CITY COUNCIL AGENDA

Regular Meeting

September 18, 2023 at 7:00 PM

1) **CALL TO ORDER**
2) **ROLL CALL**
3) **INVOCATION** Fr. Craig Lusk- St. Mary's Church
4) **PLEDGE OF ALLEGIANCE**
5) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
6) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.
7) **CONSENT AGENDA**

   A. **City Council Minutes**
   Regular Session - August 21, 2023

   B. **City Bills**

Purchases- 8/18/2023	$73,819.90
Purchases- 8/21/2023	$1,124,833.71
Purchases- 8/25/2023	$709,432.88
Purchases- 8/28/2023	$420.00
Purchases- 9/1/2023	$521,302.72
Purchases- 9/7/2023	$88,532.80
Purchases- 9/8/2023	$140,190.14
Purchases- 9/19/2023	$92,926.58
August Power Invoice	$911, 362.28
Total	**$3,662,821.01**

8) **PRESENTATIONS AND RECOGNITIONS**
   A. **PROCLAMATION OF PUBLIC POWER WEEK**
9) **INFORMATIONAL ITEMS**
10) **PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.
   A. **RZ#23.02 and 23.04 HUGHES STREET REZONING**
11) **OLD BUSINESS**
12) **REPORTS AND RECOMMENDATIONS**

MAYOR: Jim Schwartz CITY MANAGER: Derek N. Perry

Joe Caron, Theresa Chaney-Huggett, Jacob Gates,
Ryan Traver, Ryan Underhill, Scott Wolfersberger
Training Room, 323 W Michigan Ave, Marshall, Michigan 49068

A. **PA 198 POLICY**

B. **INDUSTRIAL DEVELOPMENT DISTRICT ESTABLISHMENT REQUEST**

C. **EARLY VOTING**

D. **TRANSPORTATION AUTHORITY OF CALHOUN COUNTY**

13) **APPOINTMENTS / ELECTIONS**

A. **CONSTRUCTION BOARD OF APPEALS APPOINTMENTS**

14) **PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

15) **COUNCIL AND MANAGER COMMUNICATIONS**

16) **ADJOURNMENT**

CITY COUNCIL MINUTES

August 21, 2023
Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, August 21, 2023 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Schwartz.

2) ROLL CALL

Roll was called:

Present: Mayor James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates, Ryan Traver, Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: Scott Wolfersberger

Moved Joe Caron, supported Ryan Traver to excuse member Wolfersberger. On a voice vote: **Motion carried.**

3) INVOCATION

Brandon Crawford of Grace Baptist Church led the invocation.

4) PLEDGE OF ALLEGIANCE

Mayor Schwartz led the Pledge of Allegiance.

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved Joe Caron, supported Ryan Traver to approve the agenda as presented. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St objected to the consent agenda as the minutes were overly reductive. He further stated that the first amendment does not allow for restriction of topic or time and that it was a violation of rights to attempt to do so.

7) CONSENT AGENDA

Moved Joe Caron, supported Ryan Traver to approve the consent agenda as presented. On a roll call vote:

Ayes: Ryan Traver, Theresa Chaney-Huggett, James Schwartz, Joe Caron, Jacob Gates, Ryan Underhill
Nays: None
Abstain: None
Motion carried.

A. <u>City Council Minutes</u>

Regular Session - August 7, 2023

B. City Bills

Purchases- 8/4/2023	$138,480.62
Purchases- 8/11/2023	$267,367.51
July Power Invoice	$875,208.92
Total	**$1,281,057.05**

8) PRESENTATIONS AND RECOGNITIONS

A. POLICE DEPARTMENT ACCREDITATION – MLEAC

Chief Lankerd gave background. Bob Stevenson, Executive Director of the Michigan Association of Chiefs of Police, stated that accreditation is difficult to earn and that currently out of 600 agencies in the state, Marshall is the 61st to receive accreditation. Ron Whiles, Deputy director of the Michigan Association of Chiefs of Police, stated that there were over 800 tasks that needed to be checked and proven compliance to receive accreditation and that now the work begins to keep their promise and work towards reaccredidation in 3 years. Chief Lankerd thanked the council and his staff for their efforts toward accreditation and continued commitment to the Marshall Police.

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

A. PA 425 CONDITIONAL LAND TRANSFER REQUEST - PUBLIC HEARING & ENACTMENT
440 WEST HUGHES, PARCEL ID 16-260-003-01

Manager Perry stated that both the current and future land owners were requesting transfer to the city for the use of city services for the purposes of a residential development.

Mayor Schwartz opened the public hearing on Resolution 2023-22, A Resolution Authorizing Execution of Contract for Conditional Transfer of Property under PA 425 of 1984 for property located at 440 W. Hughes Street (parcel ID 16-260-003-01) at 7:20 p.m.

Barry Wayne Adams of 622 W Green St stated that PA425 agreements were a way to get around eminent domain and that the whole process is evil. He further stated that the contracts are void as they serve a corporate interest.

Mayor Schwartz closed the public hearing on Resolution 2023-22, A Resolution Authorizing Execution of Contract for Conditional Transfer of Property under PA 425 of 1984 for property located at 440 W. Hughes Street (parcel ID 16-260-003-01) at 7:24 p.m.

Mayor Schwartz stated that there was no use or threat of eminent domain on the properties and that it was a request from the property owners. Perry confirmed this.

Moved Joe Caron, supported Jacob Gates to approve Resolution 2023-22, A Resolution Authorizing Execution of Contract for Conditional Transfer of Property under PA 425 of 1984 for property located at 440 W. Hughes Street (parcel ID 16-260-003-01) and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes:Jacob Gates, Ryan Traver, Ryan Underhill , James Schwartz, Joe Caron, Theresa Chaney-Huggett
Nays: None
Abstain: None
Motion carried.

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. HUGHES STREET REZONING - SET PUBLIC HEARING

Moved Jacob Gates, supported Joe Caron to set a public hearing for September 18, 2023 at 7:00 PM to consider the rezoning of the following parcels to Multi Family Residential (MFRD):53-002-562-00, 16-260-003-01, 16-260-006-00, and 16-350-006-00. On a voice vote: **Motion carried.**

B. CITY HALL AND POLICE DEPARTMENT SERVER REPLACEMENTS

Moved Joe Caron, supported Theresa Chaney-Huggett to accept the bids from VC3 for the replacement of both servers in the amount of $68,171 and amend the current budget by adding $24,000 to line item 636-5723-728.00. On a roll call vote:

Ayes: Ryan Traver, Ryan Underhill, James Schwartz, Joe Caron, Theresa Chaney-Huggett, Jacob Gates
Nays: None
Abstain: None
Motion carried.

C. WATER, WASTEWATER, AND FIBERNET UTILITY RATE STUDY

Council questioned the timing of when the information would be returned and the considerable difference in quotes. Davenport stated that the proposal stated that increases take effect in January so the timing would work with that and that the company was questioned about the price difference and stated that they have someone working locally and that they would honor their pricing. She further stated that the company is a reputable company for rate studies and that Stantec has worked with them in the past.

Moved Joe Caron, supported Ryan Underhill to accept the Utility Rate Study proposal from Raftelis in the amount of $24,216 with a contingency of $2,784 for a total funded amount of $27,000 and authorize the City Manager and City Clerk to sign the necessary documents and approve a budget amendment for Water and Wastewater Funds in the amount of $9,000 each from fund balance to the Professional Services line in the FY 2024 budget to fund the project. On a roll call vote:

Ayes: Ryan Traver, Theresa Chaney-Huggett, James Schwartz, Joe Caron, Jacob Gates, Ryan Underhill

Nays: None
Abstain: None
Motion carried.

13) APPOINTMENTS / ELECTIONS

A. CONSTRUCTION BOARD OF APPEALS APPOINTMENTS

Moved Joe Caron, supported Ryan Traver to approve the appointment of Scott Puckett and Rick Bolek to the Construction Board of Appeals with a term ending on January 1, 2024 and reappoint Joe Booton and Marcia Strange with a term ending on January 1, 2025. On a voice vote: **Motion carried.**

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St spoke on conflict of interests and the referendum lawsuit.

15) COUNCIL AND MANAGER COMMUNICATIONS

Underhill stated that he visited the Farmer's Market at their temporary location in the parking lot of the County Building and that it was a nice setup.

Schwartz stated that the county fair the previous week went well and that many area businesses supported it.

16) ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

Respectfully submitted by,

Michelle Eubank
City Clerk

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 08/18/2023 - 08/18/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
0017117	ENG., INC.	CONSTRUCTION ENGINEERING - LEGGITT AND E	2023.226	32,631.71
4787	GOODWIN'S PLUMBING, LL	REPLACED FROZEN/BROKEN BALL VALVE AT STU		284.51
4788	GOODWIN'S PLUMBING, LL	REPLACED FROZEN PIPE ON 1" MAIN AT STUAR		233.00
4789	GOODWIN'S PLUMBING, LL	INSTALL NEW LIFT PUMP UNDER SINK AT PSB		150.00
4790	GOODWIN'S PLUMBING, LL	INSTALL NEW FAUCET VALVE & STOOL HANDLE		285.79
CP220-AUG142023	INTERNAL REVENUE SERVI	CHANGES TO JUNE 30, 2022 FORM 941		845.40
1106	JIMMY'S JOHN'S PORTABL	FARMER'S MARKET JOHN PUMP OUT - JUNE 202		125.00
M500-144	MEDALLION MANAGEMENT,	MARSHALL HOUSE PAYROLL/INSURANCE 6/10/23	2023.188	10,557.36
23168596	PLUMMER'S ENVIRONMENTA	REMOVED 4 TOTES OF PFAS WATER 6/14/23		2,980.00
08112023	S.A.F.E. PLACE SHELTER	REDIRECT NATIONAL NIGHT OUT DONATION PER		100.00
230009	STANLEY LAWN & GARDEN	MIS3/16FILE MIS7/32FILE		19.60
2086579	STANTEC CONSULTING MIC	CITYWORKS YEAR 2 SUPPORT THROUGH 5/26/23	2023.191	9,496.50
2086580	STANTEC CONSULTING MIC	CITYWORKS YEAR 2 SUPPORT THROUGH 5/26/23	2023.191	7,320.50
2090004	STANTEC CONSULTING MIC	IPP & MAHL REVISION ASSISTANCE THROUGH 5		62.00
2110433	STANTEC CONSULTING MIC	BASIS OF DESIGN - FAMILY BIBLE CHURCH WA	2023.195	178.00
2090007	STANTEC CONSULTING MIC	2022 CONSTRUCTION ENGINEERING - S MARSHA	2023.073	3,754.53
176	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 8/7/23 - 8/13/23	2024.007	4,796.00
GRAND TOTAL:				73,819.90

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 08/21/2023 - 08/21/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
70200	ALEXANDER CHEMICAL COR	CHLORINE		1,583.72
1TKL-T99C-7KFN	AMAZON CAPITAL SERVICE	CREDIT MEMO ACCT NO. A1P4GM99HG1EO2		(14.89)
1VXQ-6HGH-XWJ4	AMAZON CAPITAL SERVICE	FIRST AID SUPPLIES ACCT NO. A1P4GM99HG1E		110.31
1C9C-WTYM-XKFX	AMAZON CAPITAL SERVICE	NETWORK TESTER ACCT NO. A1P4GM99HG1EO2		2,637.01
147J-CH37-GJNJ	AMAZON CAPITAL SERVICE	POWER SUPPLY W/ PLUG ACCT NO. A1P4GM99HG		143.50
1171-F6LD-HVT7	AMAZON CAPITAL SERVICE	SAFETY CONES ACCT NO. A1P4GM99HG1EO2		164.90
16GQ-V63W-KGFL	AMAZON CAPITAL SERVICE	AMERICAN FLAG ACCT NO. A1P4GM99HG1EO2		24.41
1Y91-NGXX-L4CJ	AMAZON CAPITAL SERVICE	2-TIER PAPER TRAY ACCT NO. A1P4GM99HG1EO		30.98
1TKL-T99C-LL3G	AMAZON CAPITAL SERVICE	ROUTERS ACCT NO. A1P4GM99HG1EO2		1,319.38
1QXV-7YD7-N1HH	AMAZON CAPITAL SERVICE	GATE GARAGE REMOTES ACCT NO. A1P4GM99HG1		176.94
1MF9-LYY6-FMNV	AMAZON CAPITAL SERVICE	UNIFORM - LONG, ANDREW ACCT NO. A1P4GM99		118.00
1CHY-FYC3-LVG4	AMAZON CAPITAL SERVICE	SURFACE PRO DOCKING STATION ACCT NO. A1P		906.79
0658370	ANGELTRAX	INSTALL ANGELTRAX CAMERA SYSTEM IN NEW B	2024.013	875.00
34536114	APPLIED CAPITAL, LLC	CONTRACT NO. 132-1753516-000 MRLEC COPIE		117.52
2237300	APPLIED INNOVATION	ACCT NO. LAG783-007 MRLEC COPIER SERVICE		68.43
269781843108-2023	AT&T	ACCT NO. 269 781-8431 746 9 AIRPORT AUG		365.72
269781949208-2023	AT&T	ACCT NO. 269 781-9492 594 7 MARSHALL HOU		354.85
269789901108-2023	AT&T	ACCT NO. 269 789-9011 599 1 MRLEC AUG 20		326.08
225-509818	AUTO VALUE MARSHALL	OIL FILTER, AIR FILTER, OIL		82.40
225-509838	AUTO VALUE MARSHALL	7PC BODY TOOLSET		75.89
225-509896	AUTO VALUE MARSHALL	HI PERF VALVE		7.59
225-509898	AUTO VALUE MARSHALL	12V VEHICLE BATTERY & CORE RETURN		141.40
225-509916	AUTO VALUE MARSHALL	ACTIVEAIR CONTROLLER, TRANSPORTATION C		1,257.28
225-510036	AUTO VALUE MARSHALL	OIL FILTER, AIR FILTER, CLAMPS, TPH360		60.65
225-509966	AUTO VALUE MARSHALL	250 WIRE ROPE, 3/16 ALUM STOPS		19.54
225-509962	AUTO VALUE MARSHALL	MINI DIE GRINDER, 3/8 CARBIDE BUR		94.58
P17737	BELL EQUIPMENT COMPANY	AIR REGULATOR VALVE (ACCT NO. MARSH022)		91.07
07012023	BURNHAM & FLOWER AGENC	2023-2024 TOKIO MARINE INSURANCE & CYBER	2024.048	341,246.38
263842	CIVICPLUS, LLC	CIVICHR PREMIUM ANNUAL FEE 8/12/23 - 8/1	2024.053	3,712.50
264024	CIVICPLUS, LLC	CIVICENGAGE CENTRAL ANNUAL FEE 8/25/23 -	2024.054	6,711.00
010637740	CRYSTAL FLASH MARSHALL	ACCT NO. 051300000 REC GAS 7/18/23		1,544.16
010664580	CRYSTAL FLASH MARSHALL	ACCT NO. 051300000 REC GAS 7/27/23		863.28
010664590	CRYSTAL FLASH MARSHALL	ACCT NO. 051300000 DYED DIESEL 7/27/23		2,051.42
S0017633	EMERGENCY VEHICLE PROD	RESCUE 12 PUMP TEST	2024.028	550.00
S0017653	EMERGENCY VEHICLE PROD	RESCUE 12 PREVENTATIVE MAINTENANCE	2024.028	1,588.57
S0017654	EMERGENCY VEHICLE PROD	RESCUE 12 NEW EXHAUST BAND CLAMP & STEP	2024.028	136.41
S0017655	EMERGENCY VEHICLE PROD	RESCUE 12 NEW FRONT BRAKE PADS, ROTORS,	2024.028	3,226.95
I125719	ERIC DALE HEATING & AI	SERVICE CALL FOR CITY HALL AC UNIT 7/25/		518.52
S105191822.001	ETNA SUPPLY	REPAIR CLAMP (CUST NO. 5277)		177.00
S105207553.001	ETNA SUPPLY	2" COUPLINGS (CUST NO. 5277)		604.00
S105207553.002	ETNA SUPPLY	2" CURB STOP (CUST NO. 5277)		1,010.00
S113231456.001	GALLOUP COMPANY	LL #4 REPAIRS (MALE ADAPTER, BUSHINGS, P		99.15
23-07135	GARAGE DOORS UNLIMITED	SERVICE CALL AT MARSHALL HOUSE 7/14/23		95.00
08/17/2023	GOFF, JONATHON	UB refund for account: 1902780005		45.34
25879429	GRANGER WASTE SERVICES	ACCT NO. 2782490 COMMERCIAL/WASTE AUG 20		1,131.98
25870997	GRANGER WASTE SERVICES	ACCT NO. 18400290 RESIDENTIAL AUG 2023		31,857.69
25879948	GRANGER WASTE SERVICES	ACCT NO. 2890780 875 E. MICHIGAN AVE AUG		183.50
25843677	GRANGER WASTE SERVICES	ACCT NO. 18422860 CITY BUILDINGS/RECYCLI		114.08
2365759, 2376850	GRIFFIN PEST SOLUTIONS	PEST SERVICE AT PSB 6/23/23 & 7/26/23		102.00
2383029	GRIFFIN PEST SOLUTIONS	PEST SERVICE AT FIRE STATION 7/26/23		42.00
25044	GUTTERS R US, LLC	CLEANED ROOF, GUTTERS, & DOWNSPOUTS AT C		398.00
25072	GUTTERS R US, LLC	LAWN PEST APPLICATION AT MARSHALL HOUSE		235.00
898665	GWIN, DARWIN	MOWING & TRASH AT BROOKS NATURE JULY 202		360.00
0002-LEGGITT	HUNTER-PRELL COMPANY	CONSTRUCTION PAY EST. 7/21/23 - LEGGITT	2023.225	265,272.52
0001-PROSPECT	HUNTER-PRELL COMPANY	CONSTRUCTION PAY EST. 7/7/23 - PROSPECT	2023.225	291,633.30
0002-PROSPECT	HUNTER-PRELL COMPANY	CONSTRUCTION PAY EST. 7/21/23 - PROSPECT	2023.225	86,787.90
31825	J AND K PLUMBING SUPPL	GENERAL WIRE 1/4" X 25' DRUM AUGER, COUP		52.12
08/17/2023	KAITLIN WAIDELICH	UB refund for account: 3180		50.00
08/17/2023	KIMBERLY FARRIS	UB refund for account: 3564		26.48
37261351	LINDE GAS & EQUIPMENT,	GAS (CUST NO. 59879658)		138.15
002654	MARSHALL HARDWARE, LLC	SPRAY BOTTLES, MARKERS, NOTEBOOKS		24.94
002659	MARSHALL HARDWARE, LLC	LED BULBS, TOILET SEAT, METAL STAKES		33.86
002669	MARSHALL HARDWARE, LLC	LAMP HOLDERS, LED BULBS		47.36
64958	MCNALLY ELEVATOR COMPA	MARSHALL HOUSE ELEVATOR MAINTENANCE 8/1/		711.85
14701	MDK GROUP	MRLEC SHRED SERVICES THROUGH 7/24/23		105.00
M500-142A	MEDALLION MANAGEMENT,	MARSHALL HOUSE CONSULTING FEES JULY 2023	2023.188	4,800.00
R105018313:01	MIDWEST TRANSIT EQUIPM	DART BUS REPAIR 7/12/23		197.05
E32770	MWEA	FALL 2023 OPERATOR EXAM PREP - HOFFMAN,		340.00
NNS52503	NEONOVA NETWORK SERVIC	ISP TECH SUPPORT JULY 2023		1,187.20
08/17/2023	NOKES, MICHAEL & CAROL	UB refund for account: 1500440007		10.07
08/17/2023	NORTH SLOPE PROPERTIES	UB refund for account: 1401820044		86.81
851425	NYE UNIFORM COMPANY	MARSHALL PD - PHILPOTT VEST		1,172.74
56757048	POWER LINE SUPPLY	CLINT SCHIPPER UNIFORM SHIRTS		276.00
56757049	POWER LINE SUPPLY	KORY PEHRSON UNIFORM SHIRTS		176.00
56757038	POWER LINE SUPPLY	DIE FOR MD6 TOOLS		260.00
56757448	POWER LINE SUPPLY	SHORT STRAIN		481.80
56757450	POWER LINE SUPPLY	15 KV PIN INSULATOR		382.80
56757451	POWER LINE SUPPLY	EPOXILATOR & BRACES		1,117.97
56757518	POWER LINE SUPPLY	KORY PEHRSON GLOVES		44.50

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
56758611	POWER LINE SUPPLY	CLINT SCHIPPER UNIFORM PANTS		97.00
2023.227-PAY APP #2	QUALITY EXCAVATORS, IN	2023 LEAD SERVICE LINE REPLACEMENT AND I	2023.227	25,862.40
1069	RIGHT WAY CONTROL SERV	WEED MANAGEMENT AT POWER HOUSE 7/6/23		1,715.00
1071	RIGHT WAY CONTROL SERV	WEED MANAGEMENT AT WASTE WATER PLANT 7/7		825.00
08/17/2023	ROBIN SHELLENBERGER	UB refund for account: 3469		50.00
24187	RS TECHNICAL SERVICES,	CL2 SYSTEM ANNUAL OVERHAUL	2023.288	2,296.32
90208965	SIEMENS ENERGY, INC.	LABOR TO INSTALL SWITCHER AT SUBSTATION	2023.220	18,861.00
35423	SONAR SOFTWARE	FIBERNET CUSTOMER MANAGEMENT SOFTWARE -	2023.243	249.95
911599	TELE-RAD	MOBILE ANTENNA FOR FIRE STATION		72.84
19981	TELNET WORLDWIDE	ACCT NO. 8948 AUGUST 2023		1,227.79
08/17/2023	TYLER CLIFTON	UB refund for account: 2255		72.00
1620070895	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 7/5/23		46.55
1620070892	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW & GARAGE 7/5/23		49.24
1620070894	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC & FIBER 7/5/		167.76
1620070893	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 7/5/23		70.63
1620070890	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 7/5/23		43.29
1620070896	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 7/5/23		45.04
1620071627	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 7/12/2		46.55
1620071624	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW & GARAGE 7/12/23		48.87
1620071626	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC & FIBER 7/12		167.76
1620071625	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 7/12/23		70.63
1620071622	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 7/12/23		41.44
1620071628	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 7/12/23		44.72
1620072339	UNIFIRST CORPORATION	UNIFORM SERVICES - MARSHALL HOUSE 7/19/2		46.55
1620072336	UNIFIRST CORPORATION	UNIFORM SERVICES - DPW & GARAGE 7/19/23		48.87
1620072338	UNIFIRST CORPORATION	UNIFORM SERVICES - ELECTRIC & FIBER 7/19		167.76
1620072337	UNIFIRST CORPORATION	UNIFORM SERVICES - POWER HOUSE 7/19/23		73.48
1620072334	UNIFIRST CORPORATION	UNIFORM SERVICES - WASTE WATER 7/19/23		41.44
1620072340	UNIFIRST CORPORATION	UNIFORM SERVICES - WATER 7/19/23		44.72
INV00068283	USABLUEBOOK	WASTE WATER LAB SUPPLIES		920.61
118288	VC3 INC	OFFICE 365 LICENSES JUL - DEC 2023 ACCT		132.00
9941031132	VERIZON WIRELESS	ACCT NO. 987146080-00001 AUGUST 2023		1,648.07
08102023	WEST MICHIGAN LAWN SER	DOWN PAYMENT 50% IRRIGATION SYSTEM REPAI		2,200.00
75084	WEST MICHIGAN LAWN SER	SPRINKLER SYSTEM SERVICE CALL AT MARSHAL		737.00
08022023	WOW! INTERNET	ACCT NO. 010040764 MARSHALL HOUSE AUG 20		1,442.03
GRAND TOTAL:				1,124,833.71

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 08/25/2023 - 08/25/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
08252023	AMERIPRISE FINANCIAL	REFUND FOR 2023 SUMMER TAX OVERPAYMENT (		5,232.90
05302023	AUTOZONE, INC.	ENERGY OPTIMIZATION - LED LIGHTING AT 13		948.00
08252023	BARTELL, DANA	REFUND FOR 2023 SUMMER TAX OVERPAYMENT		768.02
08/25/2023	BEATTIE, DONALD L	UB refund for account: 1700120000		153.11
INV-15489606	BIZCHAIR.COM	HERCULES SERIES 880LB BLACK STACK CHAIR	2023.277	4,312.88
148732	BS& A SOFTWARE	ANNUAL SUPPORT FOR BS&A APPLICATIONS 8/1	2024.036	6,640.00
5007-000019682	C&C LANDFILL	CONTAMINATED SOIL FROM INDUSTRIAL RD WAT	2024.051	4,867.15
08222023	CALHOUN COUNTY CLERK	FILING FEE FOR PA425 FOR HUGHES STREET		60.00
08212023	CALHOUN COUNTY TREASUR	2023 SUMMER DIST AD VALOREM #1 8/1/23 -		243,116.78
08212023	CALHOUN INTERMEDIATE S	2023 SUMMER DIST AD VALOREM #1 8/1/23 -		66,110.93
08/25/2023	CASCIOLI, DEBRA	UB refund for account: 196700		32.04
765103	CHR SOLUTIONS	FIBERNET SUPPORT CONTRACT - AUG 2023	2024.046	5,100.00
1339822	CLARK HILL PLC	CLIENT NO. K9950 SERVICES THROUGH 7/31/2		44,915.00
08252023	CLARK, DAVID	REFUND FOR 2023 MPARKS GRAND EXPERIENCE		850.00
203944765978	CONSUMERS ENERGY	ACCT NO. 1000 9033 6411 AIRPORT AUG 2023		14.48
202520912043	CONSUMERS ENERGY	ACCT NO. 1000 0916 3435 CITY HALL AUG 20		103.14
202520912045	CONSUMERS ENERGY	ACCT NO. 1000 0916 3971 DPW AUG 2023		120.32
205368582777	CONSUMERS ENERGY	ACCT NO. 1000 0759 4680 DPW AUG 2023		21.90
204033757562	CONSUMERS ENERGY	ACCT NO. 1030 1580 0248 FIRE STATION AUG		129.64
203321827486	CONSUMERS ENERGY	ACCT NO. 1000 8921 1096 KP FIREPLACE AUG		61.75
206525157028	CONSUMERS ENERGY	ACCT NO. 1000 0033 5602 MARSHALL HOUSE A		284.35
206792046151	CONSUMERS ENERGY	ACCT NO. 1030 1852 1130 MRLEC AUG 2023		1,024.42
205991471254	CONSUMERS ENERGY	ACCT NO. 1030 1852 0884 MRLEC BARN AUG 2		18.61
202342932946	CONSUMERS ENERGY	ACCT NO. 1000 0916 3203 WASTE WATER AUG		14.48
202520912044	CONSUMERS ENERGY	ACCT NO. 1000 0916 3708 WASTE WATER AUG		14.48
205101612976	CONSUMERS ENERGY	ACCT NO. 1030 1352 1119 WASTE WATER LIFT		18.61
203588811276	CONSUMERS ENERGY	ACCT NO. 1000 7224 3312 WATER AUG 2023		65.68
08222023	EUBANK, MICHELLE	REIMBURSEMENT FOR FOOD & BINS FOR 8/8/23		127.04
07272023	GORSLINE, DENNIS	ENERGY OPTIMIZATION - ENERGY STAR APPLIA		25.00
25073	GUTTERS R US, LLC	MRLEC LAWN MAINTENANCE & LANDSCAPING 7/5		1,165.00
1068	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO JUN	2023.216	2,025.00
1074A	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO JUN	2023.216	450.00
1076	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO JUN	2023.216	400.00
1077	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO JUN	2023.216	440.00
1092	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO JUN	2023.216	360.00
1095	IMPACT LAWN & LANDSCAP	2023 LAWN MOWING - APRIL (APPROX) TO JUN	2023.216	2,160.00
07312023	INTERSTATE BILLING SER	CARLETON EQUIPMENT INVOICE # 01-608862;		2,174.00
08102023	JINKS, DAN	REIMBURSEMENT FOR PARKING FEES - JINKS		53.00
08212023	KELLOGG COMMUNITY COLL	2023 SUMMER DIST AD VALOREM #1 8/1/23 -		38,753.64
08102023	LONG, ANDREW	REIMBURSEMENT FOR PARKING FEES - LONG		53.00
08022023	LOWES BUSINESS ACCOUNT	MH STOVE & PH ASPHALT SEALER (ACCT NO. 8		777.54
08212023	MARSHALL DISTRICT LIBR	2023 SUMMER DIST AD VALOREM #1 8/1/23 -		35,413.80
08212023	MARSHALL PUBLIC SCHOOL	2023 SUMMER DIST AD VALOREM #1 8/1/23 -		145,178.17
07242023	MCGINTY, HITCH, PERSON	CLIENT NO. 4030.001 SERVICES THROUGH 6/3		13,717.00
M500-146	MEDALLION MANAGEMENT,	MARSHALL HOUSE CONSULTING FEES AUG 2023	2023.188	4,800.00
M500-145	MEDALLION MANAGEMENT,	MARSHALL HOUSE PAYROLL/INSURANCE 7/22/23	2023.188	11,422.81
M500-146A	MEDALLION MANAGEMENT,	MARSHALL HOUSE PAYROLL 7/8/23 - 7/21/23	2023.188	4,548.69
20230824556	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2023.283	2,500.00
R105018079:01	MIDWEST TRANSIT EQUIPM	REPAIRS TO TRUCK #300 (PARTS, LABOR, SHO	2024.056	7,172.41
200006700	MPARKS - MICHIGAN REC	2023 MPARKS GRAND EXPERIENCE - TRIP SEPT	2024.052	38,770.00
IN1885009	MUNICIPAL EMERGENCY SE	CUST NO. C242607 SHIPPING CHARGES		15.80
08/25/2023	SOLOMON SPANGLER	UB refund for account: 2317		116.00
1650150598	STAPLES BUSINESS CREDI	CREDIT ACCT NO. 302063 OFFICE SUPPLIES		344.22
2022	THE WOODHILL GROUP, LL	FINANCE & ACCOUNTING SERVICES FY2024	2023.056	2,362.50
177	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 8/14/23 - 8/20/2	2024.007	3,960.00
7394-23	VERTALKA & VERTALKA, I	MTT ASSISTANCE		400.00
812500	WAV, LLC.	MIKROTIK HAP AC ROUTERS	2023.278	4,749.59
GRAND TOTAL:				709,432.88

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 08/28/2023 - 08/28/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
08282023-CODYS2	STATE OF MICHIGAN	APPLICATION FEE FOR S-2 EXAM - BURGHDORF		70.00
08282023-CODYD3	STATE OF MICHIGAN	APPLICATION FEE FOR D-3 EXAM - BURGHDORF		70.00
08282023-JEREMIAHD4	STATE OF MICHIGAN	APPLICATION FEE FOR D-4 EXAM - STEELE, J		70.00
08282023-JEREMIAHS4	STATE OF MICHIGAN	APPLICATION FEE FOR S-4 EXAM - STEELE, J		70.00
08282023-EMILYD4	STATE OF MICHIGAN	APPLICATION FEE FOR D-4 EXAM - FINNEY, E		70.00
08282023-EMILYS4	STATE OF MICHIGAN	APPLICATION FEE FOR S-4 EXAM - FINNEY, E		70.00
GRAND TOTAL:				420.00

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 09/01/2023 - 09/01/2023
JOURNALIZED
PAID

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
461365	AD-VISOR & CHRONICLE	ACCT NO. 6100458 ADS 7/1, 7/15, 7/22		816.75
93165	ALL-TRONICS, INC.	ACCT NO. 1-MARCIT MRLEC TRAINING ROOM IN		194.50
93179	ALL-TRONICS, INC.	ACCT NO. 1-MARCIT KEYFOBS		370.00
1P3K-MH4H-PK4K	AMAZON CAPITAL SERVICE	SAFETY FACE MASK (ACCT NO. A1P4GM99HG1EO		26.98
1631-MPJL-XVWY	AMAZON CAPITAL SERVICE	STAMP (ACCT NO. A1P4GM99HG1EO2)		8.79
1JQW-7LNQ-WLGC	AMAZON CAPITAL SERVICE	UNIFORM - TAYLOR, JEFF (ACCT NO. A1P4GM9		107.98
17XK-HK6G-FNM1	AMAZON CAPITAL SERVICE	SOFTBALLS (ACCT NO. A1P4GM99HG1EO2)		124.68
1YX3-9M16-H6MV	AMAZON CAPITAL SERVICE	3 PRONG POWER CORD (ACCT NO. A1P4GM99HG1		19.98
19FP-7HRV-7YGD	AMAZON CAPITAL SERVICE	WRAPAROUND LIGHTING (ACCT NO. A1P4GM99HG		62.45
1NML-13MQ-NPLM	AMAZON CAPITAL SERVICE	ID CARD PRINTER & CARD HOLDERS (ACCT NO.		1,715.98
1V4R-4RT4-LXMG	AMAZON CAPITAL SERVICE	FOOTBALLS SOCCER BALLS, NAME TAGS W/ LAN		169.05
1J6G-9H3G-93HF	AMAZON CAPITAL SERVICE	CABINET HARDWARE, TRIMMER BLADES (ACCT N		59.96
1N1F-CMRR-TLRY	AMAZON CAPITAL SERVICE	6V RECHARGEABLE BATTERIES, EMERGENCY SIG		93.59
17CC-YH6V-9MWV	AMAZON CAPITAL SERVICE	POOLRX+ (ACCT NO. A1P4GM99HG1EO2)		80.49
1GVN-4G7R-6C41	AMAZON CAPITAL SERVICE	MICROWAVE (ACCT NO. A1P4GM99HG1EO2)		109.99
1NWR-9Y3Q-FFXT	AMAZON CAPITAL SERVICE	WHITEBOARD (ACCT NO. A1P4GM99HG1EO2)		65.59
17F3-XVT1-QFX6	AMAZON CAPITAL SERVICE	BATTERY BACKUP (ACCT NO. A1P4GM99HG1EO2)		165.00
17KH-YXFY-F77Q	AMAZON CAPITAL SERVICE	OFFICE CHAIR (ACCT NO. A1P4GM99HG1EO2)		299.70
176G-6WWF-TQ7D	AMAZON CAPITAL SERVICE	AUTHORIZED VEHICLES ONLY SIGN (ACCT NO.		39.95
1P7M-34NR-HTD1	AMAZON CAPITAL SERVICE	HAND CLEANER TOWELS (ACCT NO. A1P4GM99HG		78.00
1HXP-46TP-HMH9	AMAZON CAPITAL SERVICE	AMERICAN FLAG (ACCT NO. A1P4GM99HG1EO2)		37.99
1MHH-Y9QT-1P9P	AMAZON CAPITAL SERVICE	RESERVED PARKING SIGN (ACCT NO. A1P4GM99		18.49
0658568	ANGELTRAX	SURVEILLANCE SYSTEM INSTALLATION FOR DAR	2024.037	875.00
5766959-00	ANIXTER, INC.	3 PHASE IN FIELD METER TESTING	2023.264	4,750.00
2281808	APPLIED INNOVATION	ACCT NO. LAG783-007 MRLEC COPIER SERVICE		75.86
08172023	AT&T	ACCT NO. 145970911 MRLEC INTERNET AUG 20		105.69
225-510584	AUTO VALUE MARSHALL	CLEANER, CAR WASH, BATTERY CABLE		114.37
225-510606	AUTO VALUE MARSHALL	1K HS CLEAR		32.39
225-510721	AUTO VALUE MARSHALL	SEMIGLOSS, CUTOFF WHEEL, GLASS FUSE		88.37
225-510734	AUTO VALUE MARSHALL	OIL HD30		6.09
225-510775	AUTO VALUE MARSHALL	ISO HEET		7.78
225-510858	AUTO VALUE MARSHALL	BLACK PAINT, BED ARMOR, CUTOFF WHEEL		76.16
225-510866	AUTO VALUE MARSHALL	BT LITH OR ACID		49.49
225-510816	AUTO VALUE MARSHALL	AIR HOSE KIT		30.09
225-511010	AUTO VALUE MARSHALL	STEEL WOOL, CALIF GOLD BAR		34.38
225-510986	AUTO VALUE MARSHALL	3/8-16 UNUTS LNG		6.39
225-510999	AUTO VALUE MARSHALL	PEAK 50/50 EXTN		35.58
225-511017	AUTO VALUE MARSHALL	CONNECTOR KIT		7.39
225-511089	AUTO VALUE MARSHALL	1K FL CLN CAN HI, NASONPT EQUIP, NEW FOR		59.31
225-511128	AUTO VALUE MARSHALL	DISC BRAKES, DISC PADS		195.15
225-511225	AUTO VALUE MARSHALL	SPARK PLUGS		11.97
225-511245	AUTO VALUE MARSHALL	SIMPLE GREEN		7.09
225-510123	AUTO VALUE MARSHALL	12V VEHICLE BATTERY, TRAILER BRITE, CORE		454.70
225-510137	AUTO VALUE MARSHALL	TIRE FOAM, RAIN X, MYSTIC SPRAY		46.86
225-510154	AUTO VALUE MARSHALL	FUSE HOLDER, 800W POWER INVERTER		165.68
225-510187	AUTO VALUE MARSHALL	QT BAG OIL DRI		39.98
225-510231	AUTO VALUE MARSHALL	OIL FILTER, AMG FUSE, OIL 5W 20		82.90
225-510244	AUTO VALUE MARSHALL	50PK RED RAGS, SHOP TOWEL ROLLS		133.69
225-510412	AUTO VALUE MARSHALL	AIR FILTER, OIL FILTER		33.44
225-510421	AUTO VALUE MARSHALL	OIL FILTER		8.37
225-510428	AUTO VALUE MARSHALL	KIT 1/2, 1/2 SAE WASHER		58.27
225-510475	AUTO VALUE MARSHALL	BLACK WHEEL, SCOTCH-BRITE		18.59
225-510485	AUTO VALUE MARSHALL	OIL FILTER, AIR FILTER		33.44
225-510514	AUTO VALUE MARSHALL	CREDIT MEMO CORE RETURN		(27.00)
225-510513	AUTO VALUE MARSHALL	12V VEHICLE BATTERY, CORE RETURN, BLACK		170.76
225-510292	AUTO VALUE MARSHALL	RAIN-X		5.69
720852	BOSKER BRICK COMPANY	REPLACEMENT OF WELL HOUSE #2 DOOR (ACCT	2023.287	2,078.30
13412	BUD'S TOWING & AUTOMOT	DIAL-A-RIDE BUS REPAIR (INSTALL VALVE ST		111.05
09/01/2023	CASTO, MARISSA & SOSIN	UB refund for account: 3204400021		6.50
4161230980	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 7/11/23		98.39
4161230579	CINTAS CORP	UNIFORM SERVICES - WATER 7/11/23		67.08
4161942670	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 7/18		54.70
4161942853	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 7/18/23		98.39
4162637577	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 7/25		54.70
4162637626	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 7/25/23		98.39
4162637468	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 7/25/23		62.71
4162637479	CINTAS CORP	UNIFORM SERVICES - WATER 7/25/23		67.08
10046	COURTNEY & ASSOCIATES	MONTHLY RETAINER SERVICE - JULY 2023		250.00
09/01/2023	CURTIS, RONALD & BENSL	UB refund for account: 3204160022		8.81
175847	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES CITY		106.40
175851	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES FIRE		178.44
175969	D & D MAINTENANCE SUPP	JANITORIAL SERVICE AT MRLEC JULY 2023 (Q		1,000.00
176040	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES MRLEC		275.89
176041	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES MRLEC		158.75
176042	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES CITY		172.70
176046	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES AIRPO		59.75
176032	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES CITY		2.70
177037	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 CAR WASH PSB		204.56
177003	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES AIRPO		9.39

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
176076	D & D MAINTENANCE SUPP	JANITORIAL SERVICE AT MRLEC JULY 2023 (Q		2,000.00
177032	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 PROFORCE VACUUM MRLEC		486.00
621174	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (KETCHUM)		8.99
621152	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		0.50
621149	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		62.98
621295	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		28.99
621270	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		39.99
621343	DARLING ACE HARDWARE	CUST NO. 1650 - MRLEC		22.36
623125	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS		(1.48)
623123	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS		20.97
623110	DARLING ACE HARDWARE	CUST NO. 1650 - WATER		9.95
623230	DARLING ACE HARDWARE	CUST NO. 1650 - MRLEC		27.99
623370	DARLING ACE HARDWARE	CUST NO. 1650 - MRLEC		29.57
622382	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT		3.99
621249	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		186.30
621262	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		25.99
621332	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		48.93
621348	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER		7.47
621305	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		259.95
621349	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER		8.78
621404	DARLING ACE HARDWARE	CUST NO. 1650 - WATER		9.99
621403	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		19.98
621603	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		72.97
621607	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		17.99
621576	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		109.95
621582	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		17.55
621608	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		1.99
621592	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		179.99
621653	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		11.17
621720	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		87.98
621748	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER		10.40
621735	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		116.18
621707	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		299.99
621796	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT		58.97
621804	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		9.99
621805	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		29.97
621847	DARLING ACE HARDWARE	CUST NO. 1650 - MRLEC		14.99
621918	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		22.99
621842	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		26.56
621874	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT		37.12
621939	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT		15.58
621994	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		235.97
622000	DARLING ACE HARDWARE	CUST NO. 1650 - AIRPORT		2.68
622051	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		50.93
622049	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		74.99
622059	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		79.96
622113	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		67.54
622179	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS		17.18
622257	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS		4.99
622290	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		34.98
622342	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		40.98
622362	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER		17.99
622372	DARLING ACE HARDWARE	CUST NO. 1650 - REC		23.97
622400	DARLING ACE HARDWARE	CUST NO. 1650 - REC		27.96
622410	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		93.31
622426	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		63.54
622503	DARLING ACE HARDWARE	CUST NO. 1650 - MRLEC		19.99
622502	DARLING ACE HARDWARE	CUST NO. 1650 - MRLEC		9.99
622481	DARLING ACE HARDWARE	CUST NO. 1650 - STREETS		37.97
622493	DARLING ACE HARDWARE	CUST NO. 1650 - REC		36.86
622549	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		31.95
622678	DARLING ACE HARDWARE	CUST NO. 1650 - WASTE WATER		7.17
622738	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		233.98
622766	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		28.67
622782	DARLING ACE HARDWARE	CUST NO. 1650 - MARSHALL HOUSE		240.28
622838	DARLING ACE HARDWARE	CUST NO. 1650 - FIBER		39.95
622870	DARLING ACE HARDWARE	CUST NO. 1650 - FINANCE		6.99
622885	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS		75.00
622991	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS (FOUNTAIN)		39.96
623006	DARLING ACE HARDWARE	CUST NO. 1650 - ELECTRIC		4.99
623087	DARLING ACE HARDWARE	CUST NO. 1650 - PARKS		41.99
622089	DARLING ACE HARDWARE	CUST NO. 1650 - FIRE		6.59
622491	DARLING ACE HARDWARE	CUST NO. 1650 - FIRE		41.99
1078330	DETROIT PUMP & MFG CO	LYON LAKE # 3 PUMP BASE (CUST ID: 45642)		465.89
1078424	DETROIT PUMP & MFG CO	LYON LAKE # 3 PUMP BASE ASSEMBLY (CUST I		465.95
09012023	DEVON TITLE AGENCY	PROPERTY TAX REFUND - DUPLICATE PAYMENT		2,065.79
09/01/2023	DICKEY, ROBERT	UB refund for account: 2708360002		3.45
3382495	EDWARDS INDUSTRIAL SAL	FILTRATE PUMP COUPLING (CUST ID: 92775)		203.26
3382940	EDWARDS INDUSTRIAL SAL	EFFLUENT PUMP REPAIR (CUST ID: 92775)		15.50

