CITY COUNCIL MINUTES

February 18, 2025

Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Tuesday, February 18, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Wolfersberger.

2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Ryan Traver, and Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: Andrew Scibbe

Moved by Ryan Traver, supported by Ryan Underhill to excuse member Scibbe. On a voice vote: **Motion carried.**

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Jacob Gates, supported by James Hackworth to approve the agenda as presented. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St and Emily Emerson-Rich of 616 Union City gave public comment.

7) CONSENT AGENDA

Mayor Wolfersberger proposed the addition of the January Power Purchase in the amount of $768,258.61 to the consent agenda.

Moved by Theresa Chaney-Huggett, supported by James Hackworth to approve the consent agenda as amended. On a roll call vote:

Ayes: Jacob Gates, James Hackworth, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett
Nays: None
Abstain: None
Motion carried.

A. **City Council Minutes**
Work Session- February 3, 2025
Regular Session - February 3, 2025

B. **City Bills**

Purchases 1/31/2025	$187,882.33
Purchases 2/7/2025	$496,373.57
January Power Purchase	$768,258.61
TOTAL	**$1,452,514.51**

C. **SCHOOL ELECTION AGREEMENTS**

8) PRESENTATIONS AND RECOGNITIONS

A. **NEW POLICE OFFICER PRESENTATION AND RECOGNITION OFFICER KYLEE DICKINSON AND OFFICER DRAKE THOMPSON**

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. **ENGINEERING SERVICES AGREEMENT - PUBLIC SERVICES BUILDING HEATING/LIGHTING IMPROVEMENTS**

Moved by Ryan Underhill, supported by Jacob Gates to approve the Professional Services Agreement with Abonmarche Byce of Kalamazoo, Michigan, for Public Services Building/Power Plant #2 heating, ventilation and lighting systems improvements at an estimated cost of $25,000 and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: James Hackworth, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates
Nays: None
Abstain: None
Motion carried.

B. **INTERCONNECTION FACILITIES AGREEMENT - METC**

Moved by Ryan Traver, supported by James Hackworth to approve the execution of the attached Interconnection Facilities Agreement Between Michigan Electric Transmission Company, LLC, and the City of Marshall and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

C. DNR TRUST FUND GRANT SUBMITTAL - RIVERWALK

Moved by James Hackworth, supported by Ryan Underhill to approve the submittal of a Michigan Natural Resources Trust Fund grant with a local match of $200,000 to the Michigan Department of Natural Resources and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

D. CRONIN FOUNDATION GRANT SUBMITTAL - SKATE PARK

Moved by Jacob Gates, supported by James Hackworth to approve the submittal of a grant application in the amount of $50,000 to the Cronin Foundation, with a City match of $50,000 for replacement of the Skate Park equipment and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

E. CONSTRUCTION INSPECTION SERVICES AGREEMENT - VERONA AND WEST DRIVE

Moved by Jacob Gates, supported by Ryan Underhill to approve the construction inspection agreement with ENG in the amount of $98,225 with a contingency of $11,775 for a total project funded amount of $110,000 and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth
Nays: None
Abstain: None
Motion carried.

13) APPOINTMENTS / ELECTIONS

A. BUILDING OFFICIAL APPOINTMENT

Moved by Theresa Chaney-Huggett, supported by Ryan Traver to approve Resolution No. 2025-08, A Resolution to appoint Bryan Powers as the Building Official and Inspector for the City of Marshall and authorize the City Manager to sign the necessary documents. On a roll call vote:

Ayes: Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Ryan Traver,
Nays: None
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2025-08

A RESOLUTION TO APPOINT BRYAN POWERS AS THE BUILDING OFFICIAL AND INSPECTOR FOR THE CITY OF MARSHALL

Minutes of a regular meeting of the Council of the City of Marshall, held on February 18, 2025, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, the City of Marshall has adopted City Ordinance Chapter 150, Building Regulations; Construction, which adopts the State Construction Code and provides the duties of the City building official; and

WHEREAS, the Michigan Building Code of 2015 under Section 103.2 requires the appointment of a Building Official; and

WHEREAS, the Marshall City Charter under Section 3.04, requires the City Manager to appoint, direct and supervise all administrative officials, department heads and employees of the City; and

WHEREAS, on November 2, 2015, the City Council passed Resolution No. 2015-32, designating Tim Musser as the City of Marshall's Building Official and Inspector; and

WHEREAS, Tim Musser has retired and is no longer an employee of the City of Marshall as of December 31, 2024; and

WHEREAS, on January 6, 2025, the City Council approved the appointment of Ralph Welton to provide building official and inspection services for the City on a temporary basis; and

WHEREAS, the City has now secured the services of Bryan Powers to act as the City Building Official and provide plan review, inspections and building code enforcement by agreement; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL appoints Bryan Powers as the Building Official and Inspector for the City of Marshall.

Resolution declared adopted this 18th day of February 2025.

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Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on February 18, 2025, and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

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Michelle Eubank, City Clerk

B. MARSHALL DISTRICT LIBRARY BOARD REPRESENTATIVE APPOINTMENT

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to re-appoint Gerald Marshall to the Marshall District Library Board for a three-year term expiring on March 31, 2028. On a voice vote: **Motion carried.**

C. BROOKS NATURE AREA ADVISORY BOARD APPOINTMENT

Moved by Ryan Traver, supported by Theresa Chaney-Huggett to approve the appointment of Christy Benson to the Brooks Nature Area Advisory Board with terms ending on August 15, 2026. On a voice vote: **Motion carried.**

D. AIRPORT BOARD APPOINTMENT

Moved by Jacob Gates, supported by Ryan Underhill to approve the appointment of Glenn Shaw to the Airport Board with a term ending on October 1, 2027. On a voice vote: **Motion carried.**

E. SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY APPOINTMENT

Moved by Ryan Traver, supported by Theresa Chaney-Huggett to approve the appointment of Emily Kelly to the South Neighborhood Improvement Authority for terms ending on December 31, 2028. On a voice vote: **Motion carried.**

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St and Maggie Emerson-Rich of 616 Union St gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:51 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk