

CITY COUNCIL AGENDA

Regular Meeting

November 6, 2023 at 7:00 PM



- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **INVOCATION**
- 4) **PLEDGE OF ALLEGIANCE**
- 5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
- 6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.
- 7) **CONSENT AGENDA**
 - A. **City Council Minutes**
Regular Session - October 16, 2023
 - B. **City Bills**

Purchases 10/13/2023	\$441,074.67
Purchases 10/17/2023	\$144,156.65
Purchases 10/20/2023	\$167,626.18
Purchases 10/27/2023	\$87,546.45
Purchases 10/30/2023	\$2,785.00
Purchases 11/07/2023	\$234,757.78
TOTAL	\$1,077,946.73
 - C. **MMEA EGLE WOODEN POLES GRANT APPLICATION AUTHORIZATION**
 - D. **CRONIN FOUNDATION AND EATON GRANT REQUEST- EATON PARK**
 - E. **HANOVER STREET UTILITY EASEMENT**
 - F. **FIRST QUARTER FY2024 FINANCIAL REPORT**
 - G. **FIRST QUARTER FY2024 INVESTMENT PORTFOLIO**
 - H. **FIRST QUARTER FY2024 CASH POSITION REPORT**
 - I. **FIRST QUARTER FY2024 BUDGET AMENDMENTS**
- 8) **PRESENTATIONS AND RECOGNITIONS**
- 9) **INFORMATIONAL ITEMS**
- 10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

MAYOR: Jim Schwartz CITY MANAGER: Derek N. Perry

Joe Caron, Theresa Chaney-Huggett, Jacob Gates,
Ryan Traver, Ryan Underhill, Scott Wolfersberger
Council Chambers, 323 W Michigan Ave, Marshall, Michigan 49068

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

- A. DISTRIBUTION TRANSFORMER PURCHASES**
- B. GRP ENGINEERING SETTLEMENT AGREEMENT & RELEASE FOR BROOKS SUBSTATION**
- C. OPRA DISTRICT ESTABLISHMENT FOR 135 WEST MANSION STREET - SET PUBLIC HEARING**
- D. EXHIBITION DRIVING ORDINANCE UPDATE**
- E. DEER FEEDING AND BAITING ORDINANCE**
- F. TRANSPORTATION ADMINISTRATION SERVICES AGREEMENT**

13) APPOINTMENTS / ELECTIONS

- A. TRANSIT AUTHORITY OF CALHOUN COUNTY- BOARD APPOINTMENT**

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

CITY COUNCIL MINUTES

October 16, 2023

Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, October 16, 2023 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Jim Schwartz.

2) ROLL CALL

Roll was called:

Present: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Also Present: Manager Perry and Clerk Eubank

Absent: Theresa Chaney-Huggett

Moved by Scott Wolfersberger, supported by Jacob Gates to excuse member Chaney-Huggett On a voice vote: **MOTION CARRIED.**

3) INVOCATION

Kris Tarkiewicz of Family Bible Church led the invocation.

4) PLEDGE OF ALLEGIANCE

Mayor Schwartz led the Pledge of Allegiance.

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Manager Perry offered an amendment to the consent agenda to include the September power purchase of \$856,322.78 for a total of \$1,836, 335.46.

Moved by Scott Wolfersberger, supported by Joe Caron to approve the agenda as amended. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

MOTION CARRIED

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St spoke in opposition of altering agendas, voiced concern for holding closed session, and further stated that Ford will not move forward.

7) CONSENT AGENDA

Moved by Jacob Gates, supported by Ryan Underhill to approve the consent agenda as amended. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion Carried.

A. City Council Minutes

Regular Session - October 2, 2023

B. City Bills

Purchases- 9/29/2023	\$853,868.81
Purchases- 10/6/2023	\$121,443.87
Purchases- 10/10/2023	\$4,700.00
September Power Purchase	\$856,322.78
Total	\$1,836,335.46

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

A. COMCAST MICHIGAN UNIFORM VIDEO SERVICE FRANCHISE

Moved by Joe Caron, supported by Scott Wolfersberger to receive communication from Comcast. On a voice vote: **Motion Carried.**

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

A. CREATION OF INDUSTRIAL DEVELOPMENT DISTRICT FOR FORD BOBP

The Public Hearing opened by Mayor Schwartz at 7:13pm:

Barry Wayne Adams of 622 W Green Street spoke in opposition to the industrial district.

Victoria McGuffin of Marshall Township voiced opposition to the creation of the industrial district, citing the Michigan Code of Ethics.

The Public Hearing closed by Mayor Schwart at 7:20pm.

Moved by Scott Wolfersberger, supported by Ryan Traver to table the discussion on Resolution 2023-27 which would create an Industrial Development District for the Ford BlueOval Battery Park site to the November 20th meeting. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion Carried

11) OLD BUSINESS

A. ORDINANCE 2023-11 HUGHES STREET REZONING

Council inquired about the traffic study and site plan status. Director Zuzga responded that the traffic study would be in by the end of the month and dispersed to the county and MDOT. He further stated that the conduction of a speed study at this time of development is not appropriate and the site plan would be presented after the property is zoned.

Moved by Jacob Gates, supported by Ryan Traver to enact Ordinance 2023-11 AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF THE FOLLOWING PARCELS OF REAL PROPERTY, PARCELS #16-260-003-01, 16-260-006-00, and 16-350-006-00 , FROM TOWNSHIP ZONING AGRICULTURE DISTRICT (AR) TO MULTI-FAMILY RESIDENTIAL DISTRICT (MFRD) AND PARCEL #53-002-562-00 (913 INDUSTRIAL ROAD), FROM RESIDENTIAL ESTATE DISTRICT (R-1) to Multi-Family Residential District (MFRD) and order the clerk to publish the ordinance in full.

On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

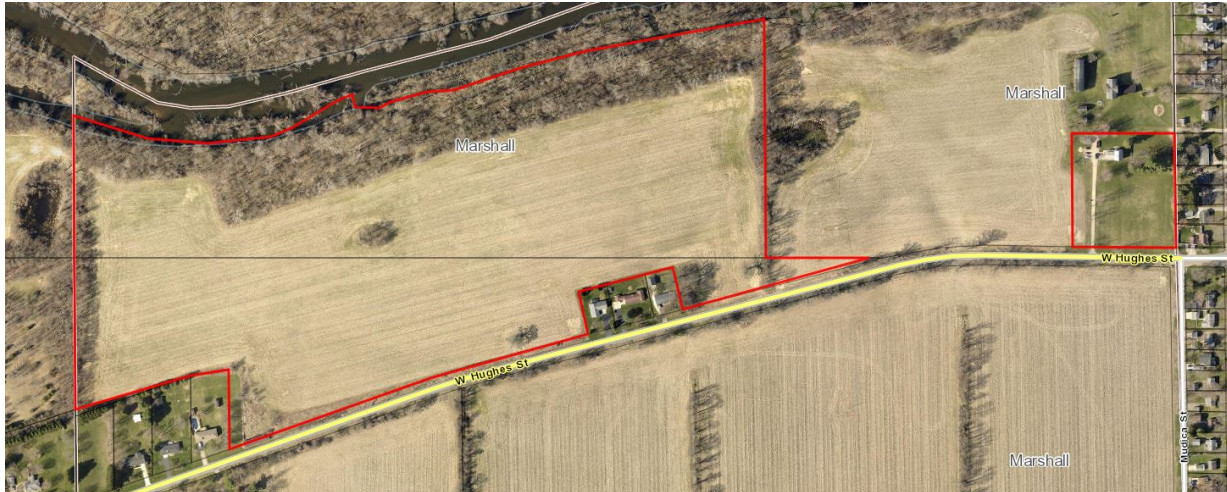
Motion Carried

**CITY OF MARSHALL
ORDINANCE #2023-11**

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF THE FOLLOWING PARCELS OF REAL PROPERTY, PARCELS #16-260-003-01, 16-260-006-00, and 16-350-006-00 , FROM TOWNSHIP ZONING AGRICULTURE DISTRICT (AR) TO MULTI-FAMILY RESIDENTIAL DISTRICT (MFRD) AND PARCEL #53-002-562-00 (913 INDUSTRIAL ROAD), FROM RESIDENTIAL ESTATE DISTRICT (R-1) to Multi-Family Residential District (MFRD) .

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Township Zoning Agricultural to Multi-Family Residential District (MFRD).



PARCEL #16-260-003-01 (440 WEST HUGHES) LEGAL DESCRIPTION

A parcel of land in the Southeast 1/4 of Section 26, T2S, R6W, Marshall Township, Calhoun County, Michigan, the surveyed boundary of said parcel described as: Commencing at the Southeast corner of said Section 26; thence N89°35'23"W along the South line of said Section 26 a distance of 198.02 feet; thence N00°20'44"W parallel with the East line of said Section 26 a distance of 33.00 feet to the North line of Hughes Street and the point of beginning of this description; thence N89°35'23"W along said North line 350.00 feet; thence N00°20'44"W parallel with said East line 391.00 feet; thence S89°35'23"E parallel with said South line 350.00 feet; thence S00°20'44"E parallel with said East line 391.00 feet to the point of beginning; said parcel containing 3.14 acres, more or less; said parcel subject to all easements and restrictions, if any.

PARCEL #16-260-006-00 LEGAL DESCRIPTION

That part of the East 1/2 of the Southwest fractional 1/4 of Section 26, Town 2 South, Range 6 West, Marshall Township, Calhoun County, Michigan, lying South of the Kalamazoo River, and that part of the West 1/2 of the Southeast fractional 1/4 of said Section 26, Town 2 South, Range 6 West, lying South of the Kalamazoo River.

Except, commencing at the Southeast corner of the West 1/2 of the Southeast 1/4 fractional of said Section 26, and running thence West on the Section line 4 chains and 17 links; thence North to the Kalamazoo River; thence East 4 chains and 17 links; thence South to the place of beginning.

PARCEL #16-350-006-00 LEGAL DESCRIPTION

Commencing at a point where the center of Hughes Street crosses the North and South 1/4 line of Section 35, Town 2 South, Range 6 West, Marshall Township, Calhoun County, Michigan, and running thence North on said 1/4 line 6 chains and 18 links to the Section line between Section 26 and said Section 35; thence East on said Section line 15 chains and 83 links; thence South 2 chains and 10 links to the center of said Hughes Street; thence Southwesterly along the center line of said Hughes Street to the place of beginning.

ALSO, that part of the East 1/2 of the Northwest 1/4 of Section 35, Town 2 South, Range 6 West, that lies North of Hughes Street.

EXCEPTING THEREFROM parcels described as:

- A. Commencing at a point on the West line of Section 35 and the intersection of the center line of Hughes Road being 1332.1 feet South of the Northwest corner of said Section; thence North 71 degrees 29 minutes East along the center line of said road 1393 feet to a fence and the true point of beginning of this exception; thence North 01 degrees 09 minutes West along said fence 330 feet; thence North 71 minutes 29 minutes East parallel to Hughes Street 414.9 feet; thence South 01 degrees 09 minutes East 330.0 feet to the center line of Hughes Road; thence South 71 degrees 29 minutes West along the center line of Hughes Road 419.9 feet to the place of beginning.
- B. Commencing at the North 1/4 corner of said Section 35; thence South 89 degrees 16 minutes East 482.0 feet along the North line of said Section; thence South 12 degrees 29 minutes 55 seconds East 97.70 feet to the PLACE OF BEGINNING OF THIS DESCRIPTION; thence South 12 degrees 29 minutes 55 seconds East 177.0 feet to the centerline of Hughes Street; thence North 76 degrees 11 minutes 03 seconds East 135.0 feet along said centerline; thence North 12 degrees 29 minutes 13 seconds West 173.50 feet; thence South 77 degrees 40 minutes 11 seconds West 135.0 feet to the place of beginning of this description.
- C. Commencing at the North 1/4 corner of said Section 35; thence South 89 degrees 16 minutes East 482 feet along the North line of said Section; thence South 12 degrees 29 minutes 55 seconds East 274.70 feet to the centerline of Hughes Street and the true place of beginning of this description: thence South 76 degrees 11 minutes 03 seconds West 99.24 feet along the centerline of Hughes Street; thence North 13 degrees 48 minutes 57 seconds West 183 feet; thence North 76 degrees 11 minutes 03 seconds East 103.45 feet: thence South 12 degrees 29 minutes 55 seconds East to the true place of beginning.
- D. That part of the North 1 /2 of Section 35, Town 2 South, Range 6 West, Marshall Township, Calhoun County, Michigan, described as: Commencing at the North 1/4 corner of said Section; thence South 89 degrees 16 minutes East 482.0 feet along the North line of said Section; thence South 12 degrees 29 minutes 55 seconds East 274.70 feet to the centerline of Hughes Street; thence North 76 degrees 11 minutes 03 seconds East 135.0 feet along the centerline of said street to the place of beginning of this description; thence North 12 degrees 29 minutes 13 seconds West 183.04 feet: thence North 76 degrees 11 minutes 03 seconds East 100.0 feet: thence South 13 degrees 48 minutes 57 seconds East 183.0 feet to the centerline of Hughes Street: thence South 76 degrees 11 minutes 03 seconds West 104.24 feet to the place of beginning of this description.
- E. Commencing at a point on the West line of Section 35, Town 2 South, Range 6 West, and the intersection of the centerline of Hughes Road, being 1332.1 feet South of the Northwest corner of said Section; thence North 71 degrees 29 minutes East along the centerline of said Hughes Road, 1807.9 feet to the true place of beginning; thence North 01 degrees 09 minutes West 330 feet; thence North 83 degrees 06 minutes East 132.7 feet; thence South 01 degrees 09 minutes East 302 feet to the centerline of said Road;

thence South 71 degrees 29 minutes West along the centerline of said Road, 138.3 feet to the place of beginning.

Section 2. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the property at 913 Industrial Road, described below, from Residential Estate District (R-1) to Multi-Family Residential District (MFRD).



PARCEL #53-002-562-00 (913 INDUSTRIAL ROAD) LEGAL DESCRIPTION
MARSHALL CITY, PART OF SEC 26-2-6 THAT PART OF W 1/2 OF SW 1/4 LYING S OF
KAL RIVER, EXC 6 1/2 ACRES TO EASTERN POWER CO.

Section 3. This Ordinance or a summary thereof shall be published in the Marshall Chronicle, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 16TH day of October, 2023.

James Schwartz, Mayor

Michelle Eubank, City Clerk

12) REPORTS AND RECOMMENDATIONS

A. COUNTY EARLY VOTING AGREEMENT

Council questioned proposed grant coverage, legislative compliance, and the cost of going alone or with the County for early voting. Clerk Eubank stated the grant coverage from the state will depend on how much is requested from all jurisdictions, but it would be applied by an equal percentage to all. She further stated that this would bring us into compliance with the state and that if we were to go alone, the cost of labor would be nearly \$12,000 a year with a start up cost of around \$25,000.

Moved by Joe Caron, supported by Scott Wolfersberger to authorize the City Clerk and City Manager to sign the early voting agreement with Calhoun County. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion Carried.

B. BROOKS FIELD ENGINEERING CONTRACT

Council questioned the funding. Director Zuzga replied that maintenance is in the budget and the airport only needs to cover 5%, as MDOT will cover the rest.

Moved by Ryan Traver, supported by Joe Caron to approve the contract with Mead & Hunt for the design and contract administration of the West Parallel Taxiway and North Apron Rehabilitation project in the amount of \$68,770 and authorize the City Clerk and City Manager to sign the necessary documents.

On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion Carried

C. INTER-FUND LOAN FOR ACTIVATION ZONE

Moved by Joe Caron, supported by Ryan Underhill to approve the DDA to borrow \$384,400 from the General Fund, and the DDA will pay back the General Fund per the supplied debt schedule. On a roll call vote:

Ayes: James Schwartz, Joe Caron, Jacob Gates, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

Motion Carried

13) APPOINTMENTS / ELECTIONS

A. BROOKS NATURE AREA ADVISORY BOARD APPOINTMENT

Moved by Joe Caron, supported by Jacob Gates to approve the appointment of Ian Campbell to the Brooks Nature Area Advisory Board with a term ending on August 15, 2025. On a voice vote: **Motion Carried**

B. SISTER CITY BOARD APPOINTMENTS

Moved by Joe Caron, supported by Scott Wolfersberger to approve the reappointment of Jack Reed, Mike Sullivan, Charlie Cook and Shirley Cook to the Sister City Board with terms ending December 31, 2026. On a voice vote: **Motion Carried**

C. AIRPORT BOARD APPOINTMENTS

Moved by Scott Wolfersberger, supported by Jacob Gates to approve the appointment of Mike Walraven and Desmond Kirkland to the Airport Board with terms ending on October 1, 2026. On a voice vote: **Motion Carried**

D. DDA/LDFA APPOINTMENT

Moved by Jacob Gates, supported by Ryan Underhill to approve appointment of Desmond Kirkland to the DDA/LDFA for term ending on December 31, 2027. On a voice vote: **Motion Carried**

E. SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY APPOINTMENTS

Moved by Joe Caron, supported by Ryan Underhill to approve the appointments of Ben Holben, Sean LeFere and Michael Murphy to the South Neighborhood Improvement Authority for terms ending on December 31, 2027. On a voice vote: **Motion Carried**

F. NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTHORITY APPOINTMENTS

Moved by Scott Wolfersberger, supported by Jacob Gates to approve the appointment of Matt Davis for the term ending December 31, 2026, and the appointments of Krista Trout-Edwards and Greg Beeg to the Northeast Neighborhood Improvement Authority for terms ending on December 31, 2027. On a voice vote: **Motion Carried**

- 14) PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Jennifer Diepenhorst of 1236 W Hughes St spoke in opposition of development on Hughes Street citing current agriculture usage and drastic change to the surrounding area by zoning MFRD.

Barry Wayne Adams of 622 W Green Street voiced concern for councils lack of response to community concerns. Committee case is still pending and could return the land at the development site back to what it once was.

Rick Sadler of Squaw Creek voiced concern of lack of video and audio equipment as was previously discussed at other meetings. States lack of equipment as an ADA violation. Requested who the ADA liaison is for the City.

15) COUNCIL AND MANAGER COMMUNICATIONS

Mayor Schwartz advised everyone to move forward safely during this time of unrest.

Member Gates stated that he was not a previous member of MAEDA as declared previously in the meeting by the public

Manager Perry voiced that all ADA communications equipment will be operational by the next meeting and that the City ADA liaison is the Clerk Michelle Eubank.

16) ADJOURNMENT

The meeting was adjourned at 7:57pm

Respectfully submitted by,

Jennifer Pickford
Deputy Clerk

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 10/13/2023 - 10/13/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
69034	ALEXANDER CHEMICAL CORP	CHLORINE & SULFUR DIOXIDE (6/23/23)		2,555.24
93297	ALL-TRONICS, INC.	MRLEC PRI TO SIP PROJECT	2024.109	800.00
93298	ALL-TRONICS, INC.	MRLEC PRI TO SIP PROJECT	2024.109	3,770.00
1344-FL3W-MH1X	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SAFETY GLASSES,		518.14
5806133-00	ANIXTER, INC.	PREWIRED METER SOCKETS	2024.075	3,840.25
5811961-00	ANIXTER, INC.	METERING CABINET	2024.075	3,334.33
34962341	APPLIED CAPITAL, LLC	CONTRACT NO. 132-1753516-000 MRLEC COPIE		117.52
225-511823	AUTO VALUE MARSHALL	SPRAY PAINT		15.08
10/12/2023	AUTOCAM CORPORATION	UB refund for account: 2801720006		1,604.75
10032023	B. E. HENRY COMMUNITY	2023-2024 RESERVATION FOR WINTER FARMER'		1,400.00
10/12/2023	BROOKS, LAWRENCE	UB refund for account: 2900340040		47.50
176839	BRUTSCHE CONCRETE PRODI	CUSTOM FOUNDATION W/ LIFT TABS		414.00
3 - CAHILL	CARTER CONSULTING, LLC	CAHILL PAYMENT REQUEST - ADMIN #3		937.50
10062023	CB HALL ELECTRIC COMPAN	INSPECTION SERVICES 9/1/23 - 9/30/23		450.00
4161230569	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 7/11		54.70
4161942679	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 7/18/23		33.60
4161942579	CINTAS CORP	UNIFORM SERVICES - WATER 7/18/23		67.08
10112023	COMFORT INN & SUITES (I	LODGING FOR MICHIGAN ROAD SCHOLAR PROGRA		403.20
10/12/2023	COSTINE, ED	UB refund for account: 2600260001		246.51
10092023	CRANE, DOUGLAS	ENERGY OPTIMIZATION - FURNACE		220.00
177078	D & D MAINTENANCE SUPP	MRLEC CARPET CLEANING, SCRUB TILE/GROUT,		1,640.00
177753	D & D MAINTENANCE SUPP	JANITORIAL SERVICE AT MRLEC 7/31/23 - 8/		2,000.00
623362	DARLING ACE HARDWARE	KNIFE BLADES 50PK		13.99
622911	DARLING ACE HARDWARE	SHOVEL		29.99
623835	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		3.79
0017518	ENG., INC.	S KALAMAZOO AVE IMPROVEMENTS CONSTRUCTIO	2023.282	19,893.40
0017517	ENG., INC.	CONSTRUCTION ENGINEERING - LEGGITT AND E	2023.226	18,912.13
10/12/2023	EUBANKS, EMILY	UB refund for account: 1800703006		189.07
10102023	FREDONIA TOWNSHIP	425 AGREEMENT - MOONRAKER		532.75
10062023	GROSS, JOHN	INSPECTION SERVICES 9/1/23 - 9/30/23		800.00
25321	GUTTERS R US, LLC	MRLEC LAWN MAINTENANCE & LANDSCAPING 9/6		1,550.00
898667	GWIN, DARWIN	MOWING & TRASH AT BROOKS NATURE SEPT 202		180.00
0003-PROSPECT	HUNTER-PRELL COMPANY	CONSTRUCTION PAY EST. 8/30/23 - PROSPECT	2023.225	220,351.53
177360	IMPACT SOLUTIONS	CLIENT NO. MARSH - MRLEC WALL SIGN (SHER		552.00
10/12/2023	JACK REED	UB refund for account: 434		50.00
25860	LAFONTAINE CHRYSLER-DO	2023 DODGE CHARGER AWD POLICE VEHICLE PE	2023.161	38,135.00
25861	LAFONTAINE CHRYSLER-DO	2023 DODGE CHARGER AWD POLICE VEHICLE PE	2023.161	38,135.00
98345-A	LANSING UNIFORM COMPAN	CITY OF MARSHALL FIRE UNIFORMS		849.70
3644	MAIL MANAGEMENT, INC.	SERVICE MAINTENANCE RENEWAL DS64 FOLDER/		975.00
10102023	MARENGO TOWNSHIP	425 AGREEMENT - LOVES TRUCK STOP, LOVES		5,693.84
002745	MARSHALL HARDWARE, LLC	1GAL TURPENTINE, LED BULBS, POWER STRIP,		55.67
002748	MARSHALL HARDWARE, LLC	RAIN PONCHO, PENS, GARBAGE CAN, VACUUM C		213.45
002767	MARSHALL HARDWARE, LLC	5GAL ASPHALT COAT, BRUSH		33.98
002779	MARSHALL HARDWARE, LLC	GARDEN RAKE		81.48
002766	MARSHALL HARDWARE, LLC	TAPE MEASURER		22.49
002777	MARSHALL HARDWARE, LLC	4" STAINLESS STEEL CLAMPS		17.16
10102023	MARSHALL TOWNSHIP	425 AGREEMENT (13 LOCATIONS)		55,205.52
10062023-A	MAYNARD, KEVIN	TRAVEL REIMBURSEMENT TO MMEA FALL CONFER		400.96
10062023-B	MAYNARD, KEVIN	TRAVEL REIMBURSEMENT TO AMP CONFERENCE 9		477.06
10/12/2023	MOORE, AUDREY	UB refund for account: 3202260027		60.25
10/12/2023	OURSLE, STEVEN	UB refund for account: 301910001		123.58
10/12/2023	PAULA ANDERSON	UB refund for account: 3514		50.00
56770976	POWER LINE SUPPLY	ROADWAY FIXTURES LED 180W		2,987.58
56770977	POWER LINE SUPPLY	SPLICE		133.50
56770978	POWER LINE SUPPLY	200AMP METER SOCKETS		1,644.76
56770975	POWER LINE SUPPLY	BROOKS SUBSTATION PHASING WORK		734.20
3004429	RESCO	CUSTOMER ID: 11524 REPLACEMENT BLOCKS		135.05
92683089	SAFETY-KLEEN SYSTEMS,	16G PARTS WASHER SOLVENT		193.11
10/12/2023	SETKA, AMANDA	UB refund for account: 3204380034		132.05
184	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 10/2/23 - 10/8/2	2024.007	4,169.00
215376	VERDIN COMPANY	DIGITAL BELL CONTROLLER FOR BELL TOWER A	2024.018	2,672.50
10/12/2023	WORDELL, AUSTIN	UB refund for account: 3005360041		81.22
09292023	WOW! BUSINESS	ACCT NO. 014226414 FIRE STATION OCTOBER		133.51
GRAND TOTAL:				441,074.67

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 10/17/2023 - 10/17/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
09272023-A	5 STAR SPRINKLERS	WINTERIZING AT DOWNTOWN		85.00
09272023-B	5 STAR SPRINKLERS	WINTERIZING AT INDUSTRIAL DRIVE		85.00
09272023-C	5 STAR SPRINKLERS	WINTERIZING AT CITY HALL		85.00
09272023-D	5 STAR SPRINKLERS	WINTERIZING AT ATHLETIC FIELDS		85.00
09272023-E	5 STAR SPRINKLERS	WINTERIZING AT ISLANDS		85.00
09272023-F	5 STAR SPRINKLERS	WINTERIZING AT CARVER PARK		85.00
09272023-G	5 STAR SPRINKLERS	WINTERIZING AT PSB		85.00
1KDQ-C9YG-P93K	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 OPEN HOUSE SUPPL		50.70
1QG3-J7QR-7Q6X	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CARHARTT PANTS		456.50
1JHW-F9RG-MJ66	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 HERBICIDE		35.02
1P6P-LT7R-9HWT	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 ANCHOR KIT		31.98
19W4-3P4P-CF4F	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 HARD HAT		44.99
1Y93-PL3P-JWNV	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CARHARTT PANTS (		(273.90)
1TFK-1LCV-K3HC	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CARHARTT PANTS (		(182.60)
225-512252	AUTO VALUE MARSHALL	36 WHIP HOSE		91.09
225-512253	AUTO VALUE MARSHALL	INFLATOR GAUGE		86.69
225-512295	AUTO VALUE MARSHALL	SPRING BRAKE, THREADED CLEVIS		161.92
225-512471	AUTO VALUE MARSHALL	ABRASIVE CUT-OFF		7.17
225-512492	AUTO VALUE MARSHALL	12V VEHICLE BATTERIES		371.14
225-512497	AUTO VALUE MARSHALL	POWERATED BELT		14.19
225-512554	AUTO VALUE MARSHALL	OIL FILTER		19.76
100623B	B & C	PVC CONNECTORS		814.55
22131027.00 - 1	BARR ENGINEERING CO.	MARSHALL DAM GENERATION STUDY - SERVICES		773.00
22131025.00 - 4	BARR ENGINEERING CO.	MARSHALL DAM 2023 STID UPDATES - SERVICE		1,300.00
404-1524	BRONSON HELPNET	EMPLOYEE ASSISTANCE PROGRAM 10/1/23 - 12		262.71
81312	BUD'S TOWING & AUTOMOT	CASE #23-000840 TOWING (DODGE CHARGER BL		333.00
81313	BUD'S TOWING & AUTOMOT	CASE #23-000840 TOWING (DODGE CHALLENGER		333.00
81314	BUD'S TOWING & AUTOMOT	CASE #23-000840 TOWING (DODGE CHARGER BL		333.00
81315	BUD'S TOWING & AUTOMOT	CASE #23-000840 TOWING (CHRYSLER 300 PUR		333.00
13832	BUD'S TOWING & AUTOMOT	DART BUS INSPECTION & OIL CHANGE 9/11/23		390.95
13890	BUD'S TOWING & AUTOMOT	DART BUS INSPECTION & FRONT BRAKE INSTAL		1,023.49
1904293402	CINTAS CORP	GLOVES		176.00
4168962048	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 9/26		80.11
4168962035	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 9/26/23		98.39
4168961993	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 9/26/23		62.71
4168962028	CINTAS CORP	UNIFORM SERVICES - WATER 9/26/23		69.41
4169672137	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 10/3		54.70
4169672045	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 10/3/23		98.39
4169672081	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 10/3/23		62.71
4169672051	CINTAS CORP	UNIFORM SERVICES - WATER 10/3/23		64.85
23-0016880	CITY OF THREE RIVERS	ANNUAL BEAST PAYMENT FY24	2024.102	8,984.20
53475	COBAN TECHNOLOGIES, IN	2024 COBAN MAINTENANCE/SERVICE AGREEMENT	2023.260	3,432.40
1008	CODE CONCEPTS GROUP LL	CONSULTING SERVICES FOR BOBP MONTHLY RET	2024.106	15,000.00
10048	COURTNEY & ASSOCIATES	MONTHLY RETAINER SERVICE SEPTEMBER 2023		250.00
623995	DARLING ACE HARDWARE	BATTERY LTHM 3V 6PK		17.99
624103	DARLING ACE HARDWARE	BEE/WASP SPRAY		15.98
624348	DARLING ACE HARDWARE	HOSE BARBS		13.77
624523	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		10.50
624582	DARLING ACE HARDWARE	CABLE TIES		30.97
624645	DARLING ACE HARDWARE	TIE DOWN STRAP 4PK		39.99
624787	DARLING ACE HARDWARE	DISTILLED VINEGAR, SPRAYER		13.98
624830	DARLING ACE HARDWARE	PEA GRAVEL, TAMPER STEEL HANDLE, CEILING		195.04
624834	DARLING ACE HARDWARE	WHITE SILICONE		7.99
624833	DARLING ACE HARDWARE	M18 FUEL 1/2" DRILL/DRIVER KIT, DRILL BI		349.98
624908	DARLING ACE HARDWARE	O-RINGS, COUPLER, WASH NOZZLE		42.96
624915	DARLING ACE HARDWARE	KEYS		4.78
624868	DARLING ACE HARDWARE	DRIVER BIT SET		19.99
624979	DARLING ACE HARDWARE	MURIATIC ACID		19.98
625039	DARLING ACE HARDWARE	SCREWS, LIQUID NAILS, KEYS, FLY TRAPS		56.91
625290	DARLING ACE HARDWARE	MULTI-BIT SCREW/NUT DRIVER SET		45.98
625281	DARLING ACE HARDWARE	HEATING MECHANICAL THERMOSTATS		45.98
624721	DARLING ACE HARDWARE	WATER SOFTENER PELLETS		103.87
625104	DARLING ACE HARDWARE	PVC/PIPES FOR HVAC DRAINS ON ROOF		62.86
1079141	DETROIT PUMP & MFG CO	LYON LAKE PUMP BASES		867.85
I126853	ERIC DALE HEATING & AI	DPW TUNE UP, REPLACE ON/OFF SWITCH & NEW		510.00
I126848	ERIC DALE HEATING & AI	REPLACE MOTOR IN UNIT AT DPW		495.17
I126946	ERIC DALE HEATING & AI	SERVICE CALL AT CITY HALL FOR BOILER 10/		583.00
S105310128.001	ETNA SUPPLY	REPAIR CLAMPS		500.66
S105212963.001	ETNA SUPPLY	2" COUPLINGS (RETURN)		(453.00)
26100174	GRANGER WASTE SERVICES	ACCT NO. 2782490 COMMERCIAL/WASTE OCT 20		1,131.98
26091775	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL OCT 2023		31,816.86
26100679	GRANGER WASTE SERVICES	ACCT NO. 2890780 875 E. MICHIGAN AVE OCT		183.50
26062654	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS/RECYCLI		114.08
2394437, 2406769	GRIFFIN PEST SOLUTIONS	PEST SERVICE AT CITY HALL 8/24/23 & 9/15		70.00
2401559	GRIFFIN PEST SOLUTIONS	PEST SERVICE AT PSB 9/26/23		51.00
0074355-IN	HYDROCORP	CUST: MUNMARS - INSPECTION & REPORTING S		1,350.00
D406681-IN	ILLUSTRATUS, DIVISION	(ACCT NO. 01-BT508 MARSHALL HOUSE SUBSCRI		46.93
1144	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO OCT 2023	216	1,620.00
1151A	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO OCT 2023	216	300.00

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1155	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO OCT	2023.216	400.00
1156	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO OCT	2023.216	440.00
1167	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO OCT	2023.216	360.00
1170	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO OCT	2023.216	2,160.00
177367	IMPACT SOLUTIONS	PROCESSING FEE + S&H FOR ENVELOPES		24.00
177381	IMPACT SOLUTIONS	#10 & #9 WHITE WOVEN ENVELOPES	2024.103	3,191.55
177382	IMPACT SOLUTIONS	FIRE DEPT LOCKER NAME PLATES		26.94
177417	IMPACT SOLUTIONS	DOOR HANGERS FOR STREET IMPROVEMENTS		317.95
09302023	INTERSTATE BILLING SER	CARLETON EQUIPMENT INVOICE # 09-617550;		755.00
151	JOHN B SULLIVAN	PROFESSIONAL SERVICES 7/1/23 - 9/30/23		7,051.00
75314	KEBS, INC.	PROJECT 101484.CON S KALAMAZOO V/L		900.00
638607	KENNEDY INDUSTRIES, INC	CHECK VALVES FOR SOUTH MARSHALL PUMP STA		1,900.00
131054	KINETIX	FIBERNET CONSULTANT SERVICE 6/26/23		195.00
1720997-20230930	LEXISNEXIS RISK DATA	MIBILLING ID: 1720997 SEPTEMBER 2023		200.00
38422749	LINDE GAS & EQUIPMENT,	CUST NO. 59879658 GASES		142.29
10022023	LOWES BUSINESS ACCOUNT	ACCT NO. 821 3023 902596 5 TRUCK TOOLBOX		667.66
P20176	MACQUEEN EMERGENCY GRO	FIRE UNIFORM SCOTCHLITE LETTERS		52.35
2785	MAEDA	MARSHALL BUCKS FOR 2023 SAFETY & HEALTH		100.00
14850769	MCMMASTER-CARR	PADLOCKS		210.41
S5264533.001	MEDLER ELECTRIC COMPAN	LED BULB GIVEAWAY		352.10
S5264062.001	MEDLER ELECTRIC COMPAN	LED BULB GIVEAWAY		1,755.50
S5258905.005	MEDLER ELECTRIC COMPAN	2" COUPLINGS		70.20
S5258905.006	MEDLER ELECTRIC COMPAN	4" COUPLINGS		263.86
20231025499	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2023.283	2,500.00
8576	MICHIGAN MUNICIPAL TRE	2024 MEMBERSHIP RENEWAL - DOPP & NELSON		198.00
2701530	OFFICE THREE SIXTY INC	ACCT NO. 26140 HAND SOAP		124.16
870080090	POMP'S TIRE SERVICE	ROAD SERVICE & SHOP SUPPLIES 9/26/23		377.23
56771672	POWER LINE SUPPLY	STREET LIGHT ARM		2,316.01
56772341	POWER LINE SUPPLY	OUTERWEAR - HENRY, JUSTIN		276.00
56772342	POWER LINE SUPPLY	UNIFORM - ERB, JASON		475.00
56772674	POWER LINE SUPPLY	1/0 AL TRIPLEX WIRE		1,259.50
56772675	POWER LINE SUPPLY	WR969 CONNECTOR		492.00
56772676	POWER LINE SUPPLY	AL TIE WIRE		105.00
56772677	POWER LINE SUPPLY	BROOKS SUBSTATION PHASING SWITCHOVER (CO		89.95
56772842	POWER LINE SUPPLY	BROOKS SUBSTATION PHASING SWITCHOVER (WI		750.00
56773778	POWER LINE SUPPLY	BROOKS SUBSTATION PHASING SWITCHOVER (CO		380.92
56773779	POWER LINE SUPPLY	FUSE LINK 3AMP		121.00
56774884	POWER LINE SUPPLY	BROOKS SUBSTATION PHASING SWITCHOVER (SI		372.60
10032023	QUADIENT FINANCE USA,	ACCT NO. 7900 0440 5582 9307 POSTAGE SEP		3,000.00
16632	RICE'S SHOES, INC	BOOT ALLOWANCE - JOHNSON, KARLEY		224.99
10753	SIGNWORLD CONCEPTS	DESIGN, CUT, & APPLY DECALS TO NEW POLIC		1,780.00
10012023	SPARTAN STORES, LLC	CUST NO. 021063 REC SUPPLIES & ELECTRIC		165.37
2135064	STANTEC CONSULTING MIC	BOBP SITE PLAN REVIEW & NOISE STUDY THRO		843.00
1651305914	STAPLES BUSINESS CREDI	CREDIT ACCT NO. 302063 OFFICE SUPPLIES		580.25
1067463	STEENSMA	CUST NO. 5154 AUTOCUT C 3-2		49.98
1069343	STEENSMA	CUST NO. 5154 FELLING WEDGES, CHAINS, LA		2,078.90
X306228190:01	STOOPS FREIGHTLINER	MAINTENANCE SUPPLIES FOR SALT TRUCKS		1,952.18
S013736371.001	STUART C IRBY CO	MILWAUKEE TOOLS (CRIMPER & IMPACT WRENCH	2024.092	5,350.00
S013739483.001	STUART C IRBY CO	500 MCM LUG		695.50
BC-PSINV021640	THERMALNETICS, LLC	MRLEC HVAC SERVICE AGREEMENT (YEAR 1) -	2024.027	1,040.58
15718	TIRE CITY TIRE PROS	DIAL-A-RIDE BUS REPAIR #5 (REPLACE FRONT		1,542.73
15755	TIRE CITY TIRE PROS	NEW TIRE & INSTALL ON DUMP TRUCK #319		402.85
INV00142007	USABLUBOOK	LAB SUPPLIES		1,048.13
23666	VAN'T HOF DOOR & GATE	ACCESS CONTROL GATE CAMERA		637.00
9945844416	VERIZON WIRELESS	ACCT NO. 987146080-00001 OCTOBER 2023		1,919.78
92438390	WEX BANK	ACCT NO. 0470-00-462076-1 FUEL PURCHASES		11,912.98
10022023	WOW! INTERNET	ACCT NO. 010040764 MARSHALL HOUSE OCT 20		1,431.50
GRAND TOTAL:				144,156.65

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468610	AD-VISOR & CHRONICLE	ACCT NO. 6100458 ADS 9/2, 9/9, 9/16, 9/2		1,082.00
10/20/2023	ADAIR, ALAINA	UB refund for account: 3004400013		72.65
73473	ALEXANDER CHEMICAL COR	CHLORINE & SULFUR DIOXIDE	2024.002	2,585.24
93306	ALL-TRONICS, INC.	MRLEC PHONE SYSTEM MAINTENANCE RENEWAL 1		1,600.00
2330184	APPLIED INNOVATION	ACCT NO. LAG783-007 MRLEC COPIER SERVICE		68.43
269789901110-2023	AT&T	ACCT NO. 269 789-9011 599 1 MRLEC OCT 20		300.36
269781949210-2023	AT&T	ACCT NO. 269 781-9492 594 7 MARSHALL HOU		329.13
I035623	AUTO GLASS SOLUTIONS I	INSTALL NEW WINDSHIELD 2023 DODGE CHARGE		425.00
I035624	AUTO GLASS SOLUTIONS I	INSTALL NEW WINDSHIELD 2019 DODGE CHARGE		425.00
PROW19-020	BAKER CONCRETE & EXCAV.	PROW19-020 RETURN BOND NEW DRIVEWAY/REGR		500.00
154855	BALTIC NETWORKS	RB962 MIKROTIK ROUTERS		2,119.00
161095	BOSHEARS FORD SALES, I	CUST NO. 51086 2017 FORD EXPLORER REPAIR		665.83
1309	CALHOUN CO. CONSOLIDAT	2023 Q4 CONSOLIDATED DISPATCH CALLS FOR	2024.110	46,917.92
18764	CEREAL CITY WINDOW CLE	WINDOW CLEANING AT AIRPORT, DPW, & MRLEC		1,300.00
49879	CITY OF COLDWATER	HAROLD JENKINS WAGES/BENEFITS SEPT 2023		196.00
10202023	CITY OF MARSHALL	REPLENISH FARMER'S MARKET PETTY CASH		389.00
1360319	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 9/30/2		19,003.95
PROW21-001	CONSUMERS ENERGY	PROW21-001 RETURN BOND REPLACE & MOVE RE		500.00
PROW22-034	CONSUMERS ENERGY	PROW22-034 RETURN BOND #1064836605 PAVEM		500.00
PROW19-032	CONSUMERS ENERGY	PROW19-032 RETURN BOND INSTALL GAS MAIN		500.00
PROW21-036	CONSUMERS ENERGY	PROW21-036 RETURN BOND #1058832947		500.00
PROW22-008	CONSUMERS ENERGY	PROW22-008 RETURN BOND #1060901778 REPLA		500.00
PROW21-040	CONSUMERS ENERGY	PROW21-040 RETURN BOND #1058968317 BETWE		500.00
PROW21-047	CONSUMERS ENERGY	PROW21-047 RETURN BOND #1059455787 REPLA		500.00
PROW21-048	CONSUMERS ENERGY	PROW21-048 RETURN BOND #1059455788 REPLA		500.00
PROW21-049	CONSUMERS ENERGY	PROW21-049 RETURN BOND #1059455776 REPLA		500.00
PROW22-002	CONSUMERS ENERGY	PROW22-002 RETURN BOND #1059455774 REPLA		500.00
PROW22-003	CONSUMERS ENERGY	PROW22-003 RETURN BOND #1060530471 REPLA		500.00
PROW22-004	CONSUMERS ENERGY	PROW22-004 RETURN BOND #1059455782 REPLA		500.00
PROW21-027	CONSUMERS ENERGY	PROW21-027 RETURN BOND #1056333860 REPAI		500.00
PROW19-017	CONSUMERS ENERGY	PROW19-017 RETURN BOND #1047902762 REPLA		500.00
PROW22-029	CONSUMERS ENERGY	PROW22-029 RETURN BOND #1064445189 REPLA		500.00
PROW21-022	CONSUMERS ENERGY	PROW21-022 RETURN BOND #1057355818 REPLA		500.00
PROW22-033	CONSUMERS ENERGY	PROW22-033 RETURN BOND #1064887833 REPLA		500.00
PROW21-021	CONSUMERS ENERGY	PROW21-021 RETURN BOND #1054573374 REPLA		500.00
PROW22-011	CONSUMERS ENERGY	PROW22-011 RETURN BOND #1061161060 REPLA		500.00
PROW21-008	CONSUMERS ENERGY	PROW21-008 RETURN BOND #1052432074 REPLA		500.00
PROW21-035	CRONIN BUILDING DEVELO	PROW21-035 DEPOSIT REFUND FOR EVENT TENT		500.00
562105	CRYSTAL FLASH MARSHALL	ACCT NO. 149759-1 REC GAS 8/31/23		397.63
177787	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 CLEANER, DUST MOP (MARSHA		30.48
177797	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 CLOROX WIPES (MRLEC)		84.24
PROW22-036	DALE BROWN	PROW22-036 DEPOSIT REFUND FOR SIDEWALK/D		500.00
S0017935	EMERGENCY VEHICLE PRO	DM3 CAMERA REPAIR		145.00
S0017956	EMERGENCY VEHICLE PRO	D12-41 TRUCK PREVENTATIVE MAINTENANCE	2024.028	1,927.94
S0017955	EMERGENCY VEHICLE PRO	D12-41 TRUCK PREVENTATIVE MAINTENANCE	2024.028	1,781.10
2500752309	FIRST ADVANTAGE OCCUPA	ACCT NO. 866466 CLINIC COLLECTION		164.71
PROW21-038	GEOSEV	PROW21-038 DEPOSIT REFUND FOR INSTALL GR		500.00
9856026829	GRAINGER	EXTENSION LADDERS		1,535.98
9862750438	GRAINGER	SCRUB BRUSH HEADS		95.22
9333933599	GRAYBAR ELECTRIC	DROP CABLES & REAL FLEX CABLES		1,888.46
9333904862	GRAYBAR ELECTRIC	DROP CABLE		1,562.39
10022023	HERITAGE CLEANERS	ACCT NO. 100243 DRY CLEANING SERVICE FOR		375.00
10/20/2023	HODGES, DR JEFFERY	UB refund for account: 3003410026		103.42
PROW21-026	HUBBARD PLUMBING	PROW21-026 DEPOSIT REFUND FOR REPAIR TO		500.00
PROW23-003	HUNTER-PRELL COMPANY	PROW23-003 RETURN BOND		500.00
PROW23-002	HUNTER-PRELL COMPANY	PROW23-002 RETURN BOND 944 SHERMAN COURT		500.00
10/20/2023	INTEGRA HOMES LLC	UB refund for account: 501580018		67.35
10/20/2023	KAYSER, KIAH	UB refund for account: 3005760049		85.11
10/20/2023	KELLOGG, JONAH	UB refund for account: 3203320035		32.96
000014383	KELLOGGS REPAIR	RECOIL ASSM-S		121.66
1-RIVERWALK	MCSA GROUP, INC.	RIVERWALK DESIGN AND CONSTRUCTION ENGINE	2024.065	2,103.50
12	MCSA GROUP, INC.	SERVICES FOR EATON PARK DESIGN 9/1/23 -	2024.034	1,460.00
S5273675.001	MEDLER ELECTRIC COMPAN	CONDUIT & WIRE		646.82
S5273675.002	MEDLER ELECTRIC COMPAN	PVC ENTRANCE CAP		54.06
S5273706.001	MEDLER ELECTRIC COMPAN	ELECTRIC TAPE		1,200.32
IN4773088	MICHIGAN OFFICE SOLUTI	ACCT NO. MC26-S COPY OVERAGE FEE 7/1/23		511.81
R105018497:01	MIDWEST TRANSIT EQUIPM	DART BUS #7 REPAIR		562.71
23-97098-1	MILLENNIUM	PULL TAPE 3000' REEL		580.00
84963077	MSC INDUSTRIAL SUPPLY	(CUST NO. 02356117 EARMUFF HARD HAT		240.45
NN555009	NEONOVA NETWORK SERVIC	ISP TECH SUPPORT SEPTEMBER 2023		1,000.00
121535	O'LEARY WATER CONDITIO	BOTTLED WATER DELIVERY AT DPW 8/9, 8/31,		36.00
121537	O'LEARY WATER CONDITIO	COOLER RENTAL (SEPT/OCT) & BOTTLED WATER		71.00
10172023	POSER, ROBERT	ENERGY OPTIMIZATION - AIR CONDITIONER		200.00
7799037-00	POWER & TELEPHONE SUPP	DROP CLAMPS		381.28
PROW21-023	PRECISE CONSTRUCTION C	PROW21-023 DEPOSIT REFUND FOR INSTALL FI		500.00
00194934	PROGRESSIVE AE	GREEN STREET CONSTRUCTION ENGINEERING TH	2024.017	26,205.77
1270	PULSE BUILDING SERVICE	MRLEC JACE SYSTEM REPLACEMENT	2024.099	7,400.00
10042023	QLT CONSUMER LEASE SER	ACCT NO. 269-781-3559 EXTENSION BELL		13.99
ROG20097	ROGERS GLASS WINDOW &	RECAULKING WNDOWS AT MARSHALL HOUSE (9	2024.115	4,600.00

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70899121	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		128.00
70894867	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,465.00
70899879	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,600.00
70899877	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,600.00
76281	SPECTRUM PRINTERS, INC	ELECTION ENVELOPES		2,446.33
761-11107768	STATE OF MICHIGAN	CUST ID: 156863 WATER SAMPLE TESTING		1,250.00
PROW23-025	SWARTHOUT EXCAVATING	PROW23-025 DEPOSIT REFUND FOR UTILITY &		500.00
28652	TELNET WORLDWIDE	ACCT NO. 8948 OCTOBER 2023		1,097.20
185	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 10/9/23 - 10/15/2024.007		5,082.00
169201870	ULINE	24" CONTRACTORS BROOM		201.83
INV00143543	USABBLUEBOOK	LAB SUPPLIES		427.45
0557569	WJE WISS, JANNEY, ELS	BROOKS FOUNTAIN INVESTIGATION, RESEARCH, 2023.196		2,682.50
GRAND TOTAL:				167,626.18

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49775	ACTRON SYSTEMS, INC.	POWER HOUSE ALARM MONITORING Q3		392.04
50146	ACTRON SYSTEMS, INC.	POWER HOUSE ALARM MONITORING Q4		392.04
16CV-DWQP-3QQQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CREDIT MEMO		(0.14)
16CV-DWQP-3QRN	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CREDIT MEMO		(1.62)
17K7-6M6X-3XMH	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CREDIT MEMO		(4.22)
1VVM-T9F3-K97P	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 CREDIT MEMO		(30.99)
1FT4-63NM-361M	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 FLOOR MARKING TA		29.28
1GN3-PGPM-D43V	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 SAFETY JACKET		71.15
1WXH-4FR4-DRGN	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 AED PADS		85.00
14HT-7DCR-7XDM	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 STANDARD STRING		78.00
11V1-3MMC-3CPJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 METER READ TABLE		231.17
225-512631	AUTO VALUE MARSHALL	FUEL TRANS PUMP		628.29
225-512668	AUTO VALUE MARSHALL	FLAP DISCS		41.95
225-512691	AUTO VALUE MARSHALL	FINE LINE TAPE		40.58
225-512716	AUTO VALUE MARSHALL	LIFT-FRONT SHAD		18.79
225-512753	AUTO VALUE MARSHALL	SPRAY PAINT/PRIMER, 1GAL TRAILER BRITE		90.36
225-512779	AUTO VALUE MARSHALL	12V VEHICLE BATTERY, TERMINAL MARINE		383.12
59192	BATTLE CREEK RENTAL EQ	MINI EXCAVATOR W/ TRAILER RENTAL (FIBERN		345.00
201809071536	CONSUMERS ENERGY	ACCT NO. 1000 9033 6411 AIRPORT OCT 2023		22.25
201809070594	CONSUMERS ENERGY	ACCT NO. 1000 0916 3435 CITY HALL OCT 20		123.20
201809070596	CONSUMERS ENERGY	ACCT NO. 1000 0916 3971 DPW OCT 2023		125.17
202698974117	CONSUMERS ENERGY	ACCT NO. 1000 0759 4680 DPW OCT 2023		139.98
205279672133	CONSUMERS ENERGY	ACCT NO. 1030 1580 0248 FIRE STATION OCT		157.06
201186203773	CONSUMERS ENERGY	ACCT NO. 1000 8921 1096 KP FIRE PLACE OC		239.52
206881020132	CONSUMERS ENERGY	ACCT NO. 1000 0033 5602 MARSHALL HOUSE O		944.93
205457652664	CONSUMERS ENERGY	ACCT NO. 1030 1852 1130 MRLEC OCT 2023		910.41
206436277739	CONSUMERS ENERGY	ACCT NO. 1030 1852 0884 MRLEC BARN OCT 2		277.33
202965934558	CONSUMERS ENERGY	ACCT NO. 1000 0916 3203 WASTE WATER OCT		16.00
201809070595	CONSUMERS ENERGY	ACCT NO. 1000 0916 3708 WASTE WATER OCT		13.33
203588910147	CONSUMERS ENERGY	ACCT NO. 1030 1352 1119 WASTE WATER LIFT		18.53
204834752314	CONSUMERS ENERGY	ACCT NO. 1000 7224 3312 WATER OCT 2023		144.96
177892	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES		890.86
INV72199	DORNBOS SIGN, INC.	NUTS, BOLTS, METAL SPACERS, NO PARKING S		558.00
0017625	ENG., INC.	S KALAMAZOO AVE IMPROVEMENTS CONSTRUCTIO	2023.282	4,175.80
0017624	ENG., INC.	CONSTRUCTION ENGINEERING - LEGGITT AND E	2023.226	3,846.41
S105333494.001	ETNA SUPPLY	WATER DEPT INVENTORY ITEMS	2024.117	3,632.00
S105333494.002	ETNA SUPPLY	WATER DEPT INVENTORY ITEMS	2024.117	1,010.00
S105333494.003	ETNA SUPPLY	WATER DEPT INVENTORY ITEMS	2024.117	1,400.00
S105333494.004	ETNA SUPPLY	WATER DEPT INVENTORY ITEMS	2024.117	800.00
0187340	FERGUSON WATERWORKS	#3 3/4 X 3/4" LEAD TO COPPER ADAPTER		794.99
0187341	FERGUSON WATERWORKS	#3 5/8 X 3/4" LEAD TO COPPER ADAPTER		348.00
81952309	FIRST ADVANTAGE RESIDE	ACCT NO. 138549 RESIDENTIAL SCREENING		20.39
10/27/2023	FRYAR, KATHRYN	UB refund for account: 1500500000		188.08
20230906	GRP ENGINEERING, INC.	ENGINEERING SERVICES - PS-11 & PS-12 CIR	2024.111	7,290.00
20230907	GRP ENGINEERING, INC.	ENGINEERING SERVICES - MEGASITE 9/4/23 -		1,225.00
20230908	GRP ENGINEERING, INC.	ENGINEERING SERVICES - MISC. 9/4/23 - 10	2024.111	5,686.74
10132023	HOME DEPOT CREDIT SERV	ACCT NO. 6035 3225 3883 7836 STEEL RAKES		291.25
000017619	IP ARCHITECHS MANAGED	CONSULTING SERVICES FOR FIBERNET	2024.118	7,500.00
10/27/2023	K & B RESOURCES, LLC	UB Receipt Refund for Account #: 7007800		60.58
202335.00 - 223098	LAWSON-FISHER ASSOCIAT	HYDROELECTRIC FEASIBILITY ANALYSIS 9/1/2	2024.060	4,470.01
018886	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - JINKS, DAN		220.00
10102023CAR	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - CHRISTY A RAMEY 3101		1,202.20
10102023COM	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - CITY OF MARSHALL 3431		197.57
10102023DP	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - DEREK PERRY 0186		500.64
10102023EZ	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - ERIC ZUZGA 3119		269.66
10102023JL	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - JOSHUA LANKERD 3280		672.00
10102023JRM	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - JUSTIN R MILLER 9156		1,001.88
10102023KA	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - KRISTOPHER AMBROSE 41		814.63
10102023MD	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - MARGUERITE DAVENPORT		214.32
10102023MF	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - MARSHALL FIBERNET 329		137.31
10102023ME	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - MARTIN ERSKINE 9519		646.30
2353-8	MECKS AND SONS LLC	214 CRARY STREET STUMP REMOVAL/SOIL & SE		365.00
17101	MIDWEST COMMUNICATION	FIBER RELOCATION FOR GREEN STREET PROJEC	2024.116	12,192.87
17102	MIDWEST COMMUNICATION	FIBER RELOCATION FOR GREEN STREET PROJEC	2024.116	4,875.25
10/27/2023	PETERSON, DANIEL	UB refund for account: 3101990001		65.22
INV72930	POLLY PRODUCTS	SHERMAN PARK BENCH W/ ENGRAVING		1,156.18
56748453	POWER LINE SUPPLY	CREDIT MEMO - UNIFORM RETURN		(658.00)
56748457	POWER LINE SUPPLY	CREDIT MEMO - UNIFORM RETURN		(219.00)
56775423	POWER LINE SUPPLY	LED FLASH LIGHTS		180.00
56775424	POWER LINE SUPPLY	UNIFORMS - HENRY		719.00
761-11106641	STATE OF MICHIGAN	LAB RECERTIFICATION FEE	2024.119	3,180.48
591-11112472	STATE OF MICHIGAN - MD	AIRPORT WEATHER OBS & DATA SYSTEM JULY -		570.34
10/27/2023	STILLMAN, KIMBERLY	UB refund for account: 3103000005		84.10
15862	TIRE CITY TIRE PROS	NEW TIRES & INSTALL (AG LABOR)		751.92
15874	TIRE CITY TIRE PROS	DIAL-A-RIDE BUS #5 EXHAUST SYSTEM DIAGNO		278.00
186	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 10/16/23 - 10/22	2024.007	5,280.00
13516	TUMMONS HEATING & COOL	REPAIR TO AC UNIT AT PSB (FIBERNET)		979.70
4952070	XEROX FINANCIAL SERVIC	CUST NO. 69580 XEROX LEASE OCTOBER 2023		1,758.30
GRAND TOTAL:				87,546.45

10/30/2023 04:45 PM
User: KWAGNER
DB: Marshall

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 10/30/2023 - 10/30/2023
JOURNALIZED
PAID

Page: 1/1

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
132511	KINETIX	3CX ENTERPRISE ANNUAL LICENSE & HELP DES		2,785.00
GRAND TOTAL:				2,785.00

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 11/07/2023 - 11/07/2023
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
61069	A-Z KEY SHOP	SERVICE CALL AT POWER HOUSE - REPAIR & I		184.40
1YGV-J1V9-1XPF	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 AED DEFIBRILLATO		1,465.00
1D3H-TCNK-4QWW	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 HEADPHONES		36.98
1V47-6H9X-6LDJ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 AED SIGN		25.88
1Y7G-LMDQ-3PXQ	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 BASKETBALL HOOP		275.88
1RG4-YK4L-636Q	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 RADIO		61.98
1X6X-TPXR-9T9G	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 BOW STRINGS, CLI		42.28
17R4-DFQT-1H6G	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 AED DEFIBRILLATO		1,572.75
225-512922	AUTO VALUE MARSHALL	CLR MKR LAMP		28.98
225-512938	AUTO VALUE MARSHALL	PRIMER, FINE LINE TAPE, SPRAYMAX 1K FILL		85.29
225-512955	AUTO VALUE MARSHALL	12V VEHICLE BATTERY, CORE RETURN		147.46
225-512977	AUTO VALUE MARSHALL	PIPE FITTINGS, TERMINAL MARINE		79.19
225-513026	AUTO VALUE MARSHALL	BLADE FUSE		5.18
132854	CARR BROTHERS & SONS,	32.16 YDS SAND		375.30
4171081622	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 10/1		55.11
4171081501	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 10/17/23		98.39
4171081498	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 10/17/23		62.71
4171081511	CINTAS CORP	UNIFORM SERVICES - WATER 10/17/23		64.85
C384334	CORBY ENERGY SERVICES,	2024 SEWER LINING PROJECT	2024.008	200,912.00
625790	DARLING ACE HARDWARE	FLAT CORNER BRACES, BATTERIES AA		62.91
625754	DARLING ACE HARDWARE	36IN CHAIN		116.08
625762	DARLING ACE HARDWARE	COUPLE FLEX 1.25" SOCKET		17.98
625825	DARLING ACE HARDWARE	SOCKET ADAPTER SET		11.99
625834	DARLING ACE HARDWARE	IMPACT GLOVES, LED FLASHLIGHT		63.97
625824	DARLING ACE HARDWARE	FLUSH VALVE KIT, PAINT BRUSHES		49.97
625867	DARLING ACE HARDWARE	MOTOMIX FUEL		29.97
625933	DARLING ACE HARDWARE	MULTI-PURPOSE CLEANER		11.98
625970	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		0.93
S105310128.003	ETNA SUPPLY	ROMAC REPAIR CLAMPS		154.58
S105354295.001	ETNA SUPPLY	CREDIT MEMO - RETURN ROMAC REPAIR CLAMPS		(191.49)
23-10317	GARAGE DOORS UNLIMITED	SERVICE CALL AT PSB ENTRY GATE 10/24/23		150.00
2305-1	GREAT LAKES FUNDRAISIN	FLAG FOOTBALL & CHAMPIONSHIP T-SHIRTS		912.00
018953	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - LONG, ANDREW		161.99
018954	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - JINKS, DAN		188.61
018963	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - BOWSHER, CONNOR		184.07
018964	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - GOBLE, MIKE		275.84
M500-150	MEDALLION MANAGEMENT,	MARSHALL HOUSE CONSULTING FEES OCT 2023	2023.188	4,800.00
M500-151	MEDALLION MANAGEMENT,	MARSHALL HOUSE PAYROLL/INSURANCE 9/16/23	2023.188	11,512.35
J037954	MICHIGAN PIPE & VALVE	4X6 & 1X6 REPAIR CLAMPS IPS FORD		489.24
121831	O'LEARY WATER CONDITIO	SALT DELIVERY 8/30/23 (MARSHALL HOUSE)		539.00
10182023	OAKLAWN HOSPITAL	ACCT NO. 9950-56303 DRUG SCREENING		65.00
23-5618	PLANTWISE, LLC	INVASIVES CONTROL AT BROOKS NATURE AREA		3,000.00
56776636	POWER LINE SUPPLY	METER COVER		143.36
56776957	POWER LINE SUPPLY	#4 CU BOLT		150.00
56777313	POWER LINE SUPPLY	BROOKS SUBSTATION PHASING		250.00
S013703303.001	STUART C IRBY CO	DURHAM METER SOCKETS	2024.067	4,140.40
15854	TIRE CITY TIRE PROS	NEW TIRES & INSTALL 2012 FREIGHTLINER		1,737.44
R65057611	YOURMEMBERSHIP.COM,	IN GIS FIELD TECHNICIAN WEB JOB POSTING		150.00
GRAND TOTAL:				234,757.78

ITEM: 7.C

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Kevin Maynard, Director of Electric Utilities
DATE: November 6, 2023
SUBJECT: **MMEA EGLE WOODEN POLES GRANT APPLICATION
AUTHORIZATION**

The State of Michigan will receive \$7.5 million from the U.S. Department of Energy under Section 40101(d) of the Infrastructure Investment and Jobs Act (IIJA) for municipal electric systems and rural electric cooperatives. These grant funds are designated for projects that improve electric grid resilience. The Michigan Department of Environment, Great Lakes and Energy (EGLE) will administer the grant program and issue awards.

EGLE prepared a list of projects for which they will accept grant applications. One of the items on EGLE's grant list is "Aging Infrastructure Replacement: Poles." This grant provides an opportunity for the City of Marshall to continue its scheduled wooden pole replacements at a reduced cost, allowing the money saved to be allocated toward other needed capital improvements.

The estimated average service life of wooden utility poles is 33 to 40 years. In 2022, the Electric Department conducted a pole inspection and condition assessment that identified 3,296 wooden electric distribution poles. Assuming a 40-year service life, approximately 82 wooden poles should be replaced annually to help ensure reliable electric service. The Electric Department established a 2023 goal to replace 70 wooden poles, with 68 poles replaced year to date.

The EGLE 40101(d) grant requires a one-third local match. The FY2023 Electric Department capital improvement budget includes \$80,000 for wooden pole replacements. Staff recommends applying for the maximum grant amount of \$300,000 with a \$100,000 local match from Electric Department capital improvement funds. The City would have five years to spend the funds on wooden pole purchases.

The Michigan Municipal Electric Association (MMEA) will collect grant data and information from participating member communities and submit the grant application to EGLE. Each MMEA member applicant will be scored separately. Applicants may be awarded more or less than what they request, or none at all. Underserved communities (primarily those in Justice 40 communities including Marshall) will be given priority. Cost of the grant application is estimated at approximately \$1,000.

BUDGET IMPACT:

If the grant application is approved, the City of Marshall will be able to replace wooden poles for 25% of the cost by applying for the grant funding. Money saved by the use of grant funds can be

applied to other Electric Department capital improvements.

RECOMMENDATION:

Approve the submittal of the EGLE 40101(d) grant application through MMEA in the amount of \$300,000 for wooden pole replacements and authorize the City Manager and City Clerk to sign the necessary documents.

State of Michigan 40101(d) Grant Project Details

The projects listed in this survey are eligible for section 40101(d) funding. You are limited to this list. Given the \$7.5M cap (split between munis and co-ops), we suggest targeting a total grant award between \$100,000-\$300,000. Since we don't know the number of applicants or what projects will be awarded, this is only a recommendation.

You may go higher or lower. **Please submit the survey and all required budget documents by COB Wednesday, April 5.**

PROJECTS

1. Dead and Danger Tree Removal

Climate change, insect damage, diseased trees, dead trees adjacent to utility rights-of-way or even outside the right-of-way threaten the reliability and resiliency of a grid. Tree removal may be prioritized based on the first zone of protection (substation to first downline protective device) or by feeder with significant tree challenges.

Tree removal costs vary significantly. First is the size of the tree as measured at breast height or vehicle access for tree removal. Also, whether costs include wood removal. Tree removal often requires the services of an arborist to identify problem trees and to interface with customers to obtain permission to remove trees. When trees are off the right-of-way, the landowner may be responsible for the disposal of the trunk, and the utility only chips the branches.

2. Right-of-Way Enhancement

Many utilities used a method based on outage frequency to determine tree trimming timing and requirements. While considered cost-effective for SAIFI, this method often causes challenges in restoration from significant storms. Some utilities are working to enhance vegetation management by extending vegetation trimming to the limits of the utility easement/right-of-way. The cost to re-establish trimming the full easement width often adds incremental cost to annual vegetation management. This is where 40101d may contribute by providing incremental funding for enhanced trimming from previously employed trimming methods. The budget is not for the total cost of right-of-way expansion but rather the difference between prior right-of-way management per mile and enhancement trimming. Once the right-of-way is re-established, the prior budgets can be used to maintain the wider right-of-way.

3. Aging Infrastructure Replacement: Poles

In areas with significant growth in housing or commercial loads, distribution lines are upgraded with pole and conductor replacements. This can occur either from simple load growth or relocations of facilities to allow for the growth. Alternately, established neighborhoods with no load growth and no changes to existing roadway infrastructure can have reliability risk from aging infrastructure. Pole inspections can identify poles for replacement based a defined priority. This prescriptive measure would accelerate pole replacements and/or to allow utilities to become current with pole replacements.

Pole replacement costs vary greatly based on size/class, single-phase or three-phase, accessibility, and many other factors. The budget herein is simply a based cost for pole replacements which can offset the total cost for replacement.

4. Aging Infrastructure Replacement: Conductors

Many lines in rural America were built in the 1950s and 1960s with smaller copper conductors. These conductors have provided good service, but after 50 to 70 years of service, the copper conductor has become pitted and brittle. Thus, susceptible to failure due to wind, cold temperatures, and ice loading. Priority for replacement can be load or by geographic region.

This prescriptive measure provides for the replacement of small copper conductors 8A, 6A, and 4Cu with 2ACSR or larger conductors. The focus is on conductor replacement rather than pole replacements, even though pole replacements are necessary for replacing aging conductors. These come in single-phase and three-phase options. Note that the pole line is the measurement between poles, not the length of the replaced conductors.

5. Overcurrent Protective – Three-phase Recloser

Trends in the industry are to add three-phase reclosers on circuits such that the number of customers between three-phase overcurrent protective devices is 500 customers or less. Three-phase overcurrent protective devices come with many options, including communication to SCADA systems. Reclosers are easily installed on poles or in substations.

6. Overcurrent Protective – Fuses on tap lines

Adding a tap of fuses helps to sectionalize a feeder such that the faults are isolated to the smallest portion of the system. This prescriptive measure is for the cost to add fuses to taps but does not explicitly include fuse/arrester combos. Fuses come in various capacities, for example, 200 Amp Fuse on fiberglass standoff.

7. Overvoltage Protection

Lightning-caused outages can be significant depending on the ground flash density, which is higher in southern Michigan compared to northern Michigan. Overvoltage protection combines designing and building distribution structures with a sufficient basic impulse level (BIL) or Critical Flash Over level and a considerable number of lightning arresters to channel direct and indirect lightning surges to the electrical ground. This spacing of arresters is based on soil conductivity and ground flash density.

This prescriptive measure would provide for replacing older gapped arresters and adding additional arresters to achieve desired flashover levels per 100 miles per year.

Kevin Maynard

From: Katie Abraham <kabraham@mpower.org>
Sent: Tuesday, May 2, 2023 12:26 PM
Subject: Q&A 40101(d) Grant Funding
Attachments: Questions and Answers.v.1a.40101d.pdf; State of Michigan 40101 Grant Project Details.pdf

MMEA Members,

As most of you participated in our data collection and survey efforts regarding the 40101(d) grant process and provided the majority of the questions in the attached, I wanted to share the official responses to those questions from EGLE with the full Membership.

Please take a few minutes to read the attached and let me know if it triggers further questions or feedback for Julio. Please note that it does say, *“the prescriptive project list can be expanded per recommendation by the applicant utilities if it is done before the RFP release (June). EGLE needs to get project cost estimates from utilities to decide what will be included as prescriptive projects.* I wouldn't take too much liberty here, based on the answers it sounds like a lot of what we hoped was included within the current projects is permitted, but if you see a big gap, please let me know and send along some sort of contract or quote to justify the cost. I have attached the original prescriptive projects again for reference.

If you have any feedback on the vegetative management method used (see Q&A in the attached) I would welcome that for Julio. Sounds like if we can't all agree on two to three methods, it will be removed from the RFP and each utility will have to justify its method and cost individually.

Thank you and as always, feel free to reach out if you have questions or concerns.

Best,
Katie



Katie Abraham
Executive Director

D: [517-853-6680](tel:517-853-6680)
C: [734-765-5581](tel:734-765-5581)
kabraham@mpower.org
mipublicpower.org



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Questions and Answers

Question: How long will Michigan receive 40101d funds?

Answer: The Infrastructure Investment and Jobs Act is a five-year program. Michigan will receive from the Department of Energy (DOE) approximately \$7.5M annually, add a 15% state match, and subtract 5.5% for administration and technical assistance. Therefore, Michigan will make approximately \$16M available to seven investor-owned, forty municipal, and nine cooperative utilities.

Question: Who is eligible to receive 40101d funds?

Answer: Large operators, defined as utilities selling more than 4 TWh of electricity annually, will be eligible for 50% of the available funds. Two investor-owned utilities fall into this group. For the years 2023 and 2024, their total is approximately \$8M. Small operators, defined as utilities selling less than 4 TWh of electricity per year, will be eligible for the remaining 50% of the funds, also approximately \$8M for two years. The remaining 56 utilities qualify to apply for those funds. Other eligible parties, like transmission operators or fuel delivery companies, may join an RFP response led by an eligible party.

Question: What budget year should municipalities anticipate receiving grant approval?

Answer: The simplistic answer is Fall 2023. This assumes that EGLE receives the green light to proceed (May 2023), issues the RFP (June), utilities apply on schedule and select prescriptive projects (July), EGLE completes the review in one month (August), DOE provides the approval within one month (Sept), EGLE signs grant agreement with selected utilities (October). In this scenario, utilities could begin projects at the end of 2023.

Question: We are already into 2023; how can utilities complete the project this year if there are many steps to get an award?

Answer: DOE and EGLE will simultaneously award the 2023 and 2024 funds. Small projects can be completed from late 2023 to 2024. Utilities will provide an implementation timeline that could extend the project into subsequent years.

Question: What budget year should municipalities anticipate receiving these grant funds and supplying their 1/3 match? (i.e., 2023, 2024?)

Answer: Once the grant agreement is signed, the utility may proceed with the project. Depending on the size or complexity, payments will be made upon project completion or milestones. A reasonable estimate is that the funds will be transferred in 2024, subject to the terms of the grant agreement. For higher fund awards, fund reimbursements may occur more frequently.

The source of the 1/3 match must be provided in the RFP response. When requesting fund reimbursement, the payment justification must include the details of the match.

If the entire State share of the grant award is expended, the entire in-kind or matched funds must be spent and supported by source documentation. If the entire State share of the grant award is not spent, the in-kind or matched funds may be reduced proportionately by the percentage of the grant award not spent.

Question: Are undergrounding, upgrades, or repairs to underground lines included under any of the seven prescriptive projects?

Answer: Undergrounding, upgrades, or repairs to underground lines are eligible activities. EGLE's preliminary estimates based on MPSC records indicate that the cost of undergrounding circuits is far higher than other grid enhancement opportunities. Therefore, it was not included in the original seven prescriptive projects. *However, the prescriptive project list can be expanded per recommendation by the applicant utilities if it is done before the RFP release. EGLE needs to get project cost estimates from utilities to decide what will be included as prescriptive projects.*

Question: Would voltage regulators fit into one of the identified projects?

Answer: Overvoltage protection is included in the prescriptive project list. *The prescriptive project list can be expanded per recommendation by the applicant utilities.* EGLE wishes to get project cost estimates from utilities to add it as a prescriptive project.

Question: Project quotes are now taking more time to come in (3-4 weeks), making quick documentation requests challenging. Suppose there are delays for some municipalities in receiving quotes. Will we be able to use similar costs from other municipal electric utilities to fill in the gaps to prevent delays?

Answer: EGLE is aware of logistical issues and is requesting input from the utilities on these matters. EGLE is working with utility associations to get aggregate data that any regional utility can use. To avoid the procurement quote bottleneck, aggregate data must come from recently completed projects.

Question: A utility has budgeted \$100,000 per year for three years for line clearance (Dead and Danger...). Will the grant cover the three-year life of this contract or just one year?

Answer: The answer is related to the grant match and 40101d duration. Small operators have a 33.3% match requirement. They can request for the first two years, and annually afterward.

On the high end, they could request \$300k yearly and use the \$100k/year as the match. To compete at that level, they must be in a high-energy burden location in a Justice 40-recognized area and demonstrate grid congestion, high outage rates, etc.

On a lower end, they could ask for \$50k a year and match that with \$17.5k from their already committed \$100k budget. This would result in doing \$150k yearly in vegetation management. Their 3-year project can be done in 2, and they still have \$100k in the following year to continue.

Because the first RFP will cover 2023 and 2024, this example utility could request 2 x \$50k simultaneously. Their match would be \$33.3k, which would come from existing O&M budgets.

Question: What is included under vegetation management? Is it removing the entire tree or general trimming back from the ROW (right of way)?

Tree removal costs vary significantly, and utility methods vary. First is the size of the tree as measured at breast height or vehicle access for tree removal. Also, whether costs include wood removal. Tree removal often requires the services of an arborist to identify problem trees and to interface with customers to obtain permission to remove trees. Many utilities use a method based on outage frequency to determine tree-trimming timing requirements. While considered cost-effective for SAIFI, this method often causes challenges in restoration from significant storms. Instead, some utilities are working to enhance vegetation management by extending vegetation trimming to the utility easement/right-of-way limits.

For this type of project to fall under the prescriptive options, utilities need to inform EGLE of their approach, the anticipated outcome, and the cost of such an approach. EGLE will endeavor to come up with a common specification. If utilities cannot agree to two or three methods, vegetation management will be removed from the prescriptive options, and each utility will have to justify its method and cost individually.

Question: What is the anticipated timeline for executing the 40101d project?

Answer: EGLE intends to release all approved projects by the end of 2023, but this is subject to interactions between many organizations. The following schedule is tentative.

	From	To
Consultation with utilities	1 Q 2023	May 2023
EGLE submits fund request to DOE	April 2023	
DOE approves MI request for two years of funding	May 2023	July 2023
EGLE releases RFP to utilities for two-year funding	June 2023	August 2023
Utilities respond on schedule and select prescriptive projects	July 2023	Oct 2023
Utilities respond on schedule with other eligible projects	July 2023	Oct 2023
EGLE completes the review (faster with prescriptive projects)	August 2023	Dec 2023
DOE provides the approval (faster with prescriptive projects)	Sept 2023	Feb 2024
EGLE and selected utility sign grant agreement and start	October 2023	March 2024
Utilities complete their project and request reimbursement.	Sept 2024	Dec 2024

Simpler projects may be approved more expediently. Complex projects may require more input from the state and DOE so timelines may differ. Utilities will have 2024 to complete their first batch of projects. EGLE will again issue an RFP in 2025, 2026, and 2027. Utilities may apply to each RFP.

Question: Do large operators have the same timeline as small operators?

Answer: Yes. All utilities will go through the same process, but simpler projects may be reviewed more expediently.

Michigan's two large operators, DTE and Consumers Energy, may have longer timeframes as they will receive 50% of Michigan's 40101d funds. EGLE recognizes that their project justifications may be more complex, thus potentially requiring more time to approve. On the

other hand, if large operators have processes to complete their projects quickly, perhaps no additional review time will be needed.

The following questions will not be released until approval from the finance department.

Question: Can utilities pool together to apply?

Answer: Yes. There are value and economies of scale when utilities pool together and submit a joint application. A utility, a trade association, or other service providers can lead joint applications. For this RFP, they will be referred to as aggregators. Each utility participating in the joint application must submit its qualifications, organizational information, and prescriptive measures to the aggregator. The aggregator submits a single, full proposal. All, some, or none of the utilities in a joint application may receive an award. Grant agreements will be with the individual utilities awarded.

Question: Does labor/equipment provided count towards their 1/3 match or does the 1/3 match need to be provided in actual dollars?

Answer: Applicants may use cash, bond proceeds, tax-exempt leasing, or Michigan SAVES financing for some or all of their match, and those that do will receive favorable consideration. This may result in different match/funding scenarios to increase the percentage of leveraged funds and incentivize larger projects.

More: Utilities may use their labor and capital cost equipment as in-kind contribution match but must justify the value basis. Include all staff performing work on the project. For each staff person, provide their name, job title, annual salary/wages, and percentage of time dedicated to the grant project. NOTE: The state may require the Davis Bacon Act or prevailing wage rates to be paid. Certain indirect costs are also allowed. More details will be provided in the RFP and Grant Agreement.

Question: How should the utility account for costs related to equipment or labor the utility provides?

Answer: The utility must provide a cost-basis for the capital equipment and allocate it proportionately to the time the equipment would be used in a project. For example, a bucket truck will be needed to install reclosers. The job takes one day. The utility can estimate what one day of use costs. Then add the labor costs for the people doing the job that day. Alternatively, the utility may contract a local firm to install it. That would be part of the project match.

Check with the Finance dept for a simple, practical way to produce the value basis.

ITEM: 7.D

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Eric Zuzga, Director of Community Services
Justin Miller, Parks and Recreation Superintendent
DATE: November 6, 2023
SUBJECT: **CRONIN FOUNDATION AND EATON GRANT REQUEST- EATON PARK**

In our continuing efforts to fund construction of the Eaton Park project, we are requesting permission to apply for two grants to assist in fully funding phase 2 of the project.

Eaton and the Cronin Foundation are the two grant sources that we are requesting permission for an application at this time with the following amounts: Eaton (\$50,000) and Cronin Foundation (\$400,000).

BUDGET IMPACT:

Both grant requests will allow the park to move closer towards construction and fully funding the 10% maintenance fund.

RECOMMENDATION:

Approve the submittal of the grant requests to the Eaton and the Cronin Foundations and authorize the City Manager and City Clerk to sign the necessary documents.

ITEM: 7.E

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Kevin Maynard, Director of Electric Utilities
DATE: November 6, 2023
SUBJECT: **HANOVER STREET UTILITY EASEMENT**

Sundancer, LLC (dba Hanover Street Storage) plans to construct a number of storage units on the north side of Hanover Street between Dobbins and Fountain Streets.

Sundancer, LLC representatives have asked the City to relocate overhead three-phase electric distribution lines and FiberNet communications lines that extend west from Dobbins to the rear of the Save A Lot facility in the Marshall Town Center to accommodate their proposed building plans. The Electric Department and FiberNet do not have an easement for their existing overhead lines.

Sundancer, LLC has agreed to provide the City a utility easement that will allow electric distribution and communications lines to be placed underground and continue to provide service to the Marshall Town Center.

Placing overhead lines underground reduces the risk of service interruptions due to wind, ice, animals and lightning, while also improving aesthetics. Although this section of overhead line is not a maintenance issue at this time, the proposed storage facility project provides an opportunity to place the overhead lines underground in a dedicated easement at less cost prior to construction of the storage units and parking area. Installation work will be done by City staff.

BUDGET IMPACT:

The overhead to underground electric conversion is estimated to cost \$6,000 for materials, which will be expensed using budgeted capital funds. Labor will be done in-house.

RECOMMENDATION:

Approve the Utility Easement Agreement with Sundancer LLC for 902 W. Hanover and authorize the City Manager and City Clerk to sign and record the necessary documents.

TOPOGRAPHIC SURVEY

FOR: SUNDANCER LLC

SEWER INVENTORIES

SEWER INVENTORIES

SEWER INVENTORIES

- CATCH BASIN #1
INLET – 915.32
8" EAST 912.03

CATCH BASIN #2
INLET – 911.76
12" EAST 907.57
12" SW 907.57

CATCH BASIN #3
INLET – 909.53
NO INLETS OR OUTLETS
NO INLETS OR OUTLETS
COULD BE OBSERVED

CATCH BASIN #4
INLET – 909.70
8" EAST 904.70

CATCH BASIN #5
INLET – 907.79
NO INLETS OR OUTLETS
OBSERVED

STORM MANHOLE #8
RIM – 917.59
12" NORTH 911.78

CATCH BASIN #9
INLET – 916.92
12" NORTH 913.47
- CATCH BASIN #10
INLET – 916.92
12" SOUTH 913.88

CATCH BASIN #13
INLET – 916.53
12" NORTH 911.50
12" SOUTH 911.50

CATCH BASIN #14
INLET – 915.17
12" NE 913.07

CATCH BASIN #15
INLET – 915.18
SLUMP 913.8

CATCH BASIN #16
INLET – 915.30
12" NE 910.40
12" WEST 910.40
12" NW 911.02

CATCH BASIN #17
INLET – 915.43
NO INLETS OR OUTLETS
OBSERVED

CATCH BASIN #18
INLET – 915.11
NO INLETS OR OUTLETS
OBSERVED
- STORM MANHOLE #8
RIM – 917.59
12" NORTH 911.78

CATCH BASIN #13
INLET – 916.53
12" NORTH 911.50
12" SOUTH 911.50

CATCH BASIN #14
INLET – 915.17
12" NE 913.07

CATCH BASIN #15
INLET – 915.18
SLUMP 913.8

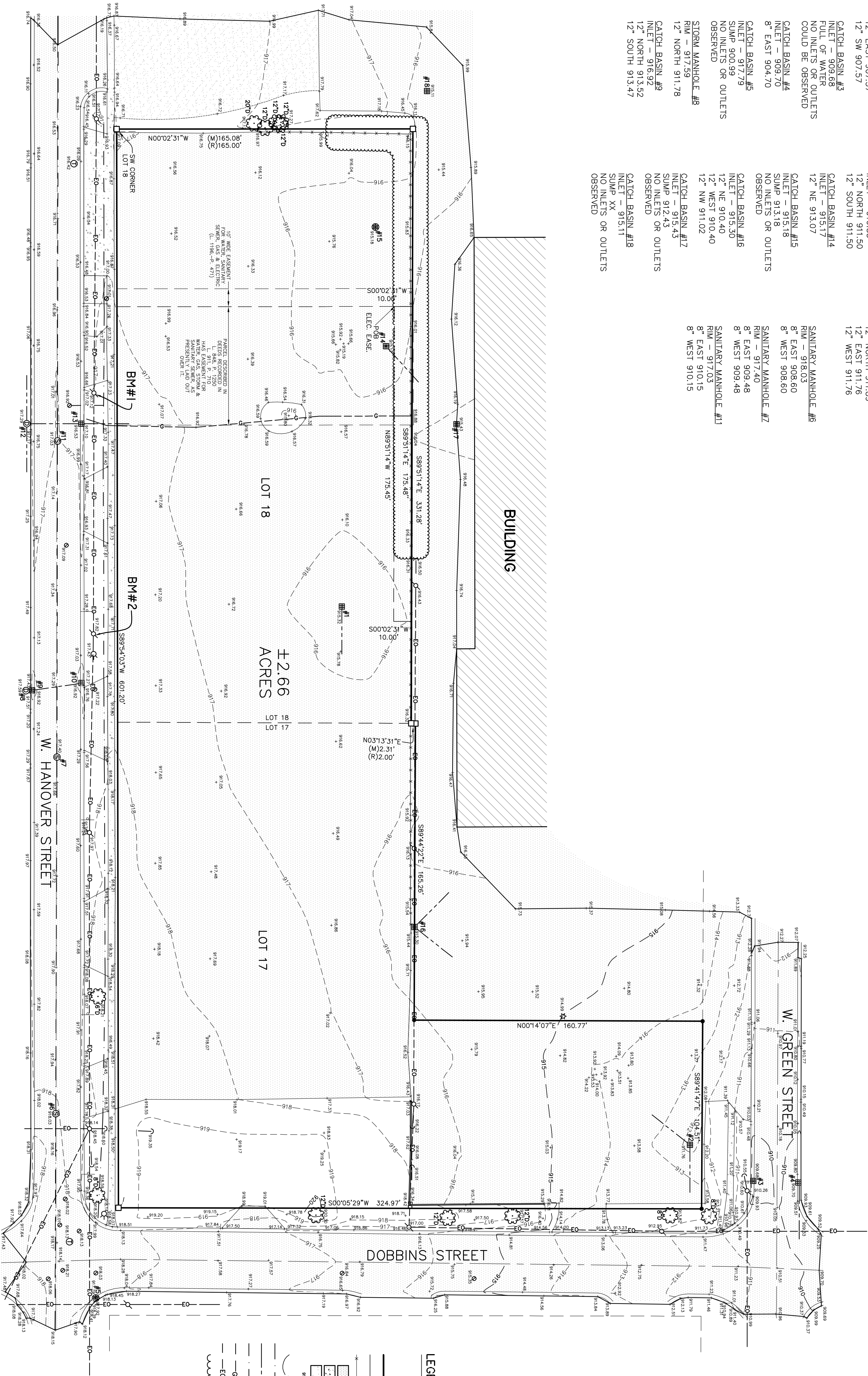
CATCH BASIN #16
INLET – 915.30
12" NE 910.40
12" WEST 910.40
12" NW 911.02

CATCH BASIN #17
INLET – 915.43
NO INLETS OR OUTLETS
OBSERVED

CATCH BASIN #18
INLET – 915.11
NO INLETS OR OUTLETS
OBSERVED
- SANITARY MANHOLE #6
RIM – 918.03
8" EAST 908.60
8" WEST 908.60

SANITARY MANHOLE #7
RIM – 917.40
8" EAST 909.48
8" WEST 909.48

SANITARY MANHOLE #11
RIM 917.03
8" EAST 910.15
8" WEST 910.15



LEGAL DESCRIPTION:

A portion of land located in the Northwest 1/4 of Section 26, Town 2 South, Range 6 West, City of Marshall, Colquhoun County, Michigan being part of Lots 17 and 18 of Former's Loom and Trust Company Subdivision, as recorded in Liber 30 Deeds, page 454, in the Office of the Register of Deeds of Colquhoun County, Michigan, and being further described as: Beginning at the Southwest corner of Lot 18 of said Farmer's Loom and Trust Company Subdivision, thence N00°02'31"W, 165.08 feet (recorded as 165.00 feet) along the West line of said Lot 18; thence S89°51'4"E, 331.28 feet; thence N03°13'31"E, 2.31 feet (recorded as 2.00 feet); thence S89°44'22"E, 165.26 feet; thence S00°05'29"W, 324.97 feet along said South line to the South line of Green Street; thence S00°05'29"W, 324.97 feet along said West line to the North line of Hanover Street; thence S89°54'03"W, 601.20 feet along said North line to the point of beginning; said parcel contains 2.66 acres, more or less; said parcel being subject to any easements or restrictions of use or record.

LEGEND

- = SET 1/2" BAR WITH CAP

□ = FOUND IRON AS NOTED

— = DEED LINE

— = DISTANCE NOT TO SCALE

* = FENCE

▨ = ASPHALT

▩ = CONCRETE

▩ = GRAVEL

⬆ = EXISTING SPOT ELEVATION

⬆ = EXISTING CONTOUR ELEVATION

— = SANITARY SEWER

— = STORM SEWER

— = GAS LINE

— = OVERHEAD WIRES

~ = EDGE OF WOODS
- ⊙ = SANITARY MANHOLE

⊙ = DRAINAGE MANHOLE

⊙ = ELECTRIC MANHOLE

⊙ = TELEPHONE MANHOLE

⊙ = FIRE HYDRANT

⊙ = CATCHBASIN

⊙ = VALVE

⊙ = UTILITY POLE

⊙ = LIGHT POLE

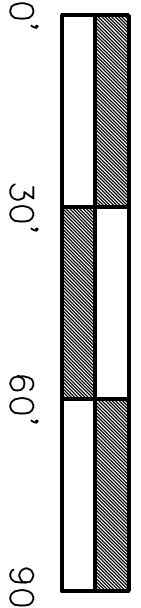
⊙ = GUY WIRE

⊙ = SIGN

⊙ = DECIDUOUS TREE
- = TREE LEGEND:

⊙ = DECIDUOUS

SCALE 1" = 30'



- BENCHMARKS**
- BM#1**
16D NAIL SOUTH SIDE OF UTILITY POLE
ELEVATION = 918.44 (NAVD88)
- BM#2**
16D NAIL WEST SIDE OF UTILITY POLE
ELEVATION = 919.00 (NAVD88)

REVISIONS	COMMENTS	ENGINEERING AND LAND SURVEYING
3/15/23	ORIGINAL	KEBS, INC. 13432 PRESTON DRIVE, MARSHALL, MI 48068 PH. 269-781-8600 FAX. 269-781-8605 2116 HASELETT ROAD, HASELETT, MI 48840 PH. 517-339-1014 FAX. 517-339-8047 WWW.KEBS.COM
	DRAWN BY BBB	SECTION 26, 12S, R6W
	FIELD WORK BY MJC	JOB NUMBER:
	SHEET 1 OF 1	1009933

UTILITY EASEMENT AGREEMENT

This Easement ("Easement" or "Agreement") is for the distribution of electric current, including communication facilities (collectively, "utilities"), made this ____ day of _____, 2023, by and between **SUNDANCER, LLC** (DBA Hanover Street Storage), P.O. Box 247, Coldwater, Michigan 49036 (hereinafter called the "**Grantor**"), and the **CITY OF MARSHALL**, a Michigan city organized and operating under the provisions of the Home Rule City Act, MCL 117.1, *et seq.*, as amended, whose address is 323 W. Michigan Avenue, Marshall, Michigan 49068 (the "**Grantee**"), (hereinafter called the "Grantee") (individually, a "Party" and collectively, the "Parties").

RECITALS:

WHEREAS, the Grantor agrees to and grants an easement for the purpose of allowing Grantee City of Marshall to enter upon its property to remove overhead electric and communications lines and install underground electric and communication lines; and

WHEREAS, this Agreement contains the legal description of the subject property and the terms and conditions upon which the Parties agree, as identified more fully herein.

NOW, THEREFORE, the Parties agree as follows:

1. Recitals. The foregoing recitals are incorporated in and form a part of this Agreement.

2. Subject Property. The following subject property is also known as the described premises located at 902 W. Hanover Street, Marshall Michigan, Parcel Number: 53-004-918-01, and described in **Exhibit A**, and below:

An area of land located in the Northwest ¼ of Section 26, Town 2 South, Range 6 West, City of Marshall, Calhoun County, Michigan being part of Lot 18 of Farmer's Loan and Trust Company Subdivision, as recorded in Liber 30 Deeds, Page 454, in the Office of the Register of Deeds of Calhoun County, Michigan, being an easement for utility purposes, the limits of said area described as: Commencing at the Southwest corner of said Lot 18; thence N89°54'03"E along the South line of said Lot 18 a distance of 99.00 feet; thence N00°02'31"W parallel with the West line of said Lot 18 a distance of 154.66 feet to the point of beginning of this easement description; thence continuing N00°02'31"W 10 feet; thence S89°51'14"E 175.48 feet; thence S00°08'46"W 10 feet; thence N89°51'14"W 175.45 feet to the point of beginning; said easement containing

0.04 acre, more or less; said area subject to all other easements and restrictions, if any.

3. Purpose and Rights. Grantor hereby grants and conveys to Grantee and its successors and assigns, the following rights:

- A. Access to the Subject Property identified herein such easements or right-of-way to enter upon its property to remove overhead electric and communication lines and install underground electric and communication lines (collectively, the “Utility”) as necessary for electric and communications service, and only for that purpose.
- B. To install, construct, inspect, operate, replace, repair, patrol, maintain and remove in, under and along said easement cables, wires, pipes, conduits, security light standards and other usual fixtures and appurtenances as may by Grantee be deemed necessary or become necessary for or in connection with the installation, operation and maintenance of electric and communications service.

4. Easement Granted. Grantor grants to Grantee an easement for the purposes set forth in Paragraph 3 and its subparts A-B over, under, and through the described premises as described herein and identified in **Exhibit A**.

5. Easement Consideration. Grantee, in consideration of the Grantor’s grant of Easement as stated in this Agreement, for and in consideration of the total sum of One Dollar and 00/100 Dollars (\$1.00), for the purposes and rights stated herein this Agreement.

6. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and venue shall lie in Calhoun County.

7. Entire Agreement. This Agreement represents the entire understanding between the Parties regarding the subject matter hereof and supersedes all other prior and contemporaneous agreements, understandings, negotiations, and discussions between the Parties with respect to such subject matter, and all prior negotiations and agreements with respect to the Easements between the parties, whether written or oral, shall be of no further force and effect.

8. Severability. If any provisions of this Agreement is held by a court of competent jurisdiction to be contrary to law, the remaining provisions of this Agreement shall remain in full force and effect.

9. Amendment. This Agreement may be modified only by a written amendment signed by all of the Parties.

10. No Third-Party Beneficiaries. Nothing contained in this Agreement shall be deemed to confer any rights on any third party not a signatory to this Agreement.

11. No Waiver of Governmental Immunity. Nothing contained in this Agreement is intended to nor shall it waive the City’s defense of governmental immunity.

12. Headings. The headings inserted in this Agreement are for convenience only and shall not constitute a part of this Agreement.

13. Notice. Except as otherwise provided, all notices required under this Agreement shall be effective only if in writing or in a form of electronic or facsimile transmission which provides evidence of receipt, and shall be either personally served, electronically transmitted, or sent with postage prepaid to the appropriate party at its address as set forth in the introductory paragraph of this Agreement. Either party may change its address by giving notice of the change or a new facsimile transmission number to the other as provided in this section.

14. Time is of the essence. Time shall be of the essence in the performance and actions undertaken under this Agreement.

15. Binding Effect. This Agreement shall be binding upon the heirs, successors and permitted assigns of the Parties.

16. Mutual Drafting. This Agreement shall be deemed to have been mutually drafted by all of the Parties and not be construed against any Party as the drafter.

17. Authority. The Parties represent that they have full authority to enter into this Agreement and all appropriate and necessary action has been taken in order to authorize this Agreement.

18. Exhibit. The following exhibits are attached to and are a part of this Agreement:
Exhibit A – Legal Description of the Subject Property.

19. Successors and Assigns. The covenants, conditions and restrictions contained in this Agreement shall run with the land and be binding upon the Parties, their successors and assigns.

20. Run With The Land. The terms, conditions, restrictions, above, shall run with the Burdened Property and Benefitted Property and be binding on the Grantor and Grantee, their successors and assignees.

21. Effective Date and Term of Agreement. Grantor and Grantee have signed this Agreement and it shall be effective as of the date first written above.

IN WITNESS WHEREOF, the Parties have caused this Easement to be executed on the date and year first above written.

GRANTOR:

SUNDANCER, LLC

By: _____
KELLY SUE RICKERT
Its: Resident Agent

Dated: _____, 2023

STATE OF MICHIGAN)
 SS:
COUNTY OF _____)

Before me a Notary Public on this ____ day of May, 2023, personally appeared _____, to me known to be said person and made oath that he has read the foregoing Easement, by him subscribed, and acknowledged the same was his free act and deed.

Notary Public
____ County, _____
Acting in _____ County
My commission expires: _____

[SIGNATURES APPEAR ON FOLLOWING PAGES]

GRANTEE:

**CITY OF MARSHALL,
a Michigan city organized and operating
under the provisions of the Home Rule
City Act**

Dated: _____, 2023

By: _____
Michelle Eubank

Its: City Clerk

STATE OF MICHIGAN)
 SS:
COUNTY OF CALHOUN)

Before me a Notary Public on this _____ day of _____, 2023, personally appeared Michelle Eubank, Clerk, City of Marshall, Grantee, to me known to be said person and made oath that she has read the foregoing Easement, by her subscribed, and acknowledged the same as her free act and deed on behalf of the City of Marshall, a Michigan City.
_____.

Notary Public
_____ County, Michigan
Acting in _____ County
My commission expires: _____

Prepared By and After Recording Return To:
David M. Revore, Esq.
McGinty, Hitch, Person, Anderson & Revore, P.C.
3410 Belle Chase Way, Suite 600
Lansing, MI 48911

EXHIBIT "A"

An area of land located in the Northwest $\frac{1}{4}$ of Section 26, Town 2 South, Range 6 West, City of Marshall, Calhoun County, Michigan being part of Lot 18 of Farmer's Loan and Trust Company Subdivision, as recorded in Liber 30 Deeds, Page 454, in the Office of the Register of Deeds of Calhoun County, Michigan, being an easement for utility purposes, the limits of said area described as: Commencing at the Southwest corner of said Lot 18; thence N89°54'03"E along the South line of said Lot 18 a distance of 99.00 feet; thence N00°02'31"W parallel with the West line of said Lot 18 a distance of 154.66 feet to the point of beginning of this easement description; thence continuing N00°02'31"W 10 feet; thence S89°51'14"E 175.48 feet; thence S00°08'46"W 10 feet; thence N89°51'14"W 175.45 feet to the point of beginning; said easement containing 0.04 acre, more or less; said area subject to all other easements and restrictions, if any.



KEBS, INC

Engineering • Surveying

Utility Easement Legal Description:

An area of land located in the Northwest 1/4 of Section 26, Town 2 South, Range 6 West, City of Marshall, Calhoun County, Michigan being part of Lot 18 of Farmer's Loan and Trust Company Subdivision, as recorded in Liber 30 Deeds, page 454, in the Office of the Register of Deeds of Calhoun County, Michigan, being an easement for utility purposes, the limits of said area described as: Commencing at the Southwest corner of said Lot 18; thence N89°54'03"E along the South line of said Lot 18 a distance of 99.00 feet; thence N00°02'31"W parallel with the West line of said Lot 18 a distance of 154.66 feet to the point of beginning of this easement description; thence continuing N00°02'31"W 10.00 feet; thence S89°51'14"E 175.48 feet; thence S00°08'46"W 10.00 feet; thence N89°51'14"W 175.45 feet to the point of beginning; said easement containing 0.04 acre, more or less; said area subject to all other easements and restrictions, if any.

ITEM: 7.F

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
William Dopp, Finance Director/ City Treasurer
DATE: November 6, 2023
SUBJECT: **FIRST QUARTER FY2024 FINANCIAL REPORT**

In accordance with Section 9.07 of the City Charter, the following financial statements are submitted to Council for the 1st quarter ending September 30, 2023. The statements cover the period beginning July 1, 2023 and ending September 30, 2023. Highlights of the financial statements follow.

Note: *References to funds being over or below budget are based upon one quarter of the fiscal year being completed; hence an assumption is made that 25% of the line item should be realized. This assumption does not apply in all cases, as revenues and expenditures may be seasonal. A 10% variance is considered acceptable.*

The Revenue and Expenditure Report is designed to show the status of the current year's sources and uses of revenue, including a comparison to the annual budget. The difference between the revenues and expenditures is reflected as the net effect; a positive would reflect a net income/surplus for the year, and a negative would reflect an over budget for the year.

General Fund

- As of September 30, 2023, the general ledger shows that the City had collected approximately 11% of its anticipated General Fund revenue. However, that is misleading since the tax levy isn't entered until after the December Board of Review. That will be accounted for in the current quarter's report.
- As of September 30, 2023, overall General Fund expenditures are at 32%. Specific General Fund expenditure highlights are below:
 - City Attorney fees are at 147% due to the BlueOval lawsuit. An amendment will be needed.

- Fire is at 37% due to contract with Code Concepts Group for BlueOval consulting. The contract was previously approved by council, but requires an amendment for FY24.
- PSB Operations is at 47% of their budget due to previously approved asphalt work in contracted services. A budget amendment is needed.

Non-General Funds

MVH Local Fund: Capital Outlay is at 100% due to prior year projects rolling into this FY. An amendment will be made to carry that budget forward.

Municipal Street Fund: Expenditures are at 99% due to prior year projects rolling into FY24, as well as the timing of construction season. A budget amendment will be needed later in the FY.

Recreation: Expenditures are at 39%, due to the timing of the annual Mackinac trip.

Building Inspection: Revenues are at 126%, expenditures are at 134% due to income reimbursements and expenses associated with the BlueOval project. These were previously approved by the Council. A budget amendment will be needed.

Airport: Revenue is at 101%, and expenses are at 91% due to receiving Federal Grant Reimbursement for the Terminal project, and then using those funds to pay off debt associated with the project. A budget amendment is necessary.

Federal Grant Funds CDBG – Cahill: This is a new fund associated with CDBG funds for the Cahill project. A budget amendment will be required later in the FY.

Federal Grant Funds RAP Grant: This is a new fund associated with the RAP grant and the Activation Zone. A budget amendment will be required later in the FY.

Information Technology: Expenditures are at 50% due to timing of technology expenses.

Safety Fund: This fund does not currently have a budget created. A budget amendment will be needed in a later quarter.

BUDGET IMPACT:

Staff has prepared the necessary budget amendments in order to be compliant with State law. This is a separate item for Council consideration.

RECOMMENDATION:

Receive the First Quarter FY2024 Financial Report.

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 101 - General Fund						
Revenues						
Dept 000						
101-000-402.00	Current Property Taxes	4,114,262.00	4,114,262.00	0.00	4,114,262.00	0.00
101-000-412.00	Delinquent Personal Prop Taxes	1,500.00	1,500.00	0.00	1,500.00	0.00
101-000-439.00	MARIJUANA EXCISE TAX	0.00	0.00	4,418.26	(4,418.26)	100.00
101-000-445.00	Penalties & Int. on Taxes	18,000.00	18,000.00	27.87	17,972.13	0.15
101-000-447.00	Tax Collection Fees	166,000.00	166,000.00	0.00	166,000.00	0.00
101-000-476.00	Licenses and Permits	2,000.00	2,000.00	35.00	1,965.00	1.75
101-000-476.01	Permits	0.00	0.00	76,982.00	(76,982.00)	100.00
101-000-476.02	APPLICATIONS - MMFP	235,000.00	235,000.00	10,000.00	225,000.00	4.26
101-000-477.00	Cable Commissions	35,000.00	35,000.00	0.00	35,000.00	0.00
101-000-505.00	Federal Grant	0.00	0.00	875.00	(875.00)	100.00
101-000-506.00	Federal Grant-Reimbursement	0.00	0.00	80,237.07	(80,237.07)	100.00
101-000-541.00	Liquor License Refund	10,000.00	10,000.00	10,550.10	(550.10)	105.50
101-000-573.00	LOCAL COMM STAB SHARE TAX	300,000.00	300,000.00	0.00	300,000.00	0.00
101-000-574.00	State Shared Rev-Constitutiona	744,927.00	744,927.00	115,827.00	629,100.00	15.55
101-000-574.01	State Shared Rev-StatutoryEVIP	130,917.00	130,917.00	21,822.00	109,095.00	16.67
101-000-588.00	Contributions from Local Units	127,588.00	127,588.00	31,897.00	95,691.00	25.00
101-000-588.14	CONTRIBUTIONS - COUNTY PARK MILLAGE	19,000.00	19,000.00	0.00	19,000.00	0.00
101-000-589.00	Contributions from School	103,477.00	103,477.00	25,869.25	77,607.75	25.00
101-000-602.00	NSF Revenue	0.00	0.00	40.00	(40.00)	100.00
101-000-607.00	Charges for Services - Fees	2,000.00	2,000.00	275.00	1,725.00	13.75
101-000-607.01	Charges for Services - FOIA	0.00	0.00	23.20	(23.20)	100.00
101-000-607.02	Charges for Ser.-Plan & Zone	2,000.00	2,000.00	1,225.00	775.00	61.25
101-000-607.03	FIRE INSPECTION FEES	50,000.00	50,000.00	0.00	50,000.00	0.00
101-000-626.00	Charges for Services	10,000.00	10,000.00	1,940.00	8,060.00	19.40
101-000-642.00	Charges for Services - Sales	60,000.00	60,000.00	16,282.50	43,717.50	27.14
101-000-642.01	Charges for Serv-Columbarium	650.00	650.00	0.00	650.00	0.00
101-000-658.00	Parking Violations	2,000.00	2,000.00	0.00	2,000.00	0.00
101-000-659.00	District Court - Ord. Fines	12,000.00	12,000.00	1,799.49	10,200.51	15.00
101-000-659.01	Civil Infractions	0.00	0.00	1,000.00	(1,000.00)	100.00
101-000-665.00	Interest	125,000.00	125,000.00	6,366.26	118,633.74	5.09
101-000-667.00	Rents	50,000.00	50,000.00	900.00	49,100.00	1.80
101-000-667.02	RENTS-ROW	512,884.00	512,884.00	128,220.99	384,663.01	25.00
101-000-675.00	Contrib. from Other Sources	167,000.00	167,000.00	66,688.00	100,312.00	39.93
101-000-679.00	MISCELLANEOUS REVENUE	195,000.00	195,000.00	598.14	194,401.86	0.31
101-000-679.00-BLUEOVALBP	MISCELLANEOUS REVENUE	0.00	0.00	114,384.25	(114,384.25)	100.00
101-000-680.00	COST ALLOCATION REIMBURSEMENT	500,457.00	500,457.00	113,092.75	387,364.25	22.60
101-000-699.00	Transfers From Other Funds	30,000.00	30,000.00	0.00	30,000.00	0.00
Total Dept 000		7,726,662.00	7,726,662.00	831,376.13	6,895,285.87	10.76
TOTAL REVENUES		7,726,662.00	7,726,662.00	831,376.13	6,895,285.87	10.76
Expenditures						
Dept 101 - City Council						
101-101-703.00	Part-time Salaries	2,300.00	2,300.00	575.00	1,725.00	25.00
101-101-712.00	WORKERS COMPENSATION	64.00	64.00	35.59	28.41	55.61
101-101-715.00	Social Security	176.00	176.00	43.96	132.04	24.98
101-101-740.00	Operating Supplies	132.00	132.00	280.99	(148.99)	212.87
101-101-810.00	Dues & Memberships	285.00	285.00	0.00	285.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 101 - City Council		2,957.00	2,957.00	935.54	2,021.46	31.64
Dept 172 - City Manager						
101-172-702.00	Payroll	139,050.00	139,050.00	31,524.60	107,525.40	22.67
101-172-702.01	Other Fringe Benefits-taxable	6,000.00	6,000.00	1,035.70	4,964.30	17.26
101-172-712.00	WORKERS COMPENSATION	600.00	600.00	284.48	315.52	47.41
101-172-715.00	Social Security	11,096.00	11,096.00	2,441.81	8,654.19	22.01
101-172-716.00	Hospitalization	20,313.00	20,313.00	4,350.80	15,962.20	21.42
101-172-717.00	Life Insurance	389.00	389.00	80.61	308.39	20.72
101-172-718.10	RETIREMENT - D/C	13,905.00	13,905.00	2,076.83	11,828.17	14.94
101-172-727.00	Office Supplies	100.00	100.00	0.00	100.00	0.00
101-172-810.00	Dues & Memberships	2,000.00	2,000.00	350.00	1,650.00	17.50
101-172-850.00	Communications	600.00	600.00	138.56	461.44	23.09
101-172-860.00	Transportation & Travel	1,000.00	1,000.00	120.19	879.81	12.02
101-172-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	4,048.00	4,048.00	1,471.74	2,576.26	36.36
101-172-958.00	Education & Training	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 172 - City Manager		201,101.00	201,101.00	43,875.32	157,225.68	21.82
Dept 215 - Clerk						
101-215-702.00	Payroll	53,642.00	53,642.00	15,328.49	38,313.51	28.58
101-215-703.00	Part-time Salaries	0.00	0.00	2,058.72	(2,058.72)	100.00
101-215-704.00	Overtime Salaries	0.00	0.00	76.79	(76.79)	100.00
101-215-712.00	WORKERS COMPENSATION	150.00	150.00	71.65	78.35	47.77
101-215-715.00	Social Security	4,104.00	4,104.00	1,131.03	2,972.97	27.56
101-215-716.00	Hospitalization	23,588.00	23,588.00	4,579.80	19,008.20	19.42
101-215-717.00	Life Insurance	46.00	46.00	28.36	17.64	61.65
101-215-718.00	RETIREMENT - D/B	0.00	0.00	601.13	(601.13)	100.00
101-215-718.10	RETIREMENT - D/C	5,364.00	5,364.00	854.45	4,509.55	15.93
101-215-727.00	Office Supplies	150.00	150.00	84.05	65.95	56.03
101-215-810.00	Dues & Memberships	245.00	245.00	185.00	60.00	75.51
101-215-830.00	Elections	7,000.00	7,000.00	3,812.23	3,187.77	54.46
101-215-860.00	Transportation & Travel	150.00	150.00	0.00	150.00	0.00
101-215-901.00	Advertising	6,000.00	6,000.00	807.50	5,192.50	13.46
101-215-901.00-BLUEOVALBP	Advertising	0.00	0.00	156.00	(156.00)	100.00
101-215-940.00	Rentals	1,697.00	1,697.00	0.00	1,697.00	0.00
101-215-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	192.00	0.00
101-215-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,050.00	2,050.00	496.74	1,553.26	24.23
101-215-958.00	Education & Training	300.00	300.00	0.00	300.00	0.00
Total Dept 215 - Clerk		104,678.00	104,678.00	30,271.94	74,406.06	28.92
Dept 242 - Chapel						
101-242-825.00	Insurance	230.00	230.00	255.02	(25.02)	110.88
101-242-931.00	Maintenance of Building	1,500.00	1,500.00	595.00	905.00	39.67
Total Dept 242 - Chapel		1,730.00	1,730.00	850.02	879.98	49.13
Dept 253 - Treasurer						
101-253-702.00	Payroll	289,896.00	289,896.00	72,491.19	217,404.81	25.01

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-253-702.01	Other Fringe Benefits-taxable	2,250.00	2,250.00	258.92	1,991.08	11.51
101-253-704.00	Overtime Salaries	0.00	0.00	84.88	(84.88)	100.00
101-253-712.00	WORKERS COMPENSATION	1,400.00	1,400.00	663.78	736.22	47.41
101-253-715.00	Social Security	22,349.00	22,349.00	5,339.64	17,009.36	23.89
101-253-716.00	Hospitalization	95,453.00	95,453.00	16,722.43	78,730.57	17.52
101-253-717.00	Life Insurance	509.00	509.00	111.88	397.12	21.98
101-253-718.00	RETIREMENT - D/B	26,975.00	26,975.00	3,930.28	23,044.72	14.57
101-253-718.10	RETIREMENT - D/C	18,446.00	18,446.00	3,099.15	15,346.85	16.80
101-253-727.00	Office Supplies	4,000.00	4,000.00	1,065.28	2,934.72	26.63
101-253-727.02	Postage and Shipping	12,000.00	12,000.00	2,811.60	9,188.40	23.43
101-253-801.00	Professional Services	30,000.00	30,000.00	10,218.75	19,781.25	34.06
101-253-810.00	Dues & Memberships	500.00	500.00	0.00	500.00	0.00
101-253-850.00	Communications	5,000.00	5,000.00	677.75	4,322.25	13.56
101-253-860.00	Transportation & Travel	500.00	500.00	0.00	500.00	0.00
101-253-901.00	Advertising	200.00	200.00	156.00	44.00	78.00
101-253-930.00	Equipment Maintenance	150.00	150.00	0.00	150.00	0.00
101-253-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	192.00	0.00
101-253-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	25,732.00	25,732.00	6,696.00	19,036.00	26.02
101-253-958.00	Education & Training	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 253 - Treasurer		536,552.00	536,552.00	124,327.53	412,224.47	23.17
Dept 257 - City Assessor						
101-257-703.00	Part-time Salaries	1,200.00	1,200.00	280.19	919.81	23.35
101-257-715.00	Social Security	92.00	92.00	21.43	70.57	23.29
101-257-727.00	Office Supplies	500.00	500.00	0.00	500.00	0.00
101-257-801.00	Professional Services	0.00	0.00	400.00	(400.00)	100.00
101-257-820.00	Contracted Services	59,900.00	59,900.00	14,100.00	45,800.00	23.54
101-257-850.00	Communications	540.00	540.00	120.03	419.97	22.23
101-257-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	9,645.00	9,645.00	2,349.24	7,295.76	24.36
Total Dept 257 - City Assessor		71,877.00	71,877.00	17,270.89	54,606.11	24.03
Dept 261 - Non-departmental						
101-261-718.00	RETIREMENT - D/B	346,345.00	346,345.00	87,022.16	259,322.84	25.13
101-261-718.01	Retiree Health Insurance	380,518.00	380,518.00	72,827.51	307,690.49	19.14
101-261-755.00	Miscellaneous Supplies	1,050.00	1,050.00	0.00	1,050.00	0.00
101-261-801.00	Professional Services	5,850.00	5,850.00	932.81	4,917.19	15.95
101-261-803.00	Service Fee	100.00	100.00	9.00	91.00	9.00
101-261-804.00	BANK FEES	7,000.00	7,000.00	869.01	6,130.99	12.41
101-261-805.00	Administrative Costs	2,000.00	2,000.00	0.00	2,000.00	0.00
101-261-810.00	Dues & Memberships	5,200.00	5,200.00	600.00	4,600.00	11.54
101-261-820.00	Contracted Services	10,000.00	10,000.00	2,500.00	7,500.00	25.00
101-261-825.00	Insurance	11,000.00	11,000.00	11,126.39	(126.39)	101.15
101-261-850.00	Communications	3,000.00	3,000.00	0.00	3,000.00	0.00
101-261-940.00	Rentals	1,466.00	1,466.00	801.50	664.50	54.67
101-261-964.00	Refund or Rebates	1,500.00	1,500.00	6,774.37	(5,274.37)	451.62
101-261-969.00	Contingency	68,311.00	68,311.00	0.00	68,311.00	0.00
101-261-995.00	Transfers to Other Funds	82,880.00	82,880.00	26,880.00	56,000.00	32.43
Total Dept 261 - Non-departmental		926,220.00	926,220.00	210,342.75	715,877.25	22.71

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 101 - General Fund						
Expenditures						
Dept 265 - City Hall						
101-265-702.00	Payroll	4,952.00	4,952.00	1,150.24	3,801.76	23.23
101-265-703.00	Part-time Salaries	17,850.00	17,850.00	2,124.78	15,725.22	11.90
101-265-704.00	Overtime Salaries	0.00	0.00	63.42	(63.42)	100.00
101-265-712.00	WORKERS COMPENSATION	475.00	475.00	247.01	227.99	52.00
101-265-715.00	Social Security	1,365.00	1,365.00	249.22	1,115.78	18.26
101-265-716.00	Hospitalization	807.00	807.00	436.17	370.83	54.05
101-265-717.00	Life Insurance	4.00	4.00	0.84	3.16	21.00
101-265-718.10	RETIREMENT - D/C	495.00	495.00	77.01	417.99	15.56
101-265-776.00	Building Maintenance Supplies	6,000.00	6,000.00	367.16	5,632.84	6.12
101-265-820.00	Contracted Services	6,250.00	6,250.00	3,185.94	3,064.06	50.98
101-265-825.00	Insurance	4,500.00	4,500.00	4,452.00	48.00	98.93
101-265-921.00	Utilities - Gas	6,000.00	6,000.00	273.89	5,726.11	4.56
101-265-922.00	Utilities-Elec, Water, Sewer	19,768.00	19,768.00	5,268.06	14,499.94	26.65
101-265-930.00	Equipment Maintenance	1,500.00	1,500.00	3,005.52	(1,505.52)	200.37
101-265-931.00	Maintenance of Building	12,870.00	12,870.00	5,405.62	7,464.38	42.00
101-265-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	334.00	334.00	81.75	252.25	24.48
Total Dept 265 - City Hall		83,170.00	83,170.00	26,388.63	56,781.37	31.73
Dept 266 - CITY ATTORNEY						
101-266-801.00	Professional Services	75,000.00	75,000.00	13,827.50	61,172.50	18.44
101-266-801.00-BLUEOVALBP	Professional Services	0.00	0.00	96,900.10	(96,900.10)	100.00
Total Dept 266 - CITY ATTORNEY		75,000.00	75,000.00	110,727.60	(35,727.60)	147.64
Dept 268 - Other City Property						
101-268-811.00	Taxes	65,000.00	65,000.00	402.81	64,597.19	0.62
Total Dept 268 - Other City Property		65,000.00	65,000.00	402.81	64,597.19	0.62
Dept 270 - Human Resources						
101-270-702.00	Payroll	27,506.00	27,506.00	6,615.41	20,890.59	24.05
101-270-702.01	Other Fringe Benefits-taxable	750.00	750.00	0.00	750.00	0.00
101-270-704.00	Overtime Salaries	0.00	0.00	20.47	(20.47)	100.00
101-270-712.00	WORKERS COMPENSATION	150.00	150.00	71.12	78.88	47.41
101-270-715.00	Social Security	2,162.00	2,162.00	489.33	1,672.67	22.63
101-270-716.00	Hospitalization	12,379.00	12,379.00	2,345.74	10,033.26	18.95
101-270-717.00	Life Insurance	22.00	22.00	4.19	17.81	19.05
101-270-718.00	RETIREMENT - D/B	0.00	0.00	2,377.58	(2,377.58)	100.00
101-270-727.00	Office Supplies	300.00	300.00	0.00	300.00	0.00
101-270-740.00	Operating Supplies	50.00	50.00	0.00	50.00	0.00
101-270-801.00	Professional Services	500.00	500.00	0.00	500.00	0.00
101-270-810.00	Dues & Memberships	100.00	100.00	0.00	100.00	0.00
101-270-901.00	Advertising	100.00	100.00	0.00	100.00	0.00
101-270-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	192.00	0.00
101-270-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,429.00	2,429.00	993.51	1,435.49	40.90
101-270-958.00	Education & Training	200.00	200.00	0.00	200.00	0.00
Total Dept 270 - Human Resources		46,840.00	46,840.00	12,917.35	33,922.65	27.58

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 301 - Police						
101-301-702.00	Payroll	1,026,194.00	1,026,194.00	246,149.00	780,045.00	23.99
101-301-702.01	Other Fringe Benefits-taxable	56,586.00	56,586.00	6,013.70	50,572.30	10.63
101-301-702.05	PAYROLL MARIJUANA	0.00	0.00	1,731.87	(1,731.87)	100.00
101-301-702.75	PAYROLL - S/T TRAINING	0.00	0.00	1,033.28	(1,033.28)	100.00
101-301-702.83	PUBLIC RELATIONS	0.00	0.00	273.97	(273.97)	100.00
101-301-702.84	CODE ENFORCEMENT	0.00	0.00	744.51	(744.51)	100.00
101-301-703.00	Part-time Salaries	23,949.00	23,949.00	5,146.34	18,802.66	21.49
101-301-704.00	Overtime Salaries	88,010.00	88,010.00	4,381.24	83,628.76	4.98
101-301-704.70	Overtime - Worked Over/Late Complaint	0.00	0.00	2,422.02	(2,422.02)	100.00
101-301-704.71	Overtime - Cover for Sick Time	0.00	0.00	3,343.30	(3,343.30)	100.00
101-301-704.72	Overtime - Posted Patrol	0.00	0.00	17,412.12	(17,412.12)	100.00
101-301-704.73	Overtime - Traffic Grant	0.00	0.00	180.91	(180.91)	100.00
101-301-704.74	Overtime - Court/Informal Hearing	0.00	0.00	349.23	(349.23)	100.00
101-301-704.75	Overtime - Training	0.00	0.00	4,420.52	(4,420.52)	100.00
101-301-704.76	Overtime - Special Event Coverage	0.00	0.00	1,968.77	(1,968.77)	100.00
101-301-704.77	Overtime - Called in for Major Crime	0.00	0.00	543.34	(543.34)	100.00
101-301-704.84	OVERTIME - CODE ENFORCEMENT	0.00	0.00	671.35	(671.35)	100.00
101-301-712.00	WORKERS COMPENSATION	21,000.00	21,000.00	14,152.08	6,847.92	67.39
101-301-715.00	Social Security	15,700.00	15,700.00	4,545.39	11,154.61	28.95
101-301-716.00	Hospitalization	202,094.00	202,094.00	37,738.66	164,355.34	18.67
101-301-717.00	Life Insurance	2,338.00	2,338.00	442.49	1,895.51	18.93
101-301-718.00	RETIREMENT - D/B	303,612.00	303,612.00	74,468.06	229,143.94	24.53
101-301-727.00	Office Supplies	1,700.00	1,700.00	268.50	1,431.50	15.79
101-301-727.02	Postage and Shipping	350.00	350.00	4.12	345.88	1.18
101-301-740.00	Operating Supplies	13,314.00	13,314.00	3,233.65	10,080.35	24.29
101-301-741.00	Uniforms	10,600.00	10,600.00	2,559.77	8,040.23	24.15
101-301-742.00	Laundry	4,500.00	4,500.00	1,328.00	3,172.00	29.51
101-301-757.00	Fuels & Lubricants	41,467.00	41,467.00	4,843.57	36,623.43	11.68
101-301-801.00	Professional Services	3,600.00	3,600.00	356.07	3,243.93	9.89
101-301-806.00	MEDICAL SERVICES	1,500.00	1,500.00	0.00	1,500.00	0.00
101-301-810.00	Dues & Memberships	1,105.00	1,105.00	398.33	706.67	36.05
101-301-820.00	Contracted Services	34,006.00	34,006.00	12,345.10	21,660.90	36.30
101-301-825.00	Insurance	18,000.00	18,000.00	17,983.60	16.40	99.91
101-301-850.00	Communications	20,675.00	20,675.00	3,795.08	16,879.92	18.36
101-301-860.00	Transportation & Travel	3,000.00	3,000.00	0.00	3,000.00	0.00
101-301-901.00	Advertising	600.00	600.00	0.00	600.00	0.00
101-301-930.00	Equipment Maintenance	9,300.00	9,300.00	3,697.27	5,602.73	39.76
101-301-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	35.05	444.95	7.30
101-301-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	41,351.00	41,351.00	10,314.24	31,036.76	24.94
101-301-941.02	MOTOR POOL REPLACEMENT CHARGE	69,017.00	69,017.00	9,739.26	59,277.74	14.11
101-301-941.03	MOTOR POOL OPERATING CHARGE	82,621.00	82,621.00	15,301.50	67,319.50	18.52
101-301-958.00	Education & Training	10,590.00	10,590.00	4,785.80	5,804.20	45.19
101-301-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND	0.00	0.00	24,401.68	(24,401.68)	100.00
101-301-995.00	Transfers to Other Funds	275,014.00	275,014.00	192,210.95	82,803.05	69.89
Total Dept 301 - Police		2,382,273.00	2,382,273.00	735,733.69	1,646,539.31	30.88
Dept 315 - Crossing Guards						
101-315-703.00	Part-time Salaries	5,460.00	5,460.00	572.00	4,888.00	10.48
101-315-712.00	WORKERS COMPENSATION	200.00	200.00	33.54	166.46	16.77
101-315-715.00	Social Security	0.00	0.00	43.77	(43.77)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 315 - Crossing Guards		5,660.00	5,660.00	649.31	5,010.69	11.47
Dept 325 - Dispatch Operations						
101-325-820.00	Contracted Services	122,000.00	122,000.00	46,917.92	75,082.08	38.46
Total Dept 325 - Dispatch Operations		122,000.00	122,000.00	46,917.92	75,082.08	38.46
Dept 336 - Fire						
101-336-702.00	REG FIRE	530,874.00	530,874.00	130,516.84	400,357.16	24.59
101-336-702.01	Other Fringe Benefits-taxable	39,190.00	39,190.00	3,834.31	35,355.69	9.78
101-336-703.00	Part-time Salaries	20,000.00	20,000.00	2,430.00	17,570.00	12.15
101-336-704.00	Overtime Salaries	40,000.00	40,000.00	16,300.51	23,699.49	40.75
101-336-704.76	Overtime - Special Event Coverage	0.00	0.00	605.74	(605.74)	100.00
101-336-712.00	WORKERS COMPENSATION	17,600.00	17,600.00	14,691.90	2,908.10	83.48
101-336-713.00	OTHER FRINGE BENEFITS-NON TAX	8,550.00	8,550.00	0.00	8,550.00	0.00
101-336-715.00	Social Security	8,266.00	8,266.00	2,346.53	5,919.47	28.39
101-336-716.00	Hospitalization	90,837.00	90,837.00	16,179.85	74,657.15	17.81
101-336-717.00	Life Insurance	534.00	534.00	111.99	422.01	20.97
101-336-718.00	RETIREMENT - D/B	278,760.00	278,760.00	83,361.79	195,398.21	29.90
101-336-718.10	RETIREMENT - D/C	9,000.00	9,000.00	1,267.12	7,732.88	14.08
101-336-727.00	Office Supplies	700.00	700.00	46.42	653.58	6.63
101-336-727.02	Postage and Shipping	50.00	50.00	0.00	50.00	0.00
101-336-740.00	Operating Supplies	5,100.00	5,100.00	742.25	4,357.75	14.55
101-336-740.10	MEDICAL AND RESCUE SUPPLIES	1,500.00	1,500.00	1,175.11	324.89	78.34
101-336-741.00	Uniforms	10,000.00	10,000.00	2,184.66	7,815.34	21.85
101-336-742.00	Laundry	500.00	500.00	0.00	500.00	0.00
101-336-755.00	Miscellaneous Supplies	1,200.00	1,200.00	44.31	1,155.69	3.69
101-336-757.00	Fuels & Lubricants	8,000.00	8,000.00	2,160.99	5,839.01	27.01
101-336-775.00	Repair & Maintenance Supplies	1,500.00	1,500.00	253.48	1,246.52	16.90
101-336-776.00	Building Maintenance Supplies	2,500.00	2,500.00	193.75	2,306.25	7.75
101-336-777.00	MINOR TOOLS AND EQUIPMENT	2,500.00	2,500.00	673.20	1,826.80	26.93
101-336-806.00	MEDICAL SERVICES	2,000.00	2,000.00	8,765.00	(6,765.00)	438.25
101-336-810.00	Dues & Memberships	600.00	600.00	31.25	568.75	5.21
101-336-820.00	Contracted Services	22,000.00	22,000.00	5,952.37	16,047.63	27.06
101-336-820.00-BLUEOVALBP	Contracted Services	0.00	0.00	15,000.00	(15,000.00)	100.00
101-336-825.00	Insurance	8,300.00	8,300.00	8,307.61	(7.61)	100.09
101-336-850.00	Communications	7,000.00	7,000.00	2,032.68	4,967.32	29.04
101-336-860.00	Transportation & Travel	1,500.00	1,500.00	0.00	1,500.00	0.00
101-336-901.00	Advertising	100.00	100.00	0.00	100.00	0.00
101-336-921.00	Utilities - Gas	6,000.00	6,000.00	370.01	5,629.99	6.17
101-336-922.00	Utilities-Elec, Water, Sewer	22,000.00	22,000.00	4,143.22	17,856.78	18.83
101-336-930.00	Equipment Maintenance	50,000.00	50,000.00	15,523.44	34,476.56	31.05
101-336-931.00	Maintenance of Building	4,500.00	4,500.00	6,521.89	(2,021.89)	144.93
101-336-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	192.00	0.00
101-336-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	23,485.00	23,485.00	5,767.26	17,717.74	24.56
101-336-941.02	MOTOR POOL REPLACEMENT CHARGE	0.00	0.00	487.26	(487.26)	100.00
101-336-941.03	MOTOR POOL OPERATING CHARGE	9,490.00	9,490.00	1,714.74	7,775.26	18.07
101-336-958.00	Education & Training	15,000.00	15,000.00	16,717.50	(1,717.50)	111.45
101-336-990.00	Debt Service	42,736.00	42,736.00	21,307.74	21,428.26	49.86
101-336-994.00	Bond Interest Paid	2,337.00	2,337.00	1,228.41	1,108.59	52.56
101-336-995.00	Transfers to Other Funds	144,480.00	144,480.00	144,480.00	0.00	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund Expenditures						
Total Dept 336 - Fire		1,438,881.00	1,438,881.00	537,471.13	901,409.87	37.35
Dept 441 - Street						
101-441-702.00	Payroll	283,369.00	283,369.00	59,715.42	223,653.58	21.07
101-441-702.00-BLUEOVALBP	Payroll	0.00	0.00	5,326.40	(5,326.40)	100.00
101-441-702.01	Other Fringe Benefits-taxable	1,934.00	1,934.00	927.64	1,006.36	47.96
101-441-702.60	Payroll - Forestry Tree Removal&Trimming	36,000.00	36,000.00	12,150.96	23,849.04	33.75
101-441-702.61	Payroll - Events Barricades/Banners	5,000.00	5,000.00	1,258.91	3,741.09	25.18
101-441-702.62	Payroll - Parking Lot Maint	4,400.00	4,400.00	484.91	3,915.09	11.02
101-441-702.63	Payroll - Christmas Decorations	5,000.00	5,000.00	0.00	5,000.00	0.00
101-441-702.66	Payroll - Sign Replacement	0.00	0.00	241.75	(241.75)	100.00
101-441-702.67	Payroll - Sidewalk	0.00	0.00	235.57	(235.57)	100.00
101-441-703.00	Part-time Salaries	14,000.00	14,000.00	3,789.39	10,210.61	27.07
101-441-704.00	Overtime Salaries	4,800.00	4,800.00	1,205.75	3,594.25	25.12
101-441-704.60	Overtime - Forestry Removal&Trimming	6,000.00	6,000.00	166.65	5,833.35	2.78
101-441-704.61	Overtime - Events Barricades/Banners	1,200.00	1,200.00	231.22	968.78	19.27
101-441-704.62	Overtime - Parking Lot Maint	2,000.00	2,000.00	0.00	2,000.00	0.00
101-441-712.00	WORKERS COMPENSATION	17,000.00	17,000.00	15,388.53	1,611.47	90.52
101-441-715.00	Social Security	34,993.00	34,993.00	5,969.21	29,023.79	17.06
101-441-715.00-BLUEOVALBP	Social Security	0.00	0.00	373.62	(373.62)	100.00
101-441-716.00	Hospitalization	94,563.00	94,563.00	16,069.86	78,493.14	16.99
101-441-717.00	Life Insurance	738.00	738.00	237.96	500.04	32.24
101-441-718.00	RETIREMENT - D/B	27,841.00	27,841.00	5,161.20	22,679.80	18.54
101-441-718.10	RETIREMENT - D/C	34,667.00	34,667.00	6,032.67	28,634.33	17.40
101-441-727.00	Office Supplies	424.00	424.00	0.00	424.00	0.00
101-441-740.00	Operating Supplies	7,428.00	7,428.00	1,828.25	5,599.75	24.61
101-441-741.00	Uniforms	4,948.00	4,948.00	6,452.43	(1,504.43)	130.40
101-441-757.00	Fuels & Lubricants	35,000.00	35,000.00	5,140.43	29,859.57	14.69
101-441-761.00	Safety Supplies	1,500.00	1,500.00	111.10	1,388.90	7.41
101-441-775.00	Repair & Maintenance Supplies	1,530.00	1,530.00	33.37	1,496.63	2.18
101-441-777.00	MINOR TOOLS AND EQUIPMENT	2,800.00	2,800.00	119.99	2,680.01	4.29
101-441-778.00	Paint & Signs	7,500.00	7,500.00	421.25	7,078.75	5.62
101-441-801.00	Professional Services	10,000.00	10,000.00	79.50	9,920.50	0.80
101-441-806.00	MEDICAL SERVICES	1,000.00	1,000.00	58.00	942.00	5.80
101-441-810.00	Dues & Memberships	700.00	700.00	0.00	700.00	0.00
101-441-820.00	Contracted Services	25,000.00	25,000.00	866.73	24,133.27	3.47
101-441-850.00	Communications	480.00	480.00	450.17	29.83	93.79
101-441-860.00	Transportation & Travel	850.00	850.00	0.00	850.00	0.00
101-441-901.00	Advertising	200.00	200.00	192.75	7.25	96.38
101-441-922.00	Utilities-Elec, Water, Sewer	82,000.00	82,000.00	17,068.82	64,931.18	20.82
101-441-930.00	Equipment Maintenance	0.00	0.00	570.00	(570.00)	100.00
101-441-939.00	Contracted Maintenance	10,000.00	10,000.00	4,514.29	5,485.71	45.14
101-441-940.00	Rentals	4,652.00	4,652.00	6,211.75	(1,559.75)	133.53
101-441-941.00	MOTOR POOL VEHICLE RENTAL	35,000.00	35,000.00	40,825.74	(5,825.74)	116.64
101-441-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	17,874.00	17,874.00	4,458.24	13,415.76	24.94
101-441-941.02	MOTOR POOL REPLACEMENT CHARGE	227,232.00	227,232.00	48,408.51	178,823.49	21.30
101-441-941.03	MOTOR POOL OPERATING CHARGE	165,801.00	165,801.00	46,036.50	119,764.50	27.77
101-441-941.05	VEHICLE RENTAL CREDIT	(199,234.00)	(199,234.00)	(62,021.96)	(137,212.04)	31.13
101-441-958.00	Education & Training	10,800.00	10,800.00	0.00	10,800.00	0.00
Total Dept 441 - Street		1,026,990.00	1,026,990.00	256,793.48	770,196.52	25.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 447 - Engineering						
101-447-702.00	Payroll	12,351.00	12,351.00	3,402.17	8,948.83	27.55
101-447-702.05	PAYROLL MARIJUANA	0.00	0.00	3.29	(3.29)	100.00
101-447-703.00	Part-time Salaries	1,000.00	1,000.00	0.00	1,000.00	0.00
101-447-704.00	Overtime Salaries	2,000.00	2,000.00	0.00	2,000.00	0.00
101-447-712.00	WORKERS COMPENSATION	1,100.00	1,100.00	1,047.22	52.78	95.20
101-447-715.00	Social Security	2,322.00	2,322.00	243.59	2,078.41	10.49
101-447-716.00	Hospitalization	6,034.00	6,034.00	1,208.20	4,825.80	20.02
101-447-717.00	Life Insurance	53.00	53.00	11.14	41.86	21.02
101-447-718.10	RETIREMENT - D/C	3,035.00	3,035.00	483.90	2,551.10	15.94
101-447-727.00	Office Supplies	500.00	500.00	0.00	500.00	0.00
101-447-740.00	Operating Supplies	300.00	300.00	180.05	119.95	60.02
101-447-757.00	Fuels & Lubricants	700.00	700.00	186.38	513.62	26.63
101-447-850.00	Communications	0.00	0.00	347.48	(347.48)	100.00
101-447-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	480.00	0.00
101-447-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,296.00	6,296.00	1,570.50	4,725.50	24.94
101-447-941.02	MOTOR POOL REPLACEMENT CHARGE	5,093.00	5,093.00	989.25	4,103.75	19.42
101-447-941.03	MOTOR POOL OPERATING CHARGE	4,466.00	4,466.00	1,055.25	3,410.75	23.63
101-447-941.05	VEHICLE RENTAL CREDIT	(3,456.00)	(3,456.00)	0.00	(3,456.00)	0.00
101-447-958.00	Education & Training	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 447 - Engineering		43,274.00	43,274.00	10,728.42	32,545.58	24.79
Dept 523 - COMPOST						
101-523-702.00	PAYROLL	14,882.00	14,882.00	2,879.97	12,002.03	19.35
101-523-702.01	Other Fringe Benefits-taxable	14.00	14.00	0.00	14.00	0.00
101-523-703.00	Part-time Salaries	5,900.00	5,900.00	2,415.53	3,484.47	40.94
101-523-704.00	Overtime Salaries	1,500.00	1,500.00	4.49	1,495.51	0.30
101-523-715.00	Social Security	260.00	260.00	402.78	(142.78)	154.92
101-523-716.00	Hospitalization	45.00	45.00	8.20	36.80	18.22
101-523-717.00	Life Insurance	7.00	7.00	1.40	5.60	20.00
101-523-718.10	RETIREMENT - D/C	0.00	0.00	51.45	(51.45)	100.00
101-523-740.00	Operating Supplies	70.00	70.00	0.00	70.00	0.00
101-523-775.00	Repair & Maintenance Supplies	624.00	624.00	0.00	624.00	0.00
101-523-810.00	Dues & Memberships	600.00	600.00	0.00	600.00	0.00
101-523-820.00	Contracted Services	5,100.00	5,100.00	0.00	5,100.00	0.00
101-523-901.00	Advertising	300.00	300.00	0.00	300.00	0.00
101-523-930.00	Equipment Maintenance	12,600.00	12,600.00	0.00	12,600.00	0.00
101-523-941.00	MOTOR POOL VEHICLE RENTAL	10,000.00	10,000.00	4,423.26	5,576.74	44.23
Total Dept 523 - COMPOST		51,902.00	51,902.00	10,187.08	41,714.92	19.63
Dept 567 - Cemetery						
101-567-702.00	Payroll	19,053.00	19,053.00	6,976.64	12,076.36	36.62
101-567-702.01	Other Fringe Benefits-taxable	70.00	70.00	129.49	(59.49)	184.99
101-567-702.41	Payroll - Mowing/Trimming	800.00	800.00	167.29	632.71	20.91
101-567-702.51	Payroll - Open/Close Grave	9,000.00	9,000.00	3,132.16	5,867.84	34.80
101-567-702.52	Payroll - Decorations	500.00	500.00	0.00	500.00	0.00
101-567-702.53	Payroll - Foundations	9,500.00	9,500.00	2,398.03	7,101.97	25.24
101-567-703.00	Part-time Salaries	77,512.00	77,512.00	28,034.20	49,477.80	36.17
101-567-704.00	Overtime Salaries	200.00	200.00	15.33	184.67	7.67