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
0017486	ENG., INC.	CONSTRUCTION ENGINEERING - LEGGITT AND E	2023.226	85,302.08
0017487	ENG., INC.	S KALAMAZOO AVE IMPROVEMENTS CONSTRUCTIO	2023.282	16,920.81
125399	ENGINEERING SUPPLY COR	HP T2600PS PLOTTER/PRINTER	2023.284	10,199.39
82052307	FIRST ADVANTAGE RESIDE	ACCT NO. 138549 RESIDENTIAL SCREENING		81.56
09/01/2023	FLOTKOETTER, JORDAN &	UB refund for account: 304100		29.97
S113231456.002	GALLOUP COMPANY	LYON LAKE # 4 REPAIR		12.75
S113231456.003	GALLOUP COMPANY	LYON LAKE # 4 REPAIR		26.46
S113231456.004	GALLOUP COMPANY	LYON LAKE # 4 REPAIR		23.12
09/01/2023	GODDE, LUIS	UB refund for account: 1501280001		103.69
9788881036	GRAINGER	PAPER TOWELS (ACCT NO. 804945673)		89.40
91404	GRAPHICS 3, INC.	BUILDING DEPARTMENT "APPROVED" LABELS (W		134.65
2313	GREAT LAKES FUNDRAISIN	SUMMER PLAYGROUND T-SHIRTS & VOLLEYBALL		186.00
09/01/2023	GWATHNEY, MEGAN	UB refund for account: 3108130011		8.44
13677814	HACH COMPANY	LAB SUPPLIES (ACCT NO. 40204487)		250.05
13677092	HACH COMPANY	LAB SUPPLIES (ACCT NO. 40204487)		785.40
09/01/2023	HAMPTON, JESSICA	UB refund for account: 802540006		145.75
V101003240	HOEKSTRA TRANSPORTATIO	FORD ELDORADO BUS 23' WITH LIFT- REPLACE	2023.071	136,937.00
09/01/2023	HUNTER, JENNIFER	UB refund for account: 2602400009		158.73
0073624-IN	HYDROCORP	CUST: MUNMARS - INSPECTION & REPORTING J		1,350.00
D396568-IN	ILLUSTRATUS, DIVISION	ACCT NO. 01-BT508 MARSHALL HOUSE SUBSCRI		46.93
176381RI	IMPACT SOLUTIONS	WALL SIGN REVISED WITH FREIGHT (CLIENT N		44.33
09/01/2023	JOYCE, MACIE	UB refund for account: 2900040030		84.45
637692	KENNEDY INDUSTRIES, IN	LYON LAKE # 2 REPAIR	2023.084	10,995.00
09/01/2023	KOPULOS, LORI	UB refund for account: 2700540002		79.30
202322.00 - 223078	LAWSON-FISHER ASSOCIAT	STREAM BANK EROSION MONITORING & REPORTI	2023.250	3,547.08
018764	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - WEBERLING, ERIC		283.00
1720997-20230731	LEXISNEXIS RISK DATA M	BILLING ID: 1720997 JULY 2023		200.00
08102023MD	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - MARGUERITE DAVENPORT		173.23
08102023COM	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - CITY OF MARSHALL 3431		318.16
08102023JRM	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - JUSTIN R MILLER 9156		1,294.33
08102023EZ	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - ERIC ZUZGA 3119		165.00
08102023DP	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - DEREK PERRY 0186		156.19
08102023KM	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - KEVIN MAYNARD 9501		409.25
08102023JL	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - JOSHUA LANKERD 3280		813.36
08102023ME	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - MARTIN ERSKINE 9519		58.58
08102023CAR	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - CHRISTY A RAMEY 3101		79.07
08102023MF	MARSHALL COMMUNITY CRE	CITY CREDIT CARD - MARSHALL FIBERNET 329		939.18
08242023	MCGINTY, HITCH, PERSON	CLIENT NO. 4030.001 SERVICES THROUGH 7/3		17,286.50
10	MCSA GROUP, INC.	SERVICES FOR EATON PARK DESIGN 7/1/23 -	2024.034	6,855.00
S5236170.001	MEDLER ELECTRIC COMPAN	PVC PARTS		283.67
S5234191.001	MEDLER ELECTRIC COMPAN	GREEN STREET LINE RELOCATION		496.78
S5244131.001	MEDLER ELECTRIC COMPAN	PVC PARTS		218.14
S5240945.001	MEDLER ELECTRIC COMPAN	LITH DLB48 DIFFUSER WRAPAROUND		87.89
CI-01488	MERIT NETWORK, INC.	ONE-TIME ADDITIONAL BANDWIDTH REQUIREMEN	2024.038	6,930.00
70431	MICHIGAN ASSOCIATION O	CONFERENCE REGISTRATION - ZUZGA, ERIC		435.00
IN4609062	MICHIGAN OFFICE SOLUTI	ACCT NO. MC26-S COPY OVERAGE FEE 4/1/23		394.69
2020-08460	MICHIGAN RURAL WATER A	REGISTRATION FOR LIMITED TREATMENT OCT 3		340.00
2020-08234	MICHIGAN RURAL WATER A	REGISTRATION FOR OUTDOOR EXPO AUG 17, 20		450.00
1670-F23-02	MICHIGAN STATE UNIVERS	FIRST LINE SUPERVISION 9/18/23 - 10/6/23		1,350.00
1670-F23-01	MICHIGAN STATE UNIVERS	FIRST LINE SUPERVISION 9/18/23 - 10/6/23		1,350.00
10720206	MML WORKERS' COMPENSAT	ANNUAL POLICY PREMIUM 7/1/2023 - 7/1/202	2024.073	78,176.00
09/01/2023	MOORE, KAREN	UB refund for account: 3003000014		53.86
300002356	MPARKS - MICHIGAN REC	2023-2024 ANNUAL MEMBERSHIP		775.00
62150837	MSC INDUSTRIAL SUPPLY	SAFETY GLASSES (CUST NO. 02356117)		111.10
IN1911512	MUNICIPAL EMERGENCY SE	CUST NO. C242607 FIRE UNIFORMS		1,530.51
22401	MWEA	2023-2024 MWEA MEMBERSHIP - FINNEY, KEN		95.00
22489	MWEA	2023-2024 MWEA MEMBERSHIP - WEBERLING, E		95.00
09/01/2023	NAAS, IAN	UB refund for account: 3005060043		63.15
23-1443	NATESCAPES	40 YARDS CUSHION WOOD/PLAYGROUND MULCH		920.00
490477	NORTH CENTRAL LABORATO	LAB SUPPLIES (ACCT NO. 27850)	2024.005	119.21
490863	NORTH CENTRAL LABORATO	BLANKET PO FOR LAB SUPPLIES	2024.005	290.54
120443	O'LEARY WATER CONDITIO	METER OFFICE - JULY & AUGUST 2023 COOLER		93.00
4788-364354	O'REILLY FIRST CALL	CAR WASH FOR PSB (ACCT NO. 1741510)		9.49
4788-364160	O'REILLY FIRST CALL	BALL MOUNT (ACCT NO. 1741510)		83.99
09/01/2023	PARKER, LEVI	UB refund for account: 2900740056		65.71
56758494	POWER LINE SUPPLY	ELECTRIC DEPARTMENT INVENTORY (WIRE/CABL	2023.157	4,040.00
56758506	POWER LINE SUPPLY	#2 AL CONCH		2,220.00
56758903	POWER LINE SUPPLY	2/0 AL CABLE		1,580.00
56758904	POWER LINE SUPPLY	CONNECTORS		285.00
56758905	POWER LINE SUPPLY	METER SEALS		535.90
228326	PRINTING SYSTEMS, INC.	ELECTION FORMS & SUPPLIES (ACCT NO. 3521		73.42
00194120	PROGRESSIVE AE	GREEN STREET CONSTRUCTION ENGINEERING TH	2024.017	4,296.25
1464978	QUALITY PRECAST & SUPP	48"X48"X72" ELECTRICAL MANHOLES - PER QU	2023.254	8,833.38
I1587	R&M SERVICE	REPLACED KIT ON VALVE AT CARVER PARK		294.00
I1588	R&M SERVICE	BACKFLOW MAINTENANCE AT POWER HOUSE		608.01
I1590	R&M SERVICE	PERFORMED TEST ON PSB PRESSURE WASHER BA		200.00
I1592	R&M SERVICE	REPLACED KIT ON MARSHALL HOUSE SPRINKLER		352.00
248011	RIDGEWEAR SPORTS & IMP	MARSHALL FD HATS, SHIRTS, PULLOVERS		448.00
70893142	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		395.00

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
70892578	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,600.00
70888116	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,465.00
70892580	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		1,600.00
08012023	SPARTAN STORES, LLC	CUST NO. 021063 WASTE WATER & REC SUPPLI		105.34
1050372	STEENSMA	CHAINS, BAR OIL, GUIDE BAR (CUST NO. 515		1,584.39
09/01/2023	TENNANT, ROSA	UB refund for account: 3205000029		9.87
7340590	TEREX CORPORATION	REPAIR TO TRUCK #301 (ACCT NO. 1654883)		1,324.60
157-1074079	THE GOODYEAR TIRE & RU	VEHICLE ID: 1231 VALVE STEM & COMMERCIAL		3,017.21
2383-5	THE SHERWIN-WILLIAMS C	ACCT NO. 2475-6137-6 MARSHALL HOUSE COMP		3,191.15
BC-PSINV020322	THERMALNETICS, LLC	MRLEC HVAC SERVICE AGREEMENT (YEAR 1) -	2024.027	1,081.16
14767	TIRE CITY TIRE PROS	DIAL-A-RIDE BUS REPAIR & MAINTENANCE (VA		1,896.72
14947	TIRE CITY TIRE PROS	HANKOOK KINERGY TIRES QTY 2		139.98
178	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 8/21/23 - 8/27/2	2024.007	4,950.00
180792302	TRUGREEN	CUST NO. 2790083525 LAWN SERVICE AT CITY		197.89
13478	TUMMONS HEATING & COOL	REPAIR TO NODE 2		470.00
09/01/2023	TUTTLE, JON	UB refund for account: 3203080030		90.08
INV00091067	USABLUEBOOK	CUST NO. 859103 LAB SUPPLIES		1,158.58
INV00088475	USABLUEBOOK	CUST NO. 859103 LAB SUPPLIES		1,059.13
530371555	UTILITIES INSTRUMENTAT	ENGINE/HYDRO LABOR & MATERIAL SERVICE CA	2023.142	3,522.50
09012023	V & V ASSESSING LLC	ASSESSING SERVICES SEPTEMBER 2023		4,700.00
122204	VC3 INC	FY 2024 COMPUTER REPLACEMENTS	2024.058	8,125.00
13207	VRIESMAN & KORHORN	CONSTRUCTION ENGINEERING - INDUSTRIAL RO	2023.224	23,977.85
91032371	WEX BANK	ACCT NO. 0470-00-462076-1 FUEL PURCHASES		11,548.69
09/01/2023	WINTERSTEEN, BRITTANY	UB refund for account: 400580019		16.23
179581	WOODS POOLS, INC.	MURIATIC ACID, CHLORINE, TEST STRIPS FOR		65.03
4704345	XEROX FINANCIAL SERVIC	CUST NO. 69580 XEROX LEASE AUGUST 2023		1,758.30
GRAND TOTAL:				521,302.72

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
69586-BALANCE	VIRGINIA TRANSFORMER C	TRANSFORMERS FOR BROOKS SUBSTATION 20/27	2022.164	88,532.80
GRAND TOTAL:				88,532.80

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INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
12527	ALBION ELECTRIC, INC.	SECURITY CAMERAS AT BROOKS SUBSTATION -	2023.112	9,860.00
71077	ALEXANDER CHEMICAL COR	BLANKET PO FOR CHLORINE AND SULFUR DIOXI	2024.002	2,774.24
51266331	ALTEC INDUSTRIES, INC.	REPAIRS TO TRUCK #301	2024.055	6,151.10
2023-026749	ASPHALT SOLUTIONS PLUS	ASPHALT WORK AT PSB	2024.042	19,987.00
6137	AUGUST ENVIRONMENTAL S	QUARTERLY LAB ANALYSIS		1,404.00
0361152-IN	BEAVER RESEARCH COMPAN	SAFETY YELLOW & BLACK GLOSS ACCT NO. CIT		190.20
81437	BUD'S TOWING & AUTOMOT	TRUCK #320 WINCH OUT AT OLD 27 & B DRIVE		250.00
09082023	CARTER CONSULTING, LLC	SCHULER'S RENTAL REHAB PROJECT - ADMIN		1,242.50
09052023	CB HALL ELECTRIC COMPA	INSPECTION SERVICES 8/1/23 - 8/31/23		550.00
4163247775	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 8/1/		54.70
4163247741	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 8/1/23		98.39
413247754	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 8/1/23		62.71
4163247730	CINTAS CORP	UNIFORM SERVICES - WATER 8/1/23		76.12
4164038858	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 8/8/		54.70
4164038746	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 8/8/23		98.39
4164038647	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 8/8/23		62.71
4164038953	CINTAS CORP	UNIFORM SERVICES - WATER 8/8/23		76.12
4164657070	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 8/15		54.70
4164657016	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 8/15/23		98.39
4165433407	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 8/22		54.70
4165433314	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 8/22/23		98.39
4165433313	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 8/22/23		62.71
4165433408	CINTAS CORP	UNIFORM SERVICES - WATER 8/22/23		73.07
4164656997	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 8/15/23		62.71
4164657130	CINTAS CORP	UNIFORM SERVICES - WATER 8/15/23		76.12
09/08/2023	CONVERSE, GERALD & DEL	UB refund for account: 2602380001		21.70
554976	CRYSTAL FLASH MARSHALL	ACCT NO. 149759-1 REC GAS 8/24/23		1,801.50
554985	CRYSTAL FLASH MARSHALL	ACCT NO. 149759-2 DYED DIESEL 8/24/23		622.28
175724	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES		1,030.10
176043	D & D MAINTENANCE SUPP	ACCT NO. CIMA1 JANITORIAL SUPPLIES PSB		198.76
621108	DARLING ACE HARDWARE	CUST NO. 1650 - BJ BLKTOP CRACKSTOP		14.99
621102	DARLING ACE HARDWARE	CUST NO. 1650 - GORILLA SPRAY ADHESIVE		14.99
621324	DARLING ACE HARDWARE	CUST NO. 1650 - WATERSEAL		189.98
621377	DARLING ACE HARDWARE	CUST NO. 1650 - BJ BLKTOP CRACKSTOP		44.97
621808	DARLING ACE HARDWARE	CUST NO. 1650 - LP GAS, FLEX TAPE, LOAD		143.22
621953	DARLING ACE HARDWARE	CUST NO. 1650 - SPLIT WASHER, NUTS		93.76
45656	DUNCAN & ALLEN LLP	CLIENT NO. 003154 SERVICES THROUGH 7/31/		2,438.00
3384438	EDWARDS INDUSTRIAL SAL	CUST ID: 92775 HOSE, SPLIT FLNG, O-RING		355.25
0017488	ENG., INC.	LEGGITT ROAD AND S. KALAMAZOO DESIGN ENG	2023.106	4,455.50
09082023	ERB, JASON	ARTICLE 32 SECTION 9: MEALS 8/23/23		10.00
I125942	ERIC DALE HEATING & AI	INSTALL CONDENSATE PUMP & TUBING AT PSB		561.00
S105212973.001	ETNA SUPPLY	2" COMPRESSION CORP (CUST NO. 5277)		1,504.00
S104444915.001	ETNA SUPPLY	TRANSCIEVERS FOR INVENTORY (CUST NO. 527		1,600.00
09/08/2023	FOUNTAIN-TOWNSEND, DUL	UB refund for account: 3204200039		20.70
155	FREDRICKSON SUPPLY, LL	SCR SHAFT & AUTO HEAD ACCT NO. 10129		1,085.39
09082023	FULLER, MIKE	ARTICLE 32 SECTION 9: MEALS 8/23/23		10.00
09/08/2023	GOFF, JONATHON	UB refund for account: 1902780005		33.78
2371087, 2382216	GRIFFIN PEST SOLUTIONS	ACCT NO. 3542611 SERVICES AT CITY HALL 6		70.00
09062023	GROSS, JOHN	INSPECTION SERVICES 8/1/23 - 8/31/23		1,150.00
20230703	GRP ENGINEERING, INC.	ENGINEERING SERVICES - BROOKS SUBSTATION	2022.046	1,280.00
20230702	GRP ENGINEERING, INC.	ENGINEERING SERVICES - MISC. 7/10/23 - 7		815.00
898666	GWIN, DARWIN	MOWING & TRASH AT BROOKS NATURE AUGUST 2		270.00
08242023	HARCHICK, SPENCER	ENERGY OPTIMIZATION - AIR CONDITIONER AT		200.00
308	HERMANS ELECTRICAL SER	LIGHT UPGRADES AT WASTE WATER ADMIN BUIL		1,485.22
297	HERMANS ELECTRICAL SER	REPLACE FAN BELT ON EXHAUST FAN AT PSB		706.65
3134752356	IDEXX DISTRIBUTION, IN	LAB QA SUPPLIES ACCT NO. 12064		2,411.30
3134959137	IDEXX DISTRIBUTION, IN	LAB QA/QC SUPPLIES		331.06
4136270	IIX INSURANCE INFORMAT	ACCT NO. 888907 MOTOR VEHICLE REPORTS/AC		79.50
32027	J AND K PLUMBING SUPPL	PIPE BLK 2" X 21' (QTY 20), COUPLINGS		248.55
32029	J AND K PLUMBING SUPPL	PIPE BLK 2" X 21' (QTY 5), COUPLINGS		78.54
32036	J AND K PLUMBING SUPPL	LABOR SERVICE - MACHINE PIPE THREAD		1.50
32146	J AND K PLUMBING SUPPL	FULL PORT BV-FIP-NL & BRASS FITTINGS		18.58
1074	JGB MANAGEMENT LLC	WEED CONTROL (CURB PANS, PARKING LOTS, R	2024.064	20,030.00
09/08/2023	JOE MYERS	UB refund for account: 3228		50.00
09052023	KALNINS, VEE	REIMBURSEMENT FOR MATERIALS KETCHUM PARK		302.00
637975	KENNEDY INDUSTRIES, IN	PARTS FOR S. MARSHALL & HUGHES VALVE REP		801.84
638061	KENNEDY INDUSTRIES, IN	LYON LAKE SYSTEM LIFTING CHAIN		1,939.75
09032023	KURAS, MICHAEL	REIMBURSEMENT FOR ASP TRAINING KNIVES (Q		49.14
42818	LAKELAND ASPHALT CORPO	1.05 TONS BITUMINOUS AGGREGATES		74.55
32472	LEGG LUMBER	S&S PUSH BUTTON LATCH		18.49
32732	LEGG LUMBER	80LB GRAVEL MIX (QTY 12)		95.88
3513	MARSHALL WELDING & FAB	CUT OFF SQUARE TUBE & REPLACED WITH 2 PC		157.50
3522	MARSHALL WELDING & FAB	REPAIRED CEMETERY GATE WITH PIPE & PAINT		740.00
S5250785.001	MEDLER ELECTRIC COMPAN	CUST NO. 979 ALTO 30PK		236.98
S5245870.001	MEDLER ELECTRIC COMPAN	CUST NO. 979 PVC PARTS		210.92
69329557	MSC INDUSTRIAL SUPPLY	PINK MARKING PAINT CUST NO. 02356117		109.44
70430347	MSC INDUSTRIAL SUPPLY	MARKING FLAGS CUST NO. 02356117		118.95
70430337	MSC INDUSTRIAL SUPPLY	BLUE MARKING PAINT CUST NO. 02356117		322.08
70392717	MSC INDUSTRIAL SUPPLY	WASP SPRAY CUST NO. 02356117		106.56

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625345	NAPA OF MARSHALL	ACCT NO. 1400 BRAKE CLEANER		17.02
625244	NAPA OF MARSHALL	ACCT NO. 1400 SOLENOID		33.99
07252023	NAPA OF MARSHALL	ACCT NO. 1400 HITCH		133.24
625071	NAPA OF MARSHALL	ACCT NO. 1400 PURPLE POWER WASH		76.99
625150	NAPA OF MARSHALL	ACCT NO. 1400 SAND PAD, HEAT SHRINK TUBI		79.68
491444	NORTH CENTRAL LABORATO	LAB SUPPLIES ACCT NO. 27850		30.00
4788-366725	O'REILLY FIRST CALL	STEERING WHEEL COVER ACCT NO. 1741510		17.99
4788-366726	O'REILLY FIRST CALL	STEERING WHEEL COVER & RETURN ACCT NO. 1		7.00
2663745	OFFICE THREE SIXTY INC	ACCT NO. 26140 COPY PAPER		260.94
56760572	POWER LINE SUPPLY	CUST ID: 100402 100AMP CUTOUT		1,975.20
56760573	POWER LINE SUPPLY	CUST ID: 100402 INVENTORY		1,501.20
56760574	POWER LINE SUPPLY	CUST ID: 100402 SCREW LAG		154.00
56760577	POWER LINE SUPPLY	CUST ID: 100402 INVENTORY		869.57
56760398	POWER LINE SUPPLY	CUST ID: 100402 DISCONNECT SLEEVES		66.24
56761311	POWER LINE SUPPLY	CUST ID: 100402 SPILL KITS		187.65
56761635	POWER LINE SUPPLY	CUST ID: 100402 UNIFORM - SUNDBERG, KIP		186.00
56761636	POWER LINE SUPPLY	CUST ID: 100402 UNIFORM - FREDS, MATT		85.00
56761548	POWER LINE SUPPLY	CUST ID: 100402 15KV PIN INSULATOR		382.80
56761552	POWER LINE SUPPLY	CUST ID: 100402 GUY STRAIN		21.80
56765068	POWER LINE SUPPLY	CUST ID: 100402 GUY STRAIN		414.20
56765070	POWER LINE SUPPLY	CUST ID: 100402 METER SOCKET		419.87
56760575	POWER LINE SUPPLY	CUST ID: 100402 3-WIRE RACK		1,496.70
29468	PRO SERVICES, INC.	REPAIRS AT MARSHALL HOUSE 6/16 & 8/7		1,083.54
00194243	PROGRESSIVE AE	SITE PLAN AND STORM SERVICES FOR BOBP (T	2023.280	10,176.25
23-1290	QUALITY EXCAVATORS, IN	WATER MAIN BREAK REPAIRS AT 875 E. MICHI		2,445.00
09/08/2023	RICHARDS, KIRSTEN	UB refund for account: 3107110010		42.70
70893224	ROSE PEST SOLUTIONS	CLIENT NO. 70019775 MARSHALL HOUSE SERVI		624.00
08242023	ROST, ESTHER	ENERGY OPTIMIZATION - AIR CONDITIONER AT		150.00
109723	ROWE PROFESSIONAL SERV	2023 BRIDGE INSPECTION	2023.184	2,200.00
10709	SIGNWORLD CONCEPTS	DECALS FOR NEW DIAL-A-RIDE BUS		1,778.00
36015	SONAR SOFTWARE	FIBERNET CUSTOMER MANAGEMENT SOFTWARE -	2023.243	249.95
SI-1077626	STREAKWAVE WIRELESS IN	2. 4/5GHZ HAP AX3 3. 3/5.5DBI US		133.88
09072023	STURGIS BANK	PROPERTY TAX REFUND - DUPLICATE PAYMENT		1,950.31
INV-4849	SWINGSETMALL.COM	KIDS KINGDOM SWING REPLACEMENT	2024.045	543.02
911891	TELE-RAD, INC.	RADIO TRUCK #301		243.75
252-2563302	THE BANK OF NEW YORK M	ACCT NO. MARSHCIT12 BOND ADMIN FEE		250.00
15175-2023	TIRE CITY TIRE PROS	NEW DIAL-A-RIDE BUS INSPECTION & MAINTEN		252.64
15018	TIRE CITY TIRE PROS	DIAL-A-RIDE BUS REPAIR (PRESSURE TEST CO		667.10
15071	TIRE CITY TIRE PROS	DIAL-A-RIDE BUS REPAIR (ENGINE LIGHT DIA		150.00
179	TOP TO BOTTOM TREE SER	ELECTRIC LINE CLEARANCE 8/28/23 - 9/3/23	2024.007	4,752.00
08302023	TRACTOR SUPPLY CREDIT	ACCT NO. 6035 3012 0359 5572 VENTED FILL		200.93
09/08/2023	TURTLE SHELL REAL ESTA	UB refund for account: 1401420009		89.02
55749	VILLA ENVIRONMENTAL CO	AIRPORT QUARTERLY OPERATOR INSPECTION 8/		200.00
219227	VISION METERING, LLC	ELECTRIC METERS (CUSTOMER ID: 8382)		2,275.00
08242023	WEBB, STUART	ENERGY OPTIMIZATION - AIR CONDITIONER AT		240.00
0554966	WJE WISS, JANNEY, ELS	BROOKS FOUNTAIN INVESTIGATION, RESEARCH,	2023.196	6,465.00
09/08/2023	WOLFFIS, ADAM	UB refund for account: 3004320016		40.01
08242023	WOW! BUSINESS	ACCT NO. 013934621 DPW AUGUST 2023		103.93
08292023	WOW! BUSINESS	ACCT NO. 014226414 FIRE STATION SEPTEMBE		133.51
GRAND TOTAL:				140,190.14

APPROVAL LIST FOR CITY OF MARSHALL
EXP CHECK RUN DATES 09/19/2023 - 09/19/2023
UNJOURNALIZED
OPEN

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
1PDD-1HTW-4GGC	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 PHONE CHARGERS		23.98
1QW9-4X7M-M76P	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 NAME BADGE HOLDE		45.46
1GT9-QGD6-R9DX	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 FAUCET CACHE AER		10.98
11LX-1PJR-3V7G	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 STAINLESS STEEL		24.99
1X7K-CCWL-FJY4	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 BAKE HEATING ELE		52.22
1J4L-N1PL-3X4J	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 USB C TO DUAL HD		66.97
1VTQ-GTYC-DLH6	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 DOCKING STATION		50.10
1TTD-9Y4W-CPKP	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 60W LED CORN LIG		95.94
11FG-6GK6-94Q9	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 WADER BOOT		111.08
1TTD-9Y4W-MXV3	AMAZON CAPITAL SERVICE	ACCT NO. A1P4GM99HG1EO2 DOOR LATCH SET		33.89
517316	ASCENSION MICHIGAN EMP	PRE-EMPLOYMENT SCREENING - JOHNSON, K.		58.00
225-511304	AUTO VALUE MARSHALL	MIRROR ADHESIVE		7.58
225-511356	AUTO VALUE MARSHALL	SPRAY PAINT (YELLOW)		45.24
225-511453	AUTO VALUE MARSHALL	BLACK & RED ENAMEL, 1K HS CLEAR		59.37
225-511532	AUTO VALUE MARSHALL	CLR MKR LAMP (QTY 2)		28.98
2265525082	AUTOZONE, INC.	HEADLIGHT BULB FOR ENGINE 12		50.39
765730	CHR SOLUTIONS	FIBERNET SUPPORT CONTRACT - SEPT 2023	2024.046	5,100.00
4166159184	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 8/29		54.70
4166159018	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 8/29/23		98.39
4166159242	CINTAS CORP	UNIFORM SERVICES - WATER 8/29/23		69.41
4166159040	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 8/29/23		62.71
4166738322	CINTAS CORP	UNIFORM SERVICES - ELECTRIC & FIBER 9/5/		54.70
4166738352	CINTAS CORP	UNIFORM SERVICES - POWER HOUSE 9/5/23		98.39
4166738345	CINTAS CORP	UNIFORM SERVICES - WATER 9/5/23		69.41
4166738191	CINTAS CORP	UNIFORM SERVICES - WASTE WATER 9/5/23		62.71
53641	COBAN TECHNOLOGIES, IN	IN CAR VIDEO SYSTEM & ACCESSORIES	2024.050	14,577.00
10047	COURTNEY & ASSOCIATES	MONTHLY RETAINER SERVICE AUGUST 2023		250.00
622099	DARLING ACE HARDWARE	SLEDGE HANDLE WOOD		18.99
622292	DARLING ACE HARDWARE	HOSE DISCHARGE, NOZZLE HOLDER		22.96
622360	DARLING ACE HARDWARE	PLIERS, ADJUSTABLE WRENCH SET		131.95
622364	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		3.03
622476	DARLING ACE HARDWARE	FLEX TAPE (CLEAR, WHITE, GRAY)		85.95
622478	DARLING ACE HARDWARE	RECIPROCATING HACK SAW, 5 PK BLADES (TRU		159.98
622779	DARLING ACE HARDWARE	LATEX GLOVES		9.99
622813	DARLING ACE HARDWARE	SPRING SNAP LINKS		47.88
623010	DARLING ACE HARDWARE	MINWAX STAIN, CONCRETE MIX/PATCH, BRUSH		69.23
623011	DARLING ACE HARDWARE	6FT U-POST		8.59
623049	DARLING ACE HARDWARE	CARPET CLEANER, BISSELL RENTAL, MINWAX S		128.95
623073	DARLING ACE HARDWARE	HEX WASHERS SDS		17.98
623138	DARLING ACE HARDWARE	CABLE TIES, ELECTRIC TAPE, RAID WASP		60.93
623242	DARLING ACE HARDWARE	SURGE PROTECTOR		22.99
623315	DARLING ACE HARDWARE	FENDER WASHER, CABLE TIES, WASHERS		42.32
623379	DARLING ACE HARDWARE	HIWHEEL, AA BATTERIES		39.98
623395	DARLING ACE HARDWARE	CABLE TIES, TWO PIECE CONNECTOR 3PK		21.58
623482	DARLING ACE HARDWARE	ANT BAIT, SPIDER TRAPS		13.58
623487	DARLING ACE HARDWARE	BRITE ALUMINUM SCREEN		14.99
623513	DARLING ACE HARDWARE	NUTS, BOLTS, FASTENERS		2.51
623460	DARLING ACE HARDWARE	AIR FILTERS (QTY 12)		89.88
623539	DARLING ACE HARDWARE	CONCRETE MIX		6.49
623559	DARLING ACE HARDWARE	HP ULTRA OIL 1G MIX		19.99
623581	DARLING ACE HARDWARE	N95 MASKS 2 PK		9.59
623635	DARLING ACE HARDWARE	ACID MURIATIC GAL		29.97
623653	DARLING ACE HARDWARE	SPIDER TRAPS		9.98
623781	DARLING ACE HARDWARE	INTERIOR PAINT, DUCT TAPE, WASTE BASKETS		303.55
623620	DARLING ACE HARDWARE	PAINT ROLLER, WALL PLATES, TOGGLE SWITCH		36.21
INV71662	DORNBOS SIGN, INC.	MI-CONES NAVICADE 46 & RUBBER BASES (QTY		1,685.00
45773	DUNCAN & ALLEN LLP	CLIENT NO. 003154 SERVICES THROUGH 8/31/		322.00
ESO-118627	ESO SOLUTIONS, INC.	ER - FIRE - HISTORICAL DATA ACCESS 9/14/		500.00
S104983946.001	ETNA SUPPLY	CUST NO. 5277 AMI METERS		1,500.80
IN102308250386	FS.COM INC	TRANSCEIVERS - BROCADE 10KM	2024.062	1,176.00
120914381	GLOBAL INDUSTRIAL	CUST NO. 688867 SAFETY SHIRTS		20.12
37341	HUNTER-PRELL COMPANY	MRLEC SERVICE CALL NO HOT WATER TO SHOWE		344.00
0073881-IN	HYDROCORP	CUST: MUNMARS - INSPECTION & REPORTING A		1,350.00
D401588-IN	ILLUSTRATUS, DIVISION	ACCT NO. 01-BT508 MARSHALL HOUSE SUBSCRI		46.93
1089836	IPTM	COURSE: ACCIDENT INVESTIGATION - PATTERS		1,095.00
75105	KEBS, INC.	PLOT PLAN		175.00
INV045699	KNIGHT WATCH, INC	MARSHALL HOUSE 3 MONTH FIRE MONITORING		240.00
33080	LEGG LUMBER	80LB GRAVEL MIX (QTY 13)		103.87
018782	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - GOODRICH, PHIL		254.99
018788	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - WHEATON, JERAMY		215.00
018789	LEWEY'S SHOE REPAIR	BOOT ALLOWANCE - FINNEY, KEN		203.00
11	MCSA GROUP, INC.	SERVICES FOR EATON PARK DESIGN 8/1/23 -	2024.034	2,272.00
S5255750.001	MEDLER ELECTRIC COMPAN	SERVICE WIRE	2024.077	3,277.74
S5255796.001	MEDLER ELECTRIC COMPAN	SERVICE WIRE RETURN	2024.077	(3,242.97)
S5255801.001	MEDLER ELECTRIC COMPAN	SERVICE WIRE	2024.077	3,277.74
S5255652.001	MEDLER ELECTRIC COMPAN	ELECTRIC TAPE & WIRE COIL		480.99
S5258098.001	MEDLER ELECTRIC COMPAN	SERVICE CHARGE		11.71
20230925034	METRO WIRELESS	BUSINESS DATA SERVICES - 10 GBPS INTERNE	2023.283	2,500.00
23215A-1	MIDWESTERN CONSULTING	LDFA - SURVEY OF PARCEL 53-360-003-00	2024.083	4,055.15

INVOICE NUMBER	VENDOR NAME	DESCRIPTION	PO NUMBER	AMOUNT
NNS53881	NEONOVA NETWORK SERVIC	ISP TECH SUPPORT AUGUST 2023		1,082.19
120959	O'LEARY WATER CONDITIO	BOTTLED WATER FOR ELECTRIC DEPT (JULY/AU		48.00
120963	O'LEARY WATER CONDITIO	COOLER RENTAL & WATER FOR POWER HOUSE (A		87.50
56766408	POWER LINE SUPPLY	TESTING OF RUBBER GOODS		607.50
56766435	POWER LINE SUPPLY	UNIFORM - HENRY, JUSTIN		79.00
56766438	POWER LINE SUPPLY	UNIFORM - JINKS, DAN		158.00
56766496	POWER LINE SUPPLY	HAND HOLE COVER		552.16
56767703	POWER LINE SUPPLY	CRIMPIT		144.90
56767707	POWER LINE SUPPLY	HELIX & LAG		609.05
00194497	PROGRESSIVE AE	SITE PLAN AND STORM SERVICES FOR BOBP (T	2023.280	1,945.00
340995	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	2024.004	9,053.93
09032023	QUADIENT FINANCE USA,	ACCT NO. 7900 0440 5582 9307 POSTAGE AUG		2,000.00
N10095880	QUADIENT LEASING USA,	CUST NO. 01041574 POSTAGE MACHINE LEASE		584.52
3002101	RESCO	CUSTOMER ID: 11524 METER PARTS		139.74
09012023	SPARTAN STORES, LLC	CUST NO. 021063 WASTE WATER & REC SUPPLI		284.58
X306227861:01	STOOPS FREIGHTLINER	ACCOUNT NO. 298999 BELT		65.15
INV80674	TARGETSOLUTIONS LEARNI	CUST ID: 0014N00003G2OE1QAB GUARDIAN TRA		995.00
305337	THE IRRIGATOR, INC.	SPRING START UP AT MRLEC 6/2/23 (PROGRAM		100.00
LOSS CHARGES	UNIFIRST CORPORATION	UNIFORM SERVICES - FINAL BILL LOSS CHARG		2,850.93
122749	VC3 INC	ACCT NO. MAR11 METER TABLET CASE		57.00
122823	VC3 INC	COMPUTERS FOR AV SYSTEMS IN CONFERENCE R	2024.059	4,340.00
123020	VC3 INC	ACCT NO. MAR11 10FT CAT6 PATCH CABLE		48.00
123021	VC3 INC	ACCT NO. MAR11 7FT CAT6 PATCH CABLE		54.00
111944	VC3 INC	ACCT NO. MAR11 NETWORK CLEANUP DOWN PAYM		480.00
123046	VC3 INC	ACCT NO. MAR11 LENOVO THINKBOOK & DOCKIN		2,419.00
5547	VILLAGE OF CLINTON	3 PHASE 150 KVA PADMOUNT TRANSFORMER SER	2024.072	6,595.00
INV-0006243	WALTERS-DIMMICK PETROL	ACCOUNT ID: 10129 10 GALLONS TOTAL OIL -		301.51
91703637	WEX BANK	ACCT NO. 0470-00-462076-1 FUEL PURCHASES		12,688.24
GRAND TOTAL:				92,926.58

MICHIGAN SOUTH CENTRAL POWER AGENCY

168 DIVISION STREET

COLDWATER, MICHIGAN 49036

PHONE (517) 279-6961

FAX (517) 279-6969

INVOICE MONTH:	August, 2023
INVOICE DATE:	9/14/2023
DUE DATE:	9/29/2023
TOTAL AMOUNT DUE:	$911,362.28

MARSHALL CITY ELECTRIC DEPARTMENT
323 WEST MICHIGAN AVENUE
MARSHALL, MICHIGAN 49068
ATTN: KEVIN MAYNARD

MSCPA Member Power Billing - August, 2023

Total Power Charges:	$766,225.34
Transmission / Capacity / Ancillary Services:	$102,437.70
Total Other Charges:	$12,454.01
Total Miscellaneous Charges:	$30,245.24

TOTAL CHARGES $911,362.28

NOTE: PLEASE SEE ENCLOSED BACKUP FOR ADDITIONAL DETAIL

* Any amounts due and not paid by the due date shall bear interest at the rate of 1% per month until paid

Notes:

ITEM: 8.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Kevin Maynard, Director of Electric Utilities
DATE:	September 18, 2023
SUBJECT:	**PROCLAMATION OF PUBLIC POWER WEEK**

Public power utilities across the United States celebrate Public Power Week each year to help customers and stakeholders understand how they can better engage with their community-owned utility and benefit from all its offerings. This year, October 1-7, 2023, is Public Power Week, and we are requesting that it be recognized in the City of Marshall.

BUDGET IMPACT:
None.

RECOMMENDATION:
Approve the proclamation declaring October 1-7, 2023 as Public Power Week in the City of Marshall.

CITY OF MARSHALL, MICHIGAN

*****PROCLAMATION*****

Public Power Week & Recognizing the Marshall Electric Department's 130 Years of Service to This Community

October 1-7, 2023

WHEREAS, the Marshall Electric Department has provided safe, reliable and competitively-priced electric service to our community since 1893; and

WHEREAS, as a municipal electric utility, the Marshall Electric Department's owners and customers are the same people, resulting in decisions that serve the community's long-term best interests; and

WHEREAS, the Marshall Electric Department operations are overseen by a Mayor and City Council—elected by Marshall citizens—who tailor not-for-profit electric rates and services offered to the unique needs of our community; and

WHEREAS, the Marshall Electric Department is a valuable community asset that contributes to the quality of life of local citizens, businesses and institutions through reliable service, competitive rates, renewable energy development, energy efficiency, economic development, safety awareness, provision of public services and assistance with community events.

THEREFORE, BE IT PROCLAIMED: that the Marshall Electric Department continue to provide safe, reliable and competitively-priced electric service to our community and surrounding area as it has since it began operations in 1893; and

BE IT FURTHER PROCLAIMED: that the week of October 1-7, 2023 be designated Public Power Week in the City of Marshall to recognize the Electric Department's 130 years of service to this community; and

BE IT FURTHER PROCLAIMED: that our community joins hands with more than 2,000 other municipal electric systems across the United States in this public power celebration.

_____

Jim Schwartz, Mayor
City of Marshall, MI

ITEM: 10.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Eric Zuzga, Director of Community Services
DATE:	September 18, 2023
SUBJECT:	**RZ#23.02 and 23.04 HUGHES STREET REZONING**

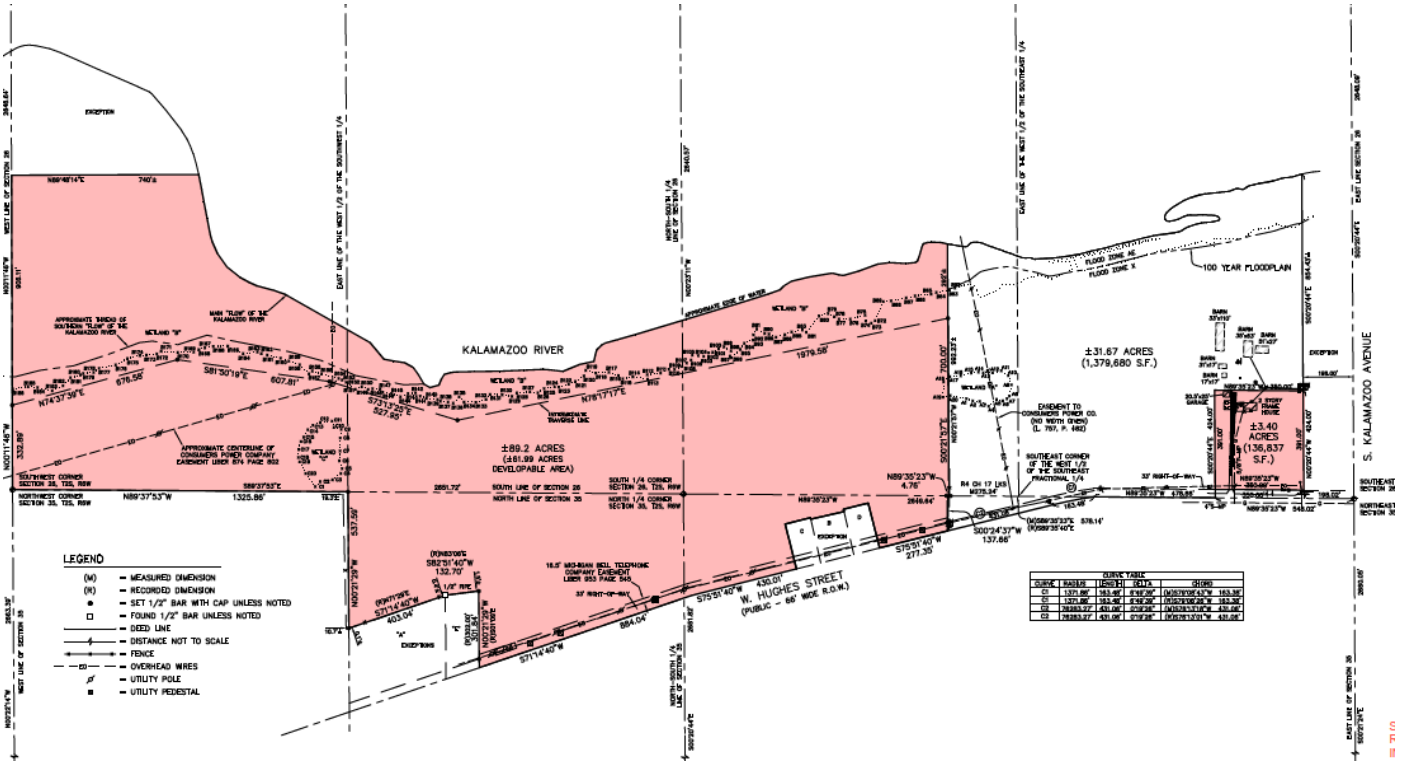
Summary
Subsequent to approval of a 425 Conditional Land Transfer by the Marshall Township Board and Marshall City Council, GCC 550 Hughes, LLC, owner of four parcels on West Hughes Street (Parcels 16-260-006-00,16-350-006-00, 16-260-003-00, 53-002-562-00), submitted a Rezoning Application for said parcels to Multiple Family Residential (MFRD) Zoning District, pursuant to M.C.L. 125.3401.

If the rezoning request is approved, the applicant would then file a site plan application and building/trades permits to construct new facilities, parking lots, driveways, and associated on-site utility improvements; site development review and determinations would be addressed through their own processes at a later date. The Site Plan would be reviewed and approved by the Joint Planning Commission and Planning Commission at future meetingw.

Background
These parcels were recently transferred to the City of Marshall ("City") under PA 425 Conditional Land Transfer from Marshall Township ("Township"). The owners have requested rezoning of the parcel to MultiFamily Residential as that district provides the ability to provide the various types of housing that they intend to build on the site. Rezoning of these parcels would add to the parcel rezoned MFRD by the Joint Planning Commission in 2022, approx. 32 acres (former Kelly Farm), and allow for a unified development on the parcels.

The City Planning Commission and Joint Planning Commission reviewed these requests at their September meetings. Both entities recommended approval of the rezoning to MFRD. City Council has the responsibility to review these recommendations and provide the final approval.

Property/Neighborhood Description
The subject site is located on the north side of West Hughes Street/ A Drive North, just west of South Kalamazoo Avenue. The parcels subject to this rezoning application are identified on the map below:



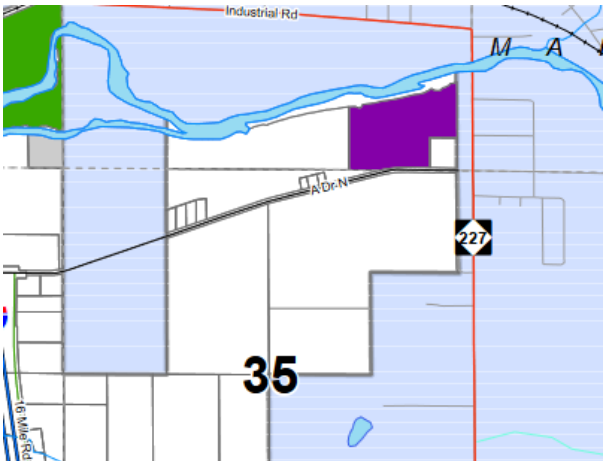
The parcels proposed for rezoning are comprised of slightly rolling farmland, with two ponds on site, and contain one (1) house. The site abuts another parcel of land, owned by the petitioner, which will be included in a future site plan. The Kalamazoo River comprises the north boundary of the parcels. The south side of the parcels are bordered by Hughes Street and several single family homes.

Development in the surrounding area could be characterized as semi-rural, with a majority of the parcels housing single family residences or a large parcel owned by Consumers Energy.

Neighborhood Zoning

The respective Zoning Maps (below), show that the site considered for rezoning has been zoned agricultural (AR) in the Township and R-1 in the City. The parcels to the west in the City are zoned Residential Estate District (R-1). The parcels to the south are zoned Agricultural and are single family homes and the Consumers Energy Training Center. The north side of the river is zoned Industrial (I-2). The parcels east of the site are zoned Suburban Residential (R-2).

February 22, 2018, Township Zoning Map- section covering parcel proposed for rezoning.



Zoning

OC - Open Space Waterbody	MF - Multiple Family Residence
AB - Agricultural Business	CS Community Service Commercial
AR - Agricultural	HS - Highway Service Commercial
RA - Low Density Residential	LI - Light Industrial
RB - Medium Density Residential	IP - Industrial Park
MHP - Manufactured Home Park	P.A. 425 Agreement
	Additional Setback Corridor

Marshall Township's most recently adopted zoning map reflects these parcels as Agricultural.

Marshall Township Master Plan
As required by the Michigan Planning Enabling Act, Marshall Township has adopted and maintained a Master Plan to govern land use decisions in the Township. The current Master Plan was adopted on November 21, 2022. The Master Plan contains goals around land use, economic development, public utilities/facilities, housing, and natural resources. The proposed rezoning addresses the following goals in the current Master Plan:

Chapter 3 Goal (Housing & Neighborhoods)- The majority of land in Marshall Township shall develop at low rural residential densities, while areas of increased single-family development will be supported in established areas. High-density attached housing, apartments, and senior living will be focused on areas that can be served by infrastructure and services. One of the items cited in this goal is variety and contains the following: "...reasonable and incremental housing density expansion must be considered to support the significant economic development efforts addressed in Chapter Four. Additionally, a variety of housing types in 425 Agreement areas is recommended to accommodate the anticipated regional workforce expansion."

Objectives under this goal that support the rezoning are as follows:
1. Maintain rural densities in the Township and promote higher densities in 425 Agreement areas and areas closer to City services.
2. Plan for a variety of housing types accommodating a range of preferences and incomes, primarily in areas within the Urban Growth Boundary

Chapter 5 (Public Services, etc.) Goal- The Township shall strive to maintain excellent public facilities, services, and infrastructure to serve the needs of its residents and business. As part of this goal, the township has adopted the following principles: Plan for new connecting roadways through planned industrial areas; and cooperatively plan areas for 425 Agreements with the City of Marshall and coordinate development areas with the Future Land Use Plan.

The Section on 425 Agreements states the following: '..Properties within Marshall Township are primarily served by on-site wells and septic systems. However, as discussed in Chapter One, 425 Agreements allow for the expansion of the City of Marshall water and sewer services into Marshall Township, and the City takes control of regulation and public services. This plan prioritizes 425 Agreements for areas within reach of City water and sewer services to accommodate denser residential development and more intensive commercial and industrial development."

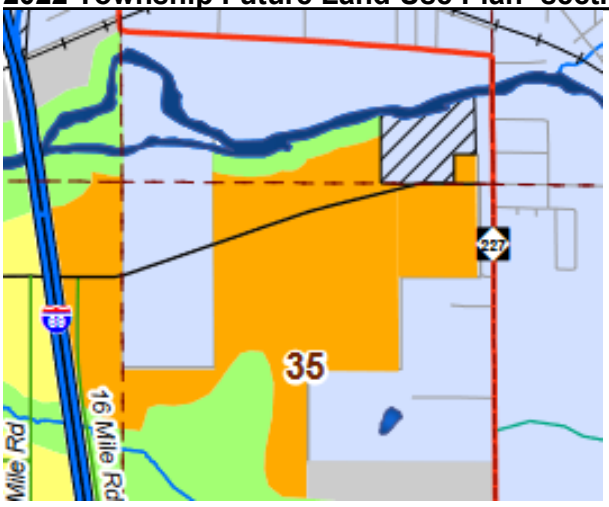
Objectives under this goal that support the rezoning are as follows:
3. Cooperatively plan areas for 425 Agreements with the City of Marshall and coordinate development areas with the Future Land Use Plan.
4. Major new developments, along with areas with failing septic systems or that are close to watercourses or groundwater recharge areas, will be prioritized for collaboration with the City of Marshall for services.

Chapter 6 Goal (Land Use)- Future land use within the Township shall be developed in a manner that is sensitive to agricultural areas, existing neighborhoods, and natural resources, and the Future Land Use Plan will direct higher-density and intensity uses to areas planned for utility and infrastructure expansion or established urban areas.

Within this section, the township references an Urban Growth Boundary where more intensive, dense growth will be targeted. This is described in the following section (page 27) from the chapter: “Inside the boundary, commercial and industrial developments and higher residential densities are considered to be more appropriate and feasible in these areas from an environmental, development, and utility feasibility perspective.”

A major part of the Master Plan is the adoption of a Future Land Use map. The section of the current Future Land Use Plan that covers the proposed rezoning is as follows:

2022 Township Future Land Use Plan- section covering parcel proposed for rezoning.



The Future Land Use map shows that the entire area covered by the rezoning is included in the Medium Density Residential for a majority of the parcel, with Open Space/Recreation along the river.

City of Marshall Master Plan
As required by the Michigan Planning Enabling Act, the City of Marshall has adopted and maintained a Master Plan to govern land use decisions in the city. The current Master Plan was adopted on June 10, 2015, and reviewed in 2020 with confirmation by the Planning Commission that it was still relevant. As in the Township's Master Plan, there are goals that support the type of development that is being proposed. The following goals support the type of development that is proposed at this site:

- *Goal 3: Ensure the long term stability of Marshall's neighborhoods- Objective: Provide for a variety of housing choices to meet the needs of existing and future residents of all ages, needs and abilities.*
- *Goal 6: Strengthen cooperation and coordination with neighboring townships and community partners to ensure the long term success of the City, its neighbors, and institutions.- Objective: Encourage dialogue and collaboration with neighboring townships regarding land use and development issues. Consider the appropriateness of additional 425 Agreements.*

These goals encourage collaboration with Marshall Township to encourage economic development in areas targeted for development through the use of PA 425 agreements. Specific language encourages the use of the Joint Planning Commission to make land use decisions.

With both entities adopting language surrounding collaboration in land use decisions and economic development activities, it is evident that both communities have jointly strategized and planned for this type of development.

<u>Applicable Ordinance Provisions</u>

City of Marshall Zoning Ordinance
Pursuant to Section 3.6 of the City Zoning Ordinance, properties transferred from another

governmental unit are assigned a zoning classification to whatever district most closely conforms with the previous zoning designation; this ordinance also allows for City Council to adopt a new zoning map by holding a public hearing and upon receiving a recommendation from the Planning Commission.

The Michigan Planning and Zoning Enabling Acts, case law, and local ordinance outline the criteria by which a rezoning request is reviewed, and a determination made. In making a recommendation to City Council on the zoning classification(s) for such land areas, the Planning Commission shall consider any previous township or county zoning classifications that existed for the land prior to the extension of City boundaries, the pattern of land uses in the area, adopted City Master Plan recommendations, and planned future land use designations for the land area or adjacent areas within the City.

Rezoning Process, Standards
The following criteria are to be used as a guide in determining whether the rezoning should be approved:

A. The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a special land use in the existing zoning district.

B. The property cannot be reasonably used as zoned.

C. The proposed zone change is supported by and consistent with the goals, policies, and future land use map of the adopted City Master Plan. If conditions have changed since the plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.

D. The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure, and potential influence on property values, and is consistent with the needs of the community.

E. All the potential uses allowed in the proposed zoning district are compatible with the site's physical, geological, hydrological, and other environmental features.

F. The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the city.

G. The rezoning would constitute and create an isolated and unplanned district contrary to the City Master Plan which may grant a special privilege to one landowner not available to others.

H. The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the schedule of regulations.

I. There was a mistake in the original zoning classification, or a change of conditions in the area supporting the proposed rezoning.

J. Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.

Public Hearing and Notice Requirements
As required by the Zoning Enabling Act of 2006, as amended, a public hearing notice was published in the Marshall Advisor and Chronicle on Saturday, August 26, 2023. Notices of the public hearing were also sent by regular mail to the owners/ occupants of properties located within 300' of the subject parcel. To date, the city has not received any comments from individuals in this area, but have received several questions from one resident. The majority of the comments were issues that would be addressed in the site plan. Any written comments received before the close of business on September 12, 2023, will be presented at the meeting that night.

Recommendation
Staff recommends in support of the requested rezoning/zoning designation of Multiple Family Residential District (MFRD) and makes the findings listed below, as a result of the review and analysis of the rezoning application; analysis of the neighboring land uses and existing conditions; and also finds the project consistent with the objectives of City and Township Master Plans and intent of the City and Township Zoning Ordinances.

Findings
A. The proposed zoning district is more appropriate than any other zoning district, or more appropriate than adding the desired use as a special land use in the existing zoning district.

This area has been targeted for increased density in the Township Master Plan. This property is within the urban growth boundary established by the Township Master Plan/Future Land Use map and in an area targeted for PA 425 agreements. In fact, the Joint Planning Commission approved the rezoning of an adjacent parcel that is owned by the same group. Approving this rezoning is consistent with the decision that was made by the JPC in that decision.

B. The property cannot be reasonably used as zoned.

The majority of the property was zoned under the township zoning ordinance, so there is no existing city zoning. With a rezoning, the City Zoning Ordinance allows property to transfer to the city with the underlying township zoning district intact, which in this case is agricultural. The ordinance also provides an opportunity for the City Council to adopt a new map which requires a public hearing before the Joint Planning Commission and City Council.

The current city parcel could reasonably be used as zoned.

C. The proposed zone change is supported by and consistent with the goals, policies, and future land use map of the adopted City Master Plan. If conditions have changed since the plan was adopted, as determined by the Planning Commission, the consistency with recent development trends in the area shall be considered.

As identified earlier, the City Master Plan encourages collaboration with the Township (Goal #6) in encouraging development through the use of PA 425 agreements and in collaboration through the Joint Planning Commission. In addition, another goal (Goal #3) seeks to provide for a variety of housing choices to meet the needs of existing and future residents of all ages, needs and abilities.

The proposed zoning is consistent with the goals, policies, and future land use map adopted in

the Township Master Plan. As identified earlier in this report, the following goals support the proposed rezoning:

1. *Housing and Neighborhoods- reasonable and incremental housing density expansion must be considered to support the significant economic development efforts addressed in Chapter Four. Additionally, a variety of housing types in 425 Agreement areas is recommended to accommodate the anticipated regional workforce expansion.*
2. *Public Utilities- Cooperatively plan areas for 425 Agreements with the City of Marshall and coordinate development areas with the Future Land Use Plan.*
3. *Land Use-Future Land Use Plan will direct higher-density and intensity uses to areas planned for utility and infrastructure expansion or established urban areas.*

These goals listed in both the Township's and City's Master Plan clearly support the rezoning.

D. The proposed zone change is compatible with the established land use pattern, surrounding uses, and surrounding zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure, and potential influence on property values, and is consistent with the needs of the community.

The proposed zoning is consistent with the current Township Zoning Ordinance and the Future Land Use map. The property is used as agricultural and one residential property. The project will also maintain the land near the Kalamazoo River as is, leaving a highly attractive natural area.

Engineering controls for soil erosion and sedimentation and stormwater management are required to protect the natural environment.

The site is located directly off a County major road and a state trunkline. A Traffic Study has been commissioned and the city is working to finalize the study with its consultant so that necessary improvements can be identified. This study is a joint effort with MDOT and the County so that impact can be modeled for all area roads.

The site is near city infrastructure and within the Township's Urban Growth Boundary.

The proposed project is consistent with the community's needs as identified in the respective Township and City Master Plans. Both plans identify housing as a priority to address, especially different housing types.

E. All the potential uses allowed in the proposed zoning district are compatible with the site's physical, geological, hydrological, and other environmental features.

The site is able to be developed for all potential uses in the zoning district. The developer would need to work with state, county, and city agencies to address any impacts to the environment. Permits in relation to temporary stormwater management and soil erosion would need to be approved by the City and County.

F. The change would not severely impact traffic, public facilities, utilities, and the natural characteristics of the area, or significantly change population density, and would not compromise the health, safety, and welfare of the city.

While the proposed rezoning could impact the level of traffic around the site and in the community, its proximate location on a County Major road and near a state trunkline provides an increased level of capacity and access. A traffic study has been commissioned to address the potential growth on this site and in nearby areas in the city. Results of this study are expected in the near future.

The city does not anticipate major impact to its public facilities to serve the proposed development. The city is working with MDOT, County Road Department, and developers on potential road improvements on Hughes and Kalamazoo.

The proposed development will require the extension of public utilities to serve the site. The City of Marshall will be providing FiberNet service, garbage service, sanitary sewer, electric, and potable water.

There will be a change to the natural characteristics of the site as a major housing project will be built on the site of former farmland. The developers have committed to maintaining the riverfront and having minimal impact on the river.

As described in each of the subject areas above, the City does not believe that the proposed development will threaten the health, safety, and welfare of the community.

G. The rezoning would constitute and create an isolated and unplanned district contrary to the City Master Plan which may grant a special privilege to one landowner not available to others.

The rezoning would add to the Kelly Farm rezoning already completed by the Joint Planning Commission. Changes in local conditions support the rezoning of the parcel to MFRD.

H. The change of present district boundaries is consistent in relation to existing uses, and construction on the site will be able to meet the dimensional regulations for the proposed zoning district listed in the schedule of regulations.

The redeveloped site would be required to meet all zoning requirements for this parcel in this zoning district. Site development standards take into consideration issues such as setbacks, buffering, landscaping, stormwater management, and lighting. Developments complete an independent review by a multi-disciplinary development review team to ensure all regulations will be met prior to their approval, and inspections will be completed during construction to ensure compliance with state and local codes and ordinances.

I. There was a mistake in the original zoning classification, or a change of conditions in the area supporting the proposed rezoning.

There is no mistake in the original zoning classification, but a new zoning designation is necessary due to the recently approved 425 agreement. The addition of 2500 jobs through the development of the Ford site has changed conditions since the Master Plan was approved. Additional housing units are necessary to serve the expected increase in residents and the existing parcels with MFRD zoning are not sufficient in number to serve this increase.

J. Adequate sites are neither properly zoned nor available elsewhere to accommodate the proposed uses permitted in the requested zoning district.

Existing sites zoned MFRD are not sufficient to meet the expected demand.

BUDGET IMPACT:
The rezoning will allow the developers to move forward with a site plan that will see several hundred residential units constructed on the properties, which would provide an increase in tax base and utility revenues.

RECOMMENDATION:
Therefore, based on the above findings and pursuant to Section 7.1-Amendments and MCL 125.3101 et seq., staff recommends that the City Council accept the Planning Commission and Joint Planning Commission's recommendation to approve ORdinance 2023-11 which would rezone parcels 16-260-006-00,16-350-006-00, 16-260-003-00 from Township Zoning to City Zoning District- Multiple Family Residential District (MFRD) and parcel 53-002-562-00 from Residential Estate (R-1) District to Multiple Family Residential District (MFRD). If the City Council agrees with the findings presented, the following motion could be used.

Enact Ordinance 2023-11 AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF THE FOLLOWING PARCELS OF REAL PROPERTY, PARCELS #16-260-003-01, 16-260-006-00, and 16-350-006-00 , FROM TOWNSHIP ZONING AGRICULTURE DISTRICT (AR) TO MULTI-FAMILY RESIDENTIAL DISTRICT (MFRD) AND PARCEL #53-002-562-00 (913 INDUSTRIAL ROAD), FROM RESIDENTIAL ESTATE DISTRICT (R-1) to Multi-Family Residential District (MFRD) and order the clerk to publish the ordinance in full.

If the City Council finds that the criteria above are not met, and chooses to deny the rezoning, statements related to the above criteria justifying how this request does not meet the rezoning standards must be made.

CITY OF MARSHALL
ORDINANCE #2023-11

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF MARSHALL SO AS TO CHANGE THE ZONING OF THE FOLLOWING PARCELS OF REAL PROPERTY, PARCELS #16-260-003-01, 16-260-006-00, and 16-350-006-00 , FROM TOWNSHIP ZONING AGRICULTURE DISTRICT (AR) TO MULTI-FAMILY RESIDENTIAL DISTRICT (MFRD) AND PARCEL #53-002-562-00 (913 INDUSTRIAL ROAD), FROM RESIDENTIAL ESTATE DISTRICT (R-1) TO MULTI-FAMILY RESIDENTIAL DISTRICT (MFRD) .

THE CITY OF MARSHALL, MICHIGAN ORDAINS:

Section 1. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the below described properties from Township Zoning Agricultural to Multi-Family Residential District (MFRD).

PARCEL #16-260-003-01 (440 WEST HUGHES) LEGAL DESCRIPTION

A parcel of land in the Southeast 1/4 of Section 26, T2S, R6W, Marshall Township, Calhoun County, Michigan, the surveyed boundary of said parcel described as: Commencing at the Southeast corner of said Section 26; thence N89°35'23"W along the South line of said Section 26 a distance of 198.02 feet; thence N00°20'44"W parallel with the East line of said Section 26 a distance of 33.00 feet to the North line of Hughes Street and the point of beginning of this description; thence N89°35'23"W along said North line 350.00 feet; thence N00°20'44"W parallel with said East line 391.00 feet; thence S89°35'23"E parallel with said South line 350.00 feet; thence S00°20'44"E parallel with said East line 391.00 feet to the point of beginning; said parcel containing 3.14 acres, more or less; said parcel subject to all easements and restrictions, if any.

PARCEL #16-260-006-00 LEGAL DESCRIPTION

That part of the East 1/2 of the Southwest fractional 1/4 of Section 26, Town 2 South, Range 6 West, Marshall Township, Calhoun County, Michigan, lying South of the Kalamazoo River, and that part of the West 1/2 of the Southeast fractional 1/4 of said Section 26, Town 2 South, Range 6 West, lying South of the Kalamazoo River.

