CITY COUNCIL AGENDA

Regular Meeting

May 20, 2024 at 7:00 PM

1) **CALL TO ORDER**
2) **ROLL CALL**
3) **INVOCATION**
4) **PLEDGE OF ALLEGIANCE**
5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.
7) **CONSENT AGENDA**

   A. **City Council Minutes**
   Work Session - May 6, 2024
   Regular Session - May 6, 2024

   B. **City Bills**

Purchases- 5/3/2024	$310,626.27
Purchases- 5/10/2024	$416,290.98
Purchases- 5/21/2024	$102,991.08
April Power Purchase	$761,377.40
TOTAL	**$1,591,285.37**

   C. **YPC-FRIDAY'S AT THE FOUNTAIN - SPECIAL EVENT REQUEST**

   D. **OAKLAWN PET, BIKE, AND WAGON PARADE - SPECIAL EVENT REQUEST**

   E. **GARDEN TOUR - SPECIAL EVENT REQUEST**

   F. **NON-MOTORIZED IMPROVEMENTS- SET PUBLIC HEARING**

8) **PRESENTATIONS AND RECOGNITIONS**
9) **INFORMATIONAL ITEMS**
10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

   A. **FISCAL YEAR 2025 BUDGET - RESOLUTION TO ADOPT**

11) **OLD BUSINESS**
12) **REPORTS AND RECOMMENDATIONS**

   A. **FIVE-YEAR ELECTRIC RATE PLAN**

B. ADDITIONAL 250 kW GREENUP-MELDAHL ALLOCATIONS

C. ACTIVATION ZONE 2024 IMPROVEMENTS

D. DESIGNATION AND DEPOSIT OF PUBLIC MONEY AUTHORIZATION

13) APPOINTMENTS / ELECTIONS

A. CONSTRUCTION BOARD OF APPEALS APPOINTMENT

14) PUBLIC COMMENT ON NON-AGENDA ITEMS

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

CITY COUNCIL MINUTES

May 6, 2024
Work Session - 6:00 PM

1) CALL TO ORDER

IN A WORK SESSION held on Monday, May 6, 2024 at 6:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council and Planning Commission were called to order by Mayor Pro Tem Traver.

2) ROLL CALL

Roll was called:

Present: Mayor Pro Tem Traver, Council members Caron, Chaney-Huggett, and Gates, and Planning Commission members Banfield, Fitzgerald, Hodo, and McNiff

Also Present: Manager Perry, Director Zuzga, and Clerk Eubank

Absent: Mayor Schwartz, Council members Underhill and Wolfersberger, and Planning Commission members Bright, Burke-Smith, Longyear, Stewart, and Zuck

3) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

None

4) DISCUSSION ITEMS

A. JOINT MASTER PLAN WORK SESSION

5) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

None

6) ADJOURNMENT

The meeting was adjourned at 6:52 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk

CITY COUNCIL MINUTES

May 6, 2024

Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, May 6, 2024 at 7:08 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Pro Tem Traver.

2) ROLL CALL

Roll was called:

Present: Mayor Pro Tem Ryan Traver, Joe Caron, Theresa Chaney-Huggett, Jacob Gates

Also Present: Manager Perry and Clerk Eubank

Absent: Mayor James Schwartz, Ryan Underhill, and Scott Wolfersberger

Moved by Joe Caron, supported by Theresa Chaney-Huggett to excuse Mayor Schwartz, member Underhill, and member Wolfersberger. On a voice vote: **Motion carried.**

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Joe Caron, supported by Jacob Gates to approve the agenda as submitted. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St and Regis Klingler of 347 Butler Ct

7) CONSENT AGENDA

Moved by Jacob Gates, supported by Joe Caron to approve the consent agenda as submitted. On a roll call vote:

Ayes: Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver
Nays: None
Abstain: None
Motion carried.

A. <u>City Council Minutes</u>

Work Session - April 15, 2024
Regular Session - April 15, 2024

B. **City Bills**

Purchases - 4/12/2024	$179,993.55
Purchases - 4/19/2024	$213,040.67
Purchases - 4/24/2024	$50.00
Purchases - 4/26/2024	$84,552.84
TOTAL	**$477,637.06**

C. **PASTRAMI JOE'S SIDEWALK USE PERMIT**

D. **TRAFFIC CONTROL ORDER REQUESTS 119 and 120**

E. **PARKING LOT DESIGNATION UPDATE FOR MUNICIPAL LOT 6 AND LOT 7**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2024-08

RESOLUTION AUTHORIZING THE DESIGNATION OF PARKING AREAS MUNICIPAL PARKING LOTS

At a regular meeting of the City Council of the City of Marshall, Michigan, held in the Council Chambers, Town Hall located at 323 W. Michigan Avenue, Marshall, Michigan, on the 6th day of May 2024 at 7 p.m.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

WHEREAS, Section 70.008(D)(2) of the Marshall Code of Ordinances, as amended, provides authority for the Traffic Engineer, with the consent of council, to establish designated areas for parking in municipal parking lots; and

WHEREAS, the designated areas for parking set forth in this resolution promote the public health, safety and welfare of the citizens and guests of the City of Marshall;

THEREFORE, BE IT RESOLVED, that the City Council of the City of Marshall hereby authorizes the Traffic Engineer establish the following designated areas for parking in municipal lots:

PARKING LOT NUM	LOCATION	PARKING SPACES TOTAL	15 MINUTE PARKING SPACES TOTAL	HANDICAP NON-OVERNIGHT SPACES TOTAL	HANDICAP OVERNIGHT SPACES TOTAL	OVERNIGHT NON-HANDICAP SPACES TOTAL	EV CHAR SPACE TOTAL
Oaklawn-owned lot	**122 N. Madison** (at N. Madison/E. Mansion-SE corner)	47	0	2	0	0	
1	**205 W. Mansion** (at W. Mansion/N. Eagle-SW corner)	18	0	1	0	4	
2	**W. Mansion-S. side** (between Division & N. Eagle)	74	0	4	1	8	
3	**E. Mansion/N. Jefferson-SW corner**	44	0	0	2	7	
4	**111 N. Madison** (at N. Madison/E. Mansion-SW corner)	40	0	2	1	5	
5	**110 N. Madison** (at N. Alley on N. Madison-E. side)	8	0	0	1	7	

6	**306 E. Michigan** (at E. Michigan/S. Hamilton-SE corner)	20	0	2	0	3	
7	**313 E. Green** (on E. Green-N. side between S. Hamilton & Exchange)	27	2	0	3	5	
8	**216 E. Michigan** (at E. Michigan/S. Hamilton-SW corner)	26	0	1	1	2	
9	**115 S. Jefferson** (on S. Jefferson-E. side between Green & Michigan)	41	0	2	0	7	
10	**W. Green-N. side** (between Eagle & Jefferson)	74	0	5	1	10	
11	**115/121 W. Green** (on W. Green-S. side between Eagle & Jefferson)	88	0	0	4	15	

12	**202/216/220 W. Green** (on W. Green-N. side between Eagle & Grand)	69	0	3	0	1	
13	**S. Alley** (between Eagle & Grand)	25	0	1	0	14	
14	**231 W. Michigan** (at W. Michigan/S. Grand-SE corner)	16	0	2	0	0	
15 South	**323 W. Michigan** (behind City Hall on Green St.)	17	0	0	0	0	
15 North	**323 W. Michigan** (in front of City Hall on W. Michigan)	8	0	1	0	0	
TOTALS (for all 15 lots)		**642**	**2**	**26**		**14**	**88**

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

COUNTY OF CALHOUN) ss:

I, the undersigned, the fully qualified Clerk of the City of Marshall, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 6th day of May 2024, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 6th day of May 2024.

____

Michelle Eubank, City of Marshall City Clerk

F. FY 2025 BUDGET - SCHEDULE A PUBLIC HEARING

G. MARSHALL ROTARY CLUB 100TH ANNIVERSARY

8) PRESENTATIONS AND RECOGNITIONS

A. NATIONAL POLICE WEEK PROCLAMATION

Mayor Pro Tem Traver proclaimed May 12th-18th Police Week in the City of Marshall.

B. NATIONAL PUBLIC WORKS WEEK PROCLAMATION

Mayor Pro Tem Traver proclaimed May 19th-25th Public Works Week in the City of Marshall.

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

A. CHAPTER 53.03, ELECTRIC RATES ORDINANCE AMENDMENT

Mayor Pro Tem Traver opened the public hearing on Chapter 53.03, electrical rates ordinance amendment.

Barry Wayne Adams of 622 W Green St spoke during the public hearing.

Mayor Pro Tem Traver closed the public hearing on Chapter 53.03, electrical rates ordinance amendment.

Moved by Jacob Gates, supported by Joe Caron to Enact Ordinance 2024-03, An Ordinance to Amend the City of Marshall Code of Ordinances Section 53.03, Electric rates, and direct the City Clerk to publish the ordinance in full. On a roll call vote:

Ayes: Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver
Nays: None
Abstain: None
Motion carried.

City of Marshall, Calhoun County, Michigan

Ordinance No. 2024-03

PREAMBLE

AN ORDINANCE TO AMEND THE CITY OF MARSHALL CODE OF ORDINANCES CHAPTER 53.03, ELECTRIC RATES, PURSUANT TO THE AUTHORIZATION SET FORTH IN ARTICLE IV, LEGISLATION, ARTICLE IX, GENERAL CITY FINANCE, AND ARTICLE XI, PUBLIC UTILITES, OF THE MARSHALL CITY CHARTER; TO REPEAL ANY ORDINANCE INCONSISTENT THEREWITH; AND TO PROVIDE AN EFFECTIVE DATE THEREOF.

The City of Marshall, Calhoun County, Michigan, ordains:

Section 1. Title. This ordinance shall be known as the " City of Marshall Electric Service Rates by City Resolution" Ordinance.

Section 2. Purpose. The purpose of this Ordinance is to amend the City of Marshall Code of Ordinances, Chapter 53.03, Electric Rates, to set rates by resolution and to strike and delete any provision inconsistent therewith.

Section 3. Amendment of Sec. 53.03 Electric Rates of Chapter 53 of the Marshall Code titled "RATES" shall be amended as follows and deleted as indicated in strikethrough font.

Sec. 53.03 Electric rates.

1. **Monthly service rates for electric account groups shall be established by resolution and published in the utility rules and regulations.**
2. **All necessary additional fees and cost of service charges related to the delivery of electric services shall be established by resolution and published in the utility rules and regulations.**
3. **The charges for electric services set forth in this chapter and furnished to any premises are a lien on the premises to which this service is provided and those charges which are delinquent for six months or more shall be certified by the city treasurer to the city assessor who shall enter the charges on the next tax roll against the premises to which the services have been rendered. Said charges shall be a lien as of the date services are provided and shall be enforced in the same manner as provided for by the collection of the taxes**

assessed upon the tax roll and the enforcement of the lien for taxes. The city treasurer may certify all charges delinquent for six months or more at any time prior to the date on which the city tax roll is approved.

~~(A) *Residential Service Rate "A."*~~

~~(1) Electric system access: $7.25 per customer per month; plus~~

~~(2) Energy charge: $0.1141 per kWh plus power supply cost adjustment.~~

~~(B) *Residential Rate "A-I."*~~

~~(1) Electric system access: $7.25 per customer per month; plus~~

~~(2) Energy charge:~~

~~Winter: $0.1141 per kWh plus power supply cost adjustment for the first 600 kWh (October through May)~~

~~$0.0741 per KWh plus power supply cost adjustment for all over 600 kWh per month (October through May)~~

~~Summer: $0.1141 per kWh plus power supply cost adjustment for all kWh (June through September)~~

~~(C) *Residential Rate-Life Support "LS."*~~

~~(1) Electric system access: $4.25 per customer per month; plus~~

~~(2) Energy charge: $0.1041 per kWh plus power supply cost adjustment.~~

~~(D) *Commercial/Industrial Secondary Service "B."*~~

~~(1) Electric system access: $15.50 per customer per month; plus~~

~~(2) Energy charge: $0.1124 per kWh plus power supply cost adjustment for all kWh used per month.~~

~~(E) *Commercial/Industrial Secondary Service "B1."*~~

~~(1) Electric System Access: $15.50 per customer per month; plus~~

~~(2) Energy Charge:~~

~~Winter: $0.0724 per kWh plus power supply cost adjustment.~~

~~Summer: $0.1124 per kWh plus power supply cost adjustment.~~

~~(F) *Commercial/Industrial Secondary Service "C."*~~

~~(1) Electric system access: $15.50 per customer per month; plus~~

~~(2) Capacity charge: $10.87 per kW for all billing demand per month; plus~~

~~(3) Energy charge: $0.0706 per kWh plus power supply cost adjustment.~~

~~(G) *Industrial Primary Service "D."*~~

~~(1) Electric system access: $100.00 per customer per month; plus~~

~~(2) Capacity charge: $9.15 per kW for all billing demand per month (minimum 25 kW); plus~~

~~(3) Energy charge: $0.076 per kWh plus power supply cost adjustment.~~

~~(H) *Industrial Primary Service Rate "D-2."*~~

~~(1) Electric system access: $100.00 per customer per month; plus~~

~~(2) Capacity charge: $9.15 per kW for all billing demand per month (minimum 1000 kW); plus~~

~~(3) Energy charge: $0.076 per kWh plus power supply cost adjustment.~~

~~(I) *Economic Development Rate "E."*~~

~~(1) Capacity charge: To be determined under special contract.~~

~~(2) Energy charge: To be determined under special contract.~~

Section 4. Validity and Severability. The provisions of this Ordinance are severable and the invalidity of any phrase, clause or part of this Ordinance shall not affect the validity or effectiveness of the remainder of the Ordinance.

Section 5. Repealer Clause. All ordinances or parts of ordinances in conflict therewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 6. Savings Clause. This Ordinance does not affect rights and duties matured, penalties that were incurred, and proceedings that were begun, before its effective date.

Section 7. Effective Date. This Ordinance shall become effective immediately upon its publication.

Section 8. Code Edits. The editors of the Marshall City Code are hereby authorized, subject to approval of the City Manager, or designee, to update and revise code section numbers to effectuate the provisions of this Ordinance.

AYES:
NAYES:
ABSTENTIONS:

____
Mayor

STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the _____day of ___________, 2024, the original of which is on file in my office.

____
Michelle Eubank, Clerk

Adopted:

Published:

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. DANGEROUS BUILDINGS OFFICIAL APPOINTMENT

Moved by Joe Caron, supported by Theresa Chaney-Huggett to approve Resolution 2024-09, which appoints Robert J. Vertalka as the Dangerous Building Hearing Officer for the City of Marshall. On a voice vote: **Motion carried.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-09

A RESOLUTION TO APPOINT HEARING OFFICER

At a regular meeting of the Council of the City of Marshall, held on May 6th, 2024, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, the house structure located at 107 N. Fountain Street within the City of Marshall has sustained significant damage as a result of fire; and

WHEREAS, the City of Marshall's Building and Code officials have determined that the structure at 107 N. Fountain Street is uninhabitable, unsafe, and fire damaged beyond repair; and

WHEREAS, the City of Marshall has adopted ordinance # 05-02, Code Section 150.110, being the adoption of dangerous and unsafe buildings and provisions of the housing law,
being Sections 137 through 142 of the Housing Law of Michigan (Act 167 of 1917) (the, "Act"), as amended) for the purposes of regulating dangerous and unsafe buildings; and

WHEREAS, section 140(4) of the Act requires appointment of a hearing officer by the Mayor of a person who has expertise in housing matters; and

WHEREAS, Robert J. Vertalka, MAI, SRA, JD, is a Licensed Real Estate Broker, a Licensed Certified Real Estate Appraiser, State of Michigan, and a licensed attorney with a focus in real estate and property matters, desires appointment as a hearing officer; and

WHEREAS, Mayor James Schwartz hereby appoints Robert J. Vertalka as a hearing officer, subject to the approval of the city council; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, that Robert J. Vertalka is hereby approved and appointed as a hearing officer for the purposes of hearing in the matter of 107 N. Fountain Street and other properties as may be brought under City ordinance # 05-02, Code Section 150.110, et al.

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
COUNTY OF CALHOUN) ss:

I, the undersigned, the fully qualified Clerk of the City of Marshall, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 6th day of May, 2024, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 6th day of May, 2024.

____

Michelle Eubank, City of Marshall City Clerk

B. POLICE GRANT SUBMITTAL REQUESTS

Moved by Theresa Chaney-Huggett, supported by Joe Caron to approve the grant submission for the MCOLES Public Safety Academy Assistance Program grant, the COPS Hiring Program (CHP) grant, and the Dash Camera and Body Camera Replacement grant, the Project Consultant for Building and Camera Project grant, and the Community Camera Project grant as presented and within the outlined budget restrictions for each grant. On a voice vote: **Motion carried.**

C. VERIZON WATER TOWER SITE LEASE EXTENSION

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to approve the second amendment to lease for water tower space with Verizon Wireless as presented and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Rebecca Sebring of Fredonia Twp, Lynn Slythe of 507 Fair St, Barry Wayne Adams of 622 W Green St, and Rick Sadler of Squaw Creek gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:58 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 05/03/2024 - 05/03/2024
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
IN1-910265265	ALLIED UNIVERSAL TECH	REPLACE SINGLE IN UNIT INTERCOM SCREEN A		1,365.00
IN1-910281834	ALLIED UNIVERSAL TECH	CHANGE GATEWAY EQUIPMENT LOCATION AT MAR		1,080.00
IN1-910281831	ALLIED UNIVERSAL TECH	GATEWAY FOR APP USAGE AT MARSHALL HOUSE		2,150.00
2490117	APPLIED INNOVATION	ACCT NO. LAG783 MARSHALL HOUSE PRINTER C		805.20
04172024	AT&T	ACCT NO. 145970911 MRLEC INTERNET APR 20		115.68
225-518185	AUTO VALUE MARSHALL	PLASTIC RESTORER, TOUCH-UP PAINT		59.96
225-518193	AUTO VALUE MARSHALL	LED TRAILER KIT, FIBERGLASS RESIN		268.92
225-518338	AUTO VALUE MARSHALL	GEAR OIL, OIL FILTERS		156.36
05022024	CATREC RESTORATION	REIMBURSEMENT FOR PERMIT #PB24-002 315 E		1,000.00
631474	DARLING ACE HARDWARE	PROTECTION CHAPS, HP ULTRA 2.5 GAL MIX		182.97
631523	DARLING ACE HARDWARE	GAS CAN		39.99
631510	DARLING ACE HARDWARE	PORTABLE GENERATORS		2,028.00
631722	DARLING ACE HARDWARE	SHOVELS		131.96
632045	DARLING ACE HARDWARE	M18 IMPACT DRILL		201.97
632194	DARLING ACE HARDWARE	PLIERS		35.99
632419	DARLING ACE HARDWARE	MOTO MIX 1 GALLON		71.98
632763	DARLING ACE HARDWARE	LP GAS		67.61
632932	DARLING ACE HARDWARE	RAKE, SHOVEL		54.98
633034	DARLING ACE HARDWARE	HAND TOOLS FOR TRUCK #2024		133.96
633631	DARLING ACE HARDWARE	SPRAY PAINT		65.94
633628	DARLING ACE HARDWARE	GFCI OUTLETS, PAINT BRUSHES, BLEACH, CON		215.35
633688	DARLING ACE HARDWARE	GFCI OUTLET, WIRE STRIPPER		48.98
633721	DARLING ACE HARDWARE	STRIPING PAINT, KEYS		32.50
633783	DARLING ACE HARDWARE	BATTERIES		17.99
633784	DARLING ACE HARDWARE	LAWN MOWER, LEAF BLOWER		669.98
633781	DARLING ACE HARDWARE	NUT DRIVER SET		19.99
633759	DARLING ACE HARDWARE	NUTS, BOLTS		12.00
633855	DARLING ACE HARDWARE	NUTS, BOLTS		14.26
633854	DARLING ACE HARDWARE	CIRCULAR SAW		139.99
633923	DARLING ACE HARDWARE	ROLLER COVER, SPRAY PAINT, PAINT		132.11
633958	DARLING ACE HARDWARE	WOOD CONDITIONER		9.99
633932	DARLING ACE HARDWARE	DUST PAN, BROOM		31.98
2476895	GRIFFIN PEST SOLUTIONS	PEST SERVICES AT CITY HALL 3/27/24		35.00
05/02/2024	HINTERMULLER. CHRISTOP	UB refund for account: 700300033		110.09
220014-007	HYDAKER-WHEATLAKE	CONSTRUCTION OF THE BROOKS SUBSTATION	2023.029	280,545.02
0202322.00 - 22403	LAWSON-FISHER ASSOCIAT	STREAM BANK EROSION MONITORING AND REPOR	2023.250	293.30
019395	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - GOODRICH, PHIL		31.99
019455	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - GOODRICH, PHIL		160.00
05/02/2024	LEWIS, JOSEPH	UB refund for account: 3204600025		479.35
05012024	MARANA GROUP	ACCT NO. M323 PREPAYMENT FOR DAILY MAIL		500.00
04092024MF	MARSHALL COMMUNITY CRE	CREDIT CARD - MARSHALL FIBERNET 0569		1,005.54
04092024JL	MARSHALL COMMUNITY CRE	CREDIT CARD - JOSHUA LANKERD 0577		188.38
04092024JLOLD	MARSHALL COMMUNITY CRE	CREDIT CARD - JOSHUA LANKERD 3280 OLD CA		(219.45)
04092024CR	MARSHALL COMMUNITY CRE	CREDIT CARD - CHRISTY RAMEY 0619		890.60
04092024ME	MARSHALL COMMUNITY CRE	CREDIT CARD - MARTIN ERSKINE 0551		978.05
04092024JM	MARSHALL COMMUNITY CRE	CREDIT CARD - JUSTIN MILLER 0593		1,373.62
04092024DP	MARSHALL COMMUNITY CRE	CREDIT CARD - DEREK PERRY 0601		166.71
04092024EZ	MARSHALL COMMUNITY CRE	CREDIT CARD - ERIC ZUZGA 0627		326.38
04092024MD	MARSHALL COMMUNITY CRE	CREDIT CARD - MARGUERITE DAVENPORT 0018		1,073.92
04092024COMOLD	MARSHALL COMMUNITY CRE	CREDIT CARD - CITY OF MARSHALL 3431 OLD		(1,289.18)
04092024COM	MARSHALL COMMUNITY CRE	CREDIT CARD - CITY OF MARSHALL 0668		826.62
04302024	MARSHALL FRAMING STUDI	FRAMING FOR MAYOR PHOTOS		143.00
S5354821.001	MEDLER ELECTRIC COMPAN	UNDERGROUND PVC		598.96
S5354821.002	MEDLER ELECTRIC COMPAN	UNDERGROUND PVC		630.54
05012024	NELSON, TRISHA	TRAVEL REIMBURSEMENT - 2024 TREASURERS A		26.04
04292024	PEHRSON, KORY	TRAVEL REIMBURSEMENT - LINEWORKER SCHOOL		228.76
05/02/2024	PIERCE, BRIAN & JAMIE	UB refund for account: 2101840005		95.30
33336	RAFTELIS FINANCIAL CON	UTILITY RATE STUDY SERVICES 3/1/24 - 3/3	2024.170	1,661.00
213	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 4/22/24 - 4/28/2	2024.191	3,657.00
05032024	V & V ASSESSING LLC	ASSESSING SERVICES MAY 2024	2024.104	4,700.00
04242024	WOW! BUSINESS	ACCT NO. 013934621 DPW APR 2024		48.14
GRAND TOTAL:				310,626.27

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
24-04123	ACP INTERNATIONAL	MISS DIG FLAGS		534.82
51136	ACTRON SYSTEMS, INC.	POWER HOUSE ALARM MONITORING 2024 Q2		392.04
80090	ALEXANDER CHEMICAL COR	CREDIT MEMO	2024.002	(219.29)
80253	ALEXANDER CHEMICAL COR	CHLORINE & SULFUR DIOXIDE	2024.002	2,804.53
80730	ALEXANDER CHEMICAL COR	CHLORINE GAS	2024.305	1,609.97
1ML4-MDXY-34V1	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 TAPE MEASURE		48.42
1W6X-X9LJ-96NJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 STORAGE SHELVES		179.64
16KG-CGXH-PVCM	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 DISPLAY PORT TO		21.96
1KJJ-3KFH-3TFX	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SOLAR FLAG POLE		200.79
1RYW-YH4N-D3NF	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 NO SMOKING SIGNS		288.88
1GJV-WKR7-C9XD	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 WINDOW BLINDS, R		331.96
225-518414	AUTO VALUE MARSHALL	SCOTCH-BRITE, ELECTROCUT		89.15
225-518519	AUTO VALUE MARSHALL	O-RINGS, FUEL FILTER, FUEL LINE HOSE		12.50
225-518592	AUTO VALUE MARSHALL	OIL FILTER, OIL		69.46
225-518593	AUTO VALUE MARSHALL	LED STROBE LIGHT		321.54
225-518621	AUTO VALUE MARSHALL	CLEAR CATA MED, WAX, GREASE		114.40
225-518669	AUTO VALUE MARSHALL	SCOTCH-BRITE, MICROFIBER CLOTHS, TERRY T		52.78
225-518757	AUTO VALUE MARSHALL	OIL FILTER, CABIN AIR FILTER, AIR FILTER		155.95
225-518760	AUTO VALUE MARSHALL	AIR FILTER		13.96
225-518865	AUTO VALUE MARSHALL	WINDSHIELD WASH		26.94
225-518980	AUTO VALUE MARSHALL	FOAM COMPOUNDING PAD		45.49
15949152	BARBOUR HEATING & AIR	REPAIR IN PUMP HOUSE AT STUART'S LANDING		1,710.57
15990238	BARBOUR HEATING & AIR	REPAIR TOILET AT STUART'S LANDING		229.00
0370480-IN	BEAVER RESEARCH COMPAN	MICROFIBER CLOTHS, BALL-BUFFY, POLISH		185.00
928250858	BORDER STATES INDUSTRI	ELECTRIC LINE MATERIALS FOR BLUE OVAL EX	2024.255	7,006.31
164409	BOSHEARS FORD SALES, I	ACCT NO. 51086 REPAIRS TO #1001 2021 FOR		612.68
05/09/2024	BROWN, JEREMY	UB refund for account: 3205340024		52.80
153561	BS& A SOFTWARE	ANNUAL SOFTWARE SUPPORT	2024.303	4,983.00
05062024	CALHOUN COUNTY TREASUR	PRE CHANGE INVOICES 240-24, 297-24, 296-		29.92
05062024	CB HALL ELECTRIC COMPA	INSPECTION SERVICES 4/1/24 - 4/30/24		550.00
767584	CHR SOLUTIONS	FIBERNET SUPPORT CONTRACT - APR 2024	2024.046	5,100.00
767796	CHR SOLUTIONS	FIBERNET SUPPORT CONTRACT - MAY 2024	2024.046	5,100.00
4189764010	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 4/16		56.85
4189763997	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 4/16/24		101.37
4189763989	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 4/16/24		67.67
4189764029	CINTAS CORP	UNIFORM SERVICES - WATER 4/16/24		53.07
4190470071	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 4/23		56.85
4190470084	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 4/23/24		101.37
4190470122	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 4/23/24		67.67
4190470081	CINTAS CORP	UNIFORM SERVICES - WATER 4/23/24		53.07
299938	CIVICPLUS LLC	MUNICODE FULL SERVICE ANNUAL RENEWAL 6/1		2,137.50
05032024	COCM	2024 COCM MEMBERSHIP FEE - MUSSER, TIM		45.00
1031	CODE CONCEPTS GROUP LL	CONSULTING SERVICES FOR BOBP MONTHLY RET	2024.142	5,000.00
10055	COURTNEY & ASSOCIATES	MONTHLY RETAINER SERVICE APRIL 2024		250.00
S3-6867	CUMMINS SALES AND SERV	ANNUAL WASTE WATER PLANT GENERATOR MAINT		993.88
182682	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES (PSB)		279.60
634048	DARLING ACE HARDWARE	SAW CHAIN		18.99
634054	DARLING ACE HARDWARE	RUST REMOVER, ISOPROPYL ALCOHOL, COVERAL		173.87
634045	DARLING ACE HARDWARE	SILICONE		19.98
634069	DARLING ACE HARDWARE	DEADBOLT		28.99
634141	DARLING ACE HARDWARE	WIRE 12/2 UFWG 250, WIRE STRIPPER, HEX K		259.97
634136	DARLING ACE HARDWARE	KEYS		9.56
634134	DARLING ACE HARDWARE	DOUBLE ENTRY DOOR KIT, CAULK		53.98
634145	DARLING ACE HARDWARE	CONCRETE MIX		12.98
634205	DARLING ACE HARDWARE	LED FLASHLIGHT		13.99
634266	DARLING ACE HARDWARE	RAKE		19.99
634319	DARLING ACE HARDWARE	POLY ROPE, NYLON ROPE		43.98
634338	DARLING ACE HARDWARE	NUTS, BOLTS		6.68
634325	DARLING ACE HARDWARE	C-CLAMPS, NUTS, BOLTS		52.88
634315	DARLING ACE HARDWARE	LUBRICANT, NUTS, BOLTS		18.70
634402	DARLING ACE HARDWARE	NUTS, BOLTS		3.18
634399	DARLING ACE HARDWARE	20V BATTERY AND CHARGER STARTER KIT, GRI		334.95
634439	DARLING ACE HARDWARE	HEX LAG SCREW		24.99
634435	DARLING ACE HARDWARE	COVERALLS (QTY 10)		169.90
634461	DARLING ACE HARDWARE	STAIN BRUSH, PAINT ROLLER KIT TRIM		13.18
634559	DARLING ACE HARDWARE	DUCT TAPE		19.18
634618	DARLING ACE HARDWARE	LED SHOP LIGHT		34.99
634656	DARLING ACE HARDWARE	PIN HITCH		14.99
634601	DARLING ACE HARDWARE	PAINTER'S TAPE		19.18
634600	DARLING ACE HARDWARE	ANT SPRAY, ANT BAIT		28.57
634733	DARLING ACE HARDWARE	TOW STRAP, CARWASH		31.58
634669	DARLING ACE HARDWARE	NUTS, BOLTS, DRILL BITS, HEX LAG SCREWS,		86.44
634764	DARLING ACE HARDWARE	PLEXI GLASS		26.50
634820	DARLING ACE HARDWARE	PUTTY KNIFE, DRILL BITS		67.73
635009	DARLING ACE HARDWARE	GARDEN HOSE, CONNECTOR COUPLING		84.98
634046	DARLING ACE HARDWARE	ELECTRIC WATER HEATER		529.99
634420	DARLING ACE HARDWARE	TURF BUILDER WEED & FEED		234.97
82637183	DEFOREST BROTHERS CONC	SIDEWALK REPAIR AT 107 PLUM STREET	2024.286	3,260.00
82637184	DEFOREST BROTHERS CONC	SIDEWALK REPAIR AT 405 S. JEFFERSON STRE	2024.286	2,560.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
82637185	DEFOREST BROTHERS CONC	SIDEWALK REPAIR AT 405 S. JEFFERSON STRE		320.00
82637186	DEFOREST BROTHERS CONC	SIDEWALK REPAIR AT 721 W. MANSION STREET	2024.286	2,000.00
176296	DISCOUNT PLAYGROUND SU	6' ALPINE THUNDER TRIPLE BEDWAY SLIDE FO	2024.290	5,155.80
INV75460	DORNBOS SIGN, INC.	STREET SIGN		92.30
0404587	EN SPECIALTY SERVICES,	FIBERNET OPERATIONAL ASSESSMENT 3/24/24	2024.266	19,440.00
0018070	ENG., INC.	2024 SMALL URBAN DESIGN ENGINEERING THRO	2024.241	13,565.12
I130147	ERIC DALE HEATING & AI	AIR CONDITIONER TUNE-UP & MAINTENANCE AT		57.78
I130273	ERIC DALE HEATING & AI	SERVICE CALL AT WASTE WATER PLANT FOR HV		209.00
356462	FAIRBANKS MORSE, LLC	PARTS FOR ENGINE 3 AND ENGINE 6	2024.273	613.46
IN102404270328	FS.COM INC	PATCH CABLES & TRANSCEIVERS	2024.302	426.50
S114190488.001	GALLOUP COMPANY	MATERIALS FOR PIPE REPAIR AT WASTE WATER		138.00
24-04092	GARAGE DOORS UNLIMITED	SERVICE CALL AT MARSHALL HOUSE		327.80
24-03344	GARAGE DOORS UNLIMITED	SERVICE CALL AT PSB NORTH DOOR		175.00
24-04011	GARAGE DOORS UNLIMITED	SERVICE CALL AT MARSHALL HOUSE		249.80
24-04375	GARAGE DOORS UNLIMITED	SERVICE CALL AT MARSHALL HOUSE		150.00
121770260	GLOBAL INDUSTRIAL	WORKBENCH		829.86
121773760	GLOBAL INDUSTRIAL	WORKBENCH		431.54
121803317	GLOBAL INDUSTRIAL	GLOVES		194.99
9081407760	GRAINGER	RAIN SUIT		271.25
26844835	GRANGER WASTE SERVICES	ACCT NO. 2782490 CITY BUILDINGS WASTE MA		1,215.11
26836888	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL MAY 2024		33,849.50
26807497	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS RECYCLI		129.88
2489435	GRIFFIN PEST SOLUTIONS	PEST SERVICES AT FIRE STATION 4/17/24		42.00
2483363	GRIFFIN PEST SOLUTIONS	PEST SERVICES AT PSB 4/24/24		51.00
2024190	GRP ENGINEERING, INC.	ENGINEERING SERVICES - BROOKS SUBSTATION		165.00
2024281	GRP ENGINEERING, INC.	ENGINEERING SERVICES - MEGASITE CIRCUIT	2024.261	12,821.25
2024282	GRP ENGINEERING, INC.	ENGINEERING SERVICES - MEGASITE CIRCUIT	2024.261	3,549.43
23275372	GUARDIAN ALARM COMPANY	CUST NO. 10020391 SERVICES AT CITY HALL		2,850.48
34	HERMAN ELECTRIC	MARSHALL HOUSE ELECTRIC REPAIRS	2024.304	6,465.24
113661	HOFFMAN AG SERVICE, LT	HERBICIDE		221.75
113700	HOFFMAN AG SERVICE, LT	HERBICIDE		121.50
39494	HUNTER-PRELL COMPANY	REPAIR BACKFLOW PREVENTER AT WASTE WATER		691.47
39565	HUNTER-PRELL COMPANY	INSTALL ELECTRIC WATER HEATER AT ATHLETI		334.57
63168	HUNTINGTON NATIONAL BA	ACCT NO. 3584295102 LDFA BOND ADMIN FEES		500.00
CI-00189	HYDROCORP	CUST NO. C000161 INSPECTION & REPORTING		1,350.00
4228937	IIX INSURANCE INFORMAT	ACCT NO. 888907 MOTOR VEHICLE REPORTS/AC		82.10
1290-2024	IMPACT LAWN & LANDSCAP	2024 LAWN MOWING AT ATHLETIC FIELDS APRI		920.00
1291-2024	IMPACT LAWN & LANDSCAP	2024 LAWN MOWING AT WASTE WATER TREATMEN		300.00
1292-2024	IMPACT LAWN & LANDSCAP	2024 LAWN MOWING AT WATER TREATMENT PLAN		330.00
1293-2024	IMPACT LAWN & LANDSCAP	2024 LAWN MOWING AT INDUSTRIAL PARK APRI		75.00
1294-2024	IMPACT LAWN & LANDSCAP	2024 LAWN MOWING AT MARSHALL HOUSE APRIL		180.00
1295-2024	IMPACT LAWN & LANDSCAP	2024 LAWN MOWING AT BROOKS FIELD AIRPORT		1,080.00
179841	IMPACT SOLUTIONS	PROCESSING/SHIPPING FEE FOR ENVELOPES		27.00
179915	IMPACT SOLUTIONS	WALL SIGN FOR MRLEC MAINTENANCE		42.84
09-652438	INTERSTATE BILLING SER	CARLETON EQUIPMENT - E35 EXCAVATOR RENTA		700.00
35081	J AND K PLUMBING SUPPL	COPPER CUTTING WHEEL 2-PCK		8.50
1668763	J HARLEN CO., INC.	SAFETY/CLIMBING GEAR - BURGHDORF		2,030.60
1668928	J HARLEN CO., INC.	UNIFORMS - BURGHDORF		89.00
1669643	J HARLEN CO., INC.	BUCKET HOOK		127.43
1672206	J HARLEN CO., INC.	HARNESS - BURGHDORF		540.90
153	JOHN B SULLIVAN	PROFESSIONAL SERVICES 1/1/24 - 3/31/24		8,525.00
04302024	KATZ, AARON	ENERGY OPTIMIZATION - HVAC		250.00
05/09/2024	KEIT, NICHOLE	UB refund for account: 3005100022		57.74
000014920	KELLOGGS REPAIR	PUMP OIL		18.50
000014955	KELLOGGS REPAIR	WHEEL ASSEMBLY		264.70
43950	LAKELAND ASPHALT CORPO	2.53 TONS BITUMINOUS AGGREGATES		179.63
43966	LAKELAND ASPHALT CORPO	1.93 TONS BITUMINOUS AGGREGATES		137.03
44005	LAKELAND ASPHALT CORPO	1.74 TONS BITUMINOUS AGGREGATES		123.54
38336	LEGG LUMBER	1 X 4 X 8' GORMAN		5.99
38376	LEGG LUMBER	FASTENERS, CAULK, NUTS, BOLTS, LUMBER		208.78
38487	LEGG LUMBER	LUMBER, RECIPROCATING SAW BLADE		40.97
38533	LEGG LUMBER	SCREWS		29.85
38522	LEGG LUMBER	ALUMINUM FLASHING, SCREWS, LUMBER		100.96
1720997-20240430	LEXISNEXIS RISK DATA M	BILLING ID: 1720997 MARCH & APRIL 2024		400.00
42374819	LINDE GAS & EQUIPMENT,	CUST NO. 59879658 GASES		166.85
04302024	LIVINGSTON, WENDY	ENERGY OPTIMIZATION - APPLIANCE RECYCLIN		25.00
056073	LOU'S GLOVES INC.	NITRILE GLOVES		99.00
48799	MARSHALL CUSTOM EMBROI	EMBROIDERY ON SAFETY T-SHIRTS FOR DPW		120.00
04152024-3374	MARSHALL HARDWARE, LLC	30 DWR CLR PARTS CAB		78.98
04222024-3626	MARSHALL HARDWARE, LLC	BATTERIES		43.97
05062024-4463	MARSHALL HARDWARE, LLC	HAND SOAP		8.18
23-039-10	MCKENNA	BUILDING INSPECTION CONTRACT FOR FORD TH	2024.015	106,944.44
67528	MCNALLY ELEVATOR COMPA	MARSHALL HOUSE MAINTENANCE 5/1/24 - 7/31		721.18
14	MCSA GROUP, INC.	SERVICES FOR EATON PARK DESIGN 4/1/24 -		594.25
M500-162	MEDALLION MANAGEMENT,	MARSHALL HOUSE PAYROLL/INSURANCE 3/16/24	2024.242	11,883.50
M500-163	MEDALLION MANAGEMENT,	MARSHALL HOUSE CONSULTING FEES APR 2024	2024.242	4,800.00
S5359310.001	MEDLER ELECTRIC COMPAN	FLOODLIGHT		854.66
S5360701.001	MEDLER ELECTRIC COMPAN	BULBS		77.32
S5357197.001	MEDLER ELECTRIC COMPAN	8W LED LAMPS		178.72

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
S5363693.002	MEDLER ELECTRIC COMPAN	ELECTRIC TAPE		282.45
INV-0000004492	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2023.283	2,500.00
04152024	MICHIGAN ASSOCIATION O	ANNUAL MEMBERSHIP DUES - ZUZGA, ERIC		65.00
66724008	MSC INDUSTRIAL SUPPLY (	AMP METER		214.02
67979638	MSC INDUSTRIAL SUPPLY (	MARKING PAINT GREEN		259.20
638814	NAPA OF MARSHALL	ACCT NO. 1400 EMERY CLOTH BENCH ROLL, MA		15.69
24-1473	NATESCAPES	64 YARDS OF PLAYGROUND MULCH		1,536.00
502769	NORTH CENTRAL LABORATO	LAB SUPPLIES	2024.005	147.02
4788-391053	O'REILLY FIRST CALL	ACCT NO. 1741510 BATTERY		56.93
2869187	OFFICE THREE SIXTY INC	COLORED COPY PAPER		34.76
2869187B1	OFFICE THREE SIXTY INC	RUBBER FINGER PADS		4.50
2880712	OFFICE THREE SIXTY INC	CLIPBOARDS		5.97
2240551	PATTEN'S MICHIGAN MONU	MONUMENT WITH CORNER ETCHINGS		2,022.40
56812894	POWER LINE SUPPLY	DUSK TO DAWN LIGHTS		517.29
56813072	POWER LINE SUPPLY	#6 CU TIE WIRE		446.45
56814052	POWER LINE SUPPLY	WR289 CONNECTOR		352.20
56814065	POWER LINE SUPPLY	30 AMP FUSE		189.38
56815798	POWER LINE SUPPLY	30 AMP FUSE, CONNECTORS		557.38
56815799	POWER LINE SUPPLY	MATERIALS FOR ELECTRIC LINE EXTENSION TO	2024.280	1,594.94
56815800	POWER LINE SUPPLY	600 DISCONNECT		785.78
56815801	POWER LINE SUPPLY	#4 CU SPLIT BOLT		144.54
56816582	POWER LINE SUPPLY	UNIFORMS - BURGHDORF		192.00
56816973	POWER LINE SUPPLY	UNIFORMS - BURGHDORF & SCHIPPER		221.00
56816975	POWER LINE SUPPLY	HOT SOCKET INDICATOR		535.00
56817320	POWER LINE SUPPLY	WORK GLOVES		221.00
56817322	POWER LINE SUPPLY	FLOODLIGHTS		1,982.00
56812797	POWER LINE SUPPLY	LEATHER PROTECTORS		455.00
56813071	POWER LINE SUPPLY	ELECTRIC DEPARTMENT INVENTORY	2024.158	3,388.92
56815804	POWER LINE SUPPLY	CONNECTORS, HARDWARE		1,818.31
04262024	POWERPLAN	AIS INVOICE # X34565 REPAIR FOR #403 KOM		1,182.60
9354	POWERS CLOTHING, INC.	BOOT ALLOWANCE - CROW, CURT		171.00
009040	PRAIRIE LAKE REFRIGERA	REFRIGERATOR MAINTENANCE AT FIRE STATION		317.50
31670	PRO SERVICES, INC.	WORK ORDER 33793 PLUMBING SERVICE 4/12/2		889.34
00197411	PROGRESSIVE AE	SIGN ORDINANCE UPDATE THROUGH 3/29/24		1,977.50
00197525	PROGRESSIVE AE	SITE PLAN AND STORM SERVICES FOR BOBP TH	2024.285	3,091.25
00197619	PROGRESSIVE AE	MARSHALL MP/NON-MOTORIZED/PR THROUGH 3/2		1,126.55
355370	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	2024.004	10,124.46
24-0099	QUALITY EXCAVATORS INC	CONCRETE REPAIR AT 1404 O'KEEFE RD	2024.297	1,920.00
1000008185	RELIABLE REFRIGERATION	APPLIANCE REPAIR AT MARSHALL HOUSE 4/19/		249.49
14251	ROC ELECTRIC, LLC	RAS PUMP #3 FREQUENCY DRIVE TROUBLESHOOT		3,075.00
70919020	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 INSECT LIGHT TRAP		289.00
24770	RS TECHNICAL SERVICES,	REPAIR TO AUTOMATIC CHLORINATOR INJECTOR		308.00
24788	RS TECHNICAL SERVICES,	CHLORINE SYSTEM MAINTENANCE	2024.298	2,460.46
INV53162	SD MYERS, LLC	OIL TESTING - PER QUOTE #D00022132	2024.256	4,222.00
INV53235	SD MYERS, LLC	OIL TESTING - PER QUOTE #D00022132	2024.256	2,200.00
05032024	SHELDON, PAUL	INSPECTION SERVICES 1/1/24 - 5/2/24		450.00
40856	SONAR SOFTWARE	FIBERNET CUSTOMER MANAGEMENT SOFTWARE -	2023.243	2,125.13
13039	SOUND EFX PRODUCTION	2024 BLUES FEST STAGE RENTAL DEPOSIT		2,500.00
44018-A	SPECTRA ASSOCIATES, IN	MINUTE BOOK, LETTERING, RECORD PAPER		365.50
2226679	STANTEC CONSULTING MIC	BOBP SITE PLAN AND NOISE STUDY THROUGH 3	2024.174	4,832.00
BLR490089	STATE OF MICHIGAN	BOILER INSPECTION & CERT FEE - CITY HALL		75.00
1108788	STEENSMA	CUST NO. 5154 STIHL MOTOMIX, AUTOCUT TRI		413.90
1118331	STEENSMA	CUST NO. 5154 DIAGNOSTIC ON LAWN MOWER F		336.14
1119324	STEENSMA	CUST NO. 5154 COIL ASSY IGNITION		147.30
6109-0	THE SHERWIN-WILLIAMS C	ACCOUNT NO. 6731-5519-8 PAINT FOR MRLEC		119.80
4399-8	THE SHERWIN-WILLIAMS C	ACCOUNT NO. 2475-6137-6 FLOORING/ADHESIV		2,759.94
4400-4	THE SHERWIN-WILLIAMS C	ACCOUNT NO. 2475-6137-6 FLOORING/ADHESIV		2,769.11
BC-PSINV026616	THERMALNETICS, LLC	3 YEAR HVAC SERVICE AGREEMENT (YEAR 1) M	2024.027	1,040.58
18138	TIRE CITY TIRE PROS	#104 2007 FORD F-150 REPAIRS		1,552.98
18267	TIRE CITY TIRE PROS	NEW TIRES & INSTALL #1002		1,144.55
18299	TIRE CITY TIRE PROS	M4 2020 FORD POLICE INTERCEPTOR REPAIRS		2,721.24
214-A	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 4/29/24 - 5/5/24	2024.191	3,726.00
214-B	TOP TO BOTTOM TREE SER	TREE REMOVAL FOR STREET DEPT (W. HANOVER		897.00
41214	TOWNSEND NETWORKS	BROCADE SWITCHES	2024.289	8,460.00
INV00329120	USABLUEBOOK	HACH DPD SAMPLES, POWDER PILLOWS		321.02
530374429	UTILITIES INSTRUMENTAT	REPAIR MAIN TIE CIRCUIT BREAKER PER QUO	2024.226	2,851.50
146168	VC3 INC	ACCT NO. MAR11 OFFICE 365 APRIL 2024 BIL		1,097.90
142498	VC3 INC	ACCT NO. MAR11 INSTALL/CONFIGURE NAS BAC		2,407.00
INV7633VC3	VC3 INC	ACCT NO. 44996 HPE POINTNEXT TECH CARE B		470.00
5552611-01	VESCO OIL CORPORATION	ENGINE OIL PER QUOTE #5552611-00	2024.276	2,443.90
5552611-02	VESCO OIL CORPORATION	ENGINE OIL PER QUOTE #5552611-00	2024.276	1,538.05
INV-0007886	WALTERS-DIMMICK PETROL	GREASE		236.34
96995640	WEX BANK	ACCT NO. 0470-00-462076-1 FUEL PURCHASES		11,430.62
05/09/2024	WEYER, ROBERT E	UB refund for account: 2700720001		41.24
04292024	WOW! BUSINESS	ACCT NO. 014226414 FIRE STATION MAY 2024		140.30
05/09/2024	WRIGHT, TREJAN	UB refund for account: 3005960037		50.26
GRAND TOTAL:				416,290.98

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
23306	ADVANCE RECYCLING & DI	15 YD CONTAINER DELIVERY & REMOVAL		475.00
81120	ALEXANDER CHEMICAL COR	CREDIT MEMO CONTAINER RETURN		(25.00)
1W6D-HWHD-KDWN	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 BROOM WITH DUSTP		77.88
1FX3-394C-376L	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 HAND SOAP		99.98
1KYH-MQKK-JXH1	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 LABEL TAPE		28.57
1Y77-QNTX-LGYJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CHARGER ADAPTERS		36.96
1CWT-7W4G-N7CJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 NAME PLATES		20.96
1V1C-P7GV-NLDG	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 TABLET FOR METER		541.59
1FFN-YF9K-66W1	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 IGNITION COIL AS		34.86
1LJG-FKV4-GX1L	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SAFETY GLASSES		85.92
1Q3N-PVHV-RWKC	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 STOVE DRIP PANS		59.48
17YD-NJ44-NFVC	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 TRAIL CAMERA		39.99
1CXY-CHPP-X6RH	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 DESK FILE ORGANI		28.68
1H1C-L3Y9-C3DW	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 LAPTOP CAR CHARG		44.55
1D4K-YWGF-1P4D	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 UNIFORMS - LONG,		255.50
539087	ASCENSION MICHIGAN EMP	PRE-EMPLOYMENT SCREENING - WEST, R.		163.00
225-518990	AUTO VALUE MARSHALL	IGNITION COILS		59.08
225-519018	AUTO VALUE MARSHALL	IGNITION COILS		69.18
225-519019	AUTO VALUE MARSHALL	RETURNED IGNITION COILS		(59.08)
225-519043	AUTO VALUE MARSHALL	AIR FILTER		10.56
225-519047	AUTO VALUE MARSHALL	FOAM POLISHING PAD		32.59
225-519048	AUTO VALUE MARSHALL	RETURNED FOAM COMPOUNDING PAD		(45.49)
225-519076	AUTO VALUE MARSHALL	FOAM POLISHING PAD		32.59
225-519107	AUTO VALUE MARSHALL	OIL FILTER		12.40
225-519169	AUTO VALUE MARSHALL	SECTION WRAPPED V-BELT		56.29
225-519187	AUTO VALUE MARSHALL	12V AUTO BATTERY		146.67
I-24-0419	BIOCLEAN TEAM, INC.	SERVICES AT MARSHALL HOUSE 4/19/24		1,600.00
I-24-0419-A	BIOCLEAN TEAM, INC.	SERVICES AT MARSHALL HOUSE 4/19/24		1,900.00
05082024	CARTER CONSULTING, LLC	SCHULER'S RENTAL REHAB - ADMIN FOR LMI A		80.00
4191191741	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 4/30		56.85
4191191722	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 4/30/24		101.37
4191191671	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 4/30/24		67.67
4191191763	CINTAS CORP	UNIFORM SERVICES - WATER 4/30/24		53.07
4191881479	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 5/7/		56.85
4191881434	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 5/7/24		101.37
4191881421	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 5/7/24		67.67
4191881459	CINTAS CORP	UNIFORM SERVICES - WATER 5/7/24		53.07
345114	CONSUMERS CONCRETE COR	3500 PSI GRAVEL		2,135.50
182757	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES (CITY		168.90
182755	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES (MRLE		218.32
182839	D & D MAINTENANCE SUPP	JANITORIAL SERVICE AT MRLEC 3/11/24 - 4/		2,220.00
1222	D&D DIAGNOSTICS LLC	TRUCK #301 REPAIRS		1,166.44
633989	DARLING ACE HARDWARE	AIR FILTER		10.99
634775	DARLING ACE HARDWARE	LAWN MOWER BLADES		55.98
634829	DARLING ACE HARDWARE	COMPACT ORGANIZER, DRILL BIT SET		172.96
635007	DARLING ACE HARDWARE	PAINT TRAYS, PAINTER'S TAPE, PAINT BRUSH		79.92
635032	DARLING ACE HARDWARE	LED LIGHT BULB		8.99
635014	DARLING ACE HARDWARE	GLASS AND PLEXIE		10.00
635059	DARLING ACE HARDWARE	BATTERIES		14.99
635052	DARLING ACE HARDWARE	LP GAS		27.66
635025	DARLING ACE HARDWARE	DRILL BITS		29.98
635027	DARLING ACE HARDWARE	GARDEN HOSE, PROTECTIVE GLASSES		70.98
635120	DARLING ACE HARDWARE	COMPACT DRILL AND DRIVER KIT		199.00
635165	DARLING ACE HARDWARE	MOUNTING TAPE, DRIVER BIT SET, DRILL BIT		61.97
635240	DARLING ACE HARDWARE	TOP SOIL, POTTING MIX, CLOROX WIPES, GOR		142.91
I130213	ERIC DALE HEATING & AI	SERVICE CALL AT CITY HALL FOR AC 4/30/24		230.00
78692404	FIRST ADVANTAGE RESIDE	ACCT NO. 138549 RESIDENTIAL SCREENING		20.39
16351	FREDRICKSON SUPPLY, LL	PART #70559-00-F FILL HOSE		211.91
16353	FREDRICKSON SUPPLY, LL	PART #STD-21ST POLE SET		505.64
16363	FREDRICKSON SUPPLY, LL	PART #20331-00-Z TYPE C		74.40
9104830329	GRAINGER	LAB SUPPLIES		239.02
39642	HUNTER-PRELL COMPANY	SERVICE CALL AT CITY HALL RESTROOM		237.00
D450701-IN	ILLUSTRATUS, DIVISION	ACCT NO. 01-BT508 MARSHALL HOUSE SUBSCRI		48.77
048396	K & W MANUFACTURING CO	CUSTOM TOOLS BOXES FOR TRUCK#2024 PER QU	2024.274	5,109.00
48859	MARSHALL CUSTOM EMBROI	BANNER FOR FARMERS MARKET		168.00
26821267	MCMASTER-CARR	CALIBRATION SOLUTION FOR CHEMISTRY SENSO		84.57
S5349648.001	MEDLER ELECTRIC COMPAN	RIVERWALK FIXTURES		773.33
23215A-6	MIDWESTERN CONSULTING	LDFA INDUSTRIAL PARCEL SURVEYS 3/30/24 -	2024.196	2,103.20
200007870	MPARKS - MICHIGAN REC	2024 MPARKS GRAND EXPERIENCE - TRIP OCTO	2024.311	12,750.00
NNS64057	NEONOVA NETWORK SERVIC	ISP TECH SUPPORT APRIL 2024		2,899.95
NG-614	NUTRIGRO ENVIRONMENTAL	BIOSOLIDS HAULING AND TESTING	2024.202	24,601.24
125391	O'LEARY WATER CONDITIO	PSB BOTTLED WATER 3/18, 4/25		48.00
125395	O'LEARY WATER CONDITIO	POWER HOUSE COOLER RENTAL (APR/MAY) & BO		76.50
56817035	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S	2024.306	899.40
56817316	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S	2024.306	2,189.40
56817319	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S	2024.306	433.27
56818331	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S		128.26
56818476	POWER LINE SUPPLY	LINEMAN GLOVES, WRENCH, MICROMETER CABLE		171.50
56818478	POWER LINE SUPPLY	FACESHIELD		621.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
56818794	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S		501.80
56818795	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S		316.40
56818796	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S		1,140.16
56818797	POWER LINE SUPPLY	DOUBLE HELIX		864.00
56818834	POWER LINE SUPPLY	UNIFORMS - BURGHDORF		116.00
56819512	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S		965.22
56817317	POWER LINE SUPPLY	MATERIALS FOR VOLTAGE CONVERSION PEARL S	2024.306	1,271.99
56818832	POWER LINE SUPPLY	RUBBER GOODS - GLOVES & SLEEVES		1,148.00
00197921	PROGRESSIVE AE	MARSHALL MP/NON-MOTORIZED/PR THROUGH 4/2		2,962.48
00197929	PROGRESSIVE AE	MARSHALL ECON DEV PLAN & MARKETING PLAN		281.92
00197934	PROGRESSIVE AE	SIGN ORDINANCE UPDATE THROUGH 4/26/24	2024.312	3,832.50
00197969	PROGRESSIVE AE	SITE PLAN AND STORM SERVICES FOR BOBP TH	2024.285	7,912.50
24-0115	QUALITY EXCAVATORS INC	GRAVEL, SAND, AND TOPSOIL		576.00
70918527	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,499.00
1132210	SPEED TECH EQUIPMENT	SERVICE CALL FOR COMPACTOR AT MARSHALL H		441.48
1132869	SPEED TECH EQUIPMENT	SERVICE CALL FOR COMPACTOR AT MARSHALL H		422.21
2231128	STANTEC CONSULTING MIC	CONSTRUCTION ENGINEERING SERVICES-CLARIF	2023.209	5,906.00
7000432408	STAPLES	CUST ACCT # DET 10081052 OFFICE SUPPLIES		207.81
S013858048.001	STUART C IRBY CO	MATERIALS FOR ELECTRIC LINE EXTENSION TO	2024.227	1,878.75
05152024-14	THE ROSSOW GROUP	BASIC FOIA CLASS - PICKFORD, JENNIFER		195.00
18364	TIRE CITY TIRE PROS	NEW TIRES & REPAIR #1001 2021 FORD INTER		1,591.09
148834	VC3 INC	ACCT NO. MAR11 OFFICE 365 MAY 2024 BILLI		1,120.90
GRAND TOTAL:				102,991.08

MICHIGAN SOUTH CENTRAL POWER AGENCY

168 DIVISION STREET

COLDWATER, MICHIGAN 49036

PHONE (517) 279-6961

FAX (517) 279-6969

INVOICE MONTH:	April, 2024
INVOICE DATE:	5/16/2024
DUE DATE:	5/29/2024
TOTAL AMOUNT DUE:	$761,377.40

MARSHALL CITY ELECTRIC DEPARTMENT
323 WEST MICHIGAN AVENUE
MARSHALL, MICHIGAN 49068
ATTN: KEVIN MAYNARD

MSCPA Member Power Billing - April, 2024

Total Power Charges:	$642,541.48
Transmission / Capacity / Ancillary Services:	$76,255.26
Total Other Charges:	$14,295.54
Total Miscellaneous Charges:	$28,285.12

TOTAL CHARGES **$761,377.40**

NOTE: PLEASE SEE ENCLOSED BACKUP FOR ADDITIONAL DETAIL

* Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid

Notes:

ITEM 7.C

TO: City Council
FROM: Derek N. Perry, City Manager
Marguerite Davenport, Director of Public Services

DATE: May 20, 2024
SUBJECT: **YPC-FRIDAY'S AT THE FOUNTAIN - SPECIAL EVENT REQUEST**

The Youngish Professional Committee is hosting the Friday's at the Fountain special events this summer on June 14 and 28, July 12 and 26, and August 9. The event is scheduled from 1900 - 2100 hours, with setup beginning at 1800 hours. The sponsor is requesting use of the Brooks Memorial Fountain for the event. The sponsors will have small yard signs advertising the event while it is occurring and request electronic service each week for the musicians.

DDA approved the event request at their April 25, 2024 meeting.

RECOMMENDATION:
Approve the *Fridays at the Fountain* Special Event Application.

CITY OF
Marshall
Michigan

City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Fridays at the Fountain (summer concert series)

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit Youngish Professional, Com Via ~~terra~~ Nova

Mailing/Billing Address: 565 North Madison Marshall

City/State/ZIP Code: Marshall MI 49068

Business Phone: (269) 986-4020 **Cell Phone:** same

Email Address(es): cbdarlingco@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. **Requested day(s), date(s), and time(s) of the Special Event:** Fridays - June 14 (Fat Animals), June 28 (Phabics), July 12 (Cordero), July 26 (Simply In Time), August 9 (Kait Rose - Celebrating Shania! (tribute show))
2. **Is there a requested alternative date(s)?** ☐ Yes ☒ No

   If yes, please provide the alternative date(s):
3. **Please describe the event(s):** Summer Concert Series
4. **What is the requested location(s) of the event(s):** Brooks Memorial Fountain
5. **Does this event require a street closure?** ☐ Yes ☒ No **Street Name:**

   Start and End Locations:

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes X No____
   Normal Annual Date?____
7. Have you included a map indicating the location of your event?* Yes____ No X
8. Is your event located within the Downtown Development Authority? Yes X No____
9. Does the applicant wish to prohibit vending within the event area? Yes____ No X
10. Does the applicant plan to include vending as part of this event?* Note: Rotary Club will have their own refreshments for donations only Yes____ No X
11. Will this event include the use of signs? Yes X No____
12. Will the event require the hanging of a banner? Yes____ No X
13. Is the applicant requesting special parking arrangements, such as reserved parking?* Yes____ No X

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes X No____
15. Does the applicant require other public services? Yes____ No X
    a. Barricades Yes____ No X
    b. Fencing Yes____ No X
    c. Street Sweeping Yes____ No X
    d. Mowing Yes____ No X
    e. Rubbish Containers Quantity:____ Yes____ No X
    f. Picnic Tables Yes____ No X
    g. Cessation of Lawn Sprinklings Yes____ No X
    h. Other____ Yes____ No X
    i. Map including indicating location of these services?* Yes____ No X
16. Do you plan to utilize volunteers to help run the event? Yes X No____
17. Do you plan to rent a park facility for the event? Yes____ No X

Public Safety

18. Does the applicant have any special security or safety concerns? Yes____ No X
19. Are you requesting assistance from the Police/Fire Departments? * Safety cones needed for cross walks Yes____ No X
20. Will the event include loud or unusual sounds? Yes X No____
    a. Musicians Yes X No____
    b. Singers Yes X No____
    c. Amplified Announcers Yes X No____
    d. Carnival Rides Yes____ No X
    e. Motor Vehicle Noises Yes____ No X
    f. Other____ Yes____ No X
21. What are the planned hours for loud or unusual sounds? 6 - 9 pm (includes sound check)
22. Will the event include unusual lighting beyond what is normal at that location? Yes____ No X

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes____ No X
24. Will you be utilizing a LLC regulated boundary? Yes____ No X
25. Are you using the Social District for outdoor alcohol consumption? Yes____ No X
26. Have all necessary liquor licenses been obtain at the time of this application? Yes____ No X
27. Does the applicant have any other requests that are not listed in this form? Yes____ No X
28. The applicant is require to provide $1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes X No____

Questionnaire Explanations

Applicant Signature

I hearby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: Cathrn M Bovitz

Printed Name: Catherine Bovitz Date: 3-15-24

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, pen@gmailalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Underhill Agency

816 Industrial Rd

Marshall MI 49068

CONTACT NAME: Ryan Underhill

PHONE (A/C, No, Ext): 269-727-0660 FAX (A/C, No): 269-727-0669

E-MAIL ADDRESS: runderhill1@farmersagent.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Ohio Security Insurance Company	24082
INSURER B : Employers Preferred INS CO	31283
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Darling & Company

565 N Madison St

Marshall MI 49068

COVERAGES

CERTIFICATE NUMBER: 0224982330 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:			BLS66012626	04/10/2024	04/10/2025	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A			04/10/2024	04/10/2025	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Marshall

343 W Michigan Ave

Marshall, MI 49068

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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ITEM 7.D

TO:	City Council
FROM:	Derek N. Perry, City Manager Joshua Lankerd, Chief of Police Marguerite Davenport, Director of Public Services
DATE:	May 20, 2024
SUBJECT:	**OAKLAWN PET, BIKE, AND WAGON PARADE - SPECIAL EVENT REQUEST**

The City has received a Special Event Application request from Oaklawn Hospital for the Pet, Bike, and Wagon parade scheduled for July 4, 2024 at the fountain circle. The impacted streets are shown on the included map and consist of Michigan Ave, I-94 Trunkline, around the fountain circle. The event requested barricades for the road closure, will utilize volunteers, and police/fire will be at the event for community engagement (pending any emergency calls). As in years past, the event will include amplified announcements from the southwest corner of the fountain for the parade portion and music by the rotary band.

The City will receive the certificate of insurance from the event sponsor listing the City as additionally insured after July 1, 2024 (due to the policy cycle). The permit for closure of BL-94 from the Michigan Department of Transportation has been approved with a street closure of Michigan Avenue from 0900 to 1300.

DDA approved the event request at their April 25, 2024 meeting.

RECOMMENDATION:
Approve the Oaklawn Pet, Bike, and Wagon Parade Special Event Request to be held on July 4, 2024.

