CITY COUNCIL MINUTES

October 7, 2024
Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, October 7, 2024 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Schwartz.

2) ROLL CALL

Roll was called:

Present: Mayor James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, and Scott Wolfersberger

Also Present: Manager Perry and Clerk Eubank

Absent: Theresa Chaney-Huggett and Ryan Underhill

Moved by Joe Caron, supported by Scott Wolfersberger to excuse members Chaney-Huggett and Underhill. On a voice vote: **Motion carried**

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Kelly Isaac of N Liberty, Regis Klingler of Butler Ct and Barry Wayne Adams of W Green St gave public comment.

7) CONSENT AGENDA

Moved by Jacob Gates, supported by Scott Wolfersberger to approve the consent agenda as presented. On a roll call vote:

Ayes: Joe Caron, Jacob Gates, Ryan Traver, Scott Wolfersberger, James Schwartz
Nays: None
Abstain: None
Motion carried.

A. <u>City Council Minutes</u>
Work Session- September 16, 2024
Regular Session - September 16, 2024

B. <u>City Bills</u>

Purchases 9/13/2024	$127,816.12
Purchases 9/17/2024	$232,578.96
Purchases 9/20/2024	$3,211,501.58
Purchases 9/27/2024	$118,639.80
TOTAL	**$3,690,536.46**

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. SPECIAL EVENT REQUEST- CHOOSE MARSHALL CHRISTMAS TREE LIGHTING

Moved by Jacob Gates, supported by Scott Wolfersberger to approve the Choose Marshall Christmas Tree Lighting Ceremony Special Event Request for November 30, 2024. On a voice vote: **Motion carried.**

B. SPECIAL EVENT REQUEST- STAGECOACH

Moved by Scott Wolfersberger, supported by Jacob Gates to Approve the Stagecoach Special Event Application request for October 26, 2024. On a voice vote: **Motion carried.**

C. 2023 PLANNING COMMISSION ANNUAL REPORT

Moved by Joe Caron, supported by Scott Wolfersberger to receive the Planning Commission, Joint Planning Commission and Zoning Board of Appeals 2023 Annual Report. On a voice vote: **Motion carried.**

D. VERSATERM COMMUNITY ENGAGEMENT SOFTWARE CONTRACT

Moved by Joe Caron, supported by Jacob Gates to approve the Community Engagement Software contract with Versaterm and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

E. R1-6 SIGNS - SIGNATORY RESOLUTION
MDOT CONTRACT 24-5402

Moved by Scott Wolfersberger, supported by Joe Caron to approve Resolution 2024-26, A Resolution to Authorize Signatories for MDOT Contract No. 24-5402 and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: Jacob Gates, Ryan Traver, Scott Wolfersberger, James Schwartz, Joe Caron
Nays: None
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-26

A RESOLUTION TO AUTHORIZE SIGNTORIES
FOR MDOT CONTRACT NO. 24-5402

Minutes of a regular meeting of the Council of the City of Marshall, held on October 7, 2024, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, the City of Marshall wishes to enter into an agreement with the Michigan Department of Transportation (MDOT); and

WHEREAS, this agreement is known as MDOT Contract No. 24-5402; and

WHEREAS, the terms of this agreement require passage of a resolution authorizing official signatories; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL hereby authorizes the Marshall City Manager, Derek N. Perry and City Clerk Michelle Eubank to sign MDOT Contract No. 24-5402, as well as any supporting documents that include necessary certifications and assurances.

Resolution declared adopted this 7th day of October 2024.

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Michelle Eubank, City Clerk

F. MDOT TRUNKLINE CONTRACT

Moved by Joe Caron, supported by Ryan Traver to Approve Resolution 2024-27, A Resolution to Authorize the MDOT Trunkline Maintenance Contract and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: Ryan Traver, Scott Wolfersberger, James Schwartz, Joe Caron, Jacob Gates
Nays: None
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-27

A RESOLUTION TO AUTHORIZE THE MDOT TRUNKLINE MAINTENANCE CONTRACT

Minutes of a regular meeting of the Council of the City of Marshall, held on October 7, 2024, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, the City Council of the City of Marshall has reviewed attached Contract #2024-0356 with the Michigan Department of Transportation for State Trunkline Maintenance; and

WHEREAS, the City Council agrees to utilize the personnel, equipment, and facilities to maintain the state trunkline highways and provide the services required under the terms of the contract; and

WHEREAS, the term of the contract is for October 1, 2024, to September 30, 2029; and

WHEREAS, the City Council authorizes a single signatory on reporting submitted to the Michigan Department of Transportation; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL hereby authorizes City Manager Derek N. Perry, to sign contract 2024-0356 with the Michigan Department of Transportation for State Trunkline Maintenance.

Resolution declared adopted this 7th day of October 2024.

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Michelle Eubank, City Clerk

G. MDOT SMALL URBAN GRANT CONSTRUCTION CONTRACT

Moved by Scott Wolfersberger, supported by Jacob Gates to Approve Resolution 2024-28 and Contract 24-5304 with MDOT and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: Joe Caron, Jacob Gates, Ryan Traver, Scott Wolfersberger, James Schwartz
Nays: None
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN

RESOLUTION NO. 2024-28

A RESOLUTION TO AUTHORIZE THE MDOT TRUNKLINE MAINTENANCE CONTRACT

Minutes of a regular meeting of the Council of the City of Marshall, held on October 7, 2024 at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, the City Council of the City of Marshall has received a contract proposal from the Michigan Department of Transportation for the major street improvements on West Drive between West Michigan Avenue and Verona Road and Verona Road between West Drive and West Mansion Street, and any related utilities; located within the corporate limits of the Marshall, Michigan; and

WHEREAS, said proposal is identified as Michigan Department of Transportation Contract Number 24-5304; and

WHEREAS, these projects are recommended for the improvement of vehicular and pedestrian travel and safety; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL the estimated cost of this project will be funded by the Federal Highway Administration and the City's Major Street Fund, as outlined in MOOT Contract 24-5304 with the Michigan Department of Transportation

Resolution declared adopted this 7th day of October 2024.

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Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on MONTH DATE, YEAR and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

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Michelle Eubank, City Clerk

H. PARKS AND RECREATION 5-YEAR MASTER PLAN - SET PUBLIC HEARING

Moved by Joe Caron, supported by Ryan Traver to set a Public Hearing for the Parks and Recreation 5-Year Master Plan adoption for November 18, 2024, at 7 PM. On a voice vote: **Motion carried.**

13) APPOINTMENTS / ELECTIONS

A. BROOKS NATURE AREA ADVISORY BOARD APPOINTMENTS

Traver noted that he believed the approval was for Patti Hoch-Melluish, not Patti Hoch-Mellusih.

Moved by Jacob Gates, supported by Ryan Traver to Approve the appointment of Patti Hoch-Melluish, Brian Huggett and Lauren Bruggeman to the Brooks Nature Area Advisory Board with terms ending on August 15, 2027. On a voice vote: **Motion carried.**

B. TRANSIT AUTHORITY OF CALHOUN COUNTY BOARD APPOINTMENT

Moved by Joe Caron, supported by Scott Wolfersberger to approve the recommendation of Tom Tarkiewicz to the Calhoun County Board of Commissioners for reappointment to the Transportation Authority of Calhoun County (TACC) to represent the City of Marshall. On a voice vote: **Motion carried.**

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Kelly Isaac of N Liberty, Barry Wayne Adams of W Green St, Julie Bryant of Squaw Creek and Rebekah Sebring of Fredonia Twp gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:59 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk