
DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

April 25, 2024 Regular
 Meeting - 4:00 PM

1) **CALL TO ORDER**

IN A REGULAR SESSION held on Thursday, April 25, 2024 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair Mike Beck.

2) **ROLL CALL**

Roll was called:

Present: Beck, Damron, Davis, Kirkland, LaForge, Perry, Thompson, Walters

and Yates. Also Present: Clerk Eubank

Absent: Jones and Lanker.

3) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.

Moved by Matt Davis, supported by Catherine Yates to approve the agenda as presented. On a voice vote: **Motion carried.**

4) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes. Comments should address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Non-Agenda items should be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS portion of the meeting agenda.

None.

5) **PRESENTATIONS AND RECOGNITIONS**

6) **CONSENT AGENDA**

Moved by Matt Davis, supported by Sue Damron to approve the consent agenda as presented. On a voice vote: **Motion carried.**

A. **DDA/LDFA Minutes**

DDA/LDFA Minutes- February 22, 2024

B. **Financial Reports**

DDA Revenue/Expense Report Ending March 31, 2024

LDFA Revenue/Expense Report Ending March 31, 2024

C. **YPC-FRIDAY’S AT THE FOUNTAIN SPECIAL EVENT REQUEST**

D. **OAKLAWN PET, BIKE, AND WAGON PARADE**

E. **GARDEN TOUR SPECIAL EVENT REQUEST**

7) MEADA UPDATE

MAEDA CEO Jim Durian provided an update.

8) PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION

9) DDA NEW BUSINESS

A. DOWNTOWN DEVELOPMENT AUTHORITY FY 2025 BUDGET

Moved by Diane Thompson, supported by Jason LaForge to recommend approval of the DDA FY 2025 Budget. On a voice vote: **Motion carried.**

10) DDA OLD BUSINESS

11) LDFA NEW BUSINESS

A. LOCAL DEVELOPMENT FINANCE AUTHORITY FY 2025 BUDGET

Moved by Catherine Yates, supported by J.P. Walters to recommend approval of the LDFA FY 2025 Budget. On a voice vote: **Motion carried.**

12) LDFA OLD BUSINESS

A. SURVEY UPDATE

Midwest Survey Consulting provided an update to the Board on the survey project currently underway. The Board discussed the need to perform a wetland delineation. Discussion also occurred regarding ownership and title of the parcels located in the LDFA. It was decided that we should verify that all parcels are shown as owned by the LDFA and make the necessary changes as required.

Moved by Jason LaForge, supported by Catherine Yates to task City staff with verifying that the City LDFA is shown as the owner of the parcels located in the LDFA boundaries. On a voice vote: **Motion carried.**

13) BOARD REPORTS

14) ADJOURNMENT

The meeting was adjourned at 5:03 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk