee	75.00 per application
Sewer Connection Fees	\$1,500 per REU Connection
Sewer Inspection Fee	\$60.00 \$75.00

Electric Fees	Electric Department
Underground electric service installation	Time and materials
Temporary electric service installation:	
Single Phase	\$100.00
Three Phase	Time and materials
Meter test at customer’s request to determine meter accuracy:	
Meter more than +/- 2% fast or slow	No charge
Meter within +/- 2% accuracy	\$50.00
Annual Pole Attachment Fee	\$7 per pole/per year \$9 per pole/per year

Solid Waste Rates (Citywide Trash & Recycling)	Solid Waste
Large or Small Cart Trash Service (per cart - weekly pickup)	\$39.00 per quarter \$42.00 per quarter
Large Cart Recycling Service (per cart - every other week)	\$16.50 per quarter \$18.00 per quarter
Scheduled Bulk Item Pick-up	\$25.00 per item

FiberNet Rates	FiberNet
Router Deposit	\$50.00
Tier 1 Residential - 50 Mbps Download & Upload	\$44/month
Tier 2 Residential - 150 Mbps Download & Upload	\$66/month
Tier 3 Residential - 250 Mbps Download & Upload	\$99/month
Tier 3.5 Residential - 500 Mbps Download & Upload	\$150/month
Tier 4 Residential - 1 Gigabit Download & Upload	\$200/month

Tier 0 Commercial - 60 Mbps Download & Upload	\$60/month
Tier 1 Commercial - 250 Mbps Download & Upload	\$99/month
Tier 2 Commercial - 150 Mbps Download & Upload, Includes Static IP Block (Up to 1 Usable)	\$150/month
Tier 3 Commercial - 300 Mbps Download & Upload, Includes Static IP Block (Up to 5 Usable)	\$300/month
Tier 4 Commercial - 500 Mbps Download & Upload, Includes Static IP Block (Up to 5 Usable)	\$500/month
Tier 5 Commercial - 1000 Mbps Download & Upload, Includes Static IP Block (Up to 5 Usable)	\$1000/month

Water Rates

Water

Readiness to Serve per meter, per month)

1" or smaller	\$23.12	\$24.04
1 1/2"	\$59.39	\$61.77
2"	\$107.16	\$111.45
3"	\$241.30	\$250.95
4"	\$451.66	\$469.73
6"	\$971.36	\$1,010.21
Commodity Charge (\$/100 cft)		
Block 1; 1 - 30	\$4.20	\$4.83
Block 2; 31 - 150	\$3.35	\$3.85
Block 3; Above 150	\$2.51	\$2.89

Sewer Rates

Sewer

Readiness to Serve (\$/month)

1" or smaller	\$19.26	\$20.03
1 1/2"	\$49.48	\$51.46
2"	\$89.26	\$92.83
3"	\$200.98	\$209.02
4"	\$376.19	\$391.24
6"	\$808.70	\$841.05
Commodity Charge (\$/100 cft)	\$4.55	\$4.73
Flat Rate (\$/month)	\$46.57	\$48.43

Electric Rates

Effective April 1, 2025

Effective April 1, 2026

Electric

Residential- Service Rate A

Residential Service Charge (per meter, per month)	\$10.50	\$12.00
Residential Energy Charge- (Per kWh)	\$0.160	\$0.160

Residential- Service Rate A1 *closed to new customers after 5/31/2024

Residential Service Charge (per meter, per month)	\$10.50	\$12.00
Residential Summer Energy Charge- (Per kWh) Rate applies May 1-Sept 30	\$0.160	\$0.160
Residential Winter Energy Charge- (Per kWh) Effective for the first 600 kWh per month during October 1-April 30	\$0.130	\$0.140
Residential Winter Energy Charge- (Per kWh) Effective for over 600 kWh per month during October 1-April 30	\$0.160	\$0.160

Residential Service Rate- Life Support *closed to new customers after 5/31/2024

Residential Service Charge (per meter, per month)	\$8.55	\$10.70
Residential Energy Charge- (Per kWh)	\$0.160	\$0.160

Commercial Service Rate B *closed to new customers after 5/31/24

Commercial Service Charge- Single Phase (per meter,per month)	\$17.00	\$18.00
Commercial Service Charge- Three Phase (per meter,per month)	\$19.00	\$21.00
Commercial Energy Charge- (Per kWh)	\$0.1660	\$0.171

Commercial Service Rate B1 *closed to new customers after 5/31/24

Commercial Service Charge- Single Phase (per meter,per month)	\$17.00	\$18.00
Commercial Service Charge- Three Phase (per meter,per month)	\$19.00	\$21.00
Summer Energy Charge- (Per kWh) Rate applies May 1-Sept 30	\$0.166	\$0.161
Winter Energy Charge-(Per kWh) Effective for the first 600 kWh per month during October 1-April 30	\$0.144	\$0.156
Winter Energy Charge-(Per kWh) Effective for over 600 kWh per month during October 1-April 30	\$0.166	\$0.171

General Service Rate C

General Service Charge, Single Phase- (per meter, per month)	\$19.00	\$21.00
General Service Charge, Three Phase- (per meter, per month)	\$21.00	\$24.00

General Service Demand Charge (per kW)	\$11.52	\$11.85
General Service Energy Charge (per kWh)	0.1131	\$0.1121
Large Power Service Rate D		
Large Power Service Charge (per meter, per month)	\$140.00	\$160.00
Demand Charge -(Per kW)	\$9.49	\$9.66
Energy Change- (Per kWh)	\$0.1165	\$0.1145
Reactive Charge (per RkW of Reactive Demand)	\$1.00	\$1.00

ITEM: 12.A

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Kevin Maynard, Director of Electric Utilities
DATE: April 7, 2025
SUBJECT: **MODIFICATION TO ELECTRIC GENERAL SERVICE RATE C**

On May 20, 2024, Marshall City Council approved a five-year electric rate plan designed to meet the Electric Department's projected revenue requirements through 2028, including operation and maintenance expenses, power supply costs, capital improvements and debt service obligations. The plan was designed to be revenue neutral overall, but to move each customer class toward its cost of providing service.

At its May 20, 2024, meeting, Council also asked staff to annually review Electric Department projected revenues and expenses and determine whether modifications to the five-year rate plan are advisable. Public Utility Consultants Courtney & Associates have completed the first annual review of the five-year rate plan, a copy of which is attached. Courtney & Associates state the "results of the Review indicate that the projected revenues at current rates will exceed the projected revenue requirement throughout the projection period." As a result, staff does not recommend any modifications to the five-year plan at this time.

General Service Rate "C," included in the five-year rate plan, contains a 5 kilowatt (kW) monthly minimum demand charge for all General Service Rate "C" customers. General Service Rate "C" was designed using actual customer billing demand data, not including said 5 kW minimum demand charge. Historically, this 5 kW minimum demand charge has not been applied to General Service Rate "C" bills and would create financial hardship for some General Service Rate "C" customers if it was applied. Therefore, Courtney & Associates and staff recommend deleting the 5 kW minimum billing demand provision of General Service Rate "C" to avoid any confusion.

BUDGET IMPACT:

There is no projected budget impact. Demand will continue to be billed based on actual usage for Rate "C".

RECOMMENDATION:

Approve Resolution No. 2025-11, A Resolution to Modify Electric General Service Rate "C" and authorize the City Manager and City Clerk to sign the necessary documents.

**CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2025-11**

A RESOLUTION TO MODIFY ELECTRIC GENERAL SERVICE RATE "C"

Minutes of a regular meeting of the Council of the City of Marshall, held on April 7, 2025, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

WHEREAS, on May 20, 2024, Marshall City Council adopted Resolution No. 2024-13 approving a five-year electric rate plan designed to meet the Electric Department's projected revenue requirements through 2028, including operation and maintenance expenses, power supply costs, capital improvements and debt service obligations; and

WHEREAS, General Service Rate "C," included in the five-year rate plan, contains a 5 kilowatt (kW) monthly minimum demand charge for all General Service Rate "C" customers; and

WHEREAS, General Service Rate "C" was designed using actual customer billing demand data, not including said 5 kW minimum demand charge; and

WHEREAS, , said 5 kW minimum demand charge has not been applied to General Service Rate "C" bills and would create financial hardship for some General Service Rate "C" customers if it was applied;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL hereby determines that the attached General Service Rate "C" rate schedule is adopted effective immediately upon passage of this Resolution and shall replace the General Service Rate "C" rate schedule adopted pursuant to Resolution No. 2024-13, dated May 20, 2024, and that all prior billings under the General Service Rate "C" rate schedule and the Commercial/Industrial Secondary Service "C" rate schedule are hereby confirmed.

Resolution declared adopted this 7th day of April 2025.

Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on April 7, 2025 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

Michelle Eubank, City Clerk

COURTNEY & ASSOCIATES

Public Utility Consultants

1016 North Blanchard Street, Suite A

P.O. Box 676, Findlay, Ohio 45839

Tel (419) 425-2719

Fax (419) 425-2118

March 13, 2025

Mr. Kevin Maynard
Director of Electric Utilities
900 South Marshall Avenue
Marshall, Michigan 49068

Subject: 2025 Electric Rate Review

Dear Mr. Maynard:

In response to your request, we have reviewed the City's electric rates to determine if the current rates are sufficient to meet the updated projected revenue requirements for the City's Electric System (Review). Summarized herein are the results of the Review, along with our recommendations regarding the City's electric rates.

Updated Electric Revenue Requirement Model

During the Review, we updated the electric revenue requirement model developed in connection with the 2023 Electric Rate and Cost of Service Study which led to the adoption of the current rates, to reflect the following changes:

1. Projected sales revenues were revised to reflect the current electric rates, which were adopted on May 20, 2024.
2. Financial and billing information for FY'24 was revised to reflect the actual data provided by the City.
3. Projected expenses were revised to reflect the FY'25 Budget, except for Power Supply Costs, which reflect the latest projections provided by AMP, and Capital Outlay expense, which was projected at \$2,000,000 in FY'25 escalated at 3% per year.

As indicated below, the results of the Review indicate that the projected revenues at current rates will exceed the projected revenue requirement throughout the projection period. This is evidenced by the negative Revenue Adjustment Required shown below.

City of Marshall, Michigan
Electric Department

REVENUE ADJUSTMENT REQUIRED

Line No.	Description	FY ' 26	FY ' 27	FY ' 28	FY ' 29
1	NET REVENUE REQUIRED	\$ 16,734,823	\$ 17,163,849	\$ 17,411,654	\$ 17,613,862
2	SALES REVENUES	<u>17,574,313</u>	<u>17,790,573</u>	<u>17,842,900</u>	<u>17,823,297</u>
3	REVENUE ADJUSTMENT REQUIRED AMOUNT	\$ (839,489)	\$ (626,724)	\$ (431,246)	\$ (209,435)
4	%	-5.15%	-3.80%	-2.60%	-1.27%

General Service Rate "C" Minimum Billing Demand

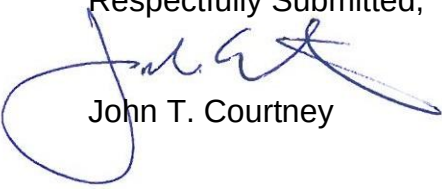
It was recently brought to our attention that the Minimum Billing Demand provision of the City's General Service Rate "C" (Rate C) is not currently being applied. Under the Determination of Billing Demand provision in Rate C, the customer's Monthly Billing Demand is not to be less than 5 kW. However, it is our understanding that this provision is not being applied. Considering that the historical billing data we utilized to develop the current rates was reflective of the provision not being applied, eliminating this provision would not result in a reduction in revenues.

Recommendations

Based on the results of the Review, we do not recommend any changes to the existing rates, except for the elimination of the Minimum Billing Demand provision in Rate C. Furthermore, we recommend that the rates be reviewed periodically to determine if they are sufficient to meet the updated projected revenue requirements for the City's Electric System, and adjusted as needed.

If you have any questions or comments concerning this Review, please feel free to call.

Respectfully Submitted,



John T. Courtney

General Service Rate “C”

Availability: Open to any commercial, institutional or industrial customer, or for which a Residential Service Rate is not applicable. It is also available for seasonal use in resort areas under special terms and conditions contained in the Utilities Standard Rules and Regulations. Not available for auxiliary or standby service. Open to applicable customers receiving service from a City-owned transformer. For new electric customers, the City reserves the right to limit the availability of this rate schedule to a maximum load of 250 kVA. For customers loads of 250 kVA or greater, the City may require the customer to install its own transformer and be served under the Large Power Service Rate “D.” This rate is not available for street lighting service or for resale purposes.

Nature of Service: Alternating current, 60 cycles and, at the Electric Department’s option, either:
Three phase, three-wire, 240 or 480 nominal volts, or
Three phase, four-wire, 120/240 delta or 120/208 wye, or
Single phase, 120/240 nominal volts.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Single-Phase:

Effective 06/01/2024 \$17.00 per customer per month
Effective 04/01/2025 \$19.00 per customer per month
Effective 04/01/2026 \$21.00 per customer per month
Effective 04/01/2027 \$23.00 per customer per month
Effective 04/01/2028 \$25.00 per customer per month

Three-Phase:

Effective 06/01/2024 \$18.00 per customer per month
Effective 04/01/2025 \$21.00 per customer per month
Effective 04/01/2026 \$24.00 per customer per month
Effective 04/01/2027 \$27.00 per customer per month
Effective 04/01/2028 \$30.00 per customer per month

Capacity Charge:

Effective 06/01/2024 \$11.20 per kW of Billing Demand per month
Effective 04/01/2025 \$11.52 per kW of Billing Demand per month
Effective 04/01/2026 \$11.85 per kW of Billing Demand per month
Effective 04/01/2027 \$12.17 per kW of Billing Demand per month
Effective 04/01/2028 \$12.50 per kW of Billing Demand per month

Energy Charge:

Effective 06/01/2024 \$0.1141 per kWh for all kWh used per month
Effective 04/01/2025 \$0.1131 per kWh for all kWh used per month
Effective 04/01/2026 \$0.1121 per kWh for all kWh used per month
Effective 04/01/2027 \$0.1111 per kWh for all kWh used per month
Effective 04/01/2028 \$0.1100 per kWh for all kWh used per month

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Determination of Maximum Demand: The maximum demand, or rate of use of electric energy for each month, shall be the greatest average load in kilowatts (kW) during any 15-minute period of such month, as registered on suitable instruments installed by the City Electric Department to make such determination.

Adjustment of Maximum Demand: The City Electric Department may measure or test the power factor of the customer's load during periods of maximum energy use, and if the power factor is so found to be less than 85% lagging, the maximum kW demand shall be increased by the ratio that 85% bears to the power factor of the customer's load.

Determination of Billing Demand: The Billing Demand shall be the maximum demand for each month (after power factor adjustment, if any), but not less than 60% of the highest billing demand of the preceding 11 months; provided, however, that should resistance type welders or other equipment that creates high demands of momentary duration be included in the customer's installation, the City Electric Department reserves the right to make such special determination of the billing demand or minimum charge as the circumstances in each case may justify. Billing demand determination, by whatever method used, shall be to the nearest 1/10 kW, up to, and including 10 kW, and to the nearest full kilowatt above 10 kW, ~~but in no case shall the monthly billing demand be less than 5 kW.~~

Term and Form of Contract: Written application or contract required. See Standard Rules and Regulations. Customers served under this rate shall, in the absence of bona fide discontinuance of service, remain thereon for at least twelve (12) months.

Rules and Regulations: Service governed by the City of Marshall Utilities Standard Rules and Regulations.

Where service is combined on one meter and the supply is single phase, the individual motor capacity shall not exceed 5 horsepower, or the aggregate capacity 10 horsepower, without the specific consent of the City Electric Department. If the supply is three-phase, three-wire, incidental lighting may be included, provided the customer furnishes all transformation facilities required for such purposes, and so arranges the lighting circuits as to avoid excessive unbalance of the three-phase load, and further provided the connected load in lighting equipment does not exceed 30% of the connected load in power equipment without the specific consent of the City Electric Department.

Where the total billing demand is 25 kW or greater, lighting and power service may be combined without limit as to either class, provided, however, that the customer's wiring shall be so arranged that the service can be measured through a single watt-hour meter, or adjacent watt-hour meters, and a single demand indicator. The City Electric Department may elect to measure the supply for both classes of service on the primary side of the transformers, in which case 3% shall be

deducted from the demand and energy measurements thus made.

The City Electric Department may at its option require the customer to provide space, suitable to the City Electric Department, for the installation and operation of transformers.

City of Marshall, Michigan

Phase 2

TYPICAL ELECTRIC BILL COMPARISONS
MARSHALL VS. CONSUMERS ENERGY VS. DTE

Line No.	Description/Monthly Usage	Percent Comparison							
		Existing Marshall	Proposed Marshall	Consumers Energy	DTE	Existing Marshall	Proposed Marshall	Consumers Energy	DTE
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Residential (A)									
1	500 kWh	\$ 85.33	\$ 86.83	\$ 101.74	\$ 100.19	100%	102%	119%	117%
2	750 kWh	123.06	124.56	148.25	146.79	100%	101%	120%	119%
3	1,000 kWh	160.78	162.28	194.76	193.45	100%	101%	121%	120%
Commercial (B)									
4	1,000 kWh	\$ 168.78	\$ 174.78	\$ 177.16	\$ 186.87	100%	104%	105%	111%
5	2,500 kWh	396.63	410.13	448.89	435.58	100%	103%	113%	110%
General Service (C)									
6	10KW/3,000 kWh	\$ 444.88	\$ 447.08	\$ 579.56	\$ 670.79	100%	100%	130%	151%
7	25KW/7,500 kWh	1,085.38	1,087.88	1,372.55	1,443.69	100%	100%	126%	133%
8	50KW/15,000 kWh	2,152.88	2,155.88	2,770.57	2,731.86	100%	100%	129%	127%
Large Power (D)									
9	500KW/100,000 kWh	\$ 15,720.88	\$ 15,625.88	\$ 21,238.89	\$ 17,182.36	100%	99%	135%	109%
10	1,000KW/300,000 kWh	42,260.88	41,850.88	45,845.93	37,390.51	100%	99%	108%	88%
11	2,000KW/800,000 kWh	106,280.88	105,040.88	102,323.36	82,132.71	100%	99%	96%	77%

(a) Reflects current Marshall rates effective 6/1/24. PSCA = \$(0.0091) per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.

(b) Reflects proposed Marshall Step 5 rates effective 4/1/25. PSCA = \$(0.0091) per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.

(c) Reflects Consumers Energy's comparable current rates. Excludes Low Income Energy Assistance Fund and Sales Tax.

(d) Reflects DTE Energy's comparable current rates. Excludes Low Income Energy Assistance Fund and Sales Tax.

(e) Column (a) divided by Column (a).

(f) Column (b) divided by Column (a).

(g) Column (c) divided by Column (a).

(h) Column (d) divided by Column (a).

03/19/25

City of Marshall, Michigan

Phase 5

TYPICAL ELECTRIC BILL COMPARISONS
MARSHALL VS. CONSUMERS ENERGY VS. DTE

Line No.	Description/Monthly Usage	Percent Comparison							
		Existing Marshall	Proposed Marshall	Consumers Energy	DTE	Existing Marshall	Proposed Marshall	Consumers Energy	DTE
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Residential (A)									
1	500 kWh	\$ 85.33	\$ 91.33	\$ 101.74	\$ 100.19	100%	107%	119%	117%
2	750 kWh	123.06	129.06	148.25	146.79	100%	105%	120%	119%
3	1,000 kWh	160.78	166.78	194.76	193.45	100%	104%	121%	120%
Commercial (B)									
4	1,000 kWh	\$ 168.78	\$ 185.78	\$ 177.16	\$ 186.87	100%	110%	105%	111%
5	2,500 kWh	396.63	434.63	448.89	435.58	100%	110%	113%	110%
General Service (C)									
6	10KW/3,000 kWh	\$ 444.88	\$ 453.58	\$ 579.56	\$ 670.79	100%	102%	130%	151%
7	25KW/7,500 kWh	1,085.38	1,095.13	1,372.55	1,443.69	100%	101%	126%	133%
8	50KW/15,000 kWh	2,152.88	2,164.38	2,770.57	2,731.86	100%	101%	129%	127%
Large Power (D)									
9	500KW/100,000 kWh	\$ 15,720.88	\$ 15,290.88	\$ 21,238.89	\$ 17,182.36	100%	97%	135%	109%
10	1,000KW/300,000 kWh	42,260.88	40,470.88	45,845.93	37,390.51	100%	96%	108%	88%
11	2,000KW/800,000 kWh	106,280.88	100,920.88	102,323.36	82,132.71	100%	95%	96%	77%

(a) Reflects current Marshall rates effective 6/1/24. PSCA = \$(0.0091) per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.

(b) Reflects proposed Marshall Step 5 rates effective 4/1/28. PSCA = \$(0.0091) per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.

(c) Reflects Consumers Energy's comparable current rates. Excludes Low Income Energy Assistance Fund and Sales Tax.

(d) Reflects DTE Energy's comparable current rates. Excludes Low Income Energy Assistance Fund and Sales Tax.

(e) Column (a) divided by Column (a).

(f) Column (b) divided by Column (a).

(g) Column (c) divided by Column (a).

(h) Column (d) divided by Column (a).

03/19/25

ITEM: 12.B

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services
DATE: April 7, 2025
SUBJECT: **MDOT BRIDGE PROGRAM APPLICATION - S. MARSHALL AVE.
BRIDGE OVER RICE CREEK**

The engineering department is preparing to submit a funding application to MDOT's Local Bridge Program. The proposed project is the replacement of the South Marshall Avenue Bridge over Rice Creek. This bridge needed emergency repairs to the structure and railing in the summer of 2019 and requires permanent replacement to remain operational. The city will work with ROWE Professional Services to complete the Bridge Program funding application.

ROWE has completed a replacement estimate totaling \$3,050,000. The city would be responsible for 5% (\$152,500) of construction costs and 100% of design and construction engineering fees, which are estimated at \$450,000. The total contribution from the city would be \$602,500 if we are approved for funding by MDOT. This Bridge Program application is for MDOT's fiscal year 2028.

BUDGET IMPACT:

Funding for the City's estimated \$602,500 portion of the project would need to be added to the Major Street Capital Improvement Plan for the 2027-2028 fiscal year during the next CIP planning period.

RECOMMENDATION:

Approve Resolution 2025-10, A Resolution Authorizing the South Marshall Avenue Bridge Replacement through the Local Bridge Program, and authorize the City Manager and City Clerk to sign the necessary documents.

**CITY OF MARSHALL, MICHIGAN
RESOLUTION #2025-10**

**RESOLUTION AUTHORIZING FOR SOUTH MARSHALL AVENUE BRIDGE
REPLACEMENT THROUGH THE LOCAL BRIDGE PROGRAM**

At a regular meeting of the City Council of the City of Marshall, Michigan, held in the Council Chambers, Town Hall located at 323 W. Michigan Avenue, Marshall, Michigan, on the 7th day of April, 2025 at 7 p.m.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

WHERE AS, the City of Marshall is preparing a Local Bridge Program Funding Application for the replacement of the S. Marshall Avenue Bridge over Rice Creek, and

WHERE AS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the City of Marshall will not allow replacement of this bridge without additional funds from other sources.

THEREFORE, BE IT NOW RESOLVED that the City of Marshall request local bridge program funds for replacement of the S. Marshall Avenue over the Rice Creek Bridge for the year 2028.

IN TESTIMONY WHEREOF, I have herunto set my hand affixed seal of said City of Marshall, this the _____ day of _____ A.D., 2025.

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

COUNTY OF CALHOUN) ss:

I, the undersigned, the fully qualified Clerk of the City of Marshall, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 7th day of April 2025, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 7th day of April 2025.

Michelle Eubank, City of Marshall City Clerk

Dated:

ITEM: 12.C

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Michelle Eubank, City Clerk
Marguerite Davenport, Director of Public Services
Joshua Lanker, Chief of Police
DATE: April 7, 2025
SUBJECT: SPECIAL EVENT REQUEST - MARSHALL PRIDE FESTIVAL

Marshall Pride, a local citizen group working to become a non-profit organization, has submitted a special event application for the Marshall Pride Celebration on June 14 from 10:00am to 4:00pm. The group will hold their event in the fountain circle.

The event will include speakers, musical performances, arts and crafts, and vendor and informational booths. The services requested from the City include electricity for the amplified noise and rubbish containers. The organizers of the event have been given restriction on the locations of vendor tents to ensure the safety of pedestrians and motorist travelling around the circle.

BUDGET IMPACT:

Assuming they are a non-profit organization, there will not be a charge as the estimated costs of services for the event are under the \$500 non-profit organization waiver. If they are not a non-profit at the time of the event, they will be charged actual costs.

RECOMMENDATION:

Approve the Marshall Pride Festival Special Event for June 14, 2025, at the Brooks Memorial Fountain Park.



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: MARSHALL PRIDE CELEBRATION
Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit
Mailing/Billing Address: MARSHALL PRIDE c/o Kim FORDE, 131 MEADOW LAKE
City/State/ZIP Code: TEKONSHA, MI 49092
Business Phone: _____ Cell Phone: 269-275-3781
Email Address(es): KIMFORDE@YAHOO.COM, MARSHALLMI PRIDE@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.
**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: JUNE 14, 10:00am - 4:00pm
2. Is there a requested alternative date(s)? ☐ Yes ☒ No
If yes, please provide the alternative date(s): _____
3. Please describe the event(s): SEE ATTACHED
4. What is the requested location(s) of the event(s): FOUNTAIN AREA
5. Does this event require a street closure? ☐ Yes ☒ No Street Name: _____
Start and End Locations: _____

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: Kimberly M Forde

Printed Name: KIMBERLY M FORDE Date: 2-24-25

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

Marshall Pride Festival: Celebrate Love and Unity

****Date:**** Saturday, June 14, 2024

****Time:**** 10:00 AM – 4:00 PM

****Location:**** Marshall Fountain

****Event Overview:****

Join us for the Marshall Pride Festival, a vibrant and inclusive celebration of love, acceptance, and community during National Pride Month! This exciting day will be filled with inspiring speakers, talented singers and performers, engaging arts and crafts activities, and a diverse array of vendor and non-profit booths. Whether you're proud of who you are, an ally, or simply looking to learn more, everyone is welcome to join in the festivities!

****Schedule of Activities:****

****10:00 AM – Opening Ceremony****

Kick off the festival with a powerful message of inclusion and love from our event organizers and local leaders.

****10:30 AM – Featured Speakers****

Enjoy inspiring talks from keynote speakers, including activists, local leaders, and LGBTQ+ advocates who will share their stories, insights, and visions for a more inclusive future.

****11:00 AM – 3:00 PM– Live Performances****

Get ready to be entertained! Enjoy a range of performances from local artists, including live music, spoken word, and dance displays, celebrating the rich diversity of talents within the LGBTQ+ community.

****12:00 PM – Arts and Crafts Activities****

Join our hands-on arts and crafts station where festival-goers can create their own Pride flags, friendship bracelets, and other colorful crafts. This area is perfect for families and children of all ages.

****3:30 PM – Closing Remarks and Raffle Drawing****

Gather for closing remarks highlighting the importance of community support and involvement. Participate in our raffle drawing featuring exciting prizes from local businesses and sponsors.

****Vendor and Non-Profit Booths:** (Maximum – 16)**

Explore a variety of vendor and non-profit booths featuring local LGBTQ+ organizations, artists, artisans, and businesses. Learn more about community services, support resources, and ways to get involved.

****Schedule of Activities****

****10:00 AM – Opening Ceremony****

Kick off the festival with a powerful message of inclusion and love from our event organizers and local leaders.

****10:30 AM – Featured Speakers****

Enjoy inspiring talks from keynote speakers, including activists, local leaders, and LGBTQ+ advocates who will share their stories, insights, and visions for a more inclusive future.

****11:00 AM – 3:00 PM – Live Performances****

Get ready to be entertained! Enjoy a range of performances from local artists, including live music, spoken word, and dance displays, celebrating the rich diversity of talents within the LGBTQ+ community.

****12:00 PM – Arts and Crafts Activities****

Join our hands-on arts and crafts station where festival-goers can create their own Pride flags, friendship bracelets, and other colorful crafts. This area is perfect for families and children of all ages.

ITEM: 12.D

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: April 7, 2025
SUBJECT: SPECIAL EVENT REQUEST - CRUISE AT THE FOUNTAIN

The Cruise at the Fountain car show has been a staple event at the fairgrounds for many years and is one of their largest fundraising events. The car show has utilized the downtown in the past for their event. This year they are looking to return to the downtown area and have requested to utilize the activation zone downtown for their event. The organizers are looking to hold their event on Saturday, July 5th, 2025, from 5 pm to 10 pm.

The organizers are requesting the closure of the activation zone (municipal parking lot 10), municipal parking lot 11, and W. Green St for the event. They also requested assistance with a "cruise" from the fairgrounds to the activation zone using the following route:

- Fairgrounds onto Fair St
- South on S. Marshall Ave to Exchange, Crossing Michigan Ave at the light
- West on to Mansion St
- Southbound on Kalamazoo Ave, through the fountain circle
- Eastbound on Green St into the activation zone.

The City DPW will supply the barricades to block off W. Green St and the activation area. The police and fire staff will assist with traffic control for the "cruise" and the organizers will set up the barricades and assist with arranging and the parking of vehicles in the event area. The organizers will then remove the barricades and guide the vehicles back onto the roadway from the event area at the conclusion of the event.

BUDGET IMPACT:

The City expenses in support of the event are estimated at \$1,327. The event sponsor will receive the \$500 non-profit waiver. All expenses over the \$500 waiver threshold will be billed to the applicant.

RECOMMENDATION:

Approve the July 5th 2025, Cruise at the Fountain Special Event Application request.

CITY OF MARSHALL

SPECIAL EVENT POLICY

May 2022

In General

1. The City of Marshall, believing there is a benefit to the community in allowing and encouraging community-oriented special events that may make use of public rights-of-ways, parks, or other properties, may allow the use of such properties for special events under the terms of this policy.
2. Any Special Event making use of City-controlled public rights-of-ways, parks, or other properties, shall be approved in advance by the City Council. Typically, a Special Event involves significant potential inconvenience to nearby residents and properties, through traffic, activity, noise, light, altered traffic routes, or other potentially deleterious factors that are not normally present in the area.
3. The normal use of City facilities, such as playing baseball on a baseball field, renting a pavilion, etc., shall not be considered a Special Event under this policy.
4. Events in the Downtown Development Authority (DDA) district, as shown below, will be presented to the DDA board at their regularly scheduled meetings. The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
5. The City of Marshall prohibits the use of paint or permanent markings on surfaces within the public right of way. Anchoring of tents with stakes is prohibited through concrete or asphalt surfaces on City property or within the public right of way. Anchoring of any structure must be completed with alternative methods.
6. The City of Marshall partners with the Michigan Department of Transportation (MDOT) to manage two state trunklines within City limits. Michigan Avenue is the BL-94 trunkline while South Kalamazoo Avenue and Industrial Road are M-227. The City maintains a close relationship with the local MDOT office regarding street closures on Michigan Avenue. If a closure of Michigan Avenue is requested the City will pursue the permit from MDOT and prepare necessary traffic plans. Permit approval is the ultimate decision of MDOT. Proper deployment and display of traffic control signs will be discussed with applicants at the planning meeting.
7. The City of Marshall puts effort into planning and coordinating events with event sponsors. We understand that unexpected cancellation of events can occur. We schedule required work activities in advance of events and will require 72-hour notice prior to the start of an event for cancellation and avoidance of special event fees. If cancellation is received within 72-hours of an events start time, the sponsors will be billed for all activities completed by the time of cancellation.
8. The City of Marshall is a supporter of special events. However, applicants should understand

special events require additional work for City staff. The City requires payment for special events tasks directly attributable to the event. The City requires 100% reimbursement from for-profit sponsoring organizations and waives the first \$500 in fees for non-profit sponsoring organizations.

Procedures

9. An applicant desiring to hold a special event requiring the use of City-controlled property shall submit a Special Event Application Form to the City Clerk's Office, describing the particulars of the request. All requested information must be provided. The application should be submitted 90 days before the event to ensure ample time for the required staff review, correction of any defects, and time for the request to be placed on a City Council agenda. The City Council may consider whether a late approval date would provide inadequate notice to affected residents, property owners, and business owners.
10. Relevant City staff members will review the application and recommend changes if appropriate. The applicant may amend the application to address these concerns. Before the application is submitted to City Council, relevant staff members will indicate whether they have concerns with the application in its current form.
11. Additional permits and fees may be required for services requested including right-of-way permit, electric drop, and hydrant connections.
12. City staff, prior to council approval, will determine the cost to the City for supporting the event. This cost will be conveyed to the event sponsoring and payment is expected prior to the event date.
13. The City Council will consider the application during an open meeting, and will approve, approve with conditions, or reject the application.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to live up to his or her responsibilities as sponsor of a special event; or if the applicant has supplied false information on the Special Event Application Form. The decision of the City Council is final.



City Of Marshall
323 West Michigan Ave
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Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Cruise at the Fountain

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 720 Fair Street

City/State/ZIP Code: Marshall, MI 49068

Business Phone: 269-781-8161

Cell Phone: 269-275-4638

Email Address(es): ccaisoffice@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: July 5, 5-10 p.m. (Saturday)

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): Vintage cars would line up at the fairgrounds, parade an alternative path around the fountain, park in activation site, with dancing/band, snacks/water only, allowing patrons to use restaurants downtown.

4. What is the requested location(s) of the event(s): Activation Site (parking lot of library, parking lot south of Green Street and shutting down Jefferson for the cars to park) Music/dancing

5. Does this event require a street closure? ☒ Yes ☐ No Street Name: Jefferson & Green

Start and End Locations: Stop at Main Street

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes^x____ No____
Normal Annual Date? July 4, 2026
7. Have you included a map indicating the location of your event?* Yes^x____ No____
8. Is your event located within the Downtown Development Authority? Yes^x____ No____
9. Does the applicant wish to prohibit vending within the event area? Yes^x____ No____
10. Does the applicant plan to include vending as part of this event?* Yes^x____ No____
11. Will this event include the use of signs? Yes^x____ No____
12. Will the event require the hanging of a banner? Yes____ No^x____
13. Is the applicant requesting special parking arrangements, such as reserved parking? Yes^x____ No____

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes____ No^x____
15. Does the applicant require other public services?
a. Barricades Yes^x____ No____
b. Fencing Yes____ No^x____
c. Street Sweeping Yes____ No^x____
d. Mowing Yes____ No^x____
e. Rubbish Containers Quantity: 4 Yes^x____ No____
f. Picnic Tables Yes____ No^x____
g. Cessation of Lawn Sprinklings Yes____ No^x____
h. Other____ Yes____ No^x____
i. Map including indicating location of these services?* Yes____ No^x____
16. Do you plan to utilize volunteers to help run the event? Yes^x____ No____
17. Do you plan to rent a park facility for the event? Yes____ No^x____

Public Safety

18. Does the applicant have any special security or safety concerns? Yes____ No^x____
19. Are you requesting assistance from the Police/Fire Departments? Yes____ No^x____
20. Will the event include loud or unusual sounds? Yes____ No____
a. Musicians Yes^x____ No____
b. Singers Yes^x____ No____
c. Amplified Announcers Yes____ No^x____
d. Carnival Rides Yes____ No^x____
e. Motor Vehicle Noises Yes^x____ No____
f. Other____ Yes____ No^x____
21. What are the planned hours for loud or unusual sounds? 5-10 p.m.
22. Will the event include unusual lighting beyond what is normal at that location? Yes____ No^x____

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes____ No^x____
24. Will you be utilizing a LLC regulated boundary? Yes____ No^x____
25. Are you using the Social District for outdoor alcohol consumption? Yes^x____ No____
26. Have all necessary liquor licenses been obtain at the time of this application? Yes____ No^x____
27. Does the applicant have any other requests that are not listed in this form? Yes____ No^x____
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes^x____ No____

Questionnaire Explanations

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. **Note:** Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map**—if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.
8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
- 9/10. **Does the applicant wish to have control of vending within the festival area?** In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies (Health Department). The City of Marshall Fire Department will hold vendors responsible for the National Fire Prevention Association's (NFPA) standards relating to general safety, fuel and power sources, clearances, and operational safety.
11. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
12. **Will the event require the hanging of a banner?** Event sponsors can purchase banners to be hung across North Kalamazoo Avenue or Michigan Avenue. The fee to hang a banner is \$400. The banner must be 3 or 4-foot by 20-foot in size for North Kalamazoo or 25 to 35-foot in length for Michigan Avenue. For proper hanging the banner must have grommets in each corner as well as along the top of the banner and wind slits throughout the banner. The city will supply the rope for hanging of the banner.
13. **Is the applicant requesting special parking arrangements—such as limiting parking areas to certain groups of users?** If yes, you must coordinate with the Police Chief.
14. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Director of Public Services to review what utilities are available in the requested area, and provide a detailed map showing the utilities requested. Requests for electricity will require an *Electric Drop* form to be completed and submitted with the application.
15. **Does the applicant have any other requests for public services, such as street sweeping, mowing, rubbish containers or removal, placement or removal of picnic tables or other fixtures, or cessation of lawn sprinkling?** If yes, you must coordinate with the Director of Public Services to determine if assistance from Public Services is appropriate and available, and provide a description of the services Public Services has indicated it could provide. The applicant will be charged for these services. Any
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If yes, you must please attach information indicating all of these on this application.
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- 25. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form but of which the City Council should be aware to make a fully informed decision with regard to approval of the proposed event.**
- 26. The applicant is required to provide \$1,000,000 of liability insurance coverage with respect to the event. A Certificate of Insurance, with the City listed as an additional named insured, must be provided to the City Clerk's Office at least one calendar month before the event. Is the insurance certificate attached?**

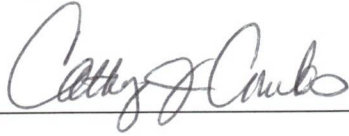
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Continue to next page...

Applicant Signature

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Applicant Signature: _____



Printed Name: _____

Cathy J. Combs

Date: _____

2/20/25

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

Special Event Application
Internal Planning and Approval Form

City Fees

Public Services			
<i>Activity</i>	<i>Price</i>	<i>Quantity</i>	<i>Total</i>
Street Closure Barricades (per intersection)	\$95.00		95
Street Closure Traffic Control (1 per closure event)	\$250.00	1	250
Street Sweeping (per block)	\$77.00		
Street Sweeping – Overtime (per block)	\$115.00		
Downtown Rubbish Collection	\$82.00		
Downtown Rubbish Collection – Overtime	\$124.00		
Restroom Cleaning	\$54.00		
Restroom Cleaning - Overtime	\$80.00		
Rubbish Containers	\$13.50	4	74
Water Tank	\$120.00		
Staff Hourly Rate	\$30.00		
Activity:			

Park Rental Application Completed and Attached to Special Event Application: _____

Utilities			
<i>Activity</i>	<i>Price</i>	<i>Quantity</i>	<i>Total</i>
Electric Drop	\$35.00		
Electric Rate	\$		
Water Service (from Hydrant)	\$500 Deposit \$10.00/day \$.01/gal		
Hang Banner	\$400.00		

Public Safety			
<i>Activity</i>	<i>Price/hr</i>	<i>Quantity</i>	<i>Total</i>
Police Officer	\$55.00		
Police Officer - Overtime	\$85.00	2 Officer x 2 hrs	340
Vehicle	\$20.00	2 cars x 2 hours	80
Fire Fighter	\$62.00	2	248.00
Fire Fighter – Overtime	\$91.00		
Part – Paid Fire Fighter	\$30.00		
Fire Apparatus	\$60.00	2	240

Special Event Application
Internal Planning and Approval Form

City Department Approval

DPW	☐ Approved	☐ Denied	Comments: _____
Electric	☒ Approved	☐ Denied	Comments: _____
Police	☒ Approve	☐ Denied	Comments: _____
Fire	☒ Approved	☐ Denied	Comments: _____
Clerk	☒ Approved	☐ Denied	Comments: _____
Parks	☐ Approved	☐ Denied	Comments: _____
Water	☐ Approved	☐ Denied	Comments: _____
MAEDA	☐ Approved	☐ Denied	Comments: _____

City Council Approval/Denial

City Council Action: ☐ Approved ☐ Denied

Date of City Council Action: _____

City Manager Signature: _____ **Date:** _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

Copy: Chief of Police, Director of Public Services, Fire Chief, Director of Electric, City Clerk, Director
of Community Services

Special Event Application
Internal Planning and Approval Form

Post-Approval Follow-Up

Insurance policy received with application? ☐ Yes ☐ No

If no, date by which Insurance Policy must be received: _____
(one calendar month before the event)

Date Insurance Policy Received: _____ By: _____

Fee Invoicing:

Fund	GL Code	Amount
General Fund	101-000-679.00	
Electric	582-000-679.00	
Water	591-000-679.00	

Date Invoice Sent: _____ Initials: _____

ITEM: 12.E

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Michelle Eubank, City Clerk
DATE: April 7, 2025
SUBJECT: **SPECIAL EVENT REQUEST- OAKLAWN CENTENNIAL CELEBRATION**

Oaklawn Hospital is celebrating its centennial this year. As part of the year-long celebration, they are looking to host a community event on Friday, July 25, 2025, in the downtown community space, the activation zone. The event will be open to the public and will include multiple stage performances, including an aerialist and a fire show, family-friendly activities, food trucks, and there is the possibility of a drone show.

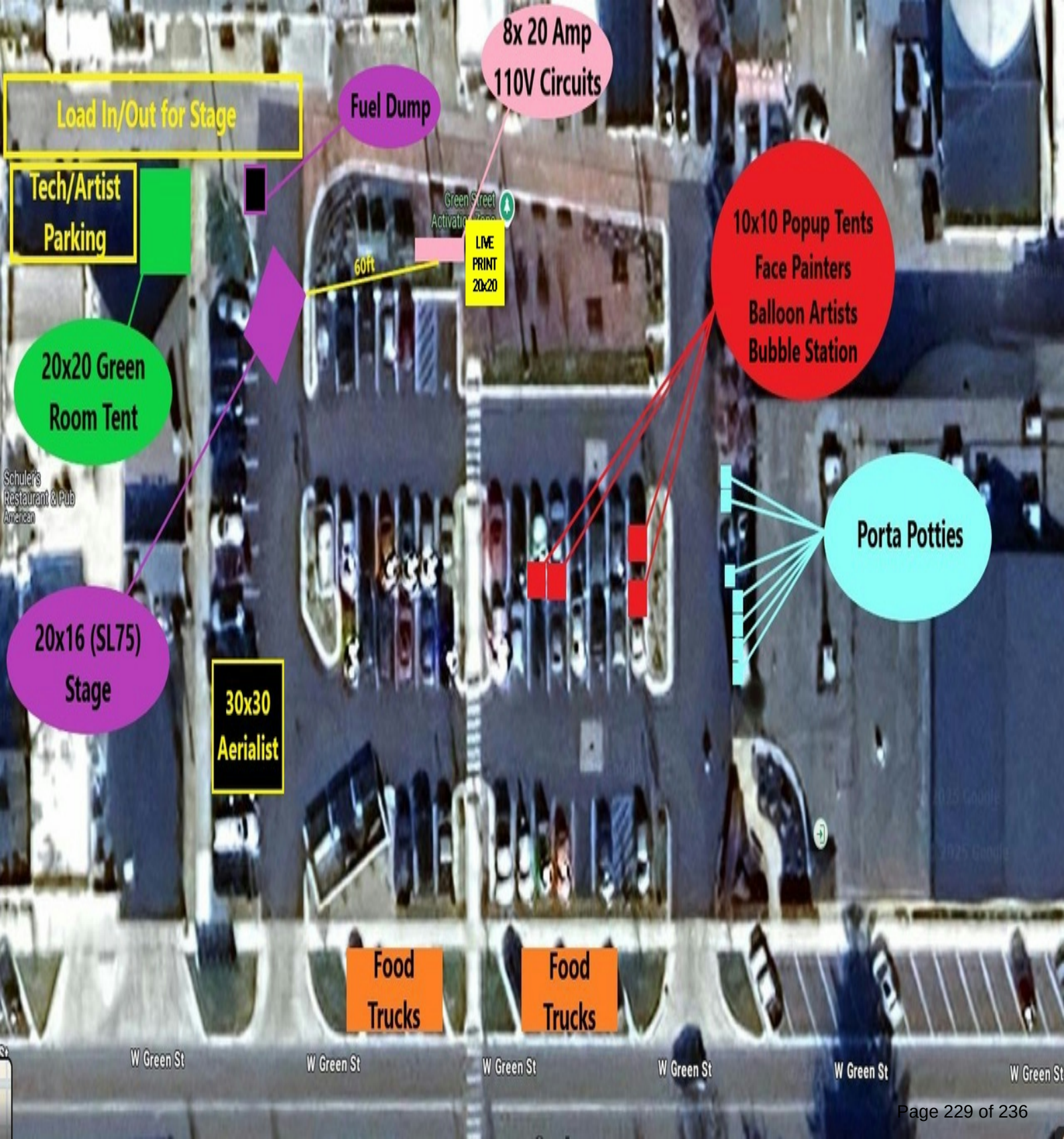
They are requesting the use of lot 10 starting no later than 8 am on Friday through Saturday at 1 am, which includes time for set up and tear down. The event will take place starting at 5 and should be done around 10:30 pm. They are also requesting the use of parking spaces on Green St adjacent to the lot to be closed for food trucks to park. Additionally, they will be connecting to the electric service panel in place in the downtown community space, as well as additional trash containers.

BUDGET IMPACT:

Costs for city services for the event are expected to be under the \$500 non-profit waiver. If the cost of services rises above the \$500 threshold, services will be billed at cost for the remaining amount.

RECOMMENDATION:

Approve the Special Event Request for the Oaklawn Centennial Celebration on July 25, 2025.



