
CITY COUNCIL MINUTES

January 16, 2024
Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Tuesday, January 16, 2024 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Schwartz.

2) ROLL CALL

Roll was called:

Present: Mayor Schwartz, Caron, Chaney-Huggett, Gates, Traver, Underhill, and Wolfersberger

Also Present: Manager Derek Perry and Deputy Clerk Jennifer Pickford

Absent: None

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Joe Caron, supported by Ryan Traver to approve the agenda as presented
On a voice vote: **Motion Carried**

6) PUBLIC COMMENT ON AGENDA ITEMS

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green Street provided public comment.

7) CONSENT AGENDA

Moved by Scott Wolfersberger, supported by Jacob Gates to Approve the consent Agenda On a roll call vote:

Ayes: James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion carried.

A. City Council Minutes

Regular Session - January 2, 2024

B. City Bills

Purchases 12/29/2023

\$123,782.89

Purchases 01/05/2024

\$662,591.16

TOTAL

\$786,374.05

C. CHARGING OFF UNCOLLECTIBLE ACCOUNTS POLICY REVISION

**D. JULY 1, 2024 - JUNE 30, 2030, CAPITAL IMPROVEMENT PROGRAM (CIP)
ADOPTION - SCHEDULE A PUBLIC HEARING**

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

**A. COMMITTEE FOR MARSHALL - NOT THE MEGASITE V. CITY OF
MARSHALL LAWSUIT UPDATE**

City Attorney David Revore gave an update on the lawsuit.

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

A. PARKING ORDINANCE UPDATE

Public Hearing opened by Mayor Schwartz at 7:12pm

Barry Wayne Adams provided public comment on Parking Ordinance Update

Public Hearing closed by Mayor Schwartz at 7:15pm

Moved by Jacob Gates, supported by Ryan Underhill to Enact Ordinance 2023-14, An Ordinance amending City of Marshall Code of Ordinances Section 70.008, Parking Regulations, and publish the ordinance in full in the local newspaper. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion carried.

B. 135 WEST MANSION OPRA EXEMPTION REQUEST

Public Hearing opened by Mayor Schwartz at 7:21pm

Barry Wayne Adams of 622 W Green St provided comment on OPRA Exemption Public Hearing

Public Hearing closed by Mayor Schwartz at 7:25pm

Moved by Scott Wolfersberger, supported by Ryan Traver to Approve Resolution 2024-2, Approving Obsolete Property Rehabilitation Exemption Certificate Application for Amy

and Vaughn Frentz for 135 West Mansion Street. On a roll call vote:

Ayes: Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: James Schwartz

Abstain: None

Motion Carried.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. PUBLIC PARKING LOT SPACE DESIGNATIONS

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to Approve Resolution 2024-01, Authorizing the designation of parking areas in the Municipal Parking Lots. On a voice vote: **Motion carried.**

B. FY 2025 DART MDOT BUDGET REQUEST

Moved by Joe Caron, supported by Scott Wolfersberger to Approve Resolution 2024-4, MDOT FY 2025 Resolution of Intent to apply for state formula operating assistance for fiscal year 2025 under Act 51 of the Public Acts of 1951, as amended. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion carried.

C. CITY OF MARSHALL TITLE VI PLAN UPDATE

Moved by Jacob Gates, supported by Ryan Underhill to Approve Resolution 2024-3, to update the Marshall Title VI Plan to ensure equal opportunity for all persons regardless of race, color, or national origin and direct the City Manager to submit to the State of Michigan Statewide Title VI Coordinator. On a voice vote: **Motion carried.**

D. SAFER GRANT APPLICATION

Moved by Theresa Chaney-Huggett, supported by Scott Wolfersberger to approve the submittal of a SAFER Grant to FEMA to fund three (3) full-time Firefighter positions in the City Fire Department and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion carried.

13) APPOINTMENTS / ELECTIONS

A. APPOINTMENT OF FARMERS MARKET BOARD MEMBERS

Moved by Joe Caron, supported by Ryan Traver to Approve the reappointment of Dan Marsh for a term expiring October 20, 2025, the reappointment of Jason Killoran to a term expiring October 20, 2026, and the appointment of Deborah Greger, Colleen Hagerty, and Shannon Atkins to terms ending on October 20, 2026. On a voice vote: **Motion carried.**

- 14) PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green Street provided public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 8:00pm.

Respectfully submitted by,

Jennifer Pickford
City Deputy Clerk