
PARKS, RECREATION AND CEMETERY BOARD MINUTES

September 24, 2024
Regular Meeting - 5:30 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Tuesday, September 24, 2024 at 5:30 PM in the Training Room at the Public Service Building, 900 S Marshall Street, Marshall, MI 49068, the Marshall Parks, Recreation and Cemetery Board Special Meeting was called to order by Mitchell Robbins.

2) ROLL CALL

Roll was called:

Present: Chair Robbins, Member Coury, Member Shippell, and Member Underhill

Also Present: Council Liason Underhill, Staff Miller, and Deputy Clerk Pickford, Ian Campbell, Lauren Bruggeman, and Julie Tschirhart from Progressive Companies.

Absent: Member Rector, Member Culver

3) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by board action.

Moved by Coury, supported by Robbins to approve the agenda as submitted On a voice vote: **Motion Carried.**

4) APPROVAL OF MINUTES - Items can be added or deleted from the Agenda by board action.

A. August 27, 2024 Parks, Rec, and Cemetery Board Meeting Minutes

Moved by Coury, supported by Robbins to approve the minutes from the August 27, 2024 Parks, Rec, and Cemetery Board Meeting as submitted. On a voice vote: **Motion Carried.**

5) PUBLIC COMMENT Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.

No public comment

6) OLD BUSINESS

A. 5 - Year Parks and Recreation Master Plan

Julie Tschirhart presented the updated Parks and Rec Master Plan. She explained the intent of the meeting being for the board to approve the plan and make a motion to support recommendation to Council after a 60 day public comment timeline. She advised the timeline is set to meet the DNR requirements and not something by Progressive Chair Robbins questioned if the approval made tonight would mean approval as a draft? Julie explained that yes, in theory, the plan could come back pending their feedback. Council Liaison Underhill detailed for the board how the option to provide further feedback by the PRACB would be for members to attend the council meeting to voice concerns and request additional changes.

Robbins inquired about bringing in a land acknowledgment to the plan.

Shippell requested a correction to his name in the plan, citing "-ery" ending for his first name.

Discussion was had by the board about possible Council meeting for the Master plan to be on the agenda as possibly the 4th or 18th of November.

Coury and Robbins requested to Julie to place Progressive information and contact somewhere in the packet other than back cover page. He further requested that Doug Carroll mentioned in "Thank you" section as he is a forerunner in the creation of the plan foundation.

The ideas was brought up to orient the the maps in a more user-friendly digital format.

Moved by Coury, supported by Robbins to support recommendation of the 5 year Pars and Recreation Master Plan to City Council, subject to public comment that commences on Sept. 25th 2024 On a voice vote: **Motion carried**

7) REPORTS AND RECOMMENDATIONS/NEW BUSINESS

8) RECREATION REPORT

No Recreation Report provided.

9) PARKS REPORT

No Cemetery Report provided.

10) BOARD REPORTS

The Board, Lauren, and Ian discussed the upcoming October 12th celebration at Ketchum Park.

11) ADJOURNMENT

The meeting was adjourned at 6:22PM.

Respectfully submitted by,

Jennifer Pickford
Deputy Clerk