CITY COUNCIL MINUTES
March 18, 2024
Regular Meeting - 7:00 PM

1) **CALL TO ORDER**

IN A REGULAR SESSION held on Monday, March 18, 2024 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Schwartz.

2) **ROLL CALL**

Roll was called:

Present: Mayor James Schwartz, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Also Present: Manager Perry and Clerk Eubank

Absent: Joe Caron

Moved by Scott Wolfersberger, supported by Jacob Gates to excuse Member Caron. On a voice vote: **Motion carried.**

3) **INVOCATION** Brandon Crawford of Grace Baptist Church

4) **PLEDGE OF ALLEGIANCE**

5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.

Mayor Schwartz added the February Power invoice in the amount of $768,459.94 to the city bills and added item 7G- American Rescue Plan Act (APRA) Obligation Resolution.

Moved by Scott Wolfersberger, supported by Ryan Traver to approve the agenda as amended. On a roll call vote:

Ayes: Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger, James Schwartz
Nays: None
Abstain: None
Motion carried.

6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St gave public comment.

7) **CONSENT AGENDA**

Moved by Ryan Traver, supported by Jacob Gates to approve the consent agenda as presented. On a roll call vote:

Ayes: Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger, James Schwartz,

Theresa Chaney-Huggett
Nays: None
Abstain: None
Motion carried.

A. **City Council Minutes**
Work Session- March 4, 2024
Regular Session - March 4, 2024

B. **City Bills**

Purchases 3/1/2024	$201,328.14
Purchases 3/8/2024	$201,627.75
February Power Purchase	$768,459.94
TOTAL	**$1,171,415.83**

C. SPECIAL EVENT REQUEST - STEP OUT OF DARKNESS

D. SPECIAL EVENT REQUEST- 2024 MEMORIAL DAY PARADE

E. SPECIAL EVENT REQUEST- BLUESFEST

F. MARSHALL HOUSE PSA TENTH AMENDMENT

G. AMERICAN RESCUE PLAN ACT (ARPA) OBLIGATION RESOLUTION

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2024-6

A RESOLUTION TO DESIGNATE AND FULLY OBLIGATE REMAINING CITY OF MARSHALL AMERICAN RESCUE PLAN ACT FUNDS

Minutes of a regular meeting of the Council of the City of Marshall, held on March 18, 2024, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by ____________________.

WHEREAS, the City of Marshall, Michigan is a non-entitlement unit of local government (NEU) that received American Rescue Plan Act (ARPA) funding in the amount of $730,379; and

WHEREAS, all funds must be obligated by December 31, 2024, and expended to cover such obligations by December 31, 2026; and

WHEREAS, the Marshall City Council designated and expended $133,058.00 on bonus pay for essential employees; and

WHEREAS, the Marshall City Council designated and expended $294,956.37 on the Leggitt Road watermain replacement project; and

WHEREAS, the Marshall City Council designated and expended $5,000.00 towards an ambulance power cot for the Marshall Area Fire Fighters Ambulance Authority; and

WHEREAS, the Marshall City Council designated and expended $99,277.71 on upgrades to the City Hall and Public Services Building audio and visual equipment; and

WHEREAS, the Marshall City Council designated and expended $21,028.50 on Riverwalk design professional service and plans; and

WHEREAS, as of March 18, 2024, the remaining amount of ARPA funds available are $177,058.42; and

NOW THEREFORE, BE IT RESOLVED AND AFFIRMED BY THE CITY COUNCIL OF THE CITY OF MARSHALL that it has authorized and obligated the balance of the ARPA funds in the amount of $177,058.42 for repairs and improvements to the City Riverwalk as part of its FY2023/2024 budget for spring 2024 construction.

Resolution declared adopted this 18th day of March 2024.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on MONTH DATE, YEAR and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____

Michelle Eubank, City Clerk

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. MDOT BRIDGE PROGRAM APPLICATION - S MARSHALL AVE BRIDGE OVER RICE CREEK

Moved by Jacob Gates, supported by Ryan Underhill to approve Resolution 2024-05, A Resolution Authorizing the South Marshall Avenue Bridge Replacement through the Local Bridge Program, and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2024-05

RESOLUTION AUTHORIZING FOR SOUTH MARSHALL AVENUE BRIDGE REPLACEMENTTHROUGH THE LOCAL BRIDGE PROGRAM

At a regular meeting of the City Council of the City of Marshall, Michigan, held in the Council Chambers, Town Hall located at 323 W. Michigan Avenue, Marshall, Michigan, on the 18th day of March 2024 at 7 p.m.
PRESENT:
ABSENT:
MOTION BY:
SUPPORTED BY:

WHERE AS, the City of Marshall is preparing a Local Bridge Program Funding Application for the replacement of the S. Marshall Avenue Bridge over Rice Creek, and

WHERE AS, the City of Marshall may be eligible for a maximum of up to 95 percent participation from Federal and/or State sources, and

WHERE AS, the condition of the bridge listed below has deteriorated to such an extent that replacement is necessary and

WHERE AS, the budget of the City of Marshall will not allow replacement of this bridge without additional funds from other sources.

THEREFORE, BE IT NOW RESOLVED that the City of Marshall request local bridge program funds for replacement of the S. Marshall Avenue over the Rice Creek Bridge for the year 2027.

IN TESTIMONY WHEREOF, I have herunto set my hand affixed seal of said City of Marshall, this the ______ day of _______ A.D., 2024.

AYES:

NAYES:

ABSTAINED:

RESOLUTION DECLARED ADOPTED.

)

COUNTY OF CALHOUN) ss:

I, the undersigned, the fully qualified Clerk of the City of Marshall, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 18th day of March 2024, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 18th day of January 2024.

____

Michelle Eubank, City of Marshall City Clerk

Dated:

B. COST SHARING AGREEMENT- 725 US HWY 27 NORTH UTILITY EXTENSION

Moved by Theresa Chaney-Huggett, supported by Scott Wolfersberger to approve the attached cost sharing agreement utility extension for 725 US Hwy 27 North, in substantial form, and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: Ryan Traver, Ryan Underhill, Scott Wolfersberger, James Schwartz, Theresa Chaney-Huggett, Jacob Gates
Nays: None
Abstain: None
Motion carried.

C. MEDC GRANT FOR MASTER PLAN, ECONOMIC DEVELOPMENT, AND MARKETING PLANS

Moved by Scott Wolfersberger, supported by Ryan Traver to approve the submission and acceptance, if granted, of the $50,000 from the MEDC and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

D. SENIOR MILLAGE GRANT REQUEST-DART

Moved by Scott Wolfersberger, supported by Ryan Underhill to approve the submission of a Senior Millage Mini-Grant to Calhoun County in the amount of $5,000. On a voice vote: **Motion carried.**

E. RTAP REIMBURSEMENT GRANT REQUEST- DART

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to approve the submission of an RTAP Grant Request in the amount of $5,500. On a voice vote: **Motion carried.**

F. MARSHALL COMMUNITY FOUNDATION MOMENTUM GRANT REQUEST- COMMUNITY ENGAGEMENT SOFTWARE (SPIDR TECH)

Moved by Scott Wolfersberger, supported by Theresa Chaney-Huggett to approve the submission of a SPIDR Tech Momentum Grant in the amount of $9,924 to the Marshall Community Foundation and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

13) APPOINTMENTS / ELECTIONS

A. MARSHALL DISTRICT LIBRARY BOARD REPRESENTATIVE APPOINTMENT

Moved by Theresa Chaney-Huggett, supported by Jacob Gates to re-appoint Ann Fitzpatrick to the Marshall District Library Board for a three-year term expiring on March 31, 2027. On a voice vote: **Motion carried.**

B. ZONING BOARD OF APPEALS APPOINTMENTS

Moved by Ryan Underhill, supported by Theresa Chaney-Huggett to approve the appointment of Ian Stewart to a term expiring March 2026, Justin Fisher-Short for a term expiring March 2027, and Scott Wolfersberger for a term expiring March 2027. On a voice vote: **Motion carried.**

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Barry Wayne Adams gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:39 p.m.

Respectfully submitted by,

Michelle Eubank
City Clerk