CITY OF MARSHALL

SPECIAL EVENT POLICY

May 2022

In General

1. The City of Marshall, believing there is a benefit to the community in allowing and encouraging community-oriented special events that may make use of public rights-of-ways, parks, or other properties, may allow the use of such properties for special events under the terms of this policy.
2. Any Special Event making use of City-controlled public rights-of-ways, parks, or other properties, shall be approved in advance by the City Council. Typically, a Special Event involves significant potential inconvenience to nearby residents and properties, through traffic, activity, noise, light, altered traffic routes, or other potentially deleterious factors that are not normally present in the area.
3. The normal use of City facilities, such as playing baseball on a baseball field, renting a pavilion, etc., shall not be considered a Special Event under this policy.
4. Events in the Downtown Development Authority (DDA) district, as shown below, will be presented to the DDA board at their regularly scheduled meetings. The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.
5. The City of Marshall prohibits the use of paint or permanent markings on surfaces within the public right of way. Anchoring of tents with stakes is prohibited through concrete or asphalt surfaces on City property or within the public right of way. Anchoring of any structure must be completed with alternative methods.
6. The City of Marshall partners with the Michigan Department of Transportation (MDOT) to manage two state trunklines within City limits. Michigan Avenue is the BL-94 trunkline while South Kalamazoo Avenue and Industrial Road are M-227. The City maintains a close relationship with the local MDOT office regarding street closures on Michigan Avenue. If a closure of Michigan Avenue is requested the City will pursue the permit from MDOT and prepare necessary traffic plans. Permit approval is the ultimate decision of MDOT. Proper deployment and display of traffic control signs will be discussed with applicants at the planning meeting.
7. The City of Marshall puts effort into planning and coordinating events with event sponsors. We understand that unexpected cancellation of events can occur. We schedule required work activities in advance of events and will require 72-hour notice prior to the start of an event for cancellation and avoidance of special event fees. If cancellation is received within 72-hours of an events start time, the sponsors will be billed for all activities completed by the time of cancellation.
8. The City of Marshall is a supporter of special events. However, applicants should understand

special events require additional work for City staff. The City requires payment for special events tasks directly attributable to the event. The City requires 100% reimbursement from for-profit sponsoring organizations and waives the first $500 in fees for non-profit sponsoring organizations.

Procedures

9. An applicant desiring to hold a special event requiring the use of City-controlled property shall submit a Special Event Application Form to the City Clerk's Office, describing the particulars of the request. All requested information must be provided. The application should be submitted 90 days before the event to ensure ample time for the required staff review, correction of any defects, and time for the request to be placed on a City Council agenda. The City Council may consider whether a late approval date would provide inadequate notice to affected residents, property owners, and business owners.

10. Relevant City staff members will review the application and recommend changes if appropriate. The applicant may amend the application to address these concerns. Before the application is submitted to City Council, relevant staff members will indicate whether they have concerns with the application in its current form.

11. Additional permits and fees may be required for services requested including right-of-way permit, electric drop, and hydrant connections.

12. City staff, prior to council approval, will determine the cost to the City for supporting the event. This cost will be conveyed to the event sponsoring and payment is expected prior to the event date.

13. The City Council will consider the application during an open meeting, and will approve, approve with conditions, or reject the application.

    Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to live up to his or her responsibilities as sponsor of a special event; or if the applicant has supplied false information on the Special Event Application Form. The decision of the City Council is final.

City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: Oaklawn Pet, Bike & Wagon Parade

Is the sponsoring organization: ■ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: 116 E. Prospect St.

City/State/ZIP Code: Marshall, MI 49068

Business Phone: 269-789-3942 **Cell Phone**: 734-730-4704

Email Address(es): abelew@oaklawnhospital.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. **Requested day(s), date(s), and time(s) of the Special Event**: July 4th, 2024
   8:30 AM - 11:30 AM
2. **Is there a requested alternative date(s)?** ☐ Yes ■ No

   If yes, please provide the alternative date(s):
3. **Please describe the event(s):** Children and parents will be walking pets, pulling wagons and or riding bikes around the fountain
4. **What is the requested location(s) of the event(s):** Brooks Memorial Fountain
5. **Does this event require a street closure?** ■ Yes ☐ No **Street Name**: Foutain Circle

   Start and End Locations: Kalamazoo Ave N. & S. bound + Michigan Ave E. & W bound

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes Yes No____
   Normal Annual Date? July 4th
7. Have you included a map indicating the location of your event?* Yes Yes No____
8. Is your event located within the Downtown Development Authority? Yes Yes No____
9. Does the applicant wish to prohibit vending within the event area? Yes Yes No____
10. Does the applicant plan to include vending as part of this event?* Yes____ No No
11. Will this event include the use of signs? Yes Yes No____
12. Will the event require the hanging of a banner? Yes____ No No
13. Is the applicant requesting special parking arrangements, such as reserved parking?* Yes____ No No

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes Yes No____
15. Does the applicant require other public services? Yes Yes No____
    a. Barricades Yes Yes No____
    b. Fencing Yes____ No No
    c. Street Sweeping Yes____ No No
    d. Mowing Yes____ No No
    e. Rubbish Containers Quantity:____ Yes____ No No
    f. Picnic Tables Yes____ No No
    g. Cessation of Lawn Sprinklings Yes____ No No
    h. Other____ Yes____ No No
    i. Map including indicating location of these services?* Yes____ No No
16. Do you plan to utilize volunteers to help run the event? Yes Yes No____
17. Do you plan to rent a park facility for the event? Yes____ No No

Public Safety

18. Does the applicant have any special security or safety concerns? Yes____ No No
19. Are you requesting assistance from the Police/Fire Departments? Yes____ No No
20. Will the event include loud or unusual sounds? Yes Yes No____
    a. Musicians Yes Yes No____
    b. Singers Yes Yes No____
    c. Amplified Announcers Yes Yes No____
    d. Carnival Rides Yes____ No No
    e. Motor Vehicle Noises Yes____ No No
    f. Other____ Yes____ No No
21. What are the planned hours for loud or unusual sounds? 8:30 AM - 11 AM
22. Will the event include unusual lighting beyond what is normal at that location? Yes____ No No

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes____ No No
24. Will you be utilizing a LLC regulated boundary? Yes____ No No
25. Are you using the Social District for outdoor alcohol consumption? Yes____ No No
26. Have all necessary liquor licenses been obtain at the time of this application? Yes____ No No
27. Does the applicant have any other requests that are not listed in this form? Yes____ No No
28. The applicant is require to provide $1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes____ No No

<u>Questionnaire Explanations</u>

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. ***Note:*** Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.

7. **An Event Map—**if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.

8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.

9/10. **Does the applicant wish to have control of vending within the festival area?** In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies (Health Department). The City of Marshall Fire Department will hold vendors responsible for the National Fire Prevention Association's (NFPA) standards relating to general safety, fuel and power sources, clearances, and operational safety.

11. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.

12. **Will the event require the hanging of a banner?** Event sponsors can purchase banners to be hung across North Kalamazoo Avenue or Michigan Avenue. The fee to hang a banner is $400. The banner must be 3 or 4-foot by 20-foot in size for North Kalamazoo or 25 to 35-foot in length for Michigan Avenue. For proper hanging the banner must have grommets in each corner as well as along the top of the banner and wind slits throughout the banner. The city will supply the rope for hanging of the banner.

13. **Is the applicant requesting special parking arrangements—such as limiting parking areas to certain groups of users?** If yes, you must coordinate with the Police Chief.

14. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Director of Public Services to review what utilities are available in the requested area, and provide a detailed map showing the utilities requested. Requests for electricity will require an *Electric Drop* form to be completed and submitted with the application.

15. **Does the applicant have any other requests for public services, such as street sweeping, mowing, rubbish containers or removal, placement or removal or picnic tables or other fixtures, or cessation of lawn sprinkling?** If yes, you must coordinate with the Director of Public Services to determine if assistance from Public Services is appropriate and available, and provide a description of the services Public Services has indicated it could provide. The applicant will be charged for these services. Any

16. **Do you plan to utilize volunteers to help run the event?** Depending on the scope of the event, volunteers can help reduce the cost of special events for the applicant. The City has limited staff to help with special events and encourages organizers to utilize volunteers as much as possible.

17. **Is your event located at Stuarts Landing Band Shell or Ketchum Park's Cronin Millrace Pavilion?** These two facilities are available for rent. A separate *Park Rental Agreement* for park facilities is required as part of the special event application.

18. **Does the applicant have any special security or safety concerns? Is the applicant requesting assistance from the Police Department in addressing these concerns?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant will be charged for these services.

19. **Is the applicant requesting assistance from the Police or Fire Departments in addressing these concerns?**
If yes, you must contact both the Police and Fire Chief to determine what assistance from the Departments is appropriate and available, and provide a description of the services the Departments have indicated they could provide. The applicant will be charged for these services.

20. **Will the event include loud or unusual sounds, such as a musicians, singers, amplified announcers, carnival rides, motor vehicle noises beyond those regularly present in the location, etc.?**
If yes, you must please attach information indicating all of these on this application.

20. **Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?**
If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, and whether the lighting is constant or intermittent during those times.

21. **Are alcoholic beverages proposed to be served as part of the event?**
If yes, you must advise the Police Department of your intention to serve alcoholic beverages. Approval of the special event does not constitute final approval of service of alcoholic beverages; any necessary approval of a liquor license is a separate process.

25. Please **attach a separate sheet detailing** any aspects of the event that are not specifically addressed in this form but of which the City Council should be aware to make a fully informed decision with regard to approval of the proposed event.

26. The applicant is required to provide $1,000,000 of liability insurance coverage with respect to the event. A Certificate of Insurance, with the City listed as an additional named insured, must be provided to the City Clerk's Office at least one calendar month before the event. **Is the insurance certificate attached?**

The City of Marshall PROHIBITS any and all painting of any city property, including sidewalk and streets. Events of those persons violating this policy will be canceled and not future event will be allowed.

Continue to next page…

Applicant Signature

I hearby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: ____________________

Printed Name: Aidan Belew Date: 04/08/2024

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, pen@gmailalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.


Honolulu House Museum
Eclectic restored
historic residence
lhoun County
Clerk Register
St Mary Catholic
Parish Church
Road Closure / Barricade

ITEM: 7.E
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Michelle Eubank, City Clerk
DATE:	May 20, 2024
SUBJECT:	**GARDEN TOUR - SPECIAL EVENT REQUEST**

The Marshall Garden Club is requesting the use of the City Hall lawn for their ticket tent. The 33rd annual Welcome to My Garden tour is scheduled for July 13-14, 2024. No additional city services are being requested.

BUDGET IMPACT:
As there is no set cost for use of the City Hall lawn, there is no planned expenses for this event.

RECOMMENDATION:
Approve the Welcome to My Garden Special Event Request for July 13-14, 2024.

City Of Marshall
323 West Michigan Ave
Marshall, MI 49068
Phone: 269.781.5183
Fax: 269.781.2878

CITY OF Marshall Michigan

Special Events Application

Important: Please fill out each item as completely so that the application can be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, with any necessary attachments, to the City Clerk's Office, at the address shown above. Special Events must be approved by the City Council, which typically meets twice per month. We recommend submitting your application at least 90 days before your organization wishes to receive approval, to allow time to work through issues with the staff, and to allow for the possibility that the City Council may still see issues that should be addressed before approval.

Applicant Information

Name of Special Event: "Welcome to My Garden" tour (33rd Annual)

Is the sponsoring organization: ☒ Non-Profit, please provide status letter* ☐ For Profit

Mailing/Billing Address: P.O. Box 924, Marshall, MI 49068

City/State/ZIP Code:

Business Phone: **Cell Phone:** 269-753-9772

Email Address(es): 0499klove@gmail.com

Event Information

*A separate event schedule and/or description may be attached in response to questions 1 through 5.

**For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.

1. **Requested day(s), date(s), and time(s) of the Special Event:** Sat, July 13 & Sun, July 14, 2024
2. **Is there a requested alternative date(s)?** ☐ Yes ☒ No

   If yes, please provide the alternative date(s):
3. **Please describe the event(s):** The Marshall Area Garden Club, Inc. would like to set up our ticket sales and ticket pickup tent in
4. **What is the requested location(s) of the event(s):** front of the Welcome Center under the maple tree
5. **Does this event require a street closure?** ☐ Yes ☒ No **Street Name:**

   Start and End Locations: Ticket Tent is open 9-4 Sat and Sun, July 13 & 14

Please complete the following check list regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

General

6. Is this event expected to occur again in a future calendar year? Yes X No ____
   Normal Annual Date? 2nd full weekend in July
7. Have you included a map indicating the location of your event?* Yes X No ____
8. Is your event located within the Downtown Development Authority? Yes X No ____
9. Does the applicant wish to prohibit vending within the event area? Yes ____ No X
10. Does the applicant plan to include vending as part of this event?* Yes ____ No X
11. Will this event include the use of signs? Just A wire signs Yes X No ____
12. Will the event require the hanging of a banner? Yes ____ No X
13. Is the applicant requesting special parking arrangements, such as reserved parking?* Yes ____ No ____ ?
    we use the diagonal parking in front of restrooms

Public Services

14. Is the applicant requiring utility connections, such as electric or water services?* Yes ____ No X
15. Does the applicant require other public services? Yes ____ No X
    a. Barricades Yes ____ No X
    b. Fencing Yes ____ No X
    c. Street Sweeping Yes ____ No X
    d. Mowing Yes ____ No X
    e. Rubbish Containers Quantity: ________ Yes ____ No X
    f. Picnic Tables Yes ____ No X
    g. Cessation of Lawn Sprinklings Yes ____ No X
    h. Other ____________ Yes ____ No ____
    i. Map including indicating location of these services?* Yes ____ No X
16. Do you plan to utilize volunteers to help run the event? Yes X No ____
17. Do you plan to rent a park facility for the event? Yes ____ No X

Public Safety

18. Does the applicant have any special security or safety concerns? Yes ____ No X
19. Are you requesting assistance from the Police/Fire Departments? Yes ____ No X
20. Will the event include loud or unusual sounds? Yes ____ No X
    a. Musicians Yes ____ No X
    b. Singers Yes ____ No X
    c. Amplified Announcers Yes ____ No X
    d. Carnival Rides Yes ____ No X
    e. Motor Vehicle Noises Yes ____ No X
    f. Other ____________ Yes ____ No X
21. What are the planned hours for loud or unusual sounds? N/A
22. Will the event include unusual lighting beyond what is normal at that location? Yes ____ No X

Alcohol Consumption

23. Are alcoholic beverages proposed to be served as part of the event? Yes ____ No X
24. Will you be utilizing a LLC regulated boundary? Yes ____ No X
25. Are you using the Social District for outdoor alcohol consumption? Yes ____ No X
26. Have all necessary liquor licenses been obtain at the time of this application? Yes ____ No X
27. Does the applicant have any other requests that are not listed in this form? Yes ____ No X
28. The applicant is require to provide $1,000,000 of liability insurance coverage with respect to the event; have you attached a Certificate of Insurance listing the City of Marshall as an additionally insured? Yes X No ____

<u>Questionnaire Explanations</u>

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. ***Note:*** Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.

7. **An Event Map**—if your event will use streets or sidewalks or will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request.

8. **Is your event located within the Downtown Development Authority?** The DDA will be asked to formally support the Special Event prior to the event approval going to City Council. The City believes support and coordination with downtown business is critical to the success of the downtown area. The DDA meets once a month so timing of the application should be adjusted accordingly to allow for both DDA and City Council approval.

9/10. **Does the applicant wish to have control of vending within the festival area?** In some instances, the applicant may be granted control of vending, the applicant is solely responsible for ensuring that all vendors are properly licensed with any appropriate agencies (Health Department). The City of Marshall Fire Department will hold vendors responsible for the National Fire Prevention Association's (NFPA) standards relating to general safety, fuel and power sources, clearances, and operational safety.

11. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.

12. **Will the event require the hanging of a banner?** Event sponsors can purchase banners to be hung across North Kalamazoo Avenue or Michigan Avenue. The fee to hang a banner is $400. The banner must be 3 or 4-foot by 20-foot in size for North Kalamazoo or 25 to 35-foot in length for Michigan Avenue. For proper hanging the banner must have grommets in each corner as well as along the top of the banner and wind slits throughout the banner. The city will supply the rope for hanging of the banner.

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14. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Director of Public Services to review what utilities are available in the requested area, and provide a detailed map showing the utilities requested. Requests for electricity will require an *Electric Drop* form to be completed and submitted with the application.

15. **Does the applicant have any other requests for public services, such as street sweeping, mowing, rubbish containers or removal, placement or removal or picnic tables or other fixtures, or cessation of lawn sprinkling?** If yes, you must coordinate with the Director of Public Services to determine if assistance from Public Services is appropriate and available, and provide a description of the services Public Services has indicated it could provide. The applicant will be charged for these services. Any

16. **Do you plan to utilize volunteers to help run the event?** Depending on the scope of the event, volunteers can help reduce the cost of special events for the applicant. The City has limited staff to help with special events and encourages organizers to utilize volunteers as much as possible.

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18. **Does the applicant have any special security or safety concerns? Is the applicant requesting assistance from the Police Department in addressing these concerns?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant will be charged for these services.

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20. **Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?**
If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, and whether the lighting is constant or intermittent during those times.

21. **Are alcoholic beverages proposed to be served as part of the event?**
If yes, you must advise the Police Department of your intention to serve alcoholic beverages. Approval of the special event does not constitute final approval of service of alcoholic beverages; any necessary approval of a liquor license is a separate process.

25. Please **attach a separate sheet detailing** any aspects of the event that are not specifically addressed in this form but of which the City Council should be aware to make a fully informed decision with regard to approval of the proposed event.

26. The applicant is required to provide $1,000,000 of liability insurance coverage with respect to the event. A Certificate of Insurance, with the City listed as an additional named insured, must be provided to the City Clerk's Office at least one calendar month before the event. **Is the insurance certificate attached?**

The City of Marshall PROHIBITS any and all painting of any city property, including sidewalk and streets. Events of those persons violating this policy will be canceled and not future event will be allowed.

Continue to next page…

Applicant Signature

I hearby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules, and regulations of the City of Marshall and that the event takes place in accordance with the application as approved by the Marshall City Council, including any conditions placed thereon.

Applicant Signature: Karla Love, Garden Tour Publicity Chair

Printed Name: Karla Love Date: March 18, 2024

The APPLICANT does hereby agree to indemnify, hold harmless and defend the CITY and each of its officers, officials, employees, agents and authorized volunteers from any and all loss, liability, fines, pen@gmailalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by CITY, OWNER, PERMITTEE (Renter) or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fee and litigation expenses), arising or alleged to have arisen directly or indirectly out of the operation and use of CITY property and public right of way. APPLICANT'S obligations under the preceding sentence shall apply regardless of whether City or any of its officers, officials, employees, agents or authorized volunteers are negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the gross negligence, or caused by the willful misconduct, of CITY or any of its officers, officials, employees, agents or authorized volunteers.

ACORD **CERTIFICATE OF LIABILITY INSURANCE** CSR CL MARSH-5 | DATE (MM/DD/YYYY) 03/17/20

PRODUCER	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
Buckenberger Christ Agency www.buckenberger.com 287 North Avenue Battle Creek MI 49017 Phone:269-968-1937 Fax:269-968-1144	INSURERS AFFORDING COVERAGE	NAIC #
INSURED	INSURER A HASTINGS MUTUAL	
	INSURER B:	
Marshall Area Garden Club Inc PO Box 924 Marshall MI 49068	INSURER C	
	INSURER D.	
	INSURER E	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
		GENERAL LIABILITY				EACH OCCURRENCE	$ 1,000,000
A		X COMMERCIAL GENERAL LIABILITY	GL 9933394	06/27/19	06/27/20	DAMAGE TO RENTED PREMISES (Ea occurence)	$ 100,000
		CLAIMS MADE X OCCUR				MED EXP (Any one person)	$ 5,000
						PERSONAL & ADV INJURY	$ 1,000,000
						GENERAL AGGREGATE	$ 2,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER				PRODUCTS - COMP/OP AGG	$ 2,000,000
		POLICY PRO-JECT LOC					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	$
		ANY AUTO					
		ALL OWNED AUTOS				BODILY INJURY (Per person)	$
		SCHEDULED AUTOS					
		HIRED AUTOS				BODILY INJURY (Per accident)	$
		NON-OWNED AUTOS					
						PROPERTY DAMAGE (Per accident)	$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
		ANY AUTO				OTHER THAN AUTO ONLY: EA ACC	$
						AGG	$
		EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	$
		OCCUR CLAIMS MADE				AGGREGATE	$
							$
		DEDUCTIBLE					$
		RETENTION $					$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS / OTH-ER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. EACH ACCIDENT	$
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	$
						E.L. DISEASE - POLICY LIMIT	$
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER	CANCELLATION
FYI-001 For Information Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Lydia Kraus-Panczyk

ACORD 25 (2001/08)

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Michigan Department of Treasury
3372 (Rev. 01-21)

Michigan Sales and Use Tax Certificate of Exemption

This exemption claim should be completed by the purchaser, provided to the seller, and is not valid unless the information in all four sections is complete. Do not send a copy to Treasury unless one is requested.

SECTION 1: TYPE OF PURCHASE Check one of the following:

☐ A. One-Time Purchase
Order or Invoice Number: ____________________

☐ C. Blanket Certificate
Expiration Date (maximum of four years): ________________

☒ B. Blanket Certificate. Recurring Business Relationship

The purchaser completing this form hereby claims exemption from tax on the purchase of tangible personal property or services purchased from the seller named below. This claim is based upon: the purchaser's proposed use of the property or services; OR the purchaser's exempt status.

Seller's Name and Address

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. ☒ All items purchased.
2. ☐ Limited to the following items: ____________________

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

1. ☐ For Lease. Purchaser will lease the property and elects to pay tax based on rental receipts. Enter sales tax license or use tax registration number: ____________________
2. ☐ For Resale at Retail. Enter Sales Tax License Number: ____________________
3. ☐ Direct Pay - Authorized to pay use tax on qualified transactions directly to Michigan Treasury under account number: ________________

The following exemptions DO NOT require the purchaser to provide a number:

4. ☐ Agricultural Production. Enter percentage: ______%
5. ☐ Government Entity (U.S. or its instrumentalities, State of Michigan or its political subdivisions), Nonprofit School, Nonprofit Hospital, Church or House of Religious Worship (circle type of organization)
6. ☐ Contractor (provide *Michigan Sales and Use Tax Contractor Eligibility Statement* (Form 3520)).
7. ☐ For Resale at Wholesale.
8. ☐ Industrial Processing. Enter percentage: ______%
9. ☒ Nonprofit Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(19) Exempt Organization.
10. ☐ Nonprofit Organization with an authorized letter issued by Michigan Department of Treasury prior to July 17, 1998 (sales tax) or June 13, 1994 (use tax).
11. ☐ Rolling Stock purchased by an Interstate Motor Carrier.
12. ☐ Other (explain): ____________________

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name		Type of Business (see codes on page 2)
Michigan Garden Clubs, Inc.		15
Business Address	**City, State, ZIP Code**	
555 Crosstown Pkwy Ste 304	Kalamazoo, MI 49008-1981	
Business Telephone Number (include area code)	**Name (Print or Type)**	
(269) 808-2206	Rosemary LaDuke	
Signature	**Title**	**Date Signed**
Rosemary LaDuke	Treasurer	04/07/2021

ITEM: 7.F
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Eric Zuzga, Director of Community Services
DATE:	May 20, 2024
SUBJECT:	**NON-MOTORIZED IMPROVEMENTS- SET PUBLIC HEARING**

The Michigan Department of Transportation and Michigan Economic Development Corporation have announced a grant program to assist communities in investing in non-motorized and public space improvements (up to $200k). As part of the application, we have to detail the public engagement efforts on the types of improvements that the city would like to see in this area. We are working on releasing a survey through the Master Plan process and will explore other avenues that will provide some information on this area, but also wanted to add a public hearing at the council meeting for more formal input. City staff is requesting that a public hearing be scheduled for June 3, 2024, to hear comments from the community on the application.

BUDGET IMPACT:
N/A.

RECOMMENDATION:
Set a public hearing for June 3, 2024, at 7 PM to receive public comments on non-motorized improvements in the City and a potential Shared Spaces Program grant application to the State of Michigan to fund the improvements.

ITEM: 10.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager William Dopp, Finance Director/ City Treasurer
DATE:	May 20, 2024
SUBJECT:	**FISCAL YEAR 2025 BUDGET - RESOLUTION TO ADOPT**

The budget public hearing was scheduled by the Council on May 6, 2024. Attached for your review and action is the resolution for the FY 2025 Budget that totals $45,710,775 in expenditures and is in compliance with the City Charter. This budget resolution reflects the proposed budget presented to you on April 1, 2024.

BUDGET IMPACT:
Upon adoption, Resolution 2024-10 will establish budgetary amounts for the General Fund, Special Revenue Funds, Debt Service Fund, Enterprise Funds, and Internal Service Funds in the amounts set forth in the budget document and supporting materials.

RECOMMENDATION:
Approve Resolution 2024-10, The City of Marshall General Appropriation Act and Tax Levy Resolution approving the City of Marshall budget, fee schedule, and related property tax millage rates for Fiscal Year 2025.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-10

A RESOLUTION TO APPROVE THE CITY OF MARSHALL GENERAL APPROPRIATION ACT AND TAX LEVY FOR JULY 1, 2024, TO JUNE 30, 2025

Minutes of a regular meeting of the Council of the City of Marshall, held on May 20, 2024 at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, City Council has reviewed the City Manager's proposed budget for FY 2025 for the City of Marshall; and

WHEREAS, A public hearing has been held to obtain citizen input on the proposed budget; and

WHEREAS, an annual budget is required for purposes of compliance with City Charter and State of Michigan Uniform Budgeting and Accounting Act (Public Act 2 of 1968, as amended);

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, the following appropriations for the fiscal year, commencing July 1, 2024, and ending June 30, 2025, are hereby appropriated on a departmental level in the General Fund and fund total basis in all other funds as follows:

Taxes	5,032,011
Licenses & Permits	170,900
Intergovernmental	1,347,286
Charges for Services	124,000
Fines & Forfeitures	12,500
Interest	120,000
Miscellaneous	1,626,726
Transfers In	-
Recreation	433,592
Farmer's Market	26,700
Airport	210,622
Total General Fund Revenues	9,104,337

General Fund	
City Council	2,930
City Manager	201,636
Clerk	134,870
Chapel	1,475
Finance/Treasurer	578,034
City Assessor	74,102
Non-Departmental	944,373
City Hall	75,563
City Attorney	75,000
Other City Property	100,000
Human Resources	46,380
Police	2,679,306
Crossing Guards	5,895
Dispatch	63,000
Fire	1,572,866
Inspection	-
Streets	1,146,150
Engineering	64,344
Compost	60,263
Cemetery	204,237
PSB Operations	169,090
Planning & Zoning	127,247
Parks	104,073
Recreation	413,948
Farmer's Market	25,915
Airport	210,622
Total General Fund Expenditures	9,081,319

All Funds Revenues	
General Fund	9,104,337
MVH--Major & Trunkline	790,000
MVH--Local	270,000
Municipal Street Fund	80,000
Marshall Regional Law Enforcement Center	398,727
Leaf, Brush and Trash Removal	192,368
Federal Grant - Safer Grant	252,618
NE Neighborhood Improvement Authority	2,423,525
Downtown Development Authority	279,147
Building Inspection Fund	1,572,533
Local Development Finance Authority	965,444
South Neighborhood Improvement Authority	58,050
Drug Forfeiture	16
American Rescue Plan	195,058
Federal Grant Funds - CDGB Cahil	500,000
Federal Grant Funds - RAP Program	550,040
Capital Improvement Bond Fund	584,953
Marshall House	1,105,000
Fiber to the Premise	1,415,000
Electric	20,157,881
Dial-A-Ride	576,586
Wastewater	2,153,530
Water	2,377,902
Solid Waste	430,500
Information Technology	278,609
Motor Pool	1,133,323
Total Revenues	**$ 47,845,147**

All Funds Expenditures	
General Fund	9,081,319
MVH--Major & Trunkline	598,812
MVH--Local	390,490
Municipal Street Fund	143,057
Marshall Regional Law Enforcement Center	466,319
Leaf, Brush and Trash Removal	191,035
Federal Grant - Safer Grant	252,618
NE Neighborhood Improvement Authority	2,300,140
Downtown Development Authority	327,158
Building Inspection Fund	1,505,888
Local Development Finance Authority	1,007,237
South Neighborhood Improvement Authority	29,777
Drug Forfeiture	-
American Rescue Plan	177,058
Federal Grant Funds - CDGB Cahil	500,000
Federal Grant Funds - RAP Program	550,000
Capital Improvement Bond Fund	480,324
Marshall House	710,038
Fiber to the Premise	1,079,145
Electric	18,916,414
Dial-A-Ride	556,576
Wastewater	2,041,404
Water	2,670,840
Solid Waste	411,759
Information Technology	325,409
Motor Pool	997,958
Total Expenditures	**$ 45,710,775**

BE IT FURTHER RESOLVED, that total fund reserves (not including the capitalization of assets) shall be increased by $2,134,372 based on the FY 2025 revenues and expenditures for all funds.

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax of 17.1629 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

BE IT FURTHER RESOLVED, the City Council does hereby levy a tax of .7376 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Leaf, Brush and Trash Removal Services of the City of Marshall as authorized by a vote of the citizens on August 4, 2020.

BE IT FURTHER RESOLVED, the City Council does hereby levy a tax of 2.0 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of municipal street reconstruction for the City of Marshall as authorized by a vote of the citizens on November 3, 2020.

BE IT FURTHER RESOLVED, the City Council does hereby levy a tax of .9020 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied to operate the Dial-A-Ride Transportation System in the City of Marshall as authorized by a vote of the citizens on August 5, 1975.

BE IT FURTHER RESOLVED, the City Council does hereby levy a tax of .9020 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

BE IT FURTHER RESOLVED, the City Council does hereby levy a tax of 1.5551 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the costs of the Downtown Development Authority.

WHEREAS, the City Council shall set the salaries of all administrative officials, department heads, and salaried personnel, per Section 2.27 of the City Charter, and

WHEREAS, such salaries shall be included in the annual budget; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, that the salaries included within this budget shall be established and effective July 1, 2024; and

WHEREAS, the City of Marshall deems it necessary and appropriate to periodically review fees and rates as certain costs are incurred in providing a service, and the intent is to set fees at an amount to recover those costs and still remain competitive with surrounding municipalities; and

WHEREAS, the City of Marshall now wishes to establish those fees and rates in accordance with City policy; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, this resolution authorizes the Summary of Fees for 2025 as presented in the budget document for all City Department and Funds, including public utility service rates and charges as authorized by Chapter 53 of the City Code of Ordinances; and

BE IT FURTHER RESOLVED, that the fees and rates found in this budget shall be established and effective July 1, 2024; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL that the City Manager is authorized to make budgetary transfers within the appropriation centers established through this budget, and that all transfers between departments or funds may be made by the City Manager in an amount not to exceed $20,000 per occurrence without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act; and

WHEREAS, the City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the City Clerk and on the City's website and available for public inspection at least one week prior to adoption of the budget; and

WHEREAS, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Municipal Streets, Leaf & Brush, Dial-A-Ride and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL, the adoption of the 2024-2025 Fiscal Year Budget shall take effect on July 1, 2024.

Resolution declared adopted this 20th day of May 2024.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 20, 2024 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

City of
Marshall, Michigan

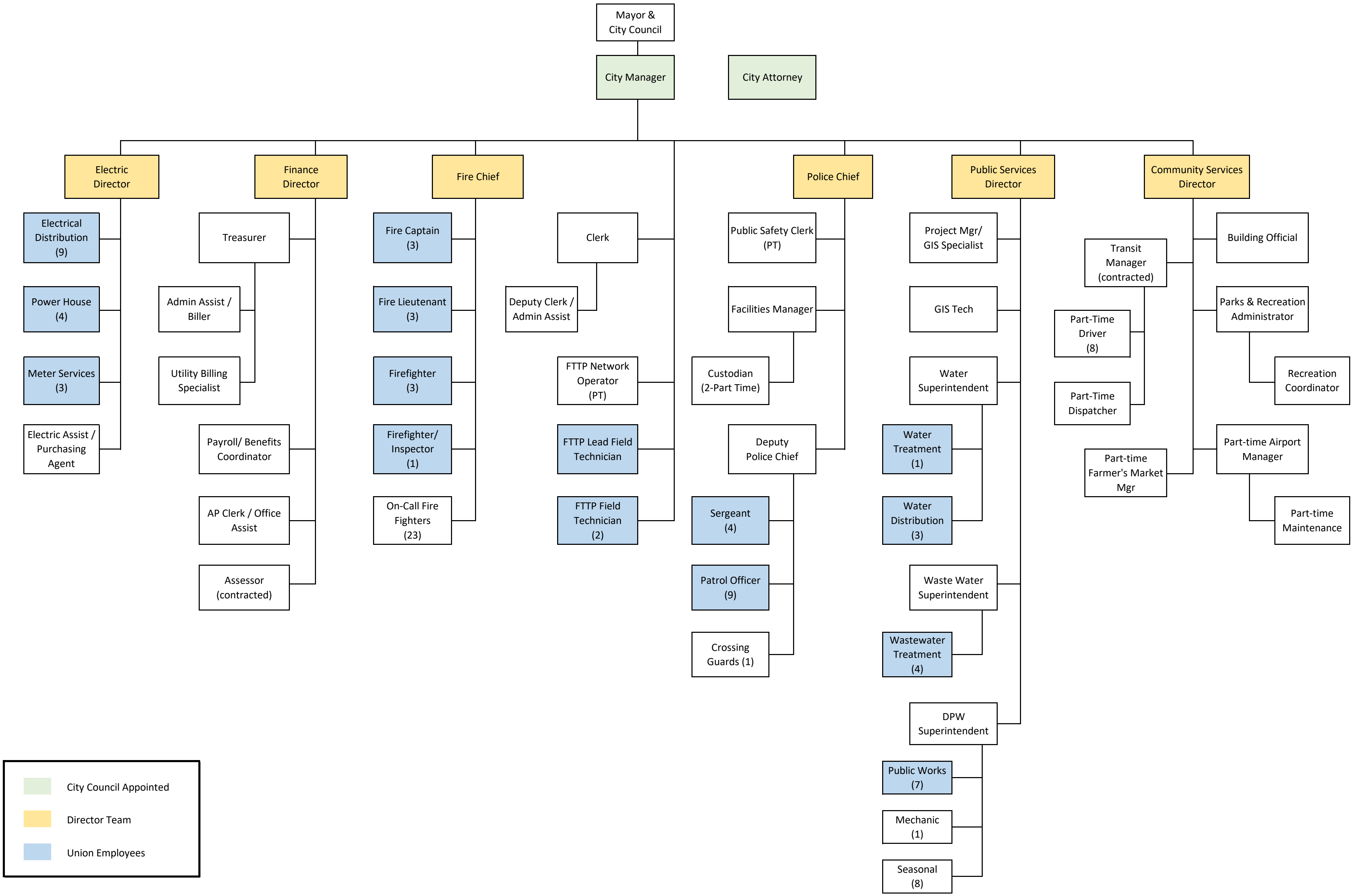
FY 2025 Proposed Budget

Jim Schwartz, Mayor

<u>Council Members:</u>
Scott Wolfersberger, Ward One
Joe Caron, Ward Two
Jacob Gates, Ward Three
Theresa Chaney-Huggett, Ward Four
Ryan Underhill, Ward Five
Ryan Traver, At-Large

City of Marshall - Organization Chart

Revised 03/28/2024



BUDGET INTRODUCTION

The City of Marshall's largest source of revenue, like many local units of government across Michigan, is property taxes. In the State of Michigan, property tax growth is restricted to the cost of living for existing properties plus the taxes on new construction.

Real property values are rising due to inflation and are reflected in the anticipated increase in tax revenues. Personal property tax reform in the State of Michigan continues to restrict the amount of taxes the City can collect on personal property.

Another large source of revenue for the General Fund is State-shared revenues. Revenue levels have seen modest growth as these funds are based on State sales tax collection, which continues to be a stable source of revenue. There are two parts to State shared revenue: Constitutional and Statutory. Constitutional revenue is distributed based on a formula and is mandated by the State Constitution. Statutory revenue is subject to the City completing additional requirements to receive this revenue.

After decades of working to secure a large-scale employer in the area, Ford has commenced construction of its BlueOval Battery Park in Marshall. Ford has indicated that production of the lithium iron phosphate batteries will commence in 2026 and employ upwards of 1700 individuals. The City continues to market available land within the Industrial Park and the new Marshall Area Jobs Opportunities and Recreation (MAJOR) Campus west of the City through its partnership with Marshall Area Economic Development Association (MAEDA) with the goal of securing additional investment in the community.

However, even with new developments, the City of Marshall continues to face economic challenges brought upon by high inflation and other rising program and service costs. The City Administration is committed to utilizing all opportunities at our disposal to provide ongoing, quality programs and services to the citizens of Marshall. The budget for FY2025 reflects this philosophy.

CITY OF MARSHALL

FY 2025 BUDGET CALENDAR

AND

INFORMATION GUIDE

FY 2025 Budget

CITY OF MARSHALL
BUDGET CALENDAR for FISCAL YEAR 2025

December 2023	Wage Model Completed
January 16, 2024	Budget Kickoff and Training
January 29, 2024	Technology Budget and Rates Completed for Internal Service Fund
January 29, 2024	Motor Pool Budget and Rates Completed for Internal Service Fund
January 29, 2024	PSB Rentals Budget and Rates Completed for Internal Service Fund
February 5, 2024	Department Budget Entry is complete for status quo (no increases) budget (PT & OT Requests are part of normal budget entry and should not exceed the FY24 budget)
February 5, 2024	FY2025 – FY2030 CIP Public Hearing and Council Adoption
February 8, 2024	Department Head meeting to discuss budget
February 12, 2024	Budget Impacts due using format sent by Finance
February 13 through March 1, 2024	All requests are reviewed and BSA entries have final review by Finance
March 7, 2024	City Manager and Directors meet to review budget.
March 8 through March 17, 2024	Meeting with department heads to review each dept. budget/impacts
April 1, 2024	Proposed budget book distributed to Council at the City Council meeting
May 6, 2024	Council sets Public Hearing for adoption of final budget for May 20, 2024
May 7 through May 20, 2024	Budget on file and available for public inspection in the Clerk’s office
May 20, 2024	Public Hearing and final Adoption of FY 2025 Budget
July 1, 2024	FY 2025 Budget goes into effect.

FUND DESCRIPTIONS

The City of Marshall's financial structure is composed of various funds, many of which operate like separate businesses within the organization and have their own set of balanced accounts. Budgets for each of these types of funds are adopted separately except for fiduciary funds. Funds are differentiated by category (governmental, proprietary, or fiduciary) and by type (general fund, special revenue, debt service, capital projects, enterprise, internal service, and custodial). These funds are further differentiated between major and non-major funds.

GOVERNMENTAL FUNDS

Governmental fund financial statements focus on near-term inflows and outflows of spendable resources. The budgeting and accounting for governmental funds are recorded on a modified accrual basis. The main operating fund for the City of Marshall is the General Fund, a major fund, used to account for the resources devoted to funding general government operations such as Public Safety, Clerk, Finance, Public Works, and general administration.

Non-major Special Revenue Funds

This type of fund is used to account for the proceeds of specific revenue (and expenditures) that are legally restricted to a specific purpose and accounted for on a modified accrual basis. Examples of Non-major funds for the City of Marshall are Major Streets, Local Streets, Municipal Streets, Recreation Fund, Airport, Leaf & Brush, Downtown Development Authority (component unit), and the Local Development Finance Authority (component unit).

Non-major Debt Service Funds

This type of fund is used to account for the resources used in the repayment of long-term debt, interest, and related costs. These funds are budgeted and accounted for on a modified accrual basis.

Non-major Capital Projects Funds

This type of fund is used to account for the resources used in acquiring and constructing capital facilities, street projects, and other capital improvements. These funds are budgeted and accounted for on a modified accrual basis.

PROPRIETARY FUNDS

This type of fund accounts for the acquisition, construction, operation, and maintenance of certain facilities or operations that is intended to be entirely self-supported by user fees and charges. Proprietary funds are both enterprise funds and internal service funds. Proprietary funds are budgeted and accounted for on a full accrual basis.

Enterprise Funds

The City of Marshall uses enterprise funds to account for its electric, wastewater, water, solid waste, public transportation (DART), FTTP (Fiber to the Premise) and Marshall House. These are all considered major funds.

Internal Service Funds

Internal Service Funds are an accounting tool used to accumulate and allocate costs internally among the City's various departments. The City uses internal service funds to account for motor pool and information technology.

CUSTODIAL FUNDS

Custodial funds are used to account for resources held for the benefit of parties outside of City government and cannot be used to support any City program. Custodial funds are accounted for on a full accrual basis. The City of Marshall does not adopt a budget for custodial funds as one is not legally required.

MARSHALL CITY CHARTER

ARTICLE IX - GENERAL CITY FINANCE

Amended November 8, 2016

SECTION 9.01 – FISCAL YEAR

The fiscal year of the City shall begin on the first day of July and end on the thirtieth day of June of the following year. Such year shall constitute the budget year of the City Government.

SECTION 9.02 – BUDGET PROCEDURE

On or before the first Monday in March the administrative officials, department heads, boards and commissions of the City, shall submit to the City Manager an itemized estimate of their expenditures for the next fiscal year. The City Manager or the City Manager's designee, shall prepare a complete itemized budget proposal for the next fiscal year and shall submit it to the council at its first meeting in April. This proposal shall include the following: (1) the previous year's budget figures and actual expenditures; (2) the itemized estimates submitted to the City Manager; (3) an account of all revenues received in the current and preceding year and an estimate of all revenues for the next fiscal year; (4) and the City Manager's recommendations.

SECTION 9.03 – BUDGET DOCUMENT

The budget document shall present a complete financial plan for the ensuing year. It shall include at least the following information:

(a) detailed estimates of all proposed expenditures for each department and office of the City showing the expenditures for corresponding items for the current and last preceding fiscal year, with reasons for increases and decreases recommended, as compared with appropriations for the current year;

(b) statements of the bonded and other indebtedness of the City, showing the debt redemption and interest requirements, the debt authorized and unissued, and the condition of sinking funds, if any;

(c) detailed estimates of all anticipated income of the City from sources other than taxes and borrowing, with a comparative statement of the amounts received by the City from each of the same or similar sources for the last preceding and current fiscal years;

(d) a statement of the estimated balance or deficit, as the case may be, for the end of the current year;

(e) an estimated of the amount of money to be raised from current and delinquent taxes and the amount to be raised from bond issues which, together with income from other sources, will be necessary to meet the proposed expenditures and commitments of the City Government during the ensuing year;

(f) such other supporting schedules as the council may deem necessary.

SECTION 9.04 – PUBLIC INSPECTION

A copy of the budget proposal shall be on file and available to the public in the office of the Clerk during office hours for a period of not less than one (1) week prior to the adoption of the budget by the council.

SECTION 9.05 – ADOPTION OF BUDGET; TAX LIMIT

Not later than the first meeting of the council in June, the council shall, by resolution, adopt all budgets for the next year and shall, in such resolution, make an appropriation of the money needed for municipal purposes during the ensuing fiscal year of the City and provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations in Section 8.01 of the charter.

SECTION 9.06 – TRANSFER OF APPROPRIATIONS

After the budget has been adopted, no money shall be drawn from the treasury of the City nor shall any obligation for the expenditure of money be incurred, except pursuant to the budget appropriation. The council may transfer any unencumbered appropriation balance, or any portion thereof, from one department, fund, or agency to another, except that no moneys raised for the construction, improvement, and maintenance of streets or for the principal and interest on the funded debt of the City shall be used for any purpose except that for which they were raised. The balance in any appropriation, except moneys raised for the construction, improvement, and maintenance of streets or for the principal and interest on the funded debt of the City which has not been encumbered at the end of the fiscal year shall revert to the general fund and be re-appropriated during the next fiscal year.

SECTION 9.07 – BUDGET CONTROL

At the beginning of each quarterly period during the fiscal year, and more often if required by the council, the Treasurer, acting under the direction of the City Manager, shall submit to the council data showing the relation between the estimated and actual income and expenses to date; and , if it shall appear that the income is less than anticipated, the council may reduce appropriations, except amounts required for debt and interest charges, to such a degree as may be necessary to keep expenditures within the cash income.

323 W Michigan Ave, Marshall, MI 49068
P 269.781.5183 F 269.781.3835
cityofmarshall.com

Office of the City Manager

May 20, 2024

RE: TRANSMITTAL OF THE FY 2025 PROPOSED BUDGET, FISCAL YEAR ENDING JUNE 30, 2025

Dear Mayor, City Council and Citizens of Marshall:

We are pleased to provide the proposed Fiscal Year (FY) 2025 Budget in accordance with the City Charter. This annual budget represents the preparation and collaboration of directors, their staff, City Administration, and the Budget Finance Review Committee.

Revenue and expenditures have been carefully reviewed to balance the General Fund budget with a small surplus of $2,589. There are currently no capital expenditures identified in the General Fund budget. However, staff is proposing the use of the remaining American Rescue Plan Act revenues to pay for improvements to the river walk. Any other capital items or special projects will be brought to City Council as needed on a case-by-case basis during FY 2025. We anticipate that use of fund balance will be required for any proposed General Fund capital expenditures or special projects that arise in FY2025.

OVERVIEW OF CITY BUDGET

Listed below are some of the highlights of the FY 2025 Proposed Budget.

- The General Fund budget, exclusive of Recreation, Farmer's Market, and Airport activities, contained in this budget document is balanced for recurring operations by $2,589, and does not anticipate the use of proceeds from the sale of Marshall House or a payment in lieu of taxes (PILOT) from the BlueOval Battery Park Development.

- The FY 2025 MRLEC Operations budget projects a $68K use of fund reserves for carpet and flooring repair. The agreement with the County and State set aside funds for capital improvements.

- The American Rescue Plan Act fund is budgeted to spend the remaining grant proceeds on river walk improvements.

- The budgets for FY 2025 for the FiberNet Fund and the Electric Fund show a surplus. The FiberNet fund no longer requires a deficit elimination plan with the State of Michigan and the Electric Fund was released from the deficit elimination plan requirement at the end of the FY2023 audit.

- The FY 2025 Information Technology Fund shows a planned use of fund balance reflecting additional technology needs and long-planned phone upgrades.

- The recommended staffing level for all funds is 83 FTEs. This is comparable to our current 2023/2024 full-time staffing level.

Fund highlights are as follows:

GENERAL FUND

- The projected General Fund revenues (excluding Recreation, Farmer's Market, and Airport activities) for FY 2025 are higher compared to FY 2024 budget primarily tax revenue. Proposal A of 1994 sets the growth for property to the lesser of inflation or 5%. Due to the continued high inflation for 2023, taxes are increasing 5%.

- The payroll line items in the various funds reflect wage increases for union personnel based on existing contracts and a 3% wage increase in FY 2025 for non-union personnel.
- The overall General Fund projected fund balance at the end of FY 2025 is $3,307,569 which is basically flat when compared with the estimated ending fund balance for FY 2024. This balance exceeds our fund balance policy requirements by approximately $700,000.

MOTOR VEHICLE HIGHWAY (MVH) MAJOR & TRUNKLINE

MVH Major & Trunkline source of revenue is the State of Michigan Act 51 monies based on a formula taking into account population and the number of street miles categorized as major and trunkline streets (16 miles-Major and 4 miles of Trunkline). It is anticipated that for FY 2025, total expenditures will be $599K and total revenues will be $790K and the fund balance at year end for the Major Street Fund is estimated to be $1,225,408.

MOTOR VEHICLE HIGHWAY (MVH) LOCAL

As with the MVH Major, the revenue source for this fund is the State of Michigan Act 51 monies based on the formula using population and the number of local street miles (25 miles). Projected revenues for FY 2025 total $270K and expected expenditures total $390K. It is anticipated that the FY 2025 ending fund balance for the Local Street Fund will be $760,125.

The Local MVH fund will be used in FY 2025 to fund the street construction portions of the Cosmopolitan Ave. Watermain and Street Improvements project.

Preventative maintenance activities such as crack filling are planned for both major and local streets.

LEAF, BRUSH, AND TRASH REMOVAL

The Leaf, Brush and Trash Removal Fund derives its revenue from a dedicated millage, approved and increased by the voters in August 2020. The millage levy is anticipated to generate $192K in revenues. The services provided are fall leaf collection, and spring brush pick-ups. The projected expenditures are $191K. The goal for this Fund is to have a minimal Fund Balance at the end of each fiscal year.

MARSHALL HOUSE FUND

The Marshall House is a self-supporting operation that generates its revenues through Federal Section 8 Subsidy Payments and rents. For FY 2025, revenues are projected to be $1.1 million, and expenditures are projected to be $710K. The fund is projected to have a net position of approximately $3,185,663 at the end of FY 2025.

FIBER TO THE PREMISE (FiberNet)

The Fiber-to-the-Premise (FTTP) is a utility authorized by City Council in March 2017. The projected revenues for FY 2025 are $1.4 million with expenditures projected at $1.1 million. The Fiber-to-the-Premise fund is expected to have continued positive cash flow in FY 2025.

ELECTRIC FUND

The Electric Fund revenues for FY 2025 are projected to be $20.1 million. FY 2025 expenditures including depreciation and amortization are estimated at $18.9 million. This fund is no longer in need of a deficit elimination plan with the State. The Electric Fund continues to build up their cash reserves while also performing necessary capital projects and maintenance.

DIAL-A-RIDE/AMC TRANSPORTATION FUND (DART)

The DART/AMC Fund FY 2025 budget is supported with $234K of revenues from a millage levy, Federal and State funding of $245K, and passenger fares of $29K. Total FY 2025 revenues are estimated at $576K. The FY 2024 projected expenditures are estimated at $556K.

If the Transit Authority of Calhoun County (TACC) is unable to secure a voter approved operating millage in August, we will need to reevaluate our current DART service model going forward. This will include an extensive review of our existing operations and identifying additional funding sources for the transit program.

WASTEWATER FUND

The FY 2025 projected revenues are $2.1 million. The FY 2025 projected expenditures of $2 million include $125K in capital outlay.

WATER FUND

The FY 2025 projected revenues are $2.4 million. The FY 2025 projected expenditures are $2.7 million. Capital Outlay is $575,000 of the expenditure budget and includes the state mandated lead service investigation and removal work and the rehabilitation of the Cosmopolitan Street water main to correct water aesthetic issues.

SOLID WASTE

The FY 2025 projected revenues are $430K and projected expenditures $412K. This fund is anticipated to have a fund balance of $231,490 at the end of FY 2025.

MOTOR POOL

The Motor Pool revenues for FY 2025 are projected to be $1,133,323. FY 2025 expenditures including depreciation are budgeted at $997, 958. For capital replacement needs, $161,000 has been allocated for the purchase of a new Police Department Patrol unit and a new pickup truck and leaf vacuum for the Department of Public Works. In the FY 2025 budget and going forward, the utility (water, wastewater, electric and FiberNet) funds will no longer participate in the Motor Pool fund. Each utility will manage and budget for their fleet and equipment needs as part of their capital costs. In addition, the Fire Department fleet is now included in the Motor Pool fund and $150,000 has been budgeted towards their equipment replacement costs in the FY 2025 budget.

BUDGET STRATEGIES

For the past several years, the City's budget has been balanced using multiple strategies including a review of our existing fee structure, expenditure reductions, and re-organizations centered on managing more efficiently with fewer resources. The main goal is always to create a budget that is attainable and sustainable for the future.

CLOSING STATEMENT

The development of the City's proposed annual budget is a significant task for City Administration. This budget provides the fiscal framework required of a municipal operation to provide the services that our community expects, while at the same time being responsible for how those services are funded using the financial resources that are available. Staff will continue to investigate new and creative ways to improve our delivery of services to the community and create sustainability for our organization and the residents we serve.

Our team looks forward to working with you and our citizens through the adoption of the FY 2025 budget. I sincerely thank all the members of the staff and City Council for their hard work in the preparation and consideration of this budget.

Respectfully submitted,

Derek N. Perry
City Manager

CITY OF Marshall Michigan

ADMINISTRATIVE REPORT

May 20, 2024 – CITY COUNCIL MEETING

TO: Honorable Mayor and City Council

FROM: Derek Perry, City Manager

SUBJECT: Budget Public Hearing & Resolution to Adopt City of Marshall Budget and Related Property Tax Millage Rates for Fiscal Year 2025.

BACKGROUND: The budget public hearing was scheduled by Council on May 6, 2024. Attached for your review and action is the resolution for the FY 2025 Budget that totals $45,710,775 in expenditures and is in compliance with City Charter. This budget resolution reflects the proposed budget presented to you on April 1, 2024.

RECOMMENDATION: After hearing public comments, it is recommended that the Council adopt the attached resolution to approve the City of Marshall budget, fee schedule, and related property tax millage rates for Fiscal Year 2025.

FISCAL EFFECTS: Establish budgetary amounts for the General Fund, Special Revenue funds, Debt Service Fund, Enterprise funds, and Internal Service funds in the amounts set forth in the attached resolution.

ALTERNATIVES: As suggested by City Council.

Respectfully Submitted,

Derek Perry
City Manager

323 W. Michigan Ave.

Marshall, MI 49068

p 269.781.5183

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cityofmarshall.com

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2024-XX

THE CITY OF MARSHALL
GENERAL APPROPRIATION ACT AND TAX LEVY RESOLUTION
July 1, 2024 – June 30, 2025

Whereas, City Council has reviewed the City Manager's proposed budget for FY 2025 for the City of Marshall; and

Whereas, A public hearing has been held to obtain citizen input on the proposed budget; and

Whereas, an annual budget is required for purposes of compliance with City Charter and State of Michigan Uniform Budgeting and Accounting Act (Public Act 2 of 1968, as amended);

THE CITY OF MARSHALL RESOLVES that the following appropriations for the fiscal year, commencing July 1, 2024, and ending June 30, 2025, are hereby appropriated on a departmental level in the General Fund and fund total basis in all other funds as follows:

Taxes	5,032,011
Licenses & Permits	170,900
Intergovernmental	1,347,286
Charges for Services	124,000
Fines & Forfeitures	12,500
Interest	120,000
Miscellaneous	1,626,726
Transfers In	-
Recreation	433,592
Farmer's Market	26,700
Airport	210,622
Total General Fund Revenues	9,104,337

General Fund	
City Council	2,930
City Manager	201,636
Clerk	134,870
Chapel	1,475
Finance/Treasurer	578,034
City Assessor	74,102
Non-Departmental	944,373
City Hall	75,563
City Attorney	75,000
Other City Property	100,000
Human Resources	46,380
Police	2,679,306
Crossing Guards	5,895
Dispatch	63,000
Fire	1,572,866
Inspection	-
Streets	1,146,150
Engineering	64,344
Compost	60,263
Cemetery	204,237
PSB Operations	169,090
Planning & Zoning	127,247
Parks	104,073
Recreation	413,948
Farmer's Market	25,915
Airport	210,622
Total General Fund Expenditures	9,081,319

All Funds Revenues	
General Fund	9,104,337
MVH--Major & Trunkline	790,000
MVH--Local	270,000
Municipal Street Fund	80,000
Marshall Regional Law Enforcement Center	398,727
Leaf, Brush and Trash Removal	192,368
Federal Grant - Safer Grant	252,618
NE Neighborhood Improvement Authority	2,423,525
Downtown Development Authority	279,147
Building Inspection Fund	1,572,533
Local Development Finance Authority	965,444
South Neighborhood Improvement Authority	58,050
Drug Forfeiture	16
American Rescue Plan	195,058
Federal Grant Funds - CDGB Cahil	500,000
Federal Grant Funds - RAP Program	550,040
Capital Improvement Bond Fund	584,953
Marshall House	1,105,000
Fiber to the Premise	1,415,000
Electric	20,157,881
Dial-A-Ride	576,586
Wastewater	2,153,530
Water	2,377,902
Solid Waste	430,500
Information Technology	278,609
Motor Pool	1,133,323
Total Revenues	**$ 47,845,147**

All Funds Expenditures	
General Fund	9,081,319
MVH--Major & Trunkline	598,812
MVH--Local	390,490
Municipal Street Fund	143,057
Marshall Regional Law Enforcement Center	466,319
Leaf, Brush and Trash Removal	191,035
Federal Grant - Safer Grant	252,618
NE Neighborhood Improvement Authority	2,300,140
Downtown Development Authority	327,158
Building Inspection Fund	1,505,888
Local Development Finance Authority	1,007,237
South Neighborhood Improvement Authority	29,777
Drug Forfeiture	-
American Rescue Plan	177,058
Federal Grant Funds - CDGB Cahil	500,000
Federal Grant Funds - RAP Program	550,000
Capital Improvement Bond Fund	480,324
Marshall House	710,038
Fiber to the Premise	1,079,145
Electric	18,916,414
Dial-A-Ride	556,576
Wastewater	2,041,404
Water	2,670,840
Solid Waste	411,759
Information Technology	325,409
Motor Pool	997,958
Total Expenditures	**$ 45,710,775**

Total fund reserves (not including the capitalization of assets) shall be increased by $2,134,372 based on the FY 2025 revenues and expenditures for all funds.

RESOLVED, That the City Council does hereby levy a tax of 17.1629 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025 on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Marshall and is levied pursuant to Section 8.01, Article 8 of the Charter of the City of Marshall.

The City Council does hereby levy a tax of .7376 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Leaf, Brush and Trash Removal Services of the City of Marshall as authorized by a vote of the citizens on August 4, 2020.

The City Council does hereby levy a tax of 2.0 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of municipal street reconstruction for the City of Marshall as authorized by a vote of the citizens on November 3, 2020.

The City Council does hereby levy a tax of .9020 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied to operate the Dial-A-Ride Transportation System in the City of Marshall as authorized by a vote of the citizens on August 5, 1975.

The City Council does hereby levy a tax of .9020 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same. This tax is levied for the purpose of defraying the expense of operating the Recreation Department of the City of Marshall as authorized by a vote of the citizens on April 4, 1959.

The City Council does hereby levy a tax of 1.5551 mills, subject to Headlee rollback, for the period of July 1, 2024, through June 30, 2025, on all taxable real and non-exempt personal property in the City of Marshall, according to the valuation of the same in a district known as the Downtown Development District. This tax is levied for the purpose of defraying the costs of the Downtown Development Authority.

WHEREAS, City Council shall set the salaries of all administrative officials, department heads, and salaried personnel, per Section 2.27 of the City Charter, and

WHEREAS, such salaries shall be included in the annual budget;

Resolved, that the salaries included within this budget shall be established and effective July 1, 2024.

WHEREAS, City of Marshall deems it necessary and appropriate to periodically review fees and rates as certain costs are incurred in providing a service, and the intent is to set fees at an amount to recover those costs and still remain competitive with surrounding municipalities; and

WHEREAS, the City of Marshall now wishes to establish those fees and rates in accordance with City policy; and

WHEREAS, this resolution authorizes the Summary of Fees for 2025 as presented in the budget document for all City Department and Funds, including public utility service rates and charges as authorized by Chapter 53 of the City Code of Ordinances;

NOW THEREFORE, BE IT RESOLVED, that the fees and rates found in this budget shall be established and effective July 1, 2024.

RESOLVED, that the City Manager is authorized to make budgetary transfers within the appropriation centers established through this budget, and that all transfers between departments or funds may be made by the City Manager in an amount not to exceed $20,000 per occurrence without prior Council approval pursuant to Section 19.2 of the provisions of the Michigan Uniform Accounting and Budgeting Act.

The City Council of the City of Marshall did give notice of the time and place when a public hearing on adoption of the budget would be held in accordance with Public Act 43 of 1963, proof of publication of the Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith. A copy of the budget proposal was on file with the City Clerk and on the City's website and available for public inspection at least one week prior to adoption of the budget; and

Further, the City Council of the City of Marshall did give notice of the time and place when a public hearing would be held in conformity with the provisions of Public Act 5 of 1982 authorizing a tax rate in excess of the present authorized tax rate for General Operating, Recreation, Municipal Streets, Leaf & Brush, Dial-A-Ride and Downtown Development Authority tax levies, proof of publication of Notice of Public Hearing is now on file, and which Public Hearing was duly held pursuant to said notice and in conformity therewith; and

This Resolution shall take effect July 1, 2024.

Dated: May 20, 2024 ______________________________
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 20, 2024, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

All Funds Revenues

	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Proposed	% Change
General Fund					
Taxes	4,176,031	4,156,269	4,599,762	5,032,011	9.4%
Licenses & Permits	490,848	466,562	272,000	170,900	-37.2%
Intergovernmental	1,026,801	1,139,182	1,135,909	1,347,286	18.6%
Charges for Services	65,241	82,346	124,650	124,000	-0.5%
Fines & Forfeitures	15,691	13,913	14,000	12,500	-10.7%
Interest	(3,624)	123,151	125,000	120,000	-4.0%
Miscellaneous (Rents, Sale of Assets, Cost Allocation Reimbursemer	336,987	1,508,799	1,625,341	1,626,726	0.1%
Transfers In	1,535,801	6,429	30,000	-	-100.0%
S-Total General Fund	7,643,776	7,496,651	7,926,662	8,433,423	6.4%
Recreation	393,948	402,604	416,653	433,592	4.1%
Farmer's Market	19,375	33,449	22,250	26,700	20.0%
Airport	185,720	207,311	250,959	210,622	-16.1%
Total General Fund	8,242,819	8,140,015	8,616,524	9,104,337	5.7%
Special Revenue Funds					
MVH--Major & Trunkline	873,249	881,946	787,000	790,000	0.4%
MVH--Local	282,798	266,787	254,272	270,000	6.2%
Municipal Street Fund	6,754	114,354	50,000	80,000	60.0%
Marshall Regional Law Enforcement Center	463,863	471,880	436,346	398,727	-8.6%
Leaf, Brush and Trash Removal	173,848	172,296	181,182	192,368	6.2%
Federal Grant - Safer Grant	67,487	210,911	252,720	252,618	0.0%
NE Neighborhood Improvement Authority	40,111	61,307	90,686	2,423,525	2572.4%
Downtown Development Authority	274,362	278,046	262,949	279,147	6.2%
Building Inspection Fund			463,000	1,572,533	239.6%
Local Development Finance Authority	7,670,556	891,086	936,662	965,444	3.1%
South Neighborhood Improvement Authority	11,839	24,711	43,129	58,050	34.6%
Drug Forfeiture	-	226	16	16	0.0%
American Rescue Plan	133,251	52,203	268,236	195,058	-27.3%
CDBG Grant Fund - Cahill	-	12,090	-	500,000	#DIV/0!
CDBG Grant Fund - RAP Program	-	100,154	-	550,040	#DIV/0!
Total Special Revenue Funds	9,998,118	3,437,843	4,026,198	8,527,526	111.8%
Debt Service Funds					
Capital Improvement Bond Fund	472,525	566,743	540,347	584,953	8.3%
Total Debt Service Funds	472,525	566,743	540,347	584,953	8.3%
Enterprise Funds					
Marshall House	1,108,024	1,099,090	1,207,000	1,105,000	-8.5%
Fiber to the Premise	1,322,242	1,544,007	1,402,000	1,415,000	0.9%
Electric	16,756,361	18,835,532	19,721,041	20,157,881	2.2%
Dial-A-Ride	653,038	570,502	516,850	576,586	11.6%
Wastewater	2,098,595	2,185,607	2,145,270	2,153,530	0.4%
Water	2,035,119	2,230,541	2,149,020	2,377,902	10.7%
Solid Waste	316,745	537,341	427,850	430,500	0.6%
Total Enterprise Funds	24,290,124	27,002,620	27,569,031	28,216,399	2.3%
Internal Service Funds					
Information Technology	165,964	275,457	269,553	278,609	3.4%
Motor Pool	931,747	990,911	1,019,064	1,133,323	11.2%
Total Internal Service Funds	1,097,711	1,266,368	1,288,617	1,411,932	9.6%
Total Revenues	**44,101,297**	**40,413,589**	**42,040,717**	**47,845,147**	13.8%

All Funds Expenditures

	FY 2022 Actual	FY 2023 Actual	FY 2024 Amended	FY 2025 Proposed	
General Fund					
General Government	2,209,092	2,272,861	2,215,125	2,234,363	0.9%
Public Safety	3,779,617	4,084,380	4,008,814	4,321,067	7.8%
Public Works	1,239,711	1,400,300	1,443,203	1,644,084	13.9%
Community Development	57,493	59,464	169,764	127,247	-25.0%
Parks	98,899	114,564	107,193	104,073	-2.9%
Capital Outlay	87,183	90,571	-	-	#DIV/0!
Sub-Total General Fund	7,471,995	8,022,140	7,944,099	8,430,834	6.1%
Recreation	380,919	339,260	351,334	413,948	17.8%
Farmer's Market	19,320	14,703	18,511	25,915	40.0%
Airport	189,760	199,092	250,881	210,622	-16.0%
Total General Fund	8,061,994	8,575,195	8,564,825	9,081,319	6.0%
Special Revenue Funds					
MVH--Major & Trunkline	842,052	321,680	688,886	598,812	-13.1%
MVH--Local	257,397	344,422	390,139	390,490	0.1%
Municipal Street Fund	1,492,905	1,248,797	861,060	143,057	-83.4%
Marshall Regional Law Enforcement Center	387,568	398,733	478,322	466,319	-2.5%
Leaf, Brush and Trash Removal	143,854	185,830	145,100	191,035	31.7%
Federal Grant - Safer Grant	67,487	210,912	252,720	252,618	0.0%
NE Neighborhood Improvement Authority	19,038	3,222	133	2,300,140	1729328.6%
Downtown Development Authority	345,195	180,088	262,151	327,158	24.8%
Building Inspection Fund	-	-	435,055	1,505,888	246.1%
Local Development Finance Authority	1,447,500	6,330,398	989,637	1,007,237	1.8%
South Neighborhood Improvement Authority	50,518	43,970	29,621	29,777	0.5%
Drug Forfeiture	-	2,870	-	-	#DIV/0!
American Rescue Plan	133,058	37,632	256,236	177,058	-30.9%
CDBG Grant Fund - Cahill	-	12,090	-	500,000	#DIV/0!
CDBG Grant Fund - RAP Program	-	75,680	-	550,000	#DIV/0!
Total Special Revenue Funds	5,186,572	9,320,644	4,789,060	8,439,589	76.2%
Debt Service Funds					
Capital Improvement Bond Fund	419,091	447,424	459,424	480,324	4.5%
Total Debt Service Funds	419,091	447,424	459,424	480,324	4.5%
Enterprise Funds					
Marshall House	936,778	805,670	826,336	710,038	-14.1%
Fiber to the Premise	1,047,332	964,307	1,020,192	1,079,145	5.8%
Electric	14,037,584	15,163,351	18,775,136	18,916,414	0.8%
Dial-A-Ride	452,847	430,893	518,222	556,576	7.4%
Wastewater	1,760,774	1,842,746	2,519,301	2,041,404	-19.0%
Water	1,624,281	2,034,864	2,682,718	2,670,840	-0.4%
Solid Waste	346,154	420,951	391,925	411,759	5.1%
Total Enterprise Funds	20,205,750	21,662,782	26,733,830	26,386,176	-1.3%
Internal Service Funds					
Information Technology	201,457	265,433	342,165	325,409	-4.9%
Motor Pool	948,578	903,231	1,513,025	997,958	-34.0%
Total Internal Service Funds	1,150,035	1,168,664	1,855,190	1,323,367	-28.7%
Total Expenditures	**35,023,442**	**41,174,709**	**42,402,329**	**45,710,775**	7.8%
Excess of Revenues Over (Under) Expenditures	**9,077,855**	**(761,120)**	**(361,612)**	**2,134,372**	

Note: Totals include depreciation and capital outlay expense

FULL-TIME ALLOCATED POSITIONS

	FY 2021 FTE's	FY 2022 FTE's	FY 2023 FTE's	FY 2024 FTE's	FY 2025 FTE's
General Fund					
General Government	10.00	11.63	9.38	8.57	8.10
Public Safety	23.00	23.00	23.00	23.00	23.00
Public Works	8.63	8.53	8.71	8.95	8.98
Community Development	2.00	0.00	1.55	0.38	0.35
Parks	0.05	0.10	0.30	0.30	0.30
Recreation	3.00	2.00	1.80	1.90	1.90
Airport	0.15	0.15	0.15	0.15	0.10
Total General Fund	46.83	45.41	44.89	43.24	42.73
Special Revenue Funds					
MVH--Major & Trunkline	0.00	0.00	0.00	0.09	0.09
MVH--Local	0.00	0.00	0.00	0.16	0.16
Leaf, Brush and Trash Removal	0.00	0.00	0.00	0.00	0.00
Building Inspection				1.00	1.75
Marshall Regional Law Enforcement Center	0.50	0.50	0.50	0.50	0.50
SAFER Grant*	0.00	0.00	3.00	3.00	3.00
Local Development Finance Authority	0.00	0.00	0.00	0.00	0.00
Downtown Development Authority	0.00	0.00	0.00	0.00	0.00
Total Special Revenue Funds	0.50	0.50	3.50	4.75	5.50
Enterprise Funds					
Marshall House	3.20	3.20	1.00	1.10	0.00
Fiber to the Premise	4.70	4.20	3.65	4.85	3.75
Electric	19.46	19.60	19.52	17.60	17.50
Dial-A-Ride	0.75	0.00	1.15	0.00	0.05
Wastewater	6.08	6.09	6.16	5.88	5.89
Water	6.08	6.08	6.16	5.88	5.89
Solid Waste	0.00	0.37	0.42	0.20	0.20
Total Enterprise Funds	40.27	39.54	38.06	35.51	33.27
Internal Service Funds					
Information Technology	0.00	0.25	0.25	0.20	0.20
Motor Pool	1.31	1.30	1.30	1.30	1.30
Safety	0.00	0.00	0.00	0.00	0.00
Total Internal Service Funds	1.31	1.55	1.55	1.50	1.50
TOTAL FTEs	**88.91**	**87.00**	**88.00**	**85.00**	**83.00**

* Additional FTEs in Fire per the SAFER grant for three years.

Annual Compensation of Administrative Officials, Department Heads, and Salaried Personnel

Per the Marshall City Charter, Section 2.27, below is a listing by job title of the budgeted wages for the administrative officials, department heads, and salaried personnel for fiscal year 2025.

Position	Wage 2024-25
Clerk	65,456.500
Deputy Treasurer	65,456.500
Recreation and Parks Administrator	68,655.845
DPW Superintendent	72,653.615
Waste Water Superintendent	82,619.709
Water Superintendent	82,619.709
Deputy Police Chief	83,850.446
Fire Chief	91,914.254
Police Chief	91,914.254
Director of Finance	96,854.866
Director of Community Services	98,345.430
Director of Public Services	99,809.472
Director of Electric Utilities	142,054.510

DEBT SUMMARY

Statutory and Constitutional Debt Provisions:

Section 21 of Article VII of the Michigan Constitution establishes the authority, subject to statutory and constitutional limitations, for municipalities to incur debt for public purposes.

> The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their rate of ad valorem property taxation for municipal purposes, and restrict the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by this constitution or by law.

In accordance with the foregoing authority granted to the State Legislature, the Home Rule Cities Act limits the amount of debt a city may have outstanding at any time. Section 4(a) of this Act provides: "…the net indebtedness incurred for all public purpose may be as much as but shall not exceed the greater of the following:

> (a) Ten percent of the assessed value of all real and personal property in the city.
>
> (b) Fifteen percent of the assessed value of all the real and personal property in the city if that portion of the total amount of indebtedness incurred which exceeds 10% is or has been used solely for the construction or renovation of hospital facilities."

There are also exceptions to the debt limitation permitted by the Home Rules Cities Act for other certain types of indebtedness (e.g., transportation and revenue bonds).
The City of Marshall City Council adopted a Debt Management Policy (February 16, 2016, revised March 2021), intended to assure compliance with State Law and provide additional guidance as to the uses, decision making, debt planning and disclosure that the City should pursue relative to the City issuance of debt.

CITY OF MARSHALL
Debt Service Analysis

FYE 6/30/2023

Installment Purchase Agreements

	Fund 301		Fund 369		Fund 202					Installment Purchase - Fire Truck-$400,000			
	2021 UTGO Roads-$4,750,000		**2014 GOLT-$5,325,000**		**2013 MTF $1,680,000**			**Total**					**Total**
Year	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Total**	**Principal**	**Interest**	**Principal**	**Interest**
2025	435,000	45,324	185,000	148,800	120,000	15,750	740,000	209,874	949,874	43,747	1,326	43,747	1,326
2026	460,000	40,974	195,000	141,400	120,000	13,080	775,000	195,454	970,454	23,159	272	23,159	272
2027	485,000	36,374	200,000	133,600	125,000	9,825	810,000	179,799	989,799			-	-
2028	510,000	31,524	210,000	125,600	130,000	6,000	850,000	163,124	1,013,124				-
2029	535,000	26,169	215,000	117,200	135,000	2,025	885,000	145,394	1,030,394				
2030	565,000	18,144	225,000	108,600			790,000	126,744	916,744				
2031	595,000	9,669	235,000	99,600			830,000	109,269	939,269				
2032			245,000	90,200			245,000	90,200	335,200				
2033			255,000	80,400			255,000	80,400	335,400				
2034			265,000	70,200			265,000	70,200	335,200				
2035			275,000	59,600			275,000	59,600	334,600				
2036			285,000	48,600			285,000	48,600	333,600				
2037			300,000	37,200			300,000	37,200	337,200				
2038			310,000	25,200			310,000	25,200	335,200				
2039			320,000	12,800			320,000	12,800	332,800				
2040							-	-	-				
2041							-	-	-				
2042													
							-	-	-				
Total:	$ 3,585,000	$ 208,176	$ 3,720,000	$ 1,299,000	$ 630,000	$ 46,680	$ 7,935,000	$ 1,553,856	$ 9,488,856	$ 66,906	$ 1,598	$ 66,906	$ 1,598

CITY OF MARSHALL
Debt Service Analysis

FYE 6/30/2023

		Electric fund						Sewer		Water			
												Busines	
		582 -Elec 2016 GOLT-$6,850,000 (this		582 -Elec 2016 GOLT (Brewer Sub)-		582 -Elec 2021 GOLT Perrin Dam		590 - Sewer 2012 GOLT CAP (D)-$3,935,000		591 - Water *2019 Revenue Bonds-$4,200,000*		591 - Water *2022 Revenue Bonds-$2,200,000*	
Year	**Total**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**
2025	45,073	50,000	6,200	155,000	82,650	105,000	65,038	165,000	45,940	130,000	113,400	80,000	90,314
2026	23,431	50,000	4,200	160,000	76,450	110,000	62,150	170,000	40,990	140,000	109,500	85,000	86,914
2027		55,000	2,200	165,000	70,050	115,000	59,125	175,000	35,890	150,000	105,300	90,000	83,300
2028				170,000	63,450	115,000	55,963	180,000	30,640	160,000	100,800	90,000	79,476
2029				180,000	56,650	120,000	52,800	185,000	25,240	175,000	96,000	95,000	75,650
2030				185,000	49,450	125,000	49,500	195,000	19,505	190,000	90,750	100,000	71,614
2031				195,000	42,050	130,000	46,063	200,000	13,265	205,000	85,050	105,000	67,364
2032				200,000	34,250	135,000	42,488	205,000	6,765	220,000	78,900	110,000	62,900
2033				210,000	26,250	140,000	38,775			235,000	72,300	115,000	58,226
2034				215,000	19,950	145,000	34,925			255,000	65,250	115,000	53,338
2035				220,000	13,500	150,000	30,938			270,000	57,600	120,000	48,450
2036				230,000	6,900	150,000	26,813			290,000	49,500	130,000	43,350
2037						155,000	22,688			310,000	40,800	135,000	37,826
2038						160,000	18,425			330,000	31,500	140,000	32,088
2039						165,000	14,025			350,000	21,600	145,000	26,138
2040						170,000	9,488			370,000	11,000	150,000	19,976
2041						175,000	4,813					155,000	13,600
2042												165,000	7,012
Tot	$ 68,504	$ 155,000	$ 12,600	$ 2,285,000	$ 541,600	$ 2,365,000	$ 634,013	$ 1,475,000	$ 218,235	$ 3,780,000	$ 1,129,250	$ 2,125,000	$ 957,536

CITY OF MARSHALL
Debt Service Analysis

FYE 6/30/2023 **Water**

s - Type Activities

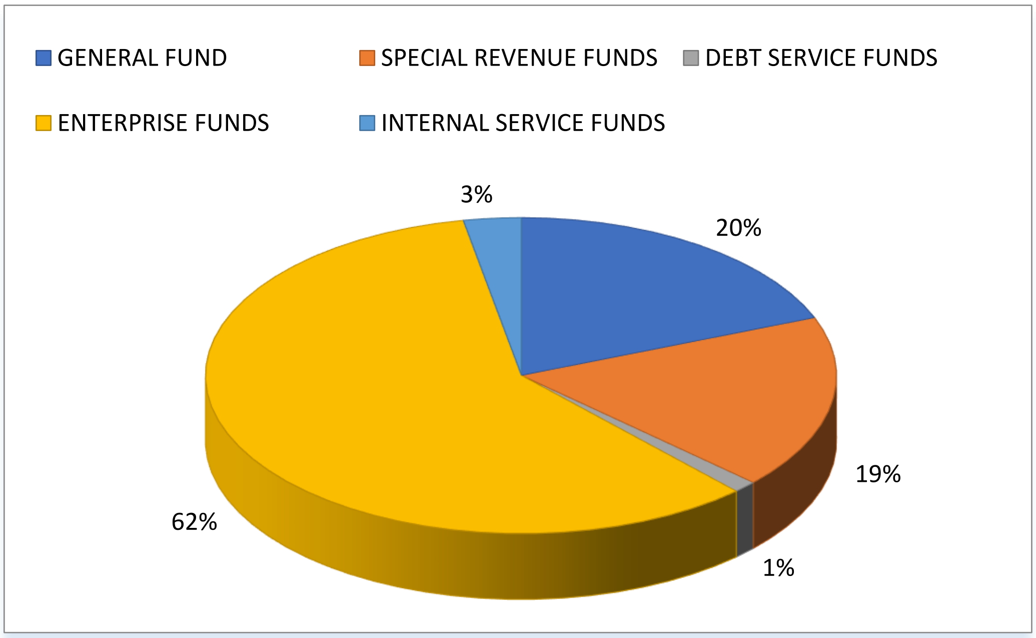
	591 - Water 2016 GOLT-$6,850,000 (this		591 - Water 2016 GOLT-$6,850,000 (this		591 - Water 2016 GOLT-$6,850,000 (this		591 - Water 2009 GOLT CAP-$1,345,000		591 - Water 2012 GOLT CAP (D)-$3,935,000		Total		
Year	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Total**
2025							80,000	22,950	90,000	25,535	855,000	452,027	1,307,027
2026							85,000	18,870	95,000	22,835	895,000	421,909	1,316,909
2027							90,000	14,535	100,000	19,985	940,000	390,385	1,330,385
2028							95,000	9,945	100,000	16,985	910,000	357,259	1,267,259
2029							100,000	5,100	105,000	13,985	960,000	325,425	1,285,425
2030									105,000	10,730	900,000	291,549	1,191,549
2031									110,000	7,370	945,000	261,162	1,206,162
2032									115,000	3,795	985,000	229,098	1,214,098
2033											700,000	195,551	895,551
2034											730,000	173,463	903,463
2035											760,000	150,488	910,488
2036											800,000	126,563	926,563
2037											600,000	101,314	701,314
2038											630,000	82,013	712,013
2039											660,000	61,763	721,763
2040											690,000	40,464	730,464
2041											330,000	18,413	348,413
2042											165,000	7,012	172,012
											-	-	-
Tot	$ -	$ -	$ -	$ -	$ -	$ -	$ 450,000	$ 71,400	$ 820,000	$ 121,220	$ 13,455,000	$ 3,685,854	$ 17,140,854

CITY OF MARSHALL
Debt Service Analysis

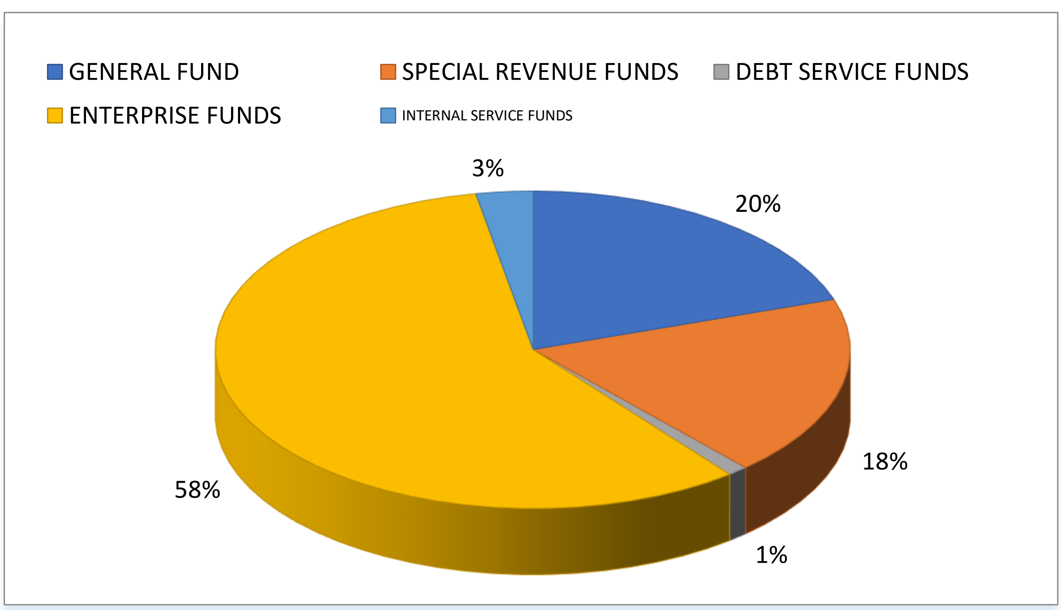
FYE 6/30/2023 **Component Units**

	251-SNIA		250-LDFA	
	2021 GOLT (Rebecca St)		2022 GOLT (LDFA-Brooks Substation)	
Year	**Principal**	**Interest**	**Principal**	**Interest**
2025	-	26,010	350,000	233,000
2026	50,000	25,160	365,000	219,000
2027	50,000	23,460	380,000	204,400
2028	50,000	21,760	395,000	189,200
2029	55,000	19,975	410,000	173,400
2030	55,000	18,105	425,000	157,000
2031	60,000	16,150	440,000	140,000
2032	60,000	14,110	460,000	122,400
2033	60,000	12,070	480,000	104,000
2034	65,000	9,945	500,000	84,800
2035	65,000	7,735	520,000	64,800
2036	65,000	5,525	540,000	44,000
2037	65,000	3,315	560,000	22,400
2038	65,000	1,105		
2039				
2040				
2041				
2042				
Tot	$ 765,000	$ 204,425	$ 5,825,000	$ 1,758,400

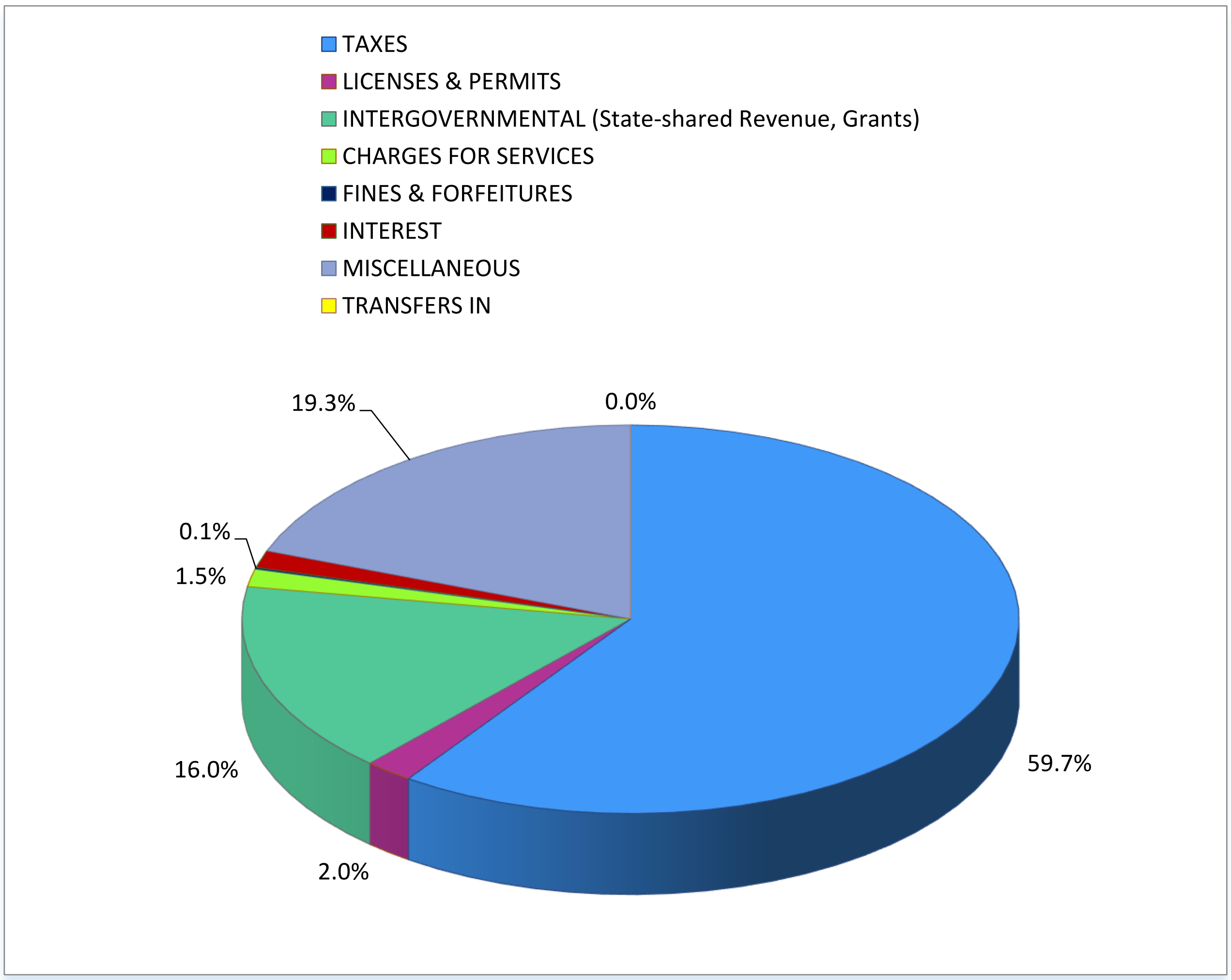
FY 2025 ALL FUNDS REVENUES BY FUND			
GENERAL FUND	$	9,104,337	20%
SPECIAL REVENUE FUNDS		8,527,526	19%
DEBT SERVICE FUNDS		584,953	1%
ENTERPRISE FUNDS		28,216,399	62%
INTERNAL SERVICE FUNDS		1,411,932	3%
TOTAL REVENUES	**$**	**47,845,147**	**100%**



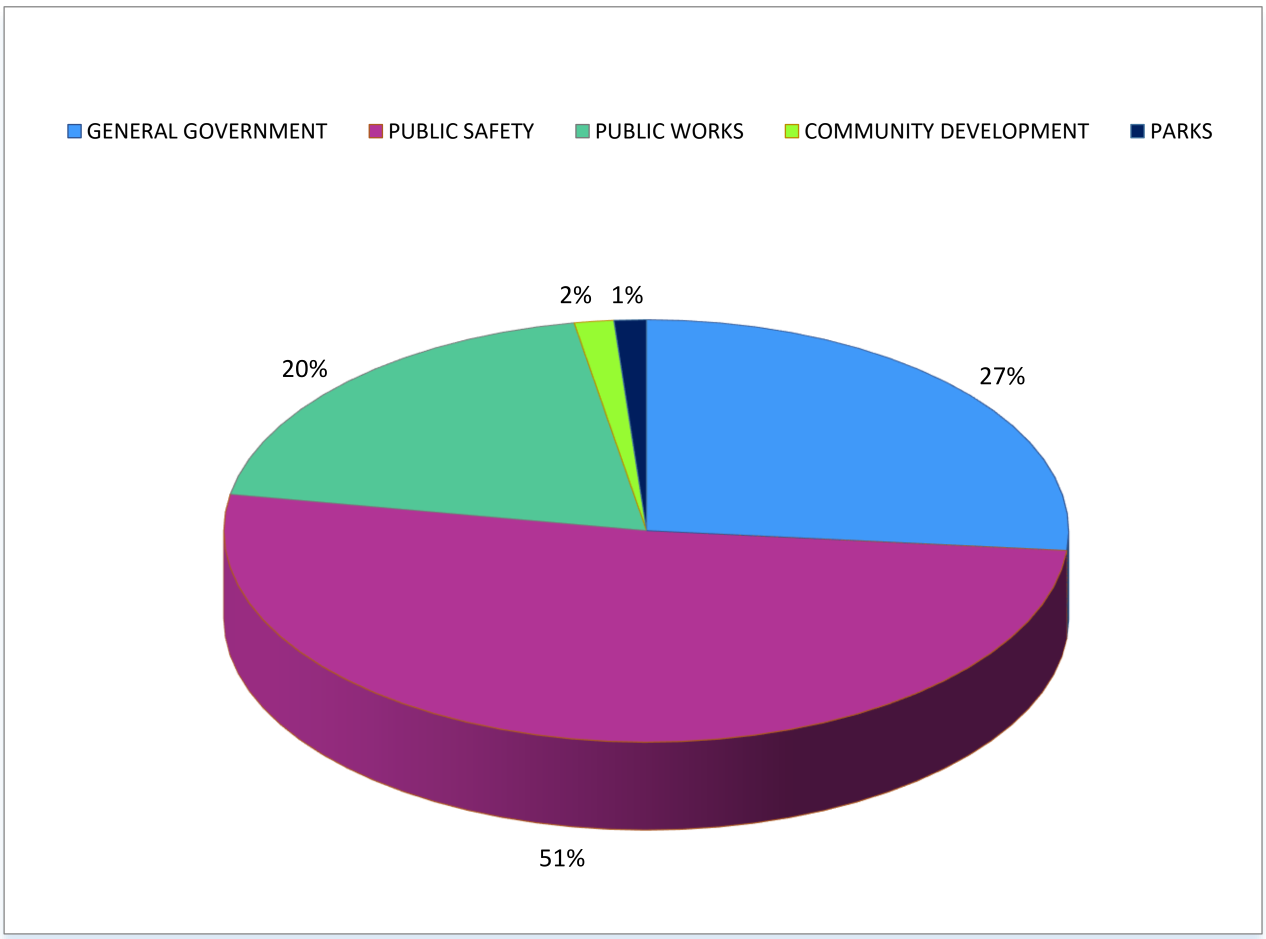
FY 2025 ALL FUNDS EXPENDITURES BY FUND			
GENERAL FUND	$	9,081,319	20%
SPECIAL REVENUE FUNDS		8,439,589	18%
DEBT SERVICE FUNDS		480,324	1%
ENTERPRISE FUNDS		26,386,176	58%
INTERNAL SERVICE FUNDS		1,323,367	3%
TOTAL EXPENDITURES	**$**	**45,710,775**	**100%**



FY 2025 GENERAL FUND REVENUES			
TAXES	$	5,032,011	59.7%
LICENSES & PERMITS		170,900	2.0%
INTERGOVERNMENTAL (State-shared Revenue, Grants		1,347,286	16.0%
CHARGES FOR SERVICES		124,000	1.5%
FINES & FORFEITURES		12,500	0.1%
INTEREST		120,000	1.4%
MISCELLANEOUS		1,626,726	19.3%
TRANSFERS IN		-	0.0%
TOTAL REVENUES	**$**	**8,433,423**	**100%**



FY 2025 GENERAL FUND EXPENDITURES			
GENERAL GOVERNMENT	$	2,234,363	27%
PUBLIC SAFETY		4,321,067	51%
PUBLIC WORKS		1,644,084	20%
COMMUNITY DEVELOPMENT		127,247	2%
PARKS		104,073	1%
CAPITAL OUTLAY		-	0%
TRANSFERS OUT		-	0%
TOTAL EXPENDITURES	**$**	**8,430,834**	**100%**



GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000						
101-000-402.00	Current Property Taxes	3,698,061	3,851,687	4,114,262	4,114,262	4,521,811
101-000-412.00	Delinquent Personal Prop Taxes	1,384	6,186	1,500	1,500	2,500
101-000-439.00	MARIJUANA EXCISE TAX		275			
101-000-445.00	Penalties & Int. on Taxes	17,484	42,280	18,000	18,000	28,000
101-000-447.00	Tax Collection Fees	150,289	158,289	166,000	166,000	179,700
101-000-476.00	Licenses and Permits	1,680	975	2,000	2,000	900
101-000-476.01	Permits	212,961	194,019			
101-000-476.02	APPLICATIONS - MMFP	245,000	235,000	235,000	235,000	140,000
101-000-477.00	Cable Commissions	31,207	36,568	35,000	35,000	30,000
101-000-506.00	Federal Grant-Reimbursement					140,000
101-000-540.00	State Grants		3,000			
101-000-541.00	Liquor License Refund	9,129	10,462	10,000	10,000	10,000
101-000-573.00	LOCAL COMM STAB SHARE TAX	308,813	97,552	300,000	300,000	300,000
101-000-574.00	State Shared Rev-Constitutiona	743,348	792,031	744,927	744,927	752,950
101-000-574.01	State Shared Rev-StatutoryEVIP	123,105	87,276	130,917	130,917	134,869
101-000-588.00	Contributions from Local Units	132,548	127,588	127,588	127,588	170,002
101-000-588.10	CONTRIBUTIONS					10,000
101-000-588.14	CONTRIBUTIONS - COUNTY PARK M	18,671	19,864	19,000	19,000	22,800
101-000-589.00	Contributions from School		98,961	103,477	103,477	106,665
101-000-602.00	NSF Revenue	40				
101-000-607.00	Charges for Services - Fees	2,145	2,530	2,000	2,000	2,000
101-000-607.01	Charges for Services - FOIA	269	475			
101-000-607.02	Charges for Ser.-Plan & Zone	1,975	3,970	2,000	2,000	2,000
101-000-607.03	FIRE INSPECTION FEES			50,000	50,000	50,000
101-000-626.00	Charges for Services	9,820	11,000	10,000	10,000	10,000
101-000-642.00	Charges for Services - Sales	50,382	64,371	60,000	60,000	60,000
101-000-642.01	Charges for Serv-Columbarium	650		650	650	
101-000-658.00	Parking Violations	2,233	1,177	2,000	2,000	500
101-000-659.00	District Court - Ord. Fines	13,448	11,716	12,000	12,000	12,000
101-000-659.01	Civil Infractions	10	1,020			
101-000-665.00	Interest	24,299	119,572	125,000	125,000	120,000
101-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(30,680)				
101-000-665.04	INTEREST INCOME-LEASES (GASB 8	2,757	3,579			
101-000-667.00	Rents	32,221	51,205	50,000	50,000	33,500
101-000-667.02	RENTS-ROW		512,884	512,884	512,884	705,747
101-000-673.00	Sales of Fixed Assets		20,650			
101-000-675.00	Contrib. from Other Sources	157,514	206,752	167,000	167,000	167,000
101-000-677.00	CASH - OVER & SHORT	95	53			
101-000-679.00	MISCELLANEOUS REVENUE	147,117	249,868	195,000	395,000	195,000
101-000-680.00	COST ALLOCATION REIMBURSEMENT		467,387	500,457	500,457	525,479

101-000-699.00	Transfers From Other Funds	1,535,801	6,429	30,000	30,000	
Totals for dept 000 -		7,643,776	7,496,651	7,726,662	7,926,662	8,433,423
TOTAL ESTIMATED REVENUES		7,643,776	7,496,651	7,726,662	7,926,662	8,433,423

APPROPRIATIONS

Dept 101 - City Council						
101-101-703.00	Part-time Salaries	2,300	2,250	2,300	2,300	2,300
101-101-712.00	WORKERS COMPENSATION	64	(1)	64	64	37
101-101-715.00	Social Security	176	172	176	176	176
101-101-740.00	Operating Supplies	29	730	132	132	132
101-101-810.00	Dues & Memberships			285	285	285
101-101-860.00	Transportation & Travel	354				
Totals for dept 101 - City Council		2,923	3,151	2,957	2,957	2,930
Dept 172 - City Manager						
101-172-702.00	Payroll	239,563	148,707	139,050	139,050	139,050
101-172-702.01	Other Fringe Benefits-taxable	9,310	6,514	6,000	6,000	6,000
101-172-702.05	PAYROLL MARIJUANA		20			
101-172-712.00	WORKERS COMPENSATION	639	519	600	600	294
101-172-715.00	Social Security	17,488	16,766	11,096	11,096	11,096
101-172-716.00	Hospitalization	32,859	23,077	20,313	20,313	20,068
101-172-717.00	Life Insurance	601	430	389	389	437
101-172-718.00	RETIREMENT - D/B	30,147	2,548			
101-172-718.10	RETIREMENT - D/C	7,176	14,321	13,905	13,905	13,905
101-172-727.00	Office Supplies		279	100	100	500
101-172-755.00	Miscellaneous Supplies	123				
101-172-801.00	Professional Services	146				
101-172-810.00	Dues & Memberships	1,082	1,696	2,000	2,000	2,500
101-172-850.00	Communications		570	600	600	600
101-172-860.00	Transportation & Travel		1,752	1,000	1,000	1,000
101-172-941.00	MOTOR POOL VEHICLE RENTAL	2,900				
101-172-941.01	TECHNOLOGY INTERNAL SERVICE C	2,900	5,887	4,048	4,048	4,186
101-172-958.00	Education & Training	803	775	2,000	2,000	2,000
Totals for dept 172 - City Manager		345,737	223,861	201,101	201,101	201,636
Dept 215 - Clerk						
101-215-702.00	Payroll	26,813	43,454	53,642	53,642	74,283
101-215-702.01	Other Fringe Benefits-taxable	750				
101-215-703.00	Part-time Salaries	1,690	7,399			
101-215-704.00	Overtime Salaries		456			
101-215-712.00	WORKERS COMPENSATION	97	131	150	150	75
101-215-715.00	Social Security	2,008	3,098	4,104	4,104	5,683
101-215-716.00	Hospitalization	12,399	23,613	23,588	23,588	25,033
101-215-717.00	Life Insurance	73	135	46	46	165
101-215-718.00	RETIREMENT - D/B	9,074	7,689			
101-215-718.10	RETIREMENT - D/C	33	789	5,364	5,364	7,428
101-215-727.00	Office Supplies	146	292	150	150	150
101-215-727.02	Postage and Shipping		61			
101-215-728.00	Equipment & Supplies		15			
101-215-801.00	Professional Services	1,952	871			
101-215-810.00	Dues & Memberships	235	166	245	245	500

101-215-820.00	Contracted Services	1,553	1,467			550
101-215-830.00	Elections	4,860	11,339	7,000	7,000	12,000
101-215-860.00	Transportation & Travel		1,483	150	150	
101-215-901.00	Advertising	3,975	7,881	6,000	6,000	6,000
101-215-940.00	Rentals			1,697	1,697	
101-215-941.00	MOTOR POOL VEHICLE RENTAL		102	192	192	
101-215-941.01	TECHNOLOGY INTERNAL SERVICE C	1,102	1,987	2,050	2,050	2,203
101-215-958.00	Education & Training		825	300	300	800
Totals for dept 215 - Clerk		66,760	113,253	104,678	104,678	134,870
Dept 242 - Chapel						
101-242-776.00	Building Maintenance Supplies		285			
101-242-825.00	Insurance	215	230	230	230	275
101-242-931.00	Maintenance of Building			1,500	1,500	1,200
Totals for dept 242 - Chapel		215	515	1,730	1,730	1,475
Dept 253 - Treasurer						
101-253-702.00	Payroll	223,033	278,038	289,896	289,896	326,252
101-253-702.01	Other Fringe Benefits-taxable	2,042	2,366	2,250	2,250	3,750
101-253-703.00	Part-time Salaries	8,825				
101-253-704.00	Overtime Salaries	1,616	650			500
101-253-712.00	WORKERS COMPENSATION	1,086	1,025	1,400	1,400	685
101-253-715.00	Social Security	15,787	20,773	22,349	22,349	25,245
101-253-716.00	Hospitalization	94,419	87,352	95,453	95,453	88,102
101-253-717.00	Life Insurance	309	481	509	509	607
101-253-718.00	RETIREMENT - D/B	9,763	825	26,975	26,975	33,548
101-253-718.10	RETIREMENT - D/C	15,443	18,971	18,446	18,446	20,228
101-253-727.00	Office Supplies	3,828	6,658	4,000	4,000	4,000
101-253-727.02	Postage and Shipping	12,701	13,143	12,000	12,000	13,000
101-253-801.00	Professional Services	106,041	68,430	30,000	30,000	30,000
101-253-810.00	Dues & Memberships	655	418	500	500	500
101-253-820.00	Contracted Services		2,805			
101-253-850.00	Communications	3,919	3,112	5,000	5,000	3,000
101-253-860.00	Transportation & Travel	40	617	500	500	600
101-253-901.00	Advertising	322	294	200	200	200
101-253-930.00	Equipment Maintenance	93	139	150	150	150
101-253-941.00	MOTOR POOL VEHICLE RENTAL	167	221	192	192	
101-253-941.01	TECHNOLOGY INTERNAL SERVICE C	13,682	26,784	25,732	25,732	26,467
101-253-958.00	Education & Training	736	674	1,000	1,000	1,200
Totals for dept 253 - Treasurer		514,507	533,776	536,552	536,552	578,034
Dept 257 - City Assessor						
101-257-703.00	Part-time Salaries	1,205	1,201	1,200	1,200	1,200
101-257-712.00	WORKERS COMPENSATION	4	3			
101-257-715.00	Social Security	92	92	92	92	92
101-257-727.00	Office Supplies			500	500	100
101-257-820.00	Contracted Services	54,797	59,523	59,900	59,900	62,000
101-257-850.00	Communications	480	480	540	540	540
101-257-901.00	Advertising		210			200

101-257-941.01	TECHNOLOGY INTERNAL SERVICE C	5,042	9,397	9,645	9,645	9,970
Totals for dept 257 - City Assessor		61,620	70,906	71,877	71,877	74,102
Dept 261 - Non-departmental						
101-261-718.00	RETIREMENT - D/B	308,870	357,903	346,345	346,345	366,341
101-261-718.01	Retiree Health Insurance	364,174	399,656	380,518	380,518	401,881
101-261-719.00	Hospitalization - Prescription		4,074			
101-261-755.00	Miscellaneous Supplies	23,830	2,609	1,050	1,050	1,000
101-261-801.00	Professional Services	42,955	13,332	5,850	5,850	5,900
101-261-803.00	Service Fee	20	9	100	100	25
101-261-804.00	BANK FEES	6,986	4,228	7,000	7,000	5,000
101-261-805.00	Administrative Costs	1,629	1,591	2,000	2,000	1,500
101-261-810.00	Dues & Memberships	5,385	5,647	5,200	5,200	6,000
101-261-820.00	Contracted Services	10,000	50,948	10,000	10,000	10,000
101-261-825.00	Insurance	7,568	10,056	11,000	11,000	11,700
101-261-850.00	Communications	3,694	1,000	3,000	3,000	1,000
101-261-940.00	Rentals		3,206	1,466	1,466	
101-261-958.00	Education & Training	3,407				
101-261-961.00	COMMUNITY PROMOTIONS-EVENTS					6,200
101-261-964.00	Refund or Rebates	1,918	339	1,500	1,500	1,500
101-261-969.00	Contingency			68,311	68,311	
101-261-990.00	Debt Service	15,000				
101-261-994.00	Bond Interest Paid	450				
101-261-995.00	Transfers to Other Funds	86,660	71,664	82,880	82,880	126,326
Totals for dept 261 - Non-departmental		882,546	926,262	926,220	926,220	944,373
Dept 265 - City Hall						
101-265-702.00	Payroll	4,688	4,722	4,952	4,952	5,075
101-265-703.00	Part-time Salaries	16,673	14,127	17,850	17,850	10,000
101-265-704.00	Overtime Salaries		51			
101-265-712.00	WORKERS COMPENSATION	716	13	475	475	255
101-265-715.00	Social Security	1,623	1,394	1,365	1,365	388
101-265-716.00	Hospitalization	416	913	807	807	2,086
101-265-717.00	Life Insurance	4	3	4	4	5
101-265-718.10	RETIREMENT - D/C	408	312	495	495	508
101-265-776.00	Building Maintenance Supplies	5,769	7,110	6,000	6,000	6,000
101-265-820.00	Contracted Services	4,155	5,180	6,250	6,250	6,000
101-265-825.00	Insurance	3,714	4,024	4,500	4,500	4,750
101-265-921.00	Utilities - Gas	6,894	6,360	6,000	6,000	6,000
101-265-922.00	Utilities-Elec, Water, Sewer	19,939	18,265	19,768	19,768	19,768
101-265-930.00	Equipment Maintenance	2,590	15,793	1,500	1,500	1,500
101-265-931.00	Maintenance of Building	8,032	45,452	12,870	12,870	12,870
101-265-941.00	MOTOR POOL VEHICLE RENTAL	526				
101-265-941.01	TECHNOLOGY INTERNAL SERVICE C	1,546	327	334	334	358
101-265-970.00	Capital Outlay		15,804			
Totals for dept 265 - City Hall		77,693	139,850	83,170	83,170	75,563
Dept 266 - CITY ATTORNEY						
101-266-801.00	Professional Services	104,197	127,679	75,000	175,000	75,000

Totals for dept 266 - CITY ATTORNEY		104,197	127,679	75,000	175,000	75,000
Dept 268 - Other City Property						
101-268-811.00	Taxes	58,065	61,412	65,000	65,000	100,000
Totals for dept 268 - Other City Property		58,065	61,412	65,000	65,000	100,000
Dept 270 - Human Resources						
101-270-702.00	Payroll	51,136	35,994	27,506	27,506	29,259
101-270-702.01	Other Fringe Benefits-taxable	1,500	750	750	750	750
101-270-704.00	Overtime Salaries		111			
101-270-712.00	WORKERS COMPENSATION	178	124	150	150	74
101-270-715.00	Social Security	3,745	2,622	2,162	2,162	2,296
101-270-716.00	Hospitalization	23,242	14,466	12,379	12,379	11,244
101-270-717.00	Life Insurance	145	59	22	22	23
101-270-718.00	RETIREMENT - D/B	12,346	13,838			
101-270-727.00	Office Supplies	9	82	300	300	
101-270-740.00	Operating Supplies			50	50	
101-270-801.00	Professional Services	254	16	500	500	
101-270-810.00	Dues & Memberships			100	100	
101-270-901.00	Advertising	40	160	100	100	
101-270-941.00	MOTOR POOL VEHICLE RENTAL			192	192	
101-270-941.01	TECHNOLOGY INTERNAL SERVICE C	2,204	3,974	2,429	2,429	2,534
101-270-958.00	Education & Training	30		200	200	200
Totals for dept 270 - Human Resources		94,829	72,196	46,840	46,840	46,380
Dept 301 - Police						
101-301-702.00	Payroll	970,579	987,181	1,026,194	1,026,194	1,098,448
101-301-702.01	Other Fringe Benefits-taxable	41,841	51,629	56,586	56,586	58,101
101-301-702.05	PAYROLL MARIJUANA		1,388			
101-301-702.75	PAYROLL - S/T TRAINING	8,394	6,645			
101-301-702.83	PUBLIC RELATIONS		345			
101-301-702.84	CODE ENFORCEMENT		2,487			
101-301-703.00	Part-time Salaries	23,176	22,211	23,949	23,949	24,667
101-301-704.00	Overtime Salaries	12,801	17,532	88,010	88,010	90,600
101-301-704.70	Overtime - Worked Over/Late Complain	3,372	6,329			
101-301-704.71	Overtime - Cover for Sick Time	8,794	10,548			
101-301-704.72	Overtime - Posted Patrol	25,299	50,452			
101-301-704.73	Overtime - Traffic Grant	245				
101-301-704.74	Overtime - Court/Informal Hearing	2,268	2,938			
101-301-704.75	Overtime - Training	13,221	13,918			
101-301-704.76	Overtime - Special Event Coverage	3,153	7,447			
101-301-704.77	Overtime - Called in for Major Crime		295			
101-301-704.84	OVERTIME - CODE ENFORCEMENT		619			
101-301-712.00	WORKERS COMPENSATION	24,145	17,756	21,000	21,000	14,600
101-301-715.00	Social Security	17,001	18,103	15,700	15,700	16,770
101-301-716.00	Hospitalization	220,852	190,507	202,094	202,094	174,307
101-301-717.00	Life Insurance	2,097	2,267	2,338	2,338	2,465
101-301-718.00	RETIREMENT - D/B	276,387	310,296	303,612	303,612	360,048
101-301-718.10	RETIREMENT - D/C	6				

101-301-727.00	Office Supplies	1,939	1,292	1,700	1,700	1,700
101-301-727.02	Postage and Shipping	10	52	350	350	350
101-301-740.00	Operating Supplies	14,108	2,973	13,314	13,314	12,044
101-301-741.00	Uniforms	7,638	7,964	10,600	10,600	10,050
101-301-742.00	Laundry	3,115	4,305	4,500	4,500	5,120
101-301-755.00	Miscellaneous Supplies	195	156			
101-301-757.00	Fuels & Lubricants	64	25,667	41,467	41,467	30,000
101-301-801.00	Professional Services	4,700	2,287	3,600	3,600	22,100
101-301-806.00	MEDICAL SERVICES	243	28	1,500	1,500	1,500
101-301-810.00	Dues & Memberships	740	1,240	1,105	1,105	1,105
101-301-820.00	Contracted Services	17,634	32,652	34,006	34,006	43,930
101-301-825.00	Insurance	13,260	16,254	18,000	18,000	18,900
101-301-850.00	Communications	22,454	13,507	20,675	20,675	20,675
101-301-860.00	Transportation & Travel	1,593	3,856	3,000	3,000	3,000
101-301-901.00	Advertising	76	349	600	600	1,200
101-301-930.00	Equipment Maintenance	5,908	7,019	9,300	9,300	9,300
101-301-941.00	MOTOR POOL VEHICLE RENTAL	67,263	90	480	480	
101-301-941.01	TECHNOLOGY INTERNAL SERVICE C	21,863	41,257	41,351	41,351	42,689
101-301-941.02	MOTOR POOL REPLACEMENT CHARGE		38,957	69,017	69,017	69,017
101-301-941.03	MOTOR POOL OPERATING CHARGE		67,234	82,621	82,621	120,474
101-301-941.05	VEHICLE RENTAL CREDIT		(2,658)			
101-301-958.00	Education & Training	10,726	11,745	10,590	10,590	14,300
101-301-970.00	Capital Outlay					140,000
101-301-972.00	SHARE OF CAPITAL PURCHASED BY	4,050	7,638			
101-301-995.00	Transfers to Other Funds	264,025	260,836	275,014	275,014	271,846
Totals for dept 301 - Police		2,115,235	2,265,593	2,382,273	2,382,273	2,679,306
Dept 315 - Crossing Guards						
101-315-703.00	Part-time Salaries		4,914	5,460	5,460	5,460
101-315-712.00	WORKERS COMPENSATION	177	151	200	200	35
101-315-715.00	Social Security		376			400
Totals for dept 315 - Crossing Guards		177	5,441	5,660	5,660	5,895
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	191,500	187,932	122,000	122,000	63,000
Totals for dept 325 - Dispatch Operations		191,500	187,932	122,000	122,000	63,000
Dept 336 - Fire						
101-336-702.00	REG FIRE	523,012	523,252	530,874	530,874	558,311
101-336-702.01	Other Fringe Benefits-taxable	31,385	33,009	39,190	39,190	28,165
101-336-702.05	PAYROLL MARIJUANA		23			
101-336-702.75	PAYROLL - S/T TRAINING	3,648	2,289			
101-336-703.00	Part-time Salaries	16,651	7,724	20,000	20,000	10,000
101-336-704.00	Overtime Salaries	7,784	13,416	40,000	40,000	40,000
101-336-704.71	Overtime - Cover for Sick Time	3,083	558			
101-336-704.72	OVERTIME - POSTED STATION CVR(	17,784	7,960			
101-336-704.75	Overtime - Training	6,333	4,072			
101-336-704.76	Overtime - Special Event Coverage	2,735	2,147			
101-336-704.78	OVERTIME FIRE TONE RESPONSE A	2,532	4,200			

101-336-704.79	OVERTIME FIRE TONE RESPONSE F.	1,242	1,628			
101-336-712.00	WORKERS COMPENSATION	22,931	14,430	17,600	17,600	15,140
101-336-713.00	OTHER FRINGE BENEFITS-NON TAX	6,590	7,200	8,550	8,550	
101-336-715.00	Social Security	9,660	8,970	8,266	8,266	8,504
101-336-716.00	Hospitalization	93,269	87,540	90,837	90,837	87,977
101-336-717.00	Life Insurance	527	523	534	534	608
101-336-718.00	RETIREMENT - D/B	229,135	385,211	278,760	278,760	260,092
101-336-718.10	RETIREMENT - D/C	5,273	7,506	9,000	9,000	8,000
101-336-727.00	Office Supplies	548	618	700	700	700
101-336-727.02	Postage and Shipping	30		50	50	50
101-336-729.00	K-9 EQUIPMENT & SUPPLIES	759				
101-336-740.00	Operating Supplies	3,055	2,304	5,100	5,100	5,100
101-336-740.10	MEDICAL AND RESCUE SUPPLIES	709	1,326	1,500	1,500	1,500
101-336-741.00	Uniforms	7,904	4,094	10,000	10,000	10,000
101-336-742.00	Laundry	119	22	500	500	500
101-336-755.00	Miscellaneous Supplies	707	1,543	1,200	1,200	1,200
101-336-757.00	Fuels & Lubricants	12,422	16,465	8,000	8,000	10,000
101-336-775.00	Repair & Maintenance Supplies	1,736	646	1,500	1,500	1,500
101-336-776.00	Building Maintenance Supplies	1,701	2,492	2,500	2,500	2,500
101-336-777.00	MINOR TOOLS AND EQUIPMENT	1,918	5,366	2,500	2,500	2,500
101-336-806.00	MEDICAL SERVICES	4,220	2,294	2,000	2,000	10,000
101-336-810.00	Dues & Memberships	225	310	600	600	600
101-336-820.00	Contracted Services	9,551	20,324	22,000	82,000	20,000
101-336-825.00	Insurance	5,596	7,508	8,300	8,300	8,700
101-336-850.00	Communications	5,555	4,633	7,000	7,000	5,000
101-336-860.00	Transportation & Travel	2,706	129	1,500	1,500	1,500
101-336-901.00	Advertising	295	100	100	100	100
101-336-921.00	Utilities - Gas	6,401	7,058	6,000	6,000	6,000
101-336-922.00	Utilities-Elec, Water, Sewer	19,162	19,232	22,000	22,000	22,000
101-336-930.00	Equipment Maintenance	47,127	43,907	50,000	50,000	50,000
101-336-931.00	Maintenance of Building	4,787	5,591	4,500	4,500	5,000
101-336-941.00	MOTOR POOL VEHICLE RENTAL	4,300	25	192	192	
101-336-941.01	TECHNOLOGY INTERNAL SERVICE C	15,730	23,069	23,485	23,485	24,264
101-336-941.02	MOTOR POOL REPLACEMENT CHARGE		1,949			150,000
101-336-941.03	MOTOR POOL OPERATING CHARGE		7,535	9,490	9,490	13,748
101-336-958.00	Education & Training	11,839	7,089	15,000	15,000	15,000
101-336-990.00	Debt Service	40,775	41,745	42,736	42,736	43,747
101-336-994.00	Bond Interest Paid	4,297	3,328	2,337	2,337	1,326
101-336-995.00	Transfers to Other Funds	143,298	143,319	144,480	144,480	143,534
Totals for dept 336 - Fire		1,341,046	1,485,679	1,438,881	1,498,881	1,572,866
Dept 371 - Inspection						
101-371-702.00	Payroll	73,322	82,658			
101-371-702.01	Other Fringe Benefits-taxable		600			
101-371-702.05	PAYROLL MARIJUANA		276			
101-371-704.00	Overtime Salaries	16	52			
101-371-712.00	WORKERS COMPENSATION	398	291			
101-371-715.00	Social Security	5,441	6,221			
101-371-716.00	Hospitalization	9,664	8,047			

101-371-717.00	Life Insurance	69	89			
101-371-718.10	RETIREMENT - D/C	5,925	6,230			
101-371-727.00	Office Supplies	292	162			
101-371-740.00	Operating Supplies	572				
101-371-757.00	Fuels & Lubricants		976			
101-371-801.00	Professional Services		18			
101-371-810.00	Dues & Memberships	375	330			
101-371-812.00	License	225				
101-371-820.00	Contracted Services	23,550	21,090			
101-371-860.00	Transportation & Travel	778	1,103			
101-371-940.00	Rentals	4,354	3,515			
101-371-941.00	MOTOR POOL VEHICLE RENTAL	3,016				
101-371-941.01	TECHNOLOGY INTERNAL SERVICE C	2,622	5,098			
101-371-941.03	MOTOR POOL OPERATING CHARGE		2,319			
101-371-958.00	Education & Training	1,040	660			
Totals for dept 371 - Inspection		131,659	139,735			
Dept 441 - Street						
101-441-702.00	Payroll	198,945	192,573	283,369	283,369	288,603
101-441-702.01	Other Fringe Benefits-taxable	4,522	6,057	1,934	1,934	13,000
101-441-702.05	PAYROLL MARIJUANA		17			
101-441-702.60	Payroll - Forestry Tree Removal&Trimm	39,640	55,394	36,000	36,000	45,000
101-441-702.61	Payroll - Events Barricades/Banners	4,241	4,369	5,000	5,000	5,000
101-441-702.62	Payroll - Parking Lot Maint	4,652	4,865	4,400	4,400	6,000
101-441-702.63	Payroll - Christmas Decorations	5,769	3,897	5,000	5,000	4,000
101-441-702.66	Payroll - Sign Replacement	2,224	3,275			3,000
101-441-702.67	Payroll - Sidewalk	305	408			1,000
101-441-702.68	KETCHUM PARK RESTROOM	47	105			
101-441-703.00	Part-time Salaries	21,988	10,670	14,000	14,000	11,000
101-441-703.60	PART-TIME - FORESTRY TREE REMC	1,491				
101-441-703.61	PART-TIME - EVENTS BARRICADES/E	1,353	51			
101-441-703.62	PART-TIME - PARKING LOT MAINT	777	294			
101-441-703.63	PART-TIME - CHRISTMAS DECORATI	735				
101-441-703.66	PART-TIME - SIGN REPLACEMENT	431				
101-441-703.67	PART-TIME - SIDEWALK	210				
101-441-703.68	PART-TIME - KETCHUM PARK RESTF	84				
101-441-704.00	Overtime Salaries	3,630	3,612	4,800	4,800	4,800
101-441-704.60	Overtime - Forestry Removal&Trimming	3,059	5,904	6,000	6,000	2,000
101-441-704.61	Overtime - Events Barricades/Banners	1,231	2,489	1,200	1,200	2,500
101-441-704.62	Overtime - Parking Lot Maint	5,300	1,484	2,000	2,000	2,000
101-441-704.66	Overtime - Sign Replacement	70				
101-441-704.67	Overtime - Sidewalks	158				
101-441-712.00	WORKERS COMPENSATION	22,457	13,662	17,000	17,000	15,850
101-441-715.00	Social Security	21,604	22,178	34,993	34,993	37,367
101-441-716.00	Hospitalization	104,004	75,952	94,563	94,563	86,336
101-441-717.00	Life Insurance	632	644	738	738	809
101-441-718.00	RETIREMENT - D/B	26,635	29,042	27,841	27,841	33,640
101-441-718.10	RETIREMENT - D/C	26,560	34,451	34,667	34,667	35,114
101-441-727.00	Office Supplies	273	99	424	424	424

101-441-740.00	Operating Supplies	6,786	7,908	7,428	7,428	7,428
101-441-741.00	Uniforms	6,458	13,711	4,948	4,948	6,458
101-441-755.00	Miscellaneous Supplies		8,719			
101-441-757.00	Fuels & Lubricants		36,900	35,000	35,000	35,000
101-441-761.00	Safety Supplies	1,536	2,121	1,500	1,500	2,000
101-441-775.00	Repair & Maintenance Supplies	1,025	(60)	1,530	1,530	1,530
101-441-777.00	MINOR TOOLS AND EQUIPMENT	2,788	4,911	2,800	2,800	3,000
101-441-778.00	Paint & Signs			7,500	7,500	
101-441-801.00	Professional Services	12,495	7,629	10,000	10,000	10,000
101-441-805.00	Administrative Costs		468			
101-441-806.00	MEDICAL SERVICES	835	1,273	1,000	1,000	
101-441-810.00	Dues & Memberships	420	507	700	700	700
101-441-820.00	Contracted Services	59,408	19,376	25,000	25,000	10,000
101-441-850.00	Communications	744	998	480	480	
101-441-860.00	Transportation & Travel	259	751	850	850	850
101-441-901.00	Advertising	423	466	200	200	230
101-441-922.00	Utilities-Elec, Water, Sewer	87,205	80,881	82,000	82,000	82,000
101-441-939.00	Contracted Maintenance		1,152	10,000	10,000	10,000
101-441-940.00	Rentals	25,407	25,805	4,652	4,652	25,229
101-441-941.00	MOTOR POOL VEHICLE RENTAL	131,757	74,253	35,000	35,000	120,000
101-441-941.01	TECHNOLOGY INTERNAL SERVICE C	12,009	17,833	17,874	17,874	18,452
101-441-941.02	MOTOR POOL REPLACEMENT CHARGE		193,634	227,232	227,232	226,460
101-441-941.03	MOTOR POOL OPERATING CHARGE		202,282	165,801	165,801	238,570
101-441-941.05	VEHICLE RENTAL CREDIT	(25)	(269,376)	(199,234)	(199,234)	(260,000)
101-441-958.00	Education & Training	5,502	23,375	10,800	10,800	10,800
Totals for dept 441 - Street		858,059	927,009	1,026,990	1,026,990	1,146,150
Dept 447 - Engineering						
101-447-702.00	Payroll	16,810	14,935	12,351	12,351	24,983
101-447-702.05	PAYROLL MARIJUANA		56			
101-447-703.00	Part-time Salaries	5,112		1,000	1,000	
101-447-704.00	Overtime Salaries	45		2,000	2,000	
101-447-712.00	WORKERS COMPENSATION	182	1,020	1,100	1,100	1,100
101-447-715.00	Social Security	1,622	1,025	2,322	2,322	2,676
101-447-716.00	Hospitalization	7,569	5,627	6,034	6,034	5,742
101-447-717.00	Life Insurance	53	54	53	53	61
101-447-718.10	RETIREMENT - D/C	2,604	2,196	3,035	3,035	3,498
101-447-727.00	Office Supplies	1,170	419	500	500	200
101-447-740.00	Operating Supplies	89	280	300	300	300
101-447-741.00	Uniforms		552			200
101-447-755.00	Miscellaneous Supplies	91				150
101-447-757.00	Fuels & Lubricants		886	700	700	400
101-447-801.00	Professional Services	16	1,439			
101-447-850.00	Communications	360	960			1,900
101-447-860.00	Transportation & Travel	544	208			
101-447-901.00	Advertising	40	120			
101-447-940.00	Rentals					4,071
101-447-941.00	MOTOR POOL VEHICLE RENTAL		35	480	480	
101-447-941.01	TECHNOLOGY INTERNAL SERVICE C	4,387	6,282	6,296	6,296	6,500

101-447-941.02	MOTOR POOL REPLACEMENT CHARGE		3,957	5,093	5,093	5,093
101-447-941.03	MOTOR POOL OPERATING CHARGE		4,637	4,466	4,466	6,470
101-447-941.05	VEHICLE RENTAL CREDIT		(3,867)	(3,456)	(3,456)	
101-447-958.00	Education & Training	725	504	1,000	1,000	1,000
Totals for dept 447 - Engineering		41,419	41,325	43,274	43,274	64,344
Dept 523 - COMPOST						
101-523-702.00	PAYROLL	7,386	16,104	14,882	14,882	17,382
101-523-702.01	Other Fringe Benefits-taxable			14	14	150
101-523-703.00	Part-time Salaries	5,520	6,338	5,900	5,900	6,400
101-523-704.00	Overtime Salaries	50	1,528	1,500	1,500	
101-523-712.00	WORKERS COMPENSATION	29				
101-523-715.00	Social Security	961	1,804	260	260	289
101-523-716.00	Hospitalization		52	45	45	46
101-523-717.00	Life Insurance		7	7	7	8
101-523-718.10	RETIREMENT - D/C					363
101-523-740.00	Operating Supplies	56	306	70	70	100
101-523-775.00	Repair & Maintenance Supplies			624	624	625
101-523-810.00	Dues & Memberships		600	600	600	600
101-523-820.00	Contracted Services		11,299	5,100	5,100	5,000
101-523-901.00	Advertising		210	300	300	300
101-523-930.00	Equipment Maintenance	9,582	8,556	12,600	12,600	13,000
101-523-941.00	MOTOR POOL VEHICLE RENTAL	5,500	16,494	10,000	10,000	16,000
Totals for dept 523 - COMPOST		29,084	63,298	51,902	51,902	60,263
Dept 567 - Cemetery						
101-567-702.00	Payroll	20,558	25,776	19,053	19,053	20,370
101-567-702.01	Other Fringe Benefits-taxable	757	752	70	70	750
101-567-702.41	Payroll - Mowing/Trimming	743	523	800	800	500
101-567-702.51	Payroll - Open/Close Grave	8,902	9,119	9,000	9,000	8,000
101-567-702.52	Payroll - Decorations	419	1,057	500	500	300
101-567-702.53	Payroll - Foundations	9,479	7,326	9,500	9,500	5,000
101-567-703.00	Part-time Salaries	60,864	67,561	77,512	77,512	83,271
101-567-704.00	Overtime Salaries	247	84	200	200	
101-567-704.51	Overtime - Open/Close Grave	2,326	2,774	2,400	2,400	2,000
101-567-704.53	Overtime - Foundations	249				
101-567-712.00	WORKERS COMPENSATION	1,723	1,579	2,100	2,100	1,450
101-567-715.00	Social Security	7,883	8,725	1,463	1,463	1,616
101-567-716.00	Hospitalization	196	594	1,348	1,348	1,273
101-567-717.00	Life Insurance	36	37	38	38	41
101-567-718.10	RETIREMENT - D/C	1,380	1,364	1,905	1,905	2,037
101-567-727.00	Office Supplies	30				
101-567-740.00	Operating Supplies	9,891	10,096	7,182	7,182	7,200
101-567-741.00	Uniforms	293	355	300	300	300
101-567-761.00	Safety Supplies			100	100	100
101-567-775.00	Repair & Maintenance Supplies	2,012	582	2,040	2,040	2,040
101-567-777.00	MINOR TOOLS AND EQUIPMENT	806		800	800	800
101-567-820.00	Contracted Services	2,915	11,029	2,653	2,653	2,700
101-567-825.00	Insurance	555	678	750	750	790

101-567-901.00	Advertising	198	160	200	200	200
101-567-922.00	Utilities-Elec, Water, Sewer	201		250	250	
101-567-930.00	Equipment Maintenance		91	276	276	
101-567-940.00	Rentals		2,003			
101-567-941.00	MOTOR POOL VEHICLE RENTAL	45,500	23,221	7,920	7,920	20,000
101-567-941.01	TECHNOLOGY INTERNAL SERVICE C	407	817	836	836	936
101-567-941.02	MOTOR POOL REPLACEMENT CHARGE		7,902	10,441	10,441	13,749
101-567-941.03	MOTOR POOL OPERATING CHARGE		16,229	15,631	15,631	29,114
101-567-941.05	VEHICLE RENTAL CREDIT		(919)			(300)
101-567-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND		3,702			
Totals for dept 567 - Cemetery		178,570	203,217	175,268	175,268	204,237
Dept 573 - PSB Operations						
101-573-702.00	Payroll	9,477	12,402	12,379	12,379	12,688
101-573-703.00	Part-time Salaries	5,598	6,175	8,320	8,320	8,320
101-573-704.00	Overtime Salaries		87	720	720	
101-573-712.00	WORKERS COMPENSATION	347		380	380	206
101-573-715.00	Social Security	1,102	1,295	947	947	971
101-573-716.00	Hospitalization	1,527	2,370	2,018	2,018	5,215
101-573-717.00	Life Insurance	9	8	11	11	12
101-573-718.10	RETIREMENT - D/C	885	792	1,238	1,238	1,269
101-573-727.00	Office Supplies	739	1,771	1,000	1,000	1,000
101-573-740.00	Operating Supplies	1,139	898	1,122	1,122	2,000
101-573-761.00	Safety Supplies	280		100	100	2,000
101-573-776.00	Building Maintenance Supplies	3,871	4,359	3,060	3,060	
101-573-820.00	Contracted Services	7,911	24,258	14,592	34,592	33,000
101-573-825.00	Insurance	6,462	6,995	7,700	7,700	8,000
101-573-850.00	Communications	2,861	2,905	2,000	2,000	2,000
101-573-921.00	Utilities - Gas	11,968	24,571	10,000	10,000	12,000
101-573-922.00	Utilities-Elec, Water, Sewer	53,075	44,725	40,000	40,000	40,000
101-573-930.00	Equipment Maintenance	698	2,712	408	408	10,000
101-573-931.00	Maintenance of Building	20,376	26,691	19,000	19,000	29,000
101-573-941.00	MOTOR POOL VEHICLE RENTAL	2,600	1,665			500
101-573-941.01	TECHNOLOGY INTERNAL SERVICE C	1,654	772	774	774	909
Totals for dept 573 - PSB Operations		132,579	165,451	125,769	145,769	169,090
Dept 701 - Planning & Zoning						
101-701-702.00	Payroll	26,475	6,691	31,858	31,858	31,710
101-701-702.01	Other Fringe Benefits-taxable	3,173	1,620			
101-701-704.00	Overtime Salaries		10			
101-701-712.00	WORKERS COMPENSATION	95				
101-701-715.00	Social Security	2,152	602	2,437	2,437	2,426
101-701-716.00	Hospitalization	12,517	2,459	8,424	8,424	7,301
101-701-717.00	Life Insurance	73	20	81	81	92
101-701-718.00	RETIREMENT - D/B	9,074	4,683			
101-701-718.10	RETIREMENT - D/C	71	182	3,186	3,186	3,663
101-701-727.00	Office Supplies	77	81	200	200	200
101-701-740.00	Operating Supplies	64	453	200	200	200
101-701-801.00	Professional Services	1,119	32,004	76,000	116,000	75,000

101-701-810.00	Dues & Memberships		130	750	750	565
101-701-850.00	Communications		5,385			
101-701-860.00	Transportation & Travel		248	250	250	800
101-701-901.00	Advertising	1,077	1,203	600	600	2,500
101-701-940.00	Rentals		1,503	2,039	2,039	
101-701-941.00	MOTOR POOL VEHICLE RENTAL	400		480	480	
101-701-941.01	TECHNOLOGY INTERNAL SERVICE C	1,126	2,190	2,259	2,259	1,790
101-701-958.00	Education & Training			1,000	1,000	1,000
Totals for dept 701 - Planning & Zoning		57,493	59,464	129,764	169,764	127,247
Dept 753 - Parks						
101-753-702.00	Payroll	9,733	20,355	17,852	17,852	19,702
101-753-702.01	Other Fringe Benefits-taxable			375	375	375
101-753-702.40	Payroll - Rubbish/Garbage	714	560			
101-753-702.41	Payroll - Mowing/Trimming	83				
101-753-702.55	Payroll - Trees/Forestry	418	553			
101-753-702.58	Payroll - Fountain	421	689			
101-753-703.00	Part-time Salaries	13,861	14,313	21,610	21,610	21,610
101-753-703.40	PART-TIME - RUBBISH/GARBAGE	806	36			
101-753-703.41	PART-TIME - MOWING/TRIMMING	84				
101-753-703.55	PART-TIME - TREES/FORESTRY		2,340			
101-753-703.58	PART-TIME - FOUNTAIN	21				
101-753-704.00	Overtime Salaries	1,129	131			
101-753-704.55	Overtime - Trees/Forestry	42	191			
101-753-712.00	WORKERS COMPENSATION	360		360	360	398
101-753-715.00	Social Security	2,097	2,906	1,394	1,394	1,536
101-753-716.00	Hospitalization	2,844	6,862	6,593	6,593	6,665
101-753-717.00	Life Insurance	15	40	38	38	41
101-753-718.00	RETIREMENT - D/B	1,283	1,547	1,483	1,483	1,858
101-753-718.10	RETIREMENT - D/C	128	156	1,205	1,205	1,284
101-753-740.00	Operating Supplies	1,953	1,852	5,100	5,100	5,100
101-753-755.00	Miscellaneous Supplies	241	898	500	500	5,000
101-753-775.00	Repair & Maintenance Supplies	7,873	12,207	7,500	7,500	3,000
101-753-777.00	MINOR TOOLS AND EQUIPMENT	680	117	400	400	
101-753-801.00	Professional Services	47				
101-753-810.00	Dues & Memberships		375	400	400	700
101-753-820.00	Contracted Services	12,669	13,660	2,500	2,500	4,000
101-753-825.00	Insurance	2,740	3,129	3,500	3,500	3,600
101-753-860.00	Transportation & Travel	390	364	400	400	
101-753-901.00	Advertising	56				
101-753-921.00	Utilities - Gas	2,162	3,563	3,000	3,000	3,000
101-753-922.00	Utilities-Elec, Water, Sewer	16,213	13,946	11,500	11,500	15,000
101-753-923.00	Cable		1,600			1,600
101-753-930.00	Equipment Maintenance		249			
101-753-939.00	Contracted Maintenance	950	3,210	1,000	1,000	2,500
101-753-940.00	Rentals	2,407	2,030	1,802	1,802	329
101-753-941.00	MOTOR POOL VEHICLE RENTAL	16,000	2,511	13,920	13,920	1,600
101-753-941.01	TECHNOLOGY INTERNAL SERVICE C	179	825	827	827	689
101-753-941.02	MOTOR POOL REPLACEMENT CHARGE		1,030	1,251	1,251	1,251

101-753-941.03	MOTOR POOL OPERATING CHARGE		2,319	2,233	2,233	3,235
101-753-958.00	Education & Training	300		450	450	
Totals for dept 753 - Parks		98,899	114,564	107,193	107,193	104,073
Dept 900 - Capital Outlay Control						
101-900-777.00	MINOR TOOLS AND EQUIPMENT	55,379	8,273			
101-900-970.00	Capital Outlay	21,180	82,298			
101-900-972.00	SHARE OF CAPITAL PURCHASED BY	10,624				
Totals for dept 900 - Capital Outlay Control		87,183	90,571			
TOTAL APPROPRIATIONS		7,471,995	8,022,140	7,724,099	7,944,099	8,430,834
NET OF REVENUES/APPROPRIATIONS - FUND 101		171,781	(525,489)	2,563	(17,437)	2,589
BEGINNING FUND BALANCE		3,656,119	3,827,902	3,302,417	3,302,417	3,302,417
ENDING FUND BALANCE		3,827,900	3,302,413	3,304,980	3,284,980	3,305,006

Fund 202 - MVH Major & Trunkline Fund

ESTIMATED REVENUES

Dept 000						
202-000-548.00	State - Trunkline	68,703	82,956	42,000	42,000	
202-000-549.00	State - MVH Local	23,349	24,918			
202-000-550.00	State - MVH Major	771,077	735,265	725,000	725,000	740,000
202-000-569.00	STATE GRANT - OTHER	14,629	12,435			
202-000-665.00	Interest	1,046	26,372	20,000	20,000	50,000
202-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(5,555)				
Totals for dept 000 -		873,249	881,946	787,000	787,000	790,000
TOTAL ESTIMATED REVENUES		873,249	881,946	787,000	787,000	790,000

APPROPRIATIONS

Dept 463 - Street Maintenance						
202-463-702.00	Payroll	12,919	30,242	16,000	16,000	14,000
202-463-703.00	Part-time Salaries	21				
202-463-704.00	Overtime Salaries	137	628	2,500	2,500	1,500
202-463-712.00	WORKERS COMPENSATION	180				
202-463-715.00	Social Security	954	2,273			
202-463-716.00	Hospitalization	1,136	2,999			
202-463-775.00	Repair & Maintenance Supplies	6,567	2,570	7,000	7,000	7,000
202-463-801.00	Professional Services		15	80,000	80,000	
202-463-939.00	Contracted Maintenance	17,515	18,573	27,500	27,500	27,500
202-463-940.00	Rentals					141
202-463-941.00	MOTOR POOL VEHICLE RENTAL	4,000	10,428	12,000	12,000	12,000
Totals for dept 463 - Street Maintenance		43,429	67,728	145,000	145,000	62,141
Dept 464 - Surface Maintenance						
202-464-702.00	Payroll					2,000
202-464-702.93	PAYROLL - TRUNKLINE 227	359	173	500	500	250
202-464-702.94	PAYROLL - TRUNKLINE I94	291	53	500	500	250
202-464-704.94	OVERTIME - TRUNKLINE I94		147			
202-464-715.00	Social Security	48	28			
202-464-941.00	MOTOR POOL VEHICLE RENTAL		332			
Totals for dept 464 - Surface Maintenance		698	733	1,000	1,000	2,500
Dept 466 - Trees						
202-466-702.93	PAYROLL - TRUNKLINE 227			1,500	1,500	300
202-466-702.94	PAYROLL - TRUNKLINE I94			2,000	2,000	500
202-466-704.94	OVERTIME - TRUNKLINE I94		80			
202-466-715.00	Social Security		6			
202-466-820.00	Contracted Services		132			
Totals for dept 466 - Trees			218	3,500	3,500	800
Dept 467 - Drainage						
202-467-702.00	Payroll		84			1,000
202-467-702.93	PAYROLL - TRUNKLINE 227	619	123	1,000	1,000	1,000
202-467-702.94	PAYROLL - TRUNKLINE I94	79	160	1,500	1,500	1,000
202-467-703.00	Part-time Salaries		1,846	250	250	
202-467-703.93	PART-TIME - TRUNKLINE 227	504				
202-467-704.93	OVERTIME - TRUNKLINE 227		399			
202-467-704.94	OVERTIME - TRUNKLINE I94		394			
202-467-715.00	Social Security	89	83			
202-467-941.00	MOTOR POOL VEHICLE RENTAL		1,672			
Totals for dept 467 - Drainage		1,291	4,761	2,750	2,750	3,000
Dept 469 - Sweeping & Flushing						
202-469-702.00	Payroll	496	2,997			1,500
202-469-702.93	PAYROLL - TRUNKLINE 227	215	850	250	250	500

202-469-702.94	PAYROLL - TRUNKLINE I94	126	639	150	150	750
202-469-703.00	Part-time Salaries	84				
202-469-704.00	Overtime Salaries	444	496	500	500	
202-469-704.93	OVERTIME - TRUNKLINE 227	135	80	700	700	
202-469-704.94	OVERTIME - TRUNKLINE I94	1,372	1,263	1,400	1,400	
202-469-712.00	WORKERS COMPENSATION	118				
202-469-715.00	Social Security	212	468			
202-469-941.00	MOTOR POOL VEHICLE RENTAL	7,000	14,594	11,595	11,595	15,000
Totals for dept 469 - Sweeping & Flushing		10,202	21,387	14,595	14,595	17,750
Dept 470 - Bridge Maintenance						
202-470-801.00	Professional Services	2,900	400	3,000	3,000	1,000
202-470-941.00	MOTOR POOL VEHICLE RENTAL	25				
Totals for dept 470 - Bridge Maintenance		2,925	400	3,000	3,000	1,000
Dept 474 - Traffic Services						
202-474-702.00	Payroll	271		250	250	250
202-474-715.00	Social Security	19				
202-474-716.00	Hospitalization	1,106	512			
202-474-775.00	Repair & Maintenance Supplies		155			
202-474-778.00	Paint & Signs	4,671	1,730	3,000	3,000	3,000
202-474-939.00	Contracted Maintenance	750	750	7,800	7,800	7,800
202-474-941.00	MOTOR POOL VEHICLE RENTAL	800	6	1,500	1,500	1,500
Totals for dept 474 - Traffic Services		7,617	3,153	12,550	12,550	12,550
Dept 475 - Traffic Signs						
202-475-702.00	Payroll		115			500
202-475-702.93	PAYROLL - TRUNKLINE 227	823		150	150	150
202-475-702.94	PAYROLL - TRUNKLINE I94	111	105	150	150	150
202-475-712.00	WORKERS COMPENSATION	39				
202-475-715.00	Social Security	18	17			
202-475-941.00	MOTOR POOL VEHICLE RENTAL		74			
Totals for dept 475 - Traffic Signs		991	311	300	300	800
Dept 476 - Traffic Signals						
202-476-922.00	Utilities-Elec, Water, Sewer	748	690	800	800	
202-476-939.00	Contracted Maintenance		1,671	3,000	3,000	
Totals for dept 476 - Traffic Signals		748	2,361	3,800	3,800	
Dept 478 - Winter Maintenance						
202-478-702.93	PAYROLL - TRUNKLINE 227	660	403	575	575	1,500
202-478-702.94	PAYROLL - TRUNKLINE I94	1,328	901	800	800	1,000
202-478-703.94	PART-TIME - TRUNKLINE I94	21				
202-478-704.93	OVERTIME - TRUNKLINE 227	1,683	2,695	1,750	1,750	
202-478-704.94	OVERTIME - TRUNKLINE I94	4,061	5,947	3,500	3,500	
202-478-712.00	WORKERS COMPENSATION	295				
202-478-715.00	Social Security	570	742			
202-478-940.00	Rentals		167			
202-478-941.00	MOTOR POOL VEHICLE RENTAL		12,678			8,900

Totals for dept 478 - Winter Maintenance		8,618	23,533	6,625	6,625	11,400
Dept 479 - Snow Hauling						
202-479-704.94	OVERTIME - TRUNKLINE I94	2,653	4,549	2,700	2,700	
202-479-712.00	WORKERS COMPENSATION	274				
202-479-715.00	Social Security	197	340			
202-479-820.00	Contracted Services					3,000
202-479-941.00	MOTOR POOL VEHICLE RENTAL		5,027			1,800
Totals for dept 479 - Snow Hauling		3,124	9,916	2,700	2,700	4,800
Dept 480 - Winter Maintenance						
202-480-702.00	Payroll	3,171	2,027	3,000	3,000	3,000
202-480-704.00	Overtime Salaries	3,932	5,531	3,000	3,000	
202-480-712.00	WORKERS COMPENSATION	137				
202-480-715.00	Social Security	528	562			
202-480-716.00	Hospitalization	548	1,052			
202-480-775.00	Repair & Maintenance Supplies	7,781	12,182	8,000	8,000	8,000
202-480-941.00	MOTOR POOL VEHICLE RENTAL	8,300	9,502	14,314	14,314	14,300
Totals for dept 480 - Winter Maintenance		24,397	30,856	28,314	28,314	25,300
Dept 482 - Administration						
202-482-702.00	Payroll		130	3,823	3,823	4,338
202-482-715.00	Social Security		9	292	292	332
202-482-716.00	Hospitalization		22	727	727	713
202-482-717.00	Life Insurance			4	4	4
202-482-718.10	RETIREMENT - D/C					434
202-482-969.00	Contingency			630	630	
Totals for dept 482 - Administration			161	5,476	5,476	5,821
Dept 486 - Trunkline						
202-486-716.00	Hospitalization	4,130	2,204			
202-486-740.00	Operating Supplies		44			
202-486-775.00	Repair & Maintenance Supplies	14,995	15,266	14,000	14,000	14,000
202-486-941.00	MOTOR POOL VEHICLE RENTAL	19,676	6,162	12,000	12,000	1,200
Totals for dept 486 - Trunkline		38,801	23,676	26,000	26,000	15,200
Dept 572 - Administration						
202-572-805.00	Administrative Costs	250	250			
202-572-990.00	Debt Service	110,000	110,000	115,000	115,000	120,000
202-572-994.00	Bond Interest Paid	22,813	20,613	18,276	18,276	15,750
202-572-995.00	Transfers to Other Funds	48,498				
Totals for dept 572 - Administration		181,561	130,863	133,276	133,276	135,750
Dept 900 - Capital Outlay Control						
202-900-777.00	MINOR TOOLS AND EQUIPMENT		1,623			
202-900-970.00	Capital Outlay	517,650		300,000	300,000	300,000
Totals for dept 900 - Capital Outlay Control		517,650	1,623	300,000	300,000	300,000
TOTAL APPROPRIATIONS		842,052	321,680	688,886	688,886	598,812

NET OF REVENUES/APPROPRIATIONS - FUND 202	31,197	560,266	98,114	98,114	191,188
BEGINNING FUND BALANCE	344,642	375,840	936,106	936,106	936,106
ENDING FUND BALANCE	375,839	936,106	1,034,220	1,034,220	1,127,294

Fund 203 - MVH Local Fund

ESTIMATED REVENUES

Dept 000

203-000-549.00	State - MVH Local	261,826	250,210	240,000	240,000	240,000
203-000-569.00	STATE GRANT - OTHER	5,019	4,280	4,272	4,272	
203-000-665.00	Interest	1,216	12,297	10,000	10,000	30,000
203-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(9,217)				
203-000-679.00	MISCELLANEOUS REVENUE	23,954				
Totals for dept 000 -		282,798	266,787	254,272	254,272	270,000
TOTAL ESTIMATED REVENUES		282,798	266,787	254,272	254,272	270,000

APPROPRIATIONS

Dept 463 - Street Maintenance						
203-463-702.00	Payroll	15,133	12,876	15,000	15,000	5,000
203-463-703.00	Part-time Salaries	2,364	112	500	500	
203-463-704.00	Overtime Salaries	243	714	5,200	5,200	
203-463-712.00	WORKERS COMPENSATION	300				
203-463-715.00	Social Security	1,257	1,002			
203-463-716.00	Hospitalization	4,314	4,063			
203-463-775.00	Repair & Maintenance Supplies	7,019	2,610	10,000	10,000	10,000
203-463-939.00	Contracted Maintenance	13,504	10,837	25,000	25,000	25,000
203-463-940.00	Rentals					244
203-463-941.00	MOTOR POOL VEHICLE RENTAL	15,000	7,878	15,000	15,000	15,000
Totals for dept 463 - Street Maintenance		59,134	40,092	70,700	70,700	55,244
Dept 467 - Drainage						
203-467-702.00	Payroll		433			5,000
203-467-703.00	Part-time Salaries		4,308	6,000	6,000	
203-467-715.00	Social Security		32			
203-467-941.00	MOTOR POOL VEHICLE RENTAL		6,242	6,000	6,000	6,000
Totals for dept 467 - Drainage			11,015	12,000	12,000	11,000
Dept 469 - Sweeping & Flushing						
203-469-702.00	Payroll	1,305	3,496	4,000	4,000	1,000
203-469-704.00	Overtime Salaries	34	204	1,500	1,500	
203-469-712.00	WORKERS COMPENSATION	235				
203-469-715.00	Social Security	101	268			
203-469-941.00	MOTOR POOL VEHICLE RENTAL	10,400	5,988	27,055	27,055	27,000
Totals for dept 469 - Sweeping & Flushing		12,075	9,956	32,555	32,555	28,000
Dept 474 - Traffic Services						
203-474-702.00	Payroll	52	698	500	500	1,500
203-474-704.00	Overtime Salaries			750	750	
203-474-712.00	WORKERS COMPENSATION	98				
203-474-715.00	Social Security	4	51			
203-474-716.00	Hospitalization	2,808	1,535			
203-474-775.00	Repair & Maintenance Supplies	75				
203-474-778.00	Paint & Signs	4,084	1,848	2,500	2,500	2,500
203-474-941.00	MOTOR POOL VEHICLE RENTAL	325	342	1,500	1,500	1,500
Totals for dept 474 - Traffic Services		7,446	4,474	5,250	5,250	5,500
Dept 480 - Winter Maintenance						
203-480-702.00	Payroll	6,809	5,064	4,000	4,000	4,500
203-480-703.00	Part-time Salaries		210			
203-480-704.00	Overtime Salaries	8,687	6,112	7,500	7,500	7,500
203-480-712.00	WORKERS COMPENSATION	283				
203-480-715.00	Social Security	1,156	848			
203-480-716.00	Hospitalization	2,974	1,226			

203-480-775.00	Repair & Maintenance Supplies	8,530	12,477	10,000	10,000	10,000
203-480-941.00	MOTOR POOL VEHICLE RENTAL	15,000	14,565	33,398	33,398	33,398
Totals for dept 480 - Winter Maintenance		43,439	40,502	54,898	54,898	55,398
Dept 482 - Administration						
203-482-702.00	Payroll		231	6,797	6,797	7,713
203-482-715.00	Social Security		17	520	520	590
203-482-716.00	Hospitalization		38	1,292	1,292	1,267
203-482-717.00	Life Insurance		1	7	7	7
203-482-718.10	RETIREMENT - D/C					771
203-482-969.00	Contingency			1,120	1,120	
Totals for dept 482 - Administration			287	9,736	9,736	10,348
Dept 572 - Administration						
203-572-995.00	Transfers to Other Funds	17,482				
Totals for dept 572 - Administration		17,482				
Dept 900 - Capital Outlay Control						
203-900-970.00	Capital Outlay	117,821	238,096		205,000	225,000
Totals for dept 900 - Capital Outlay Control		117,821	238,096		205,000	225,000
TOTAL APPROPRIATIONS		257,397	344,422	185,139	390,139	390,490
NET OF REVENUES/APPROPRIATIONS - FUND 203		25,401	(77,635)	69,133	(135,867)	(120,490)
BEGINNING FUND BALANCE		863,718	889,119	811,482	811,482	811,482
ENDING FUND BALANCE		889,119	811,484	880,615	675,615	690,992

Fund 204 - MUNICIPAL STREET FUND

ESTIMATED REVENUES
Dept 000

204-000-665.00	Interest	6,754	109,825	50,000	50,000	80,000
204-000-679.00	MISCELLANEOUS REVENUE		4,529			
Totals for dept 000 -		6,754	114,354	50,000	50,000	80,000
TOTAL ESTIMATED REVENUES		6,754	114,354	50,000	50,000	80,000

APPROPRIATIONS						
Dept 441 - Street						
204-441-702.00	Payroll	24,080	16,065	18,000	18,000	3,000
204-441-703.00	Part-time Salaries	653		2,500	2,500	
204-441-704.00	Overtime Salaries	1,870	735	4,000	4,000	
204-441-715.00	Social Security	1,966	1,235			
204-441-740.00	Operating Supplies	3,425	451	1,500	1,500	500
204-441-801.00	Professional Services	82,248	13,030	50,000	50,000	10,000
204-441-820.00	Contracted Services	1,373,541	1,211,980	750,000	750,000	125,000
204-441-901.00	Advertising	40	231			
204-441-941.00	MOTOR POOL VEHICLE RENTAL	5,082	937	30,720	30,720	
204-441-955.00	COST ALLOCATION		4,133	4,340	4,340	4,557
Totals for dept 441 - Street		1,492,905	1,248,797	861,060	861,060	143,057
Dept 900 - Capital Outlay Control						
204-900-970.45	LEGGITT RD		148,576			
Totals for dept 900 - Capital Outlay Control			148,576			
TOTAL APPROPRIATIONS		1,492,905	1,397,373	861,060	861,060	143,057
NET OF REVENUES/APPROPRIATIONS - FUND 204		(1,486,151)	(1,283,019)	(811,060)	(811,060)	(63,057)
BEGINNING FUND BALANCE		4,389,534	2,903,383	1,620,365	1,620,365	1,620,365
ENDING FUND BALANCE		2,903,383	1,620,364	809,305	809,305	1,557,308

Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER

ESTIMATED REVENUES
Dept 000

207-000-628.00	Charges for Services - Contract Revenu	294,245	312,756	276,972	276,972	278,443
207-000-665.00	Interest	57	4,754	4,000	4,000	12,000
207-000-676.00	Reimbursement	31,944	46,656	45,000	45,000	
207-000-679.00	MISCELLANEOUS REVENUE	36,884	10,195			
207-000-699.01	Contributions - General Fund	100,733	97,519	110,374	110,374	108,284
Totals for dept 000 -		463,863	471,880	436,346	436,346	398,727
TOTAL ESTIMATED REVENUES		463,863	471,880	436,346	436,346	398,727

APPROPRIATIONS						
Dept 304 - MRLEC OPERATIONS						
207-304-702.00	Payroll	24,286	24,015	24,759	24,759	25,377
207-304-703.00	Part-time Salaries	22,906	24,643	23,400	23,400	8,000
207-304-703.01	PT Salaries - exempt	44,288	44,928	49,140	49,140	
207-304-704.00	Overtime Salaries	173	471	2,000	2,000	2,000
207-304-712.00	WORKERS COMPENSATION	2,973		2,973	2,973	1,600
207-304-715.00	Social Security	3,230	3,495	1,894	1,894	1,941
207-304-716.00	Hospitalization	3,837	4,564	4,037	4,037	10,431
207-304-717.00	Life Insurance	22	16	22	22	23
207-304-718.10	RETIREMENT - D/C	1,893	1,558	2,476	2,476	2,538
207-304-740.00	Operating Supplies	901	1,870	5,000	5,000	5,000
207-304-757.00	Fuels & Lubricants		480	400	400	
207-304-776.00	Building Maintenance Supplies	3,930	4,777	6,000	6,000	6,000
207-304-820.00	Contracted Services	9,699	18,209	10,200	10,200	34,200
207-304-820.01	Contracted Maint. - Plowing	18,268	22,158	22,158	22,158	22,632
207-304-820.02	Contracted Maint - Lawn	2,947	5,340	12,650	12,650	12,176
207-304-820.05	CONTRACTED SERVICES - PT STAFFING					49,400
207-304-825.00	Insurance	15,319	16,724	18,396	18,396	19,500
207-304-850.00	Communications	8,815	13,847	12,120	12,120	12,120
207-304-901.00	Advertising		29			
207-304-921.00	Utilities - Gas	43,239	44,628	32,717	32,717	43,933
207-304-922.00	Utilities-Elec, Water, Sewer	93,383	107,673	108,522	108,522	97,306
207-304-930.00	Equipment Maintenance	24,963	5,625	20,200	20,200	20,200
207-304-931.00	Maintenance of Building	13,639	16,223	19,750	19,750	19,750
207-304-939.00	Contracted Maintenance		1,162	2,500	2,500	2,500
207-304-941.00	MOTOR POOL VEHICLE RENTAL	2,300	57			
207-304-941.01	TECHNOLOGY INTERNAL SERVICE C	814	1,635	1,672	1,672	1,726
207-304-941.02	MOTOR POOL REPLACEMENT CHARGE		1,825	2,441	2,441	2,441
207-304-941.03	MOTOR POOL OPERATING CHARGE		4,637	4,466	4,466	6,470
207-304-941.05	VEHICLE RENTAL CREDIT		(19)			
207-304-955.00	COST ALLOCATION		8,213	8,624	8,624	9,055
207-304-970.00	Capital Outlay	45,743	19,950	79,805	79,805	50,000
Totals for dept 304 - MRLEC OPERATIONS		387,568	398,733	478,322	478,322	466,319
TOTAL APPROPRIATIONS		387,568	398,733	478,322	478,322	466,319
NET OF REVENUES/APPROPRIATIONS - FUND 207		76,295	73,147	(41,976)	(41,976)	(67,592)
BEGINNING FUND BALANCE		362,306	438,603	511,751	511,751	531,414
FUND BALANCE ADJUSTMENTS		2		19,663	19,663	
ENDING FUND BALANCE		438,603	511,750	489,438	489,438	463,822

Fund 208 - Recreation Fund

ESTIMATED REVENUES

Dept 000

208-000-402.00	Current Property Taxes	197,133	201,749	216,315	216,315	234,986
208-000-412.00	Delinquent Personal Prop Taxes	74	325			
208-000-445.00	Penalties & Int. on Taxes	353	1,185			
208-000-573.00	LOCAL COMM STAB SHARE TAX	24,260	7,414	8,402	8,402	8,000
208-000-651.00	Use Fees	176,420	189,234	188,936	188,936	187,606
208-000-665.00	Interest	637	2,697	3,000	3,000	3,000
208-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(5,429)				
208-000-679.00	MISCELLANEOUS REVENUE	500				
Totals for dept 000 -		393,948	402,604	416,653	416,653	433,592
TOTAL ESTIMATED REVENUES		393,948	402,604	416,653	416,653	433,592

APPROPRIATIONS

Dept 751 - Recreation

208-751-702.00	Payroll	92,105	84,907	93,262	93,262	102,046
208-751-702.01	Other Fringe Benefits-taxable	1,500	2,741	1,265	1,265	2,625
208-751-703.00	Part-time Salaries	15,324	18,331	28,915	28,915	26,760
208-751-703.01	PT Salaries - exempt	6,587	8,592	9,019	9,019	
208-751-704.00	Overtime Salaries	5	15			
208-751-712.00	WORKERS COMPENSATION	4,442	1,410	1,760	1,760	1,945
208-751-715.00	Social Security	7,986	7,896	7,231	7,231	8,007
208-751-716.00	Hospitalization	31,749	21,160	21,938	21,938	19,996
208-751-717.00	Life Insurance	185	149	159	159	171
208-751-718.00	RETIREMENT - D/B	36,757	41,053	39,356	39,356	44,230
208-751-718.01	Retiree Health Insurance	24,025	27,253	12,211	12,211	27,073
208-751-718.10	RETIREMENT - D/C	3,123	2,985	4,108	4,108	4,026
208-751-727.00	Office Supplies	62				500
208-751-740.00	Operating Supplies	61,994	64,418	72,000	72,000	75,000
208-751-755.00	Miscellaneous Supplies	157	476	5,000	5,000	2,000
208-751-757.00	Fuels & Lubricants		735			800
208-751-776.00	Building Maintenance Supplies		72	500	500	500
208-751-801.00	Professional Services	285	373			20,400
208-751-810.00	Dues & Memberships	515	445	750	750	750
208-751-820.00	Contracted Services	22,315	21,548	24,000	24,000	24,000
208-751-820.05	CONTRACTED SERVICES - PT STAFFING					10,506
208-751-825.00	Insurance	1,869	2,090	2,300	2,300	2,400
208-751-850.00	Communications	589	489			
208-751-860.00	Transportation & Travel	388	499	600	600	600
208-751-901.00	Advertising	56	165			
208-751-922.00	Utilities-Elec, Water, Sewer	3,909	2,434	2,700	2,700	2,700
208-751-940.00	Rentals	9,280	7,146	7,371	7,371	8,756
208-751-941.00	MOTOR POOL VEHICLE RENTAL	6,455	377	5,000	5,000	
208-751-941.01	TECHNOLOGY INTERNAL SERVICE C	5,267	6,361	6,376	6,376	6,582
208-751-941.02	MOTOR POOL REPLACEMENT CHARGE		2,381	2,802	2,802	2,802
208-751-941.03	MOTOR POOL OPERATING CHARGE		6,956	6,699	6,699	9,705
208-751-941.05	VEHICLE RENTAL CREDIT		(1,515)	(15,000)	(15,000)	
208-751-955.00	COST ALLOCATION		7,318	7,684	7,684	8,068
208-751-958.00	Education & Training	345		1,000	1,000	1,000
208-751-964.00	Refund or Rebates	94				
208-751-969.00	CONTINGENCY			2,328	2,328	
208-751-995.00	Transfers to Other Funds	43,551				
Totals for dept 751 - Recreation		380,919	339,260	351,334	351,334	413,948
TOTAL APPROPRIATIONS		380,919	339,260	351,334	351,334	413,948
NET OF REVENUES/APPROPRIATIONS - FUND 208		13,029	63,344	65,319	65,319	19,644
BEGINNING FUND BALANCE		195,996	209,027	272,372	272,372	272,372
ENDING FUND BALANCE		209,025	272,371	337,691	337,691	292,016

Fund 211 - FARMERS MARKET

ESTIMATED REVENUES

Dept 000

211-000-476.01	Permits	280	420			
211-000-588.10	CONTRIBUTIONS	2,325	6,981	5,000	5,000	8,000
211-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET		2,006	1,500	1,500	500
211-000-588.13	CONTRIBUTIONS - FARMERS MK - MERCHANDISE		155			
211-000-628.00	Charges for Services - Contract Revenu	9,464	210	9,000	9,000	
211-000-665.00	Interest	5	196	150	150	200
211-000-667.00	Rents	7,011	23,296	6,000	6,000	17,500
211-000-679.00	MISCELLANEOUS REVENUE	140		500	500	500
211-000-679.26	MISC REV - SR PROJECT FRESH/WIC	150	185	100	100	
Totals for dept 000 -		19,375	33,449	22,250	22,250	26,700
TOTAL ESTIMATED REVENUES		19,375	33,449	22,250	22,250	26,700

APPROPRIATIONS
Dept 000

211-000-703.00	Part-time Salaries		7,236	10,000	10,000	11,000
211-000-703.01	PT Salaries - exempt	10,200	850			
211-000-712.00	WORKERS COMPENSATION	37				
211-000-715.00	Social Security		554			780
211-000-727.00	Office Supplies	240				
211-000-755.00	Miscellaneous Supplies	908	595	2,000	2,000	250
211-000-801.00	Professional Services		56	100	100	
211-000-804.00	BANK FEES	184	11	200	200	
211-000-810.00	Dues & Memberships		250			
211-000-850.00	Communications	480	480	492	492	
211-000-901.00	Advertising	1,460	240	1,200	1,200	500
211-000-902.00	Marketing	40	965	1,500	1,500	1,750
211-000-922.00	Utilities-Elec, Water, Sewer	1,124	1,405	1,200	1,200	1,300
211-000-923.00	Cable		297			300
211-000-940.00	Rentals	4,075	910			
211-000-944.00	Projects/Fundraisers	572		1,000	1,000	9,200
211-000-955.00	COST ALLOCATION		304	319	319	335
211-000-958.00	Education & Training		550	500	500	500
Totals for dept 000 -		19,320	14,703	18,511	18,511	25,915
TOTAL APPROPRIATIONS		19,320	14,703	18,511	18,511	25,915
NET OF REVENUES/APPROPRIATIONS - FUND 211		55	18,746	3,739	3,739	785
BEGINNING FUND BALANCE		17,118	17,172	35,920	35,920	35,920
ENDING FUND BALANCE		17,173	35,918	39,659	39,659	36,705

Fund 226 - Leaf, Brush and Trash Removal

ESTIMATED REVENUES
Dept 000

226-000-402.00	Current Property Taxes	160,591	164,667	176,282	176,282	191,568
226-000-412.00	Delinquent Personal Prop Taxes	50	257			
226-000-445.00	Penalties & Int. on Taxes	288	960			
226-000-573.00	LOCAL COMM STAB SHARE TAX	12,914	6,062	4,500	4,500	
226-000-665.00	Interest	5	350	400	400	800
Totals for dept 000 -		173,848	172,296	181,182	181,182	192,368
TOTAL ESTIMATED REVENUES		173,848	172,296	181,182	181,182	192,368

APPROPRIATIONS
Dept 000

226-000-702.64	Payroll - Leaf Disposal	21,962	24,501	24,000	24,000	27,000
226-000-702.65	Payroll - Brush Disposal	5,967	14,740	7,200	7,200	15,000
226-000-703.64	Part-time Leaf Disposal	14,573	11,983	11,983	11,983	12,500
226-000-703.65	PART-TIME - BRUSH DISPOSAL	363				
226-000-704.64	Overtime - Leaf Disposal	18,943	19,812	20,000	20,000	18,000
226-000-704.65	Overtime - Brush Disposal		2,330			3,000
226-000-712.00	WORKERS COMPENSATION	1,694				
226-000-715.00	Social Security	4,586	5,518			
226-000-820.00	Contracted Services	18,547	20,425	20,000	20,000	22,000
226-000-901.00	Advertising	169	668	300	300	
226-000-930.00	Equipment Maintenance			2,500	2,500	2,500
226-000-941.00	MOTOR POOL VEHICLE RENTAL	27,000	78,923	15,840	15,840	80,000
226-000-941.02	MOTOR POOL REPLACEMENT CHARGE		3,589	4,802	4,802	4,802
226-000-941.03	MOTOR POOL OPERATING CHARGE		3,478	3,350	3,350	4,852
226-000-941.05	VEHICLE RENTAL CREDIT		(5,018)			(4,000)
226-000-955.00	COST ALLOCATION		4,881	5,125	5,125	5,381
226-000-964.00	Refund or Rebates	50				
226-000-995.00	Transfers to Other Funds	30,000		30,000	30,000	
Totals for dept 000 -		143,854	185,830	145,100	145,100	191,035
TOTAL APPROPRIATIONS		143,854	185,830	145,100	145,100	191,035
NET OF REVENUES/APPROPRIATIONS - FUND 226		29,994	(13,534)	36,082	36,082	1,333
BEGINNING FUND BALANCE		7,099	37,094	23,559	23,559	23,559
ENDING FUND BALANCE		37,093	23,560	59,641	59,641	24,892

Fund 246 - FEDERAL GRANT FUND-SAFER GRANT

ESTIMATED REVENUES					
Dept 336 - Fire					
246-336-505.00 Federal Grant	67,487	210,911	252,720	252,720	252,618
Totals for dept 336 - Fire	67,487	210,911	252,720	252,720	252,618
TOTAL ESTIMATED REVENUES	67,487	210,911	252,720	252,720	252,618

APPROPRIATIONS						
Dept 336 - Fire						
246-336-702.00	Payroll	41,962	134,982	165,765	165,765	167,560
246-336-702.01	Other Fringe Benefits-taxable	3,333	8,080	11,397	11,397	10,361
246-336-715.00	Social Security	638	1,990	2,569	2,569	2,580
246-336-716.00	Hospitalization	9,007	21,665	27,857	27,857	18,977
246-336-717.00	Life Insurance	53	120	132	132	140
246-336-718.00	RETIREMENT - D/B	12,494	44,075	45,000	45,000	53,000
Totals for dept 336 - Fire		67,487	210,912	252,720	252,720	252,618
TOTAL APPROPRIATIONS		67,487	210,912	252,720	252,720	252,618
NET OF REVENUES/APPROPRIATIONS - FUND 246			(1)			
BEGINNING FUND BALANCE						
ENDING FUND BALANCE			(1)			

Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH

ESTIMATED REVENUES

Dept 000						
247-000-402.00	Current Property Taxes	40,109	60,932	90,336	90,336	122,525
247-000-665.00	Interest	2	375	350	350	1,000
247-000-696.00	Bond Proceeds					2,300,000
Totals for dept 000 -		40,111	61,307	90,686	90,686	2,423,525
TOTAL ESTIMATED REVENUES		40,111	61,307	90,686	90,686	2,423,525

APPROPRIATIONS						
Dept 000						
247-000-801.00	Professional Services		3,095			
247-000-820.00	Contracted Services					200,000
247-000-955.00	COST ALLOCATION		127	133	133	140
247-000-970.00	Capital Outlay	16,538				2,100,000
247-000-995.00	Transfers to Other Funds	2,500				
Totals for dept 000 -		19,038	3,222	133	133	2,300,140
TOTAL APPROPRIATIONS		19,038	3,222	133	133	2,300,140
NET OF REVENUES/APPROPRIATIONS - FUND 247		21,073	58,085	90,553	90,553	123,385
BEGINNING FUND BALANCE		35,384	56,457	114,542	114,542	114,542
ENDING FUND BALANCE		56,457	114,542	205,095	205,095	237,927

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

ESTIMATED REVENUES

Dept 000						
248-000-402.00	Current Property Taxes	183,112	172,519	170,949	170,949	181,147
248-000-404.00	Property Taxes - Prior Years	796				
248-000-412.00	Delinquent Personal Prop Taxes	56	266			
248-000-445.00	Penalties & Int. on Taxes	47	85			
248-000-573.00	LOCAL COMM STAB SHARE TAX	25,450	36,931	30,000	30,000	30,000
248-000-665.00	Interest	266	3,514	2,000	2,000	3,000
248-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(884)				
248-000-675.00	Contrib. from Other Sources	3,340				
248-000-679.00	MISCELLANEOUS REVENUE	90	35			
248-000-679.16	MISC REVENUE - BLUES FEST	62,089	64,696	60,000	60,000	65,000
Totals for dept 000 -		274,362	278,046	262,949	262,949	279,147
TOTAL ESTIMATED REVENUES		274,362	278,046	262,949	262,949	279,147

APPROPRIATIONS

Dept 000

248-000-702.00	Payroll	2,212	1,398			2,000
248-000-702.40	Payroll - Rubbish/Garbage	1,738	1,872			3,000
248-000-702.42	Payroll - Parking Structure	632	751	800	800	
248-000-702.43	Payroll - Sidewalk Snow Removal	749	938			
248-000-702.44	Payroll - Flowers	1,450	376	700	700	
248-000-703.00	Part-time Salaries	10,154	11,025	39,000	39,000	15,120
248-000-703.42	PART-TIME - PARKING STRUCTURE		14			
248-000-703.43	PART-TIME - SIDEWALK SNOW REM(	572	451			
248-000-704.00	Overtime Salaries	1,079	608			
248-000-704.40	Overtime - Rubbish/Garbage	401	282			
248-000-704.42	Overtime - Parking Structure	1,217	1,425			
248-000-704.43	Overtime - Sidewalk Snow Removal	1,254	1,664			
248-000-712.00	WORKERS COMPENSATION	623				
248-000-715.00	Social Security	1,583	1,566	1,560	1,560	
248-000-717.00	Life Insurance	74				
248-000-755.00	Miscellaneous Supplies	12,273	3,983	5,000	5,000	5,000
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLAN	671	1,702	2,040	2,040	2,040
248-000-757.00	Fuels & Lubricants		200			200
248-000-777.00	MINOR TOOLS AND EQUIPMENT	3,131	19	100	100	300
248-000-801.00	Professional Services	16,398	25,791	1,000	1,000	1,000
248-000-803.00	Service Fee	3	3			
248-000-805.00	Administrative Costs	27,320	26,351	36,725	36,725	26,000
248-000-820.00	Contracted Services	222,383	30,967	27,000	27,000	23,000
248-000-850.00	Communications	720	780	720	720	720
248-000-901.00	Advertising	208	84			
248-000-941.00	MOTOR POOL VEHICLE RENTAL		6,300			5,000
248-000-961.00	COMMUNITY PROMOTIONS	25,950	57,702	65,000	65,000	65,000
248-000-970.00	Capital Outlay			10,000	10,000	115,200
248-000-990.00	Debt Service			59,000	59,000	59,000
Totals for dept 000 -		332,795	176,252	248,645	248,645	322,580

Dept 718 - DDA Parking Ramp

248-718-941.00	MOTOR POOL VEHICLE RENTAL	8,450	12	4,560	4,560	
Totals for dept 718 - DDA Parking Ramp		8,450	12	4,560	4,560	

Dept 719 - DDA Sidewalk

248-719-941.00	MOTOR POOL VEHICLE RENTAL	3,950		5,370	5,370	
248-719-941.02	MOTOR POOL REPLACEMENT CHARGE		1,505	1,343	1,343	1,343
248-719-941.03	MOTOR POOL OPERATING CHARGE		2,319	2,233	2,233	3,235
Totals for dept 719 - DDA Sidewalk		3,950	3,824	8,946	8,946	4,578

TOTAL APPROPRIATIONS	345,195	180,088	262,151	262,151	327,158
NET OF REVENUES/APPROPRIATIONS - FUND 248	(70,833)	97,958	798	798	(48,011)
BEGINNING FUND BALANCE	204,384	133,551	231,509	231,509	231,509

ENDING FUND BALANCE	133,551	231,509	232,307	232,307	183,498

Fund 249 - BUILDING INSPECTION FUND

ESTIMATED REVENUES

Dept 000

249-000-476.01	PERMITS	212,000	212,000	212,000
249-000-665.00	Interest	1,000	1,000	200
249-000-679.00	MISCELLANEOUS REVENUE		250,000	1,360,333
Totals for dept 000 -		213,000	463,000	1,572,533
TOTAL ESTIMATED REVENUES		213,000	463,000	1,572,533

APPROPRIATIONS
Dept 371 - Inspection

249-371-702.00	Payroll	100,826	100,826	115,893
249-371-702.01	Other Fringe Benefits-taxable	224	224	2,400
249-371-712.00	WORKERS COMPENSATION	350	350	343
249-371-715.00	Social Security	7,730	7,730	9,049
249-371-716.00	Hospitalization	14,231	14,231	16,409
249-371-717.00	Life Insurance	135	135	168
249-371-718.10	RETIREMENT - D/C	10,083	10,083	11,098
249-371-727.00	Office Supplies	255	255	255
249-371-740.00	Operating Supplies	765	765	765
249-371-757.00	Fuels & Lubricants	816	816	816
249-371-810.00	Dues & Memberships	375	375	375
249-371-812.00	License	500	500	500
249-371-820.00	Contracted Services	25,000	275,000	1,325,405
249-371-860.00	Transportation & Travel	750	750	750
249-371-940.00	Rentals	3,746	3,746	
249-371-941.00	MOTOR POOL VEHICLE RENTAL	192	192	1,200
249-371-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,844	5,844	6,033
249-371-941.03	MOTOR POOL OPERATING CHARGE	2,233	2,233	3,235
249-371-955.00	COST ALLOCATION	10,000	10,000	10,500
249-371-958.00	Education & Training	1,000	1,000	694
Totals for dept 371 - Inspection		185,055	435,055	1,505,888
TOTAL APPROPRIATIONS		185,055	435,055	1,505,888
NET OF REVENUES/APPROPRIATIONS - FUND 249		27,945	27,945	66,645
BEGINNING FUND BALANCE				
ENDING FUND BALANCE		27,945	27,945	66,645

Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND

ESTIMATED REVENUES

Dept 000

250-000-402.00	Current Property Taxes	609,583	641,386	703,662	703,662	782,444
250-000-404.00	Property Taxes - Prior Years	11,474				
250-000-573.00	LOCAL COMM STAB SHARE TAX	211,755	207,026	200,000	200,000	150,000
250-000-665.00	Interest	20,111	42,674	33,000	33,000	33,000
250-000-673.00	Sales of Fixed Assets	29,966				
250-000-679.00	MISCELLANEOUS REVENUE	24,008				
250-000-696.00	Bond Proceeds	6,445,000				
250-000-697.00	PREMIUMS ON BONDS	318,659				
Totals for dept 000 -		7,670,556	891,086	936,662	936,662	965,444
TOTAL ESTIMATED REVENUES		7,670,556	891,086	936,662	936,662	965,444

APPROPRIATIONS

Dept 000

250-000-755.00	Miscellaneous Supplies	4,489				
250-000-801.00	Professional Services	251,041	16,232	5,000	5,000	20,000
250-000-803.00	Service Fee		500	500	500	500
250-000-805.00	Administrative Costs	150,537	160,000	160,537	160,537	160,537
250-000-811.00	Taxes		621			
250-000-820.00	Contracted Services	278,721	321,325	239,500	239,500	240,500
250-000-826.00	Bond Issuance Costs	148,191				
250-000-901.00	Advertising	208				
250-000-902.00	Marketing			1,500	1,500	1,500
250-000-922.00	Utilities-Elec, Water, Sewer	554	49	1,200	1,200	1,200
250-000-970.00	Capital Outlay	91,470	14,824			
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTA	466,074	5,301,603			
250-000-990.00	Debt Service		285,000	335,000	335,000	350,000
250-000-994.00	Bond Interest Paid	56,215	230,244	246,400	246,400	233,000
Totals for dept 000 -		1,447,500	6,330,398	989,637	989,637	1,007,237
TOTAL APPROPRIATIONS		1,447,500	6,330,398	989,637	989,637	1,007,237
NET OF REVENUES/APPROPRIATIONS - FUND 250		6,223,056	(5,439,312)	(52,975)	(52,975)	(41,793)
BEGINNING FUND BALANCE		1,605,917	7,828,973	2,389,661	2,389,661	2,389,661
ENDING FUND BALANCE		7,828,973	2,389,661	2,336,686	2,336,686	2,347,868

Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY

ESTIMATED REVENUES

Dept 000

251-000-402.00	Current Property Taxes	11,794	23,227	42,129	42,129	56,050
251-000-665.00	Interest	45	1,484	1,000	1,000	2,000
Totals for dept 000 -		11,839	24,711	43,129	43,129	58,050
TOTAL ESTIMATED REVENUES		11,839	24,711	43,129	43,129	58,050

APPROPRIATIONS						
Dept 000						
251-000-801.00	Professional Services	3,748	14,497			
251-000-805.00	Administrative Costs	500	500	500	500	500
251-000-941.00	MOTOR POOL VEHICLE RENTAL	21				
251-000-955.00	COST ALLOCATION		2,963	3,111	3,111	3,267
251-000-994.00	Bond Interest Paid	22,705	26,010	26,010	26,010	26,010
Totals for dept 000 -		26,974	43,970	29,621	29,621	29,777
Dept 577 - Line Distribution						
251-577-702.00	PAYROLL - ELECTRIC	5,389				
251-577-715.00	Social Security	183				
251-577-970.00	Capital Outlay	1,224				
Totals for dept 577 - Line Distribution		6,796				
Dept 900 - Capital Outlay Control						
251-900-702.00	Payroll	3,206				
251-900-704.00	Overtime Salaries	37				
251-900-715.00	Social Security	241				
251-900-820.00	Contracted Services	150				
251-900-970.00	Capital Outlay	13,114				
Totals for dept 900 - Capital Outlay Control		16,748				
TOTAL APPROPRIATIONS		50,518	43,970	29,621	29,621	29,777
NET OF REVENUES/APPROPRIATIONS - FUND 251		(38,679)	(19,259)	13,508	13,508	28,273
BEGINNING FUND BALANCE		88,221	49,542	30,283	30,283	30,283
ENDING FUND BALANCE		49,542	30,283	43,791	43,791	58,556

Fund 265 - Drug Forfeiture Fund

ESTIMATED REVENUES

Dept 000

265-000-655.00	FINES & FORFEITS	214			
265-000-665.00	Interest	12	16	16	16
Totals for dept 000 -		226	16	16	16
TOTAL ESTIMATED REVENUES		226	16	16	16

APPROPRIATIONS						
Dept 000						
265-000-740.00	Operating Supplies		2,870			
Totals for dept 000 -			2,870			
TOTAL APPROPRIATIONS			2,870			
NET OF REVENUES/APPROPRIATIONS - FUND 265			(2,644)	16	16	16
BEGINNING FUND BALANCE		4,469	4,470	1,826	1,826	1,826
ENDING FUND BALANCE		4,469	1,826	1,842	1,842	1,842

Fund 287 - AMERICAN RESCUE PLAN ACT

ESTIMATED REVENUES

Dept 000

287-000-528.00	OTHER FEDERAL GRANTS	133,058	37,632	256,236	256,236	177,058
287-000-665.00	Interest	193	14,571	12,000	12,000	18,000
Totals for dept 000 -		133,251	52,203	268,236	268,236	195,058
TOTAL ESTIMATED REVENUES		133,251	52,203	268,236	268,236	195,058

APPROPRIATIONS						
Dept 000						
287-000-702.00	Payroll	109,000				
287-000-703.00	Part-time Salaries	16,000				
287-000-715.00	Social Security	8,058				
287-000-755.00	Miscellaneous Supplies		5,000			
287-000-970.00	Capital Outlay			256,236	256,236	177,058
287-000-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND		32,632			
Totals for dept 000 -		133,058	37,632	256,236	256,236	177,058
TOTAL APPROPRIATIONS		133,058	37,632	256,236	256,236	177,058
NET OF REVENUES/APPROPRIATIONS - FUND 287		193	14,571	12,000	12,000	18,000
BEGINNING FUND BALANCE			193	14,764	14,764	14,764
ENDING FUND BALANCE		193	14,764	26,764	26,764	32,764

Fund 295 - Airport

ESTIMATED REVENUES

Dept 000

295-000-506.00	Federal Grant-Reimbursement				84,959	
295-000-529.00	Federal Grants	13,000	32,000			
295-000-640.00	Charges for Service - Fuel	84,452	94,076	80,000	80,000	80,000
295-000-665.00	Interest	19	1,274	1,000	1,000	1,000
295-000-667.00	Rents	27,373	32,797	29,000	29,000	30,000
295-000-675.99	Contributions - Miscellaneous	876	1,467			
295-000-679.00	MISCELLANEOUS REVENUE		697			
295-000-699.01	Contributions - General Fund	60,000	45,000	56,000	56,000	99,622
Totals for dept 000 -		185,720	207,311	166,000	250,959	210,622
TOTAL ESTIMATED REVENUES		185,720	207,311	166,000	250,959	210,622

APPROPRIATIONS						
Dept 595 - Airport						
295-595-702.00	Payroll	11,895	11,843	12,024	12,024	7,455
295-595-702.05	PAYROLL MARIJUANA		13			
295-595-703.00	Part-time Salaries	23,937	28,177	20,650	20,650	28,748
295-595-712.00	WORKERS COMPENSATION	562	297	500	500	243
295-595-715.00	Social Security	2,646	2,980	920	920	570
295-595-716.00	Hospitalization	2,496	2,653	2,650	2,650	2,086
295-595-717.00	Life Insurance	28	28	28	28	17
295-595-718.10	RETIREMENT - D/C	883	837	1,202	1,202	746
295-595-740.00	Operating Supplies	6,976	319	2,000	2,000	2,000
295-595-757.00	Fuels & Lubricants	75,548	79,871	76,000	76,000	76,000
295-595-801.00	Professional Services		496			
295-595-805.00	Administrative Costs					2,000
295-595-812.00	License	50	50	50	50	50
295-595-820.00	Contracted Services	18,424	23,847	16,000	16,000	16,000
295-595-825.00	Insurance	5,737	5,248	5,800	5,800	6,000
295-595-850.00	Communications	4,227	4,781	2,500	2,500	2,500
295-595-860.00	Transportation & Travel			150	150	150
295-595-921.00	Utilities - Gas	1,458	1,519	2,000	2,000	2,000
295-595-922.00	Utilities-Elec, Water, Sewer	6,215	6,260	6,400	6,400	6,400
295-595-930.00	Equipment Maintenance	1,361	5,928	2,500	2,500	2,500
295-595-931.00	Maintenance of Building	5,346	4,118	6,500	6,500	5,000
295-595-941.00	MOTOR POOL VEHICLE RENTAL		340			
295-595-941.01	TECHNOLOGY INTERNAL SERVICE (	1,946	3,839	3,927	3,927	3,580
295-595-955.00	COST ALLOCATION		3,925	4,121	4,121	4,327
295-595-990.00	Debt Service	10,000	11,723		84,118	
295-595-994.00	Bond Interest Paid	1,723			841	
295-595-995.00	Transfers to Other Funds	8,302				
Totals for dept 595 - Airport		189,760	199,092	165,922	250,881	168,372
Dept 900 - Capital Outlay Control						
295-900-970.00	Capital Outlay					42,250
Totals for dept 900 - Capital Outlay Control						42,250
TOTAL APPROPRIATIONS		189,760	199,092	165,922	250,881	210,622
NET OF REVENUES/APPROPRIATIONS - FUND 295		(4,040)	8,219	78	78	
BEGINNING FUND BALANCE		5,030	989	9,210	9,210	9,210
ENDING FUND BALANCE		990	9,208	9,288	9,288	9,210

Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS

ESTIMATED REVENUES

Dept 000

296-000-522.00	CDBG FEDERAL GRANT REVENUES	196,060	522,584
296-000-665.00	Interest	492	1,344
296-000-675.00	Contrib. from Other Sources	622,132	1,062,309
Totals for dept 000 -		818,684	1,586,237
TOTAL ESTIMATED REVENUES		818,684	1,586,237

APPROPRIATIONS					
Dept 694 - CDBG					
296-694-820.00 Contracted Services	818,192	1,586,717			
Totals for dept 694 - CDBG	818,192	1,586,717			
TOTAL APPROPRIATIONS	818,192	1,586,717			
NET OF REVENUES/APPROPRIATIONS - FUND 296	492	(480)			
BEGINNING FUND BALANCE		492	12	12	12
ENDING FUND BALANCE	492	12	12	12	12

Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL

ESTIMATED REVENUES

Dept 000

297-000-522.00	CDBG FEDERAL GRANT REVENUES	12,090	500,000
Totals for dept 000 -		12,090	500,000
TOTAL ESTIMATED REVENUES		12,090	500,000

APPROPRIATIONS		
Dept 694 - CDBG		
297-694-820.00 Contracted Services	12,090	500,000
Totals for dept 694 - CDBG	12,090	500,000
TOTAL APPROPRIATIONS	12,090	500,000
NET OF REVENUES/APPROPRIATIONS - FUND 297		
BEGINNING FUND BALANCE		
ENDING FUND BALANCE		

Fund 298 - FEDERAL GRANT FUNDS- RAP PROGRAM

ESTIMATED REVENUES

Dept 000

298-000-665.00	Interest	154	40
298-000-675.00	Contrib. from Other Sources	100,000	550,000
Totals for dept 000 -		100,154	550,040
TOTAL ESTIMATED REVENUES		100,154	550,040

APPROPRIATIONS					
Dept 000					
298-000-740.00	Operating Supplies	52,922			
298-000-820.00	Contracted Services	22,758			
298-000-970.00	Capital Outlay				550,000
Totals for dept 000 -		75,680			550,000
TOTAL APPROPRIATIONS		75,680			550,000
NET OF REVENUES/APPROPRIATIONS - FUND 298		24,474			40
BEGINNING FUND BALANCE			24,475	24,475	24,475
ENDING FUND BALANCE		24,474	24,475	24,475	24,515

Fund 301 - Capital Improvement Bond Fund

ESTIMATED REVENUES

Dept 000

301-000-402.00	Current Property Taxes	471,655	495,287	539,047	539,047	580,953
301-000-412.00	DELINQUENT PERSONAL PROPERTY	83	652			
301-000-445.00	Penalties & Int. on Taxes	769	2,553			
301-000-573.00	LOCAL COMM STAB SHARE TAX		56,463			
301-000-665.00	Interest	18	1,256	1,300	1,300	4,000
301-000-679.00	MISCELLANEOUS REVENUE		532			
Totals for dept 000 -		472,525	556,743	540,347	540,347	584,953
TOTAL ESTIMATED REVENUES		472,525	556,743	540,347	540,347	584,953

APPROPRIATIONS						
Dept 000						
301-000-805.00	Administrative Costs	500	500			
301-000-990.00	Debt Service	365,000	390,000	410,000	410,000	435,000
301-000-994.00	Bond Interest Paid	53,591	57,224	49,424	49,424	45,324
Totals for dept 000 -		419,091	447,724	459,424	459,424	480,324
TOTAL APPROPRIATIONS		419,091	447,724	459,424	459,424	480,324
NET OF REVENUES/APPROPRIATIONS - FUND 301		53,434	109,019	80,923	80,923	104,629
BEGINNING FUND BALANCE			53,434	162,454	162,454	162,454
ENDING FUND BALANCE		53,434	162,453	243,377	243,377	267,083

Fund 536 - Marshall House Fund

ESTIMATED REVENUES

Dept 000						
536-000-531.00	Federal Section 8 Grant	617,734	608,130	650,000	650,000	650,000
536-000-665.00	Interest	111	7,770	7,000	7,000	15,000
536-000-667.00	Rents	397,780	442,395	425,000	425,000	425,000
536-000-675.02	Contributions - Marshall House			80,000	80,000	
536-000-679.00	MISCELLANEOUS REVENUE	69,937	17,847	20,000	20,000	15,000
536-000-679.02	MISC. REVENUE-CABLE	22,462	22,948	25,000	25,000	
Totals for dept 000 -		1,108,024	1,099,090	1,207,000	1,207,000	1,105,000
TOTAL ESTIMATED REVENUES		1,108,024	1,099,090	1,207,000	1,207,000	1,105,000

APPROPRIATIONS

Dept 692 - Marshall House

536-692-702.00	Payroll	106,415	71,770	50,063	50,063	
536-692-702.01	Other Fringe Benefits-taxable	3,368	3,025	280	280	
536-692-702.05	PAYROLL MARIJUANA		20			
536-692-703.00	Part-time Salaries	13,729	11,924	15,000	15,000	15,000
536-692-712.00	WORKERS COMPENSATION	3,400	1,726	2,000	2,000	500
536-692-715.00	Social Security	8,992	5,966	3,851	3,851	
536-692-716.00	Hospitalization	24,893	12,118	3,567	3,567	
536-692-717.00	Life Insurance	221	125	70	70	
536-692-718.00	RETIREMENT - D/B	31,989	35,825	34,345	34,345	36,328
536-692-718.01	Retiree Health Insurance	5,616	5,743	4,524	4,524	4,851
536-692-718.10	RETIREMENT - D/C	4,348	2,544	5,000	5,000	5,000
536-692-722.00	CHANGE IN PENSION LIABILITY	(10,039)	1,232			
536-692-723.00	CHANGE IN OPEB LIABILITY	(58,299)	(13,299)			
536-692-727.00	Office Supplies	444	2,113	750	750	1,000
536-692-740.00	Operating Supplies	10,449	9,604	12,500	12,500	12,500
536-692-740.01	Operating Supplies-Activities	44				
536-692-741.00	Uniforms	339	575	500	500	
536-692-755.00	Miscellaneous Supplies	21	99			
536-692-757.00	Fuels & Lubricants		274	500	500	500
536-692-776.00	Building Maintenance Supplies	10,656	16,096	18,000	18,000	18,000
536-692-777.00	MINOR TOOLS AND EQUIPMENT	10,069	400			
536-692-801.00	Professional Services	255,754	30,187	35,000	35,000	35,000
536-692-805.00	Administrative Costs	35				
536-692-806.00	MEDICAL SERVICES	75				
536-692-810.00	Dues & Memberships	4,119	4,038	5,000	5,000	5,000
536-692-820.00	Contracted Services	91,734	253,290	228,000	228,000	228,000
536-692-820.03	CONTRACTED MAINTENANCE	19,200	34,064	25,000	25,000	30,000
536-692-820.05	CONTRACTED SERVICES - PT STAFFING					3,120
536-692-825.00	Insurance	9,856	8,957	10,000	10,000	10,500
536-692-850.00	Communications	4,835	8,822	7,500	7,500	7,500
536-692-860.00	Transportation & Travel			500	500	500
536-692-901.00	Advertising	266	303	500	500	500
536-692-921.00	Utilities - Gas	37,179	37,036	45,000	45,000	45,000
536-692-922.00	Utilities-Elec, Water, Sewer	74,153	64,853	72,000	72,000	72,000
536-692-923.00	Cable	16,770	17,210	20,000	20,000	
536-692-930.00	Equipment Maintenance	7,080	8,462	7,000	7,000	9,000
536-692-931.00	Maintenance of Building	49,421	54,714	60,000	60,000	60,000
536-692-941.00	MOTOR POOL VEHICLE RENTAL	420	33	420	420	
536-692-941.01	TECHNOLOGY INTERNAL SERVICE C	7,296	8,000			
536-692-955.00	COST ALLOCATION		15,016	15,466	15,466	16,239
536-692-958.00	Education & Training		875	2,000	2,000	2,000
536-692-968.00	Depreciation	91,930	91,930	92,000	92,000	92,000
536-692-995.00	Transfers to Other Funds	100,000		50,000	50,000	
Totals for dept 692 - Marshall House		936,778	805,670	826,336	826,336	710,038

TOTAL APPROPRIATIONS	936,778	805,670	826,336	826,336	710,038
NET OF REVENUES/APPROPRIATIONS - FUND 536	171,246	293,420	380,664	380,664	394,962
BEGINNING FUND BALANCE	1,945,368	2,116,616	2,410,037	2,410,037	2,410,037
ENDING FUND BALANCE	2,116,614	2,410,036	2,790,701	2,790,701	2,804,999

Fund 570 - FIBER TO THE PREMISE

ESTIMATED REVENUES

Dept 000

570-000-636.00	Residential Sales	1,078,468	1,238,996	1,150,000	1,150,000	1,150,000
570-000-644.00	Commercial Sales	211,329	251,393	225,000	225,000	225,000
570-000-665.00	Interest	16	2,511	2,000	2,000	10,000
570-000-678.00	PENALTIES INCOME	33,391	43,172	25,000	25,000	30,000
570-000-679.00	MISCELLANEOUS REVENUE	(962)	7,935			
Totals for dept 000 -		1,322,242	1,544,007	1,402,000	1,402,000	1,415,000
TOTAL ESTIMATED REVENUES		1,322,242	1,544,007	1,402,000	1,402,000	1,415,000

APPROPRIATIONS

Dept 580 - FIBER TO THE PREMISE

570-580-702.00	Payroll	191,272	275,141	280,350	280,350	216,516
570-580-702.01	Other Fringe Benefits-taxable	3,379	3,952	1,298	1,298	3,000
570-580-702.05	PAYROLL MARIJUANA		53			
570-580-703.00	Part-time Salaries	414				55,500
570-580-704.00	Overtime Salaries	8,140	4,270	4,000	4,000	5,000
570-580-712.00	WORKERS COMPENSATION	1,091	661	1,200	1,200	1,200
570-580-715.00	Social Security	15,411	20,315	21,546	21,546	16,793
570-580-716.00	Hospitalization	30,926	59,028	51,857	51,857	43,879
570-580-717.00	Life Insurance	477	545	513	513	503
570-580-718.10	RETIREMENT - D/C	15,521	17,677	28,035	28,035	21,652
570-580-727.00	Office Supplies	419	413	1,000	1,000	1,000
570-580-727.02	Postage and Shipping	15	24	100	100	100
570-580-728.00	Equipment & Supplies	93				
570-580-740.00	Operating Supplies	1,636	3,335	2,500	2,500	2,500
570-580-741.00	Uniforms	1,014	2,290	2,000	2,000	3,300
570-580-757.00	Fuels & Lubricants		4,502	4,000	4,000	5,000
570-580-761.00	Safety Supplies	428	573	1,000	1,000	1,000
570-580-777.00	MINOR TOOLS AND EQUIPMENT	5,632	4,033	5,000	5,000	6,000
570-580-801.00	Professional Services	5,660	7,341	10,000	10,000	10,000
570-580-804.00	BANK FEES		468			
570-580-805.00	Administrative Costs	1,046	1,716			1,000
570-580-820.00	Contracted Services	227,271	175,895	200,000	200,000	250,000
570-580-825.00	Insurance	2,107	2,728	3,000	3,000	3,500
570-580-850.00	Communications	2,083	3,103	3,000	3,000	3,000
570-580-860.00	Transportation & Travel			2,000	2,000	
570-580-901.00	Advertising	455	44	2,000	2,000	2,000
570-580-902.00	Marketing	720		3,000	3,000	
570-580-922.00	Utilities-Elec, Water, Sewer	13,558	12,999	11,500	11,500	13,000
570-580-930.00	Equipment Maintenance	70,691	35,239	25,000	25,000	25,000
570-580-940.00	Rentals	10,388	8,832	11,424	11,424	16,543
570-580-941.00	MOTOR POOL VEHICLE RENTAL	50,193	295	480	480	
570-580-941.01	TECHNOLOGY INTERNAL SERVICE C	11,934	13,373	13,595	13,595	13,495
570-580-941.02	MOTOR POOL REPLACEMENT CHARGE		12,822	17,157	17,157	
570-580-941.03	MOTOR POOL OPERATING CHARGE		13,910	13,398	13,398	
570-580-955.00	COST ALLOCATION		23,330	24,497	24,497	25,722
570-580-958.00	Education & Training	1,475	199	10,000	10,000	10,000
570-580-963.00	INSTALLATION OF EQUIPMENT COS	83,254	41,245	50,000	50,000	55,000
570-580-968.00	Depreciation	140,034	140,034	140,000	140,000	140,000
570-580-969.00	Contingency			1,750	1,750	
570-580-970.00	Capital Outlay					60,000
570-580-994.00	NOTE INTEREST	115,786	73,922	73,992	73,992	67,942
570-580-995.00	Transfers to Other Funds	34,809				
Totals for dept 580 - FIBER TO THE PREMISE		1,047,332	964,307	1,020,192	1,020,192	1,079,145
TOTAL APPROPRIATIONS		1,047,332	964,307	1,020,192	1,020,192	1,079,145

NET OF REVENUES/APPROPRIATIONS - FUND 570	274,910	579,700	381,808	381,808	335,855
BEGINNING FUND BALANCE	(1,242,989)	(968,080)	(388,378)	(388,378)	(388,378)
ENDING FUND BALANCE	(968,079)	(388,380)	(6,570)	(6,570)	(52,523)

Fund 582 - Electric Fund

ESTIMATED REVENUES
Dept 000

582-000-445.00	Penalties & Int. on Taxes	1,186	1,256	100	100	100
582-000-476.00	Licenses and Permits	250	400	250	250	250
582-000-602.00	NSF Revenue	4,890	6,120	3,100	3,100	3,100
582-000-607.00	Charges for Services - Fees	41,030	43,830	50,000	50,000	60,000
582-000-626.00	Charges for Services	2,572				
582-000-632.00	CHARGE POINT SALES	468	2,121			1,000
582-000-636.00	Residential Sales	3,988,909	4,278,698	4,313,611	4,313,611	4,369,287
582-000-642.03	SALES TO CITY GOVERNMENT	589,491	610,448	578,000	578,000	578,000
582-000-644.00	Commercial Sales	4,275,891	4,736,009	5,057,875	5,057,875	5,129,559
582-000-644.01	COMMERCIAL SALES - MMMF	2,979,878	4,068,753	3,727,232	3,727,232	3,885,140
582-000-645.00	Industrial Sales	4,067,640	4,588,683	5,624,086	5,624,086	5,711,658
582-000-646.00	Public Str. & Hwy. Lighting	55,581	55,083	57,000	57,000	57,000
582-000-647.00	Security & Resort Lighting	51,243	52,354	54,000	54,000	54,000
582-000-665.00	Interest	73,264	112,827	84,000	84,000	137,000
582-000-667.00	Rents	6,401	6,401	6,401	6,401	6,401
582-000-673.00	Sales of Fixed Assets		1,132			
582-000-678.00	PENALTIES INCOME	61,369	60,658	64,105	64,105	64,105
582-000-679.00	MISCELLANEOUS REVENUE	79,868	53,604	101,281	101,281	101,281
582-000-683.00	INCR/DECR VALUE OF INVESTMENT:	476,430	61,224			
582-000-693.00	GAIN\LOSS- SALES OF ASSETS		95,931			
Totals for dept 000 -		16,756,361	18,835,532	19,721,041	19,721,041	20,157,881
TOTAL ESTIMATED REVENUES		16,756,361	18,835,532	19,721,041	19,721,041	20,157,881

APPROPRIATIONS						
Dept 572 - Administration						
582-572-702.00	Payroll	90,714	152,777	169,475	169,475	171,298
582-572-703.00	Part-time Salaries	15	255			
582-572-704.00	Overtime Salaries	2	13			
582-572-712.00	WORKERS COMPENSATION	309		340	340	
582-572-715.00	Social Security	7,380	12,232	12,965	12,965	13,104
582-572-716.00	Hospitalization	65,814	77,570	35,418	35,418	27,475
582-572-717.00	Life Insurance	200	329	404	404	335
582-572-718.00	RETIREMENT - D/B	276,374	307,129	294,436	294,436	311,435
582-572-718.01	Retiree Health Insurance	171,981	161,921	185,595	185,595	152,600
582-572-718.10	RETIREMENT - D/C	7,052	10,105	16,948	16,948	17,130
582-572-722.00	CHANGE IN PENSION LIABILITY	(306,405)	(119,729)			
582-572-723.00	CHANGE IN OPEB LIABILITY	(880,890)	(220,033)			
582-572-727.00	Office Supplies	1,048	2,911	5,000	5,000	4,000
582-572-727.02	Postage and Shipping	16,293	16,823	18,000	18,000	18,000
582-572-740.00	Operating Supplies		2,106	1,000	1,000	1,000
582-572-755.00	Miscellaneous Supplies		188	250	250	250
582-572-757.00	Fuels & Lubricants	(591)				
582-572-801.00	Professional Services	31,329	77,949	65,000	65,000	65,000
582-572-803.00	Service Fee	167		250	250	250
582-572-804.00	BANK FEES	3,447	3,048	2,500	2,500	2,500
582-572-805.00	Administrative Costs	3,487	5,970	4,500	4,500	5,000
582-572-810.00	Dues & Memberships	14,681	16,502	16,500	16,500	17,500
582-572-813.00	Energy Optimization	51,974	10,390	45,000	45,000	50,000
582-572-820.00	Contracted Services	27,725	21,946	25,000	25,000	25,000
582-572-825.00	Insurance	62,983	85,428	90,000	90,000	114,500
582-572-850.00	Communications	63		150	150	400
582-572-860.00	Transportation & Travel	3,906	1,353	4,000	4,000	4,000
582-572-901.00	Advertising	627	959	1,000	1,000	1,000
582-572-930.00	Equipment Maintenance	372	232	500	500	600
582-572-941.00	MOTOR POOL VEHICLE RENTAL		70			
582-572-941.01	TECHNOLOGY INTERNAL SERVICE C	1,551	1,598	3,645	3,645	3,763
582-572-942.00	RENT-ROW		323,860	323,860	323,860	472,010
582-572-955.00	COST ALLOCATION		289,036	303,488	303,488	318,662
582-572-956.00	Bad Debt Expense			1,500	1,500	1,500
582-572-958.00	Education & Training	1,234	2,362	3,000	3,000	3,500
582-572-968.00	Depreciation	28,747	28,747	29,000	29,000	29,000
582-572-968.01	AMORTIZATION	(14,006)	(14,006)			
582-572-969.00	CONTINGENCY			95,480	95,480	
582-572-994.00	Bond Interest Paid	171,220	171,988	164,375	164,375	153,888
582-572-995.00	Transfers to Other Funds	823,331				
Totals for dept 572 - Administration		662,134	1,432,029	1,918,579	1,918,579	1,984,700
Dept 576 - Powerhouse						
582-576-702.00	Payroll		173			
582-576-703.00	Part-time Salaries	1,230	19,098	20,000	20,000	20,000

582-576-704.00	Overtime Salaries	13,600	17,915	15,000	15,000	15,000
582-576-704.03	Overtime - Overhead Lines	109				
582-576-704.04	Overtime- Electrical Apparatus	339	1,170			
582-576-705.00	Station Labor	169,765	133,955	277,489	277,489	289,432
582-576-705.01	Other Fringe Benefits-taxable	27,223	25,776	26,406	26,406	27,108
582-576-708.01	LABOR - STRUCTURE IMP. & MAINT	21,006	30,509			
582-576-708.03	LABOR - DIESELS & GENERATORS	33,959	43,115			
582-576-708.04	LABOR - ELECTRICAL APPARATUS	25,757	30,559			
582-576-708.24	LABOR - DAM & WATERWAYS	10,160	12,804			
582-576-708.25	LABOR - HYDRO	8,649	17,771			
582-576-712.00	WORKERS COMPENSATION	4,770		5,000	5,000	3,947
582-576-715.00	Social Security	22,657	24,286	23,248	23,248	24,215
582-576-716.00	Hospitalization	57,304	65,339	77,915	77,915	72,159
582-576-717.00	Life Insurance	569	581	576	576	624
582-576-718.00	RETIREMENT - D/B	46,977	52,655	50,479	50,479	61,110
582-576-718.10	RETIREMENT - D/C	6,193	6,117	8,018	8,018	13,888
582-576-727.02	Postage and Shipping	32		250	250	250
582-576-738.00	Purchase Power - MSCPA	10,065,971	10,468,312	11,799,384	11,799,384	11,569,412
582-576-740.00	Operating Supplies	2,423	4,535	3,000	3,000	4,000
582-576-741.00	Uniforms	4,688	6,064	4,000	4,000	4,500
582-576-750.00	Diesel Fuel - Oil	4,055	1,268	5,000	5,000	5,000
582-576-751.00	Diesel Fuel - Gas	32,826	33,441	33,000	33,000	34,000
582-576-752.00	Lubricants		5,471	5,000	5,000	5,000
582-576-757.00	Fuels & Lubricants	496	12,766	15,000	15,000	15,000
582-576-761.00	Safety Supplies	2,182	5,042	3,000	3,000	4,000
582-576-776.00	Building Maintenance Supplies	5,063	5,080	4,000	4,000	4,250
582-576-777.00	MINOR TOOLS AND EQUIPMENT	2,345	1,919	2,500	2,500	3,500
582-576-801.00	Professional Services	38,048	31,582	40,000	40,000	45,000
582-576-810.00	Dues & Memberships	92	150	500	500	500
582-576-820.00	Contracted Services	27,438	41,814	35,000	35,000	36,050
582-576-832.00	State Emmission Fee	2,051	2,007	5,000	5,000	4,500
582-576-850.00	Communications	2,080	1,214	2,500	2,500	2,500
582-576-860.00	Transportation & Travel	230	200	1,000	1,000	2,000
582-576-930.00	Equipment Maintenance	92	6,336	1,500	1,500	6,500
582-576-932.00	Vehicle Maintenance		119	100	100	4,000
582-576-934.01	MAINTENANCE - STRUCTURES & IMI	425	66	2,000	2,000	2,000
582-576-934.02	MAINT. - FUEL OIL TANKS	206	399	1,000	1,000	1,000
582-576-934.03	MAINT.- DIESELS & GENERATOR	19,457	10,630	5,000	5,000	10,000
582-576-934.04	MAINT. - ELECTRICAL APPARATUS	11,410	9,224	20,000	20,000	20,000
582-576-934.24	MAINTENANCE - DAM & WATERWAY	417	2,316	2,500	2,500	2,500
582-576-934.25	MAINTENANCE - HYDRO	24,531	23,438	5,000	5,000	10,000
582-576-941.00	MOTOR POOL VEHICLE RENTAL	7,200		480	480	250
582-576-941.01	TECHNOLOGY INTERNAL SERVICE C	4,224	6,920	6,936	6,936	7,161
582-576-941.02	MOTOR POOL REPLACEMENT CHARGE		5,247	7,706	7,706	
582-576-941.03	MOTOR POOL OPERATING CHARGE		6,859	7,257	7,257	
582-576-958.00	Education & Training	151	161	3,000	3,000	3,000
582-576-968.00	Depreciation	164,389	164,591	165,000	165,000	165,000
Totals for dept 576 - Powerhouse		10,872,789	11,338,994	12,689,744	12,689,744	12,498,356

Dept 577 - Line Distribution

582-577-702.00	Payroll	12,185	6,411			
582-577-702.01	Other Fringe Benefits-taxable	161	407	28,539	28,539	
582-577-703.00	Part-time Salaries	14,685	972	15,000	15,000	
582-577-704.00	Overtime Salaries	3,381	5,918	4,200	4,200	
582-577-704.05	Overtime - Overhead Lines	45,887	28,391	26,000	26,000	
582-577-704.06	Overtime - Transformer & Dev	972	815	2,000	2,000	
582-577-704.07	Overtime - Services	2,943	5,813	5,000	5,000	
582-577-704.09	Overtime - St. Lights & Signs	48	375	500	500	
582-577-704.10	Overtime - Security Lights		142			
582-577-704.14	Overtime - Meter Shop	502	873	1,000	1,000	
582-577-704.29	Overtime - Underground Lines	702	784	1,000	1,000	
582-577-704.30	Overtime - Line Clearance	115	282	500	500	
582-577-705.00	Station Labor	292,570	333,337	897,429	897,429	984,464
582-577-705.01	Other Fringe Benefits-taxable	29,211	28,723			28,863
582-577-708.05	LABOR - OVERHEAD LINES	325,749	213,389			
582-577-708.06	LABOR - TRANSFORMERS & DEVICES		98			
582-577-708.07	LABOR - SERVICES	941	942			
582-577-708.08	LABOR - METERS		6,647			
582-577-708.09	LABOR - ST. LIGHTS & SIGNALS	11,818	17,806			
582-577-708.10	LABOR - SECURITY LIGHTS	1,582	554			
582-577-708.11	LABOR - BROOKS FOUNTAIN	1,999	2,017			
582-577-708.12	LABOR - METER READING	102,576	98,042			
582-577-708.13	LABOR - CHRISTMAS DECORATIONS	14,092	15,215			
582-577-708.14	LABOR - METER SHOP	64,070	61,376			
582-577-708.29	LABOR - UNDERGROUND LINES	23,962	40,100			
582-577-708.30	LABOR - LINE CLEARANCE		797			
582-577-708.33	MPM CIRCUIT		903			
582-577-712.00	WORKERS COMPENSATION	20,165	16,593	22,000	22,000	12,835
582-577-715.00	Social Security	67,778	61,927	70,837	70,837	77,520
582-577-716.00	Hospitalization	149,917	131,613	207,111	207,111	193,556
582-577-717.00	Life Insurance	1,539	1,457	1,670	1,670	1,872
582-577-718.00	RETIREMENT - D/B	114,731	113,415	107,497	107,497	139,438
582-577-718.10	RETIREMENT - D/C	40,567	37,429	66,018	66,018	65,212
582-577-727.02	Postage and Shipping			200	200	200
582-577-740.00	Operating Supplies	7,930	9,465	13,200	13,200	13,200
582-577-741.00	Uniforms	13,663	22,282	12,000	12,000	13,500
582-577-757.00	Fuels & Lubricants		20,160	19,000	19,000	20,000
582-577-761.00	Safety Supplies	3,040	5,898	5,000	5,000	6,000
582-577-777.00	MINOR TOOLS AND EQUIPMENT	30,442	35,872	20,000	20,000	25,000
582-577-801.00	Professional Services	3,036	5,723	6,000	6,000	15,000
582-577-806.00	MEDICAL SERVICES	1,567	1,031	1,600	1,600	1,600
582-577-820.00	Contracted Services	196,681	219,918	230,000	230,000	241,500
582-577-850.00	Communications	667	756	1,500	1,500	1,500
582-577-860.00	Transportation & Travel	2,342	5,148	8,000	8,000	8,000
582-577-901.00	Advertising	139	860	1,000	1,000	900
582-577-922.00	Utilities-Elec, Water, Sewer	1,188	2,592	1,500	1,500	1,650
582-577-930.00	Equipment Maintenance	122	962	1,000	1,000	1,000
582-577-932.00	Vehicle Maintenance	383	8,870	10,000	10,000	97,500

582-577-934.05	MAINT. - OVERHEAD LINES	30,157	(7,541)	35,000	35,000	35,000
582-577-934.06	MAINT.- TRANSFORMERS & DEVICES	25,961	20,489	30,000	30,000	30,000
582-577-934.07	MAINTENANCE - SERVICES	8,725	16,500	20,000	20,000	25,000
582-577-934.08	MAINTENANCE - METERS	24,329	11,303	25,000	25,000	28,000
582-577-934.09	MAINTENANCE - ST. LIGHTS & SIG	14,483	31,742	16,000	16,000	16,000
582-577-934.10	MAINTENANCE - SECURITY LIGHTS	15,845	12,403	11,000	11,000	10,000
582-577-934.11	MAINTENANCE - BROOKS FOUNTAIN			100	100	
582-577-934.12	MAINTENANCE - METER READING	771	66			
582-577-934.29	MAINTENANCE- UNDERGROUND LIN	20,983	33,942	30,000	30,000	35,000
582-577-940.00	Rentals	71,375	72,074	69,854	69,854	107,146
582-577-941.00	MOTOR POOL VEHICLE RENTAL	250,360	3,880	3,000	3,000	3,000
582-577-941.01	TECHNOLOGY INTERNAL SERVICE C	8,161	15,172	15,207	15,207	17,902
582-577-941.02	MOTOR POOL REPLACEMENT CHARGE		108,695	130,895	130,895	
582-577-941.03	MOTOR POOL OPERATING CHARGE		67,538	71,456	71,456	
582-577-941.05	VEHICLE RENTAL CREDIT		(2,218)	(6,000)	(6,000)	(3,000)
582-577-958.00	Education & Training	12,684	25,004	16,000	16,000	16,000
582-577-968.00	Depreciation	412,779	410,179	413,000	413,000	413,000
Totals for dept 577 - Line Distribution		2,502,661	2,392,328	2,666,813	2,666,813	2,683,358
Dept 900 - Capital Outlay Control						
582-900-970.00	Capital Outlay			1,500,000	1,500,000	1,750,000
Totals for dept 900 - Capital Outlay Control				1,500,000	1,500,000	1,750,000
TOTAL APPROPRIATIONS		14,037,584	15,163,351	18,775,136	18,775,136	18,916,414
NET OF REVENUES/APPROPRIATIONS - FUND 582		2,718,777	3,672,181	945,905	945,905	1,241,467
BEGINNING FUND BALANCE		2,615,898	5,334,675	9,006,857	9,006,857	9,006,857
ENDING FUND BALANCE		5,334,675	9,006,856	9,952,762	9,952,762	10,248,324

Fund 588 - DART Fund

ESTIMATED REVENUES

Dept 000						
588-000-402.00	Current Property Taxes	196,091	200,707	215,283	215,283	233,986
588-000-412.00	Delinquent Personal Prop Taxes	74	310			
588-000-445.00	Penalties & Int. on Taxes	353	1,169			
588-000-530.00	Federal Section 5311 Grant	164,479	121,561	75,967	75,967	72,000
588-000-568.00	State Operating Assistance	160,582	115,718	140,000	140,000	125,000
588-000-573.00	LOCAL COMM STAB SHARE TAX	24,260	7,414	20,000	20,000	20,000
588-000-613.00	Passenger Fares	28,333	26,639	25,000	25,000	25,000
588-000-665.00	Interest	482	18,504	14,000	14,000	40,000
588-000-679.00	MISCELLANEOUS REVENUE	8,543	3,242	3,600	3,600	3,600
Totals for dept 000 -		583,197	495,264	493,850	493,850	519,586
Dept 575 - DART - ALBION						
588-575-530.00	Federal Section 5311 Grant	34,334	33,621			18,000
588-575-568.00	State Operating Assistance	27,425	30,650	15,000	15,000	30,000
588-575-613.00	Passenger Fares	3,955	5,609	3,000	3,000	4,000
588-575-675.00	Contrib. from Other Sources	3,500	5,000	5,000	5,000	5,000
588-575-679.00	MISCELLANEOUS REVENUE	627	358			
Totals for dept 575 - DART - ALBION		69,841	75,238	23,000	23,000	57,000
TOTAL ESTIMATED REVENUES		653,038	570,502	516,850	516,850	576,586

APPROPRIATIONS

Dept 575 - DART - ALBION						
588-575-702.00	Payroll	7,447	3,978	50,000	50,000	
588-575-702.81	ADMIN HOURS	3,179	1,941	500	500	500
588-575-703.00	Part-time Salaries	31,729	18,833	38,000	38,000	20,000
588-575-703.82	PART-TIME DISPATCH	6,302	4,102	3,500	3,500	4,000
588-575-704.00	Overtime Salaries	1,108	72			
588-575-704.82	OVERTIME - DISPATCH	21				
588-575-712.00	WORKERS COMPENSATION	1,264	765			
588-575-715.00	Social Security	3,692	2,517			376
588-575-716.00	Hospitalization	78	400			1,043
588-575-717.00	Life Insurance					15
588-575-718.10	RETIREMENT - D/C	497	391			492
588-575-727.00	Office Supplies	157	322	500	500	500
588-575-740.00	Operating Supplies	1,858	257	3,000	3,000	3,000
588-575-757.00	Fuels & Lubricants	14,827	15,154	13,000	13,000	13,000
588-575-801.00	Professional Services	560	1,248			500
588-575-806.00	MEDICAL SERVICES	181	291			
588-575-820.00	Contracted Services		753			20,000
588-575-825.00	Insurance	1,110	388	6,830	6,830	1,100
588-575-850.00	Communications	2,290	2,013			500
588-575-901.00	Advertising	154	17			
588-575-932.00	VEHICLE MAINTENANCE	1,714	365	10,000	10,000	
588-575-933.00	Tires	1,014	377	1,500	1,500	
588-575-940.00	Rentals	2,500	2,072	3,000	3,000	3,000
588-575-941.01	TECHNOLOGY INTERNAL SERVICE C	1,120	908			2,000
588-575-995.00	Transfers to Other Funds	6,125	1,531			
Totals for dept 575 - DART - ALBION		88,927	58,695	129,830	129,830	70,026
Dept 596 - DART						
588-596-702.00	Payroll	35,540	14,203			4,917
588-596-702.81	ADMIN HOURS	15,823	7,581	3,000	3,000	3,000
588-596-703.00	Part-time Salaries	84,753	111,029	128,973	128,973	128,973
588-596-703.82	PART-TIME DISPATCH	27,531	30,342	32,130	32,130	32,130
588-596-704.00	Overtime Salaries	1,187	700	2,000	2,000	700
588-596-704.82	OVERTIME - DISPATCH	434	484	800	800	
588-596-712.00	WORKERS COMPENSATION	4,039	2,768			4,926
588-596-715.00	Social Security	12,287	12,288			12,240
588-596-716.00	Hospitalization	362	1,605			
588-596-717.00	Life Insurance	43	11			
588-596-718.00	RETIREMENT - D/B	35,943	40,231	38,568	38,568	40,795
588-596-718.01	Retiree Health Insurance	49,213	52,103	42,726	42,726	42,712
588-596-718.10	RETIREMENT - D/C	2,397	1,574			
588-596-722.00	CHANGE IN PENSION LIABILITY	(13,933)	1,209			
588-596-723.00	CHANGE IN OPEB LIABILITY	(66,756)	(15,294)			
588-596-727.00	Office Supplies	770				500
588-596-740.00	Operating Supplies	10,412	254	2,500	2,500	2,500

588-596-757.00	Fuels & Lubricants	24,531	24,431	30,000	30,000	30,000
588-596-761.00	Safety Supplies					500
588-596-801.00	Professional Services	2,538	1,709	2,000	2,000	2,000
588-596-806.00	MEDICAL SERVICES	472	701			750
588-596-810.00	Dues & Memberships	700				700
588-596-820.00	Contracted Services	105	3,026			80,000
588-596-825.00	Insurance	5,720	1,561	5,720	5,720	5,000
588-596-850.00	Communications	35,031	6,325	2,000	2,000	2,000
588-596-901.00	Advertising	228	312			
588-596-930.00	Equipment Maintenance	49	6,036			3,500
588-596-932.00	Vehicle Maintenance	5,237	2,385	7,000	7,000	15,000
588-596-933.00	Tires	2,209	789	3,000	3,000	3,000
588-596-940.00	Rentals	10,386	7,821	7,114	7,114	11,599
588-596-941.00	MOTOR POOL VEHICLE RENTAL	250		480	480	
588-596-941.01	TECHNOLOGY INTERNAL SERVICE C	4,884	8,860	9,791	9,791	8,108
588-596-958.00	Education & Training	30	700			
588-596-964.00	Refund or Rebates	1,062				
588-596-968.00	Depreciation	50,853	41,556	51,000	51,000	51,000
588-596-995.00	TRANSFERS TO OTHER FUNDS	19,590	4,898	19,590	19,590	
Totals for dept 596 - DART		363,920	372,198	388,392	388,392	486,550
TOTAL APPROPRIATIONS		452,847	430,893	518,222	518,222	556,576
NET OF REVENUES/APPROPRIATIONS - FUND 588		200,191	139,609	(1,372)	(1,372)	20,010
BEGINNING FUND BALANCE		494,334	694,529	834,137	834,137	834,137
ENDING FUND BALANCE		694,525	834,138	832,765	832,765	854,147

Fund 590 - Wastewater Fund

ESTIMATED REVENUES

Dept 000

590-000-636.00	Residential Sales	1,112,758	1,136,499	1,134,770	1,134,770	1,142,030
590-000-642.03	SALES TO CITY GOVERNMENT	54,633	59,308	39,500	39,500	50,000
590-000-642.04	Septic Tank Dumps	7,791				
590-000-644.00	Commercial Sales	602,600	633,615	645,500	645,500	627,000
590-000-644.01	COMMERCIAL SALES - MARIJUANA F	118,546	111,562	109,600	109,600	100,000
590-000-645.00	Industrial Sales	168,800	163,325	163,900	163,900	162,500
590-000-665.00	Interest	13,978	27,983	20,000	20,000	30,000
590-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(33,458)				
590-000-678.00	PENALTIES INCOME	14,261	13,539	12,000	12,000	12,000
590-000-679.00	MISCELLANEOUS REVENUE	29,686	51,876	20,000	20,000	30,000
590-000-679.01	CONNECTION FEES	9,000	(12,100)			
Totals for dept 000 -		2,098,595	2,185,607	2,145,270	2,145,270	2,153,530
TOTAL ESTIMATED REVENUES		2,098,595	2,185,607	2,145,270	2,145,270	2,153,530

APPROPRIATIONS

Dept 572 - Administration

590-572-702.00	Payroll	93,011	127,437	125,240	125,240	144,928
590-572-702.01	Other Fringe Benefits-taxable	1,500	1,500	1,500	1,500	1,500
590-572-702.05	PAYROLL MARIJUANA		69			
590-572-704.00	Overtime Salaries	4	48			
590-572-712.00	WORKERS COMPENSATION	1,136	2,408			
590-572-715.00	Social Security	7,606	8,504	9,696	9,696	11,202
590-572-716.00	Hospitalization	45,716	49,496	36,220	36,220	33,379
590-572-717.00	Life Insurance	236	283	246	246	274
590-572-718.00	RETIREMENT - D/B	84,591	95,784	91,825	91,825	101,593
590-572-718.01	Retiree Health Insurance	24,641	26,904	33,169	33,169	22,805
590-572-718.10	RETIREMENT - D/C	3,441	4,460	5,912	5,912	6,231
590-572-722.00	CHANGE IN PENSION LIABILITY	47,158	9,988			
590-572-723.00	CHANGE IN OPEB LIABILITY	(140,397)	(40,133)			
590-572-727.00	Office Supplies	581	2,405	2,500	2,500	2,000
590-572-727.02	Postage and Shipping	4,441	5,001	6,000	6,000	6,000
590-572-801.00	Professional Services	6,479	7,418			6,000
590-572-803.00	Service Fee	324	158			400
590-572-804.00	BANK FEES	1,724	1,524			1,600
590-572-805.00	Administrative Costs	644	990			1,000
590-572-806.00	MEDICAL SERVICES	50	13			
590-572-810.00	Dues & Memberships	235	345	460	460	1,000
590-572-820.00	Contracted Services	18,520	13,920	15,000	15,000	15,000
590-572-825.00	Insurance	24,688	27,065	30,000	30,000	31,500
590-572-850.00	Communications	344	480	500	500	500
590-572-860.00	Transportation & Travel	217	521	430	430	1,000
590-572-901.00	Advertising	887	186	500	500	500
590-572-930.00	Equipment Maintenance	186	232	600	600	300
590-572-941.00	MOTOR POOL VEHICLE RENTAL		96			
590-572-941.01	TECHNOLOGY INTERNAL SERVICE C	9,970	13,452	13,552	13,552	13,552
590-572-942.00	RENT-ROW		85,008	85,008	85,008	109,014
590-572-955.00	COST ALLOCATION		49,374	51,843	51,843	54,435
590-572-958.00	Education & Training	1,758	519	1,500	1,500	2,000
590-572-968.00	Depreciation	1,567	1,567	1,600	1,600	1,600
590-572-968.01	AMORTIZATION	(3,154)	(3,154)			
590-572-969.00	CONTINGENCY			16,785	16,785	
590-572-994.00	NOTE INTEREST	58,877	54,227	50,740	50,740	45,940
590-572-995.00	Transfers to Other Funds	186,708				
Totals for dept 572 - Administration		483,689	548,095	580,826	580,826	615,253

Dept 578 - Operations

590-578-702.00	Payroll	2,170				
590-578-702.01	Other Fringe Benefits-taxable			1,200	1,200	
590-578-703.00	Part-time Salaries	8,514	5,990	9,600	9,600	6,200
590-578-704.00	Overtime Salaries	15,577	16,746	9,929	9,929	10,385
590-578-705.00	Station Labor	233,620	251,200	256,464	256,464	258,523

590-578-705.01	Other Fringe Benefits-taxable	1,100	1,200			1,300
590-578-708.12	LABOR - METER READING	2,700	231			
590-578-712.00	WORKERS COMPENSATION	3,383	(267)	3,700	3,700	1,826
590-578-715.00	Social Security	18,824	20,096	19,711	19,711	19,876
590-578-716.00	Hospitalization	54,647	54,505	74,582	74,582	67,759
590-578-717.00	Life Insurance	542	545	576	576	624
590-578-718.00	RETIREMENT - D/B	15,011	16,547	15,863	15,863	17,629
590-578-718.10	RETIREMENT - D/C	14,559	17,716	19,446	19,446	19,338
590-578-727.02	Postage and Shipping		4			
590-578-740.00	Operating Supplies	35,227	34,781	25,000	25,000	35,000
590-578-741.00	Uniforms	2,058	3,065	3,000	3,000	4,480
590-578-757.00	Fuels & Lubricants	226	2,387	3,000	3,000	2,000
590-578-761.00	Safety Supplies	1,315	1,011	1,500	1,500	1,500
590-578-776.00	Building Maintenance Supplies	1,342	1,185	1,500	1,500	1,500
590-578-777.00	MINOR TOOLS AND EQUIPMENT	6,483	2,111	1,000	1,000	1,000
590-578-790.00	Chemical Cost	97,034	129,264	100,000	100,000	120,000
590-578-801.00	Professional Services		16			
590-578-803.00	Service Fee	9,322	10,148	12,500	12,500	12,500
590-578-820.00	Contracted Services	81,514	91,112	120,000	120,000	120,000
590-578-850.00	Communications	1,926	1,264			1,200
590-578-860.00	Transportation & Travel	136	28			500
590-578-921.00	Utilities - Gas	6,118	6,126	4,500	4,500	4,500
590-578-922.00	Utilities-Elec, Water, Sewer	158,379	146,245	125,000	125,000	125,000
590-578-930.00	Equipment Maintenance	4,293		5,000	5,000	5,000
590-578-932.00	Vehicle Maintenance		3,754			
590-578-934.01	MAINTENANCE - STRUCTURES & IMI	502	8,472	5,000	5,000	10,000
590-578-934.15	MAINTENANCE - PLANT EQUIPMENT	31,581	30,769	25,000	25,000	30,000
590-578-934.16	MAINTENANCE - LIFT STATIONS	11,474	5,679	20,000	20,000	30,000
590-578-934.23	MAINTENANCE - SEWER LINES	1,126	3,026	2,000	2,000	10,000
590-578-934.28	MAINT. - SEWER LINES-CHEMICALS	11,387	10,087	12,000	12,000	12,000
590-578-934.30	MAINTENANCE SCADA	16,708	16,708	20,000	20,000	20,000
590-578-934.32	MAINTENANCE - MANHOLES	211				
590-578-940.00	Rentals	840				13,825
590-578-941.00	MOTOR POOL VEHICLE RENTAL	81,791	11,257	15,000	15,000	10,000
590-578-941.01	TECHNOLOGY INTERNAL SERVICE C	4,470	8,954	9,186	9,186	9,186
590-578-941.02	MOTOR POOL REPLACEMENT CHARGE		5,496	46,296	46,296	
590-578-941.03	MOTOR POOL OPERATING CHARGE		11,012	18,422	18,422	
590-578-941.05	VEHICLE RENTAL CREDIT		(27,482)	(20,000)	(20,000)	(25,000)
590-578-958.00	Education & Training	1,635	316	2,500	2,500	3,500
590-578-968.00	Depreciation	339,340	330,737	340,000	340,000	340,000
Totals for dept 578 - Operations		1,277,085	1,232,041	1,308,475	1,308,475	1,301,151
Dept 900 - Capital Outlay Control						
590-900-777.00	MINOR TOOLS AND EQUIPMENT		6,005			
590-900-970.00	Capital Outlay			630,000	630,000	125,000
590-900-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND		56,605			
Totals for dept 900 - Capital Outlay Control			62,610	630,000	630,000	125,000
TOTAL APPROPRIATIONS		1,760,774	1,842,746	2,519,301	2,519,301	2,041,404

NET OF REVENUES/APPROPRIATIONS - FUND 590	337,821	342,861	(374,031)	(374,031)	112,126
BEGINNING FUND BALANCE	3,182,779	3,520,603	3,863,467	3,863,467	3,863,467
ENDING FUND BALANCE	3,520,600	3,863,464	3,489,436	3,489,436	3,975,593

Fund 591 - Water Fund

ESTIMATED REVENUES

Dept 000

591-000-607.00	Charges for Services - Fees	440	210	220	220	
591-000-614.00	Private Fire Protection	9,315	9,392	9,000	9,000	9,500
591-000-626.00	Charges for Services	5,966	7,600	5,000	5,000	7,000
591-000-636.00	Residential Sales	1,176,196	1,219,085	1,180,000	1,180,000	1,339,302
591-000-642.03	SALES TO CITY GOVERNMENT	73,160	70,835	72,000	72,000	80,500
591-000-644.00	Commercial Sales	557,179	572,782	565,000	565,000	625,000
591-000-644.01	COMMERCIAL SALES - MARIJUANA F	64,976	57,238	66,000	66,000	60,000
591-000-645.00	Industrial Sales	141,400	138,020	142,800	142,800	150,000
591-000-665.00	Interest	2,002	74,064	76,000	76,000	80,000
591-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(16,035)				
591-000-673.00	Sales of Fixed Assets		1			
591-000-675.00	Contrib. from Other Sources		32,632			
591-000-678.00	PENALTIES INCOME	14,391	14,365	12,000	12,000	10,000
591-000-679.00	MISCELLANEOUS REVENUE	3,522	18,458	6,000	6,000	6,600
591-000-679.01	CONNECTION FEES	2,607	15,859	15,000	15,000	10,000
Totals for dept 000 -		2,035,119	2,230,541	2,149,020	2,149,020	2,377,902
TOTAL ESTIMATED REVENUES		2,035,119	2,230,541	2,149,020	2,149,020	2,377,902

APPROPRIATIONS

Dept 572 - Administration

591-572-702.00	Payroll	98,008	125,587	125,927	125,927	144,928
591-572-702.01	Other Fringe Benefits-taxable	1,500	1,500	1,500	1,500	1,500
591-572-702.05	PAYROLL MARIJUANA		69			
591-572-703.00	Part-time Salaries	120	120			
591-572-704.00	Overtime Salaries	4	48			
591-572-712.00	WORKERS COMPENSATION	2,188				
591-572-715.00	Social Security	7,859	8,908	9,748	9,748	11,202
591-572-716.00	Hospitalization	37,819	39,327	29,907	29,907	28,855
591-572-717.00	Life Insurance	237	259	246	246	274
591-572-718.00	RETIREMENT - D/B	79,060	88,517	84,858	84,858	94,048
591-572-718.01	Retiree Health Insurance	53,949	61,341	91,182	91,182	61,533
591-572-718.10	RETIREMENT - D/C	3,341	4,460	5,916	5,916	6,231
591-572-722.00	CHANGE IN PENSION LIABILITY	(58,293)	2,219			
591-572-723.00	CHANGE IN OPEB LIABILITY	(201,120)	(43,412)			
591-572-727.00	Office Supplies	555	2,329	2,300	2,300	2,300
591-572-727.02	Postage and Shipping	4,364	4,604	4,800	4,800	4,800
591-572-740.00	Operating Supplies	144	1,732	225	225	225
591-572-755.00	Miscellaneous Supplies		121			250
591-572-801.00	Professional Services	98,882	58,342	50,000	50,000	50,000
591-572-803.00	Service Fee	1,007	1,340	1,750	1,750	1,750
591-572-804.00	BANK FEES	1,724	1,524	1,500	1,500	1,500
591-572-805.00	Administrative Costs	667	1,074	700	700	700
591-572-806.00	MEDICAL SERVICES	50	221	220	220	220
591-572-810.00	Dues & Memberships	1,221	1,257	1,400	1,400	1,500
591-572-820.00	Contracted Services	19,303	14,280	22,000	22,000	30,000
591-572-825.00	Insurance	10,082	14,449	16,000	16,000	16,750
591-572-826.00	Bond Issuance Costs		51,996			
591-572-850.00	Communications	2,386	2,705	2,000	2,000	3,000
591-572-860.00	Transportation & Travel	50	250	400	400	400
591-572-901.00	Advertising	1,576	791	800	800	800
591-572-930.00	Equipment Maintenance	186	232	400	400	400
591-572-940.00	Rentals	440		470	470	
591-572-941.00	MOTOR POOL VEHICLE RENTAL		128			
591-572-941.01	TECHNOLOGY INTERNAL SERVICE C	9,582	13,429	14,673	14,673	15,147
591-572-942.00	RENT-ROW		104,016	104,016	104,016	124,722
591-572-955.00	COST ALLOCATION		45,754	48,042	48,042	50,444
591-572-958.00	Education & Training	423	105	1,500	1,500	1,500
591-572-968.01	AMORTIZATION	(750)	2,395			
591-572-969.00	CONTINGENCY			16,070	16,070	
591-572-994.00	NOTE INTEREST	191,920	256,235	267,110	267,110	252,199
591-572-995.00	Transfers to Other Funds	160,291				
Totals for dept 572 - Administration		528,775	868,252	905,660	905,660	907,178

Dept 577 - Line Distribution

591-577-702.01	OTHER FRINGE BENEFITS-TAXABLE	809	8			

591-577-703.00	Part-time Salaries	957	1,486	1,290	1,290	1,329
591-577-704.00	Overtime Salaries	1,722	171	11,600	11,600	11,948
591-577-704.07	Overtime - Services	3,642	1,983			
591-577-704.08	Overtime - Meters	449	175			
591-577-704.20	Overtime - Hydrants	692	256			
591-577-704.22	Overtime - Towers	138				
591-577-704.27	Overtime - Mains	4,273	6,532			
591-577-705.00	Station Labor	48,793	61,126			
591-577-705.01	Other Fringe Benefits-taxable	16,047	14,362			
591-577-708.07	LABOR - SERVICES	28,457	36,393			
591-577-708.08	LABOR - METERS	20,075	5,935			
591-577-708.12	LABOR - METER READING	2,700	231			
591-577-708.20	LABOR - HYDRANTS	18,232	16,387			
591-577-708.22	LABOR - TOWERS	1,420	2,543			
591-577-708.27	LABOR - MAINS	34,901	28,435			
591-577-708.31	LABOR - KETCHUM PARK RESTROOI	95	11			
591-577-712.00	WORKERS COMPENSATION	4,813	6,840	5,200	5,200	3,979
591-577-715.00	Social Security	13,472	12,509			
591-577-716.00	Hospitalization	18,515	2,241			
591-577-717.00	Life Insurance	337	39			
591-577-718.00	RETIREMENT - D/B	24,678	27,435	26,256	26,256	27,772
591-577-718.10	RETIREMENT - D/C	4,704	1,018			
591-577-740.00	Operating Supplies	2,481	5,016	5,100	5,100	5,304
591-577-741.00	Uniforms	1,869	1,870	2,500	2,500	2,600
591-577-757.00	Fuels & Lubricants		4,914	7,700	7,700	8,008
591-577-761.00	Safety Supplies	1,149	372	1,500	1,500	1,560
591-577-776.00	Building Maintenance Supplies		255			
591-577-777.00	MINOR TOOLS AND EQUIPMENT	9,676	1,250	15,500	15,500	1,500
591-577-780.00	Equipment Maintenance Supplies	475		500	500	520
591-577-820.00	Contracted Services	13,153	19,816	16,320	16,320	16,973
591-577-850.00	Communications	1,265	780	1,800	1,800	1,872
591-577-901.00	Advertising	121	313	700	700	728
591-577-922.00	Utilities-Elec, Water, Sewer	2,448	1,376	2,400	2,400	2,568
591-577-930.00	Equipment Maintenance	251		500	500	520
591-577-934.07	MAINTENANCE - SERVICES	17,168	18,523	20,000	20,000	30,000
591-577-934.15	MAINTENANCE - PLANT EQUIPMENT	90				
591-577-934.20	MAINTENANCE - HYDRANTS	732	11,435	15,000	15,000	15,000
591-577-934.21	MAINTENANCE - METERS	9,653	7,189	5,000	5,000	5,000
591-577-934.22	MAINTENANCE - TOWERS	2,860	1,741	2,500	2,500	2,600
591-577-934.27	MAINTENANCE - MAINS	8,030	16,018	20,000	20,000	20,000
591-577-940.00	Rentals	10,012	9,549	9,300	9,300	2,879
591-577-941.00	MOTOR POOL VEHICLE RENTAL	39,250	2,092	16,000	16,000	
591-577-941.01	TECHNOLOGY INTERNAL SERVICE C	8,454	16,196	17,341	17,341	17,902
591-577-941.02	MOTOR POOL REPLACEMENT CHARGE		29,270	35,134	35,134	
591-577-941.03	MOTOR POOL OPERATING CHARGE		41,151	37,961	37,961	
591-577-941.05	VEHICLE RENTAL CREDIT		(5,373)	(7,920)	(7,920)	
591-577-958.00	Education & Training	360	1,835	3,000	3,000	3,120
591-577-968.00	Depreciation	479,368	479,070	480,000	480,000	480,000
Totals for dept 577 - Line Distribution		858,786	890,774	752,182	752,182	663,682

Dept 579 - Production						
591-579-702.01	Other Fringe Benefits-taxable			13,475	13,475	
591-579-704.00	Overtime Salaries	1,868	2,727	3,341	3,341	3,441
591-579-705.00	Station Labor	67,417	73,527	220,916	220,916	225,202
591-579-705.01	Other Fringe Benefits-taxable		116			15,379
591-579-712.00	WORKERS COMPENSATION	1,776				
591-579-715.00	Social Security	4,782	5,464	17,931	17,931	18,404
591-579-716.00	Hospitalization	29,478	52,414	67,395	67,395	62,583
591-579-717.00	Life Insurance	236	511	576	576	624
591-579-718.10	RETIREMENT - D/C	5,442	5,611	16,862	16,862	22,520
591-579-740.00	Operating Supplies	5,862	5,304	8,000	8,000	8,320
591-579-741.00	Uniforms	531	619	700	700	1,320
591-579-761.00	Safety Supplies			150	150	156
591-579-776.00	Building Maintenance Supplies	856	1,039	1,100	1,100	1,144
591-579-777.00	MINOR TOOLS AND EQUIPMENT	150	7,068	5,000	5,000	5,200
591-579-790.00	Chemical Cost	21,694	26,649	28,000	28,000	35,000
591-579-801.00	Professional Services	569	121	900	900	936
591-579-820.00	Contracted Services	1,434	2,668	2,800	2,800	2,912
591-579-831.00	STATE FEES	3,183	3,615	3,700	3,700	4,000
591-579-850.00	Communications	98				
591-579-921.00	Utilities - Gas	4,889	5,493	3,000	3,000	5,000
591-579-922.00	Utilities-Elec, Water, Sewer	43,031	41,847	36,000	36,000	38,520
591-579-934.01	MAINTENANCE - STRUCTURES & IMI	1,168	2,473	1,200	1,200	1,248
591-579-934.15	MAINTENANCE - PLANT EQUIPMENT	29	213	500	500	520
591-579-934.17	MAINTENANCE - PUMPS		20			
591-579-934.18	MAINTENANCE - WELLS	1,300	2,278	1,300	1,300	30,000
591-579-934.19	MAINTENANCE - PURIFICATION EQ.	4,818	5,153	5,500	5,500	5,720
591-579-934.30	MAINT - SCADA	6,114	2,372	6,000	6,000	6,240
591-579-958.00	Education & Training	1,095	193	1,530	1,530	1,591
591-579-968.00	Depreciation	28,900	28,343	29,000	29,000	29,000
Totals for dept 579 - Production		236,720	275,838	474,876	474,876	524,980
Dept 900 - Capital Outlay Control						
591-900-970.00	Capital Outlay			550,000	550,000	575,000
Totals for dept 900 - Capital Outlay Control				550,000	550,000	575,000
TOTAL APPROPRIATIONS		1,624,281	2,034,864	2,682,718	2,682,718	2,670,840
NET OF REVENUES/APPROPRIATIONS - FUND 591		410,838	195,677	(533,698)	(533,698)	(292,938)
BEGINNING FUND BALANCE		4,995,684	5,406,526	5,602,207	5,602,207	5,602,207
ENDING FUND BALANCE		5,406,522	5,602,203	5,068,509	5,068,509	5,309,269

Fund 596 - SOLID WASTE FUND

ESTIMATED REVENUES

Dept 000

596-000-636.01	RESIDENTIAL SALES-TRASH PICK-UI	312,172	531,665	422,000	422,000	422,000
596-000-636.02	BULK TRASH PICK-UP SALES			500	500	500
596-000-665.00	Interest	6	410	350	350	3,000
596-000-678.00	PENALTIES INCOME	4,567	5,266	5,000	5,000	5,000
Totals for dept 000 -		316,745	537,341	427,850	427,850	430,500
TOTAL ESTIMATED REVENUES		316,745	537,341	427,850	427,850	430,500

APPROPRIATIONS

Dept 528 - SOLID WASTE

596-528-702.00	Payroll	11,616	8,464	7,713	7,713	8,487
596-528-702.01	Other Fringe Benefits-taxable	15				
596-528-704.00	Overtime Salaries	16	25			
596-528-712.00	WORKERS COMPENSATION	41				
596-528-715.00	Social Security	804	614	590	590	649
596-528-716.00	Hospitalization	6,992	2,458	1,507	1,507	1,553
596-528-717.00	Life Insurance	14	8	9	9	9
596-528-718.10	RETIREMENT - D/C	842	768	771	771	849
596-528-727.02	Postage and Shipping	3,115	3,014	3,200	3,200	3,200
596-528-740.00	Operating Supplies	252	951	1,000	1,000	1,000
596-528-805.00	Administrative Costs	114	683	750	750	750
596-528-820.00	Contracted Services	319,247	398,203	372,000	372,000	390,705
596-528-940.00	Rentals	2,038	1,466			
596-528-941.01	TECHNOLOGY INTERNAL SERVICE C	1,048	2,662	2,668	2,668	2,754
596-528-955.00	COST ALLOCATION		1,635	1,717	1,717	1,803
Totals for dept 528 - SOLID WASTE		346,154	420,951	391,925	391,925	411,759
TOTAL APPROPRIATIONS		346,154	420,951	391,925	391,925	411,759
NET OF REVENUES/APPROPRIATIONS - FUND 596		(29,409)	116,390	35,925	35,925	18,741
BEGINNING FUND BALANCE		89,843	60,433	176,824	176,824	176,824
ENDING FUND BALANCE		60,434	176,823	212,749	212,749	195,565

Fund 636 - INFORMATION TECHNOLOGY

ESTIMATED REVENUES

Dept 000

636-000-626.00	Charges for Services	169,289	272,187	266,353	266,353	275,409
636-000-665.00	Interest	606	2,786	3,200	3,200	3,200
636-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(5,050)				
636-000-673.00	Sale of Fixed Assets	151				
636-000-679.00	MISCELLANEOUS REVENUE	968	484			
Totals for dept 000 -		165,964	275,457	269,553	269,553	278,609
TOTAL ESTIMATED REVENUES		165,964	275,457	269,553	269,553	278,609

APPROPRIATIONS

Dept 572 - Administration

636-572-702.00	Payroll	10,322	716	19,096	19,096	19,669
636-572-712.00	WORKERS COMPENSATION	57		100	100	50
636-572-715.00	Social Security	919	50	1,461	1,461	1,505
636-572-716.00	Hospitalization	1,153	136	4,493	4,493	4,172
636-572-717.00	Life Insurance	22	5	52	52	60
636-572-718.10	RETIREMENT - D/C	1,050		1,910	1,910	1,967
636-572-727.00	Office Supplies	311	30	500	500	
636-572-728.00	Equipment & Supplies	24,136	46,274	90,000	90,000	35,000
636-572-740.00	Operating Supplies	2,272		4,000	4,000	2,500
636-572-801.00	Professional Services	33,000	9,732	2,000	2,000	1,000
636-572-820.00	Contracted Services	48,650	99,743	119,560	119,560	183,560
636-572-825.00	Insurance			18,000	18,000	
636-572-833.00	SOFTWARE COSTS	6,513	70,561	57,500	57,500	62,050
636-572-930.00	Equipment Maintenance	29,050	17,314	7,500	7,500	7,500
636-572-940.00	Rentals			1,730	1,730	
636-572-955.00	COST ALLOCATION		2,155	2,263	2,263	2,376
636-572-968.00	Depreciation	11,484	3,381	12,000	12,000	4,000
636-572-968.02	AMORTIZATION OF LEASED ASSETS	14,266	14,266			
636-572-994.01	LEASE INTEREST PAID	983	1,070			
636-572-995.00	Transfers to Other Funds	17,269				
Totals for dept 572 - Administration		201,457	265,433	342,165	342,165	325,409
TOTAL APPROPRIATIONS		201,457	265,433	342,165	342,165	325,409
NET OF REVENUES/APPROPRIATIONS - FUND 636		(35,493)	10,024	(72,612)	(72,612)	(46,800)
BEGINNING FUND BALANCE		424,046	388,552	398,576	398,576	398,576
ENDING FUND BALANCE		388,553	398,576	325,964	325,964	351,776

Fund 661 - Motor Pool Fund

ESTIMATED REVENUES

Dept 000

661-000-588.00	Contributions from Local Units	20,425	20,425			20,425
661-000-642.00	VEHICLE RENTAL REVENUE			4,300	4,300	4,300
661-000-642.07	REPLACEMENT CHARGE REVENUE		410,932	561,612	561,612	665,692
661-000-642.08	OPERATING CHARGE REVENUE		467,742	449,952	449,952	439,106
661-000-665.00	Interest	491	2,831	3,200	3,200	3,800
661-000-665.03	UNREALIZED GAIN/LOSS ON INVEST	(3,914)				
661-000-667.00	Rents	845,731				
661-000-673.00	Sales of Fixed Assets	33,151	28,674			
661-000-675.60	CONTRIBUTED CAPITAL	14,339	60,307			
661-000-679.00	MISCELLANEOUS REVENUE	21,524				
Totals for dept 000 -		931,747	990,911	1,019,064	1,019,064	1,133,323
TOTAL ESTIMATED REVENUES		931,747	990,911	1,019,064	1,019,064	1,133,323

APPROPRIATIONS
Dept 525 - Municipal Garage

661-525-702.00	Payroll	65,436	67,144	72,015	72,015	78,624
661-525-702.01	Other Fringe Benefits-taxable	606	660	42	42	450
661-525-702.05	PAYROLL MARIJUANA		4			
661-525-704.00	Overtime Salaries	257	757	1,000	1,000	1,000
661-525-712.00	WORKERS COMPENSATION	1,574	890			1,168
661-525-715.00	Social Security	4,831	4,929	5,512	5,512	6,049
661-525-716.00	Hospitalization	19,602	19,783	21,892	21,892	21,892
661-525-717.00	Life Insurance	77	80	83	83	90
661-525-718.00	RETIREMENT - D/B	9,663	10,815	10,368	10,368	10,967
661-525-718.01	Retiree Health Insurance	5,615	5,742	4,524	4,524	
661-525-718.10	RETIREMENT - D/C	7,182	5,466	7,202	7,202	7,862
661-525-722.00	CHANGE IN PENSION LIABILITY	(4,040)	319			
661-525-723.00	CHANGE IN OPEB LIABILITY	(18,520)	(3,990)			
661-525-727.00	Office Supplies	257	175	400	400	400
661-525-740.00	Operating Supplies	4				500
661-525-741.00	Uniforms	1,153	986	900	900	900
661-525-757.00	Fuels & Lubricants	130,860	46,403	85,790	85,790	38,874
661-525-761.00	Safety Supplies		190			
661-525-776.00	Building Maintenance Supplies	705	705	2,040	2,040	2,040
661-525-777.00	MINOR TOOLS AND EQUIPMENT	5,445	(11)	1,500	1,500	1,500
661-525-780.00	Equipment Maintenance Supplies	28,851	49,097	40,800	40,800	35,704
661-525-801.00	Professional Services	100	1,071			2,382
661-525-806.00	MEDICAL SERVICES	150	168			100
661-525-810.00	Dues & Memberships	180	180	220	220	200
661-525-820.00	Contracted Services	64,841	53,491	27,014	27,014	44,997
661-525-825.00	Insurance	60,338	106,151	120,000	120,000	75,000
661-525-850.00	Communications	340	161	800	800	500
661-525-860.00	Transportation & Travel			1,500	1,500	1,000
661-525-901.00	Advertising			200	200	200
661-525-921.00	Utilities - Gas	15,300	14,761			4,769
661-525-922.00	Utilities-Elec, Water, Sewer	21,175	18,544			18,669
661-525-930.00	Equipment Maintenance	50,311	51,077	51,000	51,000	49,825
661-525-931.00	Maintenance of Building	13,232	9,122	11,506	11,506	9,000
661-525-939.00	Contracted Maintenance		6,202			
661-525-940.00	Rentals	1,946	2,959	3,190	3,190	1,056
661-525-941.00	MOTOR POOL VEHICLE RENTAL		93			
661-525-941.01	TECHNOLOGY INTERNAL SERVICE C	2,301	4,329	4,429	4,429	4,572
661-525-941.05	VEHICLE RENTAL CREDIT		(1,327)	(4,320)	(4,320)	
661-525-955.00	COST ALLOCATION		9,223	9,684	9,684	10,168
661-525-958.00	Education & Training	993		500	500	500
661-525-968.00	Depreciation	405,524	410,893	406,000	406,000	406,000
661-525-969.00	CONTINGENCY			4,512	4,512	
661-525-970.00	Capital Outlay			622,722	622,722	161,000
661-525-994.00	Bond Interest Paid	14,944	5,989			
661-525-995.00	Transfers to Other Funds	37,345				

Totals for dept 525 - Municipal Garage	948,578	903,231	1,513,025	1,513,025	997,958
TOTAL APPROPRIATIONS	948,578	903,231	1,513,025	1,513,025	997,958

NET OF REVENUES/APPROPRIATIONS - FUND 661	(16,831)	87,680	(493,961)	(493,961)	135,365
BEGINNING FUND BALANCE	2,997,292	2,980,462	3,068,141	3,068,141	3,068,141
ENDING FUND BALANCE	2,980,461	3,068,142	2,574,180	2,574,180	3,203,506

ESTIMATED REVENUES - ALL FUNDS	44,919,981	42,089,980	41,505,758	42,040,717	47,845,147
APPROPRIATIONS - ALL FUNDS	35,841,634	42,985,982	41,642,370	42,402,329	45,710,775
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	9,078,347	(896,002)	(136,612)	(361,612)	2,134,372
BEGINNING FUND BALANCE - ALL FUNDS	27,282,193	36,360,559	35,464,575	35,464,575	35,484,238
FUND BALANCE ADJUSTMENTS - ALL FUNDS	2		19,663	19,663	
ENDING FUND BALANCE - ALL FUNDS	36,360,542	35,464,557	35,347,626	35,122,626	37,618,610

Service/Violation Description	Fee Amount(s)	Proposed Fee Change 7/1/2024	Department In Charge of Fee
RESIDENTIAL BUILDING PERMIT FEES			**Building Department**
Administrative Fee (Non-Refundable)	$100.00		
up to $10,000	$190.00		
$10,001 to $100,000	$190.00 + $3.00 per$1,000 over$10,000		
$100,001 to $500,000	$460.00 + $2.00 per $1,000 over $100,000		
Over $500,001	$1,260 + $2.00 per $1,000 over $500,000		
Residential Roofing	$120.00 per Application		
Residential Siding	$120.00 per Application		
Residential Swimming Pool (Above Ground)	$120.00 per Application		
Residential Demolition	$140 per Building per Application		
COMMERCIAL BUILDING PERMIT FEES			**Building Department**
Administrative Fee (Non-Refundable)	$100.00		
New Building Fee Schedule			
Up to $10,000	$390.00		
$10,001 to $25,000	$390.00 + $8.00 per $1,000 over $10,000		
$25,001 to $150,000	$510.00 + $6.00 per $1,000 over $25,000		
$150,001 to $500,000	$1,260 + $4.00 per $1,000 over $150,000		
$500,001 to $1,000,000	$2,680 + $2.00 per $1,000 over $500,000		
Over $1,000,001	$27,060+$1.00 per $1,000 over $1,000,000	$3,680+$1.00 per $1,000 over $1,000,000	
Commercial Demolition	$150.00 plus $.05 per square foot Per Application		
Renovation Fee Schedule			
2,000 sq. ft and below		$400.00	
2,001 to 5,000 sq ft.		$400+$0.18 per sq ft over 2000	
5,001 to 10,000 sq. ft		$940+ $0.14 per sq ft over 5,000	
10,001 to 20,000 sq ft.		$1640 + $0.12 per sq ft over 10,000	
20,001 to 50,000 sq ft		$2840 + $0.10 per sq ft over 20,000	
50,001 sq ft and over		$5,840 +$0.08 per sq ft over 50,000	
Plan Review and Other Miscellaneous Fees			**Building Department**
Plan Review Fee (Building) Residential	25% of Permit Fee **($250 Maximum)**		
Plan Review Fee (Building) Commercial	25% of Permit Fee **($200 Minimum)**		
Plan Review Fee (Electric, Mechanical, Plumbing) Residential & Commercial	$200.00/Trade, As Required		
Trade Permit Administration Fee (Electric, Mechanical, Plumbing)	$75.00	$100.00	
Trade Inspection Fee (Electric, Mechanical, Plumbing)	$75.00/Inspection or Re-Inspection		
Contractor Registration	**$25.00,** Registration Fee must be resubmitted **at License Renewals**		
Construction Board of Appeals Fee	$250		
Fence Permits	$100.00		
Begin Work Without Permit	Double the permit fee, max $5000		

Planning and Zoning

			Planning and Zoning
Zoning Amendment	$400.00		
Site Plan Application	$350.00	$400.00	
Escrow for 3rd Party review as determined by City (Site Plan, PUD, Site Condo)		$2,000.00	
Extending Site Plan with Planning Commission	$200.00		
Variance (Use and Dimensional)	$400.00		
Special Land Use Application (Includes Site Plan Review)	$400.00	$600.00	
Plats- Up to 30 lots	$550.00		
Plats - Over 30 lots	$750.00		
Site Condominium - Up to 30 lots	$450.00		
Site Condominium - Over 30 lots	$650.00		
Planned Unit Development	$500.00		
Zoning Compliance where No Building Permit required	$100.00		
Wall Sign	$100.00		
Freestanding/Ground	$100.00		
Lot Splits/Combination			
First Split/combination from unplatted parent parcel	$75.00	$100.00	
Each additional split/combination from parent parcel	$25.00	$40.00	
Splits/Combinations from platted lots or parcels	$50.00	$100.00	

Water and Wastewater Departments

			Water Department
Water and Sewer Connection Permit Fee	75.00 per application		
Water Inspection Fee		$60.00	
Sewer Inspection Fee		$60.00	
Hydrant Meter Security Deposit	$500.00 per Rental		
Hydrant Commodity Charge (outside City Limits)	$0.02 per Gallon		
Meter Testing:			
5/8"-1"	$50.00 per Meter		
1-1/2" - 2"	$200.00 per Meter		
3"	$225.00 per Meter		
4"	$250.00 per Meter		
6"	$250.00 per Meter		
Water Connection Fee	**$600.00 per REU Connection**		
Fire Suppression Systems:			
6" or smaller	$120.00 per Year		
8"	$220.00 per Year		
10"	$340.00 per Year		
12"	$500.00 per Year		
Meter Installation:			
1" Service	Time and Materials		
2" Service	Time and Materials		
Meter Cost:			
1/2", 3/4" + Labor	$	250.00	
1" including Labor	$	350.00	
2" including Labor	$	675.00	
Greater than 2" , Contracted	Cost + 10%		
Meter test at customer's request to determine meter accuracy:			
Meter more than +/- 2% fast or slow	No charge		
Meter within +/- 2% accuracy		$150.00	
Sanitary Sewer			
Sewer Connection Fees	$1,500 per REU Connection		

Geographic Information System

			Engineering
Providing Digital Maps (PDF's, JPEG's, Etc.)	$	15.00	
Plotted / Printed Maps (with or without aerial photo):			
8-1/2" X 11"	$	10.00	
11"x17"	$	15.00	
Larger Format Print/Plotted Maps (42" Maximum):			
with Aerial photo	$	35.00	
without Aerial photo	$	30.00	

Cemetery

					Public Works
Lot Price - Resident	$	900.00			
Lot Price - Non Resident	$	1,050.00	$	1,100.00	
Columbarium - Resident	$	1,000.00			
Columbarium - Non Resident	$	1,150.00	$	1,200.00	
Columbarium Open/Close	$	275.00			
Columbarium Open/Close Overtime	$	412.50	$	450.00	

Burial Charge:

Adult	$	1,100.00	
Adult Overtime	$	1,650.00	
Infant (Age -2 and under)	$	250.00	
Cremains	$	550.00	
Cremains - Overtime	$	825.00	
Overtime Charge - Burial & Columbarium (weekdays after 2pm, Saturdays, Holidays)			
Disinterment: (Only during Normal Work Hours)			
Full Size	$	900.00	
Infant/Cremation	$	400.00	
Foundations	$0.80 per Sq. Surface Inch		$1.00 per Sq. Surface Inch