Load In/Out for Stage

Tech/Artist
Parking

Fuel Dump

8x 20 Amp
110V Circuits

Green Street
Activation

LIVE
PRINT
20x20

60ft

10x10 Popup Tents
Face Painters
Balloon Artists
Bubble Station

20x20 Green
Room Tent

Schuler's
Restaurant & Pub
American

20x16 (SL75)
Stage

30x30
Aerialist

Porta Potties

Food
Trucks

Food
Trucks

W Green St

W Green St

W Green St

W Green St

W Green St

W Green St

CITY OF MARSHALL

SPECIAL EVENT POLICY

May 2022

In General

1. The City of Marshall, believing there is a benefit to the community in allowing and encouraging community-oriented special events that may make use of public rights-of-ways, parks, or other properties, may allow the use of such properties for special events under the terms of this policy.
2. Any Special Event making use of City-controlled public rights-of-ways, parks, or other properties, shall be approved in advance by the City Council. Typically, a Special Event involves significant potential inconvenience to nearby residents and properties, through traffic, activity, noise, light, altered traffic routes, or other potentially deleterious factors that are not normally present in the area.
3. The normal use of City facilities, such as playing baseball on a baseball field, renting a pavilion, etc., shall not be considered a Special Event under this policy.
4. Events in the Downtown Development Authority (DDA) district, as shown below, will be presented to the DDA board at their regularly scheduled meetings. The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
5. The City of Marshall prohibits the use of paint or permanent markings on surfaces within the public right of way. Anchoring of tents with stakes is prohibited through concrete or asphalt surfaces on City property or within the public right of way. Anchoring of any structure must be completed with alternative methods.
6. The City of Marshall partners with the Michigan Department of Transportation (MDOT) to manage two state trunklines within City limits. Michigan Avenue is the BL-94 trunkline while South Kalamazoo Avenue and Industrial Road are M-227. The City maintains a close relationship with the local MDOT office regarding street closures on Michigan Avenue. If a closure of Michigan Avenue is requested the City will pursue the permit from MDOT and prepare necessary traffic plans. Permit approval is the ultimate decision of MDOT. Proper deployment and display of traffic control signs will be discussed with applicants at the planning meeting.
7. The City of Marshall puts effort into planning and coordinating events with event sponsors. We understand that unexpected cancellation of events can occur. We schedule required work activities in advance of events and will require 72-hour notice prior to the start of an event for cancellation and avoidance of special event fees. If cancellation is received within 72-hours of an events start time, the sponsors will be billed for all activities completed by the time of cancellation.
8. The City of Marshall is a supporter of special events. However, applicants should understand

special events require additional work for City staff. The City requires payment for special events tasks directly attributable to the event. The City requires 100% reimbursement from for-profit sponsoring organizations and waives the first \$500 in fees for non-profit sponsoring organizations.

Procedures

9. An applicant desiring to hold a special event requiring the use of City-controlled property shall submit a Special Event Application Form to the City Clerk's Office, describing the particulars of the request. All requested information must be provided. The application should be submitted 90 days before the event to ensure ample time for the required staff review, correction of any defects, and time for the request to be placed on a City Council agenda. The City Council may consider whether a late approval date would provide inadequate notice to affected residents, property owners, and business owners.
10. Relevant City staff members will review the application and recommend changes if appropriate. The applicant may amend the application to address these concerns. Before the application is submitted to City Council, relevant staff members will indicate whether they have concerns with the application in its current form.
11. Additional permits and fees may be required for services requested including right-of-way permit, electric drop, and hydrant connections.
12. City staff, prior to council approval, will determine the cost to the City for supporting the event. This cost will be conveyed to the event sponsoring and payment is expected prior to the event date.
13. The City Council will consider the application during an open meeting, and will approve, approve with conditions, or reject the application.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to live up to his or her responsibilities as sponsor of a special event; or if the applicant has supplied false information on the Special Event Application Form. The decision of the City Council is final.



City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Oaklawn's 100th Anniversary Celebration

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 116 E. Prospect St

City/State/ZIP Code: 49068

Business Phone: 269-789-3942 Cell Phone: _____

Email Address(es): abelew@oaklawnhospital.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. Requested day(s), date(s), and time(s) of the Special Event: July 25th, 2025
6pm-10pm

2. Is there a requested alternative date(s)? ☐ Yes ☒ No

If yes, please provide the alternative date(s): _____

3. Please describe the event(s): A gathering for employees and the public to celebrate Oaklawn's
100th year anniversary

4. What is the requested location(s) of the event(s): Activation Zone

5. Does this event require a street closure? ☐ Yes ☒ No Street Name: _____

Start and End Locations: _____

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes _____ No X
Normal Annual Date? _____
7. Have you included a map indicating the location of your event?* Yes X No _____
8. Is your event located within the Downtown Development Authority? Yes X No _____
9. Does the applicant wish to prohibit vending within the event area? Yes X No _____
10. Does the applicant plan to include vending as part of this event?* Yes X No _____
11. Will this event include the use of signs? Yes X No _____
12. Will the event require the hanging of a banner? Yes X No _____
13. Is the applicant requesting special parking arrangements, such as reserved parking?* Yes _____ No X

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes X No _____
15. Does the applicant require other public services? Yes X No _____
- a. Barricades Yes X No _____
- b. Fencing Yes _____ No X
- c. Street Sweeping Yes _____ No X
- d. Mowing Yes _____ No X
- e. Rubbish Containers Quantity: 6 Yes X No _____
- f. Picnic Tables Yes _____ No X
- g. Cessation of Lawn Sprinklings Yes _____ No X
- h. Other _____ Yes _____ No X
- i. Map including indicating location of these services?* Yes X No _____
16. Do you plan to utilize volunteers to help run the event? Yes X No _____
17. Do you plan to rent a park facility for the event? Yes _____ No X

Public Safety

18. Does the applicant have any special security or safety concerns? Yes _____ No X
19. Are you requesting assistance from the Police/Fire Departments? Yes _____ No X
20. Will the event include loud or unusual sounds? Yes X No _____
- a. Musicians Yes X No _____
- b. Singers Yes X No _____
- c. Amplified Announcers Yes X No _____
- d. Carnival Rides Yes _____ No X
- e. Motor Vehicle Noises Yes _____ No X
- f. Other _____ Yes _____ No X
21. What are the planned hours for loud or unusual sounds? 6pm-10pm
22. Will the event include unusual lighting beyond what is normal at that location? Yes X No _____

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes _____ No X
24. Will you be utilizing a LLC regulated boundary? Yes _____ No X
25. Are you using the Social District for outdoor alcohol consumption? Yes X No _____
26. Have all necessary liquor licenses been obtain at the time of this application? Yes _____ No X
27. Does the applicant have any other requests that are not listed in this form? Yes _____ No X
28. The applicant is require to provide \$1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes _____ No X

Questionnaire Explanations

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map**—if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.
8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
- 9/10. **Does the applicant wish to have control of vending within the festival area?** In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies (Health Department). The City of Marshall Fire Department will hold vendors responsible for the National Fire Prevention Association's (NFPA) standards relating to general safety, fuel and power sources, clearances, and operational safety.
11. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
12. **Will the event require the hanging of a banner?** Event sponsors can purchase banners to be hung across North Kalamazoo Avenue or Michigan Avenue. The fee to hang a banner is \$400. The banner must be 3 or 4-foot by 20-foot in size for North Kalamazoo or 25 to 35-foot in length for Michigan Avenue. For proper hanging the banner must have grommets in each corner as well as along the top of the banner and wind slits throughout the banner. The city will supply the rope for hanging of the banner.
13. **Is the applicant requesting special parking arrangements—such as limiting parking areas to certain groups of users?** If yes, you must coordinate with the Police Chief.
14. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Director of Public Services to review what utilities are available in the requested area, and provide a detailed map showing the utilities requested. Requests for electricity will require an *Electric Drop* form to be completed and submitted with the application.
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Continue to next page...

Applicant Signature

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Applicant Signature: _____

Printed Name: Aidan BelewDate: 9/25/2024

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