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24				
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 101 - General Fund						
Expenditures						
101-567-704.51	Overtime - Open/Close Grave	2,400.00	2,400.00	888.63	1,511.37	37.03
101-567-712.00	WORKERS COMPENSATION	2,100.00	2,100.00	1,405.34	694.66	66.92
101-567-715.00	Social Security	1,463.00	1,463.00	3,171.62	(1,708.62)	216.79
101-567-716.00	Hospitalization	1,348.00	1,348.00	259.08	1,088.92	19.22
101-567-717.00	Life Insurance	38.00	38.00	7.38	30.62	19.42
101-567-718.10	RETIREMENT - D/C	1,905.00	1,905.00	287.10	1,617.90	15.07
101-567-740.00	Operating Supplies	7,182.00	7,182.00	2,607.64	4,574.36	36.31
101-567-741.00	Uniforms	300.00	300.00	300.00	0.00	100.00
101-567-761.00	Safety Supplies	100.00	100.00	0.00	100.00	0.00
101-567-775.00	Repair & Maintenance Supplies	2,040.00	2,040.00	204.57	1,835.43	10.03
101-567-777.00	MINOR TOOLS AND EQUIPMENT	800.00	800.00	0.00	800.00	0.00
101-567-820.00	Contracted Services	2,653.00	2,653.00	740.00	1,913.00	27.89
101-567-825.00	Insurance	750.00	750.00	750.26	(0.26)	100.03
101-567-901.00	Advertising	200.00	200.00	168.00	32.00	84.00
101-567-922.00	Utilities-Elec, Water, Sewer	250.00	250.00	0.00	250.00	0.00
101-567-930.00	Equipment Maintenance	276.00	276.00	0.00	276.00	0.00
101-567-940.00	Rentals	0.00	0.00	363.25	(363.25)	100.00
101-567-941.00	MOTOR POOL VEHICLE RENTAL	7,920.00	7,920.00	5,995.37	1,924.63	75.70
101-567-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	836.00	836.00	204.24	631.76	24.43
101-567-941.02	MOTOR POOL REPLACEMENT CHARGE	10,441.00	10,441.00	1,975.50	8,465.50	18.92
101-567-941.03	MOTOR POOL OPERATING CHARGE	15,631.00	15,631.00	3,693.51	11,937.49	23.63
101-567-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	(202.22)	202.22	100.00
Total Dept 567 - Cemetery		175,268.00	175,268.00	63,672.41	111,595.59	36.33
Dept 573 - PSB Operations						
101-573-702.00	Payroll	12,379.00	12,379.00	2,875.61	9,503.39	23.23
101-573-703.00	Part-time Salaries	8,320.00	8,320.00	2,725.18	5,594.82	32.75
101-573-704.00	Overtime Salaries	720.00	720.00	19.60	700.40	2.72
101-573-712.00	WORKERS COMPENSATION	380.00	380.00	197.61	182.39	52.00
101-573-715.00	Social Security	947.00	947.00	414.87	532.13	43.81
101-573-716.00	Hospitalization	2,018.00	2,018.00	1,090.41	927.59	54.03
101-573-717.00	Life Insurance	11.00	11.00	2.10	8.90	19.09
101-573-718.10	RETIREMENT - D/C	1,238.00	1,238.00	192.51	1,045.49	15.55
101-573-727.00	Office Supplies	1,000.00	1,000.00	299.70	700.30	29.97
101-573-740.00	Operating Supplies	1,122.00	1,122.00	1,062.05	59.95	94.66
101-573-761.00	Safety Supplies	100.00	100.00	0.00	100.00	0.00
101-573-776.00	Building Maintenance Supplies	3,060.00	3,060.00	714.37	2,345.63	23.35
101-573-820.00	Contracted Services	14,592.00	14,592.00	25,752.66	(11,160.66)	176.48
101-573-825.00	Insurance	7,700.00	7,700.00	7,739.76	(39.76)	100.52
101-573-850.00	Communications	2,000.00	2,000.00	886.36	1,113.64	44.32
101-573-921.00	Utilities - Gas	10,000.00	10,000.00	1,648.43	8,351.57	16.48
101-573-922.00	Utilities-Elec, Water, Sewer	40,000.00	40,000.00	10,603.62	29,396.38	26.51
101-573-930.00	Equipment Maintenance	408.00	408.00	3,145.40	(2,737.40)	770.93
101-573-931.00	Maintenance of Building	19,000.00	19,000.00	0.00	19,000.00	0.00
101-573-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	774.00	774.00	192.99	581.01	24.93
Total Dept 573 - PSB Operations		125,769.00	125,769.00	59,563.23	66,205.77	47.36
Dept 701 - Planning & Zoning						
101-701-702.00	Payroll	31,858.00	31,858.00	7,443.08	24,414.92	23.36

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-701-704.00	Overtime Salaries	0.00	0.00	22.97	(22.97)	100.00
101-701-715.00	Social Security	2,437.00	2,437.00	525.27	1,911.73	21.55
101-701-716.00	Hospitalization	8,424.00	8,424.00	1,631.21	6,792.79	19.36
101-701-717.00	Life Insurance	81.00	81.00	16.93	64.07	20.90
101-701-718.00	RETIREMENT - D/B	0.00	0.00	300.57	(300.57)	100.00
101-701-718.10	RETIREMENT - D/C	3,186.00	3,186.00	491.08	2,694.92	15.41
101-701-727.00	Office Supplies	200.00	200.00	0.00	200.00	0.00
101-701-740.00	Operating Supplies	200.00	200.00	0.00	200.00	0.00
101-701-801.00	Professional Services	76,000.00	76,000.00	2,815.00	73,185.00	3.70
101-701-801.00-BLUEOVALBP	Professional Services	0.00	0.00	12,964.25	(12,964.25)	100.00
101-701-810.00	Dues & Memberships	750.00	750.00	0.00	750.00	0.00
101-701-850.00	Communications	0.00	0.00	657.25	(657.25)	100.00
101-701-860.00	Transportation & Travel	250.00	250.00	314.34	(64.34)	125.74
101-701-901.00	Advertising	600.00	600.00	0.00	600.00	0.00
101-701-940.00	Rentals	2,039.00	2,039.00	375.75	1,663.25	18.43
101-701-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	480.00	0.00
101-701-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,259.00	2,259.00	547.50	1,711.50	24.24
101-701-958.00	Education & Training	1,000.00	1,000.00	435.00	565.00	43.50
Total Dept 701 - Planning & Zoning		129,764.00	129,764.00	28,540.20	101,223.80	21.99
Dept 753 - Parks						
101-753-702.00	Payroll	17,852.00	17,852.00	5,010.18	12,841.82	28.07
101-753-702.01	Other Fringe Benefits-taxable	375.00	375.00	0.00	375.00	0.00
101-753-702.55	Payroll - Trees/Forestry	0.00	0.00	88.55	(88.55)	100.00
101-753-702.58	Payroll - Fountain	0.00	0.00	77.39	(77.39)	100.00
101-753-703.00	Part-time Salaries	21,610.00	21,610.00	7,766.48	13,843.52	35.94
101-753-712.00	WORKERS COMPENSATION	360.00	360.00	386.08	(26.08)	107.24
101-753-715.00	Social Security	1,394.00	1,394.00	975.57	418.43	69.98
101-753-716.00	Hospitalization	6,593.00	6,593.00	1,165.93	5,427.07	17.68
101-753-717.00	Life Insurance	38.00	38.00	7.39	30.61	19.45
101-753-718.00	RETIREMENT - D/B	1,483.00	1,483.00	414.98	1,068.02	27.98
101-753-718.10	RETIREMENT - D/C	1,205.00	1,205.00	38.51	1,166.49	3.20
101-753-740.00	Operating Supplies	5,100.00	5,100.00	1,393.45	3,706.55	27.32
101-753-755.00	Miscellaneous Supplies	500.00	500.00	1,467.82	(967.82)	293.56
101-753-775.00	Repair & Maintenance Supplies	7,500.00	7,500.00	1,611.27	5,888.73	21.48
101-753-777.00	MINOR TOOLS AND EQUIPMENT	400.00	400.00	0.00	400.00	0.00
101-753-810.00	Dues & Memberships	400.00	400.00	350.00	50.00	87.50
101-753-820.00	Contracted Services	2,500.00	2,500.00	1,270.00	1,230.00	50.80
101-753-825.00	Insurance	3,500.00	3,500.00	3,461.59	38.41	98.90
101-753-860.00	Transportation & Travel	400.00	400.00	0.00	400.00	0.00
101-753-921.00	Utilities - Gas	3,000.00	3,000.00	256.40	2,743.60	8.55
101-753-922.00	Utilities-Elec, Water, Sewer	11,500.00	11,500.00	5,546.55	5,953.45	48.23
101-753-923.00	Cable	0.00	0.00	600.00	(600.00)	100.00
101-753-939.00	Contracted Maintenance	1,000.00	1,000.00	2,333.00	(1,333.00)	233.30
101-753-940.00	Rentals	1,802.00	1,802.00	392.50	1,409.50	21.78
101-753-941.00	MOTOR POOL VEHICLE RENTAL	13,920.00	13,920.00	1,051.91	12,868.09	7.56
101-753-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	827.00	827.00	206.25	620.75	24.94
101-753-941.02	MOTOR POOL REPLACEMENT CHARGE	1,251.00	1,251.00	257.49	993.51	20.58
101-753-941.03	MOTOR POOL OPERATING CHARGE	2,233.00	2,233.00	527.76	1,705.24	23.63
101-753-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	(70.29)	70.29	100.00
101-753-958.00	Education & Training	450.00	450.00	0.00	450.00	0.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund Expenditures						
Total Dept 753 - Parks		107,193.00	107,193.00	36,586.76	70,606.24	34.13
Dept 900 - Capital Outlay Control						
101-900-970.00	Capital Outlay	0.00	0.00	76,270.00	(76,270.00)	100.00
Total Dept 900 - Capital Outlay Control		0.00	0.00	76,270.00	(76,270.00)	100.00
TOTAL EXPENDITURES		7,724,099.00	7,724,099.00	2,441,424.01	5,282,674.99	31.61
Fund 101 - General Fund:						
TOTAL REVENUES		7,726,662.00	7,726,662.00	831,376.13	6,895,285.87	10.76
TOTAL EXPENDITURES		7,724,099.00	7,724,099.00	2,441,424.01	5,282,674.99	31.61
NET OF REVENUES & EXPENDITURES		2,563.00	2,563.00	(1,610,047.88)	1,612,610.88	2,818.88

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 151 - CEMETERY TRUST FUND						
Revenues						
Dept 000						
151-000-642.00	Charges for Services - Sales	0.00	0.00	3,050.00	(3,050.00)	100.00
151-000-665.00	Interest	0.00	0.00	207.26	(207.26)	100.00
Total Dept 000		0.00	0.00	3,257.26	(3,257.26)	100.00
TOTAL REVENUES		0.00	0.00	3,257.26	(3,257.26)	100.00
Fund 151 - CEMETERY TRUST FUND:						
TOTAL REVENUES		0.00	0.00	3,257.26	(3,257.26)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,257.26	(3,257.26)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Revenues						
Dept 000						
202-000-548.00	State - Trunkline	42,000.00	42,000.00	0.00	42,000.00	0.00
202-000-550.00	State - MVH Major	725,000.00	725,000.00	73,613.47	651,386.53	10.15
202-000-568.00	State Operating Assistance	0.00	0.00	246,340.00	(246,340.00)	100.00
202-000-569.00	STATE GRANT - OTHER	0.00	0.00	1,034.48	(1,034.48)	100.00
202-000-665.00	Interest	20,000.00	20,000.00	7,923.21	12,076.79	39.62
Total Dept 000		787,000.00	787,000.00	328,911.16	458,088.84	41.79
TOTAL REVENUES		787,000.00	787,000.00	328,911.16	458,088.84	41.79
Expenditures						
Dept 463 - Street Maintenance						
202-463-702.00	Payroll	16,000.00	16,000.00	1,420.63	14,579.37	8.88
202-463-704.00	Overtime Salaries	2,500.00	2,500.00	0.00	2,500.00	0.00
202-463-715.00	Social Security	0.00	0.00	106.74	(106.74)	100.00
202-463-716.00	Hospitalization	0.00	0.00	749.76	(749.76)	100.00
202-463-775.00	Repair & Maintenance Supplies	7,000.00	7,000.00	160.16	6,839.84	2.29
202-463-801.00	Professional Services	80,000.00	80,000.00	0.00	80,000.00	0.00
202-463-939.00	Contracted Maintenance	27,500.00	27,500.00	7,780.00	19,720.00	28.29
202-463-941.00	MOTOR POOL VEHICLE RENTAL	12,000.00	12,000.00	197.47	11,802.53	1.65
Total Dept 463 - Street Maintenance		145,000.00	145,000.00	10,414.76	134,585.24	7.18
Dept 464 - Surface Maintenance						
202-464-702.93	PAYROLL - TRUNKLINE 227	500.00	500.00	0.00	500.00	0.00
202-464-702.94	PAYROLL - TRUNKLINE I94	500.00	500.00	0.00	500.00	0.00
Total Dept 464 - Surface Maintenance		1,000.00	1,000.00	0.00	1,000.00	0.00
Dept 466 - Trees						
202-466-702.93	PAYROLL - TRUNKLINE 227	1,500.00	1,500.00	0.00	1,500.00	0.00
202-466-702.94	PAYROLL - TRUNKLINE I94	2,000.00	2,000.00	0.00	2,000.00	0.00
Total Dept 466 - Trees		3,500.00	3,500.00	0.00	3,500.00	0.00
Dept 467 - Drainage						
202-467-702.00	Payroll	0.00	0.00	192.59	(192.59)	100.00
202-467-702.93	PAYROLL - TRUNKLINE 227	1,000.00	1,000.00	0.00	1,000.00	0.00
202-467-702.94	PAYROLL - TRUNKLINE I94	1,500.00	1,500.00	52.02	1,447.98	3.47
202-467-703.00	Part-time Salaries	250.00	250.00	0.00	250.00	0.00
202-467-715.00	Social Security	0.00	0.00	18.72	(18.72)	100.00
202-467-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	384.55	(384.55)	100.00
Total Dept 467 - Drainage		2,750.00	2,750.00	647.88	2,102.12	23.56
Dept 469 - Sweeping & Flushing						
202-469-702.00	Payroll	0.00	0.00	1,229.01	(1,229.01)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
202-469-702.93	PAYROLL - TRUNKLINE 227	250.00	250.00	302.40	(52.40)	120.96
202-469-702.94	PAYROLL - TRUNKLINE I94	150.00	150.00	316.58	(166.58)	211.05
202-469-704.00	Overtime Salaries	500.00	500.00	183.54	316.46	36.71
202-469-704.93	OVERTIME - TRUNKLINE 227	700.00	700.00	205.65	494.35	29.38
202-469-704.94	OVERTIME - TRUNKLINE I94	1,400.00	1,400.00	487.27	912.73	34.81
202-469-715.00	Social Security	0.00	0.00	199.01	(199.01)	100.00
202-469-941.00	MOTOR POOL VEHICLE RENTAL	11,595.00	11,595.00	9,989.53	1,605.47	86.15
Total Dept 469 - Sweeping & Flushing		14,595.00	14,595.00	12,912.99	1,682.01	88.48
Dept 470 - Bridge Maintenance						
202-470-801.00	Professional Services	3,000.00	3,000.00	2,200.00	800.00	73.33
Total Dept 470 - Bridge Maintenance		3,000.00	3,000.00	2,200.00	800.00	73.33
Dept 474 - Traffic Services						
202-474-702.00	Payroll	250.00	250.00	0.00	250.00	0.00
202-474-716.00	Hospitalization	0.00	0.00	128.01	(128.01)	100.00
202-474-778.00	Paint & Signs	3,000.00	3,000.00	0.00	3,000.00	0.00
202-474-939.00	Contracted Maintenance	7,800.00	7,800.00	0.00	7,800.00	0.00
202-474-941.00	MOTOR POOL VEHICLE RENTAL	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Dept 474 - Traffic Services		12,550.00	12,550.00	128.01	12,421.99	1.02
Dept 475 - Traffic Signs						
202-475-702.93	PAYROLL - TRUNKLINE 227	150.00	150.00	0.00	150.00	0.00
202-475-702.94	PAYROLL - TRUNKLINE I94	150.00	150.00	0.00	150.00	0.00
Total Dept 475 - Traffic Signs		300.00	300.00	0.00	300.00	0.00
Dept 476 - Traffic Signals						
202-476-922.00	Utilities-Elec, Water, Sewer	800.00	800.00	172.50	627.50	21.56
202-476-939.00	Contracted Maintenance	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 476 - Traffic Signals		3,800.00	3,800.00	172.50	3,627.50	4.54
Dept 478 - Winter Maintenance						
202-478-702.93	PAYROLL - TRUNKLINE 227	575.00	575.00	0.00	575.00	0.00
202-478-702.94	PAYROLL - TRUNKLINE I94	800.00	800.00	0.00	800.00	0.00
202-478-704.93	OVERTIME - TRUNKLINE 227	1,750.00	1,750.00	0.00	1,750.00	0.00
202-478-704.94	OVERTIME - TRUNKLINE I94	3,500.00	3,500.00	0.00	3,500.00	0.00
Total Dept 478 - Winter Maintenance		6,625.00	6,625.00	0.00	6,625.00	0.00
Dept 479 - Snow Hauling						
202-479-704.94	OVERTIME - TRUNKLINE I94	2,700.00	2,700.00	0.00	2,700.00	0.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MVH Major & Trunkline Fund						
Expenditures						
Total Dept 479 - Snow Hauling		2,700.00	2,700.00	0.00	2,700.00	0.00
Dept 480 - Winter Maintenance						
202-480-702.00	Payroll	3,000.00	3,000.00	0.00	3,000.00	0.00
202-480-704.00	Overtime Salaries	3,000.00	3,000.00	0.00	3,000.00	0.00
202-480-716.00	Hospitalization	0.00	0.00	263.01	(263.01)	100.00
202-480-775.00	Repair & Maintenance Supplies	8,000.00	8,000.00	0.00	8,000.00	0.00
202-480-941.00	MOTOR POOL VEHICLE RENTAL	14,314.00	14,314.00	0.00	14,314.00	0.00
Total Dept 480 - Winter Maintenance		28,314.00	28,314.00	263.01	28,050.99	0.93
Dept 482 - Administration						
202-482-702.00	Payroll	3,823.00	3,823.00	1,007.88	2,815.12	26.36
202-482-715.00	Social Security	292.00	292.00	74.45	217.55	25.50
202-482-716.00	Hospitalization	727.00	727.00	110.57	616.43	15.21
202-482-717.00	Life Insurance	4.00	4.00	0.75	3.25	18.75
202-482-718.10	RETIREMENT - D/C	0.00	0.00	60.56	(60.56)	100.00
202-482-969.00	Contingency	630.00	630.00	0.00	630.00	0.00
Total Dept 482 - Administration		5,476.00	5,476.00	1,254.21	4,221.79	22.90
Dept 486 - Trunkline						
202-486-716.00	Hospitalization	0.00	0.00	551.01	(551.01)	100.00
202-486-775.00	Repair & Maintenance Supplies	14,000.00	14,000.00	0.00	14,000.00	0.00
202-486-941.00	MOTOR POOL VEHICLE RENTAL	12,000.00	12,000.00	0.00	12,000.00	0.00
Total Dept 486 - Trunkline		26,000.00	26,000.00	551.01	25,448.99	2.12
Dept 572 - Administration						
202-572-990.00	Debt Service	115,000.00	115,000.00	115,000.00	0.00	100.00
202-572-994.00	Bond Interest Paid	18,276.00	18,276.00	9,756.25	8,519.75	53.38
Total Dept 572 - Administration		133,276.00	133,276.00	124,756.25	8,519.75	93.61
Dept 900 - Capital Outlay Control						
202-900-970.00	Capital Outlay	300,000.00	300,000.00	0.00	300,000.00	0.00
Total Dept 900 - Capital Outlay Control		300,000.00	300,000.00	0.00	300,000.00	0.00
TOTAL EXPENDITURES		688,886.00	688,886.00	153,300.62	535,585.38	22.25
Fund 202 - MVH Major & Trunkline Fund:						
TOTAL REVENUES		787,000.00	787,000.00	328,911.16	458,088.84	41.79
TOTAL EXPENDITURES		688,886.00	688,886.00	153,300.62	535,585.38	22.25
NET OF REVENUES & EXPENDITURES		98,114.00	98,114.00	175,610.54	(77,496.54)	178.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 203 - MVH Local Fund						
Revenues						
Dept 000						
203-000-549.00	State - MVH Local	240,000.00	240,000.00	25,376.34	214,623.66	10.57
203-000-569.00	STATE GRANT - OTHER	4,272.00	4,272.00	356.61	3,915.39	8.35
203-000-665.00	Interest	10,000.00	10,000.00	4,480.98	5,519.02	44.81
Total Dept 000		254,272.00	254,272.00	30,213.93	224,058.07	11.88
TOTAL REVENUES		254,272.00	254,272.00	30,213.93	224,058.07	11.88
Expenditures						
Dept 463 - Street Maintenance						
203-463-702.00	Payroll	15,000.00	15,000.00	579.59	14,420.41	3.86
203-463-703.00	Part-time Salaries	500.00	500.00	0.00	500.00	0.00
203-463-704.00	Overtime Salaries	5,200.00	5,200.00	0.00	5,200.00	0.00
203-463-715.00	Social Security	0.00	0.00	44.12	(44.12)	100.00
203-463-716.00	Hospitalization	0.00	0.00	1,015.77	(1,015.77)	100.00
203-463-775.00	Repair & Maintenance Supplies	10,000.00	10,000.00	288.36	9,711.64	2.88
203-463-939.00	Contracted Maintenance	25,000.00	25,000.00	9,120.00	15,880.00	36.48
203-463-941.00	MOTOR POOL VEHICLE RENTAL	15,000.00	15,000.00	123.40	14,876.60	0.82
Total Dept 463 - Street Maintenance		70,700.00	70,700.00	11,171.24	59,528.76	15.80
Dept 467 - Drainage						
203-467-702.00	Payroll	0.00	0.00	645.91	(645.91)	100.00
203-467-703.00	Part-time Salaries	6,000.00	6,000.00	0.00	6,000.00	0.00
203-467-715.00	Social Security	0.00	0.00	48.30	(48.30)	100.00
203-467-941.00	MOTOR POOL VEHICLE RENTAL	6,000.00	6,000.00	650.46	5,349.54	10.84
Total Dept 467 - Drainage		12,000.00	12,000.00	1,344.67	10,655.33	11.21
Dept 469 - Sweeping & Flushing						
203-469-702.00	Payroll	4,000.00	4,000.00	184.65	3,815.35	4.62
203-469-704.00	Overtime Salaries	1,500.00	1,500.00	45.89	1,454.11	3.06
203-469-715.00	Social Security	0.00	0.00	17.51	(17.51)	100.00
203-469-941.00	MOTOR POOL VEHICLE RENTAL	27,055.00	27,055.00	2,113.65	24,941.35	7.81
Total Dept 469 - Sweeping & Flushing		32,555.00	32,555.00	2,361.70	30,193.30	7.25
Dept 474 - Traffic Services						
203-474-702.00	Payroll	500.00	500.00	84.69	415.31	16.94
203-474-704.00	Overtime Salaries	750.00	750.00	0.00	750.00	0.00
203-474-715.00	Social Security	0.00	0.00	6.14	(6.14)	100.00
203-474-716.00	Hospitalization	0.00	0.00	383.76	(383.76)	100.00
203-474-778.00	Paint & Signs	2,500.00	2,500.00	0.00	2,500.00	0.00
203-474-941.00	MOTOR POOL VEHICLE RENTAL	1,500.00	1,500.00	24.68	1,475.32	1.65
Total Dept 474 - Traffic Services		5,250.00	5,250.00	499.27	4,750.73	9.51

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 203 - MVH Local Fund						
Expenditures						
Dept 480 - Winter Maintenance						
203-480-702.00	Payroll	4,000.00	4,000.00	0.00	4,000.00	0.00
203-480-704.00	Overtime Salaries	7,500.00	7,500.00	0.00	7,500.00	0.00
203-480-716.00	Hospitalization	0.00	0.00	306.51	(306.51)	100.00
203-480-775.00	Repair & Maintenance Supplies	10,000.00	10,000.00	0.00	10,000.00	0.00
203-480-941.00	MOTOR POOL VEHICLE RENTAL	33,398.00	33,398.00	0.00	33,398.00	0.00
Total Dept 480 - Winter Maintenance		54,898.00	54,898.00	306.51	54,591.49	0.56
Dept 482 - Administration						
203-482-702.00	Payroll	6,797.00	6,797.00	1,791.74	5,005.26	26.36
203-482-715.00	Social Security	520.00	520.00	132.32	387.68	25.45
203-482-716.00	Hospitalization	1,292.00	1,292.00	196.59	1,095.41	15.22
203-482-717.00	Life Insurance	7.00	7.00	1.33	5.67	19.00
203-482-718.10	RETIREMENT - D/C	0.00	0.00	107.67	(107.67)	100.00
203-482-969.00	Contingency	1,120.00	1,120.00	0.00	1,120.00	0.00
Total Dept 482 - Administration		9,736.00	9,736.00	2,229.65	7,506.35	22.90
Dept 900 - Capital Outlay Control						
203-900-970.00	Capital Outlay	0.00	0.00	205,136.18	(205,136.18)	100.00
Total Dept 900 - Capital Outlay Control		0.00	0.00	205,136.18	(205,136.18)	100.00
TOTAL EXPENDITURES		185,139.00	185,139.00	223,049.22	(37,910.22)	120.48
Fund 203 - MVH Local Fund:						
TOTAL REVENUES		254,272.00	254,272.00	30,213.93	224,058.07	11.88
TOTAL EXPENDITURES		185,139.00	185,139.00	223,049.22	(37,910.22)	120.48
NET OF REVENUES & EXPENDITURES		69,133.00	69,133.00	(192,835.29)	261,968.29	278.93

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000						
204-000-665.00	Interest	50,000.00	50,000.00	18,975.02	31,024.98	37.95
Total Dept 000		50,000.00	50,000.00	18,975.02	31,024.98	37.95
TOTAL REVENUES		50,000.00	50,000.00	18,975.02	31,024.98	37.95
Expenditures						
Dept 441 - Street						
204-441-702.00	Payroll	18,000.00	18,000.00	6,552.46	11,447.54	36.40
204-441-703.00	Part-time Salaries	2,500.00	2,500.00	0.00	2,500.00	0.00
204-441-704.00	Overtime Salaries	4,000.00	4,000.00	551.96	3,448.04	13.80
204-441-715.00	Social Security	0.00	0.00	533.50	(533.50)	100.00
204-441-740.00	Operating Supplies	1,500.00	1,500.00	0.00	1,500.00	0.00
204-441-801.00	Professional Services	50,000.00	50,000.00	36,814.21	13,185.79	73.63
204-441-820.00	Contracted Services	750,000.00	750,000.00	2,333.46	747,666.54	0.31
204-441-941.00	MOTOR POOL VEHICLE RENTAL	30,720.00	30,720.00	0.00	30,720.00	0.00
204-441-955.00	COST ALLOCATION	4,340.00	4,340.00	1,033.25	3,306.75	23.81
Total Dept 441 - Street		861,060.00	861,060.00	47,818.84	813,241.16	5.55
Dept 900 - Capital Outlay Control						
204-900-970.00	Capital Outlay	0.00	0.00	802,851.72	(802,851.72)	100.00
204-900-970.45	LEGGITT RD	0.00	0.00	4,455.50	(4,455.50)	100.00
Total Dept 900 - Capital Outlay Control		0.00	0.00	807,307.22	(807,307.22)	100.00
TOTAL EXPENDITURES		861,060.00	861,060.00	855,126.06	5,933.94	99.31
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		50,000.00	50,000.00	18,975.02	31,024.98	37.95
TOTAL EXPENDITURES		861,060.00	861,060.00	855,126.06	5,933.94	99.31
NET OF REVENUES & EXPENDITURES		(811,060.00)	(811,060.00)	(836,151.04)	25,091.04	103.09

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
Revenues						
Dept 000						
207-000-628.00	Charges for Services - Contract Revenue	276,972.00	276,972.00	69,610.74	207,361.26	25.13
207-000-665.00	Interest	4,000.00	4,000.00	2,276.78	1,723.22	56.92
207-000-676.00	Reimbursement	45,000.00	45,000.00	10,368.00	34,632.00	23.04
207-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	2,548.74	(2,548.74)	100.00
207-000-699.01	Contributions - General Fund	110,374.00	110,374.00	27,070.95	83,303.05	24.53
Total Dept 000		436,346.00	436,346.00	111,875.21	324,470.79	25.64
TOTAL REVENUES		436,346.00	436,346.00	111,875.21	324,470.79	25.64
Expenditures						
Dept 304 - MRLEC OPERATIONS						
207-304-702.00	Payroll	24,759.00	24,759.00	5,765.73	18,993.27	23.29
207-304-703.00	Part-time Salaries	23,400.00	23,400.00	2,016.34	21,383.66	8.62
207-304-703.01	PT Salaries - exempt	49,140.00	49,140.00	1,728.00	47,412.00	3.52
207-304-704.00	Overtime Salaries	2,000.00	2,000.00	298.65	1,701.35	14.93
207-304-712.00	WORKERS COMPENSATION	2,973.00	2,973.00	1,546.02	1,426.98	52.00
207-304-715.00	Social Security	1,894.00	1,894.00	586.65	1,307.35	30.97
207-304-716.00	Hospitalization	4,037.00	4,037.00	2,180.87	1,856.13	54.02
207-304-717.00	Life Insurance	22.00	22.00	4.19	17.81	19.05
207-304-718.10	RETIREMENT - D/C	2,476.00	2,476.00	385.02	2,090.98	15.55
207-304-740.00	Operating Supplies	5,000.00	5,000.00	33.07	4,966.93	0.66
207-304-757.00	Fuels & Lubricants	400.00	400.00	237.40	162.60	59.35
207-304-776.00	Building Maintenance Supplies	6,000.00	6,000.00	2,481.44	3,518.56	41.36
207-304-820.00	Contracted Services	10,200.00	10,200.00	6,768.78	3,431.22	66.36
207-304-820.01	Contracted Maint. - Plowing	22,158.00	22,158.00	0.00	22,158.00	0.00
207-304-820.02	Contracted Maint - Lawn	12,650.00	12,650.00	2,780.00	9,870.00	21.98
207-304-820.05	CONTRACTED SERVICES - PT STAFFING	0.00	0.00	10,368.00	(10,368.00)	100.00
207-304-825.00	Insurance	18,396.00	18,396.00	18,504.07	(108.07)	100.59
207-304-850.00	Communications	12,120.00	12,120.00	3,312.61	8,807.39	27.33
207-304-921.00	Utilities - Gas	32,717.00	32,717.00	2,953.07	29,763.93	9.03
207-304-922.00	Utilities-Elec, Water, Sewer	108,522.00	108,522.00	18,020.67	90,501.33	16.61
207-304-930.00	Equipment Maintenance	20,200.00	20,200.00	5,574.80	14,625.20	27.60
207-304-931.00	Maintenance of Building	19,750.00	19,750.00	9,291.88	10,458.12	47.05
207-304-939.00	Contracted Maintenance	2,500.00	2,500.00	0.00	2,500.00	0.00
207-304-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	63.66	(63.66)	100.00
207-304-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	1,672.00	1,672.00	408.78	1,263.22	24.45
207-304-941.02	MOTOR POOL REPLACEMENT CHARGE	2,441.00	2,441.00	456.24	1,984.76	18.69
207-304-941.03	MOTOR POOL OPERATING CHARGE	4,466.00	4,466.00	1,055.25	3,410.75	23.63
207-304-955.00	COST ALLOCATION	8,624.00	8,624.00	2,053.25	6,570.75	23.81
207-304-970.00	Capital Outlay	79,805.00	79,805.00	0.00	79,805.00	0.00
Total Dept 304 - MRLEC OPERATIONS		478,322.00	478,322.00	98,874.44	379,447.56	20.67
TOTAL EXPENDITURES		478,322.00	478,322.00	98,874.44	379,447.56	20.67

Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER:

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER						
TOTAL REVENUES		436,346.00	436,346.00	111,875.21	324,470.79	25.64
TOTAL EXPENDITURES		478,322.00	478,322.00	98,874.44	379,447.56	20.67
NET OF REVENUES & EXPENDITURES		(41,976.00)	(41,976.00)	13,000.77	(54,976.77)	30.97

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 208 - Recreation Fund						
Revenues						
Dept 000						
208-000-402.00	Current Property Taxes	216,315.00	216,315.00	0.00	216,315.00	0.00
208-000-445.00	Penalties & Int. on Taxes	0.00	0.00	(0.08)	0.08	100.00
208-000-573.00	LOCAL COMM STAB SHARE TAX	8,402.00	8,402.00	0.00	8,402.00	0.00
208-000-651.00	Use Fees	188,936.00	188,936.00	87,550.00	101,386.00	46.34
208-000-665.00	Interest	3,000.00	3,000.00	243.21	2,756.79	8.11
Total Dept 000		416,653.00	416,653.00	87,793.13	328,859.87	21.07
TOTAL REVENUES		416,653.00	416,653.00	87,793.13	328,859.87	21.07
Expenditures						
Dept 751 - Recreation						
208-751-702.00	Payroll	93,262.00	93,262.00	23,169.21	70,092.79	24.84
208-751-702.01	Other Fringe Benefits-taxable	1,265.00	1,265.00	258.92	1,006.08	20.47
208-751-703.00	Part-time Salaries	28,915.00	28,915.00	7,249.27	21,665.73	25.07
208-751-703.01	PT Salaries - exempt	9,019.00	9,019.00	573.00	8,446.00	6.35
208-751-704.00	Overtime Salaries	0.00	0.00	76.75	(76.75)	100.00
208-751-712.00	WORKERS COMPENSATION	1,760.00	1,760.00	1,887.52	(127.52)	107.25
208-751-715.00	Social Security	7,231.00	7,231.00	2,315.34	4,915.66	32.02
208-751-716.00	Hospitalization	21,938.00	21,938.00	3,497.75	18,440.25	15.94
208-751-717.00	Life Insurance	159.00	159.00	30.60	128.40	19.25
208-751-718.00	RETIREMENT - D/B	39,356.00	39,356.00	10,360.55	28,995.45	26.33
208-751-718.01	Retiree Health Insurance	12,211.00	12,211.00	5,099.94	7,111.06	41.77
208-751-718.10	RETIREMENT - D/C	4,108.00	4,108.00	719.45	3,388.55	17.51
208-751-740.00	Operating Supplies	72,000.00	72,000.00	58,393.19	13,606.81	81.10
208-751-755.00	Miscellaneous Supplies	5,000.00	5,000.00	27.96	4,972.04	0.56
208-751-757.00	Fuels & Lubricants	0.00	0.00	257.73	(257.73)	100.00
208-751-776.00	Building Maintenance Supplies	500.00	500.00	0.00	500.00	0.00
208-751-801.00	Professional Services	0.00	0.00	4,255.00	(4,255.00)	100.00
208-751-810.00	Dues & Memberships	750.00	750.00	425.00	325.00	56.67
208-751-820.00	Contracted Services	24,000.00	24,000.00	8,423.78	15,576.22	35.10
208-751-820.05	CONTRACTED SERVICES - PT STAFFING	0.00	0.00	871.00	(871.00)	100.00
208-751-825.00	Insurance	2,300.00	2,300.00	2,312.45	(12.45)	100.54
208-751-850.00	Communications	0.00	0.00	122.08	(122.08)	100.00
208-751-860.00	Transportation & Travel	600.00	600.00	0.00	600.00	0.00
208-751-922.00	Utilities-Elec, Water, Sewer	2,700.00	2,700.00	1,218.34	1,481.66	45.12
208-751-940.00	Rentals	7,371.00	7,371.00	1,786.50	5,584.50	24.24
208-751-941.00	MOTOR POOL VEHICLE RENTAL	5,000.00	5,000.00	40.03	4,959.97	0.80
208-751-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,376.00	6,376.00	1,590.24	4,785.76	24.94
208-751-941.02	MOTOR POOL REPLACEMENT CHARGE	2,802.00	2,802.00	595.26	2,206.74	21.24
208-751-941.03	MOTOR POOL OPERATING CHARGE	6,699.00	6,699.00	1,583.01	5,115.99	23.63
208-751-941.05	VEHICLE RENTAL CREDIT	(15,000.00)	(15,000.00)	0.00	(15,000.00)	0.00
208-751-955.00	COST ALLOCATION	7,684.00	7,684.00	1,829.50	5,854.50	23.81
208-751-958.00	Education & Training	1,000.00	1,000.00	0.00	1,000.00	0.00
208-751-964.00	Refund or Rebates	0.00	0.00	341.68	(341.68)	100.00
208-751-969.00	CONTINGENCY	2,328.00	2,328.00	0.00	2,328.00	0.00
Total Dept 751 - Recreation		351,334.00	351,334.00	139,311.05	212,022.95	39.65

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 208 - Recreation Fund						
Expenditures						
TOTAL EXPENDITURES		351,334.00	351,334.00	139,311.05	212,022.95	39.65
Fund 208 - Recreation Fund:						
TOTAL REVENUES		416,653.00	416,653.00	87,793.13	328,859.87	21.07
TOTAL EXPENDITURES		351,334.00	351,334.00	139,311.05	212,022.95	39.65
NET OF REVENUES & EXPENDITURES		65,319.00	65,319.00	(51,517.92)	116,836.92	78.87

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 211 - FARMERS MARKET						
Revenues						
Dept 000						
211-000-476.01	Permits	0.00	0.00	126.00	(126.00)	100.00
211-000-588.10	CONTRIBUTIONS	5,000.00	5,000.00	0.00	5,000.00	0.00
211-000-588.11	CONTRIBUTIONS - FRIENDS OF THE MARKET	1,500.00	1,500.00	25.00	1,475.00	1.67
211-000-628.00	Charges for Services - Contract Revenue	9,000.00	9,000.00	0.00	9,000.00	0.00
211-000-665.00	Interest	150.00	150.00	90.35	59.65	60.23
211-000-667.00	Rents	6,000.00	6,000.00	4,405.00	1,595.00	73.42
211-000-679.00	MISCELLANEOUS REVENUE	500.00	500.00	25.00	475.00	5.00
211-000-679.26	MISC REV - SR PROJECT FRESH/WIC/VOUCHERS	100.00	100.00	(2,656.00)	2,756.00	(2,656.00)
Total Dept 000		22,250.00	22,250.00	2,015.35	20,234.65	9.06
TOTAL REVENUES		22,250.00	22,250.00	2,015.35	20,234.65	9.06
Expenditures						
Dept 000						
211-000-703.00	Part-time Salaries	10,000.00	10,000.00	4,727.87	5,272.13	47.28
211-000-715.00	Social Security	0.00	0.00	361.68	(361.68)	100.00
211-000-755.00	Miscellaneous Supplies	2,000.00	2,000.00	140.00	1,860.00	7.00
211-000-801.00	Professional Services	100.00	100.00	0.00	100.00	0.00
211-000-804.00	BANK FEES	200.00	200.00	0.00	200.00	0.00
211-000-850.00	Communications	492.00	492.00	120.03	371.97	24.40
211-000-901.00	Advertising	1,200.00	1,200.00	168.00	1,032.00	14.00
211-000-902.00	Marketing	1,500.00	1,500.00	0.00	1,500.00	0.00
211-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	1,200.00	416.55	783.45	34.71
211-000-923.00	Cable	0.00	0.00	297.00	(297.00)	100.00
211-000-944.00	Projects/Fundraisers	1,000.00	1,000.00	0.00	1,000.00	0.00
211-000-955.00	COST ALLOCATION	319.00	319.00	76.00	243.00	23.82
211-000-958.00	Education & Training	500.00	500.00	0.00	500.00	0.00
Total Dept 000		18,511.00	18,511.00	6,307.13	12,203.87	34.07
TOTAL EXPENDITURES		18,511.00	18,511.00	6,307.13	12,203.87	34.07
Fund 211 - FARMERS MARKET:						
TOTAL REVENUES		22,250.00	22,250.00	2,015.35	20,234.65	9.06
TOTAL EXPENDITURES		18,511.00	18,511.00	6,307.13	12,203.87	34.07
NET OF REVENUES & EXPENDITURES		3,739.00	3,739.00	(4,291.78)	8,030.78	114.78

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 226 - Leaf, Brush and Trash Removal						
Revenues						
Dept 000						
226-000-402.00	Current Property Taxes	176,282.00	176,282.00	0.00	176,282.00	0.00
226-000-445.00	Penalties & Int. on Taxes	0.00	0.00	(0.06)	0.06	100.00
226-000-573.00	LOCAL COMM STAB SHARE TAX	4,500.00	4,500.00	0.00	4,500.00	0.00
226-000-665.00	Interest	400.00	400.00	105.17	294.83	26.29
Total Dept 000		181,182.00	181,182.00	105.11	181,076.89	0.06
TOTAL REVENUES		181,182.00	181,182.00	105.11	181,076.89	0.06
Expenditures						
Dept 000						
226-000-702.64	Payroll - Leaf Disposal	24,000.00	24,000.00	0.00	24,000.00	0.00
226-000-702.65	Payroll - Brush Disposal	7,200.00	7,200.00	18.98	7,181.02	0.26
226-000-703.64	Part-time Leaf Disposal	11,983.00	11,983.00	0.00	11,983.00	0.00
226-000-704.64	Overtime - Leaf Disposal	20,000.00	20,000.00	0.00	20,000.00	0.00
226-000-715.00	Social Security	0.00	0.00	1.46	(1.46)	100.00
226-000-820.00	Contracted Services	20,000.00	20,000.00	0.00	20,000.00	0.00
226-000-901.00	Advertising	300.00	300.00	0.00	300.00	0.00
226-000-930.00	Equipment Maintenance	2,500.00	2,500.00	0.00	2,500.00	0.00
226-000-941.00	MOTOR POOL VEHICLE RENTAL	15,840.00	15,840.00	45.96	15,794.04	0.29
226-000-941.02	MOTOR POOL REPLACEMENT CHARGE	4,802.00	4,802.00	897.24	3,904.76	18.68
226-000-941.03	MOTOR POOL OPERATING CHARGE	3,350.00	3,350.00	791.49	2,558.51	23.63
226-000-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	(117.42)	117.42	100.00
226-000-955.00	COST ALLOCATION	5,125.00	5,125.00	1,220.25	3,904.75	23.81
226-000-964.00	Refund or Rebates	0.00	0.00	279.41	(279.41)	100.00
226-000-995.00	Transfers to Other Funds	30,000.00	30,000.00	0.00	30,000.00	0.00
Total Dept 000		145,100.00	145,100.00	3,137.37	141,962.63	2.16
TOTAL EXPENDITURES		145,100.00	145,100.00	3,137.37	141,962.63	2.16
Fund 226 - Leaf, Brush and Trash Removal:						
TOTAL REVENUES		181,182.00	181,182.00	105.11	181,076.89	0.06
TOTAL EXPENDITURES		145,100.00	145,100.00	3,137.37	141,962.63	2.16
NET OF REVENUES & EXPENDITURES		36,082.00	36,082.00	(3,032.26)	39,114.26	8.40

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 246 - FEDERAL GRANT FUND-SAFER GRANT						
Revenues						
Dept 336 - Fire						
246-336-505.00	Federal Grant	252,720.00	252,720.00	55,560.73	197,159.27	21.99
Total Dept 336 - Fire		252,720.00	252,720.00	55,560.73	197,159.27	21.99
TOTAL REVENUES		252,720.00	252,720.00	55,560.73	197,159.27	21.99
Expenditures						
Dept 336 - Fire						
246-336-702.00	Payroll	165,765.00	165,765.00	36,035.65	129,729.35	21.74
246-336-702.01	Other Fringe Benefits-taxable	11,397.00	11,397.00	1,909.08	9,487.92	16.75
246-336-715.00	Social Security	2,569.00	2,569.00	532.73	2,036.27	20.74
246-336-716.00	Hospitalization	27,857.00	27,857.00	3,777.14	24,079.86	13.56
246-336-717.00	Life Insurance	132.00	132.00	24.24	107.76	18.36
246-336-718.00	RETIREMENT - D/B	45,000.00	45,000.00	13,714.07	31,285.93	30.48
Total Dept 336 - Fire		252,720.00	252,720.00	55,992.91	196,727.09	22.16
TOTAL EXPENDITURES		252,720.00	252,720.00	55,992.91	196,727.09	22.16
Fund 246 - FEDERAL GRANT FUND-SAFER GRANT:						
TOTAL REVENUES		252,720.00	252,720.00	55,560.73	197,159.27	21.99
TOTAL EXPENDITURES		252,720.00	252,720.00	55,992.91	196,727.09	22.16
NET OF REVENUES & EXPENDITURES		0.00	0.00	(432.18)	432.18	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH						
Revenues						
Dept 000						
247-000-402.00	Current Property Taxes	90,336.00	90,336.00	0.00	90,336.00	0.00
247-000-665.00	Interest	350.00	350.00	257.00	93.00	73.43
Total Dept 000		90,686.00	90,686.00	257.00	90,429.00	0.28
TOTAL REVENUES		90,686.00	90,686.00	257.00	90,429.00	0.28
Expenditures						
Dept 000						
247-000-955.00	COST ALLOCATION	133.00	133.00	31.75	101.25	23.87
247-000-972.00	SHARE OF CAPITAL PURCHASED BY OTHER FUND	0.00	0.00	51,303.96	(51,303.96)	100.00
Total Dept 000		133.00	133.00	51,335.71	(51,202.71)	8,598.28
TOTAL EXPENDITURES		133.00	133.00	51,335.71	(51,202.71)	8,598.28
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH:						
TOTAL REVENUES		90,686.00	90,686.00	257.00	90,429.00	0.28
TOTAL EXPENDITURES		133.00	133.00	51,335.71	(51,202.71)	8,598.28
NET OF REVENUES & EXPENDITURES		90,553.00	90,553.00	(51,078.71)	141,631.71	56.41

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
248-000-402.00	Current Property Taxes	170,949.00	170,949.00	0.00	170,949.00	0.00
248-000-573.00	LOCAL COMM STAB SHARE TAX	30,000.00	30,000.00	0.00	30,000.00	0.00
248-000-665.00	Interest	2,000.00	2,000.00	419.04	1,580.96	20.95
248-000-679.16	MISC REVENUE - BLUES FEST	60,000.00	60,000.00	10.00	59,990.00	0.02
Total Dept 000		262,949.00	262,949.00	429.04	262,519.96	0.16
TOTAL REVENUES		262,949.00	262,949.00	429.04	262,519.96	0.16
Expenditures						
Dept 000						
248-000-702.00	Payroll	0.00	0.00	807.59	(807.59)	100.00
248-000-702.40	Payroll - Rubbish/Garbage	0.00	0.00	655.44	(655.44)	100.00
248-000-702.42	Payroll - Parking Structure	800.00	800.00	109.35	690.65	13.67
248-000-702.44	Payroll - Flowers	700.00	700.00	775.45	(75.45)	110.78
248-000-703.00	Part-time Salaries	39,000.00	39,000.00	3,450.10	35,549.90	8.85
248-000-704.42	Overtime - Parking Structure	0.00	0.00	82.26	(82.26)	100.00
248-000-715.00	Social Security	1,560.00	1,560.00	446.56	1,113.44	28.63
248-000-755.00	Miscellaneous Supplies	5,000.00	5,000.00	360.44	4,639.56	7.21
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTERS	2,040.00	2,040.00	0.00	2,040.00	0.00
248-000-757.00	Fuels & Lubricants	0.00	0.00	200.00	(200.00)	100.00
248-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	100.00	299.99	(199.99)	299.99
248-000-801.00	Professional Services	1,000.00	1,000.00	140.00	860.00	14.00
248-000-805.00	Administrative Costs	36,725.00	36,725.00	1,688.01	35,036.99	4.60
248-000-820.00	Contracted Services	27,000.00	27,000.00	7,915.00	19,085.00	29.31
248-000-850.00	Communications	720.00	720.00	180.00	540.00	25.00
248-000-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	825.82	(825.82)	100.00
248-000-961.00	COMMUNITY PROMOTIONS	65,000.00	65,000.00	2,900.00	62,100.00	4.46
248-000-970.00	Capital Outlay	10,000.00	10,000.00	0.00	10,000.00	0.00
248-000-990.00	Debt Service	59,000.00	59,000.00	0.00	59,000.00	0.00
248-000-995.00	Transfers to Other Funds	0.00	0.00	50,000.00	(50,000.00)	100.00
Total Dept 000		248,645.00	248,645.00	70,836.01	177,808.99	28.49
Dept 718 - DDA Parking Ramp						
248-718-941.00	MOTOR POOL VEHICLE RENTAL	4,560.00	4,560.00	0.00	4,560.00	0.00
Total Dept 718 - DDA Parking Ramp		4,560.00	4,560.00	0.00	4,560.00	0.00
Dept 719 - DDA Sidewalk						
248-719-941.00	MOTOR POOL VEHICLE RENTAL	5,370.00	5,370.00	0.00	5,370.00	0.00
248-719-941.02	MOTOR POOL REPLACEMENT CHARGE	1,343.00	1,343.00	376.26	966.74	28.02
248-719-941.03	MOTOR POOL OPERATING CHARGE	2,233.00	2,233.00	527.76	1,705.24	23.63
Total Dept 719 - DDA Sidewalk		8,946.00	8,946.00	904.02	8,041.98	10.11
TOTAL EXPENDITURES		262,151.00	262,151.00	71,740.03	190,410.97	27.37

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		262,949.00	262,949.00	429.04	262,519.96	0.16
TOTAL EXPENDITURES		262,151.00	262,151.00	71,740.03	190,410.97	27.37
NET OF REVENUES & EXPENDITURES		798.00	798.00	(71,310.99)	72,108.99	8,936.21

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
Dept 000						
249-000-476.01	PERMITS	212,000.00	212,000.00	39,444.50	172,555.50	18.61
249-000-665.00	Interest	1,000.00	1,000.00	16.10	983.90	1.61
249-000-679.00-BLUEOVALBP	MISCELLANEOUS REVENUE	0.00	0.00	229,709.59	(229,709.59)	100.00
Total Dept 000		213,000.00	213,000.00	269,170.19	(56,170.19)	126.37
TOTAL REVENUES		213,000.00	213,000.00	269,170.19	(56,170.19)	126.37
Expenditures						
Dept 371 - Inspection						
249-371-702.00	Payroll	100,826.00	100,826.00	23,471.33	77,354.67	23.28
249-371-702.01	Other Fringe Benefits-taxable	224.00	224.00	414.29	(190.29)	184.95
249-371-702.05	PAYROLL MARIJUANA	0.00	0.00	71.30	(71.30)	100.00
249-371-704.00	Overtime Salaries	0.00	0.00	92.00	(92.00)	100.00
249-371-712.00	WORKERS COMPENSATION	350.00	350.00	333.21	16.79	95.20
249-371-715.00	Social Security	7,730.00	7,730.00	1,779.97	5,950.03	23.03
249-371-716.00	Hospitalization	14,231.00	14,231.00	2,750.47	11,480.53	19.33
249-371-717.00	Life Insurance	135.00	135.00	24.40	110.60	18.07
249-371-718.10	RETIREMENT - D/C	10,083.00	10,083.00	1,531.31	8,551.69	15.19
249-371-727.00	Office Supplies	255.00	255.00	134.65	120.35	52.80
249-371-740.00	Operating Supplies	765.00	765.00	0.00	765.00	0.00
249-371-757.00	Fuels & Lubricants	816.00	816.00	130.57	685.43	16.00
249-371-810.00	Dues & Memberships	375.00	375.00	125.00	250.00	33.33
249-371-812.00	License	500.00	500.00	0.00	500.00	0.00
249-371-820.00	Contracted Services	25,000.00	25,000.00	3,500.00	21,500.00	14.00
249-371-820.00-BLUEOVALBP	Contracted Services	0.00	0.00	213,888.88	(213,888.88)	100.00
249-371-860.00	Transportation & Travel	750.00	750.00	580.80	169.20	77.44
249-371-940.00	Rentals	3,746.00	3,746.00	878.75	2,867.25	23.46
249-371-941.00	MOTOR POOL VEHICLE RENTAL	192.00	192.00	0.00	192.00	0.00
249-371-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	5,844.00	5,844.00	1,274.49	4,569.51	21.81
249-371-941.03	MOTOR POOL OPERATING CHARGE	2,233.00	2,233.00	527.76	1,705.24	23.63
249-371-955.00	COST ALLOCATION	10,000.00	10,000.00	0.00	10,000.00	0.00
249-371-958.00	Education & Training	1,000.00	1,000.00	285.00	715.00	28.50
Total Dept 371 - Inspection		185,055.00	185,055.00	251,794.18	(66,739.18)	136.06
TOTAL EXPENDITURES		185,055.00	185,055.00	251,794.18	(66,739.18)	136.06
Fund 249 - BUILDING INSPECTION FUND:						
TOTAL REVENUES		213,000.00	213,000.00	269,170.19	(56,170.19)	126.37
TOTAL EXPENDITURES		185,055.00	185,055.00	251,794.18	(66,739.18)	136.06
NET OF REVENUES & EXPENDITURES		27,945.00	27,945.00	17,376.01	10,568.99	62.18

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND						
Revenues						
Dept 000						
250-000-402.00	Current Property Taxes	703,662.00	703,662.00	0.00	703,662.00	0.00
250-000-573.00	LOCAL COMM STAB SHARE TAX	200,000.00	200,000.00	0.00	200,000.00	0.00
250-000-665.00	Interest	33,000.00	33,000.00	2,951.37	30,048.63	8.94
Total Dept 000		936,662.00	936,662.00	2,951.37	933,710.63	0.32
TOTAL REVENUES		936,662.00	936,662.00	2,951.37	933,710.63	0.32
Expenditures						
Dept 000						
250-000-740.00	Operating Supplies	0.00	0.00	23.00	(23.00)	100.00
250-000-801.00	Professional Services	5,000.00	5,000.00	8,667.65	(3,667.65)	173.35
250-000-803.00	Service Fee	500.00	500.00	500.00	0.00	100.00
250-000-805.00	Administrative Costs	160,537.00	160,537.00	39,999.99	120,537.01	24.92
250-000-820.00	Contracted Services	239,500.00	239,500.00	59,660.00	179,840.00	24.91
250-000-902.00	Marketing	1,500.00	1,500.00	0.00	1,500.00	0.00
250-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	1,200.00	0.00	1,200.00	0.00
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTATION	0.00	0.00	127,476.67	(127,476.67)	100.00
250-000-990.00	Debt Service	335,000.00	335,000.00	0.00	335,000.00	0.00
250-000-994.00	Bond Interest Paid	246,400.00	246,400.00	123,200.00	123,200.00	50.00
Total Dept 000		989,637.00	989,637.00	359,527.31	630,109.69	36.33
TOTAL EXPENDITURES		989,637.00	989,637.00	359,527.31	630,109.69	36.33
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		936,662.00	936,662.00	2,951.37	933,710.63	0.32
TOTAL EXPENDITURES		989,637.00	989,637.00	359,527.31	630,109.69	36.33
NET OF REVENUES & EXPENDITURES		(52,975.00)	(52,975.00)	(356,575.94)	303,600.94	673.10

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY						
Revenues						
Dept 000						
251-000-402.00	Current Property Taxes	42,129.00	42,129.00	0.00	42,129.00	0.00
251-000-665.00	Interest	1,000.00	1,000.00	600.00	400.00	60.00
Total Dept 000		43,129.00	43,129.00	600.00	42,529.00	1.39
TOTAL REVENUES		43,129.00	43,129.00	600.00	42,529.00	1.39
Expenditures						
Dept 000						
251-000-805.00	Administrative Costs	500.00	500.00	500.00	0.00	100.00
251-000-955.00	COST ALLOCATION	3,111.00	3,111.00	740.75	2,370.25	23.81
251-000-994.00	Bond Interest Paid	26,010.00	26,010.00	13,005.00	13,005.00	50.00
Total Dept 000		29,621.00	29,621.00	14,245.75	15,375.25	48.09
TOTAL EXPENDITURES		29,621.00	29,621.00	14,245.75	15,375.25	48.09
Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY:						
TOTAL REVENUES		43,129.00	43,129.00	600.00	42,529.00	1.39
TOTAL EXPENDITURES		29,621.00	29,621.00	14,245.75	15,375.25	48.09
NET OF REVENUES & EXPENDITURES		13,508.00	13,508.00	(13,645.75)	27,153.75	101.02

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 265 - Drug Forfeiture Fund						
Revenues						
Dept 000						
265-000-665.00	Interest	16.00	16.00	3.59	12.41	22.44
Total Dept 000		16.00	16.00	3.59	12.41	22.44
TOTAL REVENUES		16.00	16.00	3.59	12.41	22.44
Fund 265 - Drug Forfeiture Fund:						
TOTAL REVENUES		16.00	16.00	3.59	12.41	22.44
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		16.00	16.00	3.59	12.41	22.44

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 287 - AMERICAN RESCUE PLAN ACT						
Revenues						
Dept 000						
287-000-528.00	OTHER FEDERAL GRANTS	256,236.00	256,236.00	593,780.16	(337,544.16)	231.73
287-000-665.00	Interest	12,000.00	12,000.00	5,294.97	6,705.03	44.12
Total Dept 000		268,236.00	268,236.00	599,075.13	(330,839.13)	223.34
TOTAL REVENUES		268,236.00	268,236.00	599,075.13	(330,839.13)	223.34
Expenditures						
Dept 000						
287-000-970.00	Capital Outlay	256,236.00	256,236.00	253,858.56	2,377.44	99.07
Total Dept 000		256,236.00	256,236.00	253,858.56	2,377.44	99.07
TOTAL EXPENDITURES		256,236.00	256,236.00	253,858.56	2,377.44	99.07
Fund 287 - AMERICAN RESCUE PLAN ACT:						
TOTAL REVENUES		268,236.00	268,236.00	599,075.13	(330,839.13)	223.34
TOTAL EXPENDITURES		256,236.00	256,236.00	253,858.56	2,377.44	99.07
NET OF REVENUES & EXPENDITURES		12,000.00	12,000.00	345,216.57	(333,216.57)	2,876.80

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 295 - Airport						
Revenues						
Dept 000						
295-000-506.00	Federal Grant-Reimbursement	0.00	0.00	84,958.93	(84,958.93)	100.00
295-000-640.00	Charges for Service - Fuel	80,000.00	80,000.00	24,887.26	55,112.74	31.11
295-000-665.00	Interest	1,000.00	1,000.00	535.02	464.98	53.50
295-000-667.00	Rents	29,000.00	29,000.00	7,876.20	21,123.80	27.16
295-000-678.00	PENALTIES INCOME-RENT	0.00	0.00	125.00	(125.00)	100.00
295-000-699.00	Transfers From Other Funds	0.00	0.00	50,000.00	(50,000.00)	100.00
295-000-699.01	Contributions - General Fund	56,000.00	56,000.00	0.00	56,000.00	0.00
Total Dept 000		166,000.00	166,000.00	168,382.41	(2,382.41)	101.44
TOTAL REVENUES		166,000.00	166,000.00	168,382.41	(2,382.41)	101.44
Expenditures						
Dept 595 - Airport						
295-595-702.00	Payroll	12,024.00	12,024.00	3,027.55	8,996.45	25.18
295-595-703.00	Part-time Salaries	20,650.00	20,650.00	7,257.74	13,392.26	35.15
295-595-712.00	WORKERS COMPENSATION	500.00	500.00	236.64	263.36	47.33
295-595-715.00	Social Security	920.00	920.00	770.05	149.95	83.70
295-595-716.00	Hospitalization	2,650.00	2,650.00	654.29	1,995.71	24.69
295-595-717.00	Life Insurance	28.00	28.00	5.84	22.16	20.86
295-595-718.10	RETIREMENT - D/C	1,202.00	1,202.00	185.07	1,016.93	15.40
295-595-740.00	Operating Supplies	2,000.00	2,000.00	105.12	1,894.88	5.26
295-595-757.00	Fuels & Lubricants	76,000.00	76,000.00	37,338.65	38,661.35	49.13
295-595-805.00	Administrative Costs	0.00	0.00	43.56	(43.56)	100.00
295-595-812.00	License	50.00	50.00	0.00	50.00	0.00
295-595-820.00	Contracted Services	16,000.00	16,000.00	9,560.34	6,439.66	59.75
295-595-825.00	Insurance	5,800.00	5,800.00	2,002.01	3,797.99	34.52
295-595-850.00	Communications	2,500.00	2,500.00	1,693.01	806.99	67.72
295-595-860.00	Transportation & Travel	150.00	150.00	0.00	150.00	0.00
295-595-921.00	Utilities - Gas	2,000.00	2,000.00	31.88	1,968.12	1.59
295-595-922.00	Utilities-Elec, Water, Sewer	6,400.00	6,400.00	1,675.46	4,724.54	26.18
295-595-930.00	Equipment Maintenance	2,500.00	2,500.00	215.07	2,284.93	8.60
295-595-931.00	Maintenance of Building	6,500.00	6,500.00	59.20	6,440.80	0.91
295-595-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	471.58	(471.58)	100.00
295-595-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,927.00	3,927.00	959.76	2,967.24	24.44
295-595-955.00	COST ALLOCATION	4,121.00	4,121.00	981.25	3,139.75	23.81
295-595-990.00	Debt Service	0.00	0.00	84,117.75	(84,117.75)	100.00
295-595-994.00	Bond Interest Paid	0.00	0.00	841.18	(841.18)	100.00
Total Dept 595 - Airport		165,922.00	165,922.00	152,233.00	13,689.00	91.75
TOTAL EXPENDITURES		165,922.00	165,922.00	152,233.00	13,689.00	91.75
Fund 295 - Airport:						
TOTAL REVENUES		166,000.00	166,000.00	168,382.41	(2,382.41)	101.44
TOTAL EXPENDITURES		165,922.00	165,922.00	152,233.00	13,689.00	91.75
NET OF REVENUES & EXPENDITURES		78.00	78.00	16,149.41	(16,071.41)	10,704.37

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS						
Revenues						
Dept 000						
296-000-522.00	CDBG FEDERAL GRANT REVENUES	0.00	0.00	1,242.50	(1,242.50)	100.00
296-000-665.00	Interest	0.00	0.00	6.73	(6.73)	100.00
Total Dept 000		0.00	0.00	1,249.23	(1,249.23)	100.00
TOTAL REVENUES		0.00	0.00	1,249.23	(1,249.23)	100.00
Expenditures						
Dept 694 - CDBG						
296-694-820.00	Contracted Services	0.00	0.00	1,242.50	(1,242.50)	100.00
Total Dept 694 - CDBG		0.00	0.00	1,242.50	(1,242.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,242.50	(1,242.50)	100.00
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS:						
TOTAL REVENUES		0.00	0.00	1,249.23	(1,249.23)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,242.50	(1,242.50)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6.73	(6.73)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL						
Revenues						
Dept 000						
297-000-522.00	CDBG FEDERAL GRANT REVENUES	0.00	0.00	2,775.00	(2,775.00)	100.00
297-000-665.00	Interest	0.00	0.00	26.49	(26.49)	100.00
Total Dept 000		0.00	0.00	2,801.49	(2,801.49)	100.00
TOTAL REVENUES		0.00	0.00	2,801.49	(2,801.49)	100.00
Expenditures						
Dept 694 - CDBG						
297-694-820.00	Contracted Services	0.00	0.00	2,775.00	(2,775.00)	100.00
Total Dept 694 - CDBG		0.00	0.00	2,775.00	(2,775.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	2,775.00	(2,775.00)	100.00
Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL:						
TOTAL REVENUES		0.00	0.00	2,801.49	(2,801.49)	100.00
TOTAL EXPENDITURES		0.00	0.00	2,775.00	(2,775.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	26.49	(26.49)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 298 - FEDERAL GRANT FUNDS- RAP PROGRAM						
Revenues						
Dept 000						
298-000-665.00	Interest	0.00	0.00	25.57	(25.57)	100.00
Total Dept 000		0.00	0.00	25.57	(25.57)	100.00
TOTAL REVENUES		0.00	0.00	25.57	(25.57)	100.00
Expenditures						
Dept 000						
298-000-740.00	Operating Supplies	0.00	0.00	5,309.69	(5,309.69)	100.00
298-000-820.00	Contracted Services	0.00	0.00	38,500.83	(38,500.83)	100.00
298-000-970.00	Capital Outlay	0.00	0.00	270,173.11	(270,173.11)	100.00
Total Dept 000		0.00	0.00	313,983.63	(313,983.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	313,983.63	(313,983.63)	100.00
Fund 298 - FEDERAL GRANT FUNDS- RAP PROGRAM:						
TOTAL REVENUES		0.00	0.00	25.57	(25.57)	100.00
TOTAL EXPENDITURES		0.00	0.00	313,983.63	(313,983.63)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(313,958.06)	313,958.06	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 301 - Capital Improvement Bond Fund						
Revenues						
Dept 000						
301-000-402.00	Current Property Taxes	539,047.00	539,047.00	0.00	539,047.00	0.00
301-000-445.00	Penalties & Int. on Taxes	0.00	0.00	(0.17)	0.17	100.00
301-000-665.00	Interest	1,300.00	1,300.00	504.46	795.54	38.80
Total Dept 000		540,347.00	540,347.00	504.29	539,842.71	0.09
TOTAL REVENUES		540,347.00	540,347.00	504.29	539,842.71	0.09
Expenditures						
Dept 000						
301-000-805.00	Administrative Costs	0.00	0.00	500.00	(500.00)	100.00
301-000-964.00	Refund or Rebates	0.00	0.00	757.62	(757.62)	100.00
301-000-990.00	Debt Service	410,000.00	410,000.00	0.00	410,000.00	0.00
301-000-994.00	Bond Interest Paid	49,424.00	49,424.00	24,711.88	24,712.12	50.00
Total Dept 000		459,424.00	459,424.00	25,969.50	433,454.50	5.65
TOTAL EXPENDITURES		459,424.00	459,424.00	25,969.50	433,454.50	5.65
Fund 301 - Capital Improvement Bond Fund:						
TOTAL REVENUES		540,347.00	540,347.00	504.29	539,842.71	0.09
TOTAL EXPENDITURES		459,424.00	459,424.00	25,969.50	433,454.50	5.65
NET OF REVENUES & EXPENDITURES		80,923.00	80,923.00	(25,465.21)	106,388.21	31.47