Right of Way Permit Fees — Public Works

Base Permit Application Fee (For consideration of ALL permits)	$35.00 per Permit	$100.00 per Permit
Field Inspection Fee (Sewer Taps, Sidewalk/ Drive Approach, etc)	$50.00 per Inspection	$75.00 per Inspection
Road Opening Deposit (after 1 year $500 is refunded if road repair is satisfact	$550.00 per Opening	$500.00 per Opening
Construction Parking Permit - City Lots - per Day	$ 15.00	
Construction Parking Permit - City Lots - per Week	$ 75.00	
Construction Parking Permit - City Lots - per Month	$ 200.00	
Dumpster Permit - On Property		
Dumpster Permit - In City Right of Way	$ 35.00	

Stormwater Plan Review — Public Works

Single Family Residential	$0.00 per Project	$75.00 per Parcel
Developments less than 5 acres, Incl. Institutional Projects	$150.00 plus $50/acre over 1 acre per Project	$1500.00 per Project
Developments 5-15 Acres Incl. Institutional Projects	$350.00 plus $25/Acre over 5 acres per Project	$1500.00, +$100.00/ acre over 5 acres
Hourly Rate for Additional Review/Inspection Time	$75.00 per Hour	
Developments over 15 acres, Incl. Institutional Projects		escrow to be determined by scope of project +10% admin fee

Stormwater Field Inspection Fee — Public Works

Single Family Residential	$75.00 1 hour time	$75.00 flate fee
Developments, less than 5 Acres	$75.00 1 hour time	$150.00 flat fee
Developments, 5 to 15 Acres	$150.00 2 hours time	$75.00 hourly rate
Developments, over 15 Acres	$225.00 3 hours time	$75.00 hourly rate
Hourly Rate for Additional Inspection Time		$75.00/hour

Administrative — Finance

Credit Card Service Fee	3% of amount due, $2 minimum
Mortgage Company Duplicate Bill Fee (per parcel)	$2.50
Overnight Downtown DDA Parking Lot Permit	$0.00
Annual Hardship On-Street Parking Permit	$25.00
30 Day Hardship On-Street Parking Permit	$10.00
Security Deposit Residential Tenant w/Landlord Affidavit	$200 per Affidavit, treasurer can increase for special circumstances
Security Deposit Residential Tenant w/o Landlord Affidavit	$100, Treasurer can increase or waive for special circumstances
Security Deposit commercial/industrial Tenant	$150, Treasurer can increase or waive for special circumstances
Notary Fee	$5 per document
Mayor Performing Marriage/Renewal of Vows Ceremony	$25.00
Compost - Resident - 10 Visit Punch Card	$20.00
Compost - Local Township - 10 Visit Punch Card	$40.00
Compost - Resident - Annual Card	$30.00
Compost - Local Township - Annual Card	$60.00
Temporary Business Permit	1-10 consecutive days $50.00 Less than 30 consecutive days $120.00 Less than 60 consecutive days $150.00 Up to 90 consecutive days $200.00
Peddler Permit	1-10 consecutive days $25.00 Less than 30 consecutive days $60.00 Less than 60 consecutive days $75.00 Up to 90 consecutive days $100.00

Mobile Food Vendors - Food Trucks	up to 3 days per week. License for calendar year $200	

Airport

		Airport
T-Hanger Lease	$150 per month	
Main Hanger	$150 per month	

FiberNet

		FiberNet
Broken Realflex	$15 1st time, $50 each additional	
Custom Requests	Time/Materials	
Underground Service	$1 per foot	
Unreturned/Damaged Equipment	Replacement Cost	

Parks & Recreation

		Parks & Recreation
Cronin Mill Race Pavilion- Resident 1/2 Day/Full Day	$50/$80	
Cronin Mill Race Pavilion- Non-Resident 1/2 Day/Full Day	$80/$130	
Stuarts Landing Bandshell- Resident 1/2 Day/Full Day	$50/$80	
Stuarts Landing Bandshell Non-Resident 1/2 Day/Full Day	$80/$130	
Field Rental (Athletic Fields Complex)- Per Hour/Per Game/Per Day	$25/$50/$150	
Park Rental (At City Discretion):		
0 - 4 hours	$200.00	
4 - 12 hours	$300.00	
Over 12 hours	$400 per day (24 hr period)	

Electric

			Electric Department
Underground electric service installation	Time and materials		
Temporary electric service installation:			
Single Phase	$100.00		
Three Phase	Time and materials		
Meter test at customer's request to determine meter accuracy:			
Meter more than +/- 2% fast or slow	No charge		
Meter within +/- 2% accuracy	$50.00		
Annual Pole Attachment Fee		$7 per pole/per year	

General Penality

		Police & Code Enforcement
93 Day Misdemeanors	up to $500	
Municipal Civil Infraction	$25 to $500	

Garbage and Rubbish

		Police & Code Enforcement
Garbage – Improper storage, placement	$50.00	
Garbage – Improper burning	$100.00	
Industrial waste – Improper storage/accumulation, Placement	$500.00	
Garbage – Improper placement on public property, misuse of city or private cc	$50.00	
Garbage – Improper storage of containers	$50.00	
Garbage – Improper placement in river, stream, and other waters	$500.00	
Garbage – brush leaves – improper accumulation, placement, disposal	$50.00	

Vehicle and Traffic Code

		Police & Code Enforcement
Dismantled, unlicensed or inoperable motor vehicles – improper storage	$100.00	
Operating Motor Vehicle While Intoxicated .17	Community Service Not more than 360 hours Imprisonment for not more than 180 days A fine of not less than $200 or more than $700	
Motor vehicle – Parking in front yard	$50.00	

Bicycles, electric bicycles

		Police & Code Enforcement
Bicycles, electric bicycles – prohibited devices	$50.00	
Bicycles, electric bicycles – operation, hands off handlebars	$50.00	
Bicycles, electric bicycles – operation, careless	$50.00	
Bicycles, electric bicycles – operation, too fast for conditions	$50.00	
Bicycles, electric bicycles – prohibited areas - posted	$50.00	

Bicycles, electric bicycles – prohibited areas – downtown sidewalks	$50.00	
Bicycles, electric bicycles – prohibited areas -parks	$50.00	
Bicycles, electric bicycles – prohibited areas – Under age 12 – designated road:	$50.00	
Bicycles, electric bicycles – prohibited areas – Under age 12 – cemetery – no su	$50.00	
Bicycles, electric bicycles – prohibited areas – operating on road where bike pa	$50.00	

Skateboards, in-line skates, roller skates or other similar wheeled devices		Police & Code Enforcement
Skateboards, et al – operation, riding more than one person	$50.00	
Skateboards, et al – operation, attaching to vehicle or other wheeled device	$50.00	
Skateboards, et al – operation, careless	$50.00	
Skateboards, et al -operation, too fast for conditions	$50.00	
Skateboards, et al – operation, prohibited ½ hour before sunset and ½ after su	$50.00	
Skateboards, et al - prohibited areas – posted	$50.00	
Skateboards, et al – prohibited areas – operating on road where sidewalk is pr	$50.00	
Skateboard, et al -prohibited areas – sidewalk not present – failure to operate	$50.00	
Skateboards, et al – prohibited areas – operating on Road or sidewalk where b	$50.00	
skateboards, et al – prohibited areas – downtown sidewalks	$50.00	
Skateboards, et al – prohibited areas- parks	$50.00	
Skateboards, et al – prohibited areas – designated Roads	$50.00	
Skateboards, et al -prohibited areas – city owned Parking lots	$50.00	

Electric Skateboards and Electric Assistive Mobility Devices		Police & Code Enforcement
Electric skateboards failure to meet standards of 70.15(A)1)	$50.00	
Electric assistive mobility devices Failure to meet standards of 70.15(A)2)	$50.00	
Electric skateboards, electric assistive mobility devices – careless operation	$50.00	
Electric skateboards, electric assistive mobility devices – operating too fast for	$50.00	
Electric skateboards, electric assistive mobility devices - operating in posted pr	$50.00	
Electric skateboards, electric assistive mobility devices – operating on sidewalk	$50.00	
Electric skateboards, electric assistive mobility devices – operating in parks	$50.00	
Electric skateboards, electric assistive mobility devices – operating on designat	$50.00	
Electric skateboards, electric assistive mobility devices – operating on city own	$50.00	

Commercial Quadricycles and Pedal-Cabs		Police & Code Enforcement
Commercial quadricycles, pedal-cab operating without city license	$500.00	
Commercial quadricycles, pedal-cab operating without insurance	$500.00	
Commercial quadricycles, pedal-cab operator under age 18	$100.00	
Commercial quadricycles, pedal-cab Operating without valid motor vehicle Lic	$100.00	
Commercial quadricycles, pedal-cab operator ineligible due to specified prior	$500.00	
Commercial quadricycles, pedal-cab operator ineligible due to prior suspensio	$100.00	
Commercial quadricycles failure to meet minimum standards of 70.16(A)3)	$100.00	
Commercial pedal-cab failure to meet minimum standards of 70.16(A)4)	$100.00	
Commercial quadricycles, pedal-cab failure to equip with safety devices requi	$100.00	
Commercial quadricycles, pedal-cab unsafe structure	$500.00	
Commercial quadricycles, pedal-cab non-compliant headlights or tail lights	$100.00	
Commercial quadricycles, pedal-cab non-compliant reflectors	$100.00	
Commercial quadricycles, pedal-cab failure to display SMV triangle	$100.00	
Commercial quadricycles, pedal-cab non-compliant braking system	$100.00	
Commercial quadricycles, pedal-cab no refuse container on vehicle	$50.00	
Commercial quadricycles, pedal-cab non-compliant seating	$100.00	
Commercial quadricycles, pedal-cab non-compliant vehicle width	$100.00	
Commercial quadricycles, pedal-cab safety inspection violation	$100.00	
Commercial quadricycles, pedal-cab careless operation	$250.00	
Commercial quadricycles, pedal-cab operating too fast for conditions	$250.00	
Commercial quadricycles, pedal-cab permitting improper boarding, exiting	$100.00	
Commercial quadricycles, pedal-cab permitting passengers to stand while in o	$100.00	
Pedal-cab – operating while passenger in possession open alcohol	$100.00	
Commercial quadricycles, pedal-cab operating while wearing headphones	$100.00	
Commercial quadricycles, pedal-cab operating where prohibited by posting	$100.00	
Commercial quadricycles, pedal-cab operating on roads with speed limit > 30 r	$100.00	
Commercial quadricycles, pedal-cab crossing intersection not controlled by ligl	$100.00	
Commercial quadricycles, pedal-cab operating on sidewalks	$100.00	
Commercial quadricycles, pedal-cab operating in park	$100.00	
Commercial quadricycles, pedal-cab operating in parking lot	$100.00	
Commercial quadricycles, pedal-cab refusing or interfering with inspection	$500.00	
Commercial quadricycles, pedal-cab failure to maintain staging area in clean ai	$100.00	
quadricycles, pedal-cab not for hire operating where prohibited by posting	$50.00	
quadricycles, pedal-cab not for hire operating on roads with speed limit > 30 n	$50.00	
quadricycles, pedal-cab not for hire crossing intersection not controlled by ligh	$50.00	

quadricycles, pedal-cab not for hire operating on sidewalks	$50.00
quadricycles, pedal-cab not for hire operating in park	$50.00
quadricycles, pedal-cab not for hire operating in parking lot	$50.00
quadricycles, pedal-cab not for hire operating without valid motor vehicle licei	$50.00
quadricycles, pedal-cab not for hire failure to equip with safety devices require	$50.00
quadricycles, pedal-cab not for hire unsafe structure	$100.00
quadricycles, pedal-cab not for hire non-compliant headlights or tail lights	$50.00
quadricycles, pedal-cab not for hire non-compliant reflectors	$50.00
quadricycles, pedal-cab not for hire failure to display SMV triangle	$50.00
quadricycles, pedal-cab not for hire non-compliant braking system	$50.00
quadricycles, pedal-cab not for hire no refuse container on vehicle	$50.00
quadricycles, pedal-cab not for hire non-compliant seating	$50.00
quadricycles, pedal-cab not for hire non-compliant vehicle width	$50.00
quadricycles, pedal-cab not for hire careless operation	$50.00
quadricycles, pedal-cab not for hire operating too fast for conditions	$50.00
quadricycles, pedal-cab not for hire permitting improper boarding, exiting	$50.00
quadricycles, pedal-cab not for hire permitting passengers to stand while in op	$50.00
quadricycles, pedal-cab not for hire operating while passenger in possession o	$100.00

Animal-Drawn Vehicles		Police & Code Enforcement
Animal-drawn vehicles – operating without city license	$500.00	
Animal-drawn vehicles –operating without insurance	$500.00	
Animal-drawn vehicles – operator under age 18	$100.00	
Animal-drawn vehicles – operator no valid motor vehicle operator’s license	$100.00	
Animal-drawn vehicles – operator ineligible due to specified prior conviction	$500.00	
Animal-drawn vehicles – operator ineligible due to prior suspension or revocat	$100.00	
Animal-drawn vehicles – animal operating without valid health certificate	$500.00	
Animal-drawn vehicles – animal operating without required ankle cuffs	$50.00	
Animal-drawn vehicles unsafe structure	$500.00	
Animal-drawn vehicles failure to equip with safety devices required by state oı	$100.00	
Animal-drawn vehicles Non-compliant headlights or tail lights	$100.00	
Animal-drawn vehicles non-compliant reflectors	$100.00	
Animal-drawn vehicles Failure to display SMV triangle	$100.00	
Animal-drawn vehicles non-compliant seating	$100.00	
Animal-drawn vehicles no refuse container on vehicle	$50.00	
Animal-drawn vehicles failure to maintain rubber surface on vehicle wheels	$100.00	
Animal-drawn vehicles non-compliant vehicle width	$100.00	
Animal-drawn vehicles safety inspection violation	$100.00	
Animal-drawn vehicles careless operation	$250.00	
Animal-drawn vehicles operating too fast for conditions	$250.00	
Animal-drawn vehicles permitting improper boarding, exiting	$100.00	
Animal-drawn vehicles permitting passengers to stand while in operation	$100.00	
Animal-drawn vehicles operating while passenger in possession of open alcoho	$100.00	
Animal-drawn vehicles operator not in control of animal	$250.00	
Animal-drawn vehicles operating while wearing headphones	$100.00	
Animal-drawn vehicles failure to equip animal with manure retention device	$100.00	
Animal-drawn vehicles failure to remove or treat animal waste deposited on r	$100.00	
Animal-drawn vehicles operating where prohibited by posting	$100.00	
Animal-drawn vehicles operating on roads with speed limit > 30 mph	$100.00	
Animal-drawn vehicles crossing at intersection not controlled by lighted traffic	$100.00	
Animal-drawn vehicles Operating on sidewalk	$100.00	
Animal-drawn vehicles operating in park	$100.00	
Animal-drawn vehicles operating in parking lot	$100.00	
Animal-drawn vehicles refusing or interfering with inspection	$500.00	
Animal-drawn vehicles failure to keep food and grain in sealed container	$100.00	
Animal-drawn vehicles failure to maintain clean water for animals	$100.00	
Animal-drawn vehicles improper storage of excrement	$100.00	
Animal-drawn vehicles failure to maintain staging area in clean and sanitary cc	$100.00	
Animal-drawn vehicles not for hire operating where prohibited by posting	$50.00	
Animal-drawn vehicles not for hire operating on roads with speed limit > 30 m	$50.00	
Animal-drawn vehicles not for hire crossing at intersection not controlled by li	$50.00	
Animal-drawn vehicles not for hire operating on sidewalk	$50.00	
Animal-drawn vehicles not for hire operating in park	$50.00	
Animal-drawn vehicles not for hire operating in parking lot	$50.00	
Animal-drawn vehicles not for hire operating without valid operator’s license	$50.00	
Animal-drawn vehicles not for hire unsafe structure	$100.00	
Animal-drawn vehicles not for hire failure to equip with safety devices require	$50.00	
Animal-drawn vehicles not for hire non-compliant headlights or taillights	$50.00	
Animal-drawn vehicles not for hire non-compliant reflectors	$50.00	
Animal-drawn vehicles not for hire failure to display SMV triangle	$50.00	
Animal-drawn vehicles not for hire non-compliant seating	$50.00	

Animal-drawn vehicles not for hire No refuse container on vehicle	$50.00
Animal-drawn vehicles not for hire failure to maintain rubber surface on vehic	$50.00
Animal-drawn vehicles not for hire Non-compliant vehicle width	$50.00
Animal-drawn vehicles not for hire careless Operation	$50.00
Animal-drawn vehicles not for hire operating too fast for conditions	$50.00
Animal-drawn vehicles not for hire permitting improper boarding, exiting	$50.00
Animal-drawn vehicles not for hire permitting passengers to stand while in op	$50.00
Animal-drawn vehicles not for hire operating while passenger in possession o	$100.00
Animal-drawn vehicles not for hire operator not in control of animal	$250.00
Animal-drawn vehicles not for hire failure to equip animal with manure retent	$100.00
Animal-drawn vehicles not for hire failure to remove or treat animal waste de	$100.00

Streets, Sidewalks and Other Public Places		Police & Code Enforcement
Snow and Ice – Failure to remove, First Offense	$50.00	
Snow and Ice – Failure to remove, Second Offense	$150.00	
Snow and Ice – Failure to removed, Third Offense	$500.00	
Rubbish – Failure to Remove from sidewalk, First Offense	$50.00	
Rubbish – Failure to remove from sidewalk, Second Offense	$50.00	
Rubbish – Failure to remove from sidewalk, Third Offense	$100.00	
Obstruction – Streets, sidewalks, alleys, other, First Offense	$50.00	
Obstruction – Streets, sidewalks, alleys, other, Second Offense	$50.00	
Obstruction – Streets, sidewalks, alleys, other, Third Offense	$100.00	

Park hours		Police & Code Enforcement
Park hours – Present after hours	$50.00	

Health and Sanitation; Nuisances		Police & Code Enforcement
Free Standing Solid Fuel Burning Appliance – Prohibited	$100.00	
Free Standing Solid Fuel Burning Appliance - No permit	$100.00	
Nuisance – Garbage, harborage, litter	$100.00	
Nuisance – Prohibitive vegetation	$100.00	
Nuisance – Other	$100.00	
Litter – Vacated property – Failure to remove	$100.00	
Building materials – Improper storage, placement	$100.00	

Prohibited burning		Police & Code Enforcement
Prohibited burning, first offense	$100.00	
Prohibited burning, second offense	$300.00	
Prohibited burning, third or subsequent offense	$500.00	
Prohibited burning, knowingly permit, first offense	$100.00	
Prohibited burning, knowingly permit, second offense	$300.00	
Prohibited burning, knowingly permit, third and subsequent offense	$500.00	
Prohibited use of cooking or heat generating devices, first offense	$100.00	
Prohibited use of cooking or heat generating devices, Second offense	$300.00	
Prohibited use of cooking or heat generating devices, Third and subsequent of	$500.00	

Barking dogs prohibited		Police & Code Enforcement
Dogs – Barking, yelping, howling	$50.00	

Peddlers and solicitors		Police & Code Enforcement
Peddlers and Solicitors – Operating without license	$200.00	

Fireworks		Police & Code Enforcement
Ignition, use, discharge of homemade fireworks $500 of $1,000 fine to be remi	$1,000.00	
Ignition, use, discharge of fireworks, prohibited days $500 of $1,000 fine to be	$1,000.00	
Ignition, use, discharge of fireworks, prohibited locations	$1,000.00	
Ignition, use, discharge of fireworks, under the influence	$1,000.00	
Ignition, use, discharge of fireworks, smoking materials	$500.00	
Ignition, use, discharge of fireworks, minor	$500.00	
Discharge, set off, use of sky lanterns	$500.00	
Ignition, use, discharge of fireworks, livestock	$500.00	

Vapor/Alternative Nicotine Products/Marihuana		Police & Code Enforcement
Vapor/Alternative nicotine products – Retail Improper storage	$500.00	
Possession/Cultivation Minor 18+	$100.00	
Possession/Cultivation Minor 18+ Second or Subsequent Offense	$500.00	
Possession/Cultivation/Delivery without remuneration/Possession with intent	$1,000.00	
Using/Consuming in a public place	$100.00	
Cultivation/ Place visible to public	$100.00	
Cultivation /Unsecured location	$100.00	
Possession > 2.5 ounces in residence	$100.00	
Unsecured location Possession/Consumption/Purchase/Transport Process/Del	$100.00	
Deliver without remuneration with Advertisement or promotion	$100.00	
Possession/Cultivation/Deliver without remuneration/Possession with Intent t	$500.00	
Possession/Cultivation/Deliver without Remuneration/Possession with Intent t	$1,000.00	
Marihuana Accessories/Minor in Possession	$100.00	

Medical Marihuana Facilities		Police & Code Enforcement
Grower Facility	$5,000.00	
Processor Facility	$5,000.00	
Safety Compliance Facility	$5,000.00	
Secure Transporter Facility	$5,000.00	

Commercial Marihuana Establishments		Police & Code Enforcement
Grower Establishment/ per License	$5,000.00	
Excess Grow Establishment/ per License	$5,000.00	
Processor Establishment/ per License	$5,000.00	
Safety Compliance Establishment I per License	$5,000.00	
Secure Transporter Establishment / per License	$5,000.00	

Marihuana Odor (Commercial and Medical)		Police & Code Enforcement
Detectable Objectionable Odor Violation	1st Offense MCI $100.00 2nd Offense MCI $250.00 3rd (& subsequent)Offense MCI $500.00	

Tobacco		Police & Code Enforcement
Furnishing Tobacco product to Minor	Misdemeanor $100 1st , $200 2nd	
Verifying ID prior to Tobacco Sale	Misdemeanor $100 1st , $200 2nd	
Sale of Cigarettes Separate from Package, Non-Tobacco shop	Misdemeanor up to $500	
Liquid Nicotine without child-resistent standards	Misdemeanor $50	
Vapor and Alternate Nicotine Products in locked case	MCI upto $500	
Minor Tobacco Purchase, Possess, Use, Provide False proof of age	1st Offense Misdemeanor $50 & up to 16 hrs court ordered community service.	
Minor Tobacco Purchase, Possess, Use, Provide False proof of age	2nd Offense Misdemeanor, $50 fine up to 32 hours of community service	
Minor Tobacco Purchase, Possess, Use, Provide False proof of age	3rd Offense Misdemeanor. $50 fine and up to 48 hours of community service.	
Minor Vapor Alternative Tobacco Purchase, Possess, Use, False proof of age	Misdemeanor $50 & court ordered community service.	

Parking	7days, over 7days, 30 days	Police & Code Enforcement
Loading Zone	$5, $7, $20	
15 Feet of firehydrant	$10, $12, $20	
Parked in alley	$5, $7, $20	
Over one foot from the curb	$5, $7, $20	
General sign violations	$10, $12, $20	
Parking against traffic	$10, $12, $20	
No parking here to corner	$10, $12, $20	
No parking anytime	$10, $12, $20	
No parking between drives	$10, $12, $20	
No parking 2:00 a.m. to 6:00 a.m.	$10, $12, $20	

No stopping or standing	$10, $12, $20
No Parking between signs	$10, $12, $20
Bus Stop	$10, $12, $20
Taxi Zone	$10, $12, $20
Double Park	$10, $12, $20
Parked on sidewalk	$10, $12, $20
Parked on crosswalk	$10, $12, $20
Blocking drive	$10, $12, $20
Obstructing Traffic	$10, $12, $20
Not parked within space	$5, $7, $20
Angle parking violations	$5, $7, $20
Parking within intersections	$10, $12, $20
Blocking emergency exit	$10, $12, $20
Blocking Fire escape	$10, $12, $20
Taking two spaces	$10, $12, $20
Beside street excavation when traffic obstructed	$10, $12, $20
Within 25 feet of corner lot lines	$10, $12, $20
Within 50 feet of railroad crossing	$10, $12, $20
Within 20 feet of fire station entrance	$10, $12, $20
Within 75 feet of fire station entrance on opposite side of the street	$10, $12, $20
Within 20 feet of a crosswalk	$10, $12, $20
Within 15 feet of an intersection	$10, $12, $20
Alternate side of street parking	$10, $12, $20
City vehicle only	$10, $12, $20
No parking, except Sunday	$10, $12, $20
Front yard parking	$10, $12, $20
Other, as described	$10, $12, $20
Handicapped vehicle only	$50, $52, $100
Hotel and center vehicles only	$10, $12, $20
Overnight parking in non-designated areas	$25, $30, $50
Vehicle standing or parking on city street during declared snow or ice emerger	$25, $30, $50

Minor Alcohol		Police & Code Enforcement
Minor Attempt to purchase, consume, possess	1 st Offense MCI $100, Court may order assessment, services, probation.	
Minor Attempt to purchase, consume, possess	2nd Offense Misdemeanor, $200 fine and/or 30 days in jail. order assessment, services, probation.	
Minor Attempt to purchase, consume, possess	2 or more Offenses. Misdemeanor $500 fine and/or 60 days, order assessment, services, probation.	
Furnishing a False ID to purchase alcohol	Misdemeanor, 90 days and/or $100	

Minor Curfew		Police & Code Enforcement
Curfew Violation 10 pm to 6 am Under 12 years old	MCI Class A $10, $20, $40	
Curfew Violation 11 pm to 6am Over 12 years old	MCI Class A $10, $20, $40	

International Property Maintance Code 2015 (IPMC)Adopted		Police & Code Enforcement
General IPMC Violations (non exempted)	1st Offense MCI $25.00 2nd Offense MCI $50.00 3rd Offense MCI $250.00	
Violation Code Section 109-Emergency Measures (Sec 109.1) Imminent Danger		
90 Day Misdemanor	Up to $500 fine	

Fire Safety Inspections		Fire Department
Low Hazard Storage Units (1.5 hours)	$185.00	
Medical, Dental and small Offices (1.5 hours)	$185.00	
Mercantile (1.5 hours)	$185.00	
Assembly (1.5 hours)	$185.00	
Auto Sales and Maintenance Facilities (3 hours)	$375.00	
Large Business Offices (4 hours)	$500.00	
Multi Family Residents (4 hours)	$500.00	
Hotels (4 hours)	$500.00	

Industrial Facilities (5 hours)	$625.00
Hospitals (if needed) (6 hours)	$750.00
Schools (if needed) (6 hours)	$750.00
No Show For Inspection	$250.00

Response Fees — Fire Department

Hazardous Materials Response & Specialized Rescue	$125.00 per hour fire apparatus
	$110.00 per hour for full time staff
	$20.00 per hour for staff vehicle response
	$30.00 per hour per paid-on-call staff
	$150.00 per hour for Chief Officer or other City Director Team Member response
	$100.00 per hour for other required city vehicle responses
	$100.00 per hour for other city personnel required to respond

FiberNet Rates — FiberNet

Router Deposit		$50.00
Tier 1 Residential - 50 Mbps Download & Upload	$44/month	
Tier 2 Residential - 150 Mbps Download & Upload	$66/month	
Tier 3 Residential - 250 Mbps Download & Upload	$99/month	
Tier 3.5 Residential - 500 Mbps Download & Upload	$150/month	
Tier 4 Residential - 1 Gigabit Download & Upload	$200/month	
Tier 0 Commercial - 60 Mbps Download & Upload	$60/month	
Tier 1 Commercial - 250 Mbps Download & Upload	$99/month	
Tier 2 Commercial - 150 Mbps Download & Upload, Includes Static IP Block (Up to 1 Usable)	$150/month	
Tier 3 Commercial - 300 Mbps Download & Upload, Includes Static IP Block (Up to 5 Usable)	$300/month	
Tier 4 Commercial - 500 Mbps Download & Upload, Includes Static IP Block (Up to 5 Usable)	$500/month	
Tier 5 Commercial - 1000 Mbps Download & Upload, Includes Static IP Block (Up to 5 Usable)	$1000/month	

Water Rates — Water

Readiness to Serve per meter, per month)		
1" or smaller	$22.23	$23.12
1 1/2"	$57.10	$59.39
2"	$103.03	$107.16
3"	$232.01	$241.30
4"	$434.28	$451.66
6"	$934.00	$971.36
Commodity Charge ($/100 cft)		
Block 1; 1 - 30	$3.65	$4.20
Block 2; 31 - 150	$2.91	$3.35
Block 3; Above 150	$2.18	$2.51

Sewer Rates — Sewer

Readiness to Serve ($/month)		
1" or smaller	$18.51	$19.26
1 1/2"	$47.57	$49.48
2"	$85.82	$89.26
3"	$193.25	$200.98
4"	$361.72	$376.19
6"	$777.59	$808.70
Commodity Charge ($/100 cft)	$4.37	$4.55
Flat Rate ($/month)	$44.77	$46.57

Electric Rates — Effective April 1, 2025 — Electric

Residential- Service Rate A		
Residential Service Charge (per meter, per month)	$9.00	$10.50
Residential Energy Charge- (Per kWh)	$0.160	$0.160

Residential- Service Rate A1 *closed to new customers after 5/31/2024		
Residential Service Charge (per meter, per month)	$9.00	$10.50
Residential Summer Energy Charge- (Per kWh) Rate applies May 1-Sept 30	$0.160	$0.160
Residential Winter Energy Charge- (Per kWh) Effective for the first 600 kWh per month during October 1-April 30	$0.120	$0.130
Residential Service Rate- Life Support *closed to new customers after 5/31/2024		
Residential Service Charge (per meter, per month)	$6.40	$8.55
Residential Energy Charge- (Per kWh)	$0.160	$0.160
Commercial Service Rate B *closed to new customers after 5/31/24		
Commerical Service Charge- Single Phase (per meter,per month)	$16.000	$17.00
Commercial Service Charge- Three Phase (per meter,per month)	$17.000	$19.00
Commercial Energy Charge- (Per kWh)	$0.161	$0.1660
Commercial Service Rate B1 *closed to new customers after 5/31/24		
Commerical Service Charge- Single Phase (per meter,per month)	$16.000	$17.00
Commercial Service Charge- Three Phase (per meter,per month)	$17.000	$19.00
Summer Energy Charge- (Per kWh) Rate applies May 1-Sept 30	$0.161	$0.166
Winter Energy Charge-(Per kWh) Effective for the first 600 kWh per month during October 1-April 30	$0.132	$0.144
General Service Rate C		
General Service Charge, Single Phase- (per meter, per month)	$17.00	$18.00
General Service Charge, Three Phase- (per meter, per month)	$18.00	$21.00
General Service Demand Charge (per kW)	$11.20	$11.52
General Service Energy Charge (per kWh)	$0.1141	0.1131
Large Power Service Rate D		
Large Power Service Charge (per meter, per month)	$120.00	$140.00
Demand Charge -(Per kW)	$9.32	$9.49
Energy Change- (Per kWh)	$0.1185	$0.1185
Reactive Charge (per RkW of Reactive Demand)	$1.00	$1.00

ITEM: 12.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Kevin Maynard, Director of Electric Utilities Christy Ramey, Assistant to the Electrical Director
DATE:	May 20, 2024
SUBJECT:	**FIVE-YEAR ELECTRIC RATE PLAN**

City of Marshall electric rates were adjusted in 2014; however, by June 30, 2020, the Electric Fund had an unrestricted net position deficit of $2,973,470, which resulted in the State of Michigan requiring the City to develop and implement a Deficit Elimination Plan. On April 12, 2021, City Council approved a Deficit Elimination Plan that included a 12% electric revenue increase effective July 1, 2021, and an additional 11% revenue increase effective July 1, 2022, repayment of a $1.7 million Fibernet Fund Advance, and expenditure reductions to improve the Electric Department's financial position.

As a result of these actions, the Electric Fund no longer has an unrestricted net position deficit and is well on its way toward meeting the minimum cash reserve policy adopted by City Council.

In an effort to help maintain the Electric Fund's financial health, the City of Marshall recently completed an Electric Utility Cost of Service and Rate Study. The purpose of this study was to determine, among other things, whether current electric rates are sufficient to meet the Electric Department's projected revenue requirements through 2028, including operations and maintenance expenses, power supply costs, capital improvements and debt service obligations.

Based on the results of the Cost of Service and Rate Study, projected revenues at current electric rates appear sufficient to meet Electric Utility's projected revenue requirements through 2028. However, the Cost of Service analysis determined that some of the City's electric rate classes are not recovering the cost of providing service, while other rates are recovering more than the cost of providing service.

Future electric rate adjustments should be designed to move revenue distribution toward Electric Cost of Service analysis results. A five-year electric rate plan has been developed that is designed to move electric rates toward the cost of providing service to each customer class. The five-year plan allows for smaller incremental adjustments to each rate classification, minimizing financial impacts to affected customers.

Further, based on the Electric Cost of Service analysis, there is no cost justification for the City's Electric Heat and Life Support electric rates. The rate plan recommends closing these rates to new customers, and phasing these rates out over the five-year rate plan period.

The proposed electric rate plan is expected to allow the City to remain competitive with

Consumers Energy and DTE over the five-year plan period.

BUDGET IMPACT:
The proposed electric rate plan is designed to be revenue neutral with no increase in overall electric revenues during the five-year rate plan period.

RECOMMENDATION:
Approve Resolution 2024-13, A Resolution to Adopt Five-Year Electric Rate Plan, and authorize the City Manager and City Clerk to sign the necessary documents.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-13

A RESOLUTION TO ADOPT FIVE-YEAR ELECTRIC RATE PLAN

Minutes of a regular meeting of the Council of the City of Marshall, held on May 20, 2024 at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by ________________, and supported by __________________.

WHEREAS, the City of Marshall recently completed an Electric Cost of Service and Rate Study to determine, among other things, whether current electric rates are sufficient to meet the Electric Department's projected revenue requirements through 2028, including operations and maintenance expenses, power supply costs, capital improvements and debt service obligations; and

WHEREAS, based on the results of said Cost of Service and Rate Study, projected revenues at current electric rates appear sufficient to meet Electric Utility projected revenue requirements through 2028; and

WHEREAS, said Cost of Service analysis determined that some current electric rate classes are not recovering the cost of providing service while other rates are recovering more than the cost of providing service; and

WHEREAS, future electric rate adjustments should be designed to move revenue distribution toward Electric Cost of Service analysis results; and

WHEREAS, a five-year electric rate plan has been developed that is designed to move electric rates toward Electric Cost of Service analysis results; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL that the attached Five-Year Electric Rate Plan be and the same hereby is adopted effective with bills rendered on and after the first day of June 2024 and then on April 1st of each subsequent year of the plan; and

BE IT FURTHER RESOLVED, that not less than annually thereafter, said Electric Rate Plan shall be reviewed to determine whether revenues generated under said Plan remain sufficient to meet Electric Utility Revenue Requirements and to recommend for City Council consideration any adjustments necessary to maintain the Electric Department's financial health.

Resolution declared adopted this 20th day of May 2024.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 20, 2024 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

City of Marshall Utilities

Rate Classifications

Standard Rules and Regulations

General Shutoff Supplemental

Rules Effective June 1, 2024

Table of Contents

Residential Service Rate "A"

Availability: Open to any customer desiring single-phase service for domestic and farm use, including individual single-family dwellings, separately metered apartments, manufactured homes and such appurtenant buildings as garages, barns, chicken houses and similar buildings. This rate is not available for commercial, institutional or industrial uses, three-phase service, or for resale purposes. Specifically, it is not applicable to homes or dormitories for groups other than private family units, nor to apartment buildings, or other multiple or mixed-use dwellings, such as beauty shops, filling stations, laundries, retail stores, dairies, hatcheries, greenhouses, welding shops, frozen storage plants, etc., except under the terms and conditions contained in the City of Marshall Utilities Standard Rules and Regulations.

Nature of Service: Alternating current, 60 hertz, single phase, 120/240 nominal volts, 200-amp maximum service.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Effective 06/01/2024	$ 9.00 per customer per month
Effective 04/01/2025	$10.50 per customer per month
Effective 04/01/2026	$12.00 per customer per month
Effective 04/01/2027	$13.50 per customer per month
Effective 04/01/2028	$15.00 per customer per month

Energy Charge:

Effective 06/01/2024	$0.160 per kWh for all kWh per month

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Term and Form of Contract: Written application required.

Rules and Regulations: Service governed by City of Marshall Utilities Standard Rules and Regulations.

Service for single-phase motors may be included under this rate provided the individual capacity of such motors does not exceed 3 horsepower, nor the aggregate capacity exceed 10 horsepower, without the specific consent of the Electric Department.

Residential Rate "A-1"

Availability: Open to any customer desiring single-phase service for domestic and farm use, including individual single-family dwellings, separately metered apartments, manufactured homes, and such appurtenant buildings as garages, barns, chicken houses and similar buildings, provided the customer has permanently installed and uses electric heating equipment as the primary source of space heating. This rate is not available for commercial, institutional or industrial uses, three-phase service, or for resale purposes. Specifically, it is not applicable to homes or dormitories for groups other than private family units, nor to apartment buildings, or other multiple or mixed-use dwellings, such as beauty shops, filling stations, laundries, retail stores, dairies, hatcheries, greenhouses, welding shops, frozen storage plants, etc., except under the terms and conditions contained in the City of Marshall Utilities Standard Rules and Regulations. **This rate is only available to those customers receiving service under this rate prior to June 1, 2024, and shall no longer be available after April 1, 2028.**

Nature of Service: Alternating current, 60 cycles, single phase, 120/240 nominal volts.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Effective 06/01/2024 $ 9.00 per customer per month
Effective 04/01/2025 $10.50 per customer per month
Effective 04/01/2026 $12.00 per customer per month
Effective 04/01/2027 $13.50 per customer per month

Energy Charge:

Winter:

Effective 06/01/2024 $0.120 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2025 $0.130 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2026 $0.140 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2027 $0.150 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2024 $0.160 per kWh for all kWh over 600 kWh per month (October 1st to April 30th)

Summer:

Effective 06/01/2024 $0.160 per kWh for all kWh per month (May 1st to September 30th)

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Term and Form of Contract: Written application required.

Rules and Regulations: Service governed by City of Marshall Utilities Standard Rules and Regulations.

Service for single-phase motors may be included under this rate, provided the individual capacity of such motors does not exceed 3 horsepower, nor the aggregate capacity exceed 10 horsepower, without the specific consent of the Electric Utility.

Residential Service Rate - Life Support "LS"

Availability: Open to any residential customer desiring single-phase service for domestic and life support system use, including individual single-family dwellings, separately metered apartments, manufactured homes, and such appurtenant buildings as garages. This rate is not available for commercial, institutional or industrial uses, three-phase service, or for resale purposes. Specifically, it is not applicable to homes or dormitories for groups other than private family units, nor to apartment buildings, or other multiple or mixed-use dwellings, such as beauty shops, filling stations, laundries, retail stores, dairies, hatcheries, greenhouses, welding shops, frozen storage plants, etc., except under the terms and conditions contained in the City of Marshall Utilities Standard Rules and Regulations. **This rate is only available to those customers receiving service under this rate prior to June 1, 2024, and shall no longer be available after April 1, 2028**.

A signed certificate must be provided by a licensed physician stating that a member of the household is dependent on electric energy for the operation of a life support device. For application of this rate, life support systems are considered to be such devices as a respirator, iron lung or kidney dialysis machine. This certificate must be renewed every 12 months to continue eligibility for this rate.

Nature of Service: Alternating current, 60 hertz, single-phase, 120/240 nominal volts, 200-amp maximum service.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Effective 06/01/2024	$ 6.40 per customer per month
Effective 04/01/2025	$ 8.55 per customer per month
Effective 04/01/2026	$10.70 per customer per month
Effective 04/01/2027	$12.85 per customer per month

Energy Charge:

Effective 06/01/2024	$0.160 per kWh for all kWh per month

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by a governmental authority upon the electric Utility's generation, distribution or sale of electric energy.

Term and Form of Contract: Written application required.

Rules and Regulations: Service governed by City of Marshall Utilities Standard Rules and Regulations.

Service for single-phase motors may be included under this rate provided the individual capacity of such motors does not exceed 3 horsepower, nor the aggregate capacity exceed 10 horsepower, without the specific consent of the Electric Department.

Commercial/Industrial Secondary Service Rate "B"

Availability: Open to any customer desiring lighting and/or secondary power service with a monthly demand of 5 kW or less for any usual commercial or institutional use or for which a Residential Service Rate is not applicable. It is also available for temporary service use and for seasonal use in resort areas under special terms and conditions contained in the Utilities Standard Rules and Regulations. Not available for auxiliary or standby service. **This rate is only available to those customers receiving service under this rate prior to June 1, 2024, and shall no longer be available after April 1, 2028.**

Nature of Service: Alternating current, 60 cycles and, at the Electric Department's option either: three-phase, three-wire, 240 or 480 nominal volts, or three-phase, four-wire, 120/240 delta or 240/480 delta or 120/208 wye or 277/480 wye, or single-phase, 120/240 nominal volts.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Single-Phase:

Effective 06/01/2024 $16.00 per customer per month
Effective 04/01/2025 $17.00 per customer per month
Effective 04/01/2026 $18.00 per customer per month
Effective 04/01/2027 $19.00 per customer per month

Three-Phase:

Effective 06/01/2024 $17.00 per customer per month
Effective 04/01/2025 $19.00 per customer per month
Effective 04/01/2026 $21.00 per customer per month
Effective 04/01/2027 $23.00 per customer per month

Energy Charge:

Effective 06/01/2024 $0.161 per kWh for all kWh per month
Effective 04/01/2025 $0.166 per kWh for all kWh per month
Effective 04/01/2026 $0.171 per kWh for all kWh per month
Effective 04/01/2027 $0.175 per kWh for all kWh per month

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes:
Bills shall be increased to offset any specific tax or excise imposed by any governmental authority

upon the Electric Utility's generation, distribution or sale of electric energy.

Term and Form of Contract: Written application required. See Standard Rules and Regulations.

Rules and Regulations: Service governed by City of Marshall Utilities Standard Rules and Regulations.

Where service is combined through one meter and the supply is single phase, the individual motor capacity shall not exceed 3 horsepower, nor the aggregate capacity exceed 10 horsepower, without the specific consent of the City Electric Department. If the supply is three-phase, three-wire; incidental lighting may be included, provided the customer furnishes all transformation facilities required for such purpose, and so arranges the lighting circuits as to avoid excessive unbalance of the three-phase load, and further provided the connected load in lighting equipment does not exceed 30% of the connected load in power equipment without the specific consent of the City Electric Department.

The City Electric Department, at its option, may require the customer to provide space, suitable to the City Electric Department, for the installation and operation of transformers.

General Service Rate "C"

Availability: Open to any commercial, institutional or industrial customer, or for which a Residential Service Rate is not applicable. It is also available for seasonal use in resort areas under special terms and conditions contained in the Utilities Standard Rules and Regulations. Not available for auxiliary or standby service. Open to applicable customers receiving service from a City-owned transformer. For new electric customers, the City reserves the right to limit the availability of this rate schedule to a maximum load of 250 kVA. For customers loads of 250 kVA or greater, the City may require the customer to install its own transformer and be served under the Large Power Service Rate "D." This rate is not available for street lighting service or for resale purposes.

Nature of Service: Alternating current, 60 cycles and, at the Electric Department's option, either:
Three phase, three-wire, 240 or 480 nominal volts, or
Three phase, four-wire, 120/240 delta or 120/208 wye, or
Single phase, 120/240 nominal volts.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Single-Phase:

Effective 06/01/2024 $17.00 per customer per month
Effective 04/01/2025 $19.00 per customer per month
Effective 04/01/2026 $21.00 per customer per month
Effective 04/01/2027 $23.00 per customer per month
Effective 04/01/2028 $25.00 per customer per month

Three-Phase:

Effective 06/01/2024 $18.00 per customer per month
Effective 04/01/2025 $21.00 per customer per month
Effective 04/01/2026 $24.00 per customer per month
Effective 04/01/2027 $27.00 per customer per month
Effective 04/01/2028 $30.00 per customer per month

Capacity Charge:

Effective 06/01/2024 $11.20 per kW of Billing Demand per month
Effective 04/01/2025 $11.52 per kW of Billing Demand per month
Effective 04/01/2026 $11.85 per kW of Billing Demand per month
Effective 04/01/2027 $12.17 per kW of Billing Demand per month
Effective 04/01/2028 $12.50 per kW of Billing Demand per month

Energy Charge:

Effective 06/01/2024 $0.1141 per kWh for all kWh used per month
Effective 04/01/2025 $0.1131 per kWh for all kWh used per month
Effective 04/01/2026 $0.1121 per kWh for all kWh used per month
Effective 04/01/2027 $0.1111 per kWh for all kWh used per month
Effective 04/01/2028 $0.1100 per kWh for all kWh used per month

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Determination of Maximum Demand: The maximum demand, or rate of use of electric energy for each month, shall be the greatest average load in kilowatts (kW) during any 15-minute period of such month, as registered on suitable instruments installed by the City Electric Department to make such determination.

Adjustment of Maximum Demand: The City Electric Department may measure or test the power factor of the customer's load during periods of maximum energy use, and if the power factor is so found to be less than 85% lagging, the maximum kW demand shall be increased by the ratio that 85% bears to the power factor of the customer's load.

Determination of Billing Demand: The Billing Demand shall be the maximum demand for each month (after power factor adjustment, if any), but not less than 60% of the highest billing demand of the preceding 11 months; provided, however, that should resistance type welders or other equipment that creates high demands of momentary duration be included in the customer's installation, the City Electric Department reserves the right to make such special determination of the billing demand or minimum charge as the circumstances in each case may justify. Billing demand determination, by whatever method used, shall be to the nearest 1/10 kW, up to, and including 10 kW, and to the nearest full kilowatt above 10 kW, but in no case shall the monthly billing demand be less than 5 kW.

Term and Form of Contract: Written application or contract required. See Standard Rules and Regulations. Customers served under this rate shall, in the absence of bona fide discontinuance of service, remain thereon for at least twelve (12) months.

Rules and Regulations: Service governed by the City of Marshall Utilities Standard Rules and Regulations.

Where service is combined on one meter and the supply is single phase, the individual motor capacity shall not exceed 5 horsepower, or the aggregate capacity 10 horsepower, without the specific consent of the City Electric Department. If the supply is three-phase, three-wire, incidental lighting may be included, provided the customer furnishes all transformation facilities required for such purposes, and so arranges the lighting circuits as to avoid excessive unbalance of the three-phase load, and further provided the connected load in lighting equipment does not exceed 30% of the connected load in power equipment without the specific consent of the City Electric Department.

Where the total billing demand is 25 kW or greater, lighting and power service may be combined without limit as to either class, provided, however, that the customer's wiring shall be so arranged that the service can be measured through a single watt-hour meter, or adjacent watt-hour meters, and a single demand indicator. The City Electric Department may elect to measure the supply for both classes of service on the primary side of the transformers, in which case 3% shall be deducted from the demand and energy measurements thus made.

The City Electric Department may at its option require the customer to provide space, suitable to the City Electric Department, for the installation and operation of transformers.

Commercial/Industrial Secondary Service Rate "B1"

Availability: Open to any non-Residential customer desiring electric heating and/or air-conditioning service. To qualify for this rate, the only acceptable load is electric heating or air conditioning and must be separately metered. Furthermore, the service shall be three-phase only and the load on each phase shall be balanced as much as possible. **This rate is only available to those customers receiving service under this rate prior to June 1, 2024, and shall no longer be available after April 1, 2028.**

Nature of Service: Alternating current, 60 cycles and, at the Electric Department's option, either:
- Single phase, 120/240 nominal volts
- Three phase, three-wire, 240 or 480 nominal volts, or
- Three phase, four-wire, 120/240 delta or 120/208 wye

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

Single-Phase:

Effective 06/01/2024 $16.00 per customer per month
Effective 04/01/2025 $17.00 per customer per month
Effective 04/01/2026 $18.00 per customer per month
Effective 04/01/2027 $19.00 per customer per month

Three-Phase:

Effective 06/01/2024 $17.00 per customer per month
Effective 04/01/2025 $19.00 per customer per month
Effective 04/01/2026 $21.00 per customer per month
Effective 04/01/2027 $23.00 per customer per month

Energy Charge:

Winter:

Effective 06/01/2024 $0.132 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2025 $0.144 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2026 $0.156 per kWh for the first 600 kWh per month (October 1st to April 30th)
Effective 04/01/2027 $0.168 per kWh for the first 600 kWh per month (October 1st to April 30th)

Effective 06/01/2024 $0.161 per kWh for all kWh over 600 kWh per month (October 1st to April 30th)
Effective 04/01/2025 $0.166 per kWh for all kWh over 600 kWh per month (October 1st to April 30th)
Effective 04/01/2026 $0.171 per kWh for all kWh over 600 kWh per month (October 1st to April 30th)
Effective 04/01/2027 $0.175 per kWh for all kWh over 600 kWh per month (October 1st to April 30th)

Summer:

Effective 06/01/2024 $0.161 per kWh for all kWh used per month (May 1st to September 30th)

Effective 04/01/2025 $0.166 per kWh for all kWh used per month (May 1st to September 30th)
Effective 04/01/2026 $0.171 per kWh for all kWh used per month (May 1st to September 30th)
Effective 04/01/2027 $0.175 per kWh for all kWh used per month (May 1st to September 30th)

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Delayed Payment Charge: A delayed payment charge of 5% of the total net bill shall be added to any bill which is not paid on or before the due date shown on the bill.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Term and Form of Contract: Written application or contract required. See City Utilities Standard Rules and Regulations. Customers served under this rate shall, in the absence of bona fide discontinuance of service, remain thereon for at least twelve (12) months.

Rules and Regulations: Service governed by the City Utilities Standard Rules and Regulations.

The individual motor capacity shall not exceed 30 amps, or the aggregate capacity 10 horsepower a single-phase service, without the specific consent of the City Electric Department. If the supply is three-phase, the customer is to arrange the circuits as to avoid excessive unbalance of the three-phase load without the specific consent of the City Electric Department.

The City Electric Department, may at its option, require the customer to provide space, suitable to the City Electric Department, for the installation and operation of transformers.

Large Power Service Rate "D"

Availability: Open to any customer desiring power and incidental lighting service for commercial or industrial use where service is supplied at primary voltage and the customer owns the transformer serving its premises. This rate is not available for street lighting or resale purposes.

Nature of Service: Alternating current, 60 cycles, three-phase, 4,160 nominal volts or greater, the supply voltage in each case to be determined by the Electric Department.

Installation Charge: See Standard Rules and Regulations.

Rate:

Service Charge:

	Effective 06/01/2024	$120.00 per customer per month
	Effective 04/01/2025	$140.00 per customer per month
	Effective 04/01/2026	$160.00 per customer per month
	Effective 04/01/2027	$180.00 per customer per month
	Effective 04/01/2028	$200.00 per customer per month

Demand Charge:

	Effective 06/01/2024	$9.32 per kW of Billing Demand per month
	Effective 04/01/2025	$9.49 per kW of Billing Demand per month
	Effective 04/01/2026	$9.66 per kW of Billing Demand per month
	Effective 04/01/2027	$9.83 per kW of Billing Demand per month
	Effective 04/01/2028	$10.00 per kW of Billing Demand per month

Reactive Charge:

	Effective 06/01/2024	$1.00 per RkW of Reactive Demand per month

Energy Charge:

	Effective 06/01/2024	$0.1185 per kWh for all kWh used per month
	Effective 04/01/2025	$0.1165 per kWh for all kWh used per month
	Effective 04/01/2026	$0.1145 per kWh for all kWh used per month
	Effective 04/01/2027	$0.1125 per kWh for all kWh used per month
	Effective 04/01/2028	$0.1100 per kWh for all kWh used per month

Power Supply Cost Adjustment: The above rates shall be adjusted in accordance with the Power Supply Cost Adjustment set forth in the City of Marshall Utilities Standard Rules and Regulations.

Rate subject to the Michigan Low-Income Energy Assistance Factor.

Monthly Minimum Charge: The Monthly Minimum Charge per Customer before adjustments, shall be the sum of the applicable charges set forth above.

Time of Use Rate Provision: For customers served under this rate with a time-differentiated demand meter installed, the measured kW demand will be the greater of the maximum kW demand in the on-peak period or 50% of the maximum kW demand during the off-peak period. The on-peak period is defined as the period 7 a.m. to 11 p.m. local standard time on all non-holiday weekdays. All other time is defined as off-peak. Holidays are New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. In the event, New Year's Day, Independence Day, or Christmas Day fall on a Sunday, the Monday following that Sunday will be considered to be an off-peak day.

Delayed Payment Charge: Any bill which is not paid on or before the due date shown thereon shall have a delayed payment charge of 5% added to its net amount.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Determination of Maximum Demand and Reactive Demand: The maximum demand, or rate of use of electric energy, shall be the greatest average load in kilowatts during any 15-minute period during each month, as determined by instruments installed by the Electric Department for that purpose. The maximum reactive demand (RkW), shall be the greatest average reactive load (leading or lagging) in reactive kilowatts during any 15-minute period during each month, as determined by instruments installed by the Electric Department for that purpose.

Adjustment of Maximum Demand: The City Electric Department may measure or test the power factor of the customer's load during periods of maximum energy use, and if the power factor is so found to be less than 85% lagging, the maximum kW demand shall be increased by the ratio that 85% bears to the power factor of the customer's load.

Determination of Billing Demand: The Billing Demand shall be the maximum demand for each month (after power factor adjustment, if any), but not less than 60% of the highest billing demand of the preceding 11 months; provided, however, that should resistance type welders, or other equipment which creates high demands of momentary duration be included in the customer's installation, the City Electric Department reserves the right to make such special determination of the billing demand or minimum charge as the circumstances in each case may justify. Billing demand determination, by whatever method used, shall be to the nearest full kilowatt, but in no case, shall the billing demand be less than 50 kW. Said 50 kW minimum Billing Demand shall not apply to customer receiving service under Industrial Primary Service Rate "D" or" D-2" prior to April 1, 2024.

Term and Form of Contract: Written application or contract required. See City Utilities Standard Rules and Regulations. Customers served under this rate shall, in the absence of bona fide discontinuance of service, remain thereon for at least twelve (12) months.

Rules and Regulations: Service governed by the City of Marshall Utilities Standard Rules and Regulations.

Customers receiving service under this rate shall furnish and maintain all necessary transforming, controlling and protective equipment.

Where the Electric Department elects to measure the service at a nominal voltage of less than the primary service voltage, 3% will be added for billing purposes.

Economic Development Rate "E"

Availability: Open to any new full requirements customer or any existing full requirements customer having measurable load growth where service is supplied at primary voltage and the new or additional load is 250 kW or greater. This rate is not available for street lighting or resale purposes.

Nature of Service: Alternating current, 60 cycles, three phase, 4,160 nominal volts or greater, the supply voltage in each case to be determined by the Electric Department.

Installation Charge: See City of Marshall Utility Standard Rules and Regulations.

Rate: Rates will be subject to negotiation with the City, taking into consideration the customer's load, energy requirements and usage characteristics, the facilities and investment required to serve the customer, and other matters relating to the service. Rate subject to the Michigan Low-Income Energy Assistance Factor.

Minimum Charge: To be negotiated with the City.

Delayed Payment Charge: Any bill which is not paid on or before the due date shown thereon shall have a delayed payment charge of 5% added to its net amount.

Special Taxes: Bills shall be increased to offset any specific tax or excise imposed by any governmental authority upon the Electric Utility's generation, distribution or sale of electric energy.

Determination of Maximum Demand: For new customers, the maximum demand, or rate of use of electric energy shall be the greatest average load in kilowatts (kW) during any 15-minute period during each month, as determined by instruments installed by the Electric Department for that purpose.

For existing customers, unless the new load is separately metered, the maximum demand shall be the greatest average load in kilowatts during any 15-minute period during each month, less the average maximum demand for the twelve (12) months prior to establishing service under this rate.

Adjustment of Maximum Demand: The City Electric Department may measure or test the power factor of the customer's load during periods of maximum energy use, and if the power factor is so found to be less than 85% lagging, the maximum kW demand shall be increased by the ratio that 85% bears to the power factor of the customer's load.

Determination of Billing Demand: The billing demand each month shall be the maximum demand for such month, but not less than 60% of the highest billing demand of the preceding 11 months, and in no case less than 250 kW.

Term and Form of Contract: Service shall be provided under a written contract which will include the rates, terms and conditions of service and be subject to Marshall City Council approval.

Rules and Regulations: Service governed by the City of Marshall Utilities Standard Rules and Regulations.

Monthly Security Light Rental Rate

Availability: Available for outdoor lighting to any City of Marshall Electric customer.

7,000 Lumen (175 Watts)	$9.00 per month per fixture
19,100 Lumen (400 Watts)	$15.00 per month per fixture
47,200 Lumen (1,000 Watts)	$18.00 per month per fixture

Term: One year minimum with signed agreement.

General: The City of Marshall Electric Department will, at its own cost, install, furnish the current and maintain its standard outdoor lighting equipment. Facilities shall consist of fixture, with photoelectric switch control and a four-foot maximum support mounted on an existing pole or building at which 120- or 240-volt service is available. Cost of any additional facilities required shall be paid on a time and materials basis by the customer.

The above facilities shall be owned and maintained by the City of Marshall Electric Department.

The City of Marshall Electric Department will replace failed lamps and otherwise maintain the equipment during regular working hours, as soon as practical, following notification by the customer.

Security Lights shall operate from dusk until dawn, aggregating approximately 4,000 hours per year. Credit will not be provided for normal lamp outages.

Customer shall obtain appropriate approval for lights to be located on public thoroughfares.

Monthly Security Light Rental charges will be applied to customer’s electric bill as an additional single charge.

Temporary Electric Service

Customer desiring lighting and/or secondary power service for a short time only, such as construction jobs or events, which service requires installation of a temporary service connection, meters or other facilities of a temporary nature, shall pay the cost of installing and removing all facilities necessary to supply such service. Temporary Electric Service connection charge will be a minimum $75.00, payment to be made in advance of installation. For temporary Electric Service connections of greater than 100 amps, there is an additional charge of $1.50 per amp greater than 100 amps.

Temporary service will also be subject to minimum monthly service and energy charge, as determined by applying Commercial/Industrial Secondary Service Rate “B,” as determined by the watt-hour meter supplied with the Temporary Electric Service. In no case shall the minimum monthly charge be less than the said “B” rate service charge.

The customer may be required to deposit with the City an amount to cover the estimated cost of installing and removing the necessary facilities plus the estimated cost of service under the terms of the rate set forth above. Meters may be read daily and the deposit modified as the energy used may justify such modification.

For temporary services, other than service connections, customer should apply for service at City Hall, City of Marshall, 323 West Michigan Avenue, Marshall, MI 49068.

Power Supply Cost Adjustment Applicable to City Electric Rate Schedules

Applicability: The Power Supply Cost Adjustment set forth herein shall apply to all of City's Electric Rate Schedules, except for the Monthly Security Light Rental Rate. The applicable adjustment shall be applied to the total kWh billed to customers for the meter reading period that City determines as most nearly corresponding to the meter reading period(s) set forth in City's purchased power billings from its supplier(s).

Base Power Supply Cost: The rates and charges set forth in City's Electric Rate Schedules are based on the cost of City's power supply requirements as furnished by Michigan South Central Power Agency (MSCPA). The Base Power Supply Cost included in the City's Electric Rate Schedules is $0.08115 per kWh.

Monthly Determination of Power Supply Cost Adjustment:

Each month the City's Power Supply Cost Adjustment shall be determined as follows:

A. The City's running three-month Power Supply Cost per kWh shall be determined to four decimal places by dividing (1) the sum of the past three months' power supply cost, including the most recent month's billing, by (2) the sum of the past three months' net energy delivered to the City, including the most recent month's billing.

B. The Base Power Supply Cost of $0.08115 per kWh shall then be subtracted from the running three-month Power Supply Cost per kWh determined in (a) above.

The Monthly Power Supply Cost Adjustment per kWh shall be determined by multiplying the positive differential derived in (b) by 1.08 to compensate for City's Distribution System Losses.

Michigan Low-Income Energy Assistance Factor

Applicability: The Michigan Low-Income Energy Assistance Factor, as required by Public Act 95 of 2013, shall be applied to all of City's Electric Rate Schedules, except for the Monthly Security Light Rental Rate.

Annual Determination of Michigan Low-Income Energy Assistance Factor

The Michigan Public Service Commission may, after an opportunity for public comment, annually approve a low-income energy assistance funding factor no later than July 31 of each year for the subsequent fiscal year. The low-income assistance funding factor shall be the same across all customer classes and shall not exceed $1.00. The amount used by the Public Service Commission to calculate a low-income energy assistance funding factor during each fiscal year shall not exceed $50,000,000 minus both the amount appropriated from the general fund in that fiscal year for home energy assistance and the amount remaining in the fund from the prior fiscal year.

The low-income energy assistance funding factor will be listed as a separate line item on each customer's bill.

Distribution of Funds

Funds will be distributed under the guidelines included in the Michigan Energy Assistance Act of 2012 (Public Act 615) by the Department of Human Services (DHS). DHS shall ensure that all money collected for the fund from a geographic area is returned, to the extent possible, to that geographic area.

Small Power Production Rate – "SPP"

Applicability:

This schedule is applicable to the purchase of power from small power production facilities which have entered into an interconnection agreement with City (hereinafter referred to as Utility) to install and operate a small power production facility behind the Customer's meter. All other service which the Customer may require from Utility shall be furnished under Utility's other applicable rate schedules or by special agreement.

Rate:

The net monthly payment to Customer for power supplied to Utility by the small power production facility shall be equal to the kilowatt-hours of energy supplied by the small power production facility multiplied by Utility's average power supply costs for the fiscal year (July 1st thru June 30th) immediately preceding the month in which the power is delivered to Utility by the small power production facility. Payments under this schedule shall be reflected as a credit on the Customer's monthly electric bill and said monthly credit shall be limited to the amount billed to Customer under Utility's applicable electric rate schedule for energy supplied by Utility. Any monthly excess credit will not be carried over to Customer's subsequent electric bills.

Supplied Energy:

Energy supplied by the small power production facility shall be determined by means of bi-directional metering installed at the point of interconnection between Utility and Customer and shall reflect only the amount of energy delivered to Utility. All energy supplied to Customer by Utility shall be billed in accordance with Utility's applicable electric rate schedule.

STANDARD RULES AND REGULATIONS

Contents

1. Definitions

<u>City</u> The City of Marshall Water, Wastewater and Electrical Utility or its authorized representatives.

<u>Customer</u> Any person, firm, corporation, association, partnership, municipality, or governmental agency to be served by or legally using water, wastewater and electrical energy supplied by the city.

<u>Service Line</u> A pipe connecting the city water main with the plumbing system of a water user.

<u>Water Main</u> A pipe or conduit for conveying potable water which is maintained by the city.

2. Character of Service

The City will endeavor, but does not guarantee, to furnish a continuous supply of electric energy and to maintain voltage and frequency within reasonable limits.

The City will endeavor, but does not guarantee, to furnish a continuous supply of water and/or wastewater services. The City shall not be liable for interruptions in the service, phase failure or reversal, or variations in the service characteristics, or for any loss of damage of any kind or character occasioned thereby, due to causes or conditions beyond the City's reasonable control, and such causes or conditions shall be deemed to specifically include, but not be limited to, the following: acts or omissions of customers or third parties; operation of safety devices except when such operation is caused by the negligence of the City's employees; absence of an alternate supply of service; failure, malfunction, breakage, necessary repairs or inspection of machinery, facilities or equipment the City has carried on a program of maintenance consistent with the general standards prevailing in the industry; acts of God; war; action of the elements; storm or flood; fire; riot; labor dispute or disturbances; or the exercise of authority or regulation by governmental or military authorities.

Before purchasing equipment, installing plumbing, or installing wiring, the customer should secure from the city, the characteristics of the service available.

No ownership rights in any facilities provided by the City shall pass to any person as a result of any contribution or deposit made under these rules. No deposits or contributions made by customers shall be refundable unless expressly so provided in these rules.

Notwithstanding any other provision of these rules, the City may interrupt, curtail or suspend electric service to all or some of its customers in accordance with the provision of Emergency Electrical Procedures rule and the City shall be under no liability with respect to any such interruption, curtailment or suspension.

3. General Provisions of Service

The City shall have complete control of all City water mains and sewers. All water mains and sewers connecting directly or indirectly with City water mains and sewers shall be constructed in accordance with City standards and specifications.

Where suitable service is available, the city will install overhead service connections from its distribution lines to a suitable point of attachment on the customer's premises designated by the city.

All residential customers shall install three-wire service entrance connections of not less than 100 ampere capacity, except as required with pre-manufactured mobile homes. All such service entrances shall comply with the National Electric Code and / or local electrical codes, whichever governs. Any poles, wires or other equipment required beyond the customer's meter shall be furnished, installed and maintained by the customer. The customer may have to provide a deposit and/or contribution if the service he requires cannot be provided from available distribution lines.

Should it become necessary for any cause beyond the City's control to change the location of the point of attachment of service connections, the entire cost of any necessary changes in the customer's wiring shall be borne by the customer.

The customer may be required to provide, at no expense to the city, space for the City's transformer installations on the customer's premises.

4. Unusual Facility Requirements

The City reserves the right to make special contractual arrangements as to the provisions of necessary service facilities, duration of contract, minimum bills, or other service conditions with respect to customers whose capacity requirements exceed 1,000 kW or whose establishments are remote from the City's existing suitable facilities or whose service requirements otherwise necessitate unusual investments by the City in service facilities or where the maintenance of the service is questionable.

5. Pole Attachment

The City Council may approve the attachment and insertion of other wire, cables and appurtenances to City owned poles or conduits through a pole attachment agreement. The attaching company shall pay for any engineering and "make ready "cost incurred by the City. The attaching company will be required to remove their wire, cables and appurtenances, in a timely fashion, if the city removes their pole. The attaching company will be required to reattach their wire, cables and appurtenances, in a timely fashion, if the city replaces their pole. From time to time, the City Council may reestablish the pole attachment fee schedule.

6. Use of Service

The City reserves the right to deny or terminate service to any customer whose plumbing, wiring or equipment shall constitute a hazard to the City's equipment or its service to others. However, it disclaims any responsibility to inspect the customer's plumbing, wiring or equipment and shall not be held liable for any injury or damage resulting from the condition thereof.

The customer shall so use the service as not to disturb the City's service to other customers. When such interference does occur, the customer may be required to alleviate such condition, and upon his failure so to do, the City may discontinue service.

The City shall not be obligated to furnish service in the case of gaseous or other lighting devices having low power factor whether newly installed, reconnected or moved to another location, unless the customer provides, at his own expense, suitable equipment for improving the power factor of such devices to at least eighty-five per cent (85%).

7. Access to Customer's Premises

The City shall have access to the customer's premises at all reasonable hours, to install, inspect, read, repair or remove its meters and other property and to inspect and determine the connected load in lamps, appliances, motors, etc. Neglect or refusal on the part of the customer to provide reasonable access shall be sufficient cause for discontinuance of service by the City and assurance of access may be required before service is restored

In cases of rental properties, it shall be the responsibility of the property owner to effect proper entrance for City personnel to discontinue some services. Failure to provide access may result in such services being continued with the property owners' liable for payment from the date of the tenant's service being discontinued.

Meters not accessible to read shall be estimated. See "Service Connections" section for details.

8. Application of Rates

A. General:

Copies of the City's rates for water, sewer, and electric service are available at City Hall and are open to public inspection.

The rates specified in this schedule are predicated upon the delivery of each class of service to a single metering point for the total requirements of each separate premises of the customer, unless otherwise provided for in the rate schedule. In no case, may service be shared with another or transmitted off the premises at which it is delivered. Service at different points and at different premises shall be separately measured and separately billed.

B. **Combined Residence and Commercial or Industrial Service**:

Where one building is used by a customer as a commercial or industrial establishment and also as a residence, the wiring shall be so arranged that the business part and residence part may be metered separately and each class of service billed on the appropriate rate. If separation is not affected, the combined service shall be billed under the appropriate General City Service Rate.

C. **Choice of Rates**:

In some cases, the customer is eligible to take service under any one of two or more applicable rates. Upon request, the city will advise the customer in the selection of the applicable rate which will give the customer the lowest cost of service and meets the criteria, based on the information at hand. Once a rate is selected, the customer will not be permitted to change to another rate until at least twelve months have elapsed. No refund will be made of the difference in charges under different rates applicable to the same class of service.

D. Resale:

Except as to customers served under rates expressly made available for resale purposes, no customer shall resell his service to others except as permitted under this rule.

The owner or operator of an office building, apartment building, mobile home park or similar structure, whose combined requirements exceed 50 kW, may purchase energy from the City for resale to the tenants of the building on condition that service to each tenant shall be separately metered, that the tenants shall be charged for such service on the appropriate rate in the City's schedule available for similar service under like conditions, and that all the energy used in such building shall be purchased from the City. If any of these provisions should be violated, the City may refuse or discontinue service. In order to avail himself of the privilege or reselling to his tenants, the building owner's or operator's service contract shall provide for such resale privilege. The city will not furnish or maintain meters or other facilities for the resale of service by landlords to tenants.

The owner or operator of an office building, apartment building, mobile home park or similar structure, may purchase water from the City for resale to the tenants of the building on condition that service to each tenant shall be separately metered, that the tenants shall be charged for such service on the appropriate rate in the City's schedule available for similar service under like conditions, and that all the energy used in such building shall be purchased from the City. If any of these provisions should be violated, the City may refuse or discontinue service. In order to avail themselves of the privilege or reselling to his tenants, the building owner's or operator's service contract shall provide for such resale privilege. The city will not furnish or maintain meters or other facilities for the resale of service by landlords to tenants.

E. Apartment Buildings and Multiple Dwellings:

When service is supplied through a single meter to a building containing more than one apartment, the customer may have the option of being billed under either the Residence Service Rate or any General Light and Power Service Rate. Not more than one choice in rate will be permitted, as to any customer, within any 12-month period.

For the purpose of billing under the Residential Service Rate, the initial charge, the kilowatt hour blocks and the minimum charge shall be multiplied by the number of apartments served through one meter, less one. Any apartment building or multiple dwelling containing less than nine rooms, however will be billed on a single customer basis.

To determine the number of apartments served through one meter, only those rooms, suites, or groups of rooms having individual cooking and kitchen sink accommodations within the unit shall be counted.

F. **Unusual Facility Requirements**:

The City reserves the right, with respect to customers whose capacity requirements exceed 1,000 kWs, or whose establishments are remote from the City's existing suitable facilities, or whose load characteristics otherwise require unusual investments by the City in service facilities, to make special contractual arrangements as to the provision of necessary service facilities, duration of contract, minimum bills, or other service conditions.

9. Service Connections

The customer shall provide, free of expense to the City and close to the point of service entrance, suitable space for the installation of the necessary metering equipment. The customer shall permit only authorized agents of the City or other persons lawfully authorized so to do, to inspect, test or remove the same. If the meters or metering equipment are damaged or destroyed through the neglect of the customer, the cost of necessary repairs or replacements shall be paid by the customer.

Water meters shall be set horizontally in a clean and suitable place, easily accessible to City personnel. No person shall tamper with any meter or remove or break any seal placed on any meter. No curb box shall be opened and no curb stop shall be operated either to turn on or turn off a water supply by anyone other than a City employee. The City shall maintain the water service from the water main to the curb box. It will be the customer's responsibility to maintain the water service connection from the curb box to the building.

The City tests its meters at intervals for the mutual protection of the customer and the City, but the City will also test any meter upon request of the customer, provided the City is not required to make a test more often than once in six (6) months. Costs for customer requested meter testing shall be established by resolution.

Whenever a meter fails to register, the customer shall pay for service furnished during such period, an estimated amount based either upon the results of a test, upon the use during a similar period, upon both these methods, or by other known factors. If the duration of the meter error is not known, it shall be assumed to have existed for a period of half the time between the discovery of the error and the latest preceding meter test, but not for a period of more than six (6) months, and bills shall be re-computed on this basis.

Whenever other errors occur, the customer shall pay for service furnished during such period. If the duration of the error is known, bills shall be re-computed based on this duration but not to exceed 12 months.

10. Billing Policy

I. Billing and Payment Standards

Bills for utility service will be on approximately a monthly basis and shall be due and payable on or before the due date shown on each bill. The city will schedule meters to be read each month. In monthly periods intervening between actual meter readings, the bills shall (under ordinary conditions) be based on past service records. If, in any instance, the past service records are not available or practicable for use, then such billing shall be based upon such service data as is available. All accounts will be adjusted as necessary each time the actual meter readings are obtained.

II. Interest Policy

The City of Marshall Utility Department does not charge interest on amounts owed by its customers. Nor does the Utility Department pay interest on amounts owed to its customers.

III. Information

Periodically, the Utility Department receives requests for the status of customer accounts for the sale of property. All requests shall be made on a Request for Information form obtained from the Utility Department. The Utility Department shall have up to five business days to process such requests. All requests will be subject to any fees related to the dissemination of such information.

IV. Establishing New Service

A. Outstanding Utility Bills

The city may refuse making utility services available to anyone, regardless of current account status, who has outstanding or delinquent accounts with the City of Marshall.

B. Application for Service

Residential and/or business accounts must provide the following documentation to establish a new account: name; address; phone number; date of birth; United States government or state government issued photo ID, driver's license, military ID or passport; and copy of mortgage or purchase or lease agreement. Driver's license or other photo ID's, except passports, issued by a foreign government are not acceptable.

The City of Marshall has established an Identity Theft Prevention Program designed to detect, prevent and mitigate identity theft in connection with the opening of a covered account or an existing covered account and to provide for continued administration of the program in compliance with the Federal Trade Commission’s Red Flags Rule (Part 681 of Title 16 of the Code of Federal Regulations) implementing sections 114 and 315 of the Fair and Accurate Credit Transactions Act (FACTA) of 2003.

C. Landlord/Tenant Policy

i. A Landlord must provide a copy of the lease agreement and a Landlord/Tenant Affidavit at a time when the account is current. The lease must contain language that the tenant is responsible for the utility bills. Upon the filing of a lease agreement and affidavit, the tenant shall be responsible for a $200.00 utility deposit, which is held until the account is terminated and applied to the final bill. Any unpaid amount may be turned over to a third party for collection.

ii. If no affidavit is filed, then pursuant to City Ordinance, any utilities delinquent for six months or more may be placed as a lien on the premises to which the service is provided and charged on the next property tax bill for the premises. In this case, the tenant must pay a $100.00 utility deposit payable at the time service is established. Once the tenant finals the account, the deposit will be applied to the tenant's final bill for that premise, with any excess amount being refunded to the tenant.

iii. Service may be established in the landlord's name. When a tenant is applying for service on a rental property, a written lease agreement shall be required to ensure that the applicant is the legal tenant of the property. All tenants on such agreement shall be included as responsible parties on the utility account. If no lease is provided, then the landlord/property owner is responsible for the utilities.

D. Deposit Required

i. The City of Marshall may require a deposit by the customer. No interest is accrued or paid on deposits held. Deposit is applied to the final bill of any account if customer is leaving the City of Marshall utility service. Deposit may be transferred to new service location if customer remains in the City of Marshall utility service area. Deposit amounts and restrictions thereto are as follows:

ii. Residential Customers

$50 deposit for unoccupied properties, on the market waiting to be sold.
$100 or $200 deposit required for tenant occupied premises*

Upon receipt of regular payments on or before required due date for 12 consecutive months, deposit will be applied to the next regular utility billing.

*Check Landlord/Tenant Policy if applicable.

iii. Commercial and Industrial Customers

$150 deposit required at time of application for service. After minimum six months usage and at any time thereafter, City of Marshall may require additional deposit up to one-month average charges for all utilities provided.

iv. Deposit is held as long as utility service is provided. Deposit will be applied to final billing upon termination of service.

v. Any account that had been submitted to a collection agency or had a bad debt with the City shall require a deposit in an amount to be determined by the City to establish a new account.

vi. Customers may request that service deposits be transferred when changing service from one location to another. However, all amounts in arrears on the original account (including the most recent billing if past the established due date) must be paid. This payment takes effect at the time of a change of service. Failure to pay all arrears may require deposits being applied to the original account and a new service deposit for the new location.

vii. In cases of bankruptcies, deposits will be credited to any outstanding account balances as of the court file date. New deposits may be required for post-petition balances according to the above and in conformance with bankruptcy laws.

viii. Additional service deposits may be required from any City customer who writes two no- account or NSF checks in any twelve-month period.

ix. Additional service deposits may also be required before restoring service to any customer whose service has been disconnected in order to ensure the credit worthiness of the account. The additional deposit shall be based on the credit history of the account and the average monthly billed amount.

V. Customer Payment Responsibilities

A. Bills are due approximately 21 days after they are issued. Payments received by mail are considered on time when received in the office on or before the printed "Due" date. When bills are not paid on or before the due date, the bill will be considered delinquent. Within two business days following the due date, a late fee of 5% of the total delinquent amount will be charged to the account. Additional tag fees and reconnection fees may also apply.

B. The city accepts checks, money orders, credit cards, debit cards and cash. Any loose coins over $5.00 must be rolled and initialed. Customers may also make payments using their checking/savings account, credit card or debit card by an automated payment Service. The automated payment Service information is available Online at www.cityofmarshall.com, then clicking the Utility Billing Department page.

VI. Automated Payment Plan

A. The city will make available to its customers an automated payment plan for payment of utilities. The initial request from a service holder shall be in the form of a written agreement. The payment plan may be established for an indefinite period or for a specified period of time. Any account which incurs two returned electronic funds transfer transactions in a twelve- month period may be removed from the plan and may be ineligible for reinstatement. Automated payment plans will terminate upon payment of final bill.

B. Automated payment plans can be terminated at any time upon the written request of the customer. The City reserves the right to terminate from this plan any and all parties who do not comply with the terms of the plan agreement.

VII. Budget Billing

The city will make available to qualified customers a budget payment plan for payment of utilities. The budget payment plan will be available only when a history of usage and payments, for any service location, for a period of not less than twelve months has been established. To enroll in the budget payment plan, (1) the account must be current at the time of the agreement; and (2) the account must be enrolled in our automatic payment plan to ensure the agreed amount is paid monthly. All customers will receive an information sheet and must submit a signed form in order to enroll in Budget Billing. The budget payment plan will be reviewed periodically but at least annually. Adjustments to budget payment plan payments may be made as deemed necessary. The City reserves the right to terminate from the plan any and all parties who do not comply with the terms of the plan agreement.

VIII. Payment Arrangements

A. A customer will be allowed to have payment arrangements not extending beyond their most current billing due date. Only one payment plan in effect at any given time.

B. If a customer breaks their payment arrangement, they shall be required to pay the arrears plus a turn-on fee in order to have their service reestablished.

C. If a customer breaks their arrangement three times, they will be required to pay their account in full, including any turn-on fees, before their service will be reestablished. Additional deposit may be required as well, per “Deposit Required” section.

D. Payment plans may require a signature. The utility may accept other arrangements at their discretion.

E. Arrangements can only be made by the customer whose name appears on the account. Identification may be required.

IX. Returned Check

If customer payment (check) is returned to the City of Marshall by the bank for any reason, customer will be notified by first class mail. Said notice will require payment in the form of cash, cashier’s check or money order within seven (7) days of notification of returned check any processing fees. Failure to make required payment as indicated by the written notice may result in a utility service turn off. If service is discontinued due to a returned check, customer shall be required to pay the account balance in full, including any turn-on fees and an additional deposit, before their service will be reestablished. The City of Marshall reserves the right to accept or decline personal checks.

X. Late Billing Process

All City of Marshall utility customers shall be notified of their current billing status by means of an invoice mailed on the billing date of each cycle. Bills are due approximately 18 days after they are issued. Should a balance forward exist on a customer's account, a disconnect notice will print on the current billing. If two billing periods become unpaid and delinquent, the customer’s door is tagged with notice of pending shut off and charged $25. If payment is not received, shut-off may take place within 48 hours, pursuant to Section XI contained herein.

The City of Marshall takes no responsibility for lost, delayed, damaged or misdirected mail, either to the customer or to the City of Marshall.

XI. Physical Shutoff of Service

A. Time of Shutoff

1. Shutoff will occur only between the hours of 8:00 a.m. and 3:30 p.m., Monday through Friday.

B. Manner of Shutoff

1. The employee performing the shutoff will have in their possession a copy of the delinquent account or arrangement.
2. The employee performing the shutoff is allowed to accept payment from the customer. A $20.00 collection fee plus the total amount owed will be required to avoid shut-off. If an arrangement is needed, the Customer Service Manager will be contacted and if approved, will need a signature by 12:00 p.m. the following day or the customer will be turned off again.
3. If payment is made to collection serviceman, only checks and money orders will be accepted.
4. If the customer is not at the premises, the employee may shut off service.
5. After shutoff has been completed, a neon green tag will be placed on the customer's door to inform them that their power has been disconnected and explain the process to reconnect their service.

C. Medical Emergency Shutoff

1. Shutoff will be postponed for a reasonable time, but no longer than 30 days, if the customer presents a certificate or doctor's notice stating that without the utility the existing medical emergency of the customer or a family member of the customer, living at the residence where the utility is supplied would be aggravated.
2. Postponement can reoccur if a doctor's notice or certificate is presented each time, but shall not exceed a total of 90 days in a calendar year.

D. Restoration of Service

1. Service will be restored as soon as possible after the customer has made acceptable payment.
2. The customer will be charged a turn-on fee as set forth in Section XIII.

E. Winter Turn-off Policies (November 1 through March 31)

1. Customers will still be responsible for their utility bills in the winter months.
2. A customer will not be turned off when the low temperature of the schedule shut off day is 15 °F or below.
3. Arrangements during this time can be made at City Hall between 8:00 a.m. – 5:00 p.m., Monday through Friday. They may also be placed in the city drop box at any time.

F. Removal/Tampering of City Equipment

1. The removal of any City equipment including meter seals or the disconnecting of any City wire will result in a $100.00 fine, and/or immediate shut-off until further notice.

*All of the previous are misdemeanor offenses.

ALL CUSTOMERS WITH LIFE-SUPPORTING EQUIPMENT WILL NEED TO NOTIFY THE CITY OF MARSHALL UTILITY DEPARTMENT AT (269) 781-3967 TO PREVENT A POSSIBLE INTERRUPTION OF SERVICE.

XII. After-Hours Service

The green tag, as set forth in X - “Late Billing Process”, will instruct the customer to call the after- hours emergency telephone number to re-establish their service after-hours.

A. After-hours is defined as any time outside of the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday (except holidays).
B. In addition to delinquent amounts owed, the customer will be responsible for a $115.00 turn-on fee.
C. Instructions will be given over the telephone for payment to be in money-order form, and a time shall be scheduled for the Meter Technician to come to service location to receive payment and restore service.
D. The Meter Technician will make sure the correct amount is paid with a money order and then restore service. If proper payment is not received by the Meter Technician at the service location at the scheduled time, service will not be restored, and the customer shall still be charged the $115.00 fee.

XIII. Turn-on Fees

The charge for reconnecting a service that has been shut-off for 1) non-payment of a delinquent account, including NSF check; 2) failure to pay the deposit when required; or 3) failure to comply with the Standard Rules and Regulations will be as follows:

$25.00 -- 8:00 a.m. – 3:30 p.m. Monday through Friday (except holidays)
$115.00 -- All other times

XIV. Delinquent Accounts

The City of Marshall Utility Department will perform due diligence in collecting amounts owed by its customers. Ultimately, the person(s) under whom the account has been established will be responsible for payment except as indicated in Section II. Every effort will be made to collect amounts owed up to and including Civil Litigation.

In order to collect money owed, the City reserves the right to apply any payment on one or more account balance if the payee can be identified on the account as applicant or co-applicant. This shall apply to all account balances regardless of status (i.e., delinquent or current).

The charges for services furnished to a premises, which under the provisions of Act 94, Public Acts of 1933, of the state, as amended, are made a lien on the premises to which furnished, and those charges delinquent for 6 months or more on April 1st may be certified annually to the proper tax assessing officer or agency who shall enter the lien on the next tax roll against the premises to which the services have been rendered, and the charges shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon the roll and the enforcement
of the lien for the taxes.

However, in a case when a tenant is responsible for the payment of the charges and the governing body is so notified in writing, the notice to include a copy of the lease of the affected premises, if there is one, then the charges shall not become a lien against the premises after the date of the notice. In the event of filing of the notice, the City shall render no further service to the premises until a cash deposit is made as security for the payment of the charges. In addition to any other lawful enforcement methods, the payment of charges for services to a premises may be enforced by discontinuing the services to the premises.

11. Overhead Extension Policy

When application is made for electric service which requires the extension of the City's existing distribution lines, the city will make such extensions at its own cost when the estimated annual revenue, probably stability of the business and prospective load growth reasonable warrant the capital expenditure required.

Under the above rule, the City will ordinarily make such pole and wire line extensions at its own cost:

A. When the length of such extensions (as measured from pole to pole) to serve residential customers does not exceed 2400 lineal feet for each permanent year-around residence and 300 lineal feet for each permanent private resort dwelling to be immediately served when the extension is completed, or

B. When the cost of such extensions to serve commercial lighting and/or secondary power customers does not exceed three times the amount of the estimated annual revenue to accrue from the permanent customer(s) to be immediately served when the extension is completed, or

C. When the cost of such extensions to serve primary power, customers does not exceed three times the amount of the estimated annual revenue to be received from the permanent customer(s) to be immediately served when the extension is completed.

Where the length (or cost) of the line extension is greater than that specified above, the city will charge the applicant, the actual cost associated with the extension.

12. Underground Extension Policy

A. General

This policy sets forth the conditions under which the City will install underground electric distribution systems in residential subdivisions, and underground service connections from overhead or underground electric distribution systems for single dwellings and for multiple or apartment dwellings containing not more than nine apartments.

The City will provide, own, maintain and specify the location of all underground cables, service connections, surface mounted transformers, power terminal pedestals, meters, and associated equipment used in such installations, and no ownership rights therein shall pass to applicants or customers by reason of any contribution required hereunder.

Prior to installation of any such residential underground electric distribution system or service connection, the applicants(s) shall enter into a written contract with the City describing the proposed installation and setting forth the respective agreements of the applicant(s) and the City in regard to such installation.

Street lighting, if any, will be served underground in areas served directly by residential underground electric distribution systems. The character and location of the street lights and cables shall conform to specifications prepared by the City. Any additional cost incurred because of the use of special street lighting posts and/or luminaries shall be borne by the sub-divider with credit allowed for standard construction using wood poles and 2500 lumen luminaries and brackets.

The following fees may be waived if trench of proper depth (primary: 42” minimum and 54” maximum; secondary: 24” minimum and 36” maximum) meeting the City of Marshall specifications is provided and backfilled by the customer.

Underground Residential and Commercial/Industrial Distribution and Services will be charged a rate of Time and Materials.

B. Underground Distribution Systems

i. General

Prior to the installation of a residential underground electric distribution system, the applicant(s) shall furnish, at no expense to the City, recordable easements, in form and substance satisfactory to the City granting rights of way suitable for the installation and maintenance of the residential underground electric distribution system and the street lighting cables as designed by the City for present and future service to the subdivision.

ii. Original Installations

At the request of any applicant(s), the city will, if feasible, install an underground electric distribution system in a residential subdivision for a group of 10 or more lots which are separated, if at all, only by streets or alleys.

The applicant(s) shall provide, at no expense to the City, rough grading (within 6 inches of finished grade) of the area covered by the rights of way so that the underground electric distribution system and the street lighting cables, if any, can be properly installed in relation to the finished grade. Permanent survey stakes indicating property lines must be installed and maintained by the applicant(s) at no expense to the City, after rough grading.

If temporary overhead service is installed for the convenience of the applicant(s) for residential construction purposes, the applicant(s) shall be required to pay the in-and-out costs of such overhead facilities in the underground area.

iii. Conversion of Existing Overhead Distribution Systems

At the request of any applicant(s), the city will, if feasible, convert an existing overhead electric distribution system to an underground distribution system.

In the case of an underground service connection from an overhead distribution system, the service cable shall be measured from the point of connection of the underground service with the Marshall Utilities overhead conductors to the meter, if the meter is mounted on the exterior of a building wall on the customer’s premises, or to the point of service entrance if the meter is not mounted on the exterior of a building wall on the customer’s premises; provided, however, that if it is necessary for the Marshall Utilities to extend the underground service connection under a street or road in order to comply with the customer’s request, the contribution for that portion of the service cable installed under the traveled portion of the street or road shall be the estimated cost thereof.

In the case of an underground service connection from an underground distribution system the service cable shall be measured from the Marshall Utilities surface mounted transformer or power terminal pedestal, of which will be located on or as near as practicable to the customer’s property line, to the meter if the meter is mounted on the exterior of a building wall on the customer’s premises, or to the point of service entrance if the meter is not mounted on the exterior of a building wall on the customer’s premises.

In the case of an overhead service connection to an overhead distribution system, all conversions to an underground service connection will be paid for entirely by the customer.

Winter premium trenching fees may be charged.

13. Inspection

Service will not be supplied to any new or any remodeled installation until such installation has been inspected and approved by the City and such installation is in accordance with the City’s Standard Rules and Regulations in force at the time of inspection.

14. Fire Hydrant Use

Only City personnel or others specifically authorized shall operate fire hydrants. Requests to use water from fire hydrants may be granted by the city when proper backflow prevention is furnished. A fire hydrant meter shall be used and the appropriate fees and rates charged.

15. Retail Customer Demand Response

Retail customers shall be prohibited from participating in any demand response program except one provided by the City of Marshall, Michigan. This authority is provided by the Federal Energy Regulatory Commission Order No. 719 of 2008 and a resolution adopted by the City of Marshall, Michigan City Council on January 20, 2009.

16. Non-Emergency Turn-off

A customer may request to have their water and/or electric utilities disconnected for non-emergency purposes. The utility will assess a $20 fee for the disconnect services and an additional $20 to reconnect.

17. Lawn Sprinkling Sewer Commodity Reduction

The sewer commodity charge will be reduced automatically during the months of June, July, August, and September to residential customers. The credit calculation average will be based on the water usage during the months of January, February, and March. If there is no use on the account for those months, credit will not be given. The credit calculation average is to be no less than 100 cubic feet per month.

18. Net Metering Program

Eligibility

Customers must meet the following criteria to be eligible for net metering:

(1) An applicant must be a City of Marshall electric customer.

(2) Only qualified renewable energy sources are eligible to participate in the Net Metering Program. These sources are solar, wind, biomass, hydro, geothermal, or other approved renewable resources.

(3) The nameplate capacity of the renewable generator must be less than 30 kilowatts (kW).

(4) The renewable generator may not be sized to exceed the customer's annual electrical energy needs.

(5) Customers using biomass may not blend it with any type of fossil fuel.

Enrollment

Customers who wish to participate in the Net Metering Program must meet the Customer Owned Generation Interconnection Policy as well as the Electric Generator Interconnection

Requirements for projects with aggregate generator output less than 30 kW. The Generator Interconnection Requirements document outlines the process, requirements, and agreements used to install or modify generation projects with aggregate capacity ratings less than 30 kW and designed to operate in parallel with the utility electric system. Technical requirements (data, equipment, relaying, telemetry and metering) are defined according to type of generation and location of the interconnection. The process is designed to provide an expeditious interconnection to the utility's electric system that is both safe and reliable.

To start the Net Metering application process, the customer must complete the Interconnection Application. After the City of Marshall has reviewed the application an interconnection study may be required. The customer is responsible for any costs associated with the interconnection study and the cost of the construction of the interconnection.

Generator and Generator Interconnection Requirements

Generator Requirements - The customer's electric generator must be fueled by a qualified renewable energy source; solar, wind, biomass, hydro, geothermal or other approved renewable resources.

The generator must be located on the customer's premises and serving only the customer's premises. For non- dispatchable generators, the nameplate rating of the generator shall be less than 30 kW in aggregate and the generator's annual output may not exceed the customer's annual energy needs, measured in kWh. The customer is required to provide the company with a capacity rating in kW for the generating unit and a projected monthly kilowatt-hour output of the generator unit when completing the City of Marshall Interconnection Application.

Interconnection Requirements - Customers must meet approved interconnection requirements before participating in this program.

Metering Requirements

City of Marshall's Net Metering Program requires that the customer have an electronic bi-directional billing meter. This meter will ensure that the customer receives the proper credits for electric generation in excess of their consumption. All metering equipment must meet the City of Marshall is standard specifications and requirements and will be furnished, installed, read, maintained, and owned by the City of Marshall.

Billing

Participating customers will be billed based on the net difference between the amount of electrical energy used and electrical energy generated. If the amount of electrical energy generated exceeds the amount consumed the bill will include a generation credit. Net Excess Generation (NEG) Credits for the electrical energy generated above the current month's consumption will be carried over to the next billing period.

The Net-Metering Program applies to customers on Rate A, A-1, LS, B, C, B-1, D, and D-2.

No refunds will be made for any customer contribution under this tariff or for any other costs incurred by the customer in connection with the Net Metering Program

Net Excess Generation Credits

Net Excess Generation (NEG) Credit is the amount of electrical energy generated by a Net Metering participant using a renewable energy source, in excess of the customer's own electric metered use in any billing month.

One NEG Credit equals the Energy Charge for one kilowatt-hour of electrical energy as shown on the customer's rate schedule.

Any negative credits that exist at the end of each program year will be forfeited. NEG Credits are nontransferable.

If a customer terminates participation in the Net Metering Program, NEG Credits will be applied to the customer's final bill. Any remaining credits will be forfeited.

Program Availability

The Net Metering Program is voluntary and is available on a first-come, first-serve basis until the nameplate capacity of all participating generators is equal to the maximum program limit of 1.0% of the City of Marshall's system peak demand for all customers during the previous calendar year.

Program Termination

City of Marshall may terminate a customer’s participation in the Net Metering Program if the customer's facilities are causing a safety concern or if the customer’s facilities are not in compliance with the Generator Interconnection Standards.

Customers may terminate their participation in the Net Metering Program at any time for any reason on sixty days' notice.

Customer Owned Generation Interconnect Policy

Intent: It is the intent of the City of Marshall to allow the electrical interconnection of qualified renewable energy sources to the City of Marshall distribution system in accordance with the provisions of this article.

Guidelines:

1. City of Marshall

a. Will ensure the interconnection is in compliance with Public Utility Regulatory Policies Act (PURPA) and Federal Energy Regulatory Commission (FERC) rules and regulations, as applicable.

b. Will inform potential power producers that they have the responsibility to comply with all federal, state, and local regulations.

c. Will, upon completion of a satisfactory Interconnection Study, provide interconnection service to any electric consumer installing a less than 30 kW generation unit. Service is evaluated and provided on a case-by-case basis and will require a separate

Interconnection and Operating Agreement.

d. Will, upon completion of a Satisfactory Interconnection Study, provide interconnection service to any electric consumer installing less than a 30-kW generating unit in which the primary energy source must be solar, biomass, waste, wind, geothermal, or approved renewable energy sources.

e. Will own the meters utilized for billing.

2. <u>The Customer</u>

a. Shall install and own conductors and equipment up to the service point as specified in the City of Marshall Overhead Extension Policy and Underground Service Connections.

b. If the City of Marshall determines that an Interconnection Study is needed the study will be conducted at the customer's expense.

c. Shall make application to the City of Marshall for the proposed installation, obtain approval of the location, equipment, and design before starting installation, and pay any City of Marshall construction fees for system improvements as specified in the City of Marshall Overhead Extension Policy and Underground Service Connections.

d. Shall submit a plan view drawing of the installation and shop drawings of switchgear to the City of Marshall for approval prior to finalizing orders for service equipment to avoid delays and unnecessary expense to the customer and the City of Marshall.

e. The interconnection and parallel operation of generation equipment shall be in conformance with prudent utility practices, shall maintain the integrity of the City of Marshall distribution system and ensure no adverse impacts upon the quality of service to other City of Marshall customers.

f. Protection, safety, and interconnect equipment must meet standards of accepted good design, engineering, electric safety practices, and all applicable local, state, and federal electrical installation and safety codes.

g. A suitable disconnect, interconnection breaker, and interconnect relay shall be installed to automatically disconnect and isolate the generation facility from the City of Marshall distribution system in the event of a service interruption. The automatic disconnect equipment shall receive its voltage and frequency reference from the City of Marshall service lines. Such equipment must be capable of preventing the generation facility from energizing the City of Marshall’s service lines during a service interruption.

h. Electrical parameters such as fault protection, voltage levels, synchronization, grounding, harmonics, power factor, voltage regulation, flicker, and frequency regulation shall comply with the latest edition of The Institute of Electrical and Electronic Engineers "Standard for Interconnecting Distributed Resources with Electric Power Systems" (IEEE Standard 1547-2008).

i. Any exceptions to the above requirements must be specifically approved by the City of Marshall.

CITY OF MARSHALL UTILITY RATE CLASSIFICATIONS AND STANDARD RULES AND REGULATIONS SUPPLEMENTAL RULE TO SECTION 10 BILLING POLICY GENERAL SHUTOFF RULES EFFECTIVE NOVEMBER 1, 2009

1. City of Marshall shall not use an electric service limiter

2. City of Marshall shall refund any late fees, fines, or payments related to a shutoff or resumption of service if those late fees, fines, or payments were improperly assessed because of the failure to provide a shutoff notice as required by these Rules.

3. Notwithstanding other requirements of this Rule, service may be shut off temporarily for reasons of health or safety or in a state or national emergency. When service is shut off for reasons of health or safety, a reasonable attempt shall be made to leave a notice at the premises if feasible.

4. City of Marshall may shut off or terminate service to a residential customer for any of the following reasons:

A. The customer has not paid a delinquent account that accrued within the last six (6) years.
B. The customer has failed to provide a deposit or guarantee as required.
C. The customer has engaged in unauthorized use of the utility's service.
D. The customer has failed to comply with the terms and conditions of a payment plan.
E. The customer has refused to arrange access at reasonable times for the purpose of inspection, meter reading, maintenance, or replacement of equipment that is installed upon the premises or for the removal of a meter.
F. The customer misrepresented his or her identity for the purpose of obtaining service or put service in another person's name without permission of the other person.
G. The customer has violated any rules of City of Marshall so as to adversely affect the safety of the customer or other persons or the integrity of the system.
H. A person living in the customer's residence meets both of the following:

(i) Has a delinquent account for service with City of Marshall within the past three (3) years that remains unpaid.

(ii) The customer lived in the person's residence when all or part of the debt was incurred. City of Marshall may transfer a prorated amount of the debt to the customer's account, based upon the length of time that the customer resided at the person's residence. This subdivision does not apply if the customer was a minor while living in the person's residence.

I. The customer has not paid for service at a premises occupied by another person, and it is not feasible to provide service to the occupant as a customer without a major revision, as determined by the utility, of existing distribution facilities.

5. Subject to applicable third-party consent, a customer will be permitted to designate a third party to receive bill notifications, including shutoff notices, on the customer's behalf. Such notices may be provided to both the designated third party and the customer.

6. A. City of Marshall shall supply information regarding the following to customers at least two (2) times a year:

(i) The energy assistance telephone line number at the Michigan Department of Human Services or an operable 2-1-1 system telephone number.
(ii) Medical emergency and critical care protections provided in these Rules.
(iii) Military shutoff protections pursuant to MCL 460.9c.
(iv) Low-income protections provided in these Rules.
(v) Senior citizen protections provided in these Rules.

B. The information required under Subsection (A) may be supplied in or on a customer's bill, in a bill insert, in a newsletter issued to customers, a public forum, newspaper announcement, an electronic communication, or in any other manner approved by the governing body of the utility.

7. City of Marshall shall, at least once per year, attempt to identify senior citizen customers by at least one (1) of the following methods:

A. Conducting customer interviews.
B. Obtaining information from a consumer reporting agency or consumer reporting service.
C. A personal or automated telephone call where direct contact is made with a member of the customer's household or a message is recorded on an answering machine or voice mail.
D. First class mail.
E. A personal visit to the customer.
F. A written notice left at or on the customer's door. G. On a bill or in a bill insert.

8. Service shall not be shut off unless a notice is sent to the customer by first class mail or is personally served not less than ten (10) days before the date of the proposed shutoff. A record of the date the notice was sent shall be maintained.

9. A notice of shutoff shall contain all of the following information:

A. The name and address of the customer, and the address at which service is provided, if different.
B. A clear and concise statement of the reason for the proposed shutoff of service.
C. The date on or after which service may be shut off unless the customer takes appropriate action.
D. The telephone number and address where the customer may make inquiry or file a complaint.

10. For an involuntary shut off, at least one attempt, in addition to the notice provided in Section 8, shall be made one or more days before the shutoff of the service to contact the customer by one (1) or more of the following methods:

A. A personal or automated telephone call where direct contact is made with a member of the customer's household or a message is recorded on an answering machine or voice mail.

B. First class mail.

C. A personal visit to the customer.

D. A written notice left at or on the customer's door.

11. All attempts to contact the customer under Section 10 shall be documented.

12. Service may be shut off to a customer on the date specified in the notice of the shutoff or within ten (10) days following that date. If service is not shut off and a subsequent notice is sent, then service shall not be shut off before the date specified in the subsequent notice. Shut off shall occur only between the hours of 8 a.m. and 3 p.m., but not later than 2 hours before the close of business.

13. Service shall not be shut off on a day, or a day immediately preceding a day, when services cannot be restored.

14. Not later than two hours before the close of the utility's business on the day service is shut off, a notice shall be left at the customer's residence stating that service has been shut off and providing the address and telephone number where the customer may arrange to have service restored. Alternatively, a contact by telephone may be made with an adult who identifies himself or herself as a person living at the residence providing the same information within the same time frame.

15. No later than three (3) business days after shutting off service to an eligible senior citizen customer, City of Marshall shall make at least two attempts to contact that customer to advise the customer of the actions that the customer must take to have his or her service restored.

A. The following notification methods may be used to contact the customer:

(i) A personal or automated telephone call where direct contact is made with a member of the customer's household or a message is recorded on an answering machine or voice mail.

(ii) First-class mail.

(iii) A personal visit to the customer.

(iv) A written notice left at or on the customer's door.

(v) Any other method approved by the governing body of the utility.

B. A communication described in Subsection (A)(iii) or (iv) made on the day of disconnection meets the requirements of this Rule.

C. A message left on an answering machine or voice mail or a written notice left at or on a customer's door must include a toll free or local telephone number indicating that it may be used to contact a representative of City of Marshall regarding restoration of service.

D. The notice requirement of this section may be met with regard to a senior citizen customer by, within three (3) business days of shutting off service, making a documented referral of that customer to a social service or government agency.

16. Reasonable efforts shall be made to restore service on the day the customer requests restoration. Except for reasons beyond the control of City of Marshall, the service shall be restored not later than the first working day after the customer's request.

17. A charge may be assessed for restoring service.

COOLING SEASON SHUTOFFS

18. Each morning, the temperature forecast in the (local newspaper or another other index) will be reviewed. If the temperature forecast for the current day OR the following day is 95 degrees or greater, eligible senior citizen customers will not be disconnected on the current day. For Fridays, customers will not be disconnected if the forecast is for 95 degrees or greater for Friday, Saturday or Sunday.

HEATING SEASON SHUTOFFS

19. City of Marshall shall not shut off service to a customer during the heating season for nonpayment of a delinquent account if the customer is an eligible senior citizen customer or if an eligible low income customer enters into a winter protection payment plan to pay to the utility a monthly amount equal to 7% of the estimated annual bill for the eligible low income customer or the eligible low income customer and the utility mutually agree upon a winter protection payment plan with different terms and the eligible low income customer demonstrates, within 14 days of requesting shutoff protection, that he or she has applied for state or federal heating assistance. If an arrearage exists at the time an eligible low-income customer applies for protection from shut off of service during the heating season, the customer should be permitted to pay the arrearage in equal monthly installments between the date of application and the start of the subsequent heating season.

20. If an eligible low-income customer fails to comply with the terms and conditions of a winter protection payment plan, or if the customer fails to pay a monthly installment on a preexisting arrearage, service may be shut off after giving the customer a notice, by personal service, or first-class mail, that contains all of the following information:

A. That the customer has defaulted on a winter protection payment plan or has failed to pay a monthly installment on a preexisting arrearage.

B. The nature of the default.

C. That unless the customer makes the payments that are past due within ten (10) days of the date of mailing, service will be shut off.

D. The date on or after which service will be shut off, unless the customer takes appropriate action.

E. That the customer may dispute the claim in writing before the date of the proposed shutoff of service.

F. That the utility will not shut off service pending the resolution of a dispute.

G. The telephone number and address where the customer may make inquiry or file a complaint.

H. That the customer should contact a social services agency immediately if the customer believes he or she might be eligible for emergency economic assistance.

I. That the shut off will be postponed if a medical emergency exists at the customer's residence.

J. That a deposit and restoration charge may be required if the utility shuts off service for nonpayment of a delinquent account.

SHUTOFF OF CRITICAL CARE OR MEDICAL EMERGENCY CUSTOMERS

21. Shutoff shall be postponed for not more than 21 days if the customer or a member of the customer's household is a critical care customer or has a certified medical emergency. The customer's certification shall identify any medical or life-supporting equipment being used, and the specific time period during which the shutoff of service will aggravate the medical emergency. Shut off may be extended for further periods of not more than 21 days, not to exceed a total postponement of shutoff of service of 63 days, only if the customer provides additional certification that the customer or a member of the customer's household remains a critical care customer or has a certified medical emergency. If shutoff of service has occurred without any postponement being obtained, the service shall be restored for not more than 21 days, and shall continue for further periods of not more than 21 days, not to exceed a total of 63 days in any 12-month period per household member. Annually, shutoff extensions totaling more than 126 days per household will not be given.

22. As used in these Rules:

A. "Critical care customer" means a customer who requires, or has a household member who requires, home medical equipment or a life support system, and who has provided appropriate documentation from a physician or medical facility to the City of Marshall identifying the medical equipment or life-support system and certifying that an interruption of service would be immediately life threatening.

B. "Electric Service Limiter: means an electric meter or device used in conjunction with an electric meter that automatically interrupts all electric service to a customer without intervening direction from the City of Marshall when a utility-imposed peak usage limit is exceeded.

C. "Eligible low-income customer" means a customer whose household income does not exceed 150% of the poverty level, as published by the United States Department of Health and Human Services, or who receives any of the following:

(i) Assistance from a state emergency relief program.
(ii) Food stamps.
(iii) Medicaid.

D. "Eligible senior citizen customer" means a customer who is 65 years of age or older and who advises the City of Marshall of his or her eligibility.

E. "Heating season" means November 1 through March 31.

F. "Medical Emergency" means the existence of a medical condition of the customer or a member of the customer's household, certified by a physician or public health official on official stationery, which will be aggravated by the lack of utility service.

G. "Senior Citizen Customer" means a customer of City of Marshall who is 65 years of age or older.

23. These Rules shall be part of the terms and conditions of the contract for service between City of Marshall and the customer.

24. These rules apply only to residential customers.

City of Marshall, Michigan

2023
ELECTRIC RATE
AND
COST OF SERVICE
STUDY

SCOPE OF SERVICES

- Revenue Requirements Analysis
- Cost of Service Analysis
- Rate Review
- Develop New Rates
- Present Results

REVENUE REQUIREMENT ANALYSIS

PROJECTED REVENUES AT CURRENT RATES *

	kWh	$/kWh*	Amount
Residential	26,168,400	$ 0.1648	$ 4,313,600
Commercial	15,092,400	0.1606	2,423,000
General Service	18,600,000	0.1417	2,634,700
Large Power	60,060,000	0.1364	8,192,400
Economic Dev	16,800,000	0.0760	1,276,800
Security/Street Lights	30,000	n/a	111,700
Totals	136,750,800	$ 0.1386	$ 18,952,400

* Includes a PSCA Charge = $0.03966 per kWh.

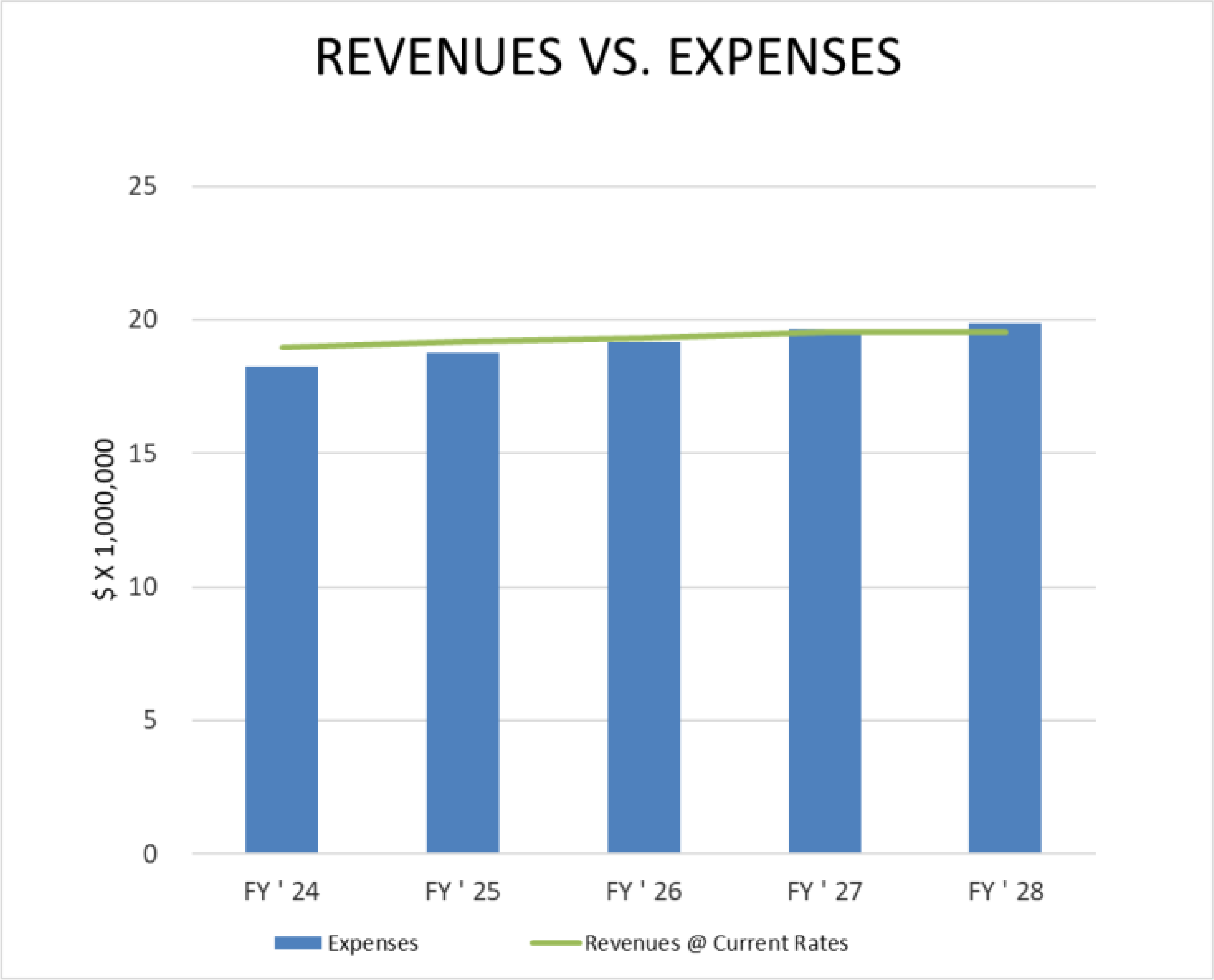
PROJECTED REVENUE REQUIREMENTS*

	FY' 2024	FY' 2025	FY' 2026	FY' 2027	FY' 2028
Administration	$ 1,914,037	$ 1,987,192	$ 2,064,627	$ 2,149,803	$ 2,239,907
Power House /Power Supply	12,069,548	12,386,817	12,539,269	12,809,314	12,841,197
Line Distribution	2,799,455	2,899,391	2,983,220	3,081,168	3,183,479
Debt Service/Principal Retirement	295,000	310,000	320,000	330,000	280,000
Capital Outlay	2,000,000	2,060000	2,121,800	2,185,454	2,251,018
Deficit Elimination	0	0	0	0	0
Depreciation	(593,210)	(611,006)	(629,336)	(648,217)	(667,663)
Other Income	(254,887)	(254,887)	(254,887)	(254,887)	(254,887)
NET REVENUE REQUIREMENT	$ 18,299,944	$ 18,767,507	$ 19,144,692	$ 19,652,635	$ 19,873,050

* Reflects Cash Basis.

DETERMINATION OF OVERALL REVENUE ADJUSTMENT

	Revenues at Current Rates	Revenue Requirement	Revenue Adjustment Amount	Revenue Adjustment %
FY ‘24	$ 18,952,225	$ 18,229,944	$ (722,282)	(4.09%)
FY ‘25	19,207,433	18,767,507	(439,926)	(2.45%)
FY ‘26	19,316,252	19,144,692	(171,560)	(0.95%)
FY ‘27	19,527,413	19,652,635	125,222	0.69%
FY ’28	19,527,413	19,873,050	345,735	1.89%


REVENUES VS. EXPENSES
25
20
15
10
5
0
$ X 1,000,000
FY ' 24
FY ' 25
FY ' 26
FY ' 27
FY ' 28
Expenses
Revenues @ Current Rates

CONCLUSIONS & RECOMMENDATIONS

- Revenues at Current Rates are Sufficient to Meet Future Revenue Requirements

- Revenues Do Not Need to be Increased in Order to Meet the Projected Near-Term Revenue Requirements.

COST OF SERVICE ANALYSIS

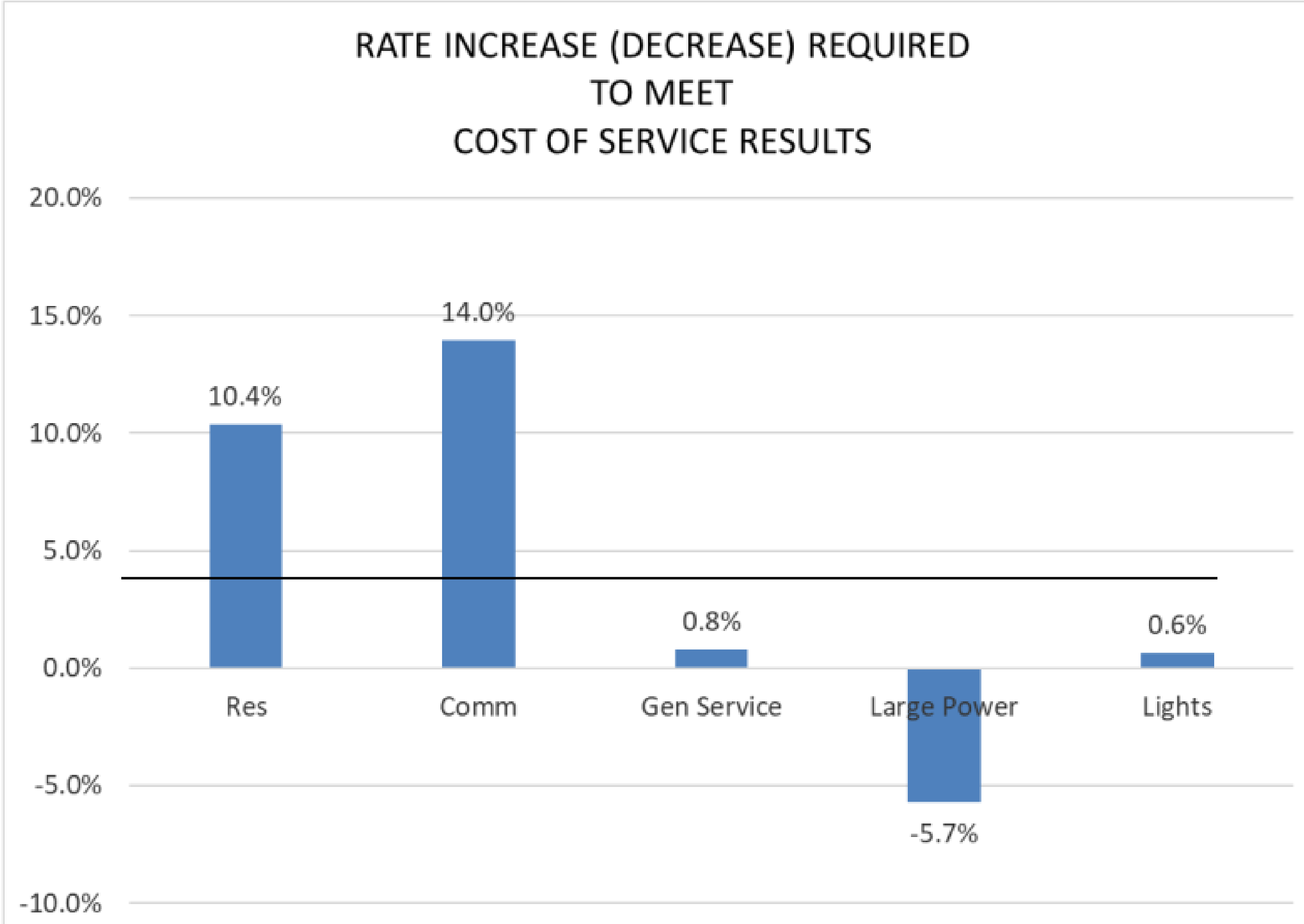
UNIT COST OF SERVICE

- Divide Funtionalized Costs by Units of Service
- Power Supply - Demand - $ 19.18 / kW-Mo.
- Power Supply - Energy - $ 0.0402 / kWh.
- Delivery Service - Demand - $ 12.02 / Delivered kW-Mo.
- Delivery Service - Customer - $ 19.54 / Wt. Customer/Mo.
- Consumer Service - Meter reading - $ 3.55 / Wt. Meter/Mo.
- Consumer Service - Billing - $ 3.43 / Customer/Mo.

COS vs. CURRENT RATES (1)

Line No.	Rate Group	Revenues @ Current Rates (a)	Cost of Service Results (b)	Under(Over) Recovery $ (c)	Under(Over) Recovery % (d)
1	**Residential**	$ 4,439,094	$ 4,898,879	$ 459,785	10.4%
2	**Commercial**	$ 2,495,541	$ 2,844,296	$ 348,755	14.0%
3	**General Service**	$ 2,723,896	$ 2,745,276	$ 21,379	0.8%
4	**Large Power**	$ 8,480,214	$ 7,995,221	$ (484,993)	-5.7%
4	**Economic Development**	$ 1,276,800	$ 1,276,800	$ 0	0.0%
5	**Street Light/Security Light**	$ 111,868	$ 112,578	$ 710	0.6%
	TOTAL SYSTEM	**$ 19,527,413**	**$ 19,873,050**	**$ 345,636**	**1.8%**

(1) Reflects FY’2028 Revenues and Test Year.



Overall Increase ≈ 1.8%

CONCLUSIONS

- Large Power Class is Subsidizing the Residential and Commercial Classes

- Future Rate Adjustment Should Move the Revenue Distribution Towards the Cost of Service Results

ELECTRIC RATE REVIEW

RESIDENTIAL RATE “A”

• Service Charge:	$ 7.25/Month
• Energy Charge: All kWh	$ 0.1141/kWh
• PSCA Charge: All kWh	$ *

* Adjusted Monthly Based on Actual Power Supply Costs.

RESIDENTIAL RATE "A-1"(1)

• Service Charge:	$ 7.25/Month
• Energy Charge:	
Winter (October thru April)	
First 600 kWh	$ 0.1141/kWh
Over 600 kWh	$ 0.0741/kWh
Summer (May thru Sept)	
All kWh	$ 0.1141/kWh
• PSCA Charge:	
All kWh	$ *

(1) Electric Heat as Primary Heating Source
* Adjusted Monthly Based on Actual Power Supply Costs.

RESIDENTIAL RATE “LS”(1)

• Service Charge:	$ 4.25/Month
• Energy Charge:	
All kWh	$ 0.1041/kWh
• PSCA Charge:	
All kWh	$ *

(1) Life Support System Use
* Adjusted Monthly Based on Actual Power Supply Costs.

COMMERCIAL/INDUSTRIAL RATE “B”

• Service Charge:	$ 15.50/Month
• Energy Charge:	
All kWh	$ 0.1124/kWh
• PSCA Charge:	
All kWh	$ *

* Adjusted Monthly Based on Actual Power Supply Costs.

COMMERCIAL/INDUSTRIAL RATE “B-1”(1)

• Service Charge:	$ 15.50/Month
• Energy Charge:	
Winter (October thru April)	
All kWh	$ 0.0724/kWh
Summer (May thru Sept)	
All kWh	$ 0.1124/kWh
• PSCA Charge:	
All kWh	$ *

(1) Electric Heating Service
* Adjusted Monthly Based on Actual Power Supply Costs.

GENERAL SERVICE RATE "C"

• Service Charge:	$ 15.50/Month
• Capacity Charge:	
All kW	$ 10.87/kW
• Energy Charge:	
All kWh	$ 0.0706/kWh
• PSCA Charge:	
All kWh	$ *

* Adjusted Monthly Based on Actual Power Supply Costs.

INDUSTRIAL PRIMARY RATES “D” & “D-2”

• Service Charge:	$ 100.00/Month
• Capacity Charge: All kW	$ 9.15/kW
• Energy Charge: All kWh	$ 0.076/kWh
• PSCA Charge: All kWh	$ *

* Adjusted Monthly Based on Actual Power Supply Costs.

RATE CONCERNS

- Rates Not Reflective of Cost of Service Results
- Customer Charges are Substantially Lower Than Customer Related Costs
- Customer Charges Do Not Recognize Higher Cost of Serving Three-Phase Customers
- Demand Rates are Lower Than Demand Related Costs
- No Cost Justification for Electric Heat and Life Support Rates

RECOMMENDATIONS

- Phase–In Rate Adjustments Over Five Steps
- Increase All Customer Charges
- Increase Demand Rates
- Close the Residential Rates “A-1” & “LS” and Commercial/Industrial Rates “B” & “B-1” Effective Immediately and Phase Them Out Over the Next Five Years

PROPOSED RATE ADJUSTMENTS

City of Marshall, Michigan

PROPOSED ELECTRIC RATES
FIVE-STEP PHASE-IN

	Existing Rates*	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RESIDENTIAL						
Monthly Service Charge: (Per Month)	$ 7.25	$ **9.00**	$ **10.50**	$ **12.00**	**13.50**	**15.00**
Energy Charges: (Per kWh)						
All kWh	$ 0.15855	$ **0.160**	$ **0.160**	$ **0.160**	**0.160**	**0.160**
COMMERCIAL						
Monthly Service Charge: (Per Month)						
	$ 15.50	$ **16.00**	$ **17.00**	$ **18.00**	**19.00**	**20.00**
	15.50	**17.00**	**19.00**	**21.00**	**23.00**	**25.00**
Energy Charges: (Per kWh)						
All kWh	$ 0.15685	$ **0.161**	$ **0.166**	$ **0.171**	**0.175**	**0.180**
GENERAL SERVICE						
Monthly Service Charge: (Per Month)						
Single-Phase	$ 15.50	$ **17.00**	$ **19.00**	$ **21.00**	**23.00**	**25.00**
Three-Phase	15.50	**18.00**	**21.00**	**24.00**	**27.00**	**30.00**
Demand Charge: (Per kW)						
All kW	$ 10.87	$ **11.20**	$ **11.52**	$ **11.85**	**12.17**	**12.50**
Energy Charges: (Per kWh)						
All kWh	$ 0.11505	$ **0.1141**	$ **0.1131**	$ **0.1121**	**0.1111**	**0.1100**
LARGE POWER						
Monthly Service Charge: (Per Month)	$ 100.00	$ **120.00**	$ **140.00**	$ **160.00**	**180.00**	**200.00**
Demand Charge: (Per kW)	$ 9.15	$ **9.32**	$ **9.49**	$ **9.66**	**9.83**	**10.00**
Reactive Demand Charge: (Per kVar)	$ n/a	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**
Energy Charges: (Per kWh)	$ 0.1205	$ **0.1185**	$ **0.1165**	$ **0.1145**	**0.1125**	**0.1100**

* Energy Rates include PSCA = $0.04445 per kWh.

City of Marshall, Michigan

TYPICAL ELECTRIC BILL COMPARISONS
MARSHALL VS. CONSUMERS ENERGY VS. DTE

Line No.	Description/Monthly Usage	Existing Marshall (a)	Proposed Marshall (b)	Consumers Energy (c)	DTE (d)	Percent Comparison: Existing Marshall (e)	Proposed Marshall (f)	Consumers Energy (g)	DTE (h)
	Residential (A)								
1	500 kWh	$ 86.53	$ 95.00	$ 94.48	$ 99.22	100%	110%	109%	115%
2	750 kWh	126.16	135.00	137.27	148.79	100%	107%	109%	118%
3	1,000 kWh	165.80	175.00	180.06	198.86	100%	106%	109%	120%
	Commercial (B)								
4	1,000 kWh	$ 172.35	$ 200.00	$ 170.77	$ 225.00	100%	116%	99%	131%
5	2,500 kWh	407.63	470.00	431.05	440.39	100%	115%	106%	108%
	General Service (C)								
6	10KW/3,000 kWh	$ 469.35	$ 480.00	$ 494.61	$ 622.72	100%	102%	105%	133%
7	25KW/7,500 kWh	1,150.13	1,162.50	1,173.06	1,432.41	100%	101%	102%	125%
8	50KW/15,000 kWh	2,284.75	2,300.00	2,361.70	2,781.88	100%	101%	103%	122%
	Large Power (D)								
9	500KW/100,000 kWh	$ 16,720.00	$ 16,200.00	$ 20,891.79	$ 18,195.68	100%	97%	125%	109%
10	1,000KW/300,000 kWh	45,385.00	43,200.00	44,464.26	40,609.68	100%	95%	98%	89%
11	2,000KW/800,000 kWh	114,760.00	108,200.00	93,086.72	91,209.68	100%	94%	81%	79%

(a) Reflects current Marshall rates effective 7/21/21. PSCA = $0.04445 per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.
(b) Reflects proposed Marshall Step 5 rates effective 7/1/28. PSCA = $0.00000 per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.
(c) Reflects Consumers Energy's comparable current rates. Excludes Low Income Energy Assistance Fund and Sales Tax.
(d) Reflects DTE Energy's comparable current rates. Excludes Low Income Energy Assistance Fund and Sales Tax.
(e) Column (a) divided by Column (a).
(f) Column (b) divided by Column (a).
(g) Column (c) divided by Column (a).
(h) Column (d) divided by Column (a).

01/30/24

SUMMARY

- Revenues Do Not Need to be Increased In Order to Meet The Projected Near-Term Revenue Requirements.
- Large Power Class is Subsidizing the Residential and Commercial Rate Classes.
- Current Rates are Not Reflective of Cost of Service Results.
- Recommend Adoption of Proposed Rate Adjustments, Which Move Rates and Revenue Distribution Towards Cost of Service Results

City of Marshall, Michigan

RESIDENTIAL BILL COMPARISON

EXISTING VS. PROPOSED

Line No.	Description	500 kWh Usage	Increase (Decrease) $	Increase (Decrease) %
1	Existing Rate (1)	$ 86.53		
2	Step 1 (2)	$ 89.00	$ 2.47	2.78%
3	Step 2 (2)	$ 90.50	$ 1.50	1.66%
4	Step 3 (2)	$ 92.00	$ 1.50	1.63%
5	Step 4 (2)	$ 93.50	$ 1.50	1.60%
6	Step 5 (2)	$ 95.00	$ 1.50	1.58%

(1) Reflects current Marshall rates. PSCA = $0.04445 per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.
(2) Reflects proposed Marshall rates. PSCA = $0.00000 per kWh. Excludes Low Income Energy Assistance Fund and Sales Tax.

?

ITEM: 12.B
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Kevin Maynard, Director of Electric Utilities
DATE:	May 20, 2024
SUBJECT:	**ADDITIONAL 250 kW GREENUP-MELDAHL ALLOCATIONS**

Michigan Public Act No. 235 of 2023 (PA 235), effective February 27, 2024, requires all utilities;including municipal electric systems such as the City of Marshall, to adopt a renewable energy plan and achieve a renewable energy portfolio of at least:

- 15% 2024 through 2029
- 50% 2030 through 2034
- 60% 2035 and each year thereafter

In addition to the aforementioned renewable energy plan, Michigan electric utilities must also meet a new “clean energy” standard of at least 80% by 2035 and 100% by 2040. PA 235 defines “clean energy” as electricity produced without emitting greenhouse gases (including both renewable resources and nuclear generation) or energy generated using natural gas accompanied by carbon capture and storage. Barring an option to purchase competitively-priced nuclear energy or energy generated by natural gas with carbon capture, PA 235 effectively mandates that the City’s power supply be 80% renewable by 2035 and 100% renewable by 2040.

While PA 235 may be amended or replaced in the future with less stringent renewable energy percentage requirements or relaxed compliance dates, mandated increases in renewable energy portfolio requirements appear likely in the future. As a result, it is prudent for the City to make manageable renewable energy additions to its power supply portfolio in an effort to meet PA 235 requirements while minimizing financial impacts on local electric consumers.

Existing Renewable Energy Portfolio

The City of Marshall currently receives renewable energy from a number of generating resources, including the Marshall Hydroelectric Project, AMP’s Phase I Hydro Project (the Cannelton, Smithland and Willow Island Hydroelectric Plants), Greenup and Meldahl Hydroelectric Projects, Locust Ridge Wind Farm in Pennsylvania, and the Oconto Falls (Wisconsin) and Menominee (Michigan) Hydroelectric Projects. In 2024, the projected energy the City of Marshall will receive from these resources is as follows:

	MWh
AMP Phase I Hydro	13,933
Meldahl Hydroelectric Project	2,854

Greenup Hydroelectric Project	1,478
Marshall Hydroelectric Project	1,185
Locust Ridge Wind Project	5,777
Menominee/Oconto Fall Hydroelectric Plants	10,555
Total	35,782

The City of Marshall's projected 2024 total energy requirements are 140,282 MWh (140,282,000 kWh); 35,782 MWh represents a 25.51% renewable energy portfolio. This is sufficient to meet the State of Michigan's initial 15% renewable energy requirement; however, the Locust Ridge Wind Project power purchase agreement ends in September 2025, and the Oconto Falls/Menominee Hydro Projects power purchase agreement ends December 31, 2033. These agreements will need to be extended or replaced to help maintain the City's current renewable energy portfolio percentage.

In 2030, the State of Michigan's renewable energy requirement increases to 50%; the City's current renewable energy portfolio percentage is approximately 25.51%. Meeting a 50% requirement will require the City to approximately double its current renewable energy resources in the next five years; an additional 35,000 MWh (35 million kWh). This figure does not account for any increase in the City's annual energy needs over the next five years. If the City's annual energy requirements increase, so will the amount of renewable energy needed for compliance.

The City has been evaluating solar resources that can help meet increased renewable energy requirements. Projected purchased power costs associated with the 100-MW Hart Solar Project increased significantly during the pre-construction phase, prompting the Michigan South Central Power Agency (MSCPA) to elect not to pursue this option. The MSCPA is working with another solar developer on a possible project that would generate a significant amount of energy on an annual basis at a more competitive rate. The City is also investigating possible options to increase annual energy generated at the Marshall Hydroelectric Project.

AMP Meldahl/Greenup Hydroelectric Projects Option

As mentioned above, the City of Marshall is a participant in the Meldahl and Greenup Hydroelectric Projects. The Meldahl Hydroelectric Project is a 105 MW run-of-the-river hydroelectric plant located at the Captain Anthony Meldahl Locks and Dam on the Ohio River in Foster, Kentucky, approximately an hour southeast of Cincinnati. It is the largest hydroelectric plant on the Ohio River. The Greenup Hydroelectric Project is a 70.2 MW run-of-the-river hydroelectric plant located at the Greenup Locks and Dam on the Ohio River near the Village of Franklin Furnace, Ohio.

Hydroelectric plants typically have greater fixed costs and less variable costs because of their required infrastructure and the fact that there is no fuel cost due to moving water being the generators' prime mover. Hydroelectric plants typically have very long service lives, often exceeding 100 years. The Meldahl and Greenup Hydroelectric Plant debt is scheduled to be paid off in 2050. Once the debt on these two facilities is eliminated, they should provide the City with low-cost, renewable energy for decades into the future.

The City currently has a 594 kW allocation to the Meldahl Hydroelectric Project and a 389 kW allocation to the Greenup Hydroelectric Project. AMP projects the City will receive 4,332 MWh from Meldahl and Greenup in 2024—approximately 12% of the City's total renewable energy supply. The energy the City of Marshall purchases from these two hydroelectric facilities complies with PA 235 renewable energy requirements.

Recently, AMP notified its members that the Electric Plant Board of the City of Princeton, Kentucky, an AMP member community, is interested in reducing its Greenup and Meldahl Hydroelectric Projects allocations if another AMP member(s) is interested in increasing its project allocations.

Under the arrangement, the City of Marshall would make no payment to the City of Princeton; the City would simply assume additional allocations of Meldahl and Greenup under the same contract terms, conditions and costs that it currently pays for capacity, energy and Renewable Energy Credits/Certificates from these two hydroelectric generating facilities on a going-forward basis through the end of its existing power supply contract with AMP.

An additional 250 kW allocation from Meldahl and 250 kW from Greenup allows the City to increase its renewable energy portfolio percentage from existing long-term hydroelectric resources under existing agreements with AMP without a significant financial impact to local consumers. While the proposed additional Meldahl and Greenup allocations won't get the City's renewable energy portfolio percentage where it ultimately needs to be, it does represent a solid first step toward meeting State of Michigan requirements with non-solar renewable energy resources.

BUDGET IMPACT:
Staff contacted AMP and the City's public utility consultant Courtney & Associates regarding increasing Marshall's allocations of Meldahl and Greenup while minimizing the financial impact of such additional allocations. AMP was asked to estimate the City's projected power supply cost with and without adding 250 kW of Meldahl and 250 kW of Greenup with the following results:

Estimated Financial Impacts of 250 kW Additional Meldahl/Greenup Allocations

	2025	2026	2027	2028
Existing Power Supply Plan ($/MWh)	$76.76	$77.22	$79.61	$77.85
Add 250 kW Meldahl and 250 kW Greenup	$77.21	$77.53	$80.08	$78.20
Difference $/MWh	$0.45	$0.31	$0.47	$0.35
Total Annual Cost Difference ($)	$63,126.90	$43,487.42	$65,932.54	$49,098.70

An additional 250 kW of Meldahl and 250 kW of Greenup would increase projected 2025 power supply costs from approximately $10,768,046 to $10,831,173. It would provide an estimated additional 2,151 MWh (2,151,000 kWh) annually to the City of Marshall's renewable energy portfolio; this represents a 1.53% increase in the City's renewable energy portfolio percentage.

RECOMMENDATION:
Approve Resolution 2024-12, A Resolution to approve the assumption of a portion of the interest of the Electric Plant Board of the City of Princeton, Kentucky in the Greenup Power Sales Contract and Meldahl Power Sales Contract and other Related Matters and authorize the City Manager and City Clerk to sign the necessary documents.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-12

TO APPROVE THE ASSUMPTION OF A PORTION OF THE INTEREST OF THE ELECTRIC PLANT BOARD OF THE CITY OF PRINCETON, KENTUCKY IN THE GREENUP POWER SALES CONTRACT AND MELDAHL POWER SALES CONTRACT AND OTHER RELATED MATTERS

Minutes of a regular meeting of the Council of the City of Marshall, held on MONTH DATE, YEAR at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by ___________________, and supported by _____________________.

WHEREAS, The City of Marshall, Michigan (the "Municipality") owns and operates an electric utility system for the sale of electric power and associated energy for the benefit of its citizens and taxpayers; and

WHEREAS, the Municipality is also a member of American Municipal Power, Inc., ("AMP"); and

WHEREAS, the Municipality, along with other AMP Members (collectively "Participants"), entered into a Power Sales Contract ("Greenup PSC") regarding the Greenup Hydroelectric Facility ("Greenup Project") dated November 1, 2009; and

WHEREAS, the Municipality, along with other Participants, entered into a Power Sales Contract ("Meldahl PSC") regarding the Meldahl Hydroelectric Project ("Meldahl Project") dated March 1, 2009; and

WHEREAS, in order to obtain such sources of electric capacity and energy, each Participant in the Greenup Project purchases its Project Share (as defined in the Greenup PSC) of the AMP Entitlement (as defined in the Greenup PCS) from AMP; and

WHEREAS, in order to obtain such sources of electric capacity and energy, each Participant in the Meldahl Project purchases its Project Share (as defined in the Meldahl PSC) from AMP; and

WHEREAS, the Municipality has determined that it requires additional electric capacity and energy; and

WHEREAS, the Electric Plant Board of the City of Princeton, Kentucky ("Assignor") is a Participant under the Greenup PSC and the Meldahl PSC; and

WHEREAS, the Municipality's Project Share under the Greenup PSC is 1.14% (389 kW) and Municipality's Project Share under the Meldahl PSC is 0.57% (594 kW); and

WHEREAS, the Municipality desires to accept the assignment of and assume 0.73% (250 kW) from Assignor's Greenup Project Share and 0.24% (250 kW) from the Assignor's Meldahl Project Share (collectively, the "Assigned Shares") along with the other rights and obligations of Assignor under the Greenup PSC and the Meldahl PSC with respect to the Assigned Shares, including, without limitation, any obligation of Assignor to purchase Step Up Power and pay Step Up Costs, related to the applicable Project Share (as such terms are defined in the Greenup PSC and the Meldahl PSC, respectively) (collectively, the "Assignment"); and

WHEREAS, AMP, on behalf of the remaining Participants, has waived or will waive, upon the effectiveness of this Resolution and certain other prerequisites, the right of first refusal to assume Assignor's rights under the Greenup PSC and the Meldahl PSC; and

WHEREAS, the Municipality, Assignor and AMP desire to enter into an Assignment and Assumption Agreement ("Assignment Agreement") which sets forth the parties' respective rights and obligations with regard to the Assignment.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL THAT:

1. The Assignment is hereby authorized and the Assignment Agreement, in substantially the form of which is on file with the Clerk, is hereby approved, and the City Clerk is authorized and directed to execute on behalf of the Municipality a final form of the Assignment Agreement, substantially in the form approved by this resolution with such completions and changes therein as may be necessary and approved by the City Manager.

2. The Municipality is hereby authorized, through the execution and delivery of the Assignment Agreement, to acquire the Assigned Shares, and the City Manager is authorized to execute and deliver any and all documents necessary for the Municipality to

acquire the Assigned Shares and to carry out Assignor's related obligations under the Greenup PSC and the Meldahl PSC.

3. If any section, subsection, paragraph, clause or provision or any part thereof of this Resolution shall be finally adjudicated by a court of competent jurisdiction to be invalid, the remainder of this Resolution shall be unaffected by such adjudication and all the remaining provisions of this Resolution shall remain in full force and effect as though such section, subsection, paragraph, clause or provision or any part thereof so adjudicated to be invalid had not, to the extent of such invalidity, been included herein.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

5. That this City Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this City Council and that all deliberations of this City Council and its Committees, if any, which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including any applicable open meetings requirements.

6. This this Resolution shall take effect at the earliest date allowed by law.

Resolution declared adopted this 20th day of May 2024.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 20, 2024 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

Assignment and Assumption Agreement

This Assignment and Assumption Agreement ("**Agreement**"), dated as of _________, ___________ ("**Effective Date**"), is by and among the Electric Plant Board of the City of Princeton, Kentucky ("**Assignor**"), the City of Marshall, Michigan ("**Assignee**"), Michigan South Central Power Agency (hereinafter "**MSCPA**"), and American Municipal Power, Inc. ("**AMP**").

WHEREAS, Assignor and Assignee are each a party to separate Power Sales Contracts regarding AMP's Greenup Hydroelectric Facility between AMP and the Participants dated November 1, 2009 ("**Greenup PSC**") and AMP's Meldahl Hydroelectric Project between AMP and the Participants dated March 1, 2009 ("**Meldahl PSC**");

WHEREAS, Assignee, MSCPA and AMP are each a party to a Supplement to the Greenup PSC and the Meldahl PSC that requires MSCPA to agree to any amendment to the Greenup PSC and the Meldahl PSC;

WHEREAS, pursuant to the Greenup PSC, Assignor purchases its Project Share of the AMP Entitlement (as defined in the Greenup PSC) from AMP and pursuant to the Meldahl PSC, Assignor purchases its Project Share from AMP;

WHEREAS, Assignor's current Project Share in the Greenup PSC is 1.7% (580 kW), and Assignor's current Project Share in the Meldahl PSC is 0.83% (870 kW);

WHEREAS, Assignee's current Project Share in the Greenup PSC is 1.14% (389 kW), and Assignee's current Project Share in the Meldahl PSC is 0.57% (594 kW);

WHEREAS, Assignor desires to assign to Assignee all of its rights and delegate all of its obligations under the Greenup PSC related to 0.73% (250 kW) (the "**Greenup Assigned Share**") from its Project Share and the obligations related thereto;

WHEREAS, Assignor desires to assign to Assignee all of its rights and delegate all of its obligations under the Meldahl PSC related to 0.24% (250 kW) (the "**Meldahl Assigned Share**") from its Project Share the obligations related thereto (collectively, the Greenup Assigned Share and the Meldahl Assigned Share shall be the "**Assigned Shares**");

WHEREAS, Assignee desires to accept such assignment of rights and delegation of obligations under the Greenup PSC and the Meldahl PSC, respectively;

WHEREAS, AMP, on behalf of itself and on behalf of the remaining Participants, desires to consent to the Assignment (as defined below); and

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Assignment and Assumption.

1.1 Assignment. Assignor irrevocably (a) assigns to Assignee the Assigned Shares and all of its accompanying rights under the Greenup PSC and the Meldahl PSC, respectively, attributed to the Assigned Shares and (b) delegates to Assignee all of its accompanying obligations under the Greenup PSC and the Meldahl PSC, respectively, related to the Assigned Shares, including the obligation of Assignor to purchase Step Up Power and pay Step Up Costs, related to such applicable Project Share (as such terms are defined in the Greenup PSC and the Meldahl PSC), from and after the Effective Date (collectively, the "**Assignment**").

1.2 Assumption. Assignee unconditionally accepts all of Assignor's rights and obligations in, to and under the Greenup PSC and the Meldahl PSC, respectively, related to the Assigned Shares, including, without limitation, any obligation of Assignor to purchase Step Up Power and pay Step Up Costs related to the Assigned Shares, and assumes and agrees to be bound by, fulfill, perform and discharge all of the liabilities, obligations, duties and covenants under or arising out of the Greenup PSC and the Meldahl PSC, respectively, related to the Assigned Shares, from and after the Effective Date (collectively, the "**Assumption**").

1.3 Consent. MSCPA and AMP, on behalf of itself and on behalf of the remaining Participants, consents to the Assignment and the Assumption. MSCPA, AMP, Assignor and Assignee acknowledge and agree that, from and after the Effective Date, Assignee's Project Share related to the Greenup PSC is 1.87% (639 kW), subject to adjustment as set forth in the Greenup PSC, and Assignee's Project Share related to the Meldahl PSC is 0.80% (844 kW), subject to adjustment as set forth in the Meldahl PSC. AMP and Assignor acknowledge and agree that, from and after the Effective Date, Assignor's Project Share related to the Greenup PSC is 0.97% (330 kW), subject to adjustment as set forth in the Greenup PSC, and Assignor's Project Share related to the Meldahl PSC is 0.59% (620 kW), subject to adjustment as set forth in the Meldahl PSC.

2. Representations and Warranties.

2.1 Assignor's Representations and Warranties. Assignor represents and warrants as follows:

(a) It has the full right, power and authority to enter into this Agreement and to perform its obligations hereunder.

(b) It has taken all necessary action to authorize the execution of this Agreement.

(c) It is the sole legal and beneficial owner of the rights granted to Assignee by this Agreement, free and clear of any lien, security interest, charge or encumbrance.

(d) It has performed all of its obligations under the Greenup PSC and the Meldahl PSC that are required to be performed on or before the Effective Date.

2.2 Assignee's Representations and Warranties. Assignee represents and warrants as follows:

(a) It has the full right, power and authority to enter into this Agreement and to perform its obligations hereunder.

(b) It has taken all necessary action to authorize the execution of this Agreement.

2.3 AMP's Representations and Warranties. AMP confirms that, to the best of its knowledge, as of the Effective Date of this Agreement, all conditions set forth in Section 26(C)(i)-(vi) of the Greenup PSC and the Meldahl PSC have been met, and represents and warrants as follows:

(a) It has the full right, power and authority to enter into this Agreement and to consent to the Assignment and the Assumption.

(b) It has taken all necessary action to authorize the execution of this Agreement.

2.4 MSCPA's Representations and Warranties. MSCPA confirms that, to the best of its knowledge, as of the Effective Date of this Agreement, all conditions set forth in Section 26(C)(i)-(vi) of the Greenup PSC and the Meldahl PSC have been met, and represents and warrants as follows:

(a) It has the full right, power and authority to enter into this Agreement and to consent to the Assignment and the Assumption.

(b) It has taken all necessary action to authorize the execution of this Agreement.

3. Definitions. Capitalized terms used and not defined in this Agreement have the respective meanings assigned to them in the Greenup PSC and the Meldahl PSC, as applicable.

4. Miscellaneous.

4.1 Further Assurances. Upon another party's reasonable request, each party shall, at its sole cost and expense, execute and deliver all such further documents and instruments, and take all such further acts, necessary to give full effect to this Agreement.

4.2 Survival. Subject to the limitations and other provisions of this Agreement, the representations of the parties contained in this Agreement survive the expiration or earlier termination of this Agreement.

4.3 Notices. Each party shall deliver all notices, requests, consents, claims, demands, waivers and other communications under this Agreement (each, a "**Notice**") in writing and addressed to the other party at its address set forth below (or to such other address that the receiving party may designate from time to time in accordance with this section). Each party shall deliver all Notices by personal delivery, nationally recognized overnight courier (with all fees pre-paid), or certified mail (in each case, return receipt requested, postage prepaid). Except as otherwise provided in this Agreement, a Notice is effective only (a) on receipt by the receiving party, and (b) if the party giving the Notice has complied with the requirements of this Section.

Notice to Assignee:

City of Marshall, Michigan
323 W. Michigan Ave.
Marshall, MI 49068
Attention:

Notice to Assignor:

Electric Plant Board of the City of Princeton, Kentucky
304 East Legion Drive
Princeton, Kentucky 42445
Attention: General Manager

Notice to AMP:

American Municipal Power Inc.
1111 Schrock Road, Suite 100
Columbus, Ohio 43229
Attention: President & CEO

Notice to MSCPA:

Michigan South Central Power Agency
168 Division Street
Coldwater, MI 49036
Attention: Pamala Sullivan, General Manager

4.4 Entire Agreement. This Agreement constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter.

4.5 Amendment and Modification. No amendment to this Agreement is effective unless it is in writing and signed by an authorized representative of each party to this Agreement.

4.6 Choice of Law. This Agreement is governed by, and construed in accordance with, the laws of the State of Ohio, without regard to the conflict of laws provisions, provided that the power and authority of the Assignee and MSCPA to enter into this Agreement shall be construed in accordance with the laws of the State of Michigan, and provided further that the power and authority of the Assignor to enter into this Agreement shall be construed in accordance with the laws of the Commonwealth of Kentucky.

4.7 Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together is deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

[signature page follows]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

Assignor: Electric Plant Board of the City of Princeton, Kentucky

By: Chris Burton

Name: Chris Burton
Title: General Manager

Assignee: City of Marshall, Michigan

By: ______________________

Name: ______________________

Title: ______________________

Attest:

By: Ramsey B. Taylor
Name: Ramsey B. Taylor, III
Title: Chairperson

Approved as to Form

By: ______________________

Name: B. Todd Wetzel, Legal Counsel

Approved as to Form

By: ______________________

Name: Steve Mann, Miller Canfield
Title: Legal Counsel

Acknowledged and agreed with respect to Sections 1.3 and 2.3 hereof:
American Municipal Power, Inc.

By: ______________________

Name: Jolene M. Thompson
Title: President/CEO

Approved as to Form

By: ______________________

Lisa G. McAlister
SVP & General Counsel

Acknowledged and agreed with respect to Sections 1.3 and 2.4 hereof:
Michigan South Central Power Agency

By: ______________________________

Name: Pamala Sullivan
Title: General Manager

Approved as to Form

By: ______________________________

Name: Steven Miller, Miller Canfield
Title: Legal Counsel

4867-6896-9138, v. 4

ITEM: 12.C
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Marguerite Davenport, Director of Public Services Eric Zuzga, Director of Community Services
DATE:	May 20, 2024
SUBJECT:	**ACTIVATION ZONE 2024 IMPROVEMENTS**

Improvements to the downtown area bounded by S Eagle Street, W Green Street, S Jefferson Street, and Michigan Avenue have been discussed and worked on since the spring of 2021. Early in the conceptual design stages, the project was titled "Activation Zone". The main purpose of the project was to encourage people to support Marshall's downtown post-pandemic and activate an area to attract visitors. Parking was also a motivation for the project.

On October 21, 2021, a public open house was held to gain public input on the conceptual plans. Following that, the Downtown Development Authority and the City Council approved the conceptual plan in November and December of 2021 respectively. The approval directed to City staff to source funding and execute construction documents.

Last year, construction was completed on the Green Street portion of the project. The aerial utility wires were relocated underground by City crews. The street was reconstructed and on-street, angled parking was installed. This year, the last components of the project are proposed for construction, including resurfacing of lots 9 and 10, installation of the activation zone public seating area, and conversion of S. Jefferson St. to one-way. The city issued bids for this work in February and received two bids on March 7, 2024, with the following results:

Company	Location	Bid Amount
Quality Excavators Inc	Marshall, MI	$ 502,933.85
Parrish Excavators Inc	Quincy, MI	$ 607,803.00

Progressive AE, the city's partner throughout the concept and design phases of this project reviewed the bids and provided a recommendation for award to Quality Excavators, Inc of Marshall, MI.

Funding for this project was propelled by the City earning a MEDC Revitalization and Placemaking (RAP) Grant in September 2022. That award, totaling $654,000, required equal matching funds from the City. The matching funds were met with commitment from the Downtown Development Authority Board in the amount of $500,000, a Cronin Foundation Grant award in the amount of $100,000, and $70,000 contributed from the local street millage fund. The funding summary is as follows:

Revenue	**Amount**
RAP Grant Amount	$ 654,000
DDA Funds (city match to RAP)	$ 484,000
Street Millage Funds (city match to RAP)	$70,000
Cronin Grant (city match to RAP)	$ 100,000
Total	$ 1,308,000
Expenses	
Spent to Date	$ 573,000
Remaining on Green Street Contract	$ 59,002
2024 Improvements	$ 607,998
2024 Improvements - Engineering	$ 68,000
Public Art (grant requirement) - moved to 2025 with different funding	$ 0
Balance	*$ 0*

BUDGET IMPACT:

The Improvements to the Activation Zone 2024 will be expensed from the Federal Grant Funds -

RAP Program contracted services line item 298-000-820.00.

RECOMMENDATION:

Approve the construction contract, including change order #1, with Quality Excavators Inc for the amount of $550,156.61 with a contingency of $57,842 for a total funded amount of $607,998.61, the construction engineering contract with Progressive AE for the amount of $60,000 with a contingency of $8,000 for a total funded amount of $68,000 and authorize the City Manager and City Clerk to sign the necessary documents.

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May 10, 2024

Marguerite Davenport, PE
City Engineer
City of Marshall
900 S Marshall Ave
Marshall, MI 49068

Re: Recommendation for Award for the Improvements to the Activation Zone 2024 Project

Dear Marguerite,

On Thursday, March 7, 2024, the City of Marshall received bids for the Improvements to the Activation Zone 2024 project. Two (2) bids were received, and have had their errors and omissions rectified, and are as follows:

Low Bid	Quality Excavators Inc.	$502,933.85
2nd	Parrish Excavators Inc.	$607,803.00

The project bids were let by the City of Marshall and received by the City of Marshall Engineering Department.

Progressive AE, Inc. has reviewed the submitted bids and discussed the project with Mr. Wayne Smith of Quality Excavators, Inc. Based upon Quality Excavators, Inc.'s understanding and on our past experiences in completing projects with them, we are confident that they can perform this project according to the requirements of the Drawings and Specifications. Mr. Smith assured us that they can meet the deadline for completion of and that their crews are set up and ready for the work. Accordingly, we advise the City of Marshall to complete an agreement with Quality Excavators, Inc. to move forward with this project.

We will continue to work with the City of Marshall to make sure this project is successfully coordinated and completed. Please complete the previously sent Notice of Award for the required paperwork. Let us know if there is anything else you require before this goes to the Marshall City Commission on Monday, May 20th, 2024.

Please contact me if you have any questions.

Sincerely,

Piotr Szczepanski

Digitally signed by Piotr Szczepanski
DN: C=US, E=szczepanskip@progressiveae.com, O=Engineering, OU=Progressive AE, CN=Piotr Szczepanski
Reason: I am the author of this document
Date: 2024.05.10 13:42:44-04'00'

Piotr C. Szczepanski PE, CDT
Civil Engineer II

PCS/ecy
https://progressiveae-my.sharepoint.com/personal/pszczepanski_weareprogressive_com/Documents/2024 05 10 Improvements to the Activation Zone Recommendation for Award.docx

CHANGE ORDER NO: 1

DATE: 5/20/2024

AGREEMENT DATE: 5/20/2024

NAME OF PROJECT: RECONSTRUCTION OF RIDGEWOOD STREET AND JULIVAN AVENUE

OWNER: CITY OF KENTWOOD

CONTRACTOR: Quality Excavators, Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

All unit prices were adjusted due to the need to follow Davis-Bacon legislation. There is a new bid tab, with a new contract construction cost.

JUSTIFICATION:

All of the changes were either requested by and approved by the City of Marshall to satisfy the Davis-Bacon Requirements

ORIGINAL CONTRACT PRICE: $ 502,933.85

CURRENT CONTRACT PRICE ADJUSTED BY PREVIOUS CHANGE ORDERS:

$ N/A

THE CONTRACT PRICE DUE TO THIS CHANGE ORDER WILL BE [INCREASED] [DECREASED] BY: $ 47,222.76

THE NEW CONTRACT PRICE, INCLUDING THIS CHANGE ORDER, WILL BE $ 550,156.61

CHANGE TO CONTRACT TIME:

THE CONTRACT TIME WILL BE [INCREASED] [DECREASED] BY 0 **CALENDAR DAYS.**

THE DATE FOR COMPLETION OF ALL WORK WILL BE 12/31/2024 **(DATE).**

CONTRACTOR: Quality Excavators, Inc. **BY:** ______________________

ENGINEER: Progressive Co. **BY:** Piotr Szczepanski

Digitally signed by Piotr Szczepanski
DN: C=US, E=szczepanskip@progressiveae.com, O=Engineering, OU=Progressive AE, CN=Piotr Szczepanski
Reason: I am approving this document
Date: 2024.05.10 12:39:05-04'00'

OWNER: City of Marshall **BY:** ______________________

END OF SECTION

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Proposal Request No.1

Project:	Improvements to the Activation Zone 2024
Date:	May 10, 2024
Project No:	83260012
Owner:	City of Marshall
Contractor:	Quality Excavators, Inc.

PR1-1 NOTICE

A. This Owner-Initiated Proposal Request is issued after the Award of Contract to inform the Contractor and sub-contractors of certain proposed modifications in the Work. It is not an authorization to make any changes in the Work. The applicable provisions of the Contract Documents shall govern all Work. Approved items will be followed by a Change Order to adjust the Contract Sum or Contract Time, or both, accordingly.

B. The Contractor and each sub-contractor are to review the entire Proposal Request, including work of other trades, for revisions or clarifications regarding their own work. Any revision that causes a change to their contract but is not specifically mentioned in this Proposal Request should be brought to the attention of the architect through the Contractor.

C. The Contractor is to complete each line item and return 1 signed copy of this Proposal Request, complete with the Contractor itemized cost breakdowns, to Progressive AE, 1811 4 Mile Road NE, Grand Rapids, MI 49525-2442; attention: Piotr Szczepanski within 7 days.

This Proposal Request include an attachment Bid Form) revised and dated May 10, 2024.

PR1-2

A. CIVIL WORK (PCS)

1. **Bid Tab** (New Issue):
   a. The bid tab reflects the proposed adjusted unit prices according to the adjustment to Davis-Bacon that Quality Excavators, Inc. completed and the 2 unit cost items negotiated between Quality Excavators, Inc., Progressive AE, and the City of Marshall (Mulch & Sodding).

ADD $ 47,222.76

TOTAL ADD/DEDUCT THIS PROPOSAL REQUEST: 47,222.76

TOTAL CONTRACT TIME CHANGE FOR THIS PROPOSAL REQUEST: 0 **WORK DAYS**

FIRM NAME: ______________________

SIGNATURE: ______________________

DATE: ______________________

PCS/ecy
https://progressiveae-my.sharepoint.com/personal/pszczepanski_weareprogressive_com/Documents/Shared/00 - Project CA Folders/83260012 - Marshall Activation Zone/05 CA/E10 PCO CHANGE ORDERS/2024 05 08 Proposal Request No 1.docx

City of Marshall

Improvements to the Activation Zone 2024

Quality Excavating Revised Bid

May 8, 2024

ITEM NO.	MDOT PAY ITEM	DESCRIPTION	QTY.	UNITS	UNIT PRICE	TOTAL
		Improvements to Green Street, Jefferson Street, and Activation Zone				
1	1100001	Mobilization, Max 10%	1	LSUM	$36,540.00	$ 36,540
2	2040020	Curb and Gutter, Rem	543	Ft	$ 11.77	$ 6,391
3	2040050	Pavt, Rem	1550	Syd	$ 18.36	$ 28,458
4	2040055	Sidewalk, Rem	60	Syd	$ 13.00	$ 780
5	2040080	Exploratory Investigation, Vertical	30	Ft	$ 140.40	$ 4,212
6	2080020	Erosion Control, Inlet Protection, Fabric Drop	12	Ea	$ 140.00	$ 1,680
7	2090001	Project Cleanup	1	LSUM	$12,267.00	$ 12,267
8	3020016	Aggregate Base, 6 inch	29	Syd	$ 26.00	$ 754
9	3020020	Aggregate Base, 8 inch	76	Syd	$ 13.00	$ 988
10	4030050	Dr Structure Cover, Type K	2	Ea	$ 562.00	$ 1,124
11	4037050	Adjusting Drainage Structure, Case 1, Modified	1	Ea	$ 918.50	$ 919
12	4037050	Dog House Manhole	1	Ea	$ 6,310.00	$ 6,310
13	4037050	MH, Storm Cover, Marshall	1	Ea	$ 634.00	$ 634
14	5010002	Cold Milling HMA Surface	4055	Syd	$ 2.42	$ 9,813
15	5010025	Hand Patching	60	Ton	$ 201.00	$ 12,060
16	5012025	HMA, 4EML	660	Ton	$ 115.00	$ 75,900
17	6020054	Conc Pavt, Misc, Nonreinf, 8 inch	100	Syd	$ 90.00	$ 9,000
18	6027011	Conc Pavt, Decorative, Nonreinf, 4 inch	313	Syd	$ 163.00	$ 51,019
19	6027011	Conc Pavt, Decorative, Nonreinf, 8 inch	165	Syd	$ 176.00	$ 29,040
20	7077050	Dumpster Enclosure, 1 Bay	1	Ea	$ 9,396.00	$ 9,396
21	7077050	Dumpster Enclosure, 3 Bay	1	Ea	$20,292.00	$ 20,292
22	8020038	Curb and Gutter, Conc, Det F4	1162	Ft	$ 34.00	$ 39,508
23	8027001	F4 Curb, Modified	32	Ft	$ 43.00	$ 1,376
24	8027001	Valley Gutter, Conc, Modified	76	Ft	$ 34.00	$ 2,584
25	8027001	Valley Drain	9	Ft	$ 34.00	$ 306
26	8030010	Detectable Warning Surface	44	Ft	$ 55.00	$ 2,420
27	8030044	Sidewalk, Conc, 4 inch	1450	Sft	$ 6.00	$ 8,700
28	8032001	Curb Ramp, Conc, 4 inch	200	Sft	$ 11.00	$ 2,200
29	8100371	Post, Steel, 3 lb	119	Ft	$ 33.00	$ 3,927
30	8100404	Sign, Type IIIA	24	Sft	$ 59.80	$ 1,435
31	8100405	Sign, Type IIIB	6	Sft	$ 59.80	$ 359
32	8110231	Pavt Mrkg, Waterborne, 4 inch, White	2290	Ft	$ 1.72	$ 3,939
33	8110237	Pavt Mrkg, Waterborne, 12 inch, White	297	Ft	$ 3.45	$ 1,025
34	8110237	Pavt Mrkg, Waterborne, 12 inch, White	72	Ft	$ 3.45	$ 248
35	8110293	Pavt Mrkg, Waterborne, for Rest Areas, Parks, and Lots, 4 inch, Blue	485	Ft	$ 2.24	$ 1,086
36	8117001	Pavt Mrkg, Waterborne, 24 inch, Stop Bar	41	Ft	$ 6.90	$ 283
37	8117050	Pavt Mrkg, Waterborne, Accessible Sym	1	Ea	$ 69.00	$ 69
38	8117050	Pavt Mrkg, Waterborne, Thru Arrow Sym	3	Ea	$ 63.25	$ 190
39	8117050	Pavt Mrkg, Waterborne, Thru Left Arrow Sym	1	Ea	$ 80.50	$ 81
40	8117050	Pavt Mrkg, Waterborne, Right Left Arrow Sym	1	Ea	$ 69.00	$ 69
41	8117050	Pavt Mrkg, Waterborne, Accessible Sym	5	Ea	$ 69.00	$ 345
42	8127051	Temporary Traffic Control	1	LSUM	$11,526.00	$ 11,526
43	8150002	Watering and Cultivating, First Season, Min	1	LSUM	$29,601.00	$ 29,601
44	8157011	Washed Stone	110	Syd	$ 34.75	$ 3,823
45	8157050	Ulmus Americana 'Valley Forge', 3 inch	2	Ea	$ 799.00	$ 1,598
46	8157050	Tilia Americana 'Boulevard Linden', 3 inch	4	Ea	$ 840.00	$ 3,360
47	8157050	Removable Bollard	1	Ea	$ 1,067.00	$ 1,067
48	8157050	Tables, Special Install	13	Ea	$ 340.00	$ 4,420
49	8157050	Shade Structure, Special Install	1	Ea	$ 3,028.00	$ 3,028
50	8157050	Removable Bollard	2	Ea	$ 1,116.00	$ 2,232
51	8157050	Landscape Planter	6	Ea	$ 3,083.00	$ 18,498
52	8157050	Acer x Freemanii 'Jeffsred', 3 inch	4	Ea	$ 811.00	$ 3,244
53	8157050	Ceanothus Americanus 'New Jersey Tea'	10	Ea	$ 67.60	$ 676
54	8157050	Hydrangea Quesrcifolia 'Munchkin'	21	Ea	$ 75.00	$ 1,575

	55	8157050	Syringa X 'Red Pixie'	3	Ea	$ 69.00	$ 207
	56	8157050	Calamagrostis Arundinacea Brachy Tricha 'Feather Reed Grass'	11	Ea	$ 23.00	$ 253
	57	8157050	Calamagrostis X Acutiflora 'Karl Forester'	22	Ea	$ 21.00	$ 462
	58	8157050	Hemerocallis X 'Pardon Me'	204	Ea	$ 21.00	$ 4,284
	59	8157050	Liriope Muscari 'Big Blue'	253	Ea	$ 9.00	$ 2,277
	60	8157050	Pachysandra Terminalis 'Green Carpet'	309	Ea	$ 9.00	$ 2,781
	61	8160025	Mulch	300	Syd	$ 35.00	$ 10,500
	62	8160055	Sodding	160	Syd	$ 19.00	$ 3,040
	63	8160062	Topsoil Surface, Furn, 4 inch	160	Syd	$ 8.40	$ 1,344
	64	8182046	Conduit, DB, 1, 1/2 inch	475	Ft	$ 21.00	$ 9,975
	65	8182309	Hh, Polymer Conc	7	Ea	$ 2,300.00	$ 16,100
	66	8197050	SL3, Hapco Parking Lot Light Pole	2	Ea	$ 9,200.00	$ 18,400
	67	8197050	Invue Luminaire	2	Ea	$ 1,725.00	$ 3,450
	68	8200182	TS, Span Wire Mtd, Rem	2	Ea	$ 690.00	$ 1,380
	69	8200452	TS Head, Adj	2	Ea	$ 920.00	$ 1,840
	70	8230432	Gate Box, Adj, Case 2	2	Ea	$ 745.00	$ 1,490
					Construction Total	**$**	**550,156.61**

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February 16, 2024

Marguerite Davenport
Director of Public Services
City of Marshall
323 West Michigan Avenue
Marshall, Michigan 49068

Re: Proposal for Professional Engineering and Construction Administration Services for Improvements to the Activation Zone

Dear Mrs. Davenport,

For the continuation of our previous work on Green Street in Marshall, Progressive AE, Inc. (Progressive AE) is pleased to present this proposal for engineering and construction administration services for the Improvements to the Activation Zone project. Following is our understanding of the project, our scope of services, clarifications, proposed schedule, and compensation for your consideration.

UNDERSTANDING OF PROJECT
The project, as we understand it, is to provide engineering services to bid the rest of the original Green Street and Activation Zone project out that was not part of last year's Green Street project. The remaining plan sections include:

- Improvements to the Activation Zone.
- Improvements to the Green Street parking lot.
- Improvements to Jefferson Street.
- Improvements to the Jefferson Street parking lot.

The work required to get this new set to bid includes:

- Repackaging the old plans to a new set, reflecting the work to be completed.
- Repackaging a new set of specifications and new cost estimate.
- Front end specifications in Progressive AE standards.
- Bidding services from advertisement to bid selection and recommendation of award.

Progressive AE is also proposing to include construction administration services for the duration of the project, which would include the following:

- On-site field inspection when work requiring observation is happening.
- Pay application processing.
- On-site/virtual progress meetings with the Contractor, Progressive AE, and City of Marshall (City) on a regular basis.
- Project closeout.

SCOPE OF BASIC SERVICES
Based upon the above project understanding, we will provide the following scope of services:

- Complete package of bidding documents, including:
    - Repackaged and sealed plan set.
    - Complete specifications, including front end specifications in Progressive AE standards.
    - Bid tab and Engineer's estimate.
    - Bidding services, including advertisements, requests for information responses, bid opening, and recommendation of award.

- Construction administration services including:
  - On-site field inspection.
  - Construction staking.
  - Quantity tracking.
  - Pay application processing.
  - Regularly scheduled progress meetings.
  - Closeout services.

CLARIFICATIONS
Progressive AE will coordinate with City staff to determine the needs of field inspection depending on the work planned for the day, based upon the Contractor's input. Progressive AE and their appointed field staff will be making all possible efforts to coordinate with the Contractor on the construction schedule; but if the Contractor decides to do work on a day that was unplanned, Progressive AE field staff will be on site as soon as possible, but there will be a period of travel and coordination time that will be required.

SCHEDULE
Work on the project will begin immediately following the signing of the contract. Previous work completed to keep the project on schedule will also be included in the project invoicing.

PROFESSIONAL COMPENSATION
Based upon the above identified scope of services, Progressive AE proposes to provide the work delineated above for the following maximum, not to exceed sum:

Engineering and Bidding Services	$5,000 (five thousand dollars)
Construction Administration	$48,000 (forty-eight thousand dollars)

Reimbursable expenses are in addition to the professional compensation, estimated at $7,000 (seven thousand dollars), and will be invoiced according to the attached Schedule of Invoice Rates.

Progressive AE has prepared this proposal for the City of Marshall and we request that it be treated as confidential and not copied or distributed for any reason other than evaluation for hire.

The terms of this proposal defining project understanding, scope, schedule, clarifications, and professional compensation are incorporated into the Standard Agreement Provisions for Professional Services which are attached. The terms and conditions as identified in the Standard Agreement Provisions will be valid unless superseded by an AIA Standard Form of Agreement. If this proposal meets with your approval, please sign below and return a copy of the signed proposal. Your signature will be our authorization to begin the work and place the project in the firm's schedule. If you do not sign and return this proposal, and after receipt of this proposal you request or accept services from Progressive AE in connection with this or any other engagement, your request or acceptance of such services will be deemed to be an acquiescence or agreement with the terms provided in this proposal.

We look forward to working on this project with you and your team.
Sincerely,

Piotr Szczepanski
Digitally signed by Piotr Szczepanski
DN: C=US, E=szczepanskip@progressiveae.com, O=Engineering, OU=Progressive AE, CN=Piotr Szczepanski
Reason: I am approving this document
Date: 2024.02.16 08:24:48-05'00'

Piotr C. Szczepanski, PE, CDT
Civil Engineer II

William Walter Culhane
Digitally signed by William Walter Culhane
DN: C=US, E=culhaneb@progressiveae.com, CN=William Walter Culhane
Reason: I have reviewed this document
Date: 2024.02.15 21:37:13-05'00'

William W. Culhane, RA, CDT, LEED AP, Principal
Director of Project Delivery

Accepted By: ____

Printed Name: ______________________ Date: ____________________

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The parties to this Agreement, Progressive AE, Inc., Grand Rapids, Michigan, USA, hereinafter called the ENGINEER and City of Marshall, Marshall, Michigan, USA, hereinafter called the OWNER, hereby agree to the following conditions:

1. Scope of Services: The services provided by the ENGINEER shall be limited to those described in the proposal dated February 16, 2024. The parties agree that the Standard Agreement Provisions incorporated herein shall govern.

2. Term: If services covered by this Agreement have not been completed within six (6) months of the date of this Agreement, through no fault of the ENGINEER, extension of the ENGINEER's services beyond that time shall be compensated as additional services.

3. Changed Conditions: If, during the term of this Agreement, the ENGINEER becomes aware of any circumstances or conditions that were not originally contemplated by or known to the ENGINEER, then to the extent that they affect the scope of services, compensations, schedule, allocation of risks or other material terms of this Agreement, the ENGINEER may call for re-negotiation of appropriate portions of the Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating re-negotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into re-negotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

4. Additional Services: Additional services not specifically identified in the Scope of Services shall be paid for by the OWNER in addition to the fees previously stated, provided the OWNER authorizes such additional services in writing. Special services will be billed monthly as work progresses and invoices are due upon receipt.

5. Standard of Care: Professional Services provided by the ENGINEER will be conducted in a manner consistent with that level of care ordinarily and normally exercised by licensed engineers and engineers practicing in the State where the Project resides. In reference to the Standard of Care, the Owner and ENGINEER acknowledge that changes may be required because of possible errors, omissions, ambiguities or inconsistencies in the plans and specifications, and, therefore, that the costs of the project may exceed the construction contract sum. The Owner and ENGINEER agree that a design contingency in the amount of three percent (3 percent) of the cost of the work be established, as required, to pay for any such increased project costs. The Owner further agrees to make no claim by way of direct or third-party action against the ENGINEER or his or her subconsultants with respect to any payments within the limit of the contingency reserve made to the construction contractors because of such changes or because of any claims made by the construction contractors relating to such changes. Costs or expenses that are considered value added/betterment (see Paragraph 29) to the project shall not be applied against the design contingency. The design contingency shall be established as a line item in the overall project budget and be carried through the project's construction phase.

6. Schedule for Rendering Services: The ENGINEER shall prepare and submit for OWNER approval a schedule for the performance of the ENGINEER's services. This schedule shall include reasonable allowances for review and approval times required by the OWNER, performance of services by the OWNER's consultants, and review and approval times required by public authorities having jurisdiction over the project. This schedule shall be equitably adjusted as the project progresses, allowing for changes in scope, character or size of the project requested by the OWNER, or for delays or other causes beyond the ENGINEER's reasonable control.

7. Payment Terms: Invoices will be submitted by the ENGINEER monthly, are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of the date of invoice. Invoices past due shall accrue interest at one percent (1%) per month from the

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original invoice date. If past due invoices cause the ENGINEER to proceed with legal action or collection services, the OWNER agrees to pay all of the ENGINEER's collection expenses including reasonable attorney fees.

8. <u>Opinions of Probable Construction Cost</u>: In providing opinions of probable construction cost, the OWNER understands that the ENGINEER has no control over the cost or availability of labor, equipment, or materials, or over market conditions or the Contractor's method of pricing, and that the ENGINEER’s opinions of probable construction costs are made on the basis of the ENGINEER’s professional judgment and experience. The ENGINEER makes no warranty, express or implied that the bids or the negotiated cost of the Work will not vary from the ENGINEER’s opinion of probable construction cost.

9. <u>Ownership of Instruments of Service</u>: The OWNER acknowledges the ENGINEER’s design documents, including electronic files, reports, drawings, worksheets, plans, supporting documents and other material as the ENGINEER’s instruments of professional service. Provided that the OWNER complies with all obligations of this Agreement and, upon completion of the services and payment in full of all monies due to the ENGINEER, the ENGINEER shall provide the OWNER with an exclusive agreement to use the final construction documents prepared under this Agreement for construction or maintaining the project. The OWNER shall not reuse or make any modifications to the construction documents without the prior written authorization of the ENGINEER. The OWNER agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the ENGINEER, its officers, directors, employees, and subconsultants (collectively, ENGINEER) against any damages, liabilities or costs, including reasonable lawyers’ fees and defense costs, arising from or allegedly arising from or in any way related to or connected with the unauthorized reuse or modification of the construction documents by the OWNER or any person or entity that acquires or obtains the construction documents from or through the OWNER without the written authorization of the ENGINEER.

   Under no circumstances shall the transfer of ownership of the ENGINEER’s drawings, specifications, electronic files, or other instruments of service be deemed a sale by the ENGINEER, and the ENGINEER makes no warranties, either express or implied, of merchantability and fitness for any particular purpose, nor shall such transfer be construed or regarded as any waiver or other relinquishment of the ENGINEER’s copyrights or intellectual property rights including Universal Design innovation strategies, checklists, reports and processes in any of the foregoing, full ownership of which shall remain with ENGINEER, absent the ENGINEER’s express prior written consent.

10. <u>Digital Data/Electronic Media</u>: The ENGINEER reserves the right to remove all indications of its ownership and/or involvement in the material from each electronic medium not held in its possession. The OWNER may retain copies of the work performed by the ENGINEER in CAD form. Release of digital data will be by execution of the ENGINEER’s digital data licensing Agreement (AIA Document C106-2013 or latest edition). Copies shall be for information and used by the OWNER for the specific purpose for which the ENGINEER was engaged. Said material shall not be used by the OWNER, or transferred to any other party, for use in other projects, additions to the current project, or any other purpose for which the material was not strictly intended without the ENGINEER's express written permission. Any unauthorized modification or reuse of the materials shall be at the OWNER's sole risk, and the OWNER agrees to defend, indemnify, and hold the ENGINEER harmless, from all claims, injuries, damages, losses, expenses, and attorneys’ fees arising out of the unauthorized use or modification of all Project documentation. Under no circumstance shall the transfer of drawings or data or other instruments of service on digital data for use by the Recipient be construed to be as a sale. ENGINEER makes no warranties, either express or implied or of merchantability or of fitness for a particular purpose. To the extent that the digital data includes building information models (Models), the parties agree to the following terms. (1) The Models are intended for the purpose of communicating design intent only and are not construction documents. (2) The Models may not detect all conflicts or inconsistencies. (3) The Models are

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not intended for quantity take-offs, cost estimates, fabrication, or dimensional purposes. (4) Information contained in the Models will not be construed to dictate construction means or methods. This will remain the Contractor or Fabricator's responsibility.

11. Dispute Resolution: In an effort to resolve any conflict, the duly authorized representatives of each party will meet together in good faith in an attempt to resolve the conflict. If this attempted resolution fails to resolve the claim or dispute, the parties agree that all claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof first shall be submitted for non-binding mediation to any one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. The parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto. Any time expended in mediation shall not be included in calculating the time for filing arbitration.

    If mediation fails to resolve the claim or dispute, the matter shall be submitted to arbitration with the American Arbitration Association under the Construction Industry rules, unless the parties agree otherwise or unless a plaintiff not a party hereto institutes litigation in a court of competent jurisdiction and said court takes personal jurisdiction over one of the parties hereto regarding the same subject matter as in dispute between the parties hereto.

    No arbitration arising out of or relating to this Agreement shall include, by consolidation, joinder, or in any other manner, any additional person not a party to this Agreement except by written consent of the parties and such consent to arbitration involving an additional person(s) shall not constitute consent to arbitration of any dispute not described therein. This Agreement to arbitrate and any Agreement to arbitrate with an additional person(s) shall be specifically enforceable under the prevailing arbitration law.

    The demand for arbitration shall be made within one (1) year of the date the claimant knew or should have known of the existence of the claim, dispute, or other matter but in no event later than 3 years after the date of substantial completion of the project. If the demand for arbitration is not effectuated within such times, the claim, dispute, or other matter shall be forever barred.

    The decision rendered by the arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. In the event either party makes a claim or brings an arbitration action or lawsuit against the other party for any act arising out of the performance of the services hereunder, and the claimant fails to prove such claim or action, then the claimant shall pay all legal and other costs (including attorneys' fees) incurred by the other party in defense of such claim or action.

12. Termination: If the OWNER fails to make payments in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the ENGINEER's option, cause for suspension of services. The ENGINEER shall provide seven days' written notice. If the OWNER or ENGINEER suspends the Project, the ENGINEER shall be compensated for services performed prior to notice of suspension. The ENGINEER's fees for the remaining services and the time schedule shall be equitably adjusted. Either party may terminate this Agreement upon not less than seven days' written notice to the other party for convenience and without cause. If the Agreement is terminated, the ENGINEER shall be compensated by the OWNER for services performed prior to termination and reimbursable expenses including costs attributable to termination, including the costs attributable to the ENGINEER's termination of consultant Agreements.

13. Professional Liability Insurance and Limitation of Liability: The ENGINEER maintains professional liability insurance as part of its normal business practice. The OWNER agrees to limit the ENGINEER's liability to the OWNER and to all Construction Contractors and Subcontractors on the project due to the ENGINEER's negligent acts, errors, or omissions,

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such that the total aggregate liability of the ENGINEER to all those named shall not exceed the amount of the ENGINEER's compensation for the Project.

14. Indemnification: Subject to the limitation in Paragraph 13 above the ENGINEER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the OWNER, its officers, directors and employees (collectively, OWNER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense cost, to the extent caused by the ENGINEER's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the ENGINEER is legally liable.

    The OWNER agrees to the fullest extent permitted by law, to indemnify and hold harmless the ENGINEER, its officers, directors, employees and subconsultants (collectively ENGINEER) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the OWNER negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the OWNER is legally liable.

    Neither OWNER or ENGINEER shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

    The OWNER and ENGINEER waive consequential damages for claims, disputes, or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages including disruptions to business operations or loss of profits.

15. Mutual Waiver of Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors or sub-consultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this Agreement. This mutual waiver of incidental, indirect and consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

16. Delays: The OWNER agrees that the ENGINEER is not responsible for any damages arising directly or indirectly from any delays for causes beyond the ENGINEER's control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions, epidemics, pandemics, or other natural disasters or acts of God; fires, riots, war or other emergencies; failure of any government agency to act in a timely manner; failure of performance by OWNER or the OWNER's contractors or consultants; or discovery of any hazardous substance or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by the ENGINEER to perform its services in an orderly and efficient manner, the ENGINEER shall be entitled to a reasonable adjustment in schedule and compensation.

17. Disputed Invoices: If the OWNER objects to any portion of an invoice, the OWNER shall so notify the ENGINEER in writing within ten (10) calendar days of receipt of the invoice. The OWNER shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with other payment terms of this Agreement. Any dispute over invoiced amounts due which cannot be resolved within ten (10) calendar days after presentation of invoice by direct negotiation between the parties shall be resolved within thirty (30) calendar days in accordance with the Dispute

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Resolution provision of this Agreement. Interest at one percent (1%) per month shall be paid by the OWNER on all disputed invoice amounts that are subsequently resolved in the ENGINEER's favor and shall be calculated on the unpaid balance from the due date of the invoice.

18. ADA Requirements: The ENGINEER shall make a reasonable professional effort to interpret applicable ADA requirements as they apply to this project but cannot warrant or guarantee compliance due to the fact it is civil rights legislation and open to many different interpretations.

19. Code Compliance: The ENGINEER shall put forth reasonable professional efforts to comply with applicable laws, codes, and regulations in effect as of the date of the execution of this Agreement. Design changes made necessary by newly enacted laws, codes and regulations after the date shall entitle the ENGINEER to a reasonable adjustment in the schedule and additional compensation in accordance with the Additional Services provisions of this Agreement.

20. Buried Utilities: The OWNER will be responsible for furnishing the ENGINEER information identifying the type of all underground utilities and verifying their specific locations. The ENGINEER (or their subconsultant) will rely on this information and prepare a plan that shows the locations intended for connections with respect to assumed locations of underground utilities provided by the OWNER. The OWNER will approve of all locations of subsurface penetrations prior to them being made. The OWNER agrees to waive all claims and causes of action against the ENGINEER for damages to underground improvements. The OWNER further agrees to indemnify and hold the ENGINEER harmless from any damage, liability, or cost, including reasonable attorney's fees and defense costs for any property damage, injury or economic loss arising or allegedly arising from subsurface penetrations.

21. Condominium Conversion: If the ENGINEER's services and Construction Documents are intended for the design and construction of residential or commercial rental units, they shall be under the ownership and control of a single, integrated OWNER. In the event the Project is changed to any other purpose or use, including, but not limited to, subdivision into individual units for sale, the ENGINEER shall have no responsibility, and shall be released from all obligations and liabilities for the Project, and each and every right, license and/or ownership interest of the OWNER of the Construction Documents shall be void. The OWNER shall be expressly prohibited from making any further use of the Construction Documents for any purpose, including, but not limited to, the conversion of the Project to another purpose. Further, the OWNER agrees, to the fullest extent permitted by law, to indemnify, immediately defend, and hold harmless the ENGINEER, its officers, directors, employees and subconsultants (collectively, ENGINEER) against all damages, liabilities, or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the services performed under this Agreement.

22. Energy Tax Deduction: The ENGINEER may wish to pursue an energy tax deduction under Section 179D of the Internal Revenue Code for this Project. Such deductions are available to design firms for projects that reduce overall energy use of a building. If Progressive AE determines that this Project meets the relevant 179D qualification criteria, the OWNER agrees to allocate the tax deduction to Progressive AE by signing an Allocation Acknowledgement form which is required by the IRS to receive the deduction.

23. Evaluation of Work: The ENGINEER shall have authority to reject work that does not conform to the contract documents; however, the ENGINEER does not have authority to stop work at any time.

24. Hazardous Materials: The ENGINEER shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site. The Owner shall furnish tests, inspections and

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reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

25. Hiring of Personnel: OWNER may not directly hire any employee of the ENGINEER. OWNER agrees that it shall not, directly, or indirectly solicit any employee of the ENGINEER from accepting employment with OWNER, affiliate companies, or competitors of ENGINEER.

26. Means and Methods: The ENGINEER shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the work, nor shall the ENGINEER be responsible for the constructor's failure to perform work in accordance with the contract documents.

27. Site Signage: The ENGINEER shall be permitted to install on the project premises an exterior sign of not more than sixty square feet for promotional purposes. The location of the sign shall be mutually agreed upon by OWNER and ENGINEER, not to be unreasonably withheld by either.

28. Timeliness of Performance: The OWNER and ENGINEER are aware that many factors outside the Agreement control may affect the ENGINEER's ability to complete the services to be provide under Agreement. The ENGINEER will perform these services with reasonable diligence and expediency consistent with sound professional practices.

29. Value-Added/Betterment: If, due to the ENGINEER's error or omission, any required item or component of the project is omitted from the ENGINEER's Construction documents, the ENGINEER shall not be responsible for paying the cost to add such item or components to the extent that such item or component would have otherwise been necessary to the project or otherwise adds value or betterment to the project. In no event will the ENGINEER be responsible for any cost or expenses that provides value, upgrade, or enrichment of the project.

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Schedule of Invoice Rates - 2024

Hourly Staff Charges

Class 10 Personnel:	Director, Principal	$275/hour
Class 9 Personnel:	Senior Healthcare Planner, Senior Project Leader, Project Principal, Practice Leader, Principal / Team Leader, Senior Construction Leader	$215/hour
Class 8 Personnel:	Senior Engineer Leader, Senior Project Manager, Senior Planner	$190/hour
Class 7 Personnel:	Senior Architect, Senior Architectural Designer, Senior Engineer, Senior Scientist, Senior Project Manager, Senior Construction Administrator, Construction Superintendent	$175/hour
Class 6 Personnel:	Engineer II, Project Manager II, Senior Landscape Architect, Senior Interior Designer, Senior Technician, Senior Lighting Designer Preconstruction Coordinator/Estimator	$150/hour
Class 5 Personnel:	Architect II, Engineer I, Architectural Designer II, Engineer I, Landscape Architect II, Project Manager I, Planner	$130/hour
Class 4 Personnel:	Architect I, Architectural Designer I, Graduate Engineer, Interior Designer II, Technician II, GIS Technician, Construction Project Manager/Superintendent, Planner I, Water Resources Specialist, Executive Assistant	$110/hour
Class 3 Personnel:	Graduate Architect, Landscape Architect I, Interior Designer I, Technician I, Associate Planner, Field Scientist	$ 95/hour
Class 2 Personnel:	Graduate Interior Designer, Graduate Landscape Architect, Project Assistant	$ 80/hour
Class 1 Personnel:	Intern	$ 60/hour

Reimbursable Expenses

1. Fees for Program, Financial or Procurement Management services when the Owner has engaged a supplier and Architect is subject to a fee.
2. Building permit fees and plan review fees as required by the authorities having jurisdiction over projects at cost plus 10%.
3. Outside services, consultants, travel and lodging at cost plus 10%.
4. Copies, telephone, cell phone voice and data charges and office supplies will be charged through a $25 per month Misc. Office Expense charge. This charge will not be applied to invoices under $1,000.
5. CAD black/white plotting at 15¢ per square foot; CAD color plotting at 25¢ per square foot; CAD low density color images at 30¢ each; CAD high density color images at 50¢ each; large-format color plotting at $9 per square foot. Postage, shipping, and lab tests at cost. Files written to CD will be minimum $100 per drawing or $500 maximum. Passenger vehicle mileage on projects at the IRS Standard Rate (currently 67¢ per mile). Lodging, meals, and airfare at cost. Machine rental GPS at $250 per day. Traffic Counters at $60 per count. Surveying supplies at 50¢ per stake.
6. Overtime expenses requiring higher than normal rates if authorized by owner.

Notes:

1. Invoices are due upon receipt. Unpaid invoices shall bear interest at a rate of 1 percent per month if not paid within 30 days of the date of the invoice.
2. Special media requests may be at higher rate.
3. Hourly staff charges and expenses subject to change annually.

STD RATE January 9, 2024

ITEM: 12.D
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager William Dopp, Finance Director/ City Treasurer
DATE:	May 20, 2024
SUBJECT:	**DESIGNATION AND DEPOSIT OF PUBLIC MONEY AUTHORIZATION**

Respectful of the City's adopted investment policy, the Finance Department continuously looks for ways to maximize the City's return on investment, while maintaining the objectives of safety and liquidity to meet daily cash flow demands. Limiting State statutes regarding the types of securities a municipality can invest in presents a challenge. Local governments often find themselves trying to cut fees and foraging for interest-revenue opportunities as they become available.

Since 2021, the City has been working to close unnecessary bank accounts and limit costs. At one time, the City had at least 26 active bank accounts. Today, we have 17 active accounts. The reduction in accounts has helped us to achieve some slight fee savings. Also, over the past three years, we have seen an increase in the Federal Funds rate, which has moved off the 0%-.25% range, and held steady at 5.25%-5.5% since August 2023. The City has seen the impact on our investments and the increased interest earnings. However, we held the belief we could do better.

With that belief, staff decided that it was the appropriate time to issue a Request for Proposals (RFP) document for banking services. Over a five-month period, the Finance Department worked to complete an RFP document and process which had not been completed in nearly ten years. During those ten years, a number of banks and credit unions (financial institutions) in the City have come and gone. Some of the financial institutions were purchased, sold, and moved in or out of the area.

The Finance Department issued an RFP for banking services in March 2024. The responding banking institutions were Highpoint Community Bank, Huntington National Bank, Southern Michigan Bank and Trust, and Sturgis Bank. These institutions represent the four leading regional banks located within the city limits. A team comprised of the Finance Director/Treasurer, Deputy Treasurer, City Manager, along with members of the Budget Finance Committee, participated in reviewing RFP responses.

The four proposals received provided detailed answers to the RFP, including qualifications, bank and municipal team background, and products and solutions offered. The City's objective was to identify the banking institution(s) that could meet the requests of the proposal, and offer competitive rates. Upon review of the proposals, it was determined that all the banks that responded were able to meet the qualifications the City was seeking. Each institution was evaluated based upon qualifications, cost (fees and interest rates), technology, and community involvement.

The results were tabulated and discussed with the assembled RFP review team. At this time, City staff and the Budget Finance Committee are recommending the Council to award to Southern Michigan Bank and Trust (SMB&T) the City’s banking services, which includes daily operational banking and potential custodial services (investments). The RFP process related to interest rates showed that the

City can immediately experience increased interest revenues greater than $400,000 during the first year compared to the 12 months prior to issuing the RFP. The team was impressed with the level of commitment SMB&T would provide in regard to the dedicated team, as well as the bank's commitment to the municipal market. Over the years, SMB&T has shown continued community involvement and reinvestment in the City of Marshall.

The City will be having further conversations with SMB&T to determine if other functionality will be transitioned or new products added. Sometimes it is more difficult to evaluate a specific product offering in the RFP process. Such is the case with purchasing cards or future investment and bonding opportunities. Once there is a signed contract, City staff will be working with SMB&T to implement an onboarding plan.

We feel it is important to recognize the length of service that Huntington/Chemical/TCF Bank has provided to the City of Marshall over the past ten years. Each of the other finalists, Highpoint and Sturgis, provided excellent proposals to the City as well. This contract does not limit the City from seeking bids from these institutions for various products or specialty banking needs in the future.

BUDGET IMPACT:

The City expects to realize significant increases in interest revenue over the term of the contract, including an estimated $400,000 in the first year. These increases were not accounted for in the fiscal year 2025 budget, and a budget amendment will be necessary.

RECOMMENDATION:

Approve Resolution 2024-11, A Resolution to Deposit with Southern Michigan Bank & Trust and authorize the City Manager and City Clerk to sign the necessary documents.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-11

A RESOLUTION TO DEPOSIT WITH SOUTHERN MICHIGAN BANK & TRUST

Minutes of a regular meeting of the Council of the City of Marshall, held on May 20, 2024 at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, Public Act 40 of 1932 states that the legislative body of a city shall provide by resolution for designation and deposit of public money in one or more financial institutions; and

WHEREAS, the City issued a Request for Proposal for banking services, and wishes to award a Professional Services Agreement/Contract to City staff's recommended banking institution; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL that Southern Michigan Bank and Trust is hereby designated as a legal depository of money belonging to the City of Marshall, County of Calhoun and State of Michigan and that moneys belonging to said City shall be deposited and/or invested in said financial institution in the name of said City.

Resolution declared adopted this 20th day of May 2024.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on May 20, 2024 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

	HighPoint	Huntington	SMB&T	Sturgis
Estimated Interest Earned Year 1	$ 452,500.00	$ 392,500.00	$ 475,000.00	$ 300,000.00
Estimated Interest Earned Year 2	$ 337,500.00	$ 175,000.00	$ 375,000.00	$ 300,000.00
Estimated Interest Earned Year 3	$ 247,500.00	$ 125,000.00	$ 275,000.00	$ 300,000.00
Total Estimated Interest Earned (3 years)	$ 1,037,500.00	$ 692,500.00	$ 1,125,000.00	$ 900,000.00
Total Estimated Fees (3 Years)	$0	$23,400	$30,600	$0
Total Estimated Earnings (3 years)	**$ 1,037,500.00**	**$ 669,100.00**	**$ 1,094,400.00**	**$ 900,000.00**
Bauer Financial Bank Rating	4 Stars	5 Stars	5 Stars	4 Stars
DepositAccounts.com Health Rating	A	A	A	B+

ITEM: 13.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	James Schwartz, Mayor Derek N. Perry, City Manager
DATE:	May 20, 2024
SUBJECT:	**CONSTRUCTION BOARD OF APPEALS APPOINTMENT**

Chapter 150, Section 150.02 of the Marshall City Code of Ordinances prescribes that the Construction Board of Appeals shall be created in conformance with the State Construction Code Act (MCL 125.1514) to hear appeals related to decisions made by the City building and other inspectors enforcing their applicable construction codes.

The members of the Board of Appeals shall be appointed for 2-year terms by the Mayor and shall be qualified by experience or training to perform the duties of members of the Board of Appeals. The Board shall be composed of not less than three and not more than seven members, and they do not need to be residents of the City.

Current Construction Board of Appeals members include Joe Booton, Marcia Strange, Rick Bolek, Scott Puckett and Eric Dale.

Current member, Scott Puckett, has expressed an interest in continuing to serve, and we are recommending that he be reappointed.

BUDGET IMPACT:
Members of the Construction Board of Appeals are not compensated.

RECOMMENDATION:
Approve the reappointment of Scott Puckett with a term ending on January 1, 2026.