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 369 - Building Authority						
Revenues						
Dept 000						
369-000-699.00	Transfers From Other Funds	0.00	0.00	336,500.00	(336,500.00)	100.00
Total Dept 000		0.00	0.00	336,500.00	(336,500.00)	100.00
TOTAL REVENUES		0.00	0.00	336,500.00	(336,500.00)	100.00
Expenditures						
Dept 000						
369-000-803.00	Service Fee	0.00	0.00	500.00	(500.00)	100.00
369-000-994.00	Bond Interest Paid	0.00	0.00	78,000.00	(78,000.00)	100.00
Total Dept 000		0.00	0.00	78,500.00	(78,500.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	78,500.00	(78,500.00)	100.00
Fund 369 - Building Authority:						
TOTAL REVENUES		0.00	0.00	336,500.00	(336,500.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	78,500.00	(78,500.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	258,000.00	(258,000.00)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 404 - Special Projects Fund						
Revenues						
Dept 000						
404-000-665.00	Interest	0.00	0.00	947.27	(947.27)	100.00
404-000-675.29	POLICE GRANTS	0.00	0.00	100.00	(100.00)	100.00
404-000-675.40	Contributions - Brooks Nature	0.00	0.00	100.00	(100.00)	100.00
Total Dept 000		0.00	0.00	1,147.27	(1,147.27)	100.00
TOTAL REVENUES		0.00	0.00	1,147.27	(1,147.27)	100.00
Expenditures						
Dept 000						
404-000-955.11	Miscellaneous- Fountain Repair	0.00	0.00	9,147.50	(9,147.50)	100.00
404-000-955.29	POLICE GRANTS	0.00	0.00	250.00	(250.00)	100.00
404-000-955.40	MISC - BROOKS NATURE	0.00	0.00	4,083.01	(4,083.01)	100.00
404-000-955.46	MISC - EATON PARK	0.00	0.00	9,192.25	(9,192.25)	100.00
Total Dept 000		0.00	0.00	22,672.76	(22,672.76)	100.00
TOTAL EXPENDITURES		0.00	0.00	22,672.76	(22,672.76)	100.00
Fund 404 - Special Projects Fund:						
TOTAL REVENUES		0.00	0.00	1,147.27	(1,147.27)	100.00
TOTAL EXPENDITURES		0.00	0.00	22,672.76	(22,672.76)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(21,525.49)	21,525.49	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 536 - Marshall House Fund						
Revenues						
Dept 000						
536-000-531.00	Federal Section 8 Grant	650,000.00	650,000.00	148,671.00	501,329.00	22.87
536-000-665.00	Interest	7,000.00	7,000.00	3,596.41	3,403.59	51.38
536-000-667.00	Rents	425,000.00	425,000.00	119,353.08	305,646.92	28.08
536-000-675.02	Contributions - Marshall House	80,000.00	80,000.00	0.00	80,000.00	0.00
536-000-679.00	MISCELLANEOUS REVENUE	20,000.00	20,000.00	3,476.74	16,523.26	17.38
536-000-679.02	MISC. REVENUE-CABLE	25,000.00	25,000.00	5,808.00	19,192.00	23.23
Total Dept 000		1,207,000.00	1,207,000.00	280,905.23	926,094.77	23.27
TOTAL REVENUES		1,207,000.00	1,207,000.00	280,905.23	926,094.77	23.27
Expenditures						
Dept 692 - Marshall House						
536-692-702.00	Payroll	50,063.00	50,063.00	2,230.85	47,832.15	4.46
536-692-702.01	Other Fringe Benefits-taxable	280.00	280.00	0.00	280.00	0.00
536-692-703.00	Part-time Salaries	15,000.00	15,000.00	1,870.16	13,129.84	12.47
536-692-712.00	WORKERS COMPENSATION	2,000.00	2,000.00	287.49	1,712.51	14.37
536-692-715.00	Social Security	3,851.00	3,851.00	290.77	3,560.23	7.55
536-692-716.00	Hospitalization	3,567.00	3,567.00	436.12	3,130.88	12.23
536-692-717.00	Life Insurance	70.00	70.00	5.44	64.56	7.77
536-692-718.00	RETIREMENT - D/B	34,345.00	34,345.00	8,749.84	25,595.16	25.48
536-692-718.01	Retiree Health Insurance	4,524.00	4,524.00	1,008.53	3,515.47	22.29
536-692-718.10	RETIREMENT - D/C	5,000.00	5,000.00	146.56	4,853.44	2.93
536-692-727.00	Office Supplies	750.00	750.00	74.56	675.44	9.94
536-692-740.00	Operating Supplies	12,500.00	12,500.00	3,238.32	9,261.68	25.91
536-692-741.00	Uniforms	500.00	500.00	0.00	500.00	0.00
536-692-757.00	Fuels & Lubricants	500.00	500.00	123.23	376.77	24.65
536-692-776.00	Building Maintenance Supplies	18,000.00	18,000.00	3,857.38	14,142.62	21.43
536-692-801.00	Professional Services	35,000.00	35,000.00	2,996.65	32,003.35	8.56
536-692-810.00	Dues & Memberships	5,000.00	5,000.00	0.00	5,000.00	0.00
536-692-820.00	Contracted Services	228,000.00	228,000.00	57,094.71	170,905.29	25.04
536-692-820.03	CONTRACTED MAINTENANCE	25,000.00	25,000.00	11,547.00	13,453.00	46.19
536-692-820.05	CONTRACTED SERVICES - PT STAFFING	0.00	0.00	720.00	(720.00)	100.00
536-692-825.00	Insurance	10,000.00	10,000.00	9,910.34	89.66	99.10
536-692-850.00	Communications	7,500.00	7,500.00	1,895.75	5,604.25	25.28
536-692-860.00	Transportation & Travel	500.00	500.00	0.00	500.00	0.00
536-692-901.00	Advertising	500.00	500.00	0.00	500.00	0.00
536-692-921.00	Utilities - Gas	45,000.00	45,000.00	1,270.74	43,729.26	2.82
536-692-922.00	Utilities-Elec, Water, Sewer	72,000.00	72,000.00	18,850.13	53,149.87	26.18
536-692-923.00	Cable	20,000.00	20,000.00	4,315.56	15,684.44	21.58
536-692-930.00	Equipment Maintenance	7,000.00	7,000.00	3,507.50	3,492.50	50.11
536-692-931.00	Maintenance of Building	60,000.00	60,000.00	0.00	60,000.00	0.00
536-692-941.00	MOTOR POOL VEHICLE RENTAL	420.00	420.00	0.00	420.00	0.00
536-692-955.00	COST ALLOCATION	15,466.00	15,466.00	0.00	15,466.00	0.00
536-692-958.00	Education & Training	2,000.00	2,000.00	0.00	2,000.00	0.00
536-692-968.00	Depreciation	92,000.00	92,000.00	0.00	92,000.00	0.00
536-692-995.00	Transfers to Other Funds	50,000.00	50,000.00	0.00	50,000.00	0.00
Total Dept 692 - Marshall House		826,336.00	826,336.00	134,427.63	691,908.37	16.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 536 - Marshall House Fund						
Expenditures						
TOTAL EXPENDITURES		826,336.00	826,336.00	134,427.63	691,908.37	16.27
Fund 536 - Marshall House Fund:						
TOTAL REVENUES		1,207,000.00	1,207,000.00	280,905.23	926,094.77	23.27
TOTAL EXPENDITURES		826,336.00	826,336.00	134,427.63	691,908.37	16.27
NET OF REVENUES & EXPENDITURES		380,664.00	380,664.00	146,477.60	234,186.40	38.48

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 570 - FIBER TO THE PREMISE						
Revenues						
Dept 000						
570-000-636.00	Residential Sales	1,150,000.00	1,150,000.00	302,475.15	847,524.85	26.30
570-000-644.00	Commercial Sales	225,000.00	225,000.00	62,516.20	162,483.80	27.78
570-000-665.00	Interest	2,000.00	2,000.00	3,152.49	(1,152.49)	157.62
570-000-678.00	PENALTIES INCOME	25,000.00	25,000.00	11,055.00	13,945.00	44.22
570-000-679.00-BLUEOVALBP	MISCELLANEOUS REVENUE	0.00	0.00	1,014.77	(1,014.77)	100.00
Total Dept 000		1,402,000.00	1,402,000.00	380,213.61	1,021,786.39	27.12
TOTAL REVENUES		1,402,000.00	1,402,000.00	380,213.61	1,021,786.39	27.12
Expenditures						
Dept 580 - FIBER TO THE PREMISE						
570-580-702.00	Payroll	280,350.00	280,350.00	66,558.86	213,791.14	23.74
570-580-702.01	Other Fringe Benefits-taxable	1,298.00	1,298.00	517.86	780.14	39.90
570-580-704.00	Overtime Salaries	4,000.00	4,000.00	1,294.31	2,705.69	32.36
570-580-712.00	WORKERS COMPENSATION	1,200.00	1,200.00	1,142.42	57.58	95.20
570-580-715.00	Social Security	21,546.00	21,546.00	5,033.99	16,512.01	23.36
570-580-716.00	Hospitalization	51,857.00	51,857.00	14,020.75	37,836.25	27.04
570-580-717.00	Life Insurance	513.00	513.00	99.29	413.71	19.35
570-580-718.10	RETIREMENT - D/C	28,035.00	28,035.00	4,266.96	23,768.04	15.22
570-580-727.00	Office Supplies	1,000.00	1,000.00	0.00	1,000.00	0.00
570-580-727.02	Postage and Shipping	100.00	100.00	0.00	100.00	0.00
570-580-740.00	Operating Supplies	2,500.00	2,500.00	1,085.56	1,414.44	43.42
570-580-741.00	Uniforms	2,000.00	2,000.00	1,269.98	730.02	63.50
570-580-757.00	Fuels & Lubricants	4,000.00	4,000.00	793.05	3,206.95	19.83
570-580-761.00	Safety Supplies	1,000.00	1,000.00	191.88	808.12	19.19
570-580-777.00	MINOR TOOLS AND EQUIPMENT	5,000.00	5,000.00	4,523.06	476.94	90.46
570-580-801.00	Professional Services	10,000.00	10,000.00	4,477.65	5,522.35	44.78
570-580-805.00	Administrative Costs	0.00	0.00	379.24	(379.24)	100.00
570-580-820.00	Contracted Services	200,000.00	200,000.00	95,226.56	104,773.44	47.61
570-580-825.00	Insurance	3,000.00	3,000.00	3,018.11	(18.11)	100.60
570-580-850.00	Communications	3,000.00	3,000.00	799.10	2,200.90	26.64
570-580-860.00	Transportation & Travel	2,000.00	2,000.00	0.00	2,000.00	0.00
570-580-901.00	Advertising	2,000.00	2,000.00	47.50	1,952.50	2.38
570-580-902.00	Marketing	3,000.00	3,000.00	0.00	3,000.00	0.00
570-580-922.00	Utilities-Elec, Water, Sewer	11,500.00	11,500.00	3,334.01	8,165.99	28.99
570-580-930.00	Equipment Maintenance	25,000.00	25,000.00	1,932.88	23,067.12	7.73
570-580-940.00	Rentals	11,424.00	11,424.00	2,208.00	9,216.00	19.33
570-580-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	480.00	0.00
570-580-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,595.00	13,595.00	3,343.26	10,251.74	24.59
570-580-941.02	MOTOR POOL REPLACEMENT CHARGE	17,157.00	17,157.00	3,205.50	13,951.50	18.68
570-580-941.03	MOTOR POOL OPERATING CHARGE	13,398.00	13,398.00	3,165.75	10,232.25	23.63
570-580-955.00	COST ALLOCATION	24,497.00	24,497.00	5,832.50	18,664.50	23.81
570-580-958.00	Education & Training	10,000.00	10,000.00	47.69	9,952.31	0.48
570-580-963.00	INSTALLATION OF EQUIPMENT COST	50,000.00	50,000.00	15,355.60	34,644.40	30.71
570-580-963.00-BLUEOVALBP	INSTALLATION OF EQUIPMENT COST	0.00	0.00	1,014.77	(1,014.77)	100.00
570-580-968.00	Depreciation	140,000.00	140,000.00	34,926.99	105,073.01	24.95
570-580-969.00	Contingency	1,750.00	1,750.00	0.00	1,750.00	0.00
570-580-994.00	NOTE INTEREST	73,992.00	73,992.00	0.00	73,992.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 570 - FIBER TO THE PREMISE						
Expenditures						
Total Dept 580 - FIBER TO THE PREMISE		1,020,192.00	1,020,192.00	279,113.08	741,078.92	27.36
TOTAL EXPENDITURES		1,020,192.00	1,020,192.00	279,113.08	741,078.92	27.36
Fund 570 - FIBER TO THE PREMISE:						
TOTAL REVENUES		1,402,000.00	1,402,000.00	380,213.61	1,021,786.39	27.12
TOTAL EXPENDITURES		1,020,192.00	1,020,192.00	279,113.08	741,078.92	27.36
NET OF REVENUES & EXPENDITURES		381,808.00	381,808.00	101,100.53	280,707.47	26.48

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 582 - Electric Fund						
Revenues						
Dept 000						
582-000-445.00	Penalties & Int. on Taxes	100.00	100.00	0.00	100.00	0.00
582-000-476.00	Licenses and Permits	250.00	250.00	0.00	250.00	0.00
582-000-602.00	NSF Revenue	3,100.00	3,100.00	1,800.00	1,300.00	58.06
582-000-607.00	Charges for Services - Fees	50,000.00	50,000.00	12,105.00	37,895.00	24.21
582-000-632.00	CHARGE POINT SALES	0.00	0.00	403.02	(403.02)	100.00
582-000-636.00	Residential Sales	4,313,611.00	4,313,611.00	1,229,784.80	3,083,826.20	28.51
582-000-642.03	SALES TO CITY GOVERNMENT	578,000.00	578,000.00	167,273.36	410,726.64	28.94
582-000-644.00	Commercial Sales	5,057,875.00	5,057,875.00	1,282,410.06	3,775,464.94	25.35
582-000-644.01	COMMERCIAL SALES - MMMF	3,727,232.00	3,727,232.00	1,062,485.21	2,664,746.79	28.51
582-000-645.00	Industrial Sales	5,624,086.00	5,624,086.00	1,201,698.84	4,422,387.16	21.37
582-000-646.00	Public Str. & Hwy. Lighting	57,000.00	57,000.00	13,633.71	43,366.29	23.92
582-000-647.00	Security & Resort Lighting	54,000.00	54,000.00	13,062.00	40,938.00	24.19
582-000-665.00	Interest	84,000.00	84,000.00	28,434.81	55,565.19	33.85
582-000-667.00	Rents	6,401.00	6,401.00	13,545.00	(7,144.00)	211.61
582-000-678.00	PENALTIES INCOME	64,105.00	64,105.00	17,131.40	46,973.60	26.72
582-000-679.00	MISCELLANEOUS REVENUE	101,281.00	101,281.00	21,603.51	79,677.49	21.33
Total Dept 000		19,721,041.00	19,721,041.00	5,065,370.72	14,655,670.28	25.69
TOTAL REVENUES		19,721,041.00	19,721,041.00	5,065,370.72	14,655,670.28	25.69
Expenditures						
Dept 572 - Administration						
582-572-702.00	Payroll	169,475.00	169,475.00	42,665.35	126,809.65	25.18
582-572-704.00	Overtime Salaries	0.00	0.00	30.66	(30.66)	100.00
582-572-712.00	WORKERS COMPENSATION	340.00	340.00	0.00	340.00	0.00
582-572-715.00	Social Security	12,965.00	12,965.00	3,176.30	9,788.70	24.50
582-572-716.00	Hospitalization	35,418.00	35,418.00	17,060.21	18,357.79	48.17
582-572-717.00	Life Insurance	404.00	404.00	61.73	342.27	15.28
582-572-718.00	RETIREMENT - D/B	294,436.00	294,436.00	83,289.64	211,146.36	28.29
582-572-718.01	Retiree Health Insurance	185,595.00	185,595.00	27,007.07	158,587.93	14.55
582-572-718.10	RETIREMENT - D/C	16,948.00	16,948.00	2,600.25	14,347.75	15.34
582-572-727.00	Office Supplies	5,000.00	5,000.00	817.89	4,182.11	16.36
582-572-727.02	Postage and Shipping	18,000.00	18,000.00	3,875.62	14,124.38	21.53
582-572-740.00	Operating Supplies	1,000.00	1,000.00	152.66	847.34	15.27
582-572-755.00	Miscellaneous Supplies	250.00	250.00	0.00	250.00	0.00
582-572-801.00	Professional Services	65,000.00	65,000.00	8,713.00	56,287.00	13.40
582-572-803.00	Service Fee	250.00	250.00	0.00	250.00	0.00
582-572-804.00	BANK FEES	2,500.00	2,500.00	434.52	2,065.48	17.38
582-572-805.00	Administrative Costs	4,500.00	4,500.00	2,451.25	2,048.75	54.47
582-572-810.00	Dues & Memberships	16,500.00	16,500.00	100.00	16,400.00	0.61
582-572-813.00	Energy Optimization	45,000.00	45,000.00	2,897.60	42,102.40	6.44
582-572-820.00	Contracted Services	25,000.00	25,000.00	3,783.34	21,216.66	15.13
582-572-825.00	Insurance	90,000.00	90,000.00	94,521.01	(4,521.01)	105.02
582-572-850.00	Communications	150.00	150.00	0.00	150.00	0.00
582-572-860.00	Transportation & Travel	4,000.00	4,000.00	9.25	3,990.75	0.23
582-572-901.00	Advertising	1,000.00	1,000.00	260.00	740.00	26.00
582-572-930.00	Equipment Maintenance	500.00	500.00	0.00	500.00	0.00
582-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,645.00	3,645.00	399.51	3,245.49	10.96
582-572-942.00	RENT-ROW	323,860.00	323,860.00	80,964.99	242,895.01	25.00
582-572-955.00	COST ALLOCATION	303,488.00	303,488.00	72,259.00	231,229.00	23.81

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 582 - Electric Fund						
Expenditures						
582-572-956.00	Bad Debt Expense	1,500.00	1,500.00	0.00	1,500.00	0.00
582-572-958.00	Education & Training	3,000.00	3,000.00	2,454.00	546.00	81.80
582-572-968.00	Depreciation	29,000.00	29,000.00	4,257.99	24,742.01	14.68
582-572-969.00	CONTINGENCY	95,480.00	95,480.00	0.00	95,480.00	0.00
582-572-994.00	Bond Interest Paid	164,375.00	164,375.00	82,187.50	82,187.50	50.00
Total Dept 572 - Administration		1,918,579.00	1,918,579.00	536,430.34	1,382,148.66	27.96
Dept 576 - Powerhouse						
582-576-703.00	Part-time Salaries	20,000.00	20,000.00	4,391.18	15,608.82	21.96
582-576-704.00	Overtime Salaries	15,000.00	15,000.00	7,326.01	7,673.99	48.84
582-576-704.04	Overtime- Electrical Apparatus	0.00	0.00	228.12	(228.12)	100.00
582-576-705.00	Station Labor	277,489.00	277,489.00	32,740.21	244,748.79	11.80
582-576-705.01	Other Fringe Benefits-taxable	26,406.00	26,406.00	5,432.18	20,973.82	20.57
582-576-708.01	LABOR - STRUCTURE IMP. & MAINT	0.00	0.00	8,196.34	(8,196.34)	100.00
582-576-708.03	LABOR - DIESELS & GENERATORS	0.00	0.00	11,293.93	(11,293.93)	100.00
582-576-708.04	LABOR - ELECTRICAL APPARATUS	0.00	0.00	6,010.04	(6,010.04)	100.00
582-576-708.24	LABOR - DAM & WATERWAYS	0.00	0.00	6,354.34	(6,354.34)	100.00
582-576-708.25	LABOR - HYDRO	0.00	0.00	2,419.82	(2,419.82)	100.00
582-576-712.00	WORKERS COMPENSATION	5,000.00	5,000.00	0.00	5,000.00	0.00
582-576-715.00	Social Security	23,248.00	23,248.00	6,241.42	17,006.58	26.85
582-576-716.00	Hospitalization	77,915.00	77,915.00	11,949.43	65,965.57	15.34
582-576-717.00	Life Insurance	576.00	576.00	111.72	464.28	19.40
582-576-718.00	RETIREMENT - D/B	50,479.00	50,479.00	10,861.69	39,617.31	21.52
582-576-718.10	RETIREMENT - D/C	8,018.00	8,018.00	2,314.68	5,703.32	28.87
582-576-727.02	Postage and Shipping	250.00	250.00	0.00	250.00	0.00
582-576-738.00	Purchase Power - MSCPA	11,799,384.00	11,799,384.00	1,780,625.06	10,018,758.94	15.09
582-576-740.00	Operating Supplies	3,000.00	3,000.00	1,269.27	1,730.73	42.31
582-576-741.00	Uniforms	4,000.00	4,000.00	1,758.70	2,241.30	43.97
582-576-750.00	Diesel Fuel - Oil	5,000.00	5,000.00	0.00	5,000.00	0.00
582-576-751.00	Diesel Fuel - Gas	33,000.00	33,000.00	4,297.71	28,702.29	13.02
582-576-752.00	Lubricants	5,000.00	5,000.00	0.00	5,000.00	0.00
582-576-757.00	Fuels & Lubricants	15,000.00	15,000.00	2,136.68	12,863.32	14.24
582-576-761.00	Safety Supplies	3,000.00	3,000.00	878.71	2,121.29	29.29
582-576-776.00	Building Maintenance Supplies	4,000.00	4,000.00	956.49	3,043.51	23.91
582-576-777.00	MINOR TOOLS AND EQUIPMENT	2,500.00	2,500.00	164.93	2,335.07	6.60
582-576-801.00	Professional Services	40,000.00	40,000.00	26,420.09	13,579.91	66.05
582-576-810.00	Dues & Memberships	500.00	500.00	0.00	500.00	0.00
582-576-820.00	Contracted Services	35,000.00	35,000.00	4,900.54	30,099.46	14.00
582-576-832.00	State Emmission Fee	5,000.00	5,000.00	0.00	5,000.00	0.00
582-576-850.00	Communications	2,500.00	2,500.00	617.93	1,882.07	24.72
582-576-860.00	Transportation & Travel	1,000.00	1,000.00	38.01	961.99	3.80
582-576-930.00	Equipment Maintenance	1,500.00	1,500.00	293.18	1,206.82	19.55
582-576-932.00	Vehicle Maintenance	100.00	100.00	0.00	100.00	0.00
582-576-934.01	MAINTENANCE - STRUCTURES & IMP	2,000.00	2,000.00	189.98	1,810.02	9.50
582-576-934.02	MAINT. - FUEL OIL TANKS	1,000.00	1,000.00	0.00	1,000.00	0.00
582-576-934.03	MAINT.- DIESELS & GENERATOR	5,000.00	5,000.00	12,278.15	(7,278.15)	245.56
582-576-934.04	MAINT. - ELECTRICAL APPARATUS	20,000.00	20,000.00	3,522.50	16,477.50	17.61
582-576-934.24	MAINTENANCE - DAM & WATERWAYS	2,500.00	2,500.00	617.90	1,882.10	24.72
582-576-934.25	MAINTENANCE - HYDRO	5,000.00	5,000.00	0.00	5,000.00	0.00
582-576-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	480.00	0.00
582-576-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	6,936.00	6,936.00	1,730.01	5,205.99	24.94
582-576-941.02	MOTOR POOL REPLACEMENT CHARGE	7,706.00	7,706.00	1,142.76	6,563.24	14.83

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 582 - Electric Fund						
Expenditures						
582-576-941.03	MOTOR POOL OPERATING CHARGE	7,257.00	7,257.00	1,714.74	5,542.26	23.63
582-576-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	(133.86)	133.86	100.00
582-576-958.00	Education & Training	3,000.00	3,000.00	50.70	2,949.30	1.69
582-576-968.00	Depreciation	165,000.00	165,000.00	33,474.99	131,525.01	20.29
Total Dept 576 - Powerhouse		12,689,744.00	12,689,744.00	1,994,816.28	10,694,927.72	15.72
Dept 577 - Line Distribution						
582-577-702.00	Payroll	0.00	0.00	121.61	(121.61)	100.00
582-577-702.01	Other Fringe Benefits-taxable	28,539.00	28,539.00	0.00	28,539.00	0.00
582-577-703.00	Part-time Salaries	15,000.00	15,000.00	881.86	14,118.14	5.88
582-577-704.00	Overtime Salaries	4,200.00	4,200.00	2,378.62	1,821.38	56.63
582-577-704.05	Overtime - Overhead Lines	26,000.00	26,000.00	6,412.70	19,587.30	24.66
582-577-704.06	Overtime - Transformer & Dev	2,000.00	2,000.00	191.13	1,808.87	9.56
582-577-704.07	Overtime - Services	5,000.00	5,000.00	2,320.34	2,679.66	46.41
582-577-704.09	Overtime - St. Lights & Signs	500.00	500.00	300.93	199.07	60.19
582-577-704.10	Overtime - Security Lights	0.00	0.00	109.68	(109.68)	100.00
582-577-704.14	Overtime - Meter Shop	1,000.00	1,000.00	60.41	939.59	6.04
582-577-704.29	Overtime - Underground Lines	1,000.00	1,000.00	184.14	815.86	18.41
582-577-704.30	Overtime - Line Clearance	500.00	500.00	0.00	500.00	0.00
582-577-705.00	Station Labor	897,429.00	897,429.00	103,635.94	793,793.06	11.55
582-577-705.01	Other Fringe Benefits-taxable	0.00	0.00	5,447.23	(5,447.23)	100.00
582-577-708.05	LABOR - OVERHEAD LINES	0.00	0.00	50,265.09	(50,265.09)	100.00
582-577-708.06	LABOR - TRANSFORMERS & DEVICES	0.00	0.00	3,290.40	(3,290.40)	100.00
582-577-708.08	LABOR - METERS	0.00	0.00	936.15	(936.15)	100.00
582-577-708.09	LABOR - ST. LIGHTS & SIGNALS	0.00	0.00	971.48	(971.48)	100.00
582-577-708.11	LABOR - BROOKS FOUNTAIN	0.00	0.00	1,968.95	(1,968.95)	100.00
582-577-708.12	LABOR - METER READING	0.00	0.00	24,751.13	(24,751.13)	100.00
582-577-708.14	LABOR - METER SHOP	0.00	0.00	15,547.62	(15,547.62)	100.00
582-577-708.29	LABOR - UNDERGROUND LINES	0.00	0.00	8,261.82	(8,261.82)	100.00
582-577-712.00	WORKERS COMPENSATION	22,000.00	22,000.00	12,460.61	9,539.39	56.64
582-577-715.00	Social Security	70,837.00	70,837.00	16,998.58	53,838.42	24.00
582-577-716.00	Hospitalization	207,111.00	207,111.00	28,534.54	178,576.46	13.78
582-577-717.00	Life Insurance	1,670.00	1,670.00	331.23	1,338.77	19.83
582-577-718.00	RETIREMENT - D/B	107,497.00	107,497.00	20,767.82	86,729.18	19.32
582-577-718.10	RETIREMENT - D/C	66,018.00	66,018.00	9,919.40	56,098.60	15.03
582-577-727.02	Postage and Shipping	200.00	200.00	0.00	200.00	0.00
582-577-740.00	Operating Supplies	13,200.00	13,200.00	2,133.64	11,066.36	16.16
582-577-741.00	Uniforms	12,000.00	12,000.00	4,280.37	7,719.63	35.67
582-577-757.00	Fuels & Lubricants	19,000.00	19,000.00	3,765.97	15,234.03	19.82
582-577-761.00	Safety Supplies	5,000.00	5,000.00	1,612.35	3,387.65	32.25
582-577-777.00	MINOR TOOLS AND EQUIPMENT	20,000.00	20,000.00	14,159.45	5,840.55	70.80
582-577-801.00	Professional Services	6,000.00	6,000.00	1,252.50	4,747.50	20.88
582-577-806.00	MEDICAL SERVICES	1,600.00	1,600.00	0.00	1,600.00	0.00
582-577-820.00	Contracted Services	230,000.00	230,000.00	61,605.25	168,394.75	26.78
582-577-850.00	Communications	1,500.00	1,500.00	460.85	1,039.15	30.72
582-577-860.00	Transportation & Travel	8,000.00	8,000.00	778.97	7,221.03	9.74
582-577-901.00	Advertising	1,000.00	1,000.00	84.00	916.00	8.40
582-577-922.00	Utilities-Elec, Water, Sewer	1,500.00	1,500.00	528.55	971.45	35.24
582-577-930.00	Equipment Maintenance	1,000.00	1,000.00	0.00	1,000.00	0.00
582-577-932.00	Vehicle Maintenance	10,000.00	10,000.00	13,987.24	(3,987.24)	139.87
582-577-934.05	MAINT. - OVERHEAD LINES	35,000.00	35,000.00	8,145.86	26,854.14	23.27
582-577-934.06	MAINT.- TRANSFORMERS & DEVICES	30,000.00	30,000.00	2,295.00	27,705.00	7.65

PERIOD ENDING 09/30/2023

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GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 582 - Electric Fund						
Expenditures						
582-577-934.07	MAINTENANCE - SERVICES	20,000.00	20,000.00	5,179.32	14,820.68	25.90
582-577-934.08	MAINTENANCE - METERS	25,000.00	25,000.00	10,220.65	14,779.35	40.88
582-577-934.09	MAINTENANCE - ST. LIGHTS & SIG	16,000.00	16,000.00	3,483.07	12,516.93	21.77
582-577-934.10	MAINTENANCE - SECURITY LIGHTS	11,000.00	11,000.00	0.00	11,000.00	0.00
582-577-934.11	MAINTENANCE - BROOKS FOUNTAIN	100.00	100.00	0.00	100.00	0.00
582-577-934.29	MAINTENANCE- UNDERGROUND LINES	30,000.00	30,000.00	3,285.07	26,714.93	10.95
582-577-940.00	Rentals	69,854.00	69,854.00	18,018.50	51,835.50	25.79
582-577-941.00	MOTOR POOL VEHICLE RENTAL	3,000.00	3,000.00	2,040.14	959.86	68.00
582-577-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	15,207.00	15,207.00	3,792.99	11,414.01	24.94
582-577-941.02	MOTOR POOL REPLACEMENT CHARGE	130,895.00	130,895.00	25,511.01	105,383.99	19.49
582-577-941.03	MOTOR POOL OPERATING CHARGE	71,456.00	71,456.00	16,884.51	54,571.49	23.63
582-577-941.05	VEHICLE RENTAL CREDIT	(6,000.00)	(6,000.00)	(102.48)	(5,897.52)	1.71
582-577-958.00	Education & Training	16,000.00	16,000.00	1,118.00	14,882.00	6.99
582-577-968.00	Depreciation	413,000.00	413,000.00	106,250.01	306,749.99	25.73
Total Dept 577 - Line Distribution		2,666,813.00	2,666,813.00	627,820.20	2,038,992.80	23.54
Dept 900 - Capital Outlay Control						
582-900-970.00	Capital Outlay	1,500,000.00	1,500,000.00	10,195.00	1,489,805.00	0.68
582-900-970.36	METER REPLACEMENTS	0.00	0.00	4,031.05	(4,031.05)	100.00
582-900-970.39	UTILITY POLE REPLACEMENT	0.00	0.00	7,898.97	(7,898.97)	100.00
582-900-970.40	TRANSFORMER REPLACEMENT	0.00	0.00	6,595.00	(6,595.00)	100.00
Total Dept 900 - Capital Outlay Control		1,500,000.00	1,500,000.00	28,720.02	1,471,279.98	1.91
TOTAL EXPENDITURES		18,775,136.00	18,775,136.00	3,187,786.84	15,587,349.16	16.98
Fund 582 - Electric Fund:						
TOTAL REVENUES		19,721,041.00	19,721,041.00	5,065,370.72	14,655,670.28	25.69
TOTAL EXPENDITURES		18,775,136.00	18,775,136.00	3,187,786.84	15,587,349.16	16.98
NET OF REVENUES & EXPENDITURES		945,905.00	945,905.00	1,877,583.88	(931,678.88)	198.50

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24				
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 588 - DART Fund						
Revenues						
Dept 000						
588-000-402.00	Current Property Taxes	215,283.00	215,283.00	0.00	215,283.00	0.00
588-000-445.00	Penalties & Int. on Taxes	0.00	0.00	(0.08)	0.08	100.00
588-000-529.00	Federal Grants	0.00	0.00	135,937.00	(135,937.00)	100.00
588-000-530.00	Federal Section 5311 Grant	75,967.00	75,967.00	29,321.00	46,646.00	38.60
588-000-568.00	State Operating Assistance	140,000.00	140,000.00	24,417.00	115,583.00	17.44
588-000-572.00	State Grant - DART	0.00	0.00	27,608.00	(27,608.00)	100.00
588-000-573.00	LOCAL COMM STAB SHARE TAX	20,000.00	20,000.00	0.00	20,000.00	0.00
588-000-613.00	Passenger Fares	25,000.00	25,000.00	3,713.66	21,286.34	14.85
588-000-665.00	Interest	14,000.00	14,000.00	7,582.52	6,417.48	54.16
588-000-679.00	MISCELLANEOUS REVENUE	3,600.00	3,600.00	900.00	2,700.00	25.00
Total Dept 000		493,850.00	493,850.00	229,479.10	264,370.90	46.47
Dept 575 - DART - ALBION						
588-575-568.00	State Operating Assistance	15,000.00	15,000.00	0.00	15,000.00	0.00
588-575-613.00	Passenger Fares	3,000.00	3,000.00	946.38	2,053.62	31.55
588-575-675.00	Contrib. from Other Sources	5,000.00	5,000.00	0.00	5,000.00	0.00
Total Dept 575 - DART - ALBION		23,000.00	23,000.00	946.38	22,053.62	4.11
TOTAL REVENUES		516,850.00	516,850.00	230,425.48	286,424.52	44.58
Expenditures						
Dept 575 - DART - ALBION						
588-575-702.00	Payroll	50,000.00	50,000.00	81.67	49,918.33	0.16
588-575-702.81	ADMIN HOURS	500.00	500.00	0.00	500.00	0.00
588-575-703.00	Part-time Salaries	38,000.00	38,000.00	536.77	37,463.23	1.41
588-575-703.82	PART-TIME DISPATCH	3,500.00	3,500.00	0.00	3,500.00	0.00
588-575-715.00	Social Security	0.00	0.00	47.07	(47.07)	100.00
588-575-727.00	Office Supplies	500.00	500.00	0.00	500.00	0.00
588-575-740.00	Operating Supplies	3,000.00	3,000.00	0.00	3,000.00	0.00
588-575-757.00	Fuels & Lubricants	13,000.00	13,000.00	1,285.45	11,714.55	9.89
588-575-825.00	Insurance	6,830.00	6,830.00	0.00	6,830.00	0.00
588-575-850.00	Communications	0.00	0.00	108.55	(108.55)	100.00
588-575-932.00	VEHICLE MAINTENANCE	10,000.00	10,000.00	0.00	10,000.00	0.00
588-575-933.00	Tires	1,500.00	1,500.00	0.00	1,500.00	0.00
588-575-940.00	Rentals	3,000.00	3,000.00	0.00	3,000.00	0.00
588-575-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	0.00	0.00	227.01	(227.01)	100.00
588-575-968.00	Depreciation	0.00	0.00	2,056.26	(2,056.26)	100.00
Total Dept 575 - DART - ALBION		129,830.00	129,830.00	4,342.78	125,487.22	3.34
Dept 596 - DART						
588-596-702.00	Payroll	0.00	0.00	108.89	(108.89)	100.00
588-596-702.81	ADMIN HOURS	3,000.00	3,000.00	2,362.48	637.52	78.75
588-596-703.00	Part-time Salaries	128,973.00	128,973.00	24,074.79	104,898.21	18.67
588-596-703.82	PART-TIME DISPATCH	32,130.00	32,130.00	10,785.98	21,344.02	33.57
588-596-704.00	Overtime Salaries	2,000.00	2,000.00	262.08	1,737.92	13.10
588-596-704.82	OVERTIME - DISPATCH	800.00	800.00	0.00	800.00	0.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 588 - DART Fund						
Expenditures						
588-596-712.00	WORKERS COMPENSATION	0.00	0.00	4,782.70	(4,782.70)	100.00
588-596-715.00	Social Security	0.00	0.00	2,875.72	(2,875.72)	100.00
588-596-718.00	RETIREMENT - D/B	38,568.00	38,568.00	9,825.84	28,742.16	25.48
588-596-718.01	Retiree Health Insurance	42,726.00	42,726.00	6,969.29	35,756.71	16.31
588-596-740.00	Operating Supplies	2,500.00	2,500.00	0.00	2,500.00	0.00
588-596-757.00	Fuels & Lubricants	30,000.00	30,000.00	3,361.61	26,638.39	11.21
588-596-801.00	Professional Services	2,000.00	2,000.00	1,071.85	928.15	53.59
588-596-806.00	MEDICAL SERVICES	0.00	0.00	292.71	(292.71)	100.00
588-596-820.00	Contracted Services	0.00	0.00	875.00	(875.00)	100.00
588-596-825.00	Insurance	5,720.00	5,720.00	2,156.89	3,563.11	37.71
588-596-850.00	Communications	2,000.00	2,000.00	875.00	1,125.00	43.75
588-596-930.00	Equipment Maintenance	0.00	0.00	3,055.37	(3,055.37)	100.00
588-596-932.00	Vehicle Maintenance	7,000.00	7,000.00	7,785.55	(785.55)	111.22
588-596-933.00	Tires	3,000.00	3,000.00	0.00	3,000.00	0.00
588-596-940.00	Rentals	7,114.00	7,114.00	2,473.25	4,640.75	34.77
588-596-941.00	MOTOR POOL VEHICLE RENTAL	480.00	480.00	0.00	480.00	0.00
588-596-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	9,791.00	9,791.00	2,214.99	7,576.01	22.62
588-596-964.00	Refund or Rebates	0.00	0.00	341.68	(341.68)	100.00
588-596-968.00	Depreciation	51,000.00	51,000.00	14,124.99	36,875.01	27.70
588-596-995.00	TRANSFERS TO OTHER FUNDS	19,590.00	19,590.00	0.00	19,590.00	0.00
Total Dept 596 - DART		388,392.00	388,392.00	100,676.66	287,715.34	25.92
TOTAL EXPENDITURES		518,222.00	518,222.00	105,019.44	413,202.56	20.27
Fund 588 - DART Fund:						
TOTAL REVENUES		516,850.00	516,850.00	230,425.48	286,424.52	44.58
TOTAL EXPENDITURES		518,222.00	518,222.00	105,019.44	413,202.56	20.27
NET OF REVENUES & EXPENDITURES		(1,372.00)	(1,372.00)	125,406.04	(126,778.04)	9,140.38

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 590 - Wastewater Fund						
Revenues						
Dept 000						
590-000-636.00	Residential Sales	1,134,770.00	1,134,770.00	286,091.80	848,678.20	25.21
590-000-642.03	SALES TO CITY GOVERNMENT	39,500.00	39,500.00	16,793.02	22,706.98	42.51
590-000-644.00	Commercial Sales	645,500.00	645,500.00	169,841.34	475,658.66	26.31
590-000-644.01	COMMERCIAL SALES - MARIJUANA PRODUCTION	109,600.00	109,600.00	26,106.11	83,493.89	23.82
590-000-645.00	Industrial Sales	163,900.00	163,900.00	43,302.68	120,597.32	26.42
590-000-665.00	Interest	20,000.00	20,000.00	4,366.32	15,633.68	21.83
590-000-678.00	PENALTIES INCOME	12,000.00	12,000.00	3,740.96	8,259.04	31.17
590-000-679.00	MISCELLANEOUS REVENUE	20,000.00	20,000.00	9,075.00	10,925.00	45.38
590-000-679.00-BLUEOVALBP	MISCELLANEOUS REVENUE	0.00	0.00	207.61	(207.61)	100.00
590-000-679.01	CONNECTION FEES	0.00	0.00	9,768.00	(9,768.00)	100.00
Total Dept 000		2,145,270.00	2,145,270.00	569,292.84	1,575,977.16	26.54
TOTAL REVENUES		2,145,270.00	2,145,270.00	569,292.84	1,575,977.16	26.54
Expenditures						
Dept 572 - Administration						
590-572-702.00	Payroll	125,240.00	125,240.00	27,768.54	97,471.46	22.17
590-572-702.00-BLUEOVALBP	Payroll	0.00	0.00	94.37	(94.37)	100.00
590-572-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	0.00	1,500.00	0.00
590-572-702.05	PAYROLL MARIJUANA	0.00	0.00	3.35	(3.35)	100.00
590-572-704.00	Overtime Salaries	0.00	0.00	2.50	(2.50)	100.00
590-572-715.00	Social Security	9,696.00	9,696.00	2,047.46	7,648.54	21.12
590-572-715.00-BLUEOVALBP	Social Security	0.00	0.00	7.14	(7.14)	100.00
590-572-716.00	Hospitalization	36,220.00	36,220.00	11,031.92	25,188.08	30.46
590-572-717.00	Life Insurance	246.00	246.00	49.59	196.41	20.16
590-572-718.00	RETIREMENT - D/B	91,825.00	91,825.00	23,996.39	67,828.61	26.13
590-572-718.01	Retiree Health Insurance	33,169.00	33,169.00	5,106.66	28,062.34	15.40
590-572-718.10	RETIREMENT - D/C	5,912.00	5,912.00	875.58	5,036.42	14.81
590-572-727.00	Office Supplies	2,500.00	2,500.00	817.89	1,682.11	32.72
590-572-727.02	Postage and Shipping	6,000.00	6,000.00	1,144.26	4,855.74	19.07
590-572-801.00	Professional Services	0.00	0.00	850.00	(850.00)	100.00
590-572-803.00	Service Fee	0.00	0.00	320.00	(320.00)	100.00
590-572-804.00	BANK FEES	0.00	0.00	217.26	(217.26)	100.00
590-572-805.00	Administrative Costs	0.00	0.00	235.95	(235.95)	100.00
590-572-810.00	Dues & Memberships	460.00	460.00	127.50	332.50	27.72
590-572-820.00	Contracted Services	15,000.00	15,000.00	3,653.33	11,346.67	24.36
590-572-825.00	Insurance	30,000.00	30,000.00	29,945.64	54.36	99.82
590-572-850.00	Communications	500.00	500.00	120.03	379.97	24.01
590-572-860.00	Transportation & Travel	430.00	430.00	0.00	430.00	0.00
590-572-901.00	Advertising	500.00	500.00	47.55	452.45	9.51
590-572-930.00	Equipment Maintenance	600.00	600.00	0.00	600.00	0.00
590-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	13,552.00	13,552.00	3,363.00	10,189.00	24.82
590-572-942.00	RENT-ROW	85,008.00	85,008.00	21,252.00	63,756.00	25.00
590-572-955.00	COST ALLOCATION	51,843.00	51,843.00	12,343.50	39,499.50	23.81
590-572-958.00	Education & Training	1,500.00	1,500.00	0.00	1,500.00	0.00
590-572-968.00	Depreciation	1,600.00	1,600.00	0.00	1,600.00	0.00
590-572-969.00	CONTINGENCY	16,785.00	16,785.00	0.00	16,785.00	0.00
590-572-994.00	NOTE INTEREST	50,740.00	50,740.00	25,370.00	25,370.00	50.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 590 - Wastewater Fund						
Expenditures						
Total Dept 572 - Administration		580,826.00	580,826.00	170,791.41	410,034.59	29.40
Dept 578 - Operations						
590-578-702.01	Other Fringe Benefits-taxable	1,200.00	1,200.00	0.00	1,200.00	0.00
590-578-703.00	Part-time Salaries	9,600.00	9,600.00	3,214.00	6,386.00	33.48
590-578-704.00	Overtime Salaries	9,929.00	9,929.00	2,674.18	7,254.82	26.93
590-578-704.23	Overtime - Sewer Lines	0.00	0.00	45.75	(45.75)	100.00
590-578-705.00	Station Labor	256,464.00	256,464.00	65,359.23	191,104.77	25.48
590-578-712.00	WORKERS COMPENSATION	3,700.00	3,700.00	1,772.55	1,927.45	47.91
590-578-715.00	Social Security	19,711.00	19,711.00	5,273.98	14,437.02	26.76
590-578-716.00	Hospitalization	74,582.00	74,582.00	10,708.67	63,873.33	14.36
590-578-717.00	Life Insurance	576.00	576.00	111.72	464.28	19.40
590-578-718.00	RETIREMENT - D/B	15,863.00	15,863.00	4,175.58	11,687.42	26.32
590-578-718.10	RETIREMENT - D/C	19,446.00	19,446.00	3,164.88	16,281.12	16.28
590-578-740.00	Operating Supplies	25,000.00	25,000.00	13,332.11	11,667.89	53.33
590-578-741.00	Uniforms	3,000.00	3,000.00	1,468.04	1,531.96	48.93
590-578-757.00	Fuels & Lubricants	3,000.00	3,000.00	320.86	2,679.14	10.70
590-578-761.00	Safety Supplies	1,500.00	1,500.00	383.67	1,116.33	25.58
590-578-776.00	Building Maintenance Supplies	1,500.00	1,500.00	44.85	1,455.15	2.99
590-578-777.00	MINOR TOOLS AND EQUIPMENT	1,000.00	1,000.00	94.58	905.42	9.46
590-578-790.00	Chemical Cost	100,000.00	100,000.00	21,395.87	78,604.13	21.40
590-578-803.00	Service Fee	12,500.00	12,500.00	3,180.48	9,319.52	25.44
590-578-820.00	Contracted Services	120,000.00	120,000.00	15,050.57	104,949.43	12.54
590-578-850.00	Communications	0.00	0.00	292.04	(292.04)	100.00
590-578-921.00	Utilities - Gas	4,500.00	4,500.00	107.37	4,392.63	2.39
590-578-922.00	Utilities-Elec, Water, Sewer	125,000.00	125,000.00	32,488.93	92,511.07	25.99
590-578-930.00	Equipment Maintenance	5,000.00	5,000.00	0.00	5,000.00	0.00
590-578-934.01	MAINTENANCE - STRUCTURES & IMP	5,000.00	5,000.00	0.00	5,000.00	0.00
590-578-934.15	MAINTENANCE - PLANT EQUIPMENT	25,000.00	25,000.00	2,975.48	22,024.52	11.90
590-578-934.16	MAINTENANCE - LIFT STATIONS	20,000.00	20,000.00	19,528.24	471.76	97.64
590-578-934.23	MAINTENANCE - SEWER LINES	2,000.00	2,000.00	307.44	1,692.56	15.37
590-578-934.28	MAINT. - SEWER LINES-CHEMICALS	12,000.00	12,000.00	0.00	12,000.00	0.00
590-578-934.30	MAINTENANCE SCADA	20,000.00	20,000.00	0.00	20,000.00	0.00
590-578-941.00	MOTOR POOL VEHICLE RENTAL	15,000.00	15,000.00	4,383.53	10,616.47	29.22
590-578-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	9,186.00	9,186.00	2,238.51	6,947.49	24.37
590-578-941.02	MOTOR POOL REPLACEMENT CHARGE	46,296.00	46,296.00	1,374.00	44,922.00	2.97
590-578-941.03	MOTOR POOL OPERATING CHARGE	18,422.00	18,422.00	2,506.26	15,915.74	13.60
590-578-941.05	VEHICLE RENTAL CREDIT	(20,000.00)	(20,000.00)	(9,119.07)	(10,880.93)	45.60
590-578-958.00	Education & Training	2,500.00	2,500.00	601.40	1,898.60	24.06
590-578-968.00	Depreciation	340,000.00	340,000.00	0.00	340,000.00	0.00
Total Dept 578 - Operations		1,308,475.00	1,308,475.00	209,455.70	1,099,019.30	16.01
Dept 900 - Capital Outlay Control						
590-900-970.00	Capital Outlay	630,000.00	630,000.00	66,095.55	563,904.45	10.49
Total Dept 900 - Capital Outlay Control		630,000.00	630,000.00	66,095.55	563,904.45	10.49
TOTAL EXPENDITURES		2,519,301.00	2,519,301.00	446,342.66	2,072,958.34	17.72

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 590 - Wastewater Fund						
Fund 590 - Wastewater Fund:						
TOTAL REVENUES		2,145,270.00	2,145,270.00	569,292.84	1,575,977.16	26.54
TOTAL EXPENDITURES		2,519,301.00	2,519,301.00	446,342.66	2,072,958.34	17.72
NET OF REVENUES & EXPENDITURES		(374,031.00)	(374,031.00)	122,950.18	(496,981.18)	32.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Revenues						
Dept 000						
591-000-607.00	Charges for Services - Fees	220.00	220.00	40.00	180.00	18.18
591-000-614.00	Private Fire Protection	9,000.00	9,000.00	2,369.89	6,630.11	26.33
591-000-626.00	Charges for Services	5,000.00	5,000.00	2,501.72	2,498.28	50.03
591-000-636.00	Residential Sales	1,180,000.00	1,180,000.00	351,167.81	828,832.19	29.76
591-000-642.03	SALES TO CITY GOVERNMENT	72,000.00	72,000.00	20,077.54	51,922.46	27.89
591-000-644.00	Commercial Sales	565,000.00	565,000.00	174,057.41	390,942.59	30.81
591-000-644.01	COMMERCIAL SALES - MARIJUANA PROD	66,000.00	66,000.00	13,516.61	52,483.39	20.48
591-000-645.00	Industrial Sales	142,800.00	142,800.00	41,495.33	101,304.67	29.06
591-000-665.00	Interest	76,000.00	76,000.00	15,686.10	60,313.90	20.64
591-000-678.00	PENALTIES INCOME	12,000.00	12,000.00	4,332.06	7,667.94	36.10
591-000-679.00	MISCELLANEOUS REVENUE	6,000.00	6,000.00	3,240.52	2,759.48	54.01
591-000-679.00-BLUEOVALBP	MISCELLANEOUS REVENUE	0.00	0.00	186.66	(186.66)	100.00
591-000-679.01	CONNECTION FEES	15,000.00	15,000.00	3,907.20	11,092.80	26.05
Total Dept 000		2,149,020.00	2,149,020.00	632,578.85	1,516,441.15	29.44
TOTAL REVENUES		2,149,020.00	2,149,020.00	632,578.85	1,516,441.15	29.44
Expenditures						
Dept 572 - Administration						
591-572-702.00	Payroll	125,927.00	125,927.00	29,130.02	96,796.98	23.13
591-572-702.00-BLUEOVALBP	Payroll	0.00	0.00	173.54	(173.54)	100.00
591-572-702.01	Other Fringe Benefits-taxable	1,500.00	1,500.00	0.00	1,500.00	0.00
591-572-702.05	PAYROLL MARIJUANA	0.00	0.00	3.34	(3.34)	100.00
591-572-704.00	Overtime Salaries	0.00	0.00	2.54	(2.54)	100.00
591-572-715.00	Social Security	9,748.00	9,748.00	2,161.14	7,586.86	22.17
591-572-715.00-BLUEOVALBP	Social Security	0.00	0.00	13.12	(13.12)	100.00
591-572-716.00	Hospitalization	29,907.00	29,907.00	8,865.92	21,041.08	29.64
591-572-717.00	Life Insurance	246.00	246.00	49.58	196.42	20.15
591-572-718.00	RETIREMENT - D/B	84,858.00	84,858.00	26,580.14	58,277.86	31.32
591-572-718.01	Retiree Health Insurance	91,182.00	91,182.00	11,710.11	79,471.89	12.84
591-572-718.10	RETIREMENT - D/C	5,916.00	5,916.00	875.58	5,040.42	14.80
591-572-727.00	Office Supplies	2,300.00	2,300.00	817.89	1,482.11	35.56
591-572-727.02	Postage and Shipping	4,800.00	4,800.00	1,144.26	3,655.74	23.84
591-572-740.00	Operating Supplies	225.00	225.00	0.00	225.00	0.00
591-572-755.00	Miscellaneous Supplies	0.00	0.00	169.27	(169.27)	100.00
591-572-801.00	Professional Services	50,000.00	50,000.00	1,670.00	48,330.00	3.34
591-572-803.00	Service Fee	1,750.00	1,750.00	680.00	1,070.00	38.86
591-572-804.00	BANK FEES	1,500.00	1,500.00	217.26	1,282.74	14.48
591-572-805.00	Administrative Costs	700.00	700.00	285.41	414.59	40.77
591-572-806.00	MEDICAL SERVICES	220.00	220.00	0.00	220.00	0.00
591-572-810.00	Dues & Memberships	1,400.00	1,400.00	1,437.50	(37.50)	102.68
591-572-820.00	Contracted Services	22,000.00	22,000.00	15,100.83	6,899.17	68.64
591-572-825.00	Insurance	16,000.00	16,000.00	15,987.25	12.75	99.92
591-572-850.00	Communications	2,000.00	2,000.00	913.13	1,086.87	45.66
591-572-860.00	Transportation & Travel	400.00	400.00	0.00	400.00	0.00
591-572-901.00	Advertising	800.00	800.00	134.50	665.50	16.81
591-572-930.00	Equipment Maintenance	400.00	400.00	0.00	400.00	0.00
591-572-940.00	Rentals	470.00	470.00	0.00	470.00	0.00
591-572-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	14,673.00	14,673.00	3,357.24	11,315.76	22.88
591-572-942.00	RENT-ROW	104,016.00	104,016.00	26,004.00	78,012.00	25.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Water Fund						
Expenditures						
591-572-955.00	COST ALLOCATION	48,042.00	48,042.00	11,438.50	36,603.50	23.81
591-572-958.00	Education & Training	1,500.00	1,500.00	377.00	1,123.00	25.13
591-572-969.00	CONTINGENCY	16,070.00	16,070.00	0.00	16,070.00	0.00
591-572-994.00	NOTE INTEREST	267,110.00	267,110.00	133,554.99	133,555.01	50.00
Total Dept 572 - Administration		905,660.00	905,660.00	292,854.06	612,805.94	32.34
Dept 577 - Line Distribution						
591-577-703.00	Part-time Salaries	1,290.00	1,290.00	366.11	923.89	28.38
591-577-704.00	Overtime Salaries	11,600.00	11,600.00	43.97	11,556.03	0.38
591-577-704.07	Overtime - Services	0.00	0.00	774.63	(774.63)	100.00
591-577-704.27	Overtime - Mains	0.00	0.00	1,491.90	(1,491.90)	100.00
591-577-705.00	Station Labor	0.00	0.00	11,649.09	(11,649.09)	100.00
591-577-705.01	Other Fringe Benefits-taxable	0.00	0.00	2,952.76	(2,952.76)	100.00
591-577-708.07	LABOR - SERVICES	0.00	0.00	9,104.63	(9,104.63)	100.00
591-577-708.08	LABOR - METERS	0.00	0.00	1,991.79	(1,991.79)	100.00
591-577-708.20	LABOR - HYDRANTS	0.00	0.00	1,609.42	(1,609.42)	100.00
591-577-708.22	LABOR - TOWERS	0.00	0.00	1.69	(1.69)	100.00
591-577-708.27	LABOR - MAINS	0.00	0.00	9,569.81	(9,569.81)	100.00
591-577-712.00	WORKERS COMPENSATION	5,200.00	5,200.00	3,869.21	1,330.79	74.41
591-577-715.00	Social Security	0.00	0.00	2,924.30	(2,924.30)	100.00
591-577-718.00	RETIREMENT - D/B	26,256.00	26,256.00	4,724.30	21,531.70	17.99
591-577-740.00	Operating Supplies	5,100.00	5,100.00	405.03	4,694.97	7.94
591-577-741.00	Uniforms	2,500.00	2,500.00	1,075.47	1,424.53	43.02
591-577-757.00	Fuels & Lubricants	7,700.00	7,700.00	930.05	6,769.95	12.08
591-577-761.00	Safety Supplies	1,500.00	1,500.00	0.00	1,500.00	0.00
591-577-776.00	Building Maintenance Supplies	0.00	0.00	159.13	(159.13)	100.00
591-577-777.00	MINOR TOOLS AND EQUIPMENT	15,500.00	15,500.00	421.25	15,078.75	2.72
591-577-780.00	Equipment Maintenance Supplies	500.00	500.00	0.00	500.00	0.00
591-577-820.00	Contracted Services	16,320.00	16,320.00	6,495.00	9,825.00	39.80
591-577-850.00	Communications	1,800.00	1,800.00	180.00	1,620.00	10.00
591-577-901.00	Advertising	700.00	700.00	0.00	700.00	0.00
591-577-922.00	Utilities-Elec, Water, Sewer	2,400.00	2,400.00	103.37	2,296.63	4.31
591-577-930.00	Equipment Maintenance	500.00	500.00	0.00	500.00	0.00
591-577-934.07	MAINTENANCE - SERVICES	20,000.00	20,000.00	47,884.15	(27,884.15)	239.42
591-577-934.20	MAINTENANCE - HYDRANTS	15,000.00	15,000.00	583.93	14,416.07	3.89
591-577-934.21	MAINTENANCE - METERS	5,000.00	5,000.00	329.47	4,670.53	6.59
591-577-934.22	MAINTENANCE - TOWERS	2,500.00	2,500.00	0.00	2,500.00	0.00
591-577-934.27	MAINTENANCE - MAINS	20,000.00	20,000.00	(142.63)	20,142.63	(0.71)
591-577-940.00	Rentals	9,300.00	9,300.00	2,387.25	6,912.75	25.67
591-577-941.00	MOTOR POOL VEHICLE RENTAL	16,000.00	16,000.00	518.70	15,481.30	3.24
591-577-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	17,341.00	17,341.00	4,049.01	13,291.99	23.35
591-577-941.02	MOTOR POOL REPLACEMENT CHARGE	35,134.00	35,134.00	7,317.51	27,816.49	20.83
591-577-941.03	MOTOR POOL OPERATING CHARGE	37,961.00	37,961.00	9,365.49	28,595.51	24.67
591-577-941.05	VEHICLE RENTAL CREDIT	(7,920.00)	(7,920.00)	(2,437.19)	(5,482.81)	30.77
591-577-958.00	Education & Training	3,000.00	3,000.00	360.00	2,640.00	12.00
591-577-968.00	Depreciation	480,000.00	480,000.00	82,824.99	397,175.01	17.26
Total Dept 577 - Line Distribution		752,182.00	752,182.00	213,883.59	538,298.41	28.44
Dept 579 - Production						
591-579-702.01	Other Fringe Benefits-taxable	13,475.00	13,475.00	0.00	13,475.00	0.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 591 - Water Fund						
Expenditures						
591-579-704.00	Overtime Salaries	3,341.00	3,341.00	437.25	2,903.75	13.09
591-579-705.00	Station Labor	220,916.00	220,916.00	16,357.73	204,558.27	7.40
591-579-705.01	Other Fringe Benefits-taxable	0.00	0.00	258.92	(258.92)	100.00
591-579-715.00	Social Security	17,931.00	17,931.00	1,241.64	16,689.36	6.92
591-579-716.00	Hospitalization	67,395.00	67,395.00	10,632.36	56,762.64	15.78
591-579-717.00	Life Insurance	576.00	576.00	111.72	464.28	19.40
591-579-718.10	RETIREMENT - D/C	16,862.00	16,862.00	2,792.17	14,069.83	16.56
591-579-740.00	Operating Supplies	8,000.00	8,000.00	3,253.74	4,746.26	40.67
591-579-741.00	Uniforms	700.00	700.00	322.06	377.94	46.01
591-579-761.00	Safety Supplies	150.00	150.00	0.00	150.00	0.00
591-579-776.00	Building Maintenance Supplies	1,100.00	1,100.00	60.26	1,039.74	5.48
591-579-777.00	MINOR TOOLS AND EQUIPMENT	5,000.00	5,000.00	0.00	5,000.00	0.00
591-579-790.00	Chemical Cost	28,000.00	28,000.00	10,635.21	17,364.79	37.98
591-579-801.00	Professional Services	900.00	900.00	0.00	900.00	0.00
591-579-820.00	Contracted Services	2,800.00	2,800.00	81.00	2,719.00	2.89
591-579-831.00	STATE FEES	3,700.00	3,700.00	0.00	3,700.00	0.00
591-579-921.00	Utilities - Gas	3,000.00	3,000.00	239.99	2,760.01	8.00
591-579-922.00	Utilities-Elec, Water, Sewer	36,000.00	36,000.00	9,411.87	26,588.13	26.14
591-579-934.01	MAINTENANCE - STRUCTURES & IMP	1,200.00	1,200.00	2,078.30	(878.30)	173.19
591-579-934.15	MAINTENANCE - PLANT EQUIPMENT	500.00	500.00	18.58	481.42	3.72
591-579-934.18	MAINTENANCE - WELLS	1,300.00	1,300.00	0.00	1,300.00	0.00
591-579-934.19	MAINTENANCE - PURIFICATION EQ.	5,500.00	5,500.00	3,575.36	1,924.64	65.01
591-579-934.30	MAINT - SCADA	6,000.00	6,000.00	0.00	6,000.00	0.00
591-579-958.00	Education & Training	1,530.00	1,530.00	700.00	830.00	45.75
591-579-968.00	Depreciation	29,000.00	29,000.00	0.00	29,000.00	0.00
Total Dept 579 - Production		474,876.00	474,876.00	62,208.16	412,667.84	13.10
Dept 900 - Capital Outlay Control						
591-900-970.00	Capital Outlay	550,000.00	550,000.00	289,541.13	260,458.87	52.64
591-900-970.17	LEAD LINE REPLACEMENT	0.00	0.00	25,862.40	(25,862.40)	100.00
591-900-970.44	INDUSTRIAL ST WATERMAIN	0.00	0.00	557,023.50	(557,023.50)	100.00
Total Dept 900 - Capital Outlay Control		550,000.00	550,000.00	872,427.03	(322,427.03)	158.62
TOTAL EXPENDITURES		2,682,718.00	2,682,718.00	1,441,372.84	1,241,345.16	53.73
Fund 591 - Water Fund:						
TOTAL REVENUES		2,149,020.00	2,149,020.00	632,578.85	1,516,441.15	29.44
TOTAL EXPENDITURES		2,682,718.00	2,682,718.00	1,441,372.84	1,241,345.16	53.73
NET OF REVENUES & EXPENDITURES		(533,698.00)	(533,698.00)	(808,793.99)	275,095.99	151.55

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 596 - SOLID WASTE FUND						
Revenues						
Dept 000						
596-000-636.01	RESIDENTIAL SALES-TRASH PICK-UP	422,000.00	422,000.00	106,838.84	315,161.16	25.32
596-000-636.02	BULK TRASH PICK-UP SALES	500.00	500.00	0.00	500.00	0.00
596-000-665.00	Interest	350.00	350.00	530.47	(180.47)	151.56
596-000-678.00	PENALTIES INCOME	5,000.00	5,000.00	1,367.13	3,632.87	27.34
Total Dept 000		427,850.00	427,850.00	108,736.44	319,113.56	25.41
TOTAL REVENUES		427,850.00	427,850.00	108,736.44	319,113.56	25.41
Expenditures						
Dept 528 - SOLID WASTE						
596-528-702.00	Payroll	7,713.00	7,713.00	1,922.03	5,790.97	24.92
596-528-715.00	Social Security	590.00	590.00	143.37	446.63	24.30
596-528-716.00	Hospitalization	1,507.00	1,507.00	338.13	1,168.87	22.44
596-528-717.00	Life Insurance	9.00	9.00	1.68	7.32	18.67
596-528-718.10	RETIREMENT - D/C	771.00	771.00	118.09	652.91	15.32
596-528-727.02	Postage and Shipping	3,200.00	3,200.00	713.30	2,486.70	22.29
596-528-740.00	Operating Supplies	1,000.00	1,000.00	485.93	514.07	48.59
596-528-805.00	Administrative Costs	750.00	750.00	220.31	529.69	29.37
596-528-820.00	Contracted Services	372,000.00	372,000.00	95,367.13	276,632.87	25.64
596-528-940.00	Rentals	0.00	0.00	366.50	(366.50)	100.00
596-528-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	2,668.00	2,668.00	665.49	2,002.51	24.94
596-528-955.00	COST ALLOCATION	1,717.00	1,717.00	408.75	1,308.25	23.81
Total Dept 528 - SOLID WASTE		391,925.00	391,925.00	100,750.71	291,174.29	25.71
TOTAL EXPENDITURES		391,925.00	391,925.00	100,750.71	291,174.29	25.71
Fund 596 - SOLID WASTE FUND:						
TOTAL REVENUES		427,850.00	427,850.00	108,736.44	319,113.56	25.41
TOTAL EXPENDITURES		391,925.00	391,925.00	100,750.71	291,174.29	25.71
NET OF REVENUES & EXPENDITURES		35,925.00	35,925.00	7,985.73	27,939.27	22.23

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 636 - INFORMATION TECHNOLOGY						
Revenues						
Dept 000						
636-000-626.00	Charges for Services	266,353.00	266,353.00	66,046.74	200,306.26	24.80
636-000-665.00	Interest	3,200.00	3,200.00	390.90	2,809.10	12.22
Total Dept 000		269,553.00	269,553.00	66,437.64	203,115.36	24.65
TOTAL REVENUES		269,553.00	269,553.00	66,437.64	203,115.36	24.65
Expenditures						
Dept 572 - Administration						
636-572-702.00	Payroll	19,096.00	19,096.00	4,461.93	14,634.07	23.37
636-572-712.00	WORKERS COMPENSATION	100.00	100.00	47.40	52.60	47.40
636-572-715.00	Social Security	1,461.00	1,461.00	313.81	1,147.19	21.48
636-572-716.00	Hospitalization	4,493.00	4,493.00	872.33	3,620.67	19.42
636-572-717.00	Life Insurance	52.00	52.00	10.87	41.13	20.90
636-572-718.10	RETIREMENT - D/C	1,910.00	1,910.00	142.61	1,767.39	7.47
636-572-727.00	Office Supplies	500.00	500.00	0.00	500.00	0.00
636-572-728.00	Equipment & Supplies	90,000.00	90,000.00	96,894.79	(6,894.79)	107.66
636-572-740.00	Operating Supplies	4,000.00	4,000.00	0.00	4,000.00	0.00
636-572-801.00	Professional Services	2,000.00	2,000.00	140.00	1,860.00	7.00
636-572-820.00	Contracted Services	119,560.00	119,560.00	56,923.09	62,636.91	47.61
636-572-825.00	Insurance	18,000.00	18,000.00	0.00	18,000.00	0.00
636-572-833.00	SOFTWARE COSTS	57,500.00	57,500.00	8,187.23	49,312.77	14.24
636-572-930.00	Equipment Maintenance	7,500.00	7,500.00	0.00	7,500.00	0.00
636-572-940.00	Rentals	1,730.00	1,730.00	0.00	1,730.00	0.00
636-572-955.00	COST ALLOCATION	2,263.00	2,263.00	538.75	1,724.25	23.81
636-572-968.00	Depreciation	12,000.00	12,000.00	3,249.99	8,750.01	27.08
Total Dept 572 - Administration		342,165.00	342,165.00	171,782.80	170,382.20	50.20
TOTAL EXPENDITURES		342,165.00	342,165.00	171,782.80	170,382.20	50.20
Fund 636 - INFORMATION TECHNOLOGY:						
TOTAL REVENUES		269,553.00	269,553.00	66,437.64	203,115.36	24.65
TOTAL EXPENDITURES		342,165.00	342,165.00	171,782.80	170,382.20	50.20
NET OF REVENUES & EXPENDITURES		(72,612.00)	(72,612.00)	(105,345.16)	32,733.16	145.08

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 661 - Motor Pool Fund						
Revenues						
Dept 000						
661-000-588.00	Contributions from Local Units	0.00	0.00	5,106.25	(5,106.25)	100.00
661-000-642.00	VEHICLE RENTAL REVENUE	4,300.00	4,300.00	0.00	4,300.00	0.00
661-000-642.07	REPLACEMENT CHARGE REVENUE	561,612.00	561,612.00	102,733.05	458,878.95	18.29
661-000-642.08	OPERATING CHARGE REVENUE	449,952.00	449,952.00	106,451.28	343,500.72	23.66
661-000-665.00	Interest	3,200.00	3,200.00	465.62	2,734.38	14.55
Total Dept 000		1,019,064.00	1,019,064.00	214,756.20	804,307.80	21.07
TOTAL REVENUES		1,019,064.00	1,019,064.00	214,756.20	804,307.80	21.07
Expenditures						
Dept 525 - Municipal Garage						
661-525-702.00	Payroll	72,015.00	72,015.00	17,344.98	54,670.02	24.09
661-525-702.01	Other Fringe Benefits-taxable	42.00	42.00	233.06	(191.06)	554.90
661-525-704.00	Overtime Salaries	1,000.00	1,000.00	30.65	969.35	3.07
661-525-712.00	WORKERS COMPENSATION	0.00	0.00	1,134.30	(1,134.30)	100.00
661-525-715.00	Social Security	5,512.00	5,512.00	1,286.86	4,225.14	23.35
661-525-716.00	Hospitalization	21,892.00	21,892.00	4,305.66	17,586.34	19.67
661-525-717.00	Life Insurance	83.00	83.00	16.20	66.80	19.52
661-525-718.00	RETIREMENT - D/B	10,368.00	10,368.00	909.31	9,458.69	8.77
661-525-718.01	Retiree Health Insurance	4,524.00	4,524.00	243.82	4,280.18	5.39
661-525-718.10	RETIREMENT - D/C	7,202.00	7,202.00	1,255.35	5,946.65	17.43
661-525-727.00	Office Supplies	400.00	400.00	0.00	400.00	0.00
661-525-741.00	Uniforms	900.00	900.00	607.41	292.59	67.49
661-525-757.00	Fuels & Lubricants	85,790.00	85,790.00	11,027.33	74,762.67	12.85
661-525-776.00	Building Maintenance Supplies	2,040.00	2,040.00	199.01	1,840.99	9.76
661-525-777.00	MINOR TOOLS AND EQUIPMENT	1,500.00	1,500.00	130.88	1,369.12	8.73
661-525-780.00	Equipment Maintenance Supplies	40,800.00	40,800.00	10,141.64	30,658.36	24.86
661-525-801.00	Professional Services	0.00	0.00	610.00	(610.00)	100.00
661-525-810.00	Dues & Memberships	220.00	220.00	0.00	220.00	0.00
661-525-820.00	Contracted Services	27,014.00	27,014.00	24,711.18	2,302.82	91.48
661-525-825.00	Insurance	120,000.00	120,000.00	117,450.38	2,549.62	97.88
661-525-850.00	Communications	800.00	800.00	37.35	762.65	4.67
661-525-860.00	Transportation & Travel	1,500.00	1,500.00	0.00	1,500.00	0.00
661-525-901.00	Advertising	200.00	200.00	0.00	200.00	0.00
661-525-921.00	Utilities - Gas	0.00	0.00	420.00	(420.00)	100.00
661-525-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	5,363.77	(5,363.77)	100.00
661-525-930.00	Equipment Maintenance	51,000.00	51,000.00	13,126.05	37,873.95	25.74
661-525-931.00	Maintenance of Building	11,506.00	11,506.00	669.31	10,836.69	5.82
661-525-940.00	Rentals	3,190.00	3,190.00	739.75	2,450.25	23.19
661-525-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	4,429.00	4,429.00	1,082.25	3,346.75	24.44
661-525-941.05	VEHICLE RENTAL CREDIT	(4,320.00)	(4,320.00)	0.00	(4,320.00)	0.00
661-525-955.00	COST ALLOCATION	9,684.00	9,684.00	2,305.75	7,378.25	23.81
661-525-958.00	Education & Training	500.00	500.00	0.00	500.00	0.00
661-525-968.00	Depreciation	406,000.00	406,000.00	98,750.01	307,249.99	24.32
661-525-969.00	CONTINGENCY	4,512.00	4,512.00	0.00	4,512.00	0.00
661-525-970.00	Capital Outlay	622,722.00	622,722.00	0.00	622,722.00	0.00
Total Dept 525 - Municipal Garage		1,513,025.00	1,513,025.00	314,132.26	1,198,892.74	20.76

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 661 - Motor Pool Fund						
Expenditures						
TOTAL EXPENDITURES		1,513,025.00	1,513,025.00	314,132.26	1,198,892.74	20.76
Fund 661 - Motor Pool Fund:						
TOTAL REVENUES		1,019,064.00	1,019,064.00	214,756.20	804,307.80	21.07
TOTAL EXPENDITURES		1,513,025.00	1,513,025.00	314,132.26	1,198,892.74	20.76
NET OF REVENUES & EXPENDITURES		(493,961.00)	(493,961.00)	(99,376.06)	(394,584.94)	20.12

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 678 - Safety						
Revenues						
Dept 000						
678-000-665.00	Interest	0.00	0.00	16.77	(16.77)	100.00
Total Dept 000		0.00	0.00	16.77	(16.77)	100.00
TOTAL REVENUES		0.00	0.00	16.77	(16.77)	100.00
Expenditures						
Dept 572 - Administration						
678-572-801.00	Professional Services	0.00	0.00	196.00	(196.00)	100.00
678-572-958.00	Education & Training	0.00	0.00	100.00	(100.00)	100.00
Total Dept 572 - Administration		0.00	0.00	296.00	(296.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	296.00	(296.00)	100.00
Fund 678 - Safety:						
TOTAL REVENUES		0.00	0.00	16.77	(16.77)	100.00
TOTAL EXPENDITURES		0.00	0.00	296.00	(296.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(279.23)	279.23	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 703 - Current Tax Collections Fund						
Revenues						
Dept 000						
703-000-665.00	Interest	0.00	0.00	2,168.67	(2,168.67)	100.00
Total Dept 000		0.00	0.00	2,168.67	(2,168.67)	100.00
TOTAL REVENUES		0.00	0.00	2,168.67	(2,168.67)	100.00
Fund 703 - Current Tax Collections Fund:						
TOTAL REVENUES		0.00	0.00	2,168.67	(2,168.67)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,168.67	(2,168.67)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	09/30/2023	BALANCE	USED
Fund 704 - IMPREST PAYROLL FUND						
Revenues						
Dept 000						
704-000-676.00	Reimbursement	0.00	0.00	5.33	(5.33)	100.00
Total Dept 000		0.00	0.00	5.33	(5.33)	100.00
TOTAL REVENUES		0.00	0.00	5.33	(5.33)	100.00
Fund 704 - IMPREST PAYROLL FUND:						
TOTAL REVENUES		0.00	0.00	5.33	(5.33)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5.33	(5.33)	100.00

PERIOD ENDING 09/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 09/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 751 - LOCAL UNIT INVESTMENT TRUST FUND						
Revenues						
Dept 000						
751-000-665.00	Interest	0.00	0.00	6,280.85	(6,280.85)	100.00
Total Dept 000		0.00	0.00	6,280.85	(6,280.85)	100.00
TOTAL REVENUES		0.00	0.00	6,280.85	(6,280.85)	100.00
Fund 751 - LOCAL UNIT INVESTMENT TRUST FUND:						
TOTAL REVENUES		0.00	0.00	6,280.85	(6,280.85)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,280.85	(6,280.85)	100.00
TOTAL REVENUES - ALL FUNDS		41,505,758.00	41,505,758.00	10,410,368.24	31,095,389.76	25.08
TOTAL EXPENDITURES - ALL FUNDS		41,642,370.00	41,642,370.00	11,757,425.00	29,884,945.00	28.23
NET OF REVENUES & EXPENDITURES		(136,612.00)	(136,612.00)	(1,347,056.76)	1,210,444.76	986.05

ITEM: 7.G

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
William Dopp, Finance Director/ City Treasurer
DATE: November 6, 2023
SUBJECT: **FIRST QUARTER FY2024 INVESTMENT PORTFOLIO**

Public Act 213 of 2007 requires local governments to report their investments quarterly to the governing body. The investments in the portfolio conform to the Investment Policy, reviewed and approved by Council on February 16, 2016 and updated and adopted by Council on April 19, 2021.

The weighted average earnings yield of the active portfolio of investments held as of September 30, 2023, was 1.738%. The weighted average of pooled cash as of September 30, 2023, was 5.249%. The weighted average of all investments during the fiscal year, including pooled cash, was 2.6449%. The duration of investments typically range from 6-month US-Treasury Securities to five-year Federal Home Loan Bank notes, which is consistent with the City's investment policy. The duration is dependent on the time of the year and cash flow needs. To the extent possible, the portfolio represents diversification by institution as well as by investment type.

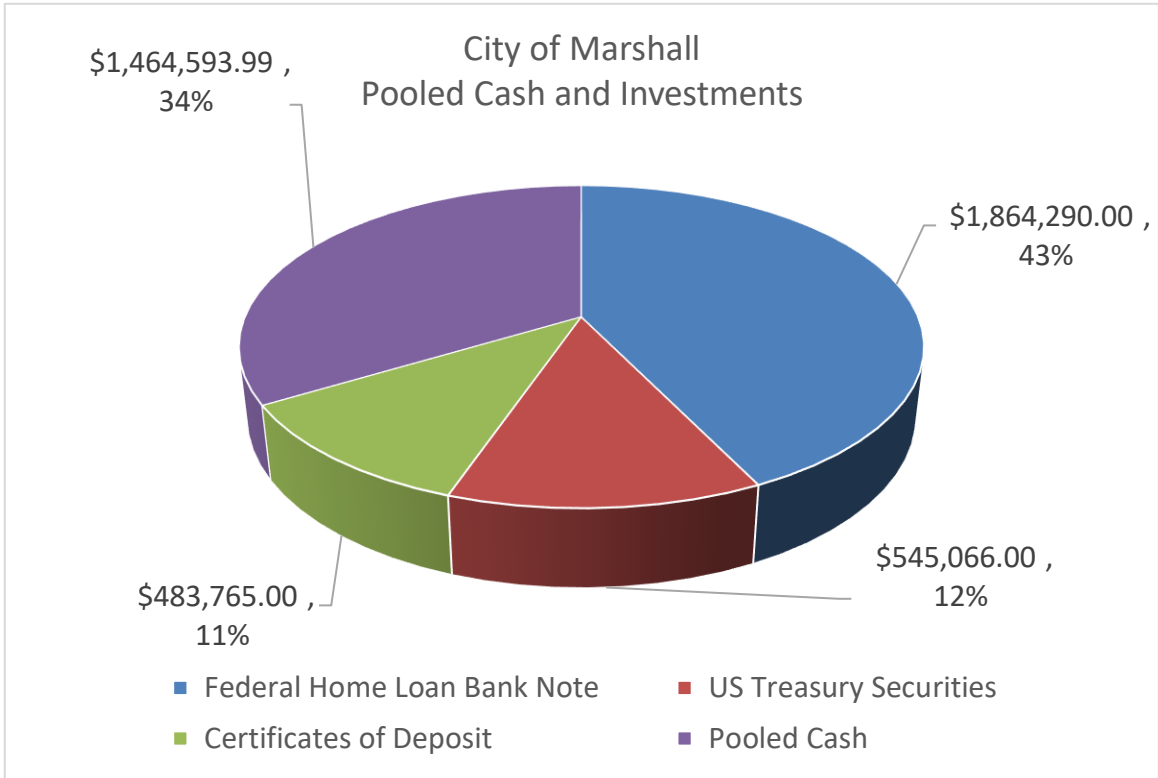
BUDGET IMPACT:
None.

RECOMMENDATION:
Accept the report as presented and place it on file.

City of Marshall, Michigan
INVESTMENT PORTFOLIO
September 2023

Maturity Date	Investment	Purchase Date	Maturity Amount	Ref.	Current Value	Average Interest Rate	Broker/ Bank	Investment Type
12/10/24	Certificates of Deposit	12/07/21	\$ 250,000.00		\$ 236,330.00	0.900%	Huntington	CD
12/15/23	Certificates of Deposit	12/07/21	\$ 250,000.00		\$ 247,435.00	0.600%	Huntington	CD
12/14/23	US Treasury Securities	06/14/23	\$ 551,000.00		\$ 545,066.00	5.090%	Huntington	USTN
12/16/24	Federal Home Loan Bank Note	12/07/21	\$ 1,000,000.00		\$ 948,640.00	1.100%	Huntington	FHLB
12/23/26	Federal Home Loan Bank Note	12/07/21	\$ 1,000,000.00		\$ 915,650.00	1.000%	Huntington	FHLB
					\$2,893,121.00	1.738%		
					(Active Portfolio)	(Active Portfolio)		

Investment Key					
Federal Home Loan Bank Note	FHLE	\$	1,864,290.00	42.78%	
US Treasury Securities	USTN	\$	545,066.00	12.51%	
Certificates of Deposit	CD	\$	483,765.00	11.10%	
Pooled Cash	PC	\$	1,464,593.99	33.61%	
		\$	4,357,714.99		



ITEM: 7.H

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
William Dopp, Finance Director/ City Treasurer
DATE: November 6, 2023
SUBJECT: **FIRST QUARTER FY2024 CASH POSITION REPORT**

The Finance Department has developed a Cash Position Summary Report that reflects cash balances as of September 30, 2023. Please note cash and investment balances reflect the balance as of that day and are not necessarily indicative of financial health given the complexity of operations.

Cash amounts that are in parenthesis reflect a negative cash amount. Often, this is due to the timing of the reimbursement process. Such is the case with the SAFER Grant, the Building Inspection fund, and the Federal Grant funds.

BUDGET IMPACT:
None.

RECOMMENDATION:
Receive the First Quarter FY2024 Cash Position Report.

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ACCOUNT BALANCE REPORT FOR CITY OF MARSHALL
PERIOD ENDING 09/30/2023

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2023
Fund 101 - General Fund		
Dept 000		
101-000-002.00	CASH - CHEMICAL BANK	1,845,209.45
101-000-002.05	CASH - REQUIRED ESCROW	60.65
101-000-002.06	Cash - MCCU	179.18
101-000-002.09	Cash - Internet Payments	20,437.38
101-000-002.16	CREDIT CARD PAYMENTS	47,649.88
101-000-002.18	Cash - Fire Truck Replacement	184,000.00
101-000-004.00	Petty Cash	250.00
101-000-004.01	Petty Cash-USB	200.00
101-000-008.05	MBIA Class Account	387,727.30
Net - Dept 000		2,485,713.84
Fund 151 - CEMETERY TRUST FUND		
Dept 000		
151-000-002.00	CASH - CHEMICAL BANK	1,975.43
151-000-002.11	Cash - Cemetery Savings	108,168.40
151-000-002.16	CREDIT CARD PAYMENTS	564.24
Net - Dept 000		110,708.07
Fund 202 - MVH Major & Trunkline Fund		
Dept 000		
202-000-002.00	CASH - CHEMICAL BANK	22,078.64
202-000-008.05	MBIA Class Account	884,674.72
Net - Dept 000		906,753.36
Fund 203 - MVH Local Fund		
Dept 000		
203-000-008.05	MBIA Class Account	464,085.53
Net - Dept 000		464,085.53
Fund 204 - MUNICIPAL STREET FUND		
Dept 000		
204-000-008.05	MBIA Class Account	871,922.45
Net - Dept 000		871,922.45
Fund 207 - MARSHALL REGIONAL LAW ENFORCEMENT CENTER		
Dept 000		
207-000-002.00	CASH - CHEMICAL BANK	379,470.18
207-000-008.05	MBIA Class Account	169,509.92
Net - Dept 000		548,980.10
Fund 208 - Recreation Fund		
Dept 000		
208-000-002.00	CASH - CHEMICAL BANK	162,505.44
208-000-002.16	CREDIT CARD PAYMENTS	59,341.60
208-000-004.02	Petty Cash - Rec	50.00
208-000-008.05	MBIA Class Account	132.74
Net - Dept 000		222,029.78
Fund 211 - FARMERS MARKET		
Dept 000		
211-000-002.00	CASH - CHEMICAL BANK	27,649.90
211-000-002.21	CASH - FARMER MARKET	661.57
211-000-004.00	Petty Cash	750.00
211-000-008.05	MBIA Class Account	2,889.96
Net - Dept 000		31,951.43
Fund 226 - Leaf, Brush and Trash Removal		
Dept 000		
226-000-002.00	CASH - CHEMICAL BANK	172,885.11
Net - Dept 000		172,885.11

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ACCOUNT BALANCE REPORT FOR CITY OF MARSHALL
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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2023
Fund 244 - ECONOMIC DEVELOPMENT FUND		
Dept 000		
244-000-002.00	CASH - CHEMICAL BANK	9,309.75
Net - Dept 000		9,309.75
Fund 246 - FEDERAL GRANT FUND-SAFER GRANT		
Dept 000		
246-000-002.00	CASH - CHEMICAL BANK	(88,422.17)
Net - Dept 000		(88,422.17)
Fund 247 - NORTHEAST NEIGHBORHOOD IMPROVEMENT AUTH		
Dept 000		
247-000-002.00	CASH - CHEMICAL BANK	143,634.52
Net - Dept 000		143,634.52
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY		
Dept 000		
248-000-002.00	CASH - CHEMICAL BANK	292,461.33
248-000-008.05	MBIA Class Account	2,606.93
Net - Dept 000		295,068.26
Fund 249 - BUILDING INSPECTION FUND		
Dept 000		
249-000-002.00	CASH - CHEMICAL BANK	(230,043.72)
249-000-002.16	CREDIT CARD PAYMENTS	17,510.16
Net - Dept 000		(212,533.56)
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND		
Dept 000		
250-000-002.00	CASH - CHEMICAL BANK	1,037,606.77
250-000-002.07	CASH - BOND CONST. SERIES 2022	801,054.06
250-000-008.37	Pool-Debt Retirement & O&M Res	300.22
Net - Dept 000		1,838,961.05
Fund 251 - SOUTH NEIGHBORHOOD IMPROVEMENT AUTHORITY		
Dept 000		
251-000-002.00	CASH - CHEMICAL BANK	22,566.53
251-000-008.05	MBIA Class Account	47,126.68
Net - Dept 000		69,693.21
Fund 265 - Drug Forfeiture Fund		
Dept 000		
265-000-002.00	CASH - CHEMICAL BANK	1,729.18
265-000-004.00	Petty Cash	100.00
Net - Dept 000		1,829.18
Fund 287 - AMERICAN RESCUE PLAN ACT		
Dept 000		
287-000-008.05	MBIA Class Account	352,466.61
Net - Dept 000		352,466.61
Fund 295 - Airport		
Dept 000		
295-000-002.00	CASH - CHEMICAL BANK	(33,120.91)
Net - Dept 000		(33,120.91)
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS		
Dept 000		
296-000-002.00	CASH - CHEMICAL BANK	6.71
296-000-002.24	CASH - MEDC ESCROW	12.23

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2023
Fund 296 - FEDERAL GRANT FUNDS-CDBG SCHULERS		
Net - Dept 000		18.94
Fund 297 - FEDERAL GRANT FUNDS-CDBG CAHILL		
Dept 000		
297-000-002.00	CASH - CHEMICAL BANK	(12,063.51)
Net - Dept 000		(12,063.51)
Fund 298 - FEDERAL GRANT FUNDS- RAP PROGRAM		
Dept 000		
298-000-002.00	CASH - CHEMICAL BANK	(240,072.73)
Net - Dept 000		(240,072.73)
Fund 301 - Capital Improvement Bond Fund		
Dept 000		
301-000-002.00	CASH - CHEMICAL BANK	607,817.42
Net - Dept 000		607,817.42
Fund 369 - Building Authority		
Dept 000		
369-000-002.00	CASH - CHEMICAL BANK	259,145.00
Net - Dept 000		259,145.00
Fund 404 - Special Projects Fund		
Dept 000		
404-000-008.05	MBIA Class Account	92,490.18
Net - Dept 000		92,490.18
Fund 469 - Building Authority Const. Fund		
Dept 000		
469-000-002.00	CASH - CHEMICAL BANK	50.47
Net - Dept 000		50.47
Fund 536 - Marshall House Fund		
Dept 000		
536-000-002.00	CASH - CHEMICAL BANK	855,769.71
536-000-002.19	Cash - HUD Replacement Reserve	964,732.41
536-000-004.00	Petty Cash	100.00
536-000-008.05	MBIA Class Account	233.02
536-000-012.00	Cash - Security Deposits	48,691.71
Net - Dept 000		1,869,526.85
Fund 570 - FIBER TO THE PREMISE		
Dept 000		
570-000-002.00	CASH - CHEMICAL BANK	310,575.31
570-000-002.09	Cash - Internet Payments	78,286.81
570-000-008.05	MBIA Class Account	370,292.71
Net - Dept 000		759,154.83
Fund 582 - Electric Fund		
Dept 000		
582-000-002.00	CASH - CHEMICAL BANK	593,991.07
582-000-002.05	CASH - REQUIRED ESCROW	126,034.00
582-000-002.09	Cash - Internet Payments	305,631.91
582-000-002.16	CREDIT CARD PAYMENTS	237.10
582-000-004.00	Petty Cash	250.00
582-000-005.00	Cash - MSCPA	482,901.00
582-000-008.02	Pool - Bond & Int. Redemption	547,944.23
582-000-008.05	MBIA CLASS ACCOUNT	1,342,961.54
Net - Dept 000		3,399,950.85
Fund 588 - DART Fund		

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2023
Fund 588 - DART Fund		
Dept 000		
588-000-002.00	CASH - CHEMICAL BANK	151,849.89
588-000-002.09	Cash - Internet Payments	701.83
588-000-002.16	CREDIT CARD PAYMENTS	780.54
588-000-004.00	Petty Cash	20.00
588-000-008.05	MBIA Class Account	1,032,544.94
Net - Dept 000		1,185,897.20
Fund 590 - Wastewater Fund		
Dept 000		
590-000-002.00	CASH - CHEMICAL BANK	723,495.79
590-000-002.09	Cash - Internet Payments	45,562.25
590-000-002.16	CREDIT CARD PAYMENTS	3,125.84
590-000-002.33	Cash - O & M RESERVE	32,270.15
590-000-008.02	Pool - Bond & Int. Redemption	17,133.68
590-000-008.05	MBIA Class Account	320,434.06
Net - Dept 000		1,142,021.77
Fund 591 - Water Fund		
Dept 000		
591-000-002.00	CASH - CHEMICAL BANK	193,353.75
591-000-002.09	Cash - Internet Payments	53,211.65
591-000-002.16	CREDIT CARD PAYMENTS	5,476.11
591-000-008.02	Pool - Bond & Int. Redemption	250,468.78
591-000-008.05	MBIA Class Account	1,453,406.19
Net - Dept 000		1,955,916.48
Fund 596 - SOLID WASTE FUND		
Dept 000		
596-000-002.00	CASH - CHEMICAL BANK	26,240.26
596-000-002.09	Cash - Internet Payments	17,021.96
596-000-008.05	MBIA Class Account	74,333.99
Net - Dept 000		117,596.21
Fund 636 - INFORMATION TECHNOLOGY		
Dept 000		
636-000-002.00	CASH - CHEMICAL BANK	173,500.22
636-000-008.05	MBIA Class Account	3,829.90
Net - Dept 000		177,330.12
Fund 661 - Motor Pool Fund		
Dept 000		
661-000-002.00	CASH - CHEMICAL BANK	216,559.01
661-000-008.05	MBIA Class Account	7,261.70
Net - Dept 000		223,820.71
Fund 678 - Safety		
Dept 000		
678-000-002.00	CASH - CHEMICAL BANK	8,038.58
Net - Dept 000		8,038.58
Fund 703 - Current Tax Collections Fund		
Dept 000		
703-000-002.00	CASH - CHEMICAL BANK	266.31
703-000-002.08	Cash - Current Year Taxes	282,324.00
Net - Dept 000		282,590.31
Fund 704 - IMPREST PAYROLL FUND		
Dept 000		
704-000-002.00	CASH - CHEMICAL BANK	79,065.40
Net - Dept 000		79,065.40

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2023
Fund 736 - Retiree Health Care Fund		
Dept 000		
736-000-008.40	MERS RHVF Account	2,145,799.49
Net - Dept 000		2,145,799.49
Fund 751 - LOCAL UNIT INVESTMENT TRUST FUND		
Dept 000		
751-000-002.00	CASH - CHEMICAL BANK	20,380.64
751-000-008.05	MBIA Class Account	643,372.14
Net - Dept 000		663,752.78

ITEM: 7.I

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
William Dopp, Finance Director/ City Treasurer
DATE: November 6, 2023
SUBJECT: **FIRST QUARTER FY2024 BUDGET AMENDMENTS**

Public Act 2 of 1968, better known as the Uniform Budgeting and Accounting Act, requires an amendment to the adopted budget when it can be determined that the budget projections will be different than originally anticipated. Each quarter, staff reviews the revenues and expenditures to develop an amended budget resolution to more closely reflect the actual operational costs and the associated revenues. All numbers in the “change column” in parentheses, reflect a negative direction in terms of the budget. For example, if the “change column” for revenue has a parenthesis, then revenues are expected to be lower than originally budgeted.

The following is a summary of the recommended budget amendments:

General Fund (Fund 101): Miscellaneous Revenue requires an increase of \$200,000 for BlueOval project reimbursements. City Attorney Fees requires an expenditure increase of \$100,000 due to BlueOval lawsuit expenses. The Fire department requires a \$60,000 expenditure increase to cover the cost of the safety consulting contract for BlueOval. PSB Operations has an expense increase of \$20,000 for asphalt work. Planning and Zoning increases their expenses by \$40,000 for the contracted BlueOval site plan review.

MHV Local Fund (Fund 203): This budget amendment is to carry over \$205,000 for street project expenses that weren't finished in the prior FY.

Building Inspection Fund (Fund 249): Offsetting expense and revenue budget amendments of \$250,000 are needed for BlueOval building inspection services, and the associated reimbursements.

Airport Fund (Fund 295): This is to increase the Federal Grant reimbursement line item in the amount of \$84,959. It will increase expenses of the same amount that are directly related to the reimbursement to pay off the terminal debt.

BUDGET IMPACT:

As detailed by the information included in this Administrative Report.

RECOMMENDATION:

Approve Resolution 2023-31 to amend the FY 2024 Budget,

CITY OF MARSHALL, MICHIGAN
RESOLUTION #2023-XX
THE CITY OF MARSHALL
AMENDED GENERAL APPROPRIATION ACT RESOLUTION
July 1, 2023 – June 30, 2024

THE CITY OF MARSHALL RESOLVES that the revenues and expenditures for the fiscal year, commencing July 1, 2023, and ending June 30, 2024, are hereby amended on a departmental and fund total basis per the attachment, summarized as follows:

	Revenues	Expenditures
General (Fund 101)	200,000	220,000
Miscellaneous Revenue	200,000	
City Attorney		100,000
Fire		60,000
PSB Operations		20,000
Planning & Zoning		40,000
MVH Local Fund (Fund 203)		205,000
Building Inspection Fund (Fund 249)	250,000	250,000
Airport Fund – (Fund 295)	84,959	84,959

RESOLVED, the use of prior year's fund balance/net position reserves is not reflected in a Fund's revenue figure above, and that the source of funding for a Fund's Net Loss/(Deficit) shall be the use of prior year's fund balance/net position reserves.

This Resolution shall take effect upon adoption.
Dated November 6, 2023

Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on November 6, 2023, and that said meeting was conducted and that the minutes of said meeting were kept and will be or have been made available.

Michelle Eubank, City Clerk

ITEM: 12.A

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Kevin Maynard, Director of Electric Utilities
DATE: November 6, 2023
SUBJECT: **DISTRIBUTION TRANSFORMER PURCHASES**

The City of Marshall electric distribution system currently has two operating voltages; 4,160 volts and 12,470 volts. The City is in the process of upgrading all of its electric distribution system to 12,470-volt operations for a number of reasons, including three times the power carrying capability at the higher voltage, reduced resistance losses, shifting load to higher capacity substation transformers, and the fact that much of the 4,160-volt system is nearing or has reached the end of its expected service life. As reflected in the Electric Department's Capital Improvement Plan, GRP Engineering has developed a 15-year voltage conversion plan with an estimated cost of approximately \$7 million dollars or approximately \$500,000 per year.

This conversion requires some transformers on our system to be upgraded. In the 2024/2025 voltage conversion plan, transformers at the wastewater facility and Progressive Dynamics will need to be replaced.

In addition, the City has seen an influx of new service requests in the last year. Many new businesses, business remodels and expansions and new housing starts are in the works. These projects all require new transformers to supply electricity: The Blue Oval Project requires 2 transformers to supply power to the water and wastewater facilities on site. The new Valley View subdivision off of Mann Road will require 3 transformers. Our backup stock of transformers also needs to be replenished.

Industry lead times on transformers have grown anywhere from 6 months to 3 years. Many U.S. based transformer manufacturers have stopped quoting new orders due to their lead times being extended so far out. Cooper/Eaton Power Systems is currently out 4 years and not quoting any new orders. The Buy American initiative has contributed to the backlog as well as natural disaster storm contracts.

The City published a formal request for bids for several distribution transformers that are needed for upcoming projects. For the first time, a clause was added to the bid specification to have manufacturers include their load loss data so that the life cycle cost of the transformer could be calculated. When load losses are reduced, it helps make the entire system more efficient for all customers. Life cycle cost includes the initial capital cost and the operating cost of the transformer over 25 years.

Calculations were reviewed by American Municipal Power, AMP, electrical engineers based on

the bids received. The complete life cycle cost is shown on the attached spreadsheet.

BIDDER	MAKER	LEAD TIME	750 kVA Wastewater Facility	112.5 kVA Stock	500 kVA Progressive Dynamics	750 kVA Blue Oval	50 kVA Valley View Subdivision	WARRANTY
Technology In'l Lake Mary, FL	Southwest Electric	72-80 weeks	\$63,000	no bid	no bid	\$62,900	no bid	12 months
Sunbelt-Solomon Solomon, KS	Solomon Transformers	46-48 weeks	\$43,725	\$28,320	\$37,390	\$43,725	\$8,110	36 months
ECO Solutions Oxford, MS	Jiezou Power	12-16 weeks	\$27,767	\$15,301	\$23,540	\$27,767	\$11,877	24 months
UTB Transformer Knoxville, TN	UTB Transformer	30-32 weeks	\$40,826	\$32,253	\$40,440	\$40,347	\$7,200	24 months
Stuart C Irby Dist Mt. Pleasant, MI	SETI	28-30 weeks	\$46,768	\$24,994	\$36,136	\$46,768	\$10,591	24 months
Stuart C Irby Dist Mt. Pleasant, MI	Howard	52-72 months	\$57,651	\$32,160	\$58,576	\$50,049	\$9,588	18 months
Resco Dist Mt. Pleasant, MI	Howard	52-72 months	\$60,784	\$33,908	\$61,759	\$52,769	\$10,109	18 months

BUDGET IMPACT:

Total purchases of \$332,760 would be expensed in Capital Improvement line item 582-900-970.40 which is designated for transformer replacement. \$226,000 of that cost will be funded with the residual Perrin Dam funds, per Resolution #2022-22. The remaining \$106,760 was budgeted for in the current fiscal year budget. A budget amendment will not be needed.

RECOMMENDATION:

Approve the distribution transformer purchases from UTB Transformer in the amount of \$124,852, Stuart C. Irby Distribution in the amount of \$168,518, Sunbelt Solomon in the amount of \$37,390 and authorize the Purchasing Agent to issue the necessary purchase order documents.

ITEM: 12.B

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Kevin Maynard, Director of Electric Utilities
DATE: November 6, 2023
SUBJECT: **GRP ENGINEERING SETTLEMENT AGREEMENT & RELEASE FOR BROOKS SUBSTATION**

On August 16, 2021, City Council authorized retaining GRP Engineering, Inc. (GRP) of Grand Rapids and Petoskey, Michigan for Brooks Substation design engineering and materials procurement at a cost of \$225,000, with an additional \$79,000 for contract administration, commissioning and start-up services.

GRP's substation design contained an error in that the electrical phasing of the 138,000-volt ITC transmission lines entering Brooks Substation did not match the phasing of the City of Marshall electric distribution system. The phasing issue has prevented the City from transferring customers to this new substation.

After consulting with its insurer, GRP agreed to cover the cost of labor, equipment and materials required to swap these three-phase lines to match the municipal electric distribution system phasing. The necessary materials to correct this issue were ordered and have arrived. GRP also solicited the attached proposal from Kent Power to provide labor and equipment to correct this issue. The total cost of labor, materials and equipment is \$16,951.45.

GRP's insurer prepared the attached Settlement Agreement and Release for the City's consideration. City Attorney David Revore has reviewed the agreement and approved it as to form.

BUDGET IMPACT:

GRP Engineering has agreed to reimburse the City for all of the costs of labor, equipment and materials needed to correct this issue.

RECOMMENDATION:

Approve the Settlement Agreement and Release with GRP Engineering Inc. and authorize the City Manager and City Clerk to sign the necessary documents.



POWERLINE-SUBSTATION-NATURAL GAS SERVICES

September 27, 2023

GRP

Brooks Substation

Total : \$14,208.00

Included:

- Kent Power is a WBE.
- Kent Power's pricing is valid for 30 days from date of submission. We reserve the right to reprice components as necessary if new or revised drawings are issued.
- If KPI crews or subcontractors must demobilize and remobilize for reasons unplanned and outside of our control, an extra may be charged per PM approval. (\$6,500.00)
- Based on pre-bid conversations we have not included any permitting in this proposal.
- Downtime unplanned and out of our control (including but not limited to delays caused by engineering, Right-of-Way, underground utilities, material, outages, road crossings, working restrictions, etc.) shall be charged at cost-plus rates per PM approval.
- Pricing is based on your print quantities. We reserve the right to reprice based on changes to the quantities or variances from assumed installation and actual construction installation.
- This price is based on both outages being simultaneously, and work being done Monday-Thursday.

Not Included

- Kent Power has not included hauling material from laydown yard.
- There is no below grade work included in this proposal.

Thank you,
Randal Smith (231)624-2080
Estimator
Kent Power

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release ("AGREEMENT") is entered into effective the date of the last signature below between City of Marshall, Michigan ("MARSHALL") and GRP Engineering, Inc. ("GRP"), collectively referred to as the "PARTIES."

WHEREAS, MARSHALL retained GRP, pursuant to certain March 8, 2021 proposal, to provide certain design and construction administration services in conjunction with construction of a new distribution substation, referred to as the Brooks Substation, and related work ("THE PROJECT");

WHEREAS, after THE PROJECT was complete, testing of the system determined that it was not phased properly. MARSHALL claims that GRP is responsible for the improper phasing, a claim that GRP denies;

WHEREAS, GRP prepared plans to correct the improper phasing and assisted Marshall in obtaining proposals from qualified contractors to perform the work called for in the plans. This resulted in a low bid from Kent Power, Incorporated (KP) to perform the work called for in the plans in an amount of \$14,208.00, plus \$2,743.45 in materials and equipment;

WHEREAS, while MARSHALL and GRP dispute responsibility for the cost of the work proposed by KP, the PARTIES have negotiated in an effort to resolve the dispute, and as a result, have reached an agreed settlement pursuant to the terms hereof.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. **Payment by GRP.** GRP shall pay MARSHALL the sum of SIXTEEN-THOUSAND NINE-HUNDRED FIFTY-ONE and 45/100 DOLLARS (\$16,951.45) within 30 days of receipt of a fully executed copy of this AGREEMENT and MARSHALL's W-9. The funds shall be paid by a check made payable to "City of Marshall, Michigan".
2. **Releases.** MARSHALL does hereby release GRP, and each and every one of its shareholders, officers, directors, employees, agents, attorneys and insurers, from any and all known claims, losses, liabilities, and causes of action of any kind or nature that they have or may have against GRP, including those that in the exercise of reasonable diligence should be known, and especially from any and all claims that relate in any way to the costs incurred in correcting the improper phasing of THE PROJECT.
3. **No Admission of Liability.** GRP denies any liability to MARSHALL and the PARTIES agree this settlement shall not be deemed or construed as an admission of wrongdoing, liability, or negligence by GRP.

4. **Entire Agreement.** This AGREEMENT constitutes the complete and entire understanding and agreement between the PARTIES and supersedes any previous communications, representations, or agreements, verbal or written, related to the subject matter of this AGREEMENT.
5. **Counter-Parts and Electronic Transmission of Signatures.** The PARTIES agree that this Agreement may be signed in Counter-Parts and transmitted via electronic means, with the Agreement being as fully binding as if signed on a single document with original signatures.
6. **Authority.** The signatories hereto represent and warrant that they have full authority to execute this AGREEMENT and bind their respective principals.

CITY OF MARSHALL, MICHIGAN

Date: _____

By: _____
Its: _____

GRP ENGINEERING, INC.

Date: November 1, 2023

By: _____
Its: President

Approved as to form:

City Attorney
City of Marshall, Michigan

ITEM: 12.C

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Eric Zuzga, Director of Community Services
DATE: November 6, 2023
SUBJECT: **OPRA DISTRICT ESTABLISHMENT FOR 135 WEST MANSION STREET - SET PUBLIC HEARING**

The City has received a request from Vaughn and Amy Frentz to consider granting an Obsolete Property Rehabilitation (OPRA) exemption for 135 West Mansion Street. The Frentz's are planning to renovate this property into a restaurant and apartment. The property was most recently a flower shop and requires investment for the change in use.

OPRA is a tool created by the legislature in 2000, to encourage the redevelopment of blighted structures. It works by freezing the taxable value of a property for a period of up to twelve (12) years. Freezing the taxable value of a property provides an incentive for a property owner to make significant improvements to a building without incurring an increase in property taxes for the period approved by the City.

The first step in considering this request is the creation of an OPRA District which requires a public hearing. Upon creation of the OPRA District, an application may be submitted and will be reviewed by staff using the City OPRA Policy.

BUDGET IMPACT:
None at this time.

RECOMMENDATION:
Schedule a public hearing for December 4, 2023 to consider the creation of an OPRA district at 135 West Mansion Street.

135 W. MANSION RENO

135 W MANSION ST, MARSHALL, MI 49068

RENDERING - FOR REFERENCE ONLY



EXISTING PHOTOS - FOR REFERENCE ONLY



PROJECT NOTES

- CONSTRUCTION MUST COMPLY WITH ALL NATIONAL, STATE, AND LOCAL BUILDING CODES, AS WELL AS ALL LOCAL ORDINANCES.
- DO NOT SCALE DRAWINGS. NOMINAL DIMENSIONS ARE SHOWN. REFER TO DETAILS, NOTES, SPECIFICATIONS AND PARTITION KEY FOR INFORMATION. CONTACT ARCHITECT IF ADDITIONAL INFORMATION IS REQUIRED.
- EXISTING BUILDING AND SITE INFORMATION WAS OBTAINED FROM THE OWNER AND ADDITIONAL FIELD MEASUREMENTS BY THE ARCHITECT. THE CONTRACTOR SHALL VERIFY ALL EXISTING FIELD CONDITIONS PRIOR TO COMMENCEMENT OF WORK. DRAWINGS MAY CONTAIN DISCREPANCIES DUE TO CONCEALED CONDITIONS, INACCURACIES IN THE ORIGINAL DRAWINGS, INACCESSIBLE LOCATIONS, UNRECORDED BUILDING ALTERATIONS AND OTHER CONFLICTING INFORMATION. INFORMATION OUTSIDE OF CONTRACT AREA IS RELATIVE AND FOR REFERENCE ONLY. ALWAYS VERIFY FIELD CONDITIONS BEFORE COMMENCING WORK. NOTIFY ARCHITECT IF FIELD CONDITIONS CONFLICT SUBSTANTIALLY WITH PROPOSED WORK.
- INSTRUCTIONS FOR BUILDING CONSTRUCTION MAY BE LOCATED IN ANY PART OF THE CONSTRUCTION DRAWINGS. FAILURE OF THE GENERAL CONTRACTOR OR HIS SUB CONTRACTORS AND SUPPLIERS TO SEE INFORMATION IN ANY PART OF THE CONTRACT DOCUMENTS WILL NOT BE A VALID REASON FOR ISSUING A CHANGE ORDER.
- ALL HOLES CREATED FROM ABANDONED DUCT, CONDUIT, ELEC. DEVICES, ETC., WHICH ARE IN VIEW AND ARE NOT SCHEDULED TO BE BOARDED OVER, OR ON A WALL TO BE DEMOLISHED, ARE TO BE FILLED AND PATCHED TO MATCH EXISTING.
- PATCH AND REPAIR ALL EXISTING WALL SURFACES ADJACENT TO NEW WORK AS REQUIRED TO ACHIEVE AN UNINTERRUPTED SURFACE APPEARANCE. PATCH AND REPAIR ALL FLOORING FOR EXISTING BUILDINGS TO ACHIEVE A CONTINUOUS, SMOOTH, AND FLUSH FLOOR SURFACE.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL SHORING REQUIRED TO EXECUTE WORK. THE CONTRACTOR SHALL COORDINATE ALL TEMPORARY CONSTRUCTION WITH THE ARCHITECT AND OWNER TO ASSURE A MINIMUM AMOUNT OF INTERRUPTION WITH THE OWNER'S ACTIVITIES.
- IF THE PROJECT IS A REMODEL, THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL SURFACES NOT BEING REMODELED IN THE PROJECT AND IN THE PATH OF THE CONTRACTORS TRAVEL, SETUP AND/ OR PROJECT MATERIAL STORAGE. THE CONTRACTOR MUST RETURN THE AREAS DISTURBED AS REQUIRED FOR ACCESS TO ITS PRE-EXISTING CONDITION.
- THE CONTRACTOR AND ALL SUB-CONTRACTORS SHALL BE RESPONSIBLE TO OBTAIN AND PAY FOR ALL LOCAL/REQUIRED PERMITS AND INSPECTIONS.
- ALL SAFETY ISSUES RELATED TO CONSTRUCTION ARE THE RESPONSIBILITY OF THE CONTRACTOR AND MUST COMPLY WITH ALL STATE, LOCAL, ENVIRONMENTAL AND LABOR LAWS DURING THE CONSTRUCTION OF THIS PROJECT.
- ALL WORK TO BE GUARANTEED A MINIMUM OF ONE YEAR FROM THE DATE OF OWNER ACCEPTANCE OF WORK, EXCEPT WHERE MANUFACTURER'S GUARANTEE IS LONGER.
- IF DISCREPANCIES OCCUR BETWEEN DRAWINGS AND FIELD CONDITIONS CONTACT THE ARCHITECT TO VERIFY HOW TO PROCEED BEFORE DOING SO.
- SEE T001 FOR ADDITIONAL PROJECT NOTES, MOUNTING HEIGHTS, AND SYMBOLS
- 3D VIEWS AND RENDERINGS ON THIS PAGE AND THROUGHOUT THE SET ARE FOR REFERENCE ONLY. VERIFY ALL CONSTRUCTION DETAILS THROUGHOUT THE ENTIRE SET OF DOCUMENTS
- THE PROJECT SHALL CONFORM TO UNDERWRITERS LABORATORY FIRE RESISTANCE DIRECTORY AND BUILDING MATERIALS DIRECTORY.
- ANY MATERIAL SUBSTITUTIONS TO A LISTED UL DESIGN NUMBER SHALL BE COORDINATED BY THE CONSTRUCTION MANAGER, CONTRACTOR, SUBCONTRACTOR AND/OR MATERIAL SUPPLIER FOR COMPLIANCE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL APPROVALS - FOR ANY MATERIALS SUBSTITUTION IN THE REQUIRED UL DESIGN ASSEMBLY - BY THE FIRE MARSHAL AND BUILDING INSPECTOR HAVING JURISDICTION PRIOR TO ACCEPTANCE.
- FOR ANY CHANGE OF UL DESIGN NUMBER, OR ANY CHANGE IN MATERIAL(S) IN A UL DESIGN ASSEMBLY, IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE ALL OTHER RELATED MATERIALS OR ASSEMBLIES AFFECTED BY THE CHANGE OF MATERIAL OR UL DESIGN NUMBER ASSEMBLY.
- PROVIDE COMPLETE UL APPROVED THROUGH-PENETRATION FIRESTOP SYSTEMS AT ALL RATED WALL PENETRATIONS.
- PROVIDE FIRESTOPPING AS REQUIRED AT ALL OPENINGS FOR PLUMBING, CONDUIT, DUCTWORK, ETC AT FIRE RATED ASSEMBLIES.
- REFER TO THE FLOOR PLANS FOR IDENTIFICATION OF ALL FIRE AND SMOKE-RATED PARTITIONS.

PROJECT DESCRIPTION

MODERN RENOVATION, REPLACING SIDING AND CLEANING UP THE SECOND FLOOR TO BE BETTER CODE COMPLIANT.

DRAWING LIST

SHEET NUMBER	DRAWING TITLE	8/10/2023 - DESIGN DEVELOPMENT
00 GENERAL		
T000	TITLE SHEET	X
T001	RENDERINGS	X
T002	MOUNTING HEIGHTS + ABBREVIATIONS	X
T003	MOUNTING HEIGHTS CONTINUED	X
T004	CODE COMPLIANCE	X
T005	CODE COMPLIANCE	X
T006	AREA PLANS	X
01 CIVIL		
C100	ARCHITECTURAL SITE PLAN	X
02 ARCHITECTURAL		
A000	EXISTING FLOOR PLANS	X
A110	DEMOLITION PLANS	X
A120	NEW FLOOR PLANS	X
A140	FINISH PLAN & SCHEDULE	X
A200	REFLECTED CEILING PLANS	X
A210	CEILING DETAILS	X
A220	ROOF PLAN	X
A300	INTERIOR ELEVATIONS	X
A301	INTERIOR ELEVATIONS CONTINUED	X
A310	INTERIOR DETAILS	X
A400	DOOR SCHEDULE AND DETAILS	X
A500	EXTERIOR ELEVATIONS	X
04 MEP		
MEP101	MECH, ELEC, PLUMB SPECS/NOTES	X
Grand total: 21		



ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

OWNER
AMY & VAUGHN FRENTZ
135 W. MANSION ST.
MARSHALL

CONSTRUCTION MANAGER/GC

ENGINEER

ENGINEER

ENGINEER

THIS DOCUMENT IS THE EXCLUSIVE PROPERTY OF DRIVEN DESIGN. THE DOCUMENT & THE INFORMATION IT CONTAINS MAY NOT BE REPRODUCED OR USED FOR OTHER THAN THE SPECIFIC PROJECT FOR WHICH IT WAS PREPARED WITHOUT THE EXPLICIT CONSENT OF DRIVEN DESIGN.

NOT FOR CONSTRUCTION

PROJECT NAME
135 W. MANSION RENO
PROJECT ADDRESS
135 W MANSION ST, MARSHALL, MI 49068
CLIENT
AMY & VAUGHN FRENTZ

ISSUE
DESIGN DEVELOPMENT

REVISION

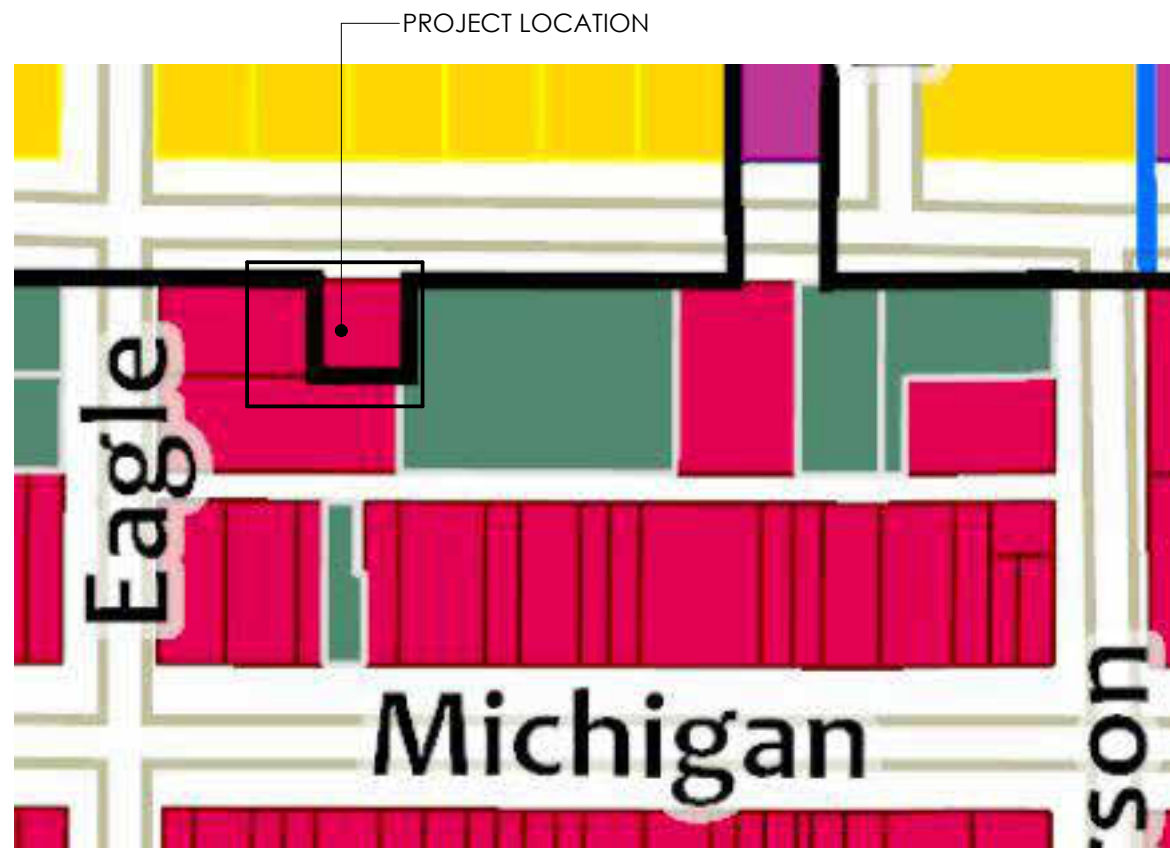
DRAWN BY CMN
DATE 8/10/2023 7:29:48 AM
SCALE
STAMP

PROJECT NUMBER
2023.092

TITLE SHEET
T000

ZONING MAP

ZONING - B3 - NEIGHBORHOOD COMMERCIAL



AREA MAP





RENDERINGS - FOR REFERENCE ONLY



RENDERINGS - FOR REFERENCE ONLY



RENDERINGS - FOR REFERENCE ONLY

ABBREVIATION LIST

A/C

AIR CONDITIONING

A/V

AUDIO/VISUAL

ACP

ACOUSTICAL CEILING PANEL

AD

AREA DRAIN

ADA

AMERICANS WITH DISABILITIES ACT

ADJ

ADJUSTABLE

AFF

ABOVE FINISHED FLOOR

ALT

ALTERNATE

ALUM

ALUMINIUM

APPROX

APPROXIMATELY

ARCH

ARCHITECT(URAL, URE)

ASSOC

ASSOCIATED

AUTO

AUTOMATIC

AWP

ACOUSTICAL WALL PANEL

BD

BOARD

BF

BARRIER FREE

BIT

BITUMINOUS, BITUMEN

BLDG

BUILDING

BLKG

BLOCKING

BM

BEAM

BOT

BOTTOM

CAB

CABINET

CJ

CONTROL JOINT

CLG

CEILING

CLR

CLEAR(ANCE)

CMU

CONCRETE MASONRY UNIT

COL

COLUMN

COM

COMMUNICATIONS

CONC

CONCRETE

CONFIG

CONFIGURATION

CONST

CONSTRUCTION

CONT

CONTINUOUS

COORD

COORDINATE

CORR

CORRIDOR

CPT

CARPET

CT

CERAMIC TILE

CTR

CENTER

DEG

DEGREE

DF

DRINKING FOUNTAIN

DIA

DIAMETER

DIAG

DIAGONAL

DIM

DIMENSION

DIV

DIVISION

DN

DOWN

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DOOR

DS

DOWNSPOUT

DTL

DETAIL

DWG(S)

DRAWING(S)

E

EAST

EA

EACH

EJ

EXPANSION JOINT

EL

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FIRE ALARM

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FLOOR DRAIN

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FOUNDATION

FE

FIRE EXTINGUISHER

FEC

FIRE EXTINGUISHER CABINET

FF

FINISHED FACE

FGL

FIBERGLASS

FHC

FIRE HOSE CABINET

FIXT

FIXTURE

FL

FLOOR(ING)

FLUOR

FLUORESCENT

FOC

FACE OF CONCRETE

FOS

FACE OF STUDS

FP

FIREPROOF(ING)

FT

FEET

FTG

FOOTING

FUR

FURR(ED,ING)

GA

GAUGE

GALV

GALVANIZED

GB

GRAB BAR

GC

GENERAL CONTRACT(OR)

GL

GLASS, GLAZING

GOVT

GOVERNMENT

GT

GROUT

GYP BD

GYP SUM WALLBOARD

HC

HOLLOW CORE

HDR

HEADER

HDWD

HARDWOOD

HDWR

HARDWARE

HGT

HEIGHT

HM

HOLLOW METAL

HORIZ

HORIZONTAL

HP

HIGH POINT

HR

HOUR

HT

HEIGHT

HVAC

HEATING, VENTILATION & AIR CONDITIONING

ID

INSIDE DIAMETER

IN

INCH(ES)

INCAN

INCANDESCENT

INCL

INCLUDE(D,ING)

INSUL

INSULATION, INSULATED

INT

INTERIOR

JAN

JANITOR

JT(S)

JOINT(S)

KIT

KITCHEN

ABBREVIATION LIST

LAM

LAMINATE(D)

LAV

LAVATORY

LBL

LABEL

LH

LEFT HAND

LL

LIVE LOAD

LP

LOW POINT

LTG

LIGHTING

LTL

LINTEL

MANF

MANUFACTURE(R)

MAS

MASONRY

MATL

MATERIAL(S)

MAX

MAXIMUM

MECH

MECHANICAL

MEMB

MEMBRANE

MIN

MINIMUM

MISC

MISCELLANEOUS

MO

MASONRY OPENING

MTD

MOUNTED

MTG

MOUNTING

MTL

METAL

N

NORTH

N/A

NOT APPLICABLE

NAT

NATURAL

NIC

NOT IN CONTRACT

NO

NUMBER

NOM

NOMINAL

NTS

NOT TO SCALE

OC

ON CENTER

OD

OUTSIDE DIAMETER

OH

OVERHEAD

OPNG

OPENING

OPP

OPPOSITE

OPP HD

OPPOSITE HAND

PART

PARTITION

PC

PRECAST

PERF

PERFORATE(D)

PL

PLATE

PLAM

PLASTIC LAMINATE

PLAS

PLASTER

PLWD

PLYWOOD

PNL

PANEL(ED)

PR

PAIR

PREP

PREPARE (SURFACE)

PROV

PROVIDE

PSF

POUNDS PER SQUARE FOOT

PSI

POUNDS PER SQUARE INCH

PT

PAINT

PVMT

PAVEMENT

QTY

QUANTITY

R

RISER

RAD

RADIUS

RB

RUBBER BASE

REF

REFRIDGERATOR

REINF

REINFORCED

REQD / REQ'D

REQUIRED

RES

RESILIENT

RET

RETAINING

REV

REVISION(S) / REVISE(D)

RFG

ROOFING

RH

RIGHT HAND

RM

ROOM

RO

ROUGH OPENING

S

SOUTH

SC

SOLID CORE

SCHED

SCHEDULE

SECT

SECTION

SF

SQUARE FEET

SHT

SHEET

SIM

SIMILAR

SPEC(S)

SPECIFICATION(S)

SQ

SQUARE

SS

STAINLESS STEEL

STD

STANDARD

STL

STEEL

STN

STAIN

STO

STORAGE

STRUC

STRUCTURAL

SUSP

SUSPENDED

SYM

SYMMETRICAL

SYS

SYSTEM

T

TREAD

T&G

TONGUE AND GROOVE

T.O.

TOP OF

TECH

TECHNOLOGY

TEL

TELEPHONE

TEMP

TEMPERED

THK

THICK(NESS)

THRESH

THRESHOLD

TOC

TOP OF CURB

TOM

TOP OF MASONRY

TOS

TOP OF STEEL

TOW

TOP OF WALL

TRANS

TRANSPARENT

TV

TELEVISION

TYP

TYPICAL

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VAR

VARIES

VCT

VINYL COMPOSITION TILE

VERT

VERTICAL

VEST

VESTIBULE

VIF

VERIFY IN FIELD

VU

VENTILATION UNIT

VWC

VINYL WALLCOVERING

ABBREVIATION LIST

W

WATER RESISTANT

W/

WITH

W/O

WITHOUT

WC

WATER CLOSET

WD

WOOD

WDW

WINDOW

WH

WALL HUNG

WP

WORK POINT

WR

PAINT(ED)

WT

WEIGHT

WWF

WELDED WIRE FABRIC

#

NUMBER

&

AND

+/-

EXIST (OR APPROX) DIM - VIF

CL

CENTER LINE

L

ANGLE

INTERIOR STEEL STUD FRAMING

THE INTERIOR STUD FRAMING GUIDE DESIGNATES THE DESIGN INTENT OF THE ARCHITECT. THE GUIDE IS FOR THE CONTRACTORS REFERENCE WHEN INSTALLING INTERIOR STUD FRAMED WALLS. IT IS THE CONTRACTORS RESPONSIBILITY TO FOLLOW ALL INFORMATION PORTRAYED WITHIN THIS GUIDE AND THE CONTRACT DOCUMENTS.

NOTE: VERIFY MIN. STEEL STUD FRAMING GAUGE REQUIREMENTS /MAXIMUM ALLOWABLE HEIGHTS WITH STEEL STUD FRAMING SUPPLIER.

*FIRE BLOCKING TO BE PROVIDED HORIZONTALLY AT 10'-0" O.C. MAX, FIRE CAULK AROUND BLOCKING, IF METAL STUDS ARE USED A MINIMUM OF 20 GA. STUDS MUST BE UTILIZED.

MAXIMUM ALLOWABLE HEIGHTS
(NON-LOAD BEARING - METAL STUDS)

STEEL STUD FRAMING SECTION 092216	COLD-FORMED MT'L FRAMING SECTION 054000						* DEFLECTION = L/360 * SPACING = 16" O.C.
SIZE	GA.	25	20	18	16	14	12
2 1/2"		9'-10"	11'-2"	12'-7"	13'-5"	14'-4"	--
3 5/8"		12'-4"	14'-3"	16'-8"	17'-11"	19'-2"	21'-2"
6"		17'-11"	21'-4"	24'-9"	26'-7"	28'-4"	31'-8"
2 1/2" CH STUD		10'-7"	13'-4"	--	--	--	--

GENERAL NOTES

*THE MOUNTING HEIGHTS, MATERIALS, AND SYMBOLS SHOWN ON THIS PAGE ARE FOR REFERENCE THROUGHOUT THE PROJECT. NOT ALL ELEMENTS SHOWN WILL APPLY TO THIS SPECIFIC PROJECT. REVIEW THE PROJECT PLANS, SECTIONS, AND ELEVATIONS FOR ADDITIONAL DETAILS AND TO VERIFY WHAT RELATES TO THIS PROJECT.

MATERIAL DESIGNATIONS & SYMBOLS

EXISTING WALL TO REMAIN

NEW WALL

1 HOUR PARTITION

2 HOUR PARTITION

3 HOUR PARTITION

ELEMENTS TO BE REMOVED

EXTENT OF WORK

CMU

CONCRETE

WOOD BLOCKING

STEEL (LARGE SCALE)

PLASTER

RIGID INSULATION

PLYWOOD

MILLWORK

Room name

101

ROOM NUMBER

FINISH TYPE

DOOR NUMBER

WALL TYPES

WINDOW NUMBER

EXISTING ELEVATION

NEW ELEVATION

BATT INSULATION

1

COLUMN CENTER LINE / IDENTIFIER

REVISION INDICATION

DETAIL / PLAN / ELEVATION

DRAWING REFERENCE

1

SIM

A101

SHEET REFERENCE

BLDG SECTION CUT

DRAWING REFERENCE

1

SIM

A101

SHEET REFERENCE

WALL SECTION

DRAWING REFERENCE

1

SIM

A101

SHEET REFERENCE

REQUIRED CLEARANCES

30" MIN

48" MIN

CLEAR FLOOR SPACE

48" MIN

30" MIN

FORWARD APPROACH

30" MIN

48" MIN

PARALLEL APPROACH

> 24"

36" MIN

ALCOVE, FORWARD APPROACH

> 15"

60" MIN

ALCOVE, SIDE APPROACH

60" MIN

60" MIN

60" TURNING DIAMETER

12" MIN

36" MIN

12" MIN

60" MIN

24" MIN

36" MIN

T - SHAPED TURNING SPACE

REQUIRED PUSH/PULL CLEARANCES

60" MIN

18" MIN

FRONT APPROACH - PULL SIDE

48" MIN

12" MIN

FRONT APPROACH - PUSH SIDE

48" MIN

FRONT APPROACH - PUSH SIDE

48" MIN

42" MIN

HINGE APPROACH - PULL SIDE

48" MIN

22" MIN

HINGE APPROACH - PUSH SIDE

TYPICAL MOUNTING HEIGHTS

1. MOUNTING HEIGHTS SHOWN ARE BASED UPON RECOGNIZED DESIGN STANDARDS AND/OR BARRIER FREE CODE REQUIREMENTS. IT IS INTENDED THAT LIKE DEVICES ALL BE MOUNTED AT THE SAME HEIGHT THROUGHOUT THE ENTIRE PROJECT. RECESSED DEVICES IN MASONRY WALLS MAY DICTATE A DEVIATION (+/- 2") FROM THESE HEIGHTS (WHEN PERMITTED BY CODE) SO AS TO ALLOW THE BOTTOM OR THE TOP OF THE DEVICE RECESS TO ALIGN WITH MASONRY COURSING. COORDINATE THESE DEVIATIONS WITH THE ARCHITECTS/OWNER'S REPRESENTATIVE. MOUNTING HEIGHTS ARE TYPICAL UNLESS NOTED OTHERWISE ON DRAWINGS.

DIMENSIONING

1. DIMENSIONS ARE FROM FINISHED FACE TO FINISHED FACE, UNLESS NOTED OTHERWISE. SEE DIMENSIONING KEY ON THIS PAGE FOR REFERENCE

FRAMING LEGEND

16" OR 24" O.C. AS NOTED

COMMON STUD

KING STUD

JACK STUD

TOP PLATE

TOP CRIPPLE

HEADER

KING STUD

JACK STUD

COMMON STUD

BOTTOM PLATE

*PROVIDE TREATED WOOD OR METAL TRACK AGAINST ANY CONC. OR MASONRY SURFACE

DIMENSIONING KEY

PARTITION AT RIGHT ANGLE

4"

*IF THE DOOR IS NOT AGAINST A RIGHT ANGLE PARTITION OR EXISTING, IT IS TO BE CENTERED IN THE ROOM, U.N.O.

DIMENSIONING SYSTEM (UNLESS NOTED OTHERWISE)

FINISH FACE OF NEW CONSTRUCTION

2'-6"

COLUMN LINE

FINISH FACE OF NEW CONSTRUCTION

2'-0"

FINISH FACE OF EXISTING CONSTRUCTION

FINISH FACE OF NEW CONSTRUCTION

ALIGN

FINISH FACE OF EXISTING CONSTRUCTION

PROJECT NAME

135 W. MANSION RENO

PROJECT ADDRESS

135 W MANSION ST, MARSHALL, MI 49068

CLIENT

AMY & VAUGHN FRENZ

ISSUE

DESIGN DEVELOPMENT

REVISION

DRAWN BY

CMIN

DATE

8/10/2023 7:29:50 AM

SCALE

As indicated

STAMP

PROJECT NUMBER

2023.092

MOUNTING HEIGHTS + ABBREVIATIONS

T002

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ACCESSORIES SCHEDULE				
TYPE MARK	DESCRIPTION	MANUFACTURER	MODEL	COMMENTS
GB-1	18" VERTICAL GRAB BAR	BRADLEY CORP.	812-001-18	
GB-2	36" GRAB BAR	BRADLEY CORP.	812-001-36	
GB-3	42" GRAB BAR	BRADLEY CORP.	812-001-42	
MI-1	MIRROR	BRADLEY CORP.	748-2436	
PTD-1	PAPER TOWEL DISPENSER	BRADLEY CORP.	250-15	
SD-1	SOAP DISPENSER	BRADLEY CORP.	6562	
SND-1	SANITARY NAPKIN DISPOSAL	BRADLEY CORP.	4A10	
TTD-1	TOILET TISSUE DISPENSER	BRADLEY CORP.	5084	

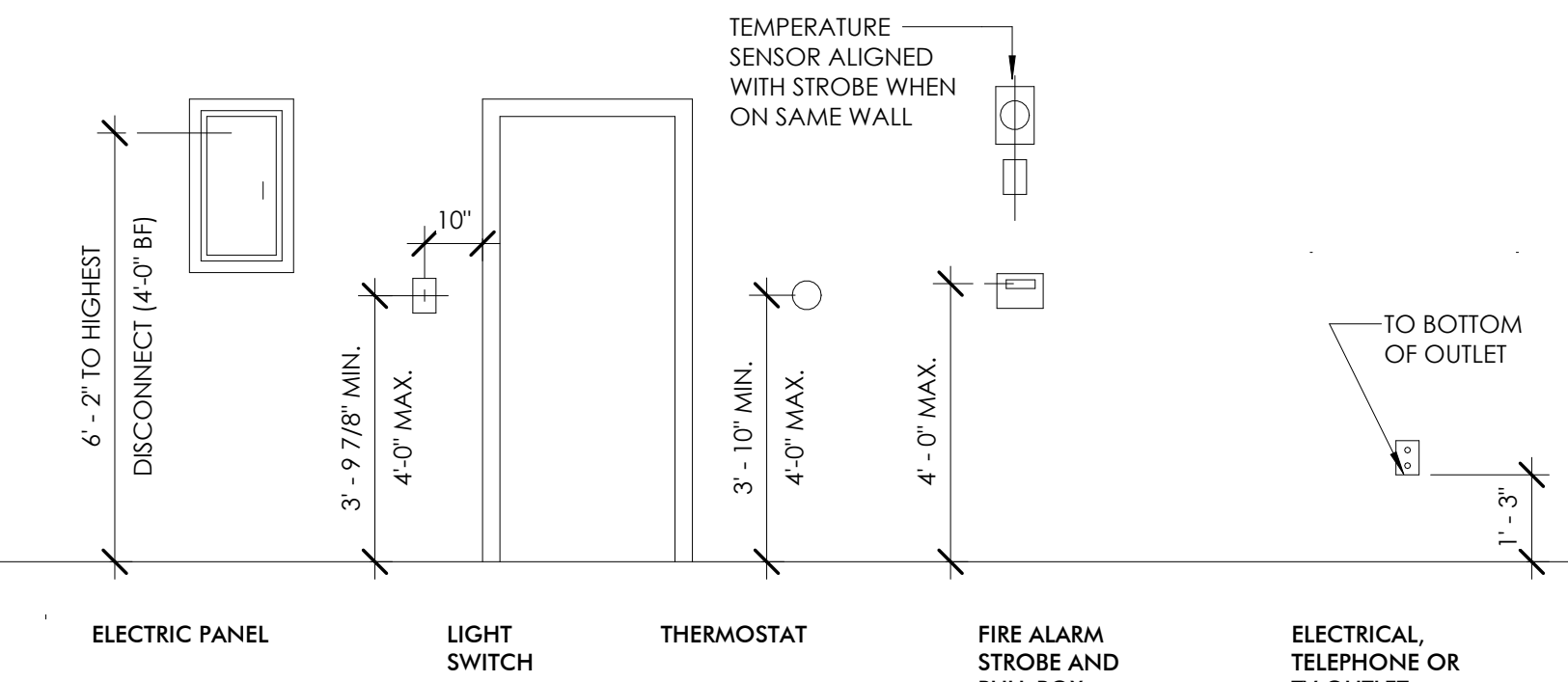


Diagram illustrating the layout and clearances for a public restroom, showing various fixtures and their required clearances for accessibility.

Fixtures and Clearances:

- Shower Head, Valves and Curtain Rod:** 6'-0" clearance.
- Shower Controls:** 3'-4" clearance.
- Closet Rod and Shelf:** 6'-0" clearance.
- Closet Rod w/out Shelf:** 6'-0" clearance.
- Hand Lotion Dispenser:** UNOBSTRUCTED APPROACH.
- Sanitary Napkin Dispenser:** UNOBSTRUCTED APPROACH. Operating parts must be below maximum height.
- Paper Towel Dispenser:** UNOBSTRUCTED APPROACH.
- Liquid Soap Dispenser:** UNOBSTRUCTED APPROACH.
- Coat Hook:** UNOBSTRUCTED APPROACH.
- Automatic Door Button:** 4'-0" MAX clearance.
- Fire Extinguisher:** UNOBSTRUCTED APPROACH.
- Fire Extinguisher:** 4'-0" clearance.
- Fire Valve Cabinet:** 4'-0" clearance.
- Fire Hose Rack or Valve:** 3'-0" MAX clearance.
- Hi-Low ADA Drinking:** 3'-0" MAX clearance.
- Baby Changing:** 3'-0" MAX clearance.
- ADA Restroom Sign:** 3'-0" MAX clearance.
- Post-Mounted Parking Signs:** 80" MIN. clearance.
- Wall-Mounted Parking Sign:** 80" MIN. clearance.

Additional Notes:

- OPTIONAL BOTTLE FILLER. VERIFY W/OWNER.
- OPERATING PARTS MUST BE BELOW MAXIMUM HEIGHT.

2015 MICHIGAN REHABILITATION CODE

CHAPTER 5: CLASSIFICATION OF WORK
SECTION 50X

AREA OF RENOVATION = XXX SQUARE FEET, WHICH IS XX% OF THE TOTAL BUILDING AREA.
SINCE THE WORK AREA IS UNDER 50% OF THE BUILDING AREA, THE WORK IS NOT CONSIDERED A LEVEL 3 ALTERATION.

SECTION 508.2 EXCEPT AS SPECIFICALLY PROVIDED FOR IN CHAPTER 12, HISTORIC BUILDINGS SHALL COMPLY WITH APPLICABLE PROVISIONS OF THIS CODE FOR THE TYPE OF WORK BEING PERFORMED. THE BUILDING IS CURRENTLY LISTED ON THE STATE REGISTRY OF HISTORIC PROPERTIES.

CHAPTER 8: ALTERATIONS - LEVEL 2
SECTION 801.3 ALL NEW CONSTRUCTION ELEMENTS, COMPONENTS, SYSTEMS, AND SPACES SHALL COMPLY WITH THE REQUIREMENTS OF THE INTERNATIONAL BUILDING CODE.

SECTION 803.2.1 ALL EXISTING INTERIOR VERTICAL OPENINGS CONNECTING TWO OR MORE FLOORS SHALL BE ENCLOSED WITH APPROVED ASSEMBLIES HAVING A FIRE-RESISTANCE RATING OF NOT LESS THAN 1 HOUR WITH APPROVED OPENING PROTECTIVES. **EXCEPTION 11:** IN GROUP R-2 OCCUPANCIES, A MINIMUM 30-MINUTE ENCLOSURE SHALL BE PROVIDED TO PROTECT ALL VERTICAL OPENINGS NOT EXCEEDING THREE STORIES. THIS ENCLOSURE, OR THE ENCLOSURE SPECIFIED IN SECTION 803.2.1, SHALL NOT BE REQUIRED IN BUILDINGS PROTECTED THROUGHOUT BY AN APPROVED AUTOMATIC SPRINKLER SYSTEM. THE BUILDING IS PROTECTED THROUGHOUT BY AN AUTOMATIC SPRINKLER SYSTEM.

SECTION 804.2.2 IN BUILDINGS WITH OCCUPANCIES IN GROUP R-2, WORK AREAS THAT HAVE EXITS OR CORRIDORS SHARED BY MORE THAN ONE TENANT OR THAT HAVE EXITS OR CORRIDORS SERVING AN OCCUPANT LOAD GREATER THAN 30 SHALL BE PROVIDED WITH AUTOMATIC SPRINKLER PROTECTION WHERE THE WORK AREA IS REQUIRED TO BE PROVIDED WITH AUTOMATIC SPRINKLER PROTECTION IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE AS APPLICABLE TO NEW CONSTRUCTION AND THE WORK AREA EXCEEDS 50 PERCENT OF THE FLOOR AREA.

SECTION 804.4.1.6 A FIRE ALARM SYSTEM SHALL BE INSTALLED IN WORK AREAS OF GROUP R-2 APARTMENT BUILDINGS AS REQUIRED BY THE INTERNATIONAL FIRE CODE FOR EXISTING GROUP R-2 OCCUPANCIES.

SECTION 804.4.3 INDIVIDUAL SLEEPING UNITS AND INDIVIDUAL DWELLING UNITS IN ANY WORK AREA IN GROUP R OCCUPANCIES SHALL BE PROVIDED WITH SMOKE ALARMS IN ACCORDANCE WITH THE MICHIGAN BUILDING CODE.

SECTION 805.3.1 EVERY STORY UTILIZED FOR HUMAN OCCUPANCY ON WHICH THERE IS A WORK AREA THAT INCLUDES EXIT OR CORRIDORS SHARED BY MORE THAN ONE TENANT WITHIN THE WORK AREA SHALL BE PROVIDED WITH THE MINIMUM NUMBER OF EXITS BASED ON THE OCCUPANCY AND THE OCCUPANT LOAD IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE.

SECTION 805.4.1.1 IN ANY WORK AREA, ALL ROOMS AND SPACES IN WHICH THE TRAVEL DISTANCE TO AN EXIT EXCEEDS 75 FEET SHALL HAVE A MINIMUM OF TWO EGRESS DOORWAYS.

SECTION 805.4.3 IN ANY WORK AREA, ALL DOORS OPENING ONTO AN EXIT PASSAGEWAY AT GRADE OR AN EXIT STAIRWAY SHALL BE SELF-CLOSING OR AUTOMATIC-CLOSING BY LISTED CLOSING DEVICES.

SECTION 805.5.1 ALL DWELLING UNIT OR SLEEPING UNIT CORRIDOR DOORS IN WORK AREAS IN BUILDINGS OF GROUPS R-2 SHALL BE AT LEAST 1 3/8" SOLID CORE WOOD OR APPROVED EQUIVALENT AND SHALL BE EQUIPPED WITH APPROVED DOOR CLOSERS. **EXCEPTION 5:** DOOR ASSEMBLIES HAVING A FIRE PROTECTION RATING OF AT LEAST 20 MINUTES.

SECTION 805.6 DEAD-END CORRIDORS IN ANY WORK AREA SHALL NOT EXCEED 35 FEET.

SECTION 805.8.1 MEANS OF EGRESS IN ALL WORK AREAS SHALL BE PROVIDED WITH EXIT SIGNS IN ACCORDANCE WITH THE REQUIREMENTS OF THE INTERNATIONAL BUILDING CODE.

SECTION 807.2 NEW STRUCTURAL ELEMENTS IN ALTERATIONS SHALL COMPLY WITH THE INTERNATIONAL BUILDING CODE.

SECTION 807.4 ALTERATIONS SHALL NOT REDUCE THE CAPACITY OF EXISTING GRAVITY LOAD-CARRYING STRUCTURAL ELEMENTS UNLESS IT IS DEMONSTRATED THAT THE ELEMENTS HAVE THE CAPACITY TO CARRY THE APPLICABLE DESIGN GRAVITY LOADS REQUIRED BY THE INTERNATIONAL BUILDING CODE.

SECTION 808.1 ALL NEWLY INSTALLED ELECTRICAL EQUIPMENT AND WIRING RELATING TO WORK DONE IN ANY WORK AREA SHALL COMPLY WITH ALL APPLICABLE REQUIREMENTS OF NFPA 70.

SECTION 809.1 ALL RECONFIGURED SPACES INTENDED FOR OCCUPANCY AND ALL SPACES CONVERTED TO HABITABLE SPACE IN ANY WORK AREA SHALL BE PROVIDED WITH NATURAL OR MECHANICAL VENTILATION IN ACCORDANCE WITH THE INTERNATIONAL MECHANICAL CODE.

SECTION 811.1 LEVEL 2 ALTERATIONS TO EXISTING BUILDINGS SHALL CONFORM TO THE ENERGY REQUIREMENTS OF THE INTERNATIONAL ENERGY CONSERVATION CODE AS THEY RELATE TO NEW CONSTRUCTION ONLY.

CHAPTER 10: CHANGE OF OCCUPANCY
SECTION 1008.3 WHERE THE OCCUPANCY OF PART OF AN EXISTING BUILDING IS CHANGED, ELECTRICAL SERVICE SHALL BE UPGRADED TO MEET THE REQUIREMENTS OF NFPA 70 FOR THE NEW OCCUPANCY.

SECTION 1012.1.1.2 WHERE A PORTION OF AN EXISTING BUILDING IS CHANGED TO A NEW OCCUPANCY CLASSIFICATION, AND THAT PORTION IS SEPARATED FROM THE REMAINDER OF THE BUILDING WITH FIRE BARRIERS HAVING A FIRE-RESISTANCE RATING AS REQUIRED IN THE INTERNATIONAL BUILDING CODE FOR THE SEPARATE OCCUPANCY, THAT PORTION SHALL COMPLY WITH ALL OF THE REQUIREMENTS OF CHAPTER 9 FOR THE NEW OCCUPANCY CLASSIFICATION.

TABLE 1012.4 OCCUPANCY CLASSIFICATIONS R-1 AND R-2 ARE BOTH CONSIDERED RELATIVE HAZARD LEVEL 3.

SECTION 1012.4.2 WHEN THE CHANGE OF OCCUPANCY CLASSIFICATION IS MADE TO AN EQUAL OR LESSER HAZARD CATEGORY AS SHOWN IN TABLE 1012.4, EXISTING ELEMENTS OF THE MEANS OF EGRESS SHALL COMPLY WITH THE REQUIREMENTS OF SECTION 905 FOR THE NEW OCCUPANCY CLASSIFICATION. NEWLY CONSTRUCTED OR CONFIGURED MEANS OF EGRESS SHALL COMPLY WITH THE REQUIREMENTS OF CHAPTER 10 OF THE INTERNATIONAL BUILDING CODE. THE ORIGINAL USE OF THE SECOND AND THIRD FLOORS WAS R-1. THE PROPOSED USE IS R-2.

TABLE 1012.5 OCCUPANCY CLASSIFICATIONS R-1 AND R-2 ARE BOTH CONSIDERED RELATIVE HAZARD LEVEL 2.

SECTION 1012.5.2 WHEN A CHANGE OF OCCUPANCY CLASSIFICATION IS MADE TO AN EQUAL OR LESSER HAZARD CATEGORY AS SHOWN IN TABLE 1012.5, THE HEIGHT AND AREA OF THE EXISTING BUILDING SHALL BE DEEMED ACCEPTABLE.

TABLE 1012.6 OCCUPANCY CLASSIFICATIONS R-1 AND R-2 ARE BOTH CONSIDERED RELATIVE HAZARD LEVEL 3.

SECTION 1012.6.2 WHEN A CHANGE OF OCCUPANCY CLASSIFICATION IS MADE TO AN EQUAL OR LESSER HAZARD CATEGORY AS SHOWN IN TABLE 1012.6, EXISTING EXTERIOR WALLS, INCLUDING OPENINGS SHALL BE ACCEPTED.

SECTION 1012.6.3 OPENINGS IN EXTERIOR WALLS SHALL BE PROTECTED AS REQUIRED BY THE INTERNATIONAL BUILDING CODE. **EXCEPTION 4:** EXTERIOR OPENING PROTECTIVES ARE NOT REQUIRED WHEN THE CHANGE OF OCCUPANCY GROUP IS TO AN EQUAL OR LOWER HAZARD CLASSIFICATION IN ACCORDANCE WITH TABLE 1012.6.

CHAPTER 11: ADDITIONS
SECTION 1102.1 NO ADDITION SHALL INCREASE THE HEIGHT OF AN EXISTING BUILDING BEYOND THAT PERMITTED UNDER THE APPLICABLE PROVISIONS OF CHAPTER 5 OF THE INTERNATIONAL BUILDING CODE FOR NEW BUILDINGS.

SECTION 1102.2 NO ADDITION SHALL INCREASE THE AREA OF AN EXISTING BUILDING BEYOND THAT PERMITTED UNDER THE APPLICABLE PROVISIONS OF CHAPTER 5 OF THE INTERNATIONAL BUILDING CODE FOR NEW BUILDINGS UNLESS FIRE SEPARATION AS REQUIRED BY THE INTERNATIONAL BUILDING CODE IS PROVIDED.

SECTION 1103.4 ANY STRUCTURAL ELEMENT OF AN EXISTING BUILDING SUBJECTED TO ADDITIONAL LOADS FROM THE EFFECTS OF SNOW DRIFT AS A RESULT OF AN ADDITION SHALL COMPLY WITH THE INTERNATIONAL BUILDING CODE.

SECTION 1106.1 ADDITIONS TO EXISTING BUILDINGS SHALL CONFORM TO THE ENERGY REQUIREMENTS OF THE INTERNATIONAL ENERGY CONSERVATION CODE AS THEY RELATE TO NEW CONSTRUCTION.

CHAPTER 12: HISTORIC BUILDINGS
SECTION 1204.1 EXCEPTION: TYPE B DWELLING OR SLEEPING UNITS REQUIRED BY SECTION 1107 OF THE INTERNATIONAL BUILDING CODE ARE NOT REQUIRED TO BE PROVIDED IN HISTORICAL BUILDINGS.

SECTION 1205.2 THE ALLOWABLE FLOOR AREA FOR HISTORIC BUILDINGS UNDERGOING A CHANGE OF OCCUPANCY SHALL BE PERMITTED TO EXCEED BY 20 PERCENT THE ALLOWABLE AREAS SPECIFIED IN CHAPTER 5 OF THE INTERNATIONAL BUILDING CODE

SECTION 1205.4 REQUIRED OCCUPANCY SEPARATIONS OF 1 HOUR MAY BE OMITTED WHEN THE BUILDING IS PROVIDED WITH AN APPROVED AUTOMATIC SPRINKLER SYSTEM THROUGHOUT.

SECTION 1205.10 WHERE 1-HOUR FIRE-RESISTANCE-RATED CONSTRUCTION IS REQUIRED BY THESE PROVISIONS, IT NEED NOT BE PROVIDED, REGARDLESS OF CONSTRUCTION OR OCCUPANCY, WHERE THE EXISTING WALL AND CEILING FINISH IS WOOD LATH AND PLASTER.

SECTION 1203.6 IN BUILDINGS OF THREE STORIES OR LESS, EXIT ENCLOSURE CONSTRUCTION SHALL LIMIT THE SPREAD OF SMOKE BY THE USE OF TIGHT-FITTING DOORS AND SOLID ELEMENTS. SUCH ELEMENTS ARE NOT REQUIRED TO HAVE A FIRE-RESISTANCE RATING.

SECTION 1205.6 EXISTING DOOR OPENINGS AND CORRIDOR AND STAIRWAY WIDTHS LESS THAN THOSE THAT WOULD BE ACCEPTABLE FOR NONHISTORIC BUILDINGS UNDER THESE PROVISIONS SHALL BE APPROVED. PROVIDED THAT, IN THE OPINION OF THE CODE OFFICIAL, THERE IS SUFFICIENT WIDTH AND HEIGHT FOR A PERSON TO PASS THROUGH THE OPENING OR TRAVERSE THE EXIT AND THAT THE CAPACITY OF THE EXIT SYSTEM IS ADEQUATE FOR THE OCCUPANT LOAD, OR WHERE OTHER OPERATIONAL CONTROLS TO LIMIT OCCUPANCY ARE APPROVED BY THE CODE OFFICIAL.

SECTION 1205.11 EXISTING STAIRWAYS SHALL COMPLY WITH THE REQUIREMENTS OF THESE PROVISIONS. THE CODE OFFICIAL SHALL GRANT ALTERNATIVES FOR STAIRWAYS AND GUARDS IF ALTERNATIVE STAIRWAYS ARE FOUND TO BE ACCEPTABLE OR ARE JUDGED TO MEET THE INTENT OF THESE PROVISIONS. EXISTING STAIRWAYS SHALL COMPLY WITH SECTION 1203.

2015 MICHIGAN BUILDING CODE

CHAPTER 3: USE AND OCCUPANCY CLASSIFICATION
SECTION XXX.X

CHAPTER 4: SPECIAL DETAILED REQUIREMENTS BASED ON USE AND OCCUPANCY
SECTION 420.2 WALLS SEPARATING DWELLING UNITS SHALL BE CONSTRUCTED AS FIRE PARTITIONS IN ACCORDANCE WITH SECTION 708

SECTION 420.3 FLOOR ASSEMBLIES SEPARATING DWELLING UNITS IN THE SAME BUILDING AND SEPARATING DWELLING UNITS FROM OTHER OCCUPANCIES SHALL BE CONSTRUCTED AS HORIZONTAL ASSEMBLIES IN ACCORDANCE WITH SECTION 711

SECTION 420.5 GROUP R OCCUPANCIES SHALL BE EQUIPPED THROUGHOUT WITH AN AUTOMATIC SPRINKLER SYSTEM IN ACCORDANCE WITH SECTION 903.2.8. QUICK RESPONSE OR RESIDENTIAL AUTOMATIC SPRINKLER SYSTEMS SHALL BE INSTALLED IN ACCORDANCE WITH SECTION 903.3.2

SECTION 420.6 FIRE ALARM SYSTEMS AND SMOKE ALARMS SHALL BE PROVIDED IN GROUP R-2 OCCUPANCIES IN ACCORDANCE WITH SECTION 907.2.9 SINGLE OR MULTIPLE STATION SMOKE ALARMS SHALL BE PROVIDED IN GROUPS R-2 IN ACCORDANCE WITH SECTION 907.2.11.

CHAPTER 5: GENERAL BUILDING HEIGHTS AND AREAS
SEE CODE COMPLIANCE TABLE TO BUILDING HEIGHTS/AREAS/SEPARATION REQUIREMENTS
PER THE 2015 MICHIGAN REHABILITATION CODE SECTIONS 1205.4 AND 1205.10 THERE ARE NO REQUIRED SEPARATIONS BETWEEN THE STORAGE IN THE BASEMENT AND THE RESTAURANT AS WELL AS BETWEEN THE RESTAURANT AND THE RESIDENTIAL UNITS. THE BUILDING WILL BE COMPLETELY FIRE SUPPRESSED THROUGHOUT.

CHAPTER 6: TYPES OF CONSTRUCTION
SECTION 602 CONSTRUCTION CLASSIFICATION TYPE XX. SEE CODE COMPLIANCE TABLE FOR ADDITIONAL INFORMATION

CHAPTER 7: FIRE AND SMOKE PROTECTION
SECTION 708.3 EXCEPTION 1: CORRIDOR WALLS PERMITTED TO HAVE A 1/2 HOUR FIRE RESISTANCE RATING BY TABLE 1020.1.

SECTION 711.2.3 THE SUPPORTING CONSTRUCTION SHALL BE PROTECTED TO AFFORD THE REQUIRED FIRE RESISTANCE RATING OF THE HORIZONTAL ASSEMBLY SUPPORTED. EXCEPTION: IN TYPE III-B BUILDINGS THE CONSTRUCTION SUPPORTING HORIZONTAL ASSEMBLIES AT THE SEPARATIONS OF THE DWELLING UNITS IS NOT REQUIRED TO BE FIRE RESISTANCE RATED.

SECTION 711.2.4.1 WHERE THE HORIZONTAL ASSEMBLY SEPARATED MIXED OCCUPANCIES, THE ASSEMBLY SHALL HAVE A FIRE RESISTANCE RATING OF NOT LESS THAN THAT REQUIRED BY SECTION 508.4. HALF HOUR FIRE RESISTANCE IS REQUIRED IN TYPE III-B BUILDINGS CORRIDORS

SECTION 713.13.4 SHAFT ENCLOSURES SHALL HAVE A FIRE RESISTANCE RATING OF NOT LESS THAN ONE HOUR WHERE CONNECTING THREE STORIES OR LESS

SECTION 713.14.1 EXCEPTION 4: ENCLOSED ELEVATOR LOBBIES ARE NOT REQUIRED WHERE THE BUILDING IS PROTECTED BY AN AUTOMATIC SPRINKLER SYSTEM INSTALLED IN ACCORDANCE WITH SECTION 903.3.1.2.

TABLE 716.5 OPENINGS IN ONE HOUR FIRE BARRIERS FOR SHAFTS, EXIT ACCESS STAIRWAYS, AND INTERIOR EXIT STAIRWAYS ARE TO HAVE ONE HOUR FIRE DOORS

CHAPTER 8: INTERIOR FINISHES
TABLE 803.1.1 INTERIOR WALL AND CEILING FINISH REQUIREMENTS
INTERIOR WALL & CEILING FINISHES
EXIT ENCLOSURE AND PASSAGEWAY CLASS B / SMOKE-DEVELOPED INDEX 0-450 / FLAME SPREAD 26-75
CORRIDORS CLASS C / SMOKE-DEVELOPED INDEX 0-450 / FLAME SPREAD 76-200
ROOMS AND ENCLOSED SPACES C / SMOKE-DEVELOPED INDEX 0-450 / FLAME SPREAD 76-200

INTERIOR FINISH FLOOR REQUIREMENTS
INTERIOR WALL & CEILING FINISHES
EXIT ENCLOSURE AND PASSAGEWAY CLASS II / WATTS / CM2 .22 OR GREATER
CORRIDORS CLASS II / WATTS / CM2 .22 OR GREATER
ROOMS AND ENCLOSED SPACES CLASS II / WATTS / CM2 .22 OR GREATER

CHAPTER 9: FIRE PROTECTION SYSTEMS
SECTION 903.2.1.2 AN AUTOMATIC SPRINKLER SYSTEM SHALL BE PROVIDED THROUGHOUT ALL BUILDINGS CONTAINING A GROUP A-2 OCCUPANCY WHERE A FIRE AREA EXCEEDS 5,000 SQUARE FEET. AN NFPA 13 COMPLIANT AUTOMATIC SPRINKLER SYSTEM EXISTS IN THE EXISTING A-2 RESTAURANT ON THE FIRST FLOOR

SECTION 903.2.8 AN AUTOMATIC SPRINKLER SYSTEM INSTALLED IN ACCORDANCE WITH SECTION 903.3 SHALL BE PROVIDED THROUGHOUT ALL BUILDINGS WITH A GROUP R FIRE AREA.

SECTION 906.1.1 EXCEPTION: IN GROUP R-2 OCCUPANCIES, PORTABLE FIRE EXTINGUISHERS SHALL BE REQUIRED ONLY IN LOCATIONS SPECIFIED IN ITEMS 2 THROUGH 6 WHERE EACH DWELLING UNIT IS PROVIDED WITH A PORTABLE FIRE EXTINGUISHER HAVING A MINIMUM RATING OF 1-A:10-B:C.

CHAPTER 10: MEAN OF EGRESS
SEE CODE COMPLIANCE TABLE FOR SIZING BREAKDOWN

SECTION 1005 MEANS OF EGRESS SIZING
SECTION 1005.3.1 STAIRWAYS .3" PER OCCUPANT; MINIMUM WIDTH 44" (36" IF < 50 OCCUPANTS (SECTION 1011.2))
SECTION 1005.3.2 OTHER ELEMENTS .2" PER OCCUPANT
SECTION 1010.1.1 DOORS 32" MINIMUM CLEAR WIDTH, CORRIDORS 44" MINIMUM CLEAR WIDTH
SECTION 1011.1.1 EXCEPTION 4: CHANGES IN ROOM ELEVATIONS OF THREE OR FEWER RISERS WITHIN DWELLING UNITS IN GROUP R-2 DO NOT REQUIRE HANDRAILS

TABLE 1017.2 MAXIMUM EXIT ACCESS TRAVEL DISTANCE
R USE GROUP AREAS 250'-0" WITH FIRE SUPPRESSION THROUGHOUT

SECTION 1020.4 EXCEPTION 2: IN OCCUPANCIES IN GROUP R-2, WHERE THE BUILDING IS EQUIPPED WITH AN AUTOMATIC SPRINKLER SYSTEM, THE LENGTH OF THE DEAD-END CORRIDORS SHALL NOT EXCEED 50'.

SECTION 1023.1 INTERIOR EXIT STAIRWAYS SHALL BE ENCLOSED AND LEAD DIRECTLY TO THE EXTERIOR OF THE BUILDING OR SHALL BE EXTENDED TO THE EXTERIOR OF THE BUILDING WITH AN EXIT PASSAGEWAY CONFORMING TO THE REQUIREMENTS OF SECTION 1024.

SECTION 1023.2 ENCLOSURES FOR INTERIOR EXIT STAIRWAYS SHALL BE CONSTRUCTION AS FIRE BARRIERS IN ACCORDANCE WITH SECTION 707. INTERIOR EXIT STAIRWAY ENCLOSURES SHALL HAVE A FIRE-RESISTANCE RATING OF NOT LESS THAN 1 HOURS WHERE CONNECTING THREE STORIES OR LESS.

SECTION 1024.2 EXIT PASSAGEWAY ENCLOSURES SHALL HAVE WALLS, FLOORS, AND CEILINGS OF NOT LESS THAN A 1-HOUR FIRE-RESISTANCE RATING, AND NOT LESS THAN THAT REQUIRED FOR ANY CONNECTING INTERIOR EXIT STAIRWAY. EXIT PASSAGEWAYS SHALL BE CONSTRUCTED AS FIRE BARRIERS IN ACCORDANCE WITH SECTION 707.

CHAPTER 11: ACCESSIBILITY
SECTION 1107.6.2.2.1 IN GROUP R-2 OCCUPANCIES CONTAINING MORE THAN 20 DWELLING UNITS, AT LEAST 2 PERCENT BUT NOT LESS THAN ONE OF THE UNITS SHALL BE A TYPE A UNIT. THIS PROJECT CONTAINS 7 DWELLING UNITS, AND THEREFORE IS NOT REQUIRED TO HAVE ANY TYPE A UNITS.

SECTION 1107.6.2.2.2 WHERE THERE ARE FOUR OR MORE DWELLING UNITS INTENDED TO BE OCCUPIED AS A RESIDENCE IN A SINGLE STRUCTURE, EVERY DWELLING UNIT INTENDED TO BE OCCUPIED AS A RESIDENCE SHALL BE A TYPE B UNIT. NOTE THAT THE 2015 MICHIGAN REHABILITATION CODE 1204.1 STATES THAT TYPE B UNITS ARE NOT REQUIRED IN HISTORICAL BUILDINGS.

CHAPTER 12: INTERIOR ENVIRONMENT
SECTION 1207.2 WALLS, PARTITIONS, AND FLOOR/CEILING ASSEMBLIES SEPARATING DWELLING UNITS FROM EACH OTHER OR FROM PUBLIC OR SERVICE AREAS SHALL HAVE A SOUND TRANSMISSION CLASS OF NOT LESS THAN 50 FOR AIR-BORNE NOISE WHEN TESTED IN ACCORDANCE WITH ASTM E90. **PROVIDED STC = 50.**

SECTION 1207.3 FLOOR/CEILING ASSEMBLIES BETWEEN DWELLING UNITS OR BETWEEN A DWELLING UNIT AND A PUBLIC OR SERVICE AREA WITHIN THE STRUCTURE SHALL HAVE AN IMPACT INSULATION CLASS RATING OF NOT LESS THAN 50 WHEN TESTED IN ACCORDANCE WITH ASTM E492. **PROVIDED IIC = 57.**

SECTION 1208.2 OCCUPIABLE SPACES, HABITABLE SPACES, AND CORRIDORS SHALL HAVE A CEILING HEIGHT OF NOT LESS THAN 7'-6". BATHROOMS, TOILET ROOMS, KITCHENS, STORAGE ROOMS, AND LAUNDRY ROOMS SHALL HAVE A CEILING HEIGHT OF NOT LESS THAN 7'-0".
EXCEPTION 4: CORRIDORS CONTAINED WITHIN A DWELLING UNIT OR SLEEPING UNIT IN A GROUP R OCCUPANCY SHALL HAVE A CEILING HEIGHT OF NOT LESS THAN 7'-0".

CHAPTER 30: ELEVATORS AND CONVEYING SYSTEMS
SECTION 3002.1 ELEVATOR HOISTWAY ENCLOSURES SHALL BE SHAFT ENCLOSURES COMPLYING WITH SECTION 713.

CODE COMPLIANCE			
TOPIC	SECTION	ALLOWED/REQUIRED	ACTUAL
APPLICABLE CODES			
2015 INTERNATIONAL FIRE CODE			
2015 MICHIGAN BUILDING CODE			
2015 MICHIGAN MECHANICAL CODE			
2015 MICHIGAN REHABILITATION CODE	505	LEVEL 2 ALTERATION	INTERIOR RENOVATION LESS THAN 50%
2017 NATIONAL ELECTRICAL CODE			
2018 MICHIGAN PLUMBING CODE			
ANSI/ASHRAE 90.1-2013			
ICC/ANSI 117.1-2009			
NFPA 13 (2013) + NFPA 72 (2013)			
ZONING			
ZONING	CITY OF MARSHALL		B3 - NEIGHBORHOOD COMMERCIAL
1 - SCOPE AND ADMIN			
DEFERRED SUBMITTALS	107.3.4.1		THERE ARE NO DEFERRED SUBMITTALS FOR THIS PROJECT
DESIGN PROFESSIONAL IN CHARGE	107.3.4		CODY NEWMAN IS TO BE THE DESIGN PROFESSIONAL IN CHARGE
SPECIAL INSPECTIONS	110		THERE ARE NO SPECIAL INSPECTIONS FOR THIS PROJECT
3 - USE			
BUILDING USE	303.2 + 310.4	BEFORE - M + R-2	AFTER - A-2 + R-2
3 - AREA BY USE			
ASSEMBLY			692 SF
RESIDENTIAL			2,034 SF
3 - GROSS BUILDING AREA			
0 - BASEMENT			614 SF
1 - FIRST FLOOR			1,197 SF
2 - SECOND FLOOR			932 SF
TOTAL			2,743 SF
5 - GENERAL BUILDING HEIGHTS AND AREAS			
ALLOWABLE BUILDING HEIGHT	TABLE 504.3	40 FEET	31 FEET
BASE STORIES ALLOWED	TABLE 504.4	2 STORIES	2 STORIES
TABULAR AREA	TABLE 506.2	6,000 SF	1,197 SF
6 - TYPE OF CONSTRUCTION			
TYPE OF CONSTRUCTION	TABLE 601		V-B
7 - FIRE AND SMOKE PROTECTION			
			CARBON MONOXIDE + SMOKE DETECTORS REQUIRED IN RESIDENTIAL UNITS
9 - FIRE PROTECTION SYSTEMS			
AUTOMATIC SPRINKLER SYSTEM	903.2.1.3	LESS THAN 12,000 SF, NOT REQUIRED	NOT PROVIDED
FIRE ALARM AND DETECTION SYSTEMS	907	NOT REQUIRED	NOT PROVIDED
10 - MEANS OF EGRESS			
DOOR EGRESS WIDTH	1005.3.2	36 INCHES	92 INCHES
EXIT ACCESS TRAVEL DISTANCE	TABLE 1017.2	200 FEET	46 FEET
NUMBER OF EXITS	TABLE 1006.3.1	1 EXIT PER UNIT	3 EXITS
STAIR EGRESS WIDTH	1005.3.1	36 INCHES	33 INCHES
10 - OCCUPANCY			
OCCUPANCY	TABLE 1004.1.2	2,034/200	11 PEOPLE
	TABLE 1004.1.2	692 SF/15	47 PEOPLE
TOTAL OCCUPANT LOAD			58 PEOPLE
15 - ROOF ASSEMBLY			
	1501.1		
27 - ELECTRICAL			
EMERGENCY LIGHTING	1008.1	WILL COMPLY	ON COMPLIANCE DRAWINGS
EMERGENCY POWER	1008.3.2, 1008.3.3	WILL COMPLY	ON COMPLIANCE DRAWINGS
EXIT SIGNS	1011.1	WILL COMPLY	ON COMPLIANCE DRAWINGS
28 - PLUMBING			
DRINKING FOUNTAIN REQUIREMENTS	TABLE 403.1	# REQUIRED	# PROVIDED
LAVATORY REQUIREMENTS	TABLE 403.1	# MALE / # FEMALE	# MALE / # FEMALE
SERVICE SINK REQUIREMENTS	TABLE 403.1	# REQUIRED	# PROVIDED
WATER CLOSETS REQUIREMENTS	TABLE 403.1	# MALE / # FEMALE	# MALE / # FEMALE



ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

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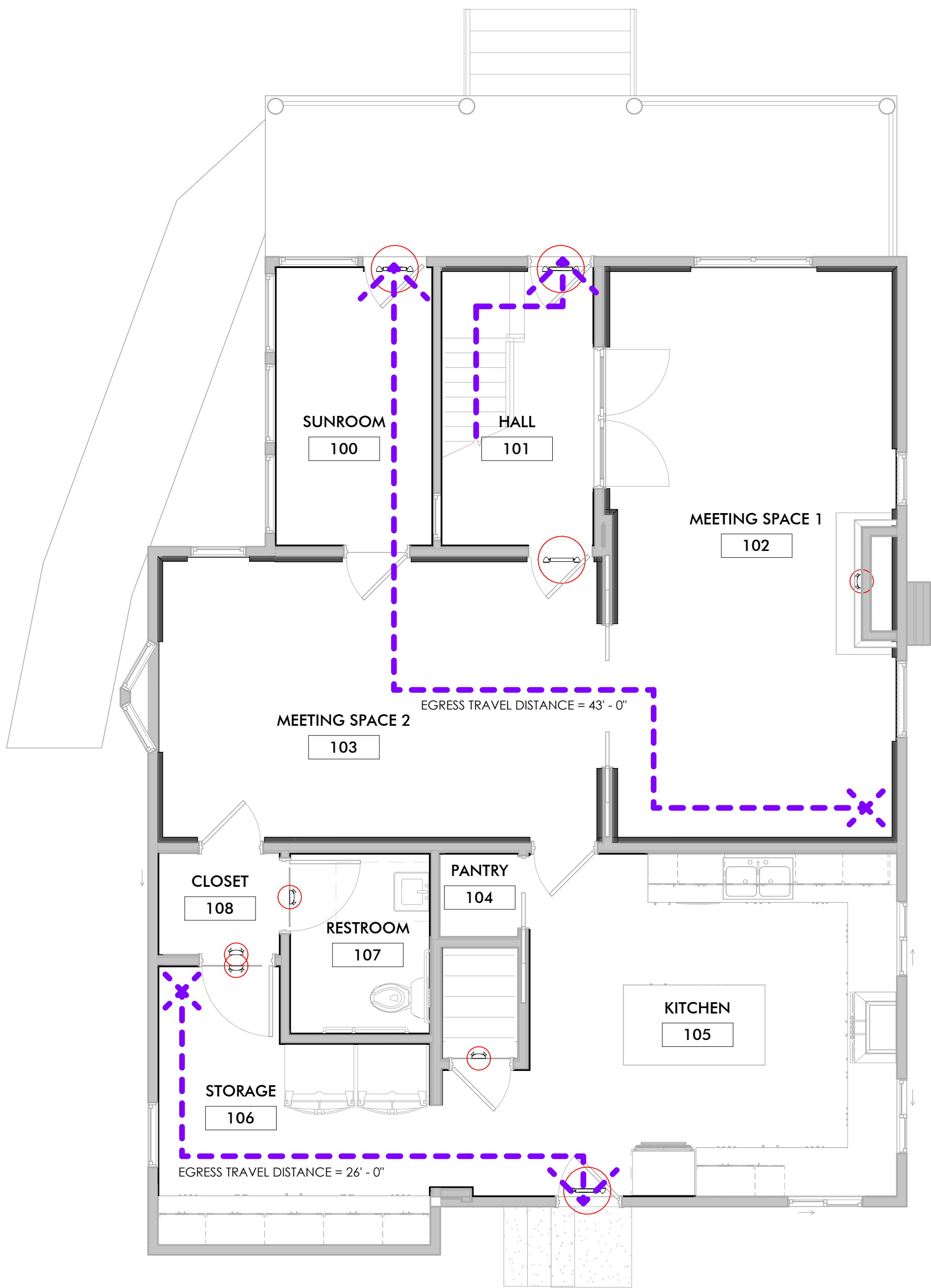
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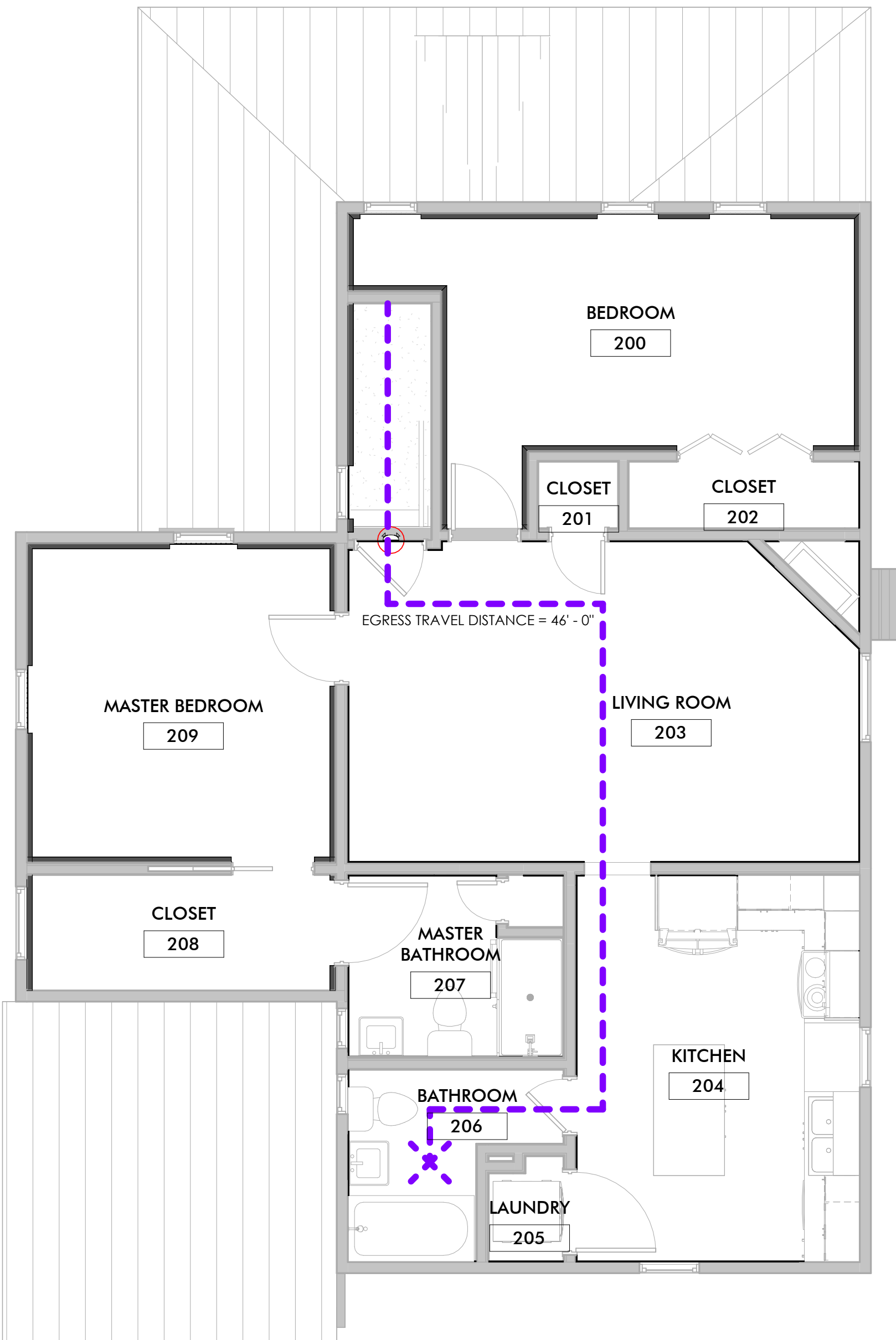
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CODE COMPLIANCE
T004



1 FIRST FLOOR COMPLIANCE PLAN
1/4" = 1'-0"



2 SECOND FLOOR COMPLIANCE PLAN
1/4" = 1'-0"

COMPLIANCE LEGEND

SYMBOL	ITEM
	FIRE EXTINGUISHER
	EXIT SIGN W/ EGRESS LIGHTS
	EGRESS LIGHTING
	TRAVEL DISTANCE
	1 HOUR WALL
	2 HOUR WALL
	SMOKE DETECTOR
	CARBON MONOXIDE DETECTOR

CODE COMPLIANCE			
TOPIC	SECTION	ALLOWED/REQUIRED	ACTUAL
APPLICABLE CODES			
2015 INTERNATIONAL FIRE CODE			
2015 MICHIGAN BUILDING CODE			
2015 MICHIGAN MECHANICAL CODE			
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WATER CLOSETS REQUIREMENTS	TABLE 403.1	# MALE / # FEMALE	# MALE / # FEMALE

CODE COMPLIANCE GENERAL NOTES

- ENSURE EXIT SIGNS ARE MOUNTED ABOVE THE DOORS AND VISIBLE FROM 75 FEET AWAY. ALL EGRESS LIGHTING IS TO POINT DOWN TO ILLUMINATE THE EGRESS PATH OF TRAVEL.
- ALL FIRE EXTINGUISHERS ARE TO BE ABC EXTINGUISHERS, UNLESS NOTED OTHERWISE. ALL EXTINGUISHERS ARE TO BE TAGGED WITH THE CURRENT YEAR'S INSPECTION ON IT. ANNUAL INSPECTIONS ARE TO OCCUR FOR ALL FIRE EXTINGUISHERS.
- PROVIDE ADA RESTROOM SIGNS AT ALL RESTROOMS, CORRESPONDING TO THE CORRECT SEX.
- SEE T002 FOR MOUNTING HEIGHTS AND LOCATIONS
- SEE T003 FOR ADDITIONAL CODE COMPLIANCE INFORMATION
- FURNITURE AND EQUIPMENT SHOWN ON COMPLIANCE DRAWINGS ARE FOR REFERENCE ONLY

ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

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CODE COMPLIANCE
T005

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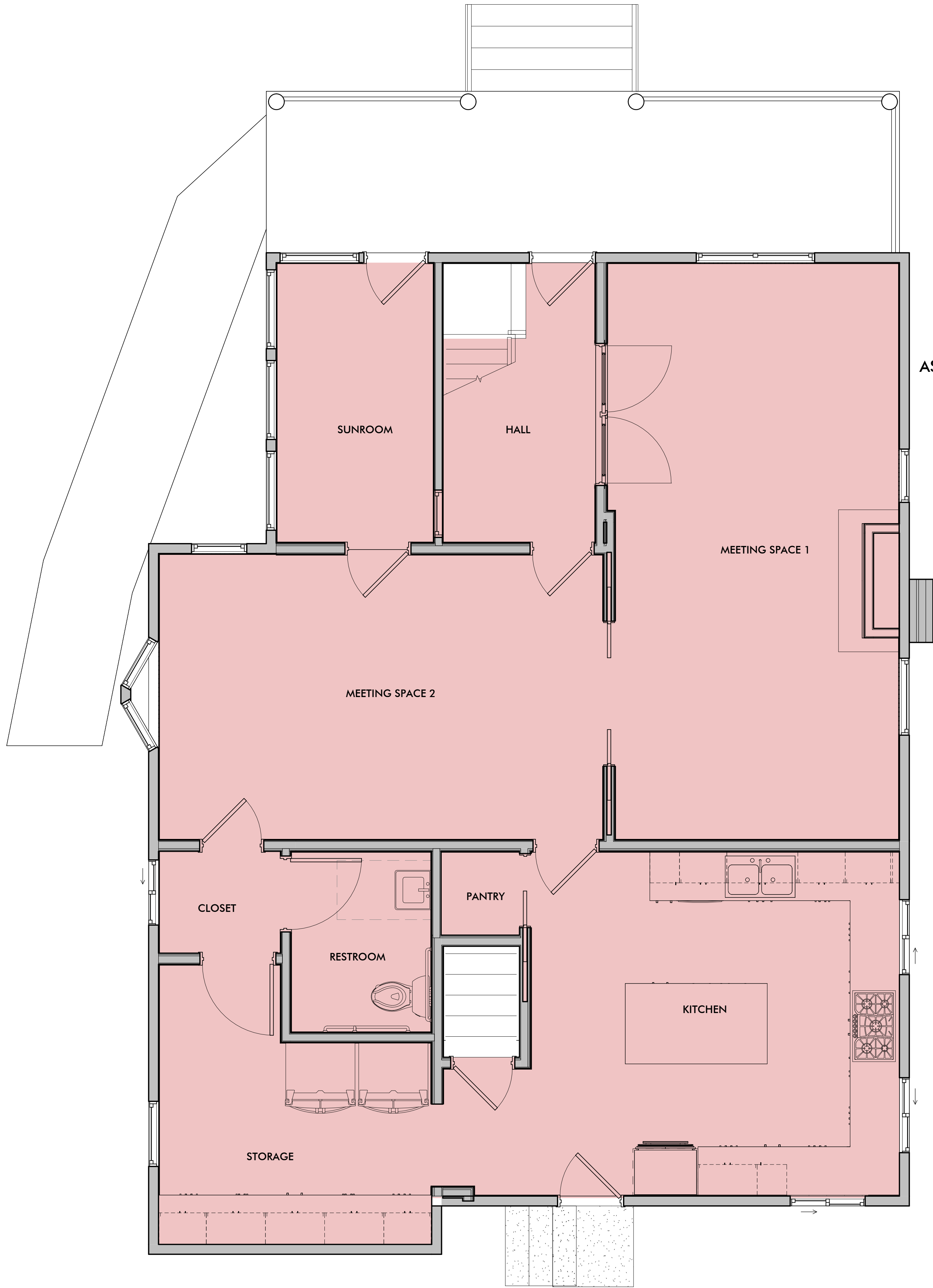
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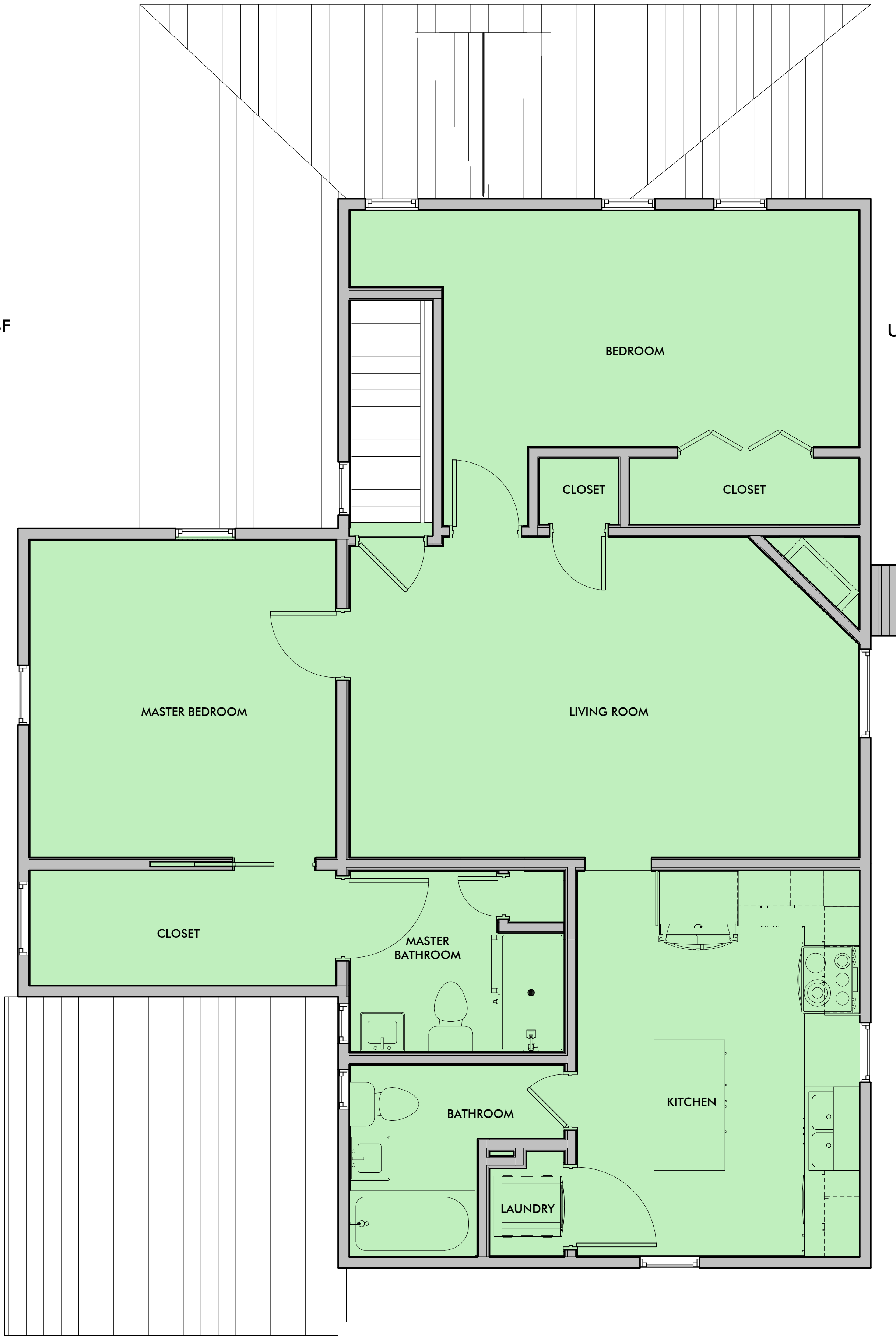
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AREA PLANS
T006



1 FIRST FLOOR PROPOSED PLAN
1006 3/8" = 1'-0"



2 SECOND FLOOR PROPOSED PLAN
1006 3/8" = 1'-0"

GENERAL NOTES

- 1. EXISTING BUILDING TO REMAIN ON THE EXISTING SITE
- 2. THE UTILITIES THAT ARE CURRENTLY CONNECTED TO THE BUILDING ARE TO REMAIN
- 3. CONTACT MISS DIG TO LOCATE ALL EXISTING UTILITIES BEFORE DOING ANY SITE WORK
- 4. PATCH EXISTING ASPHALT PARKING LOT AS REQUIRED, RESTRIPE PARKING LOT IF REQUIRED
- 5. EXISTING VEGETATION TO REMAIN ON THE SITE, TRIM AS REQUIRED
- 6. PROVIDE A KNOX BOX AT THE MAIN ENTRY TO THE BUILDING, COORDINATE WITH LOCAL FIRE DEPARTMENT ON KEYING AND INSTALLATION
- 7. WORK WITHIN THE STREET TO BE DONE IN ACCORDANCE WITH THE REQUIREMENTS OF THE AGENCIES HAVING JURISDICTION.
- 8. PERMITS, TESTING, BONDS & INSURANCES ETC., SHALL BE PAID FOR BY THE CONTRACTOR. CITY INSPECTION FEES SHALL BE PAID FOR BY THE OWNER.

PARKING REQUIREMENTS

REVIEW LOCAL ORDINANCES AND PROVIDE CALCULATIONS

LANDSCAPE REQUIREMENTS

REVIEW LOCAL ORDINANCES AND PROVIDE CALCULATIONS

LEGAL DESCRIPTION

MARSHALL CITY, LOWER VILLAGE E 58 1/2 FT OF N 1/2 OF LOT 2 BLK 13 & W 6 FT OF N 1/2 OF LOT 3.



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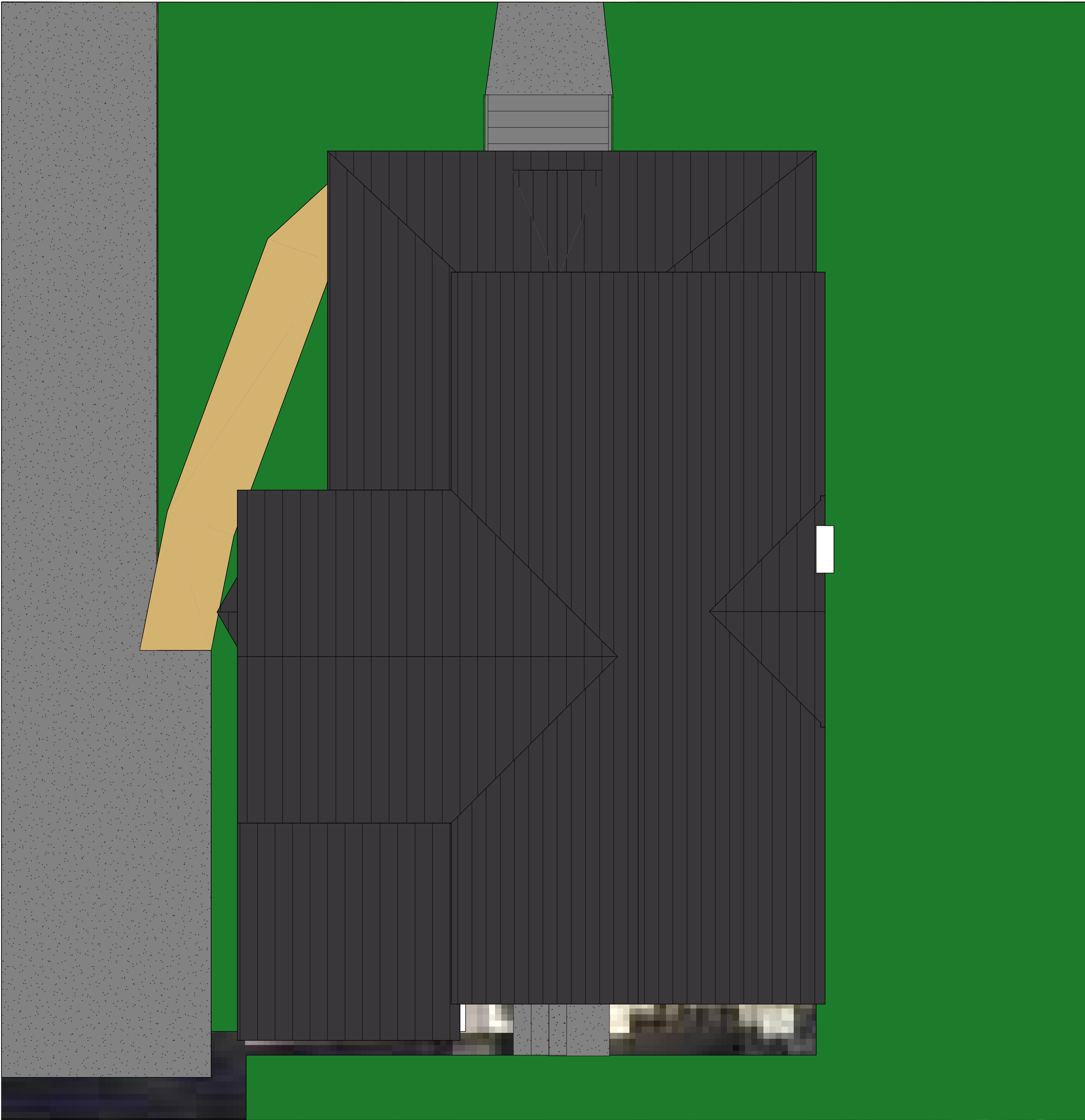
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ARCHITECTURAL SITE PLAN

C100



GENERAL NOTES

EXISTING PLANS AND DIMENSIONS ARE SHOWN FOR REFERENCE ONLY



ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

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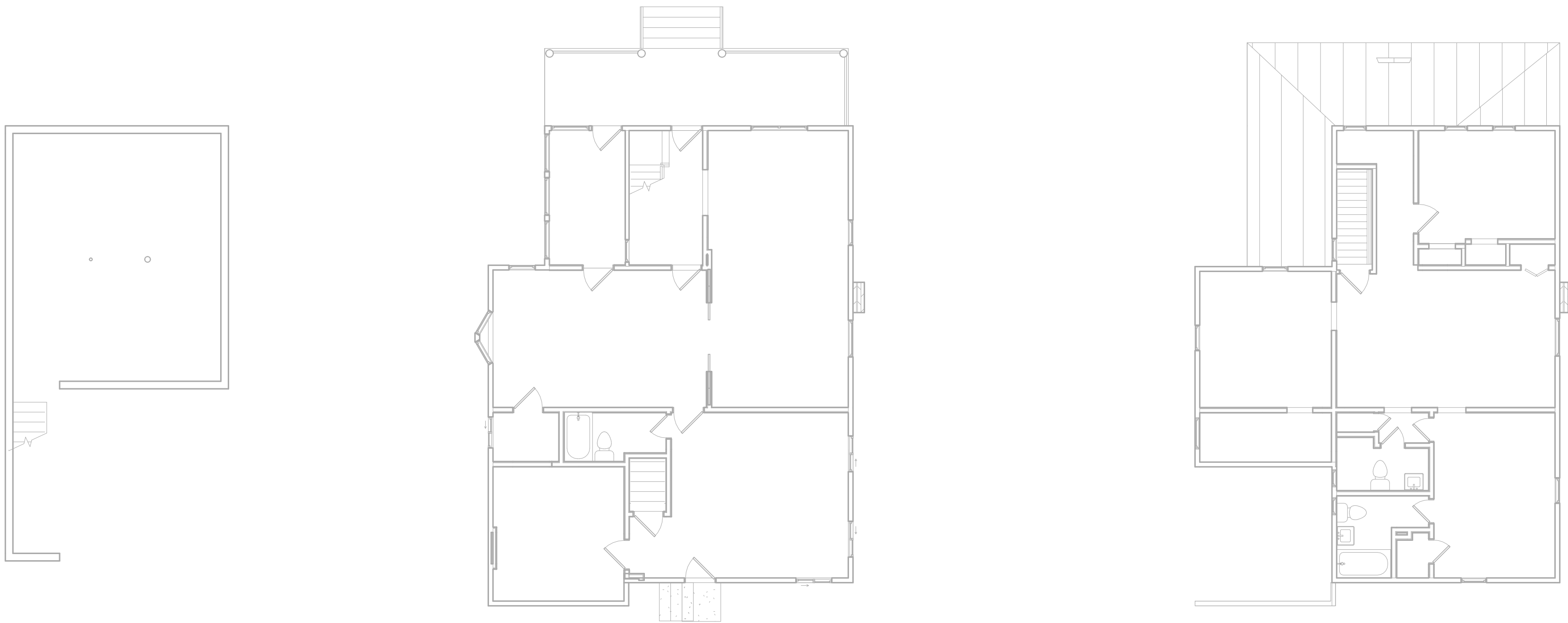
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EXISTING FLOOR PLANS

A000



1 BASEMENT EXISTING PLAN
A000 1/8" = 1'-0"

2 FIRST FLOOR EXISTING PLAN
A000 1/8" = 1'-0"

3 SECOND FLOOR EXISTING PLAN
A000 1/8" = 1'-0"

DEMOLITION NOTES

1. REMOVE ALL DASHED WALLS, WINDOWS, AND DOORS COMPLETELY.
2. OWNER TO REMOVE ALL FURNISHINGS/ EQUIPMENT THAT THEY WISH TO RETAIN FROM THE AREAS OF DEMOLITION/ CONSTRUCTION PRIOR TO THE START OF CONSTRUCTION WORK IN EACH AREA. OWNER TO COORDINATE WITH CONTRACTOR REGARDING THE TIME SCHEDULE FOR THIS TO BE COMPLETED.
3. PATCH AND FILL ANY HOLES IN THE WALL CAUSED BY THE REMOVAL OF DOORS, WINDOWS, OR WALLS TO MATCH SURROUNDINGS.
4. CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL SURFACES NOT BEING REMODELED IN THE PROJECT AND IN THE PATH OF THE CONTRACTORS TRAVEL, SETUP AND/ OR PROJECT MATERIAL STORAGE. THE CONTRACTOR MUST RETURN THE AREAS DISTURBED AS REQUIRED FOR ACCESS TO ITS PRE-EXISTING CONDITION.
5. ANY HAZARDOUS MATERIALS ARE TO BE REMOVED BY A LICENSED PROFESSIONAL IN THE STATE OF MICHIGAN.
6. ALL SAFETY ISSUES RELATED TO DEMOLITION ARE THE RESPONSIBILITY OF THE CONTRACTOR AND MUST COMPLY WITH ALL STATE, LOCAL, ENVIRONMENTAL AND LABOR LAWS DURING THE CONSTRUCTION OF THIS PROJECT.
7. SEQUENCE DEMOLITION WITH STRUCTURAL WORK TO ASSURE SAFETY. PROVIDE SHORING AS REQ'D TO ENSURE SAFE CONDITIONS EXIST. SHORING IS NOT SHOWN ON PLANS. STRUCTURAL ELEMENTS ARE TO REMAIN, UNLESS NOTED OTHERWISE. COORDINATE WITH ARCHITECTURAL AND STRUCTURAL DRAWINGS.
8. ALL TRADES TO COORDINATE BETWEEN ONE ANOTHER TO AVOID CONFLICTS.
9. NOTATIONS ARE MADE IN VARIOUS PLACES ON THE DRAWINGS TO CALL ATTENTION TO DEMOLITION WHICH IS REQUIRED. THESE DRAWINGS ARE NOT INTENDED TO SHOW EACH AND EVERY ITEM TO BE REMOVED. CONTRACTOR SHALL REMOVE ALL MATERIALS RELATED TO THEIR RESPECTIVE TRADES AS REQUIRED TO PERMIT THE CONSTRUCTION OF THE NEW WORK AS SHOWN.
10. THE CONTRACTOR SHOULD TAKE CARE DURING THE PROJECT TO NOT INTERRUPT THE USE IN AREAS NOT IN SCOPE.
11. PRIOR TO ANY DIGGING ON OR AROUND THE SITE UTILITIES ARE TO BE LOCATED USING MISS DIG.
12. ALL RUBBISH AND DEBRIS FROM DEMOLITION IS TO BE REMOVED IMMEDIATELY FROM THE SITE AFTER DEMOLITION. COORDINATE ALL DEMOLITION, DUMPSTER LOCATIONS, BARRICADING, PEDESTRIAN PROTECTION MEASURES, ETC. WITH THE OWNER AND LOCAL MUNICIPALITY PRIOR TO COMMENCEMENT.
13. REMOVE ALL LIGHTING, WIRING, FIRE ALARM DEVICES, RECEPTACLES, AND SPEAKERS FROM WALLS AND CEILINGS BEING REMOVED. COORDINATE WITH ARCHITECT AS REQUIRED. REMOVE ALL ABANDONED EXPOSED CONDUIT AND WIRING BACK TO SOURCE. REMOVE WIRING BACK TO PANEL OR NEAREST JUNCTION BOX. RE-LABEL CIRCUIT BREAKER AS SPARE, IN SCOPE OF WORK.
14. PROVIDE BLANK COVERPLATE OVER EMPTY OUTLET BOXES IF DEVICE IS REMOVED AND NOT REPLACED.
15. REMOVE ALL EXISTING HVAC, FIRE PROTECTION AND PLUMBING EQUIPMENT, PIPING BACK TO MAIN AND ALL ASSOCIATED ACCESSORIES. SANITARY, STORM, AND VENT STACKS TO REMAIN. CAP ANY UNUSED AREAS.
16. SALVAGE MATERIALS AS REQUIRED IF PART OF THE SCOPE IS MATCHING MATERIALS OR INFILL MATERIALS AS PART OF A RENOVATION PROJECT.
17. REMOVE ALL CEILINGS AND FLOOR FINISHES IN AREAS OF DEMOLITION U.N.O.
18. ALL EXISTING COLUMNS AND STRUCTURAL ELEMENTS TO REMAIN. ANY DISCREPANCIES THAT OCCUR IN THE FIELD DURING DEMOLITION SHOULD BE BROUGHT TO THE ARCHITECT'S ATTENTION.
19. THE CONTRACTOR SHALL MAINTAIN THE JOB SITE TO BROOM CLEAN AT ALL TIMES.
20. THE OWNER WILL MAINTAIN OCCUPANCY OF SPACES ADJACENT TO AREAS OF DEMOLITION. THE CONTRACTOR IS RESPONSIBLE FOR COORDINATING ALL POTENTIALLY DISRUPTIVE ACTIVITIES WITH THE OWNER.

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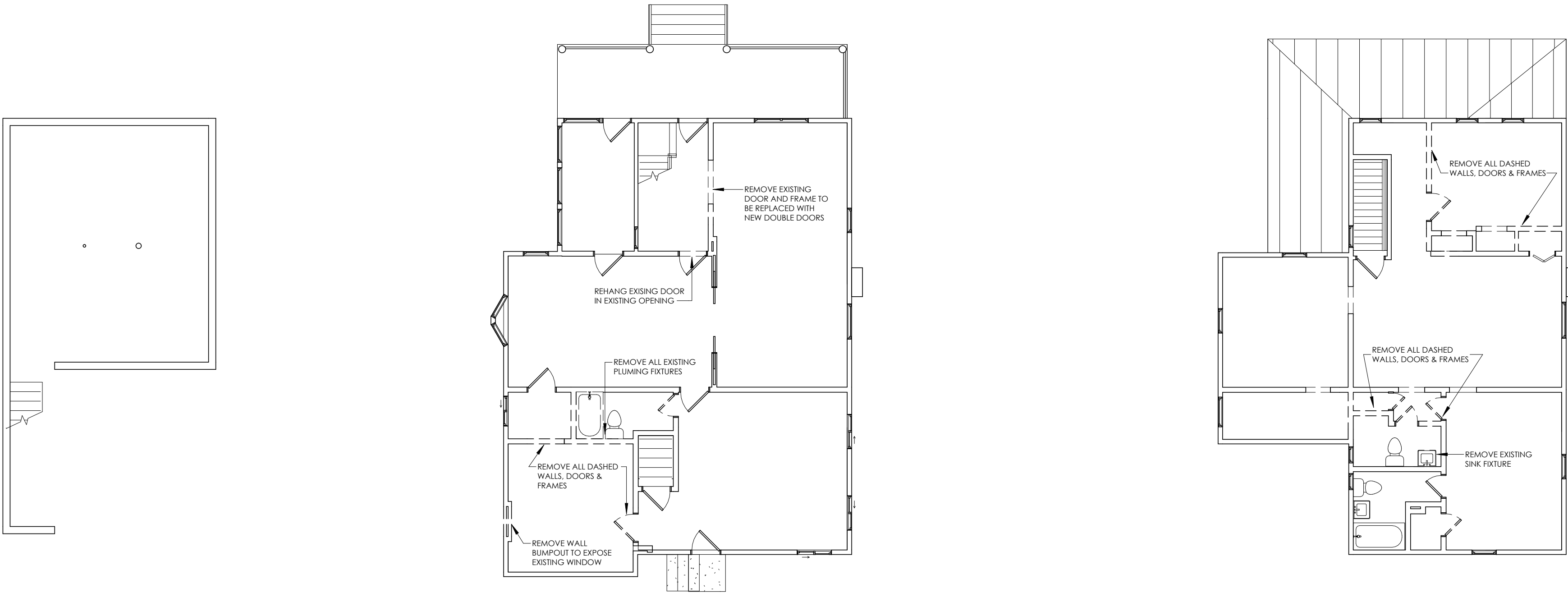
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DEMOLITION PLANS
A110



1 BASEMENT DEMOLITION PLAN
A110 1/8" = 1'-0"

2 FIRST FLOOR DEMOLITION PLAN
A110 1/8" = 1'-0"

3 SECOND FLOOR DEMOLITION PLAN
A110 1/8" = 1'-0"

WALL LEGEND

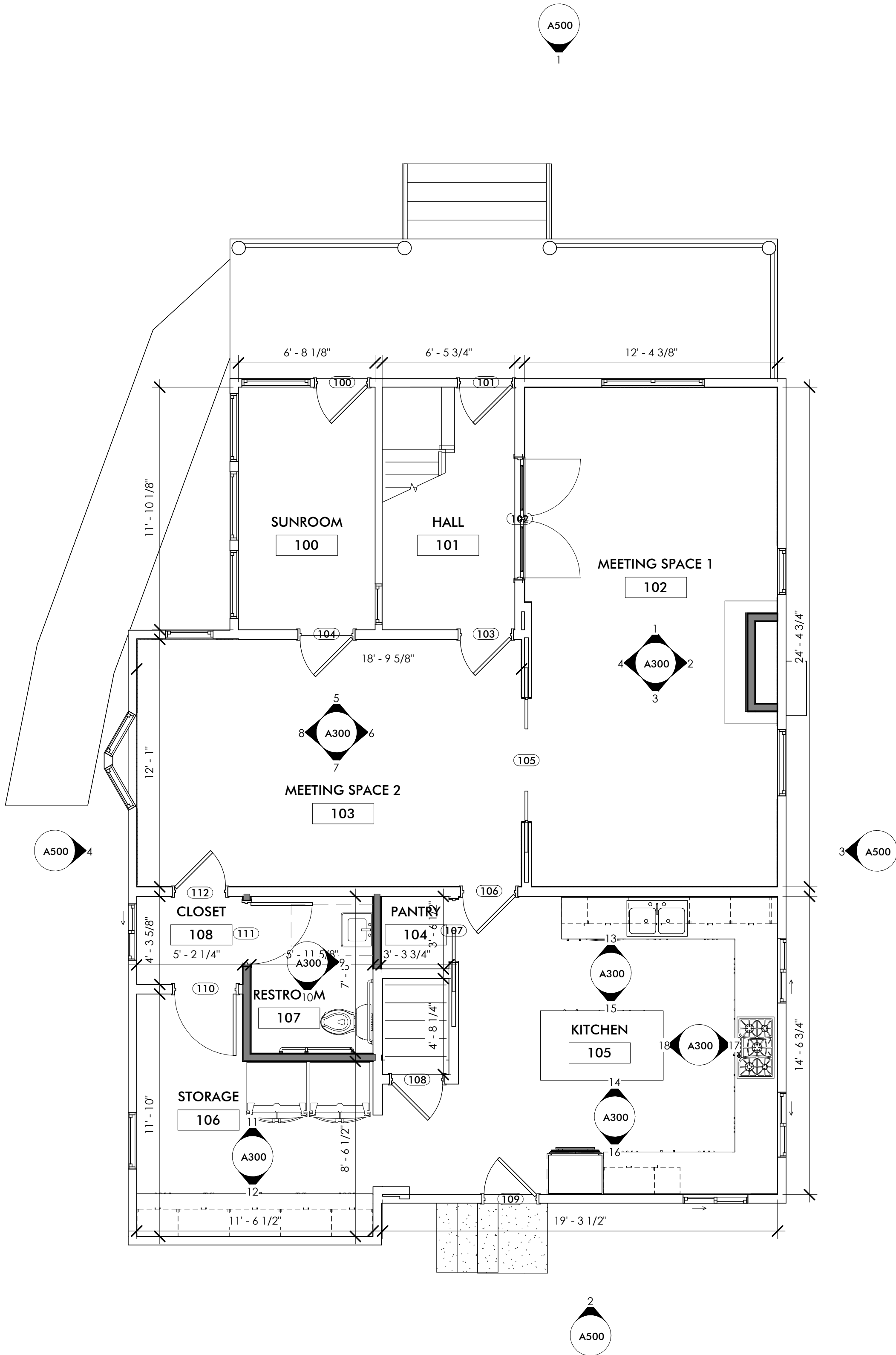
- EXISTING WALL TO REMAIN
- ELEMENTS TO BE REMOVED
- 1 HOUR PARTITION
- 2 HOUR PARTITION
- EXTENT OF WORK

MATERIAL LEGEND

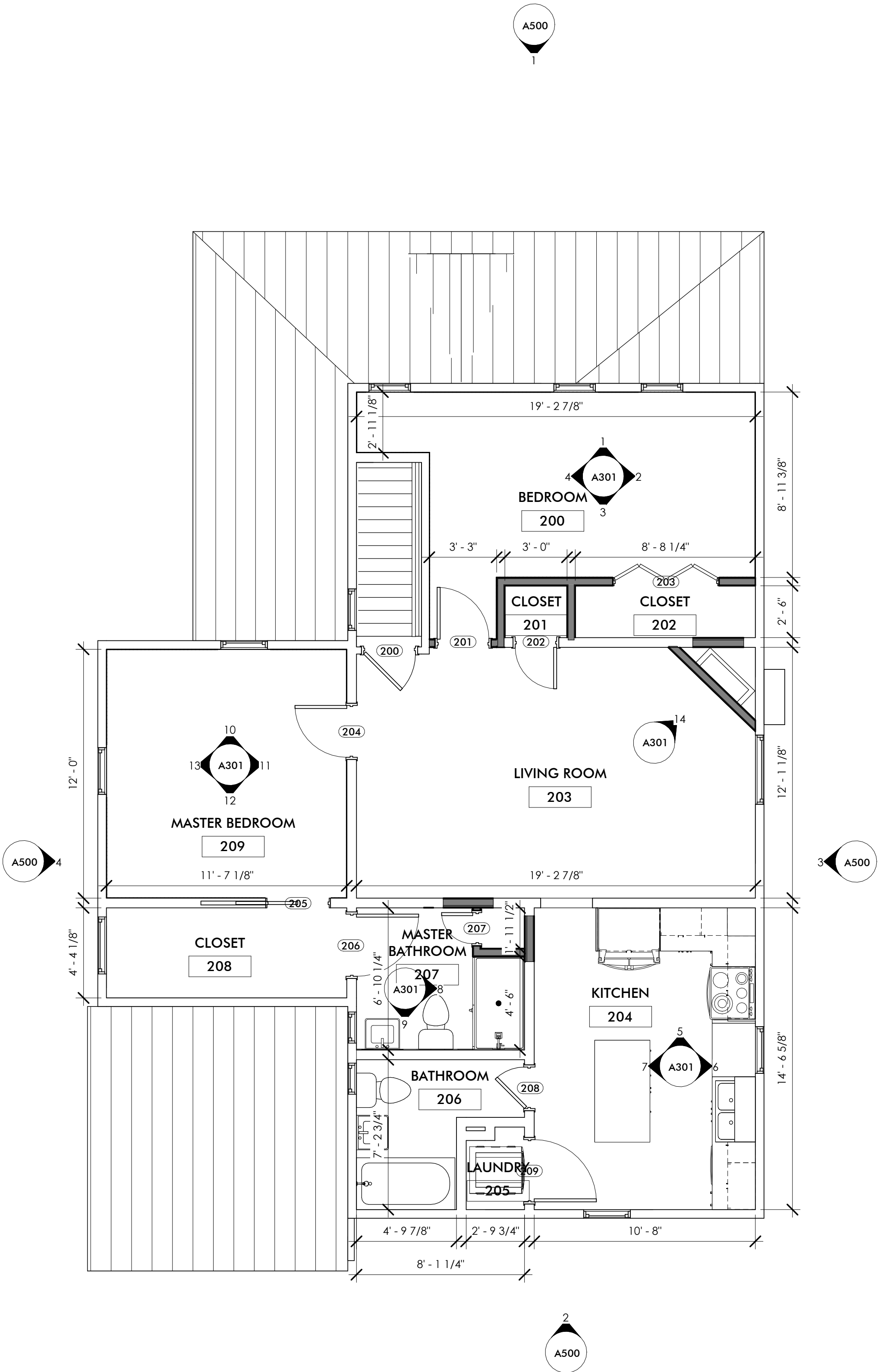
- CMU
- CONCRETE
- WOOD BLOCKING
- STEEL (LARGE SCALE)
- PLASTER
- RIGID INSULATION
- PLYWOOD
- MILLWORK

GENERAL NOTES

- ALL GYPSUM BOARD THROUGHOUT IS TO BE 5/8" TYPE-X AS A MINIMUM.
- ALL EXISTING INTERIOR WALLS THAT ARE TO REMAIN ARE TO BE PATCHED AS REQUIRED FROM NEW UTILITIES OR GENERAL CONSTRUCTION.
- INFILL OF EXISTING WALL OPENINGS IS TO RESULT IN FLUSH FINISHES ON BOTH SIDES OF THE WALL. UNLESS OTHERWISE NOTED, USE APPROPRIATE STUD FRAMING TO ACHIEVE DESIRED FINISH.
- INSTALL WOOD BLOCKING IN WALLS AS NECESSARY FOR INSTALLATION OF ALL CASEWORK, MIRRORS, TOWEL BARS, SHOWER CURTAIN RODS, TOILET PAPER DISPENSERS, PAPER TOWEL HOLDERS, TOILET PARTITIONS, RAILINGS, AND ANY OTHER ACCESSORIES.
- PROVIDE CEMENT BOARD IN LIEU OF GYPSUM BOARD AT ALL BATHTUB, SHOWER, AND KITCHEN LOCATIONS TO RECEIVE WALL TILE. COORDINATE WITH INTERIORS.
- DRAWINGS ESTABLISH THE DESIGN INTENT OF WORK TO BE PERFORMED. ALL PRODUCTS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS. ALL TRADES SHALL CAREFULLY COORDINATE WORK OF ALL OTHER TRADES. CONTRACTORS SHALL BE RESPONSIBLE FOR FIELD VERIFYING EXISTING CONDITIONS AND FOR VERIFYING THEM WITH THE CONTRACT DOCUMENTS. ANY DISCREPANCIES OR CONFLICTS SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE ARCHITECT AND THE OWNER PRIOR TO FABRICATION OR INSTALLATION.
- COORDINATE SIZE AND LOCATION OF ALL EQUIPMENT SUPPORTS INCLUDING BUT NOT RESTRICTED TO CONCRETE HOUSEKEEPING PADS WITH APPROPRIATE EQUIPMENT MANUFACTURER.
- VERIFY QUANTITY, SIZE, AND LOCATION OF ALL FLOOR, ROOF, AND WALL OPENINGS FOR ALL DISCIPLINES INCLUDING BUT NOT RESTRICTED TO MECHANICAL AND ELECTRICAL WORK WITH THE APPROPRIATE TRADE. PROVIDE ALL OPENINGS SHOWN OR REQUIRED FOR THE COMPLETION OF THE WORK. PROVIDE ALL LINTELS REQUIRED FOR THESE OPENINGS PER SPECIFICATIONS.
- VERIFY QUANTITY, SIZE, AND LOCATION OF ALL FLOOR, ROOF, AND WALL OPENINGS FOR ALL DISCIPLINES INCLUDING BUT NOT RESTRICTED TO MECHANICAL AND ELECTRICAL WORK WITH THE APPROPRIATE TRADE.
- DIMENSIONS PRECEDED BY +/- SHOULD BE REVIEWED AND ALL NECESSARY ADJUSTMENTS MADE PRIOR TO FABRICATION AND/OR INSTALLATION OF AFFECTED WORK. NOTIFY ARCHITECT'S REPRESENTATIVE IF DISCREPANCIES ARISE BEFORE PROCEEDING WITH THE WORK.
- BATHROOM MIRRORS AND LIGHT FIXTURES ABOVE VANITIES SHALL BE CENTERED ON THE SINKS.



2 FIRST FLOOR PLAN
A120 1/4" = 1'-0"



3 SECOND FLOOR PLAN
A120 1/4" = 1'-0"

FINISH SCHEDULE KEY								
CODE	MATERIAL	MANUFACTURER	STYLE	SIZE	COLOR	FLAME SPREAD RATING	CONTACT INFO	NOTES
IPS-1	PAINT (TO MATCH)							
LVT-1	LUXURY VINYL TILE							
PL-1	PLASTIC LAMINATE							
PT-1	PORCELAIN TILE							
SS-1	SOLID SURFACE							
WDB-1	WOOD BASEBOARD							
WDT-1	WOOD TRIM							

FINISH SCHEDULE											
ROOM NUMBER	ROOM NAME	FLOOR	BASE	WALL				CEILING	MILLWORK		NOTES
				NORTH	EAST	SOUTH	WEST		CABINET	TOP	
100	SUNROOM										
101	HALL										
102	MEETING SPACE 1										
103	MEETING SPACE 2										
104	PANTRY										
105	KITCHEN										
106	STORAGE										
107	RESTROOM										
108	CLOSET										
200	BEDROOM										
201	CLOSET										
202	CLOSET										
203	LIVING ROOM										
204	KITCHEN										
205	LAUNDRY										
206	BATHROOM										
207	MASTER BATHROOM										
208	CLOSET										
209	MASTER BEDROOM										

ON ALL FINISH PLANS, NORTH IS TO BE ASSUMED DIRECTLY STRAIGHT UP ON THE FLOOR PLAN TO CORRELATE WITH WALL FINISH LOCATIONS

GENERAL NOTES

- ALL FURNITURE IS SHOWN FOR REFERENCE AND SCALE ONLY, ALL FINAL FURNITURE SELECTION IS TO BE BY OWNER
- PRIME AND PAINT ALL SURFACES WITH A MINIMUM (2) FINISH COATS.
- AFTER REMOVING EXISTING FLOORING, GRIND CONCRETE OR REPLACE SUBFLOOR AS REQUIRED TO PROVIDE A LEVEL SURFACE FOR THE NEW FLOORING
- SEE EXTERIOR ELEVATIONS FOR EXTERIOR MATERIALS
- TRANSITIONS TO BE MANUFACTURED FROM SCHLUTER SYSTEMS U.N.O. IN ____ FINISH IN THE APPROPRIATE THICKNESS FOR THE ADJACENT MATERIALS
- CENTER ALL FLOORING TRANSITIONS UNDER DOORS OR AT THE CENTER OF OPENINGS U.N.O.
- USE LEVELING COMPOUND TO FEATHER FLOOR UP TO APPROPRIATE HEIGHT TO ENSURE THAT TRANSITION STRIP IS FLUSH WITH ADJACENT FLOORING MATERIAL
- GROUT FOR ____ TO BE ____
- PROVIDE AND INSTALL ALL NECESSARY TRIM PIECES FOR WALL PROTECTION
- CABINET PULLS TO BE ____ - BASIS OF DESIGN. ALL PULLS TO BE (HORIZONTAL OR VERTICAL) FOR DIRECTIONAL PLACEMENT MOUNTED TO THE LATCH SIDE OF CABINET DOORS AND CENTER OF DRAWERS (U.N.O.) ALL DRAWER PULLS ARE SHOWN FOR REFERENCE ONLY AND NOT INDICATION OF MOUNTING LOCATION
- ALL METAL COUNTERTOP SUPPORTS TO BE FIELD PAINTED TO MATCH SURROUNDING WALL FINISH (IN ALKYD, SEMI-GLOSS PAINT FINISH)
- ALL EXPOSED METAL ELEC./MECH. ITEMS IN OCCUPIED SPACES TO BE FIELD-PAINTED TO MATCH SURROUNDING WALL FINISH
- BULKHEADS TO BE PAINTED TO MATCH SURROUNDING WALLS ON FACE AND UNDERSIDE U.N.O.
- ALL SOLID SURFACE COUNTERTOPS AND BACKSPLASHES TO HAVE MITERED, FINISHED EASED EDGES
- ALL CONCEALED SUPPORT BRACKETS TO BE A&M HARDWARE C/EC FLAT CONCEALED BRACKETS IN APPROPRIATE SIZE - BASIS OF DESIGN
- WINDOW SILLS TO BE ____
- PAINT CONDUIT, PIPING, JUNCTION BOXES, DUCTWORK AND OTHER EXPOSED UTILITIES TO MATCH CEILING PAINT, OTHER THAN IN MECHANICAL AND ELECTRICAL ROOMS U.N.O.
- SUBMIT 9"X9" SAMPLES FOR APPROVAL ON ALL FINISHES PRIOR TO ORDERING
- REFER TO FINISH PLANS AND ELEVATIONS FOR ACCENT WALL LOCATIONS AND MULTIPLE FINISH LOCATIONS
- REFER TO ALL INTERIOR FINISH NOTES AND INTERIOR DRAWINGS INCLUDING PLANS, ELEVATIONS AND DETAILS FOR COMPLETE INTERIORS INFORMATION
- CONDUCT MOISTURE TESTS ON ALL CONCRETE SLABS WHERE FINISH MATERIALS ARE SCHEDULED. RECORD PASSING MOISTURE LEVELS PRIOR TO START OF INSTALLATION. REFERENCE MANUFACTURERS INSTALLATION SPECIFICATIONS FOR EACH FLOOR FINISH TYPE TO VERIFY REQUIREMENTS
- WHERE SPECIFIED, PROVIDE CONTINUOUS LENGTH OF RUBBER WALL BASE WITH FIELD FORMED CORNERS, U.N.O.
- PROVIDE A SMOOTH LEVEL 4 DRYWALL FINISH ON ALL GYPSUM WALLS U.N.O.
- INTERIOR PAINT DESIGNATIONS:

IPS-____A EGGHELL FINISH

IPS-____B SEMI-GLOSS FINISH

IPS-____C FLAT FINISH

IPS-____D EPOXY COATING



ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

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PROJECT NAME
135 W. MANSION RENO
PROJECT ADDRESS
135 W MANSION ST, MARSHALL, MI 49068
CLIENT
AMY & VAUGHN FRENTZ

ISSUE
DESIGN DEVELOPMENT

REVISION

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FINISH PLAN & SCHEDULE

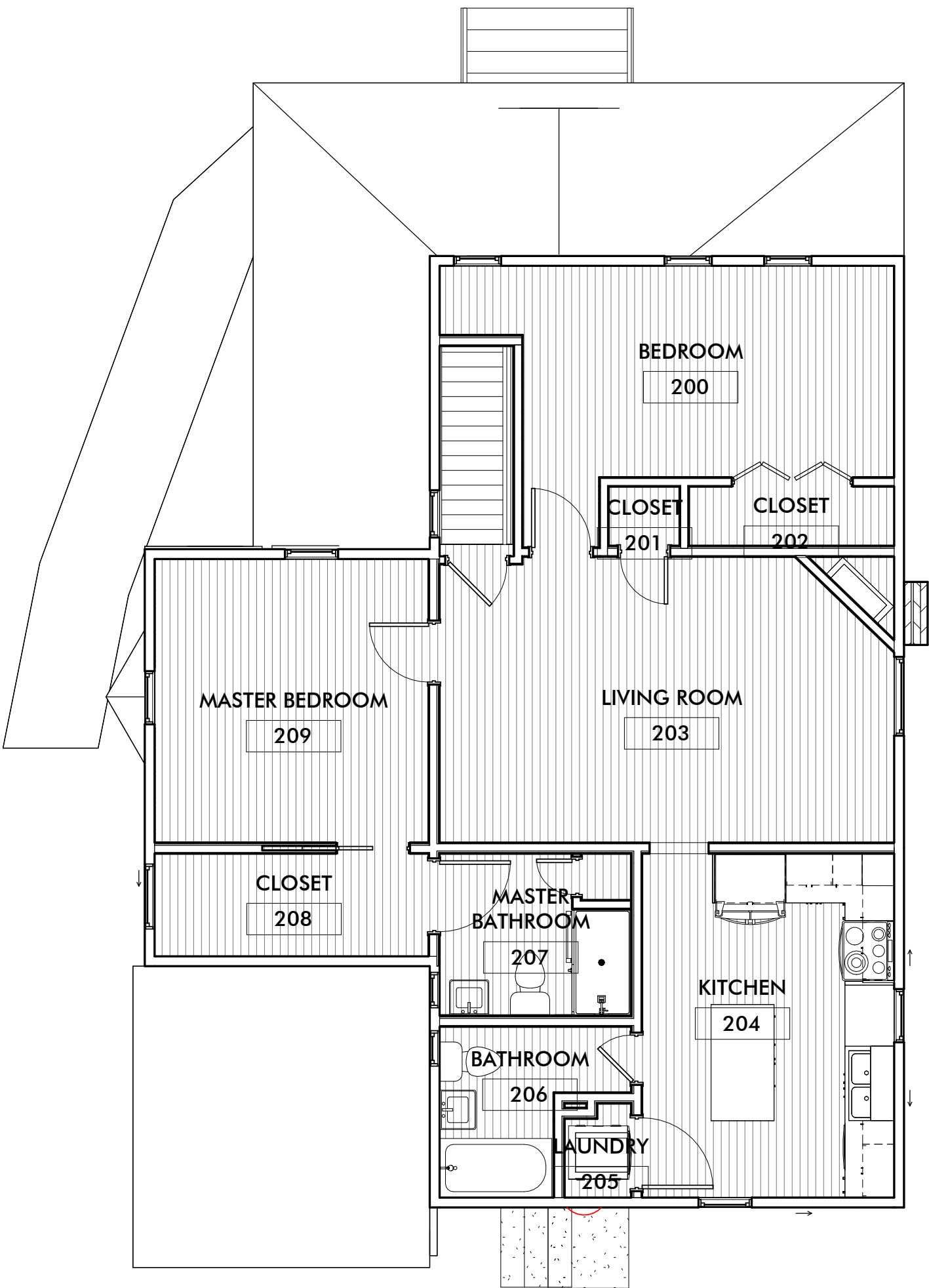
A140



1 FIRST FLOOR FINISH PLAN

A140 3/16" = 1'-0"

ON ALL FINISH PLANS, NORTH IS TO BE ASSUMED DIRECTLY STRAIGHT UP ON THE FLOOR PLAN TO CORRELATE WITH WALL FINISH LOCATIONS



2 SECOND FLOOR PLAN

A140 3/16" = 1'-0"

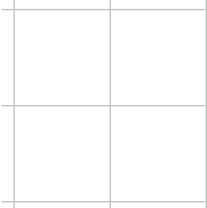
FINISH PLAN LEGEND

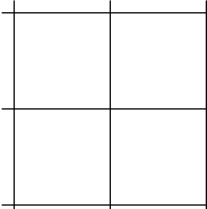
- FINISH 1
- FINISH 2
- FINISH 3
- FINISH 4
- FINISH 5

REFLECTED CEILING GENERAL NOTES

- ALL LIGHT SWITCHES SHALL BE SILENT TYPE, 20 AMP, WHITE COLOR WITH WHITE COVER PLATES.
- ALL NEW LIGHT FIXTURES TO BE LED. FIXTURES AND LAYOUT ARE SHOWN SCHEMATICALLY.
- IF CEILING HEIGHTS ARE NOT CALLED OUT, THEN THE CEILING IS EXISTING OR SHALL BE EXPOSED TO THE EXISTING STRUCTURE ABOVE. CONFIRM WITH ARCHITECT
- COORDINATE LIGHT FIXTURE, MECHANICAL, PLUMBING, ALONG WITH ANY OTHER SYSTEMS AS REQUIRED TO NOT INTERFERE WITH ONE ANOTHER.
- ALL LIGHT FIXTURES AND HVAC SHALL BE CENTERED IN ALL ROOMS, 2x2 CEILING GRIDS, CLOUDS OR BETWEEN OTHER ELEMENTS OR EQUALLY SPACED UNLESS NOTED OTHERWISE.
- ALL 2X2 CEILING GRIDS TO BE CENTERED IN ROOM UNLESS NOTED OTHERWISE. NO PANEL SHALL BE LESS THAN 4" WIDE
- SEE MEP PLANS FOR ADDITIONAL MECHANICAL, ELECTRICAL, AND PLUMBING NOTES.
- REPLACE ANY CEILING TILES IN CEILINGS THAT ARE TO REMAIN.
- ALL BULKHEAD HEIGHTS AT NON-CABINETRY LOCATIONS TO BE ____ UNLESS NOTED OTHERWISE. REFER TO INTERIOR ELEVATIONS FOR ADDITIONAL BULKHEAD HEIGHTS
- REFER TO INTERIOR ELEVATIONS AND RCP FOR UNDER CABINET LIGHTING LOCATIONS.
- REFER TO ROOM FINISH KEY AND SCHEDULE FOR ACP DESIGNATIONS
- ALL DIMENSIONS ARE FROM CENTER LINE OF FIXTURE TO FINISHED FACE OF WALL
- PATCH AND REPAIR EXISTING CEILING AS REQUIRED THAT WAS DISTURBED DURING DEMOLITION AND/OR NEW CONSTRUCTION ACTIVITIES. PATCH AND REPAIR TO MATCH EXISTING ADJACENT CONSTRUCTION, SUPPORT SYSTEM, CEILING FINISH, PATTERN AND ELEVATION.

REFLECTED CEILING LEGEND

- 

EXISTING 2X2 CEILING TILES & GRID. SEE FINISH SCHEDULE FOR TYPE
- 

NEW 2X2 CEILING TILES & GRID. SEE FINISH SCHEDULE FOR TYPE
- 

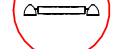
GYP. BD. CEILING
- 

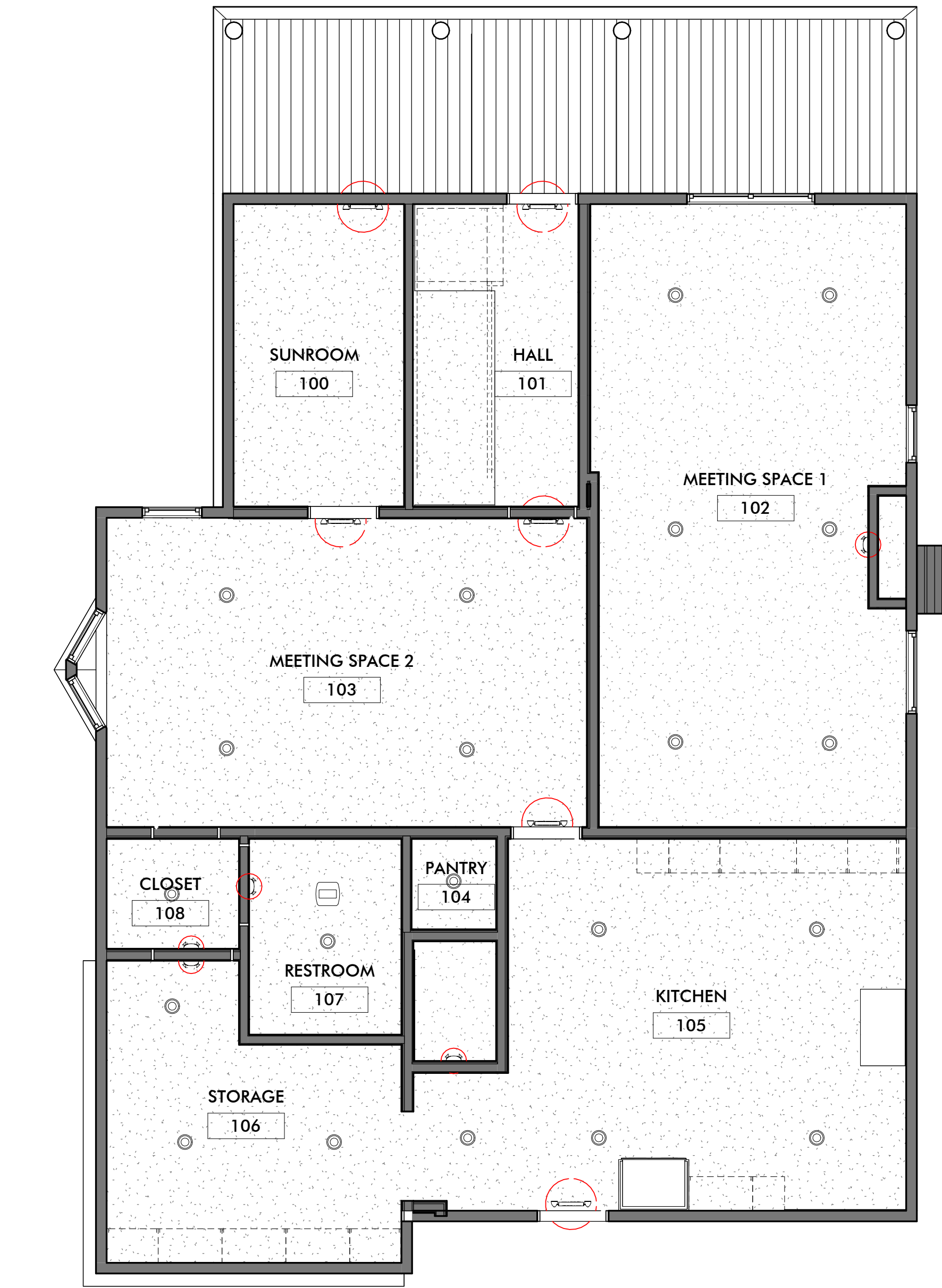
EXPOSED CEILING TO STRUCTURE
- 

LINE OF CASEWORK BELOW

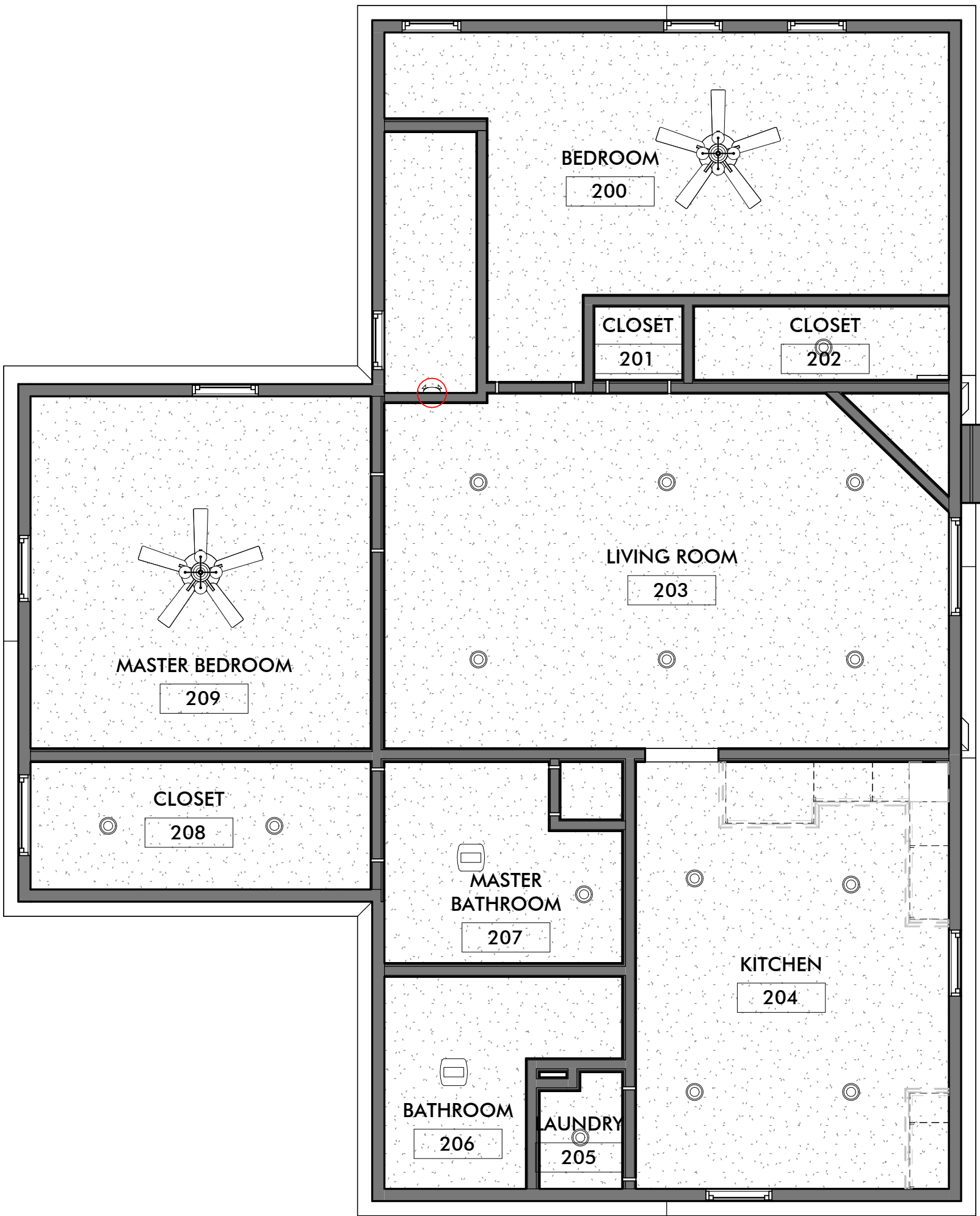
LIGHT FIXTURE LEGEND

*ALL FIXTURES SHOWN ARE TO BE A BASIS OF DESIGN. EQUAL EQUIVALENTS ARE ACCEPTED.

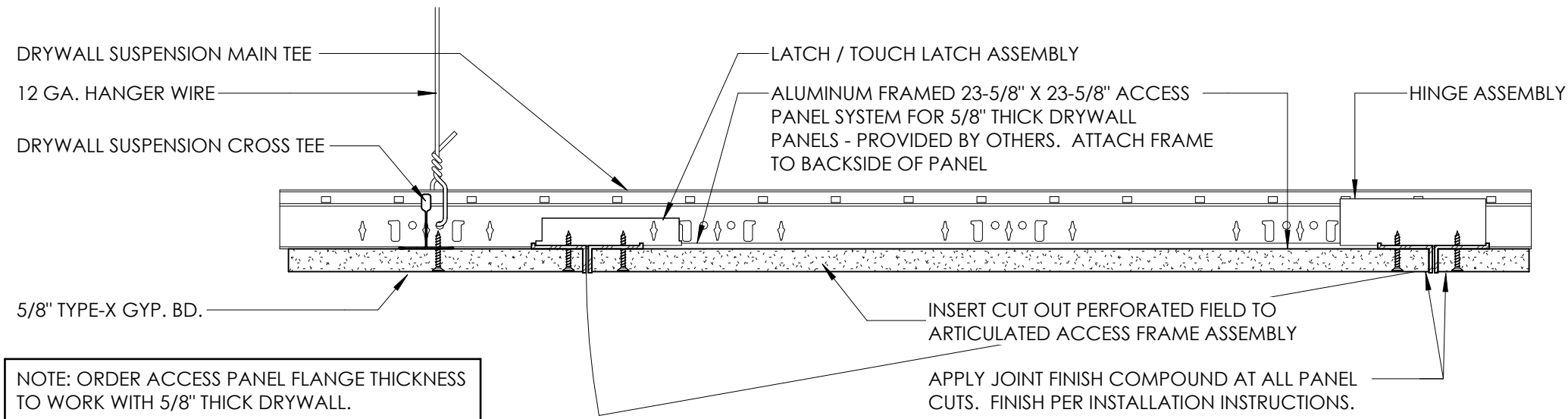
TAG	SYMBOL	MANUFACTURER & DESCRIPTION	MODEL / COLOR
A		LITHONIA 6" RECESSED CAN LIGHT OR WALL WASH	LDN6 / COLOR TO MATCH CEILING
B		BROAN EXHAUST FAN WITH LED LIGHT, 110 CFM	NUTONE FLEX SERIES / WHITE IN COLOR
C		LITHONIA EMERGENCY LIGHT	ELM6L / WHITE IN COLOR
D		LITHONIA EXIT-UNIT COMBO	LHQM LED / WHITE IN COLOR
E		BROWNLEE LIGHTING VANITY LIGHT	FLOW SQ / SILVER IN COLOR
F		BIG ASS FANS FAN WITH LIGHT	HAIKU L / BLACK IN COLOR



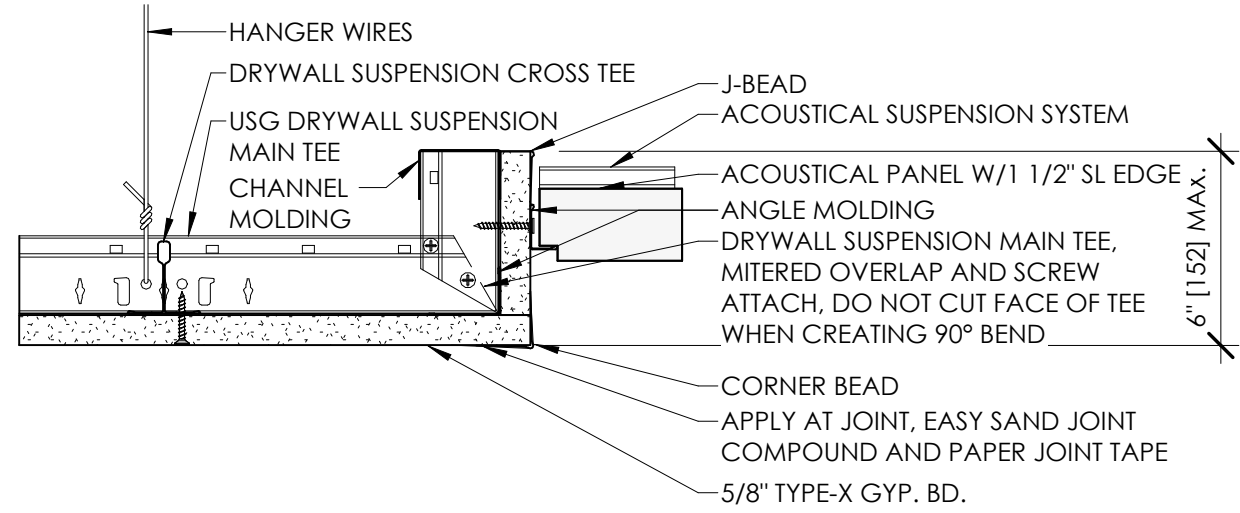
1 FIRST FLOOR REFLECTED CEILING PLAN
A200 1/4" = 1'-0"



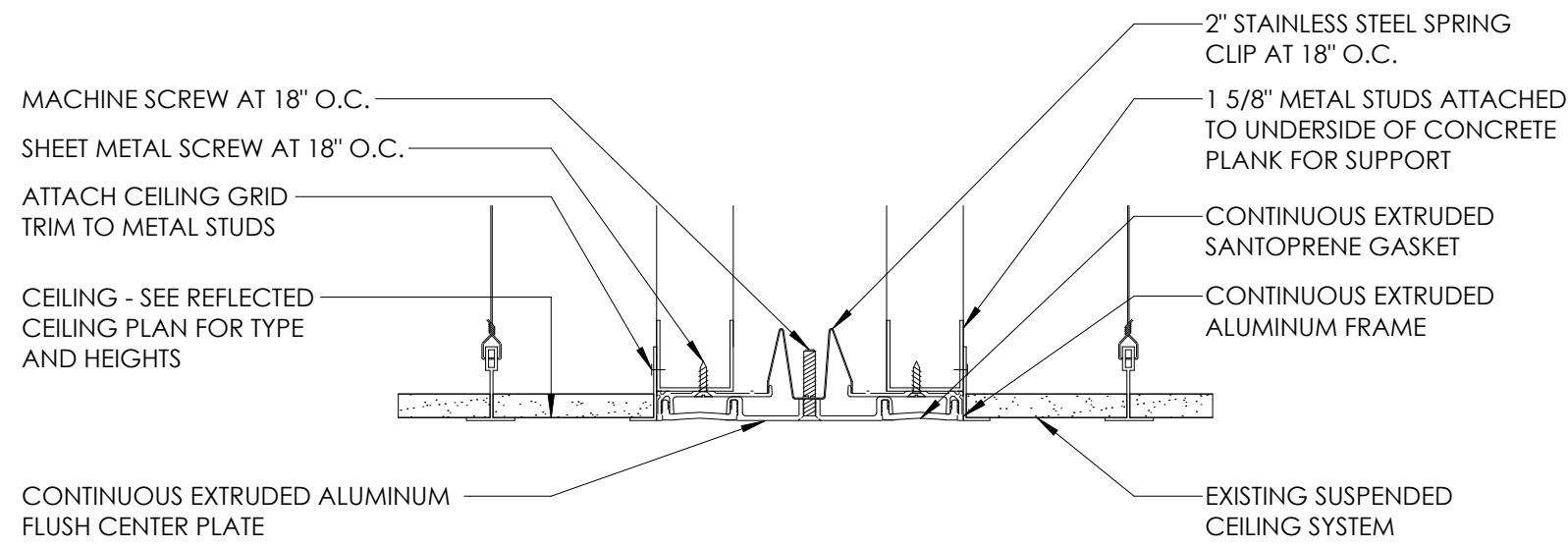
2 SECOND FLOOR REFLECTED CEILING PLAN
A200 1/4" = 1'-0"



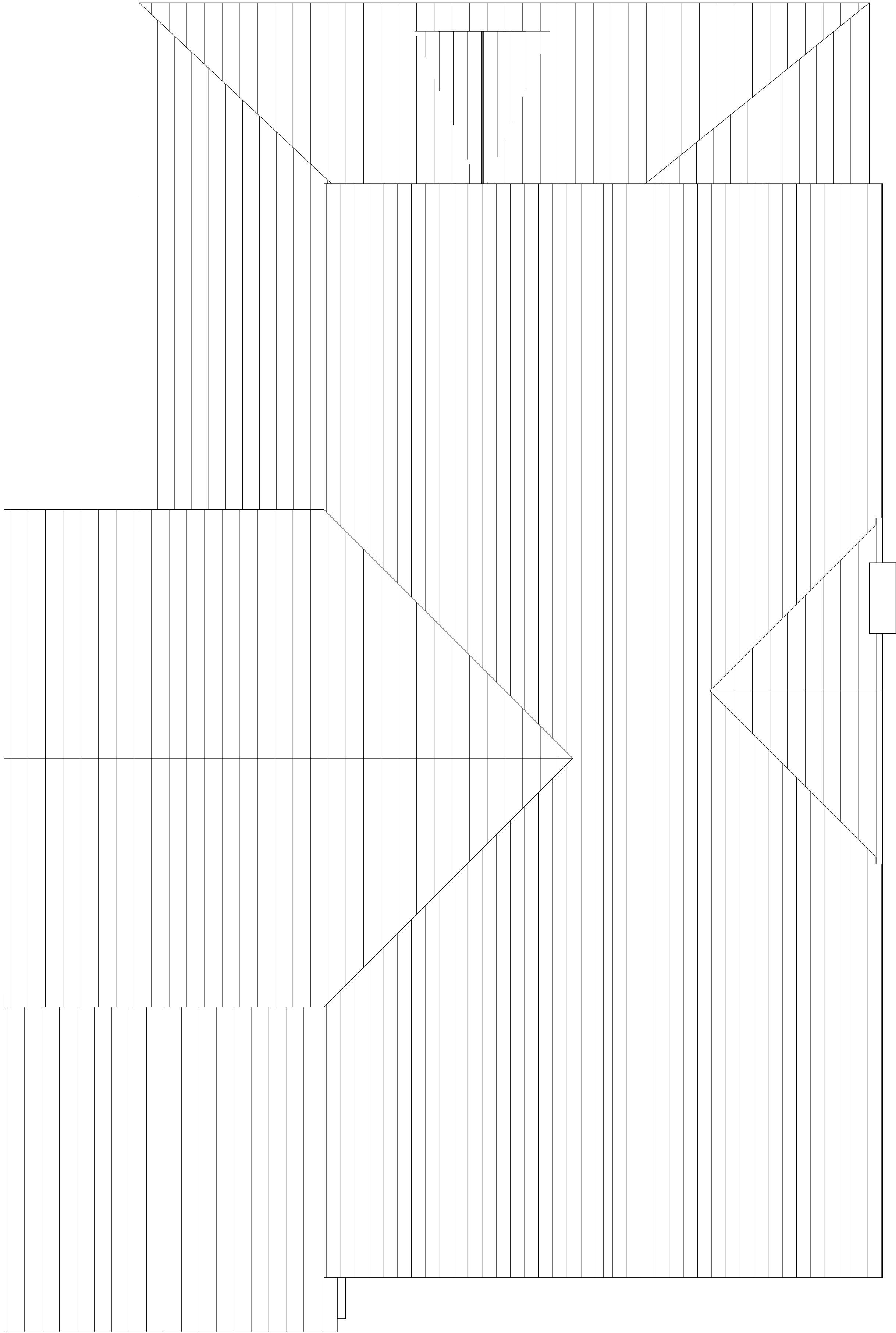
1 ACCESS PANEL DETAIL
A210 / 3" = 1'-0"



3 GYP. BD. TO ACT DETAIL
A210 / 3" = 1'-0"



8 EXPANSION JOINT ACP CEILING
A210 / 3" = 1'-0"



 **1 ROOF PLAN**
A220 3/8" = 1'-0"

GENERAL NOTES



ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

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135 W MANSION ST, MARSHALL, MI 49068
CLIENT
AMY & VAUGHN FRENTZ

ISSUE
DESIGN DEVELOPMENT

REVISION

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DATE 8/10/2023 7:30:06 AM
SCALE 3/8" = 1'-0"
STAMP

PROJECT NUMBER
2023.092

ROOF PLAN
A220

GENERAL NOTES

1. REFER TO ROOM FINISH SCHEDULE FOR BASE DESIGNATIONS
2. ACTUAL GROMMET LOCATIONS TO BE DETERMINED BY OWNER, SEE ROOM FINISH SCHEDULE FOR GROMMET COLORS. PROVIDE GROMMETS AT ALL KNEE SPACE LOCATIONS
3. PROVIDE FILLER PIECES AT CASEWORK AS REQUIRED
4. LAMINATE ALL VISIBLE SURFACES OF CASEWORK TYP.
5. ALL UPPER CABINETS TO BE 15" DEEP UNLESS NOTED OTHERWISE
6. PROVIDE INSULATED PIPE WRAP ON ALL EXPOSED PIPING.
7. SEE SHEET T002 FOR ACCESSORY MOUNTING HEIGHTS UNLESS SHOWN OTHERWISE
8. REFER TO ENLARGED PLANS FOR ADDITIONAL DIMENSIONS
9. WHERE A SPECIFIED BRACKET IS NOT INDICATED PROVIDE METAL BRACKETS AS REQUIRED TO SUPPORT COUNTERS AND SHELVES. BRACKETS SHOULD BE LOCATED AT ANY UNSUPPORTED LENGTH GREATER THAN 36". PAINT BRACKETS TO MATCH ADJACENT WALL
10. REFER TO SHEET T003 MOUNTING HEIGHTS CONTINUED FOR TOILET ROOM ACCESSORIES AND THEIR DESIGNATIONS
11. PROVIDE BLOCKING IN WALLS WHERE NECESSARY. THESE LOCATIONS CONSIST OF, BUT ARE NOT LIMITED TO THE FOLLOWING: TOILET ACCESSORIES, TACKBOARDS, HANDRAILS, WALL MOUNTED EQUIPMENT AND OWNER DESIGNATED EQUIPMENT LOCATIONS.
12. ALL EXPOSED EXTERIOR SURFACES OF CASEWORK TO BE FINISHED TO MATCH THE CASEWORK
13. PAINT GRILLES AND DIFFUSERS TO MATCH ADJACENT WALL
14. COORDINATE ALL CABINETRY SIZES WITH APPLIANCES
15. ALL DIMENSIONS ARE FROM FINISHED FACE TO FINISHED FACE UNLESS INDICATED OTHERWISE

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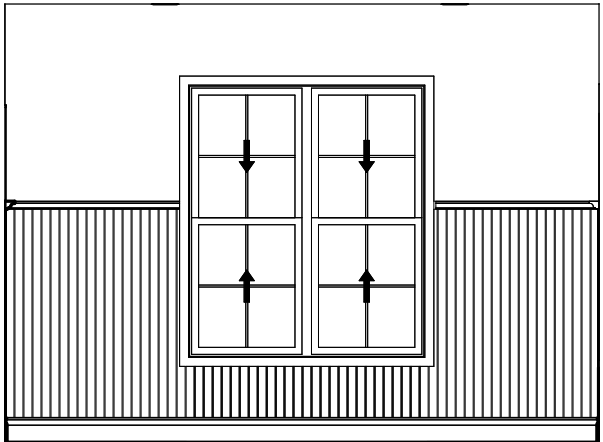
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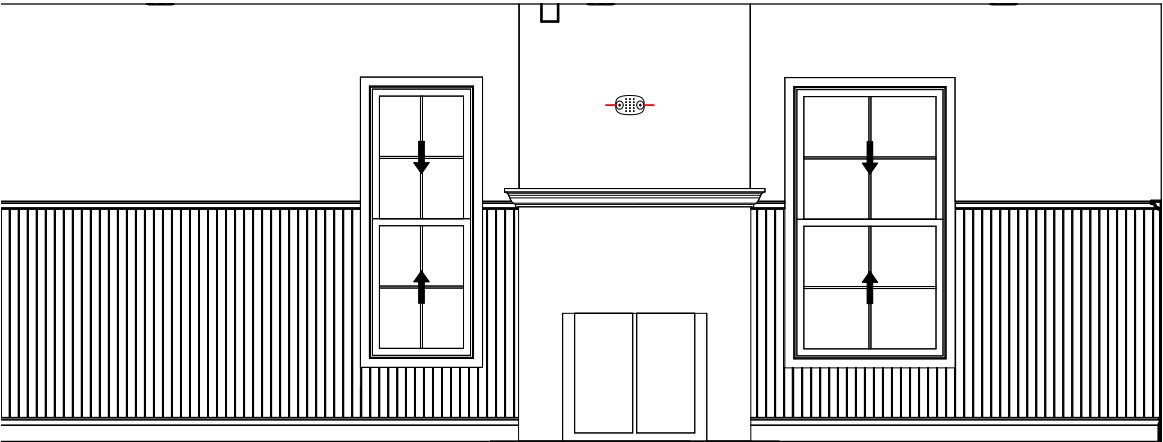
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2023.092

INTERIOR ELEVATIONS

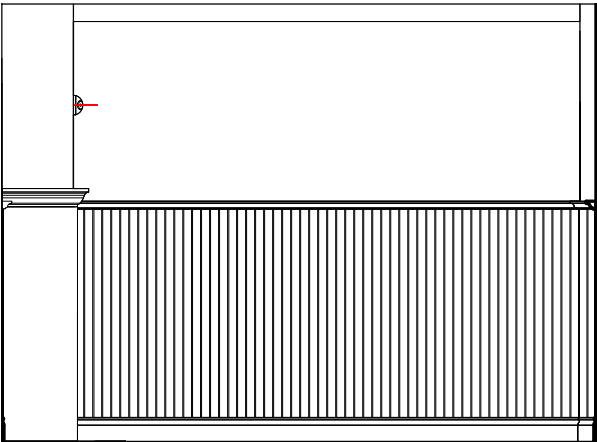
A300



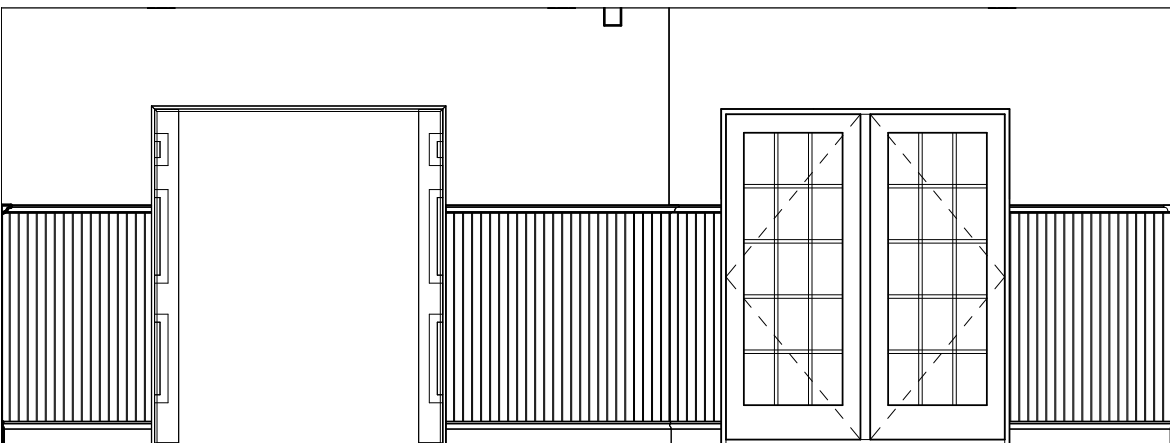
1 102 MEETING SPACE 1 - N
A300 1/4" = 1'-0"



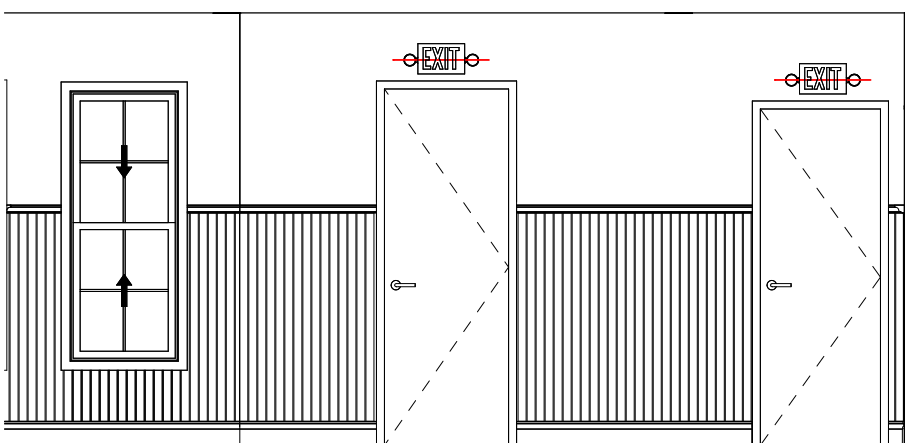
2 102 MEETING SPACE 1 - E
A300 1/4" = 1'-0"



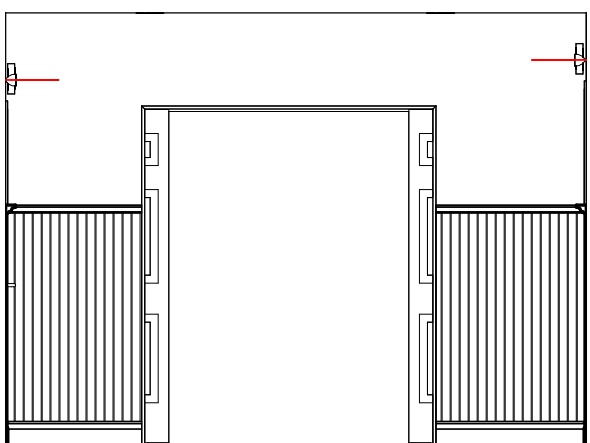
3 102 MEETING SPACE 1 - S
A300 1/4" = 1'-0"



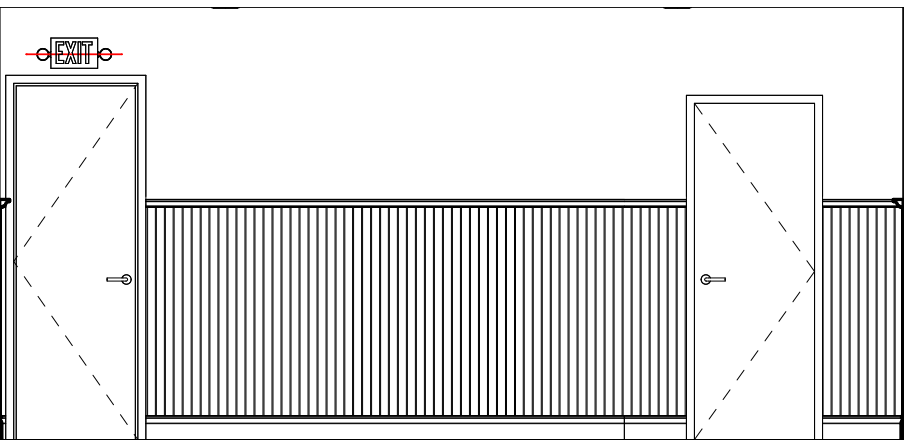
4 102 MEETING SPACE 1 - W
A300 1/4" = 1'-0"



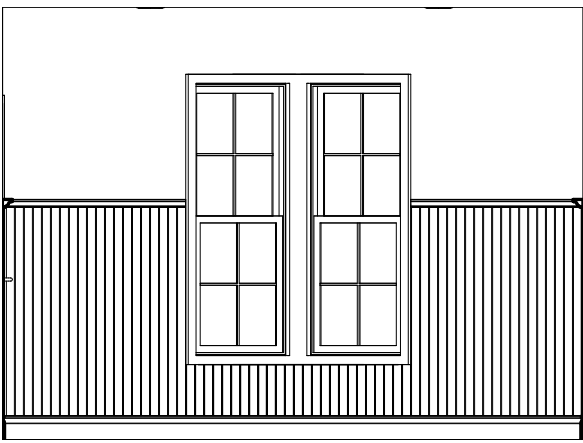
5 103 MEETING SPACE 2 - N
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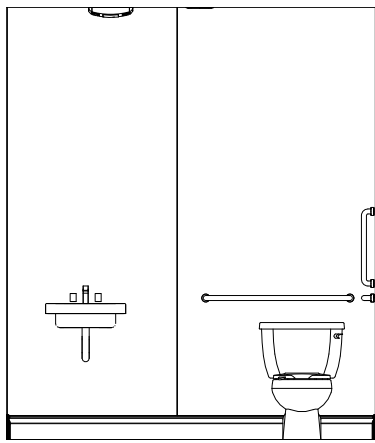
6 103 MEETING SPACE 2 - E
A300 1/4" = 1'-0"



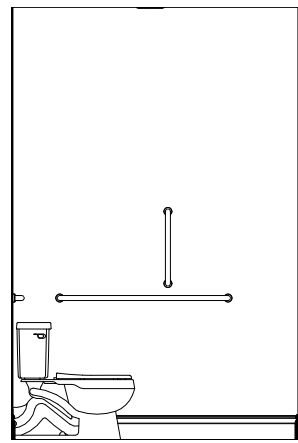
7 103 MEETING SPACE 2 - S
A300 1/4" = 1'-0"



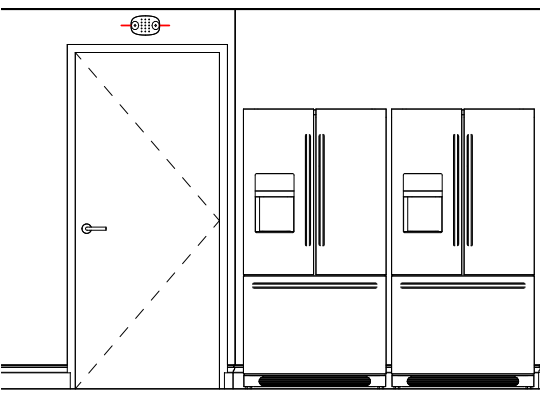
8 103 MEETING SPACE 2 - W
A300 1/4" = 1'-0"



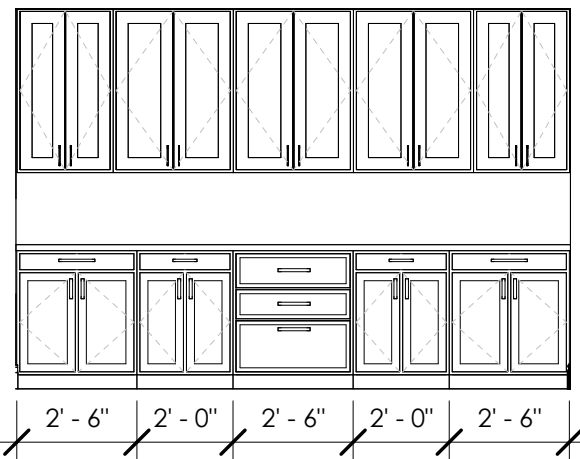
9 107 RESTROOM - E
A300 1/4" = 1'-0"



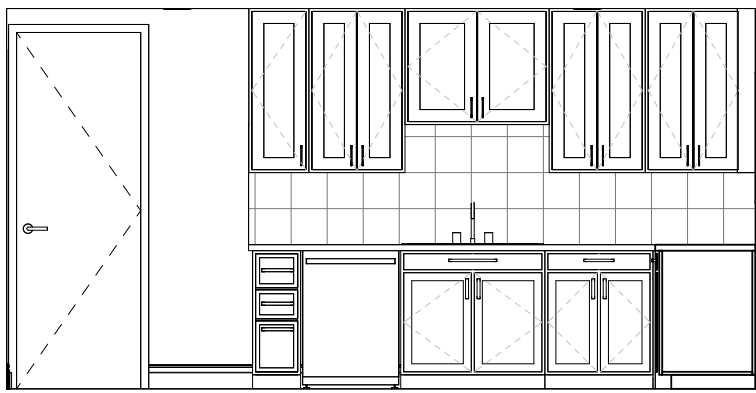
10 107 RESTROOM - S
A300 1/4" = 1'-0"



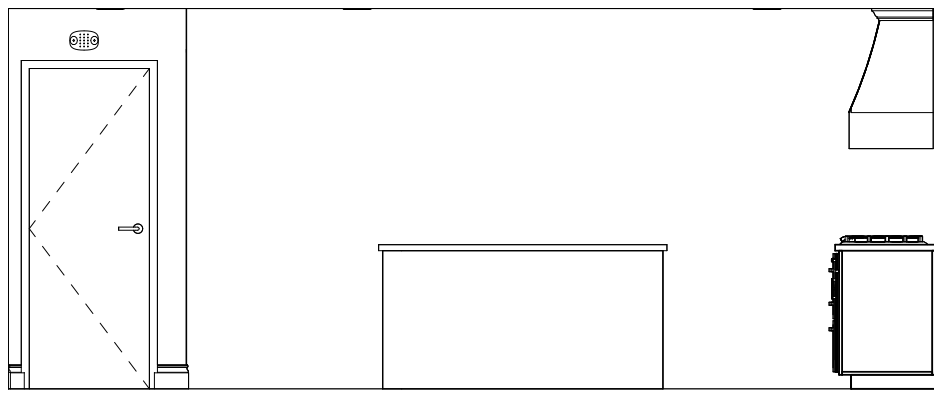
11 106 STORAGE - N
A300 1/4" = 1'-0"



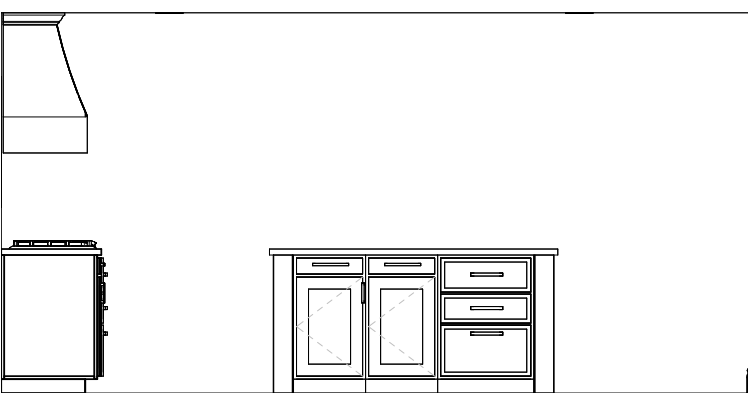
12 106 STORAGE - S
A300 1/4" = 1'-0"



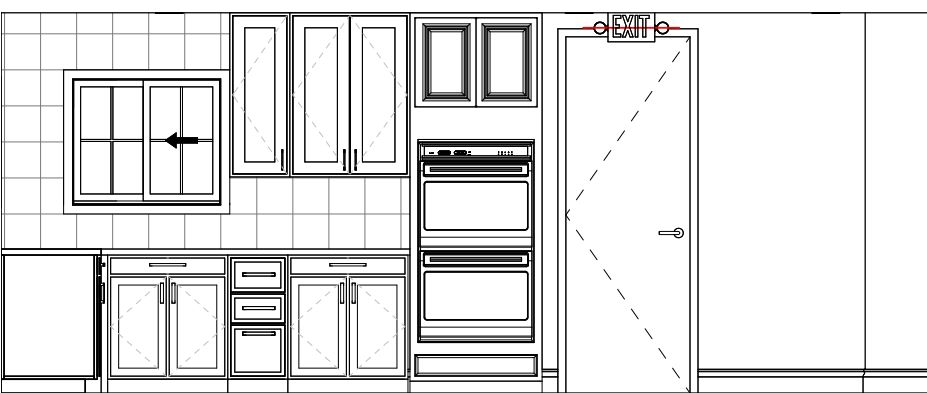
13 105 KITCHEN - N.1
A300 1/4" = 1'-0"



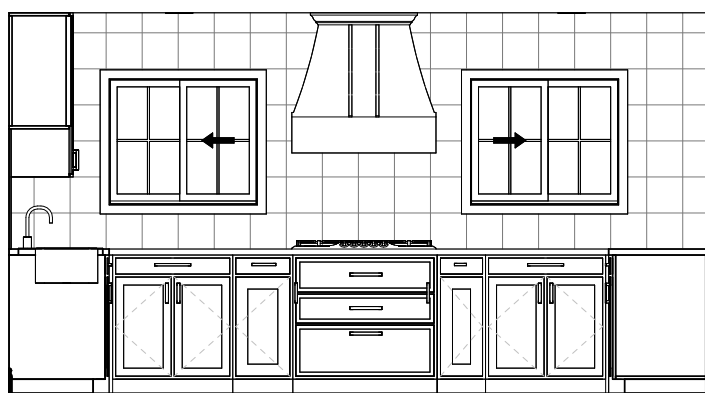
14 105 KITCHEN - N.2
A300 1/4" = 1'-0"



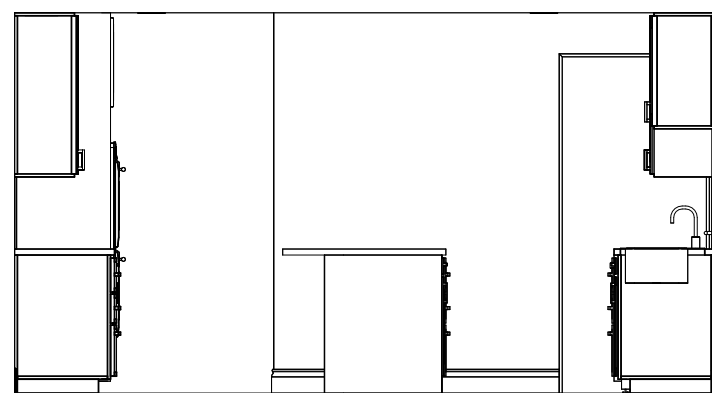
15 105 KITCHEN - S.1
A300 1/4" = 1'-0"



16 105 KITCHEN - S.2
A300 1/4" = 1'-0"



17 105 KITCHEN - E
A300 1/4" = 1'-0"



18 105 KITCHEN - W
A300 1/4" = 1'-0"

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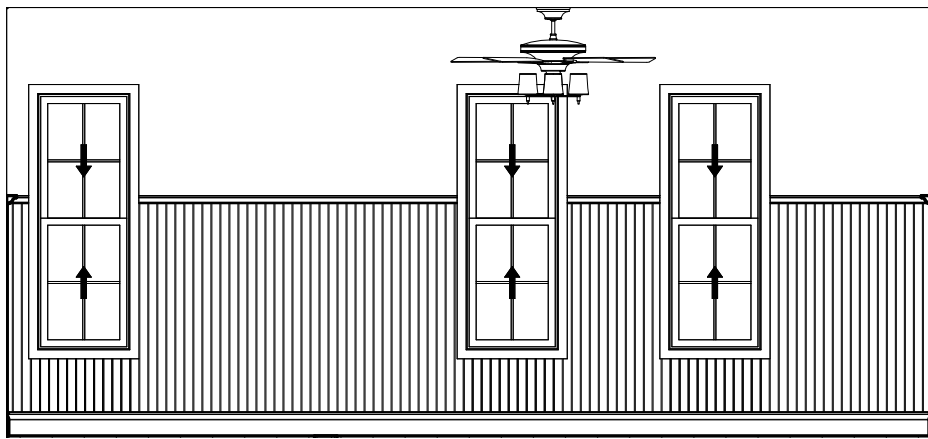
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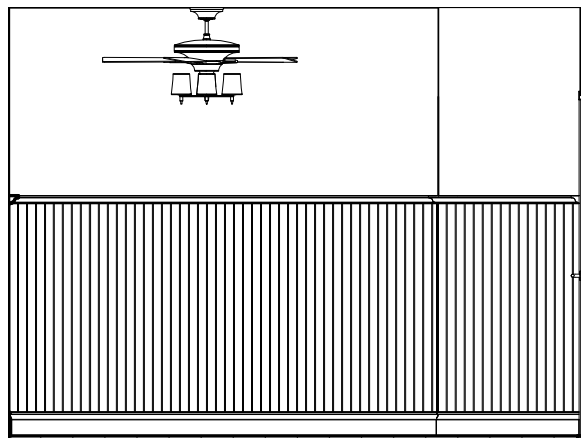
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PROJECT NUMBER
2023.092
INTERIOR ELEVATIONS CONTINUED

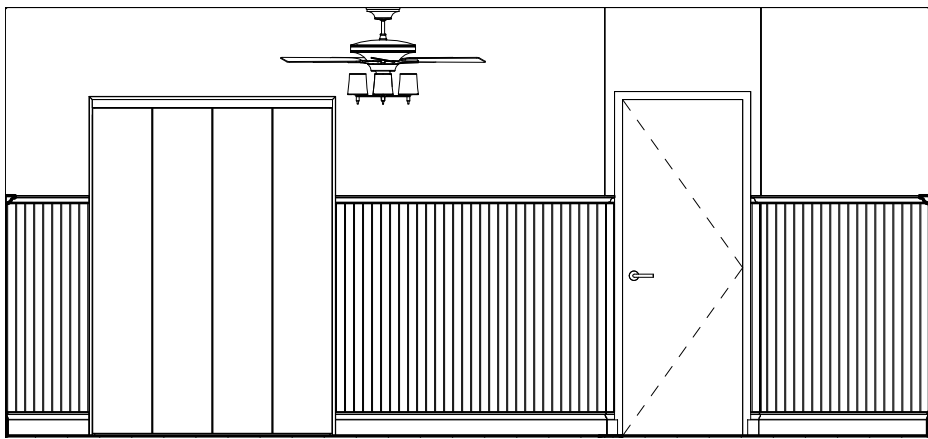
A301



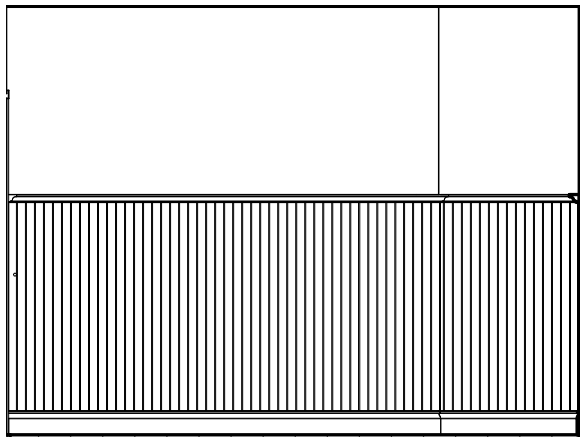
1 200 BEDROOM - N
A301 1/4" = 1'-0"



2 200 BEDROOM - E
A301 1/4" = 1'-0"



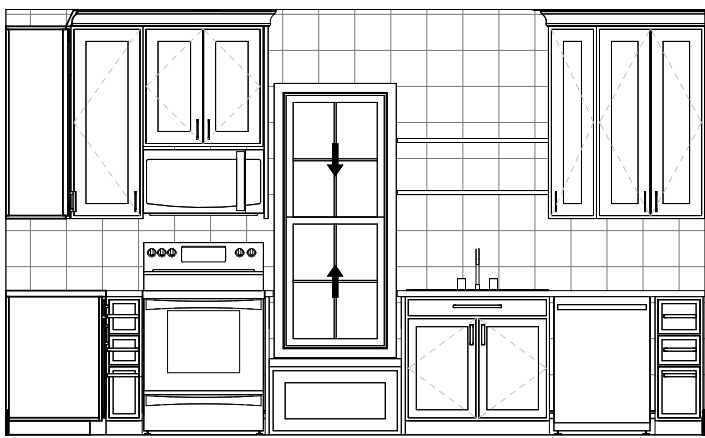
3 200 BEDROOM - S
A301 1/4" = 1'-0"



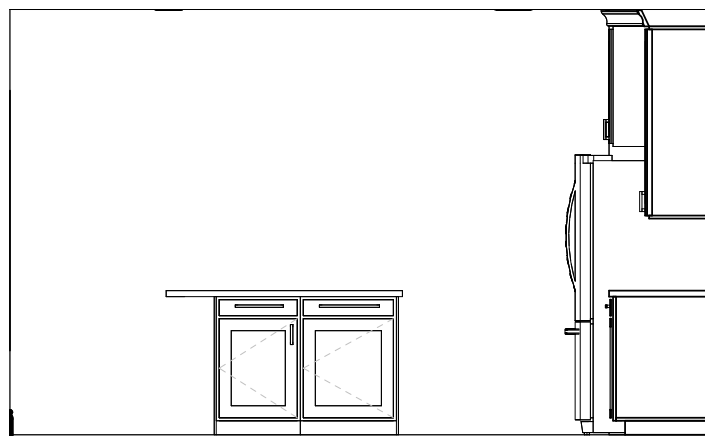
4 200 BEDROOM - W
A301 1/4" = 1'-0"



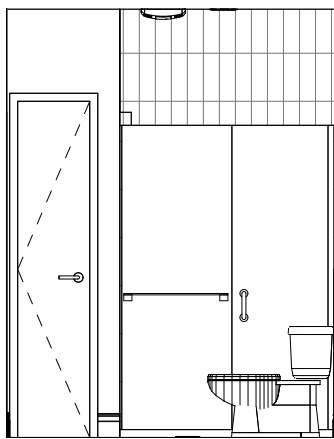
5 204 KITCHEN - N
A301 1/4" = 1'-0"



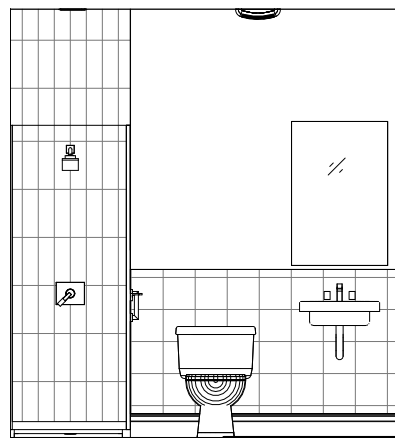
6 204 KITCHEN - E
A301 1/4" = 1'-0"



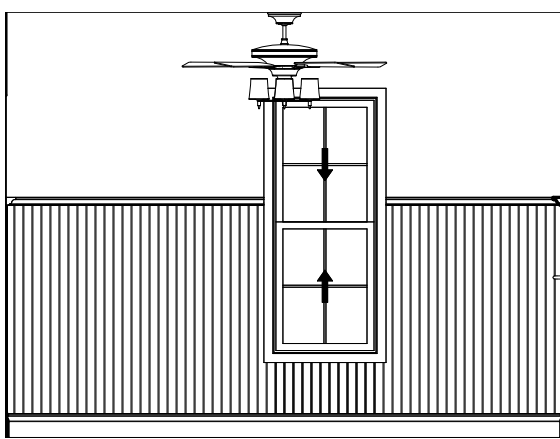
7 204 KITCHEN - W
A301 1/4" = 1'-0"



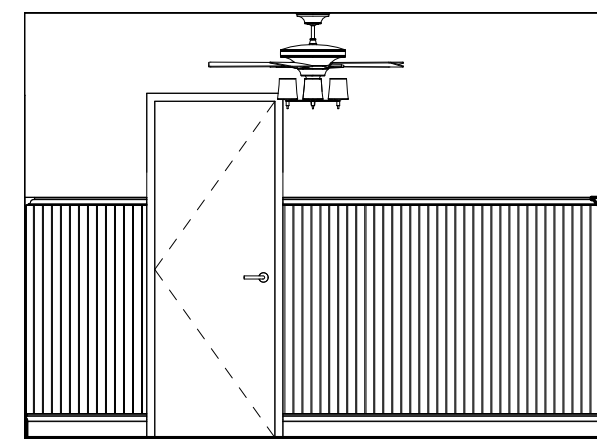
8 207 MASTER BATHROOM - E
A301 1/4" = 1'-0"



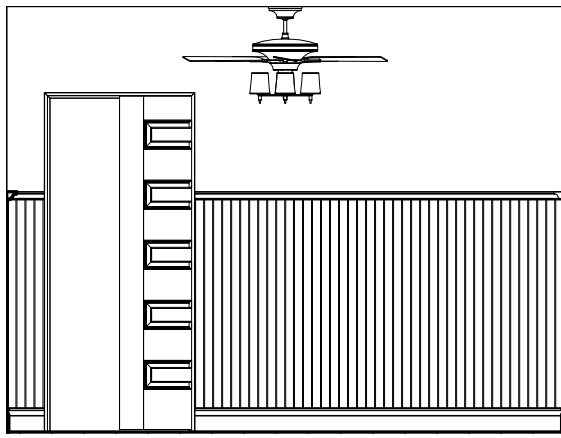
9 207 MASTER BATHROOM - S
A301 1/4" = 1'-0"



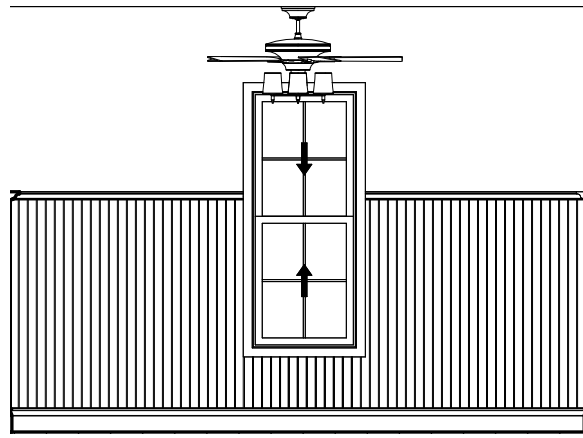
10 209 MASTER BEDROOM - N
A301 1/4" = 1'-0"



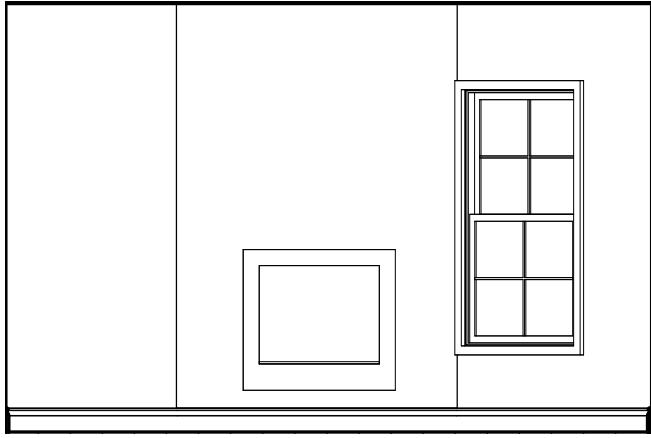
11 209 MASTER BEDROOM - E
A301 1/4" = 1'-0"



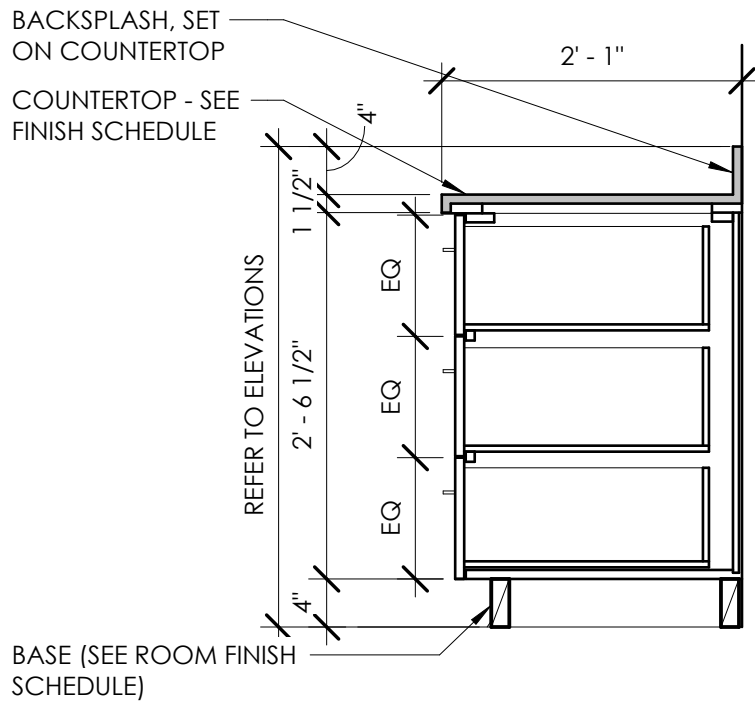
12 209 MASTER BEDROOM - S
A301 1/4" = 1'-0"



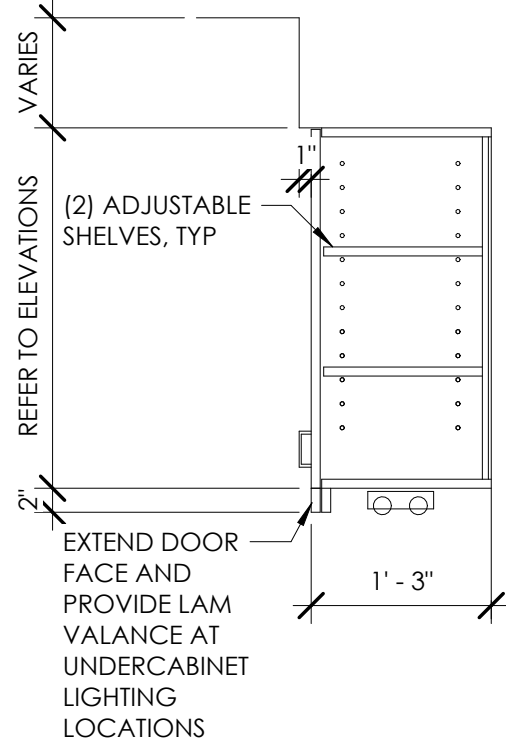
13 209 MASTER BEDROOM - W
A301 1/4" = 1'-0"



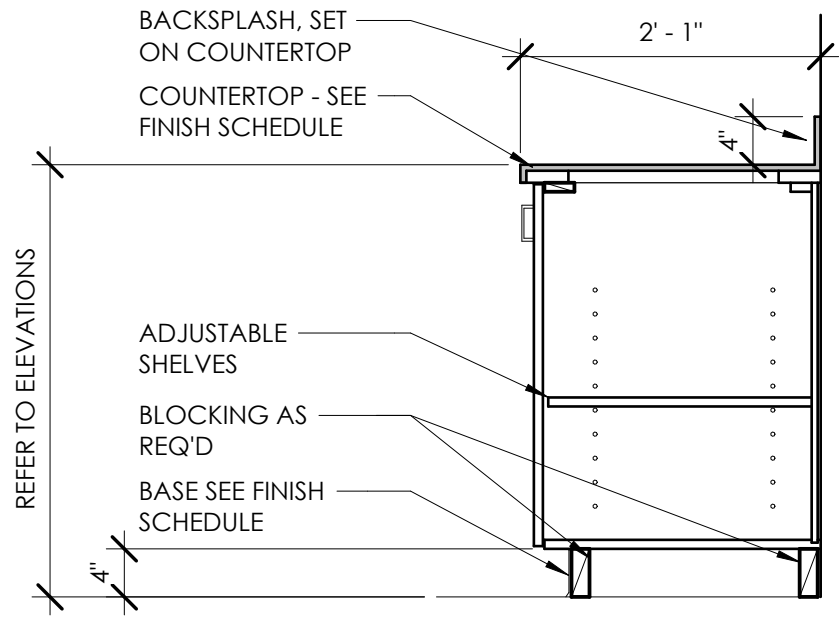
14 203 LIVING ROOM
A301 1/4" = 1'-0"



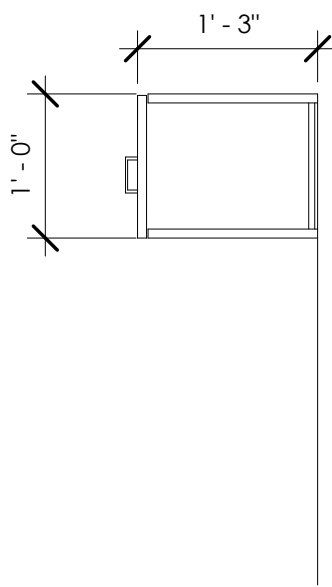
1 BASE - 3 EQ DRAWER
A310 3/4" = 1'-0"



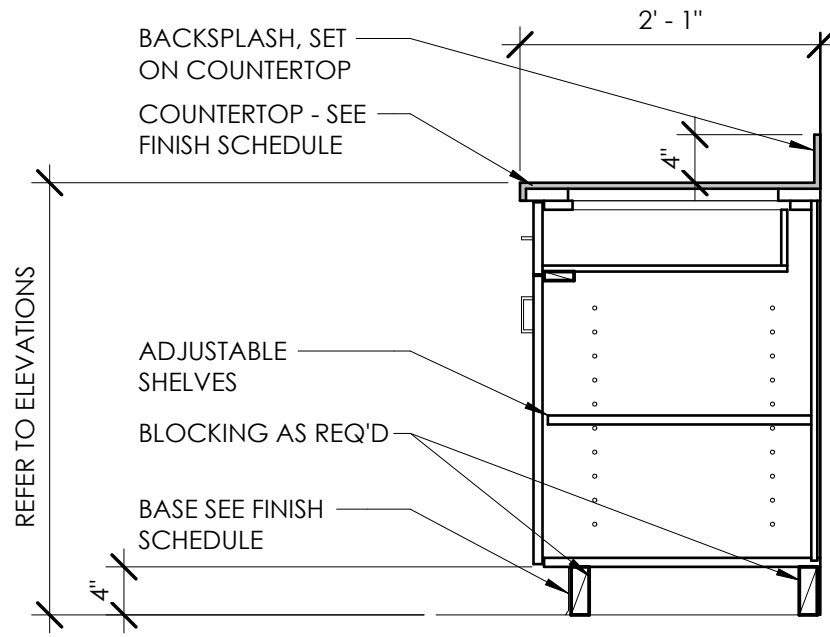
14 UPPER CABINET
A310 3/4" = 1'-0"



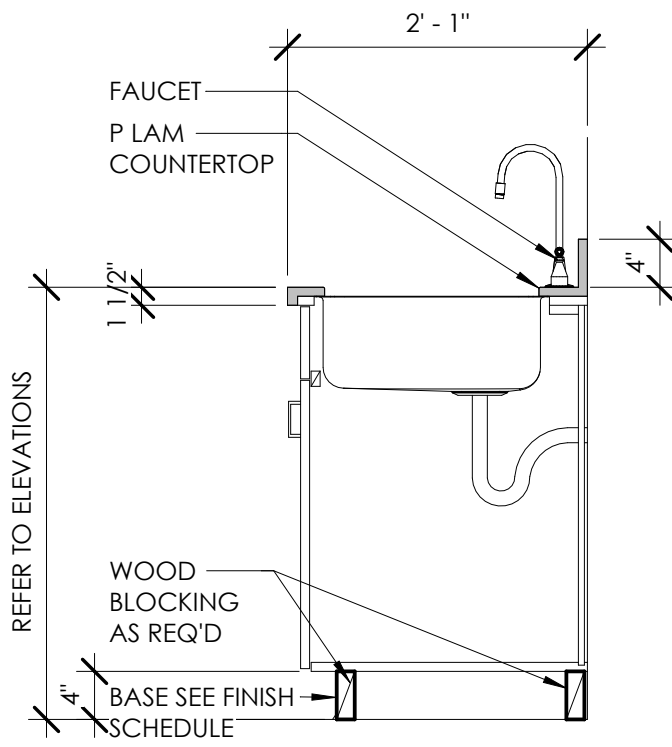
5 BASE - DOOR
A310 3/4" = 1'-0"



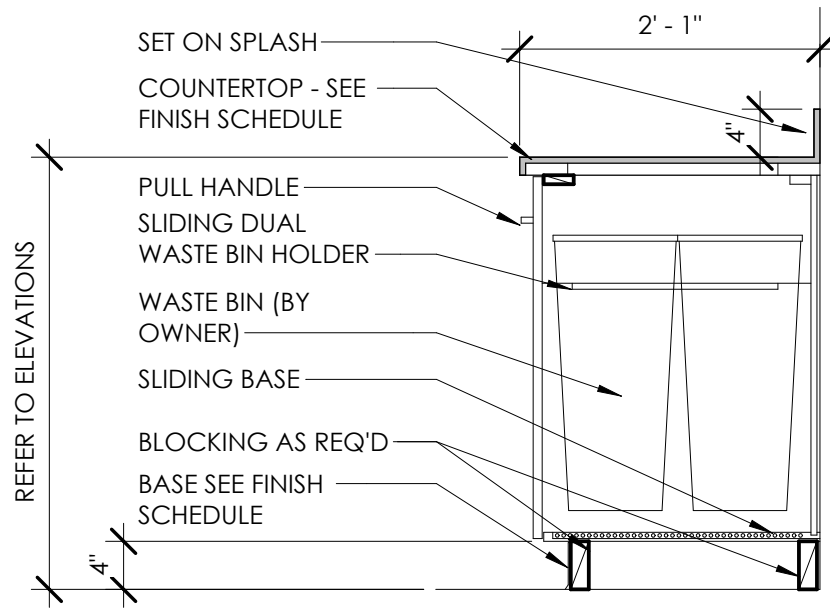
16 UPPER CABINET
A310 3/4" = 1'-0"



7 BASE - DOOR/DRAWER
A310 3/4" = 1'-0"



12 SINK - BASE
A310 3/4" = 1'-0"



9 BASE - TRASH
A310 3/4" = 1'-0"

GENERAL NOTES

- ALL BASE CABINET DEPTHS TO BE 2'-0" (WALL TO OUTSIDE DOOR FACE) UNLESS NOTED OTHERWISE.
- ALL WALL CABINET DEPTHS TO BE 1'-3" (WALL TO DOOR FACE) UNLESS NOTED OTHERWISE
- ALL COUNTERTOP DEPTHS TO BE 2'-1" UNLESS NOTED OTHERWISE. COUNTERS TO EXTEND 1" BEYOND OPEN END EDGE OF MILLWORK UNLESS NOTED OTHERWISE
- REFER TO INTERIOR ELEVATIONS FOR DIMENSIONS OF ALL CABINETRY
- REFER TO FINISH SCHEDULES FOR MILLWORK FINISH
- REFER TO FINISH SCHEDULES FOR COUNTERTOP MATERIAL AND FINISH
- ALL BASE CABINETS TO HAVE A SINGLE SHELF UNLESS NOTED OTHERWISE
- ALL WALL/VALANCE CABINETS LESS THAN 2'-0" IN HEIGHT TO HAVE A SINGLE SHELF, AND GREATER THAN 2'-0" IN HEIGHT TO HAVE TWO SHELVES, UNLESS NOTED OTHERWISE
- ALL SHELVES TO BE ADJUSTABLE UNLESS NOTED OTHERWISE
- REFER TO INTERIOR ELEVATION FOR INDICATION OF LOCKABLE CABINETS
- REFER TO INTERIOR ELEVATIONS FOR DOOR SWINGS
- ALL WALL CABINETS TO BE MOUNTED 7'-6" AFF TO TOP OF CABINET UNLESS NOTED OTHERWISE
- DOOR HANDLE PULLS ARE SHOWN FOR GRAPHICAL REFERENCE ONLY. REFER TO ROOM FINISH SCHEDULE
- ALL BASE DRAWERS/ APRONS ARE 6" UNLESS NOTED OTHERWISE
- ALL SPLASHES ARE 4" UNLESS NOTED OTHERWISE
- ALL EXPOSED EXTERIOR SURFACES OF CASEWORK TO BE FINISHED TO MATCH THE CASEWORK

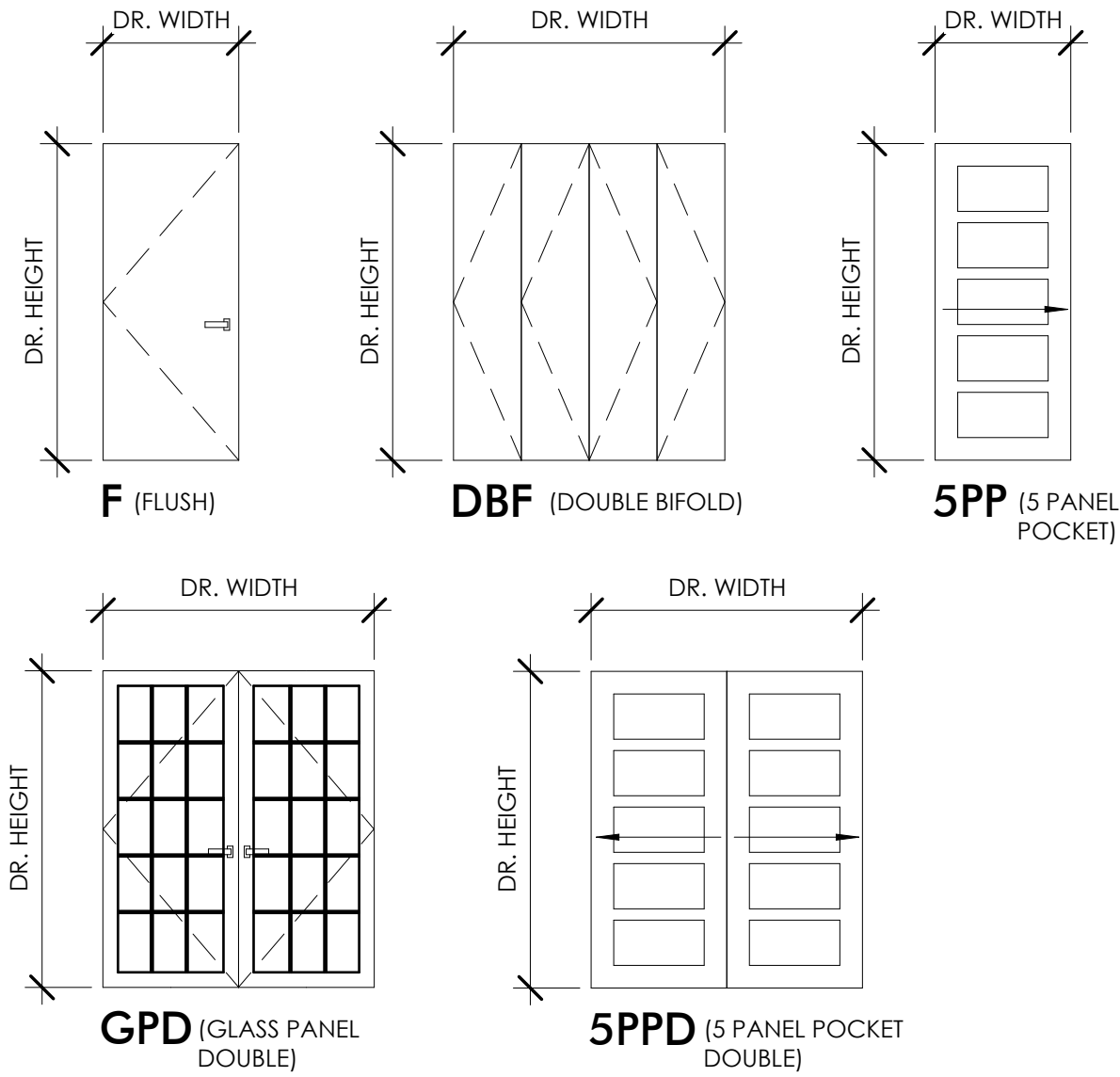
DOOR SCHEDULE																					
DOOR NUMBER	ROOM		NEW OR EXIST	DOOR TYPE	FIRE RATING	DOOR			DOOR MAT'L	DOOR FINISH	TYPE	DOOR FRAME		DOOR FRAME DETAILS			HDWR SET	CARD READER	LOCK TYPE	COMMENTS	
	ROOM NUMBER	ROOM NAME				SIZE						FRAME MAT'L	FRAME FINISH	HEAD	JAMB	SILL					
						WIDTH	HEIGHT	THICKNESS													
FIRST FLOOR																					
100	100	SUNROOM	EXIST	FG		2' - 6"	6' - 8"	1 3/4"	WD			WD									
101	101	HALL	EXIST	EXIST		2' - 7"	7' - 5"	1 3/4"	WD			WD									
102	102	MEETING SPACE 1	NEW	GPD		6' - 0"	7' - 0"														
103	101	HALL	EXIST	STT		2' - 6"	7' - 0"	1 3/4"													
104	100	SUNROOM	EXIST	EXIST		2' - 7"	7' - 5"	1 3/4"	WD			WD									
105	102	MEETING SPACE 1	NEW	SPPD		6' - 0"	7' - 0"	1 3/4"													
106	105	KITCHEN	EXIST	EXIST		2' - 7"	7' - 5"	1 3/4"	WD			WD									
107	105	KITCHEN	NEW	SPP		3' - 0"	7' - 0"	1 3/4"	WD			WD									
108	105	KITCHEN	EXIST	EXIST		2' - 6"	6' - 8"	1 3/4"	WD			WD									
109	105	KITCHEN	EXIST	EXIST		2' - 7"	7' - 5"	1 3/4"	WD			WD									
110	106	STORAGE	NEW	F		3' - 0"	7' - 0"	1 3/4"	WD			H.M.									
111	107	RESTROOM	NEW	F		3' - 0"	7' - 0"	1 3/4"	WD			H.M.									
112	103	MEETING SPACE 2	EXIST	EXIST		2' - 6"	7' - 0"	1 3/4"	WD			H.M.									
SECOND FLOOR																					
200	203	LIVING ROOM	EXIST	EXIST		2' - 6"	6' - 8"	1 3/4"	WD			H.M.									
201	200	BEDROOM	NEW	F		2' - 6"	7' - 0"	1 3/4"													
202	203	LIVING ROOM	NEW	F		2' - 0"	7' - 0"	1 3/4"	WD			H.M.									
203	200	BEDROOM	NEW	DBF		5' - 0"	7' - 0"	0"													
204	209	MASTER BEDROOM	NEW	F		2' - 6"	7' - 0"	1 3/4"													
205	208	CLOSET	NEW	SPP		3' - 0"	7' - 0"	1 3/4"	WD			WD									
206	207	MASTER BATHROOM	NEW	F		3' - 0"	7' - 0"	1 3/4"													
207	207	MASTER BATHROOM	NEW	F		1' - 6"	7' - 0"	1 3/4"	WD			WD									
208	206	BATHROOM	EXIST	EXIST		2' - 0"	6' - 8"	1 3/4"													
209	204	KITCHEN	NEW	F		3' - 0"	7' - 0"	1 3/4"													

ABBREVIATIONS

WOOD - WOOD VENEER ON SOLID CORE WOOD DOOR
H.M. - HOLLOW METAL
PT - INTERIOR PAINT SYSTEM
EXIST - EXISTING
ALUM - ALUMINUM
FS - ROLLING FIRE SHUTTER
SCD - SOLID CORE DOOR
AE - AUTOMATIC ENTRY DOORS
WD - WOOD VENEER

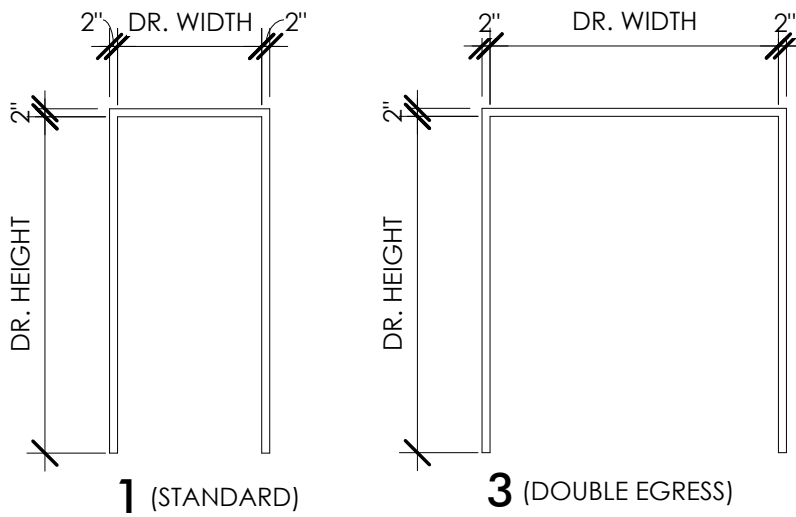
GENERAL NOTES

- REFER TO DOOR SCHEDULE FOR HEIGHTS, WIDTHS AND GLAZING TYPES.
- ALL HARDWARE TO BE ADA COMPLIANT LEVER HARDWARE.
- ALL EXTERIOR AND RATED DOORS ARE TO HAVE ADA COMPLIANT SILLS WITH MAX THRESHOLDS OF 1/2"



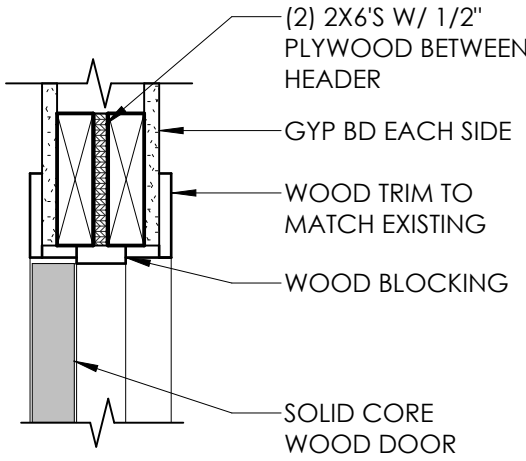
DOOR TYPES

NOTE: REFER TO DOOR SCHEDULE FOR HEIGHTS / WIDTHS AND GLAZING TYPE

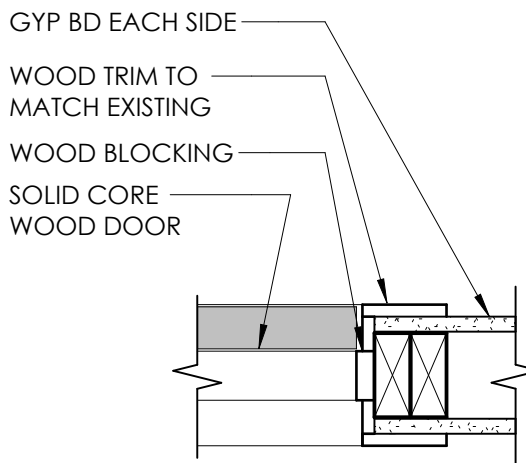


FRAME TYPES

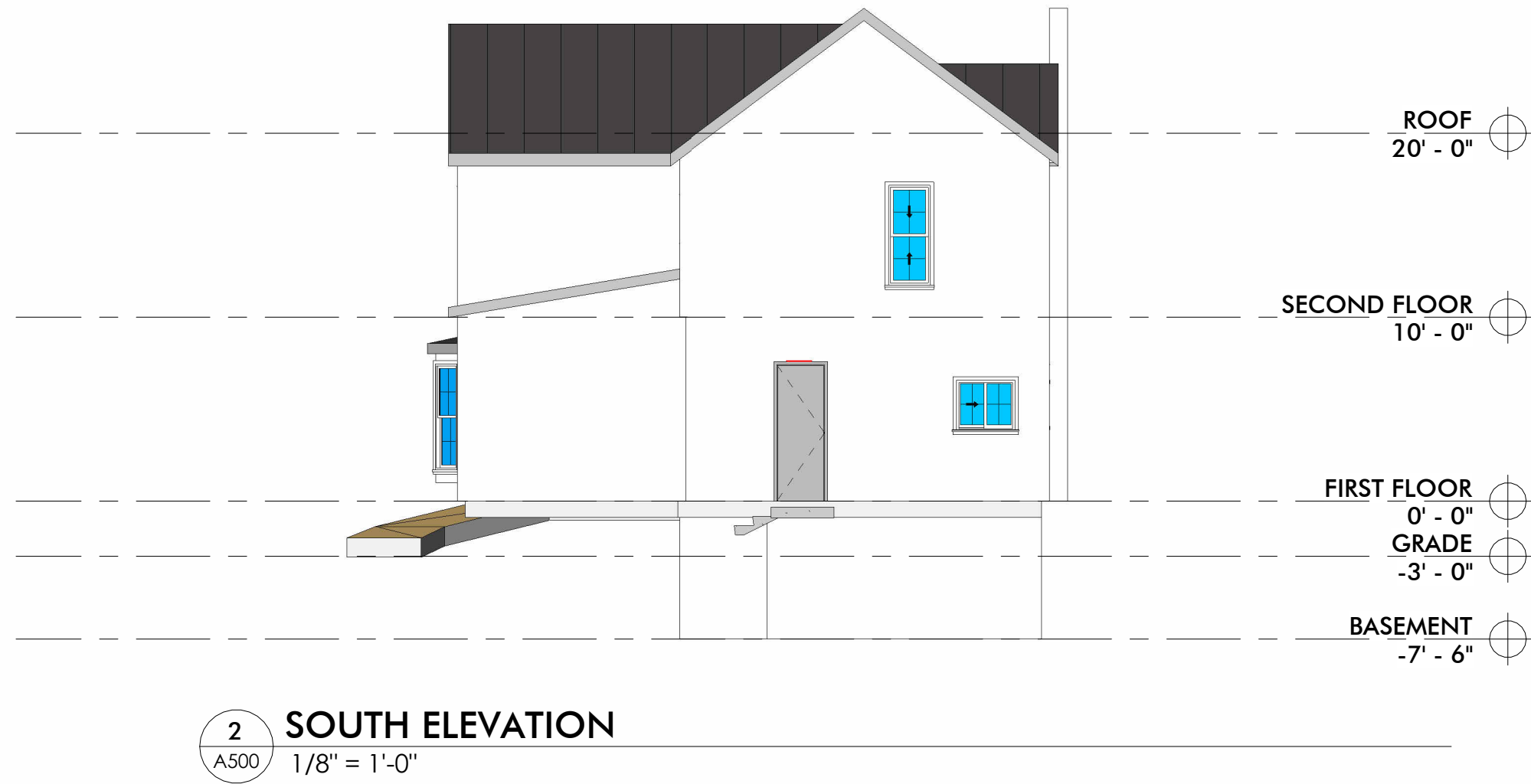
NOTE: REFER TO DOOR SCHEDULE FOR HEAD, JAMB, AND SILL DETAILS



4 HEAD DETAIL - WD GYP BD
1 1/2" = 1'-0"



5 JAMB DETAIL - WD GYP. BD.
1 1/2" = 1'-0"



GENERAL NOTES

- 1. REFER TO MATERIAL LEGEND FOR EXTERIOR FINISH PANEL TYPES AND COLOR.
- 2. REFER TO MATERIAL LEGEND FOR ROOF TYPES AND COLOR.
- 3. ALL GLAZING SHALL BE LOW-E GLASS. TINT TO BE RECOMMENDED BY MANUFACTURER.
- 4. ALL FINISH MATERIALS TO BE VERIFIED WITH OWNER AND ARCHITECT PRIOR TO CONSTRUCTION. ALL SUBSTITUTIONS NEED TO BE APPROVED IN WRITING.
- 5. EXTERIOR VINYL SIDING TO BE REPLACED WITH HARDYBOARD SIDING. COLOR TO MATCH EXISTING.

EXTERIOR ELEVATION SYMBOL LEGEND

	CMU		METAL ROOFING
	BRICK		ASPHALT ROOFING
	STONE		KNOT WOOD
	SIDING / METAL SIDING		

ARCHITECT
Driven Design Studio PLLC
117 West Michigan Avenue
Battle Creek, MI 49017
(269) 753-8040
cody@drivendesignstudio.com

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NOT FOR CONSTRUCTION

PROJECT NAME
135 W. MANSION RENO
PROJECT ADDRESS
135 W MANSION ST, MARSHALL, MI 49068
CLIENT
AMY & VAUGHN FRENTZ

ISSUE
DESIGN DEVELOPMENT

REVISION

DRAWN BY CMN
DATE 8/10/2023 7:30:19 AM
SCALE As indicated
STAMP

PROJECT NUMBER
2023.092
EXTERIOR ELEVATIONS

A500

ITEM: 12.D

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: November 6, 2023
SUBJECT: EXHIBITION DRIVING ORDINANCE UPDATE

The Marshall Police Department periodically reviews ordinances to determine if changes are needed. Last year, we investigated a driving complaint of a subject doing "doughnuts" in a snow-covered parking lot. In review of applicable ordinances, including Careless and Reckless Driving, we found our exhibition driving ordinance did not meet the criteria for the offense. We reviewed the ordinance with City Prosecutor John Sullivan and drafted an updated ordinance to expand enforcement from public streets to "highway, or other place open to the general public or generally accessible to motor vehicles, including an area designated for the parking of vehicles" and to include "intentional and unnecessary driving in a manner that causes the vehicle to move in random, zigzag, or circular directions" as an unusual driving condition under the ordinance..

The adoption of this Exhibition Driving ordinance update would allow officers an additional enforcement option with a reduced penalty and points compared to Careless and Reckless Driving.

BUDGET IMPACT:

No anticipated impact to the budget

RECOMMENDATION:

Introduce Ordinance 2023-12, An Ordinance amending City of Marshall Code of Ordinances Section 70.06, Exhibition Driving, Publish a summary in the local newspaper and set a Public Hearing for November 20, 2023.

City of Marshall, Michigan
Ordinance #2023-12

AN ORDINANCE AMENDING CITY OF MARSHALL CODE OF ORDINANCES, SECTION 70.06

WHEREAS, Marshall City Code Section 70.06 addresses the subject of exhibition driving; and

WHEREAS, the City Manager, the Chief of Police and other city officials have determined that it is in the best interests of the city to revise Section 70.06; and

WHEREAS, the health, safety and welfare of city residents and visitors to the City will be furthered by the revisions set forth herein;

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS that the current version of Section 70.06 be amended as set forth herein;

§ 70.06 EXHIBITION DRIVING.

- (A) Exhibition driving is the driving of a motor vehicle in such an unusual manner or out of the usual flow of traffic, whether or not other traffic is present, so that it is likely to attract the attention of the public, whether or not there is anyone present, or is shall consist of, any two or more of the following:
- (1) Rapid acceleration;
 - (2) Squealing, peeling or burning of the tires;
 - (3) The swaying of the motor vehicle from side to side, commonly referred to as fish-tailing;
 - (4) Racing or running of the engine of a motor vehicle at such high revolutions per minute, combined with the engaging of the gears, causing excessive or unusual noise;
 - (5) Unnecessary and excessive changing of lanes; and/or
 - (6) The emission of any unreasonably loud or raucous or disturbing noise from the engine or exhaust system of any motor vehicle;
 - (7) **Intentional and unnecessary driving in a manner that causes the vehicle to move in random, zigzag or circular directions.**
- (B) Any person who engages in exhibition driving on any public street, **highway, or other place open to the general public or generally accessible to motor vehicles,**

including an area designated for the parking of vehicles, is responsible for a civil infraction.

(Prior Code, §72.096; Ord. passed 11-16-1992; Am. Ord. 2013-07, passed 6-17-2013 Ord. Am. Ord. 2023- ____, passed _____)

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

CODE EDITS

The editors of the Marshall City Code are hereby authorized, subject to approval of the City Manager, or designee, to update and revise code section numbers to effectuate the provisions of this Ordinance.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____ day of _____, 2023, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

Mayor
STATE OF MICHIGAN
COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ____day of _____, 2023, the original of which is on file in my office.

Clerk

Adopted:

Published:

ITEM: 12.E

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Joshua Lankerd, Chief of Police
DATE: November 6, 2023
SUBJECT: DEER FEEDING AND BAITING ORDINANCE

The Marshall Police Department has been working with the City Deer Management Committee and the Department of Natural Resources to assist in the management of our deer population. One of the topics that was discussed is the feeding of deer in the City of Marshall, which is an offense that has been reported. The Michigan statute regarding feeding and baiting of deer is a criminal misdemeanor in Michigan. This issue was discussed and a Marshall City Ordinance reducing the offense to a municipal civil infraction was suggested. Staff worked with City Prosecutor John Sullivan to draft a Deer Feeding and Baiting ordinance. The ordinance uses similar language to the state statute making a feeding violation a municipal civil infraction and provides some exceptions. It keeps the baiting violation a misdemeanor offense which is consistent with the state statute.

This ordinance provides an enforcement option which better fits our community standards and aligns with our Deer Management Program strategy.

BUDGET IMPACT:
No anticipated budget impact

RECOMMENDATION:
Introduce Ordinance 2023-13, An Ordinance adding section 97.08, Deer Feeding and Baiting Prohibited, to the City of Marshall Code of Ordinances, Publish a summary in the local newspaper and set a Public Hearing for November 20, 2023.

CITY OF MARSHALL, MICHIGAN
ORDINANCE 2023-13

AN ORDINANCE ADDING SECTION 97.08 TO THE CITY OF MARSHALL CODE OF ORDINANCES

WHEREAS, Michigan Public Act 451 of 1994, known as the Natural Resources and Environmental Protection Act, MCL 324.101 – 324.90106, was enacted for the purpose of protecting the state’s natural resources; and

WHEREAS, Part 401 of the Natural Resources and Environmental Protection Act, MCL 324.40101 – MCL 324.40120, in combination with Wildlife Conservation Orders WCO 3.100 and WCO 3.100a, provide that it is unlawful for a person to make use of bait to aid in the taking of deer, or for persons to feed deer for recreational viewing or supplemental feeding; and

WHEREAS, the Natural Resources and Environmental Protection Act provides that a person in violation of the referenced sections of Part 401 is guilty of a misdemeanor punishable by a fine of not more than 90 days or a fine of not less than \$50.00 or more than \$500.00; and

WHEREAS, the City Manager, the Chief of Police and other city officials believe that the enactment of a local ordinance which substantially corresponds to the referenced sections of Part 401, but which decriminalizes the penalty for persons who feed deer for recreational viewing or supplemental feeding, is in furtherance of the public health, safety and welfare of the citizens of the City of Marshall, as well as visitors to the City;

NOW, THEREFORE, THE CITY OF MARSHALL ORDAINS:

§ 97.08 Deer; feeding and baiting prohibited.

(A) Definitions. As used in this section:

- 1) Bait. “Bait” means a substance intended for consumption by deer composed of grains, minerals, salt, fruits, vegetables, hay, or any other food materials, whether natural or manufactured. “Bait” does not include scents – whether composed of natural or synthetic materials – made inaccessible for consumption by deer and placed in such a manner to prohibit any physical contact with deer, the establishment and maintenance of plantings for wildlife, foods found scattered solely as a result of normal agricultural planting or

harvesting practices of livestock feeding if the area is occupied by livestock actively consuming the feed on a daily basis, or standing farm crops under normal agricultural practices.

- 2) Baiting. "Baiting" means to place, deposit, tend, distribute, or scatter bait.
- 3) Feed. "Feed" means a substance composed of grain, mineral, salt, fruit, vegetable, hay, or any other food material or combination of these materials, whether natural or manufactured, that may attract deer. "Feed" does not include plantings for wildlife, standing farm crops under normal agricultural purposes or agricultural commodities scattered solely as the result of normal agricultural practices.
- 4) Feeding. "Feeding" means the depositing, distributing, or tending of feed for the purpose of feeding or attracting deer, or which may reasonably be expected to result in the consumption of feed by deer.
- 5) Single bite bait. "Single bite bait" means shelled corn, nuts, beet pulp, deer feed or pellets, wheat, or other grain.

(B) A person shall not feed deer for the purpose of recreational viewing or supplemental feeding, except as follows:

- 1) Feeding by veterinarians, city/county animal control officers, or county state or federal game officials who are acting in the course of their duties or have deer in custody under their management.
- 2) Feeding for the purposes of trapping or taking deer where such trapping or taking is pursuant to a permit issued by the Michigan Department of Natural Resources.
- 3) Feeding wild birds or other wildlife if done in such a manner as to exclude deer.
- 4) Feeding, or the scattering of feed, if done for agricultural purposes in an area occupied by livestock who consume the feed on a daily basis.

(C) A person shall not bait deer for the purpose of aiding in the taking of deer.

(D) A person who violates subsection (B) is responsible for a municipal civil infraction.

(E) A person who violates subsection (C) is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not less than \$50 or more than \$500.00, or both, plus the costs of prosecution.

REPEALER

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the City of Marshall City Code shall remain in full force and effect, amended only as specified above.

SEVERABILITY

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void or illegal by any Court of competent jurisdiction, such section, clause or provision shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

CODE EDITS.

The editors of the Marshall City Code are hereby authorized, subject to approval of the City Manager, or designee, to update and revise code section numbers to effectuate the provisions of this Ordinance.

ENACTMENT

This ordinance is declared to have been enacted by the City Council of the City of Marshall at a meeting called and held on the ____day of _____, 2023, and ordered to be given publication in the manner prescribed by law.

AYES:

NAYES:

ABSTENTIONS:

Mayor

STATE OF MICHIGAN

COUNTY OF CALHOUN

I, the undersigned, the qualified and acting City Clerk of the City of Marshall, Calhoun County, Michigan, do certify that the foregoing is a true and complete copy of the

ordinance adopted by the City Council of the City of Marshall at a meeting called and held on the ____day of _____, 2023, the original of which is on file in my office.

Clerk

Adopted:

Published:

ITEM: 12.F

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
Eric Zuzga, Director of Community Services
DATE: November 6, 2023
SUBJECT: **TRANSPORTATION ADMINISTRATION SERVICES AGREEMENT**

City staff have been exploring various options with partners in the county for the future of public transportation in the City of Marshall. While discussions continue around the potential Calhoun County Transit Authority, we need to continue operations of our DART system. With several changes in DART staffing over the last year, we opened discussions with the City of Battle Creek around a potential partnership that would see a Battle Creek transit employee serve as the administrator for DART until such time as the County Transit Authority's future is finalized and assumes the provision of transit services in the City. This contracted administrative employee will replace time spent by our former DART manager, one of our drivers that spent time working on MDOT reporting and related issues, and provide the expertise needed to operate and manage the department efficiently and safely. As you know, the majority of the funding for DART operations is provided by the state and federal governments, and with such funding comes substantial reporting requirements and a knowledgeable individual is critical for compliance.

Attached is the proposed contract with Battle Creek for the provision of administrative services to manage DART in its current form and to work to improve the service as we move to the County Transit model. Along with the staffing, the contract brings the addition of technology that will make our driver and dispatch teams more efficient and result in better service to our residents. This new technology, similar to BC Go, will allow riders to book rides online, as well as by phone as they currently are able. Drivers will have new routing software which will make our routes more efficient.

At the start of the contract, we will maintain our current hours and service levels, but our hope is that we will be able to expand hours and the service area as the administrator better understands our operations and is able to leverage the new software and our partnership with Battle Creek Transit.

BUDGET IMPACT:

The cost of the contract manager for year one is estimated to be \$89,911.35. The wages and benefits for the City to have a full-time manager and a part-time administrative worker would be a cost of \$91,310.76. The budget impact is a slight savings for the City. Any increases in subsequent years would be a minimal cost, since the State and Federal funds received cover 53-60% of any transit expenses.

RECOMMENDATION:

Approve the Transportation Service Agreement with the City of Battle Creek to provide Marshall DART administrative services and authorize the City Manager and City Clerk to sign the necessary documents.

TRANSPORTATION SERVICE AGREEMENT

BETWEEN:

CITY OF BATTLE CREEK – BATTLE CREEK TRANSIT

AND

CITY OF MARSHALL – DIAL A RIDE TRANSIT

This Agreement, between CITY OF BATTLE CREEK, (“Battle Creek”) a Michigan municipal corporation, 10 N. Division St., Battle Creek, MI 49014, on behalf on Battle Creek Transit, a municipal transit system organized under 1909 PA 279, whose address is 339 W. Michigan Ave, Battle Creek, MI 49037, and the CITY OF MARSHALL, a Michigan municipal corporation organized under 1909 PA 279, whose address is 323 W Michigan Ave., Marshall, MI 49068, on behalf of – Marshall Dial A Ride Transit (“Marshall DART”), whose address is 323 W. Michigan Ave, Marshall, MI 49068.

RECITALS

Each of the above-named Parties has been designated as a provider of public transportation service within the State of Michigan, under the authority outlined in Public Act 51 of 1951, as amended; and

The City of Marshall wishes to cease being a direct provider of Marshall DART administrative services due to administrative convenience and staffing challenges and instead have Battle Creek provide these same services through its municipal transit system.

Each Party has identified the benefits of coordinating together to better meet the transportation needs of the community. Each Party recognizes the operational efficiencies that can be improved through shared resources and technologies.

Statutory authority exists under 1951 PA 35 which provides a municipal corporation with the power to join with any other municipal corporation by contract, operation, or performance, jointly, or by any 1 or more on behalf of all, of any property, facility or service which each would have the power to perform separately.

TERM OF AGREEMENT

The term of this Agreement shall commence at 12:01 am on November 12, 2023, and continue until November 11, 2025 at midnight, subject to notice of termination as provided below. This Agreement shall automatically renew for successive one (1) year periods of time unless either party has provided written notice of termination ninety (90) days prior to the end of the contract term. Notwithstanding the previously stated term of this Agreement, either party may terminate this Agreement at any time during the Term or extensions thereof upon prior written notice to the other party, pursuant to the notice provision below, not less than ninety (90) consecutive days before the date of such planned termination.

AGREEMENT

In consideration of the mutual benefits to be conferred and obtained by this Agreement, it is agreed between the parties as follows:

1. Battle Creek will oversee the day-to-day operations of Marshall DART. Battle Creek will hire a Contract Manager, who will be a Battle Creek employee and who will be responsible for the financial and operational requirements of Marshall DART, as described in Appendix A.
 - a. The cost of the Marshall DART Contract Manager shall be the full responsibility of the City of Marshall and shall be included in its Annual Operating Budget prepared for the City's advance review. The Marshall DART Contract Manager expense shall include the salary and all benefits provided to the Battle Creek non-represented employees, including but not limited to worker's compensation, unemployment, and pension expenses, for one (1) FTE to be estimated at \$89,911.35 in year one, and \$94,090.50 in year two "Contract Manager Cost."
 - b. This Contract Manager Cost is reflected in DART's FY2024 Annual Budgeted Operating Assistance Report (OAR) which includes \$547,257 in operating expenses and requires the Michigan Department of Transportation ("MDOT") approved budgetary revenue of at least \$276,807 (local, farebox, advertising, interest, etc) as well as at least \$270,450 in state and federal operating assistance.
 - c. Future years will be budgeted similarly and will be submitted to MDOT for approval.
 - d. In addition to the Contract Manager Cost, Marshall DART shall be responsible for 100% of all expenses of operating Marshall DART, (eligible and ineligible) regardless of whether it exceeds revenues.
2. With the exception of the Marshall DART Contract manager, Marshall DART employees will remain City of Marshall employees. No provision of this Agreement shall be construed to create or imply an employer-employee, master-servant or principal-agent relationship between the City of Marshall and the City of Battle Creek. City of Marshall has the sole and exclusive responsibility to hire, terminate, discipline or otherwise direct and control its employees and establish all terms and conditions of employment and the provision of all regular and overtime compensation, vacation time, paid holidays, fringe benefits, worker's compensation coverage, insurance and retirement/pension benefits, and the sole and exclusive rights and responsibility Battle Creek will provide training to all Marshall DART employees in regard to Title VI, Passenger Assistance Safety and Sensitivity, DOT Drug and Alcohol Training, Americans with Disabilities Act, and any other state, federal, or locally required training.
3. City of Marshall shall intergrate and use only the City of Battle Creek's technology platform to operate Marshall DART once it has been fully deployed as set out below. Technology includes an app based scheduling system, a cloud-based routing software, and mobile data terminal (i.e. tablet) that will display mapping and information relevant to providing transporation services. Battle Creek will remain the owner of all technology systems and software.
4. Battle Creek will intergrate and deploy technology to support Marshall DART operations in described phases.

- a. Phase 1: Marshall DART Contract Manager will learn current DART operations to better understand nuances of DART system before implementation of technology.
 - b. Phase 2: City of Battle Creek, with guidance from Marshall DART Contract Manager, will work with technology provider to customize existing technology platform to meet Marshall DART's current transportation system. Existing days and hours of operation, fare structure, and service area will remain the same during the initial agreement.
 - Marshall DART currently operates Monday through Friday, 8:00 am – 4:00 pm. Marshall DART's current fare structure is as follows: Demand Response in city limits is \$3.00 for General Public and \$1.50 for Seniors, Disabled, and Children 12 and under. Demand Response outside of city limits is \$4.00 for General Public and \$2.00 for Seniors, Disabled, or Children 12 and under.
 - c. Phase 3: Battle Creek, with guidance from Marshall DART Contract Manager, will purchase necessary equipment and licenses to operate vehicle mobile data terminals on DART vehicles.
 - Battle Creek has secured funding from the MDOT to expand existing technology platform to the Marshall DART vehicles. All procured technology, including hardware, will remain an asset of the City of Battle Creek.
 - d. Phase 4: Battle Creek, utilizing Marshall DART's existing service areas and assets, will launch technology enabled transportation in the City of Marshall. Residents will have the ability to book online via app or over the phone with City of Marshall or City of Battle Creek dispatchers.
5. In order to evaluate the success of this agreement, the City of Marshall will annually collect and analyze ridership data to determine whether the agreement is providing an adequate level of service within the City of Marshall. Both parties have agreed that the baseline for success will be 18,000 rides provided annually within the City limits of Marshall. Annual ridership within a 20% margin will be determined to be an adequate level of service and external performance factors shall be considered (i.e. reductions in service, closures, acts of nature, etc). The City of Marshall shall prepare and furnish to Battle Creek, its monthly billings and operating data as requested by Battle Creek, in addition to furnishing specific material noted in other sections of this Agreement.
6. This Agreement does not include the Albion Marshall Connector nor does it require the City of Battle Creek to operate the Albion Marshall Connector. In order to continue to provide a dedicated transit service between Albion and Marshall the City of Marshall will secure local funding for this service.
7. During this contract agreement the City of Marshall will have the option to use the City of Battle Creek – Battle Creek Transit maintenance department for regular and unplanned maintenance on DART vehicles, as an expense to the City of Marshall as provided below.
 - a. This contract will not bind either party to any certain number of maintenance activities. Maintenance will be selected purely based upon the best interest of the Marshall DART operation based upon the circumstances of when maintenance is necessary.

- b. Maintenance expenses shall be charged to the City of Marshall at actual expense for all labor hours rounded to the nearest hour and all parts/materials costs at actual cost. Invoices and work orders will be provided to the City of Marshall for documentation.
- 8. The City of Marshall agrees that in carrying out the terms of this Agreement that it shall not deny any person the equal protection of the laws; nor shall the City of Marshall deny any person the enjoyment of their civil rights or discriminate against any person because of their actual or perceived race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation, or gender identity.

The City of Marshall's signature on this Agreement is a certification that it is in compliance with the provisions of Chapter 214 of Battle Creek City ordinances. City of Marshall further acknowledges and agrees that its breach of the agreement not to discriminate shall be a material breach of this Agreement.

- 9. To the extent permitted by law, the City of Marshall agrees to indemnify and save harmless the City of Battle Creek and all of its elected and appointed officers, agents, and employees thereof from any and all claims by persons, firms, or corporations for labor, services, materials, or supplies provided to the Marshall DART in connection with this agreement, and from any and all claims for injuries to, or death of, any and all persons, and for loss of or damage to property, environmental damage, degradation, response and cleanup costs, and from attorney fees and related costs arising out of, under, or by reason of this Agreement, except claims resulting from the sole gross negligence or willful acts or omissions of the City of Battle Creek, its agents or employees.
- 10. Any notices required to be given under this Agreement shall be written and sent either by first class U.S. Mail, in person, or by email as follows:

CITY OF BATTLE CREEK: To the City Manager, with a copy to the Transit Director, at 10 N Division Street, Battle Creek, MI 49014. CityManager@battlecreekmi.gov.

CITY OF MARSHALL: To the City Manager, with a copy to the City Clerk, at 323 W. Michigan Avenue, Marshall Michigan 49068.

- 11. This Agreement shall become effective after execution by the authorized representatives of both Parties.
- 12. This Agreement constitutes the entire agreement of the parties with regard to the subject matters set out in this Agreement and supersedes all prior agreements, understandings, negotiations and proposals. Modifications, amendments, or waivers of any provision of this Agreement may be made only by written mutual consent of the parties hereto.
- 13. Both Parties agree that they have had the opportunity to have counsel review this Agreement and this Agreement will not be interpreted against either Party, but is an arm's length Agreement between the Parties.

14. The persons signing on behalf of the City of Battle Creek and the City of Marshall respectively certify by such signatures that they are duly authorized to sign this Agreement on behalf of the City of Battle Creek Transit Department and Marshall DART and that this Agreement has been so authorized by resolutions adopted by the governing body of each respective political subdivision to this agreement.

CITY OF BATTLE CREEK for BATTLE CREEK TRANSIT

By: _____, City Manager
Rebecca L. Fleury

Date: _____

CITY OF MARSHALL for MARSHALL DIAL A RIDE TRANSIT

By: _____, City Manager
Derek N. Perry

Date: _____



Job Title: **Contract Manager**
 Grade: **Springsted – 21**
 Reports To: **Public Transit Director**
 Represented: **Non-Represented**

Dept./Division: **Transit**
 Location: **Marshall**
 FLSA Status: **Salaried - Exempt**
 Date Reviewed: **12 Jan 2022**
 Safety Sensitive: **Yes**

Job Summary:

Performs complex professional work managing various transportation contracts related to contracted services; including administrative support and oversight, dispatch, and daily workflows. Responsible for ensuring the contractor receives quality transportation services and serves as the primary point of contact in resolving contract service issues. Ensures duties are completed in a safe, efficient manner and in compliance with all applicable state, federal, and local rules and procedures.

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions:

- Provides primary managerial direction and performs personnel administrative functions as required by contracted service agreements and ensuring necessary outcomes are achieved. Understands the terms and agreements specified within the contract(s) to ensure quality transportation services.
- Prepares and manages annual contract budget, including budget forecasting and makes recommendations as appropriate. Maintains transportation services within contracted budget.
- Schedules meetings with contractors, as often as requested, to discuss contract and project compliance, goals, and objectives. Acts as primary point of contact to assist with resolving service issues involving contracted services. Provides excellent customer service to contractor's internal and external customers.
- Works with contractor's departments, as necessary, to complete required reports, statements, applications, and responses. Works independently to prepare this information and submit as appropriate or required.
- Establishes working relationship with contractors to ensure the compliance of contracts while maintaining public relations. Works with contractor or other departments to address service concerns and implementation of service changes as it relates to contracted services. Investigate service-related issues raised by the public or contractor and address accordingly.
- Ensures compliance with Federal, State, and Local regulations including FTA and MDOT requirements such as quarterly and annual reporting, annual applications for funding, RTF and Small Cities meeting attendance, policy creation, and service planning.
- Perform other job-related duties as assigned or requested.

Physical Requirements/Working Conditions:

This work is sedentary and requires little to no exertion of force; work regularly requires sitting, bending, reaching, hand dexterity (grasping, holding, keyboarding, repetitive movements), reading, writing, eye-hand coordination, seeing (near and/or far, color, depth, field of vision), hearing, using the telephone, contact with government officials and the general public, working overtime, and working inside and alone. The incumbent will be exposed to diesel fumes and/or airborne particles.



Job Title: **Contract Manager**
Grade: **Springsted - 21**
Reports To: **Public Transit Director**
Represented: **Non-Represented**

Dept./Division: **Transit**
Location: **Marshall**
FLSA Status: **Salaried - Exempt**
Date Reviewed: **12 Jan 2022**
Safety Sensitive: **Yes**

Preferred Qualifications:

- Associates/Technical degree in transportation planning, urban and regional planning, business administration or a related field.

Minimum Qualifications:

- 3-5 years' experience in public transportation systems.
- Demonstrated progressive leadership or managerial experience.
- Post-secondary education in business, communications or related field preferred. A combination of education, training and experience that results in demonstrated competency performing the work may be substituted.

Special Requirements:

- Valid class A or B Michigan commercial driver's license with passenger (P) endorsement.
- Strong computer skills with proven competency in Microsoft Word, Excel, and Outlook.
- Position is subject to mandatory DOT drug and/or alcohol testing

Salary Range:
\$57,443-\$74,646

ITEM: 13.A

ADMINISTRATIVE REPORT



TO: Honorable Mayor and City Council
FROM: James Schwartz, Mayor
Derek N. Perry, City Manager
DATE: November 6, 2023
SUBJECT: **TRANSIT AUTHORITY OF CALHOUN COUNTY- BOARD
APPOINTMENT**

On November 2, 2023, the Calhoun County Board of Commissioners approved the Amended Articles of Incorporation for the Transportation authority of Calhoun County (TACC) in accordance with Public act of 196 of 1986, the Michigan Public Transportation Authority Act.

As a member of the TACC, the City of Marshall shall recommend a resident of the City to the Calhoun County Board of Commissioners for appointment to the seven member TACC Board of Directors. When appointing members of the Board, the Calhoun County Board of Commissioners shall consider, and give preference to, elected officials of the City that has opted into the jurisdictional boundaries of the TACC.

The term of office of a Board member shall be three (3) years and begin on January 1 of the first year and end on December 31 of the third year.

BUDGET IMPACT:

Members of the Transportation Authority of Calhoun County (TACC) Board of Directors are not compensated.

RECOMMENDATION:

Recommend _____ to the Calhoun County Board of Commissioners for appointment to the Transportation Authority of Calhoun County (TACC) for a three-year term.