Except, commencing at the Southeast corner of the West 1/2 of the Southeast 1/4 fractional of said Section 26, and running thence West on the Section line 4 chains and 17 links; thence North to the Kalamazoo River; thence East 4 chains and 17 links; thence South to the place of beginning.

PARCEL #16-350-006-00 LEGAL DESCRIPTION

Commencing at a point where the center of Hughes Street crosses the North and South 1/4 line of Section 35, Town 2 South, Range 6 West, Marshall Township, Calhoun County, Michigan, and running thence North on said 1/4 line 6 chains and 18 links to the Section line between Section 26 and said Section 35; thence East on said Section line 15 chains and 83 links; thence South 2 chains and 10 links to the center of said Hughes Street; thence Southwesterly along the center line of said Hughes Street to the place of beginning.

ALSO, that part of the East 1/2 of the Northwest 1/4 of Section 35, Town 2 South, Range 6 West, that lies North of Hughes Street.

EXCEPTING THEREFROM parcels described as:

A. Commencing at a point on the West line of Section 35 and the intersection of the center line of Hughes Rood being 1332.1 feet South of the Northwest corner of said Section; thence North 71 degrees 29 minutes East along the center line of said road 1393 feet to a fence and the true point of beginning of this exception; thence North 01 degrees 09 minutes West along said fence 330 feet; thence North 71 minutes 29 minutes East parallel to Hughes Street 414.9 feet; thence South 01 degrees 09 minutes East 330.0 feet to the center line of Hughes Road; thence South 71 degrees 29 minutes West along the center line of Hughes Road 419.9 feet to the place of beginning.
B. Commencing at the North 1/4 corner of said Section 35; thence South 89 degrees 16 minutes East 482.0 feet along the North line of said Section; thence South 12 degrees 29 minutes 55 seconds East 97,70 feet to the PLACE OF BEGINNING OF THIS DESCRIPTION: thence South 12 degrees 29 minutes 55 seconds East 177.0 feet to the centerline of Hughes Street; thence North 76 degrees 11 minutes 03 seconds East 135.0 feet along said centerline; thence North 12 degrees 29 minutes 13 seconds West 173.50 feet; thence South 77 degrees 40 minutes 11 seconds West 135.0 feet to the place of beginning of this description.
C. Commencing at the North 1/4 corner of said Section 35; thence South 89 degrees 16 minutes East 482 feet along the North line of said Section; thence South 12 degrees 29 minutes 55 seconds East 274.70 feet to the centerline of Hughes Street and the true place of beginning of this description: thence South 76 degrees 11 minutes 03

seconds West 99.24 feet along \he centerline of Hughes Street; thence North 13 degrees 48 minutes 57 seconds West 183 feet; thence North 76 degrees 11 minutes 03 seconds East 103.45 feet: \hence South 12 degrees 29 minutes 55 seconds East to the true place of beginning.

D. That part of the North 1 /2 of Section 35, Town 2 South, Range 6 West, Marshall Township, Calhoun County, Michigan, described as: Commencing at the North 1/4 corner of said Section; thence South 89 degrees 16 minutes East 482.0 feet along the North line of said Section; thence South 12 degrees 29 minutes 55 seconds East 274.70 feet to the centerline of Hughes Street; thence North 76 degrees 11 minutes 03 seconds East 135.0 feet along the centerline of said street to the place of beginning of this description; thence North 12 degrees 29 minutes 13 seconds West 183.04 feet: thence North 76 degrees 11 minutes 03 seconds East 100.0 feet: thence South 13 degrees 48 minutes 57 seconds East 183.0 feet to the centerline of Hughes Street: thence South 76 degrees 11 minutes 03 seconds West 104.24 feet to the place of beginning of this description.

E. Commencing at a point on the West line of Section 35, Town 2 South, Range 6 West, and the intersection of the centerline of Hughes Road, being 1332.1 feet South of the Northwest corner of said Section; thence North 71 degrees 29 minutes East along the centerline of said Hughes Road, 1807.9 feet to the true place of beginning; thence North 01 degrees 09 minutes West 330 feet; thence North 83 degrees 06 minutes East 132.7 feet; thence South 01 degrees 09 minutes East 302 feet to the centerline of said Road; thence South 71 degrees 29 minutes West along the centerline of said Road, 138.3 feet to the place of beginning.

Section 2. Pursuant to the authority granted in Section 7.1 of the Marshall City Code, the Zoning Map of the City of Marshall is hereby amended so as to change the zoning district for the property at 913 Industrial Road, described below, from Residential Estate District (R-1) to Multi-Family Residential District (MFRD).

PARCEL #53-002-562-00 (913 INDUSTRIAL ROAD) LEGAL DESCRIPTION
MARSHALL CITY, PART OF SEC 26-2-6 THAT PART OF W 1/2 OF SW 1/4 LYING S OF KAL RIVER, EXC 6 1/2 ACRES TO EASTERN POWER CO.

Section 3. This Ordinance or a summary thereof shall be published in the Marshall Chronicle, a newspaper of general circulation in the City of Marshall qualified under state law to publish legal notices, within ten (10) days after its adoption. This Ordinance shall be recorded in the Ordinance Book and such recording shall be authenticated by the signature of the Mayor and the City Clerk.

Section 3. This Ordinance is declared to be effective immediately upon publication.

Adopted and signed this 18TH day of September, 2023.

_____ _____
James Schwartz, Mayor Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of an ordinance approved by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on September 18, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available by said Act.

_____
Michelle Eubank, City Clerk

ITEM: 12.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Eric Zuzga, Director of Community Services William Dopp, Finance Director/ City Treasurer
DATE:	September 18, 2023
SUBJECT:	**PA 198 POLICY**

In our continuing efforts to codify our economic development incentive policies, staff is presenting a PA 198 Policy for your consideration. The PA 198 abatements provide for a 50% reduction in the taxable value of real property investments by specific types of industries. The PA 198 abatement is the most common form of economic incentive provided in the State of Michigan by local communities.

This policy is very similar to the policy that was presented to Council at a workshop earlier this year. The major change came from comments from the City Assessor related to the number of years per investment amount. It was suggested that we simplify and reduce the categories for a potential abatement. This comment resulted in five different terms of abatement reduced to the number proposed in this policy.

BUDGET IMPACT:
There is no impact with the passing of the policy. Future real property investment that receives a tax abatement will lower the amount of taxes collected.

RECOMMENDATION:
Approve the PA 198 policy as presented.

Industrial Facilities Tax Abatement Program Guidelines

Date of Policy: June 20, 2023

Public Act 198 of 1974 (the "Act") was enacted in the State of Michigan as an incentive program to stimulate economic growth. The City of Marshall (the "City") supports and encourages industrial development in the community through the use of the inducements contained within this Act. The primary goal of this program is to provide an atmosphere that will encourage capital formation and investment in the community. Major goals of this program are also to create employment and to prevent a loss of employment.

The City will evaluate all tax abatement applications as to whether a proposed project can be expected to diversify and expand the City's industrial tax base and whether spin-off effects occur such as additional employment and capital investments in other areas of the private sector. The proposed project must compliment the City's master land use plan, environmental objectives, and all applicants must satisfy all of their current financial obligations to the City. This includes being in compliance with all codes, ordinances and standards of the City, County of Calhoun, and State of Michigan. The City also has a right to consider the implication of current and past litigation between the Company and the City when determining the term length of a proposed tax abatement.

This incentive program involves removing real property from the regular assessment roll and instead levying a specific tax called an "industrial facilities tax" upon the owner or lessee of approved industrial property. The holder of an **Industrial Facilities Tax Exemption Certificate (IFEC)** will pay a specific tax with a millage rate that is approximately half of the rate that is applied to the regular assessment roll, although the State Treasurer also has the ability to exempt all of the millage levied under the State Education Tax Act. Land or inventory personal property will not qualify for a tax abatement.

To qualify for an **IFEC** an applicant must have a business that qualifies as a *manufacturing operation* **and** a new or existing industrial facility that is defined within the Act as *industrial property*. The Act defines "manufacturing" as the primary purpose of which is either "the manufacture of goods or materials or the processing of goods and materials by physical or chemical change" or "the provision of research and development laboratories of companies whether or not the company manufactures the products developed from their research activities." To qualify as a ***manufacturing operation*** under

the Act a business must fall within one of the 21 industries listed below that comprise the 2002 North American Industry Classification System (NAICS) sector for manufacturing.

Industrial Property is defined in the Act as "land improvements, buildings, structures, and other real property, and machinery, equipment, furniture, and fixtures or any part or accessory whether completed or in the process of construction compromising an integrated whole, the primary purpose and use of which is the engaging in a high-technology activity, operation of a logistical optimization center, operation of qualified commercial activity, the manufacture of goods or materials, creation or synthesis of biodiesel fuel, or the processing of goods and materials by physical or chemical change." ***Industrial property*** includes facilities related to a manufacturing operation under the same ownership, including, but not limited to, office, engineering, research and development, warehousing, or parts distribution facilities. ***Industrial property*** includes research and development laboratories of companies other than those companies that manufacture the products developed from their research activities and research development laboratories of a manufacturing company that are unrelated to the products of the company. ***Industrial property*** also includes the operation of a hydroelectric dam by a private company other than a public utility, agricultural processing facilities, and convention and trade centers over 250,000 square feet. ***Industrial Property*** may be owned *or* leased. If it is *leased*, the lessee must furnish proof that they are liable for the payment of ad valorem property taxes.

Process

The first requirement that must be fulfilled for a business to receive a tax abatement is that all qualified industrial property must be located within an existing **Industrial Development District (IDD).** The property's owner must file the request for the establishment of an IDD for a proposed new or replacement facility *before* construction has commenced or before personal property assets have begun to be installed. The City Assessor will confirm whether an IDD has been established for any parcel in the City.

An IDD or **Plant Rehabilitation District** may be created by the City or by the written request of the owners of at least 75% of the value of the properties in the proposed district. The application fee to establish both districts is **$500.00** and should be made payable to the "City of Marshall" and filed at the City Clerk's Office. Both applications must be approved by a City Council resolution and only after all of the property owners in the proposed district, the general public, and all of the affected taxing jurisdictions are notified and are given an opportunity to appear at a public hearing.

The City Council may also establish a **Plant Rehabilitation District (PRD)** if it is determined by the City that at least 50% of the property value within a district is obsolete. This PRD must be established prior to the granting of an IFT Certificate for the rehabilitation of this obsolete industrial property.

An owner of an industrial property located within an existing IDD may petition the City Council to designate a facility as a "*speculative building*." This designation allows the first tenant of that facility an opportunity to apply for an IFT Certificate within nine years of when the building's construction began, provided that the construction commenced *before* the identification of a specific user of that building. An industrial property owner should consider establishing this designation because of the advantage that it could provide in securing a long-term tenant. The **Application to Establish a Speculative Building Designation** has a fee of **$500.00**, and should be applied for by the building's owner after the building has been granted final site plan approval. If a building is not designated by the City Council as speculative, the facility's owner or lessee has ***six months*** from the date the building construction began or when personal property began to be installed to apply for a tax abatement.

After an IDD is established, the owner or lessee of a qualified manufacturing facility may file an **Application for Industrial Facilities Tax Exemption Certificate (IFEC)** with the City Clerk's office with an application fee of **$500**. This State Tax Commission ("Commission") form (1012) is included in the city's written tax abatement program guidelines packet or can be found at: http://www.michigan.gov/documents/1012f_2637_7.pdf .

The City Assessor will assemble the IFEC Application's information relating to the property's legal description and parcel identification number(s), construction commencement date(s), and the establishment of the IDD, PRD, or the speculative building designation. The IFEC Application must be approved by a City Council resolution after all of the property owners, general public and all of the affected jurisdictions are notified and are given an opportunity to be heard. If an application is denied, the reasons must be put in the resolution and returned to the applicant who may appeal the decision to the Commission within 10 days. **The Commission retains the right not to consider applications received after October 31st for the following year.**

The Act provides that that the fee charged to process an IFEC Application "shall not exceed the actual cost incurred by the local governmental unit in processing the application." The Commission requires that all IFEC applicants and the City sign an **IFEC Application Affidavit of Fees** certifying that the fee charged to process the IFEC Application is reasonable.

All IFEC Applications require a Company Name, a NAICS industry code (previously identified as a SIC Code), address of the facility, City (Marshall) and County (Calhoun) name and the school district name and code. The Marshall Public School District code is "13110."

The number of years requested for the exemption (Question #4) may be 1-12 years, but

the term recommended by the City Administration will always be determined by the schedules listed below. The City Council has the complete discretion to award an IFEC term that is different than the recommended term length if there are circumstances that are not addressed by these guidelines. The maximum term length that can be granted under this state program is ***12 years***. State Tax Commission Rule 56 states that "A certificate for an industrial facilities exemption certificate shall not be issued for a term longer than an existing lease on real estate." This rule allows the Commission the ability to extend the expiration date of an IFEC upon receipt of a request from the holder and a copy of a real property lease renewal up to the number of years that the Applicant *originally* qualified for.

Term of Abatement

The *Total Property Investment* listed on the following page includes the actual or estimated cost of real property (excluding land). The city will not provide a personal property abatement as any new personal property will fall under the EMPP.

The estimated *Job Creation* total listed on the following page will include all new full time jobs created or retained for the period that the tax abatement is in effect. The City retains the right to consider the amount of a property investment or job creation shortfall on a subsequent IFEC Application filed by the company.

The schedules listed below are used in ***combination*** to calculate the Assessing Office's recommended IFEC term (with a maximum term of 12 years).

Total Property Investment	**Recommended Term Length**
Up to $1,000,000	6 Years
$1,000,000 +	12 Years

Job Creation/Retention	**Recommended Term Length**
1-10 Jobs	Required for 6-year term
11+ Jobs	Required for 12-year term

Criteria for Eligibility Consideration

- The value of land and existing facilities, if any.
- The type and value of the proposed improvements.
- The expected economic life of the proposed improvements.
- The number of existing, permanent jobs to be retained by the proposed improvements.
- The number of new permanent and full-time jobs to be created by the proposed improvements.
- The amount of local payroll to be created or enhanced.
- The costs to be incurred by the City to provide facilities or services directly resulting from the new improvements.

- The amount of ad valorem taxes to be paid the City during the Abatement period - considering (a) the existing values, (b) the percentage of new value abated, (c) the Abatement period, and (d) the value after expiration of the Abatement period.
- The types and values of public improvements, if any, to be made by applicant seeking Abatement.
- The potential community impact such as the estimated fiscal and services burden on the local school district and county.
- The extent to which the proposed use of tax abatement is consistent with the City's goals, development priorities, Master Plan, and zoning codes.
- The approval of an abatement makes the local firm eligible for a State incentive which requires a local contribution.

The aforementioned criteria are not intended to be absolute. The City Council reserves the right to consider such additional goals and criteria which are intended or set forth under the goals and policies of ACT 198 and which are consistent with the general health, safety, and welfare of the City of Marshall.

Approval
Within 60 days of the receipt of an approved IFEC Application, the Commission will notify the State Treasurer of the application and will seek concurrence from the Michigan Economic Development Corporation (MEDC) that the application complies with all of the requirements of Act 198. The State Treasurer may exclude half or all of the millage levied under the State Education Act if it determines that reducing this rate is necessary to reduce unemployment, promote economic growth, and increase capital investment. They will issue an **Industrial Facilities Tax Exemption Certificate (IFEC)** and will send a certified copy to the IFEC Applicant and to the City Assessor.

The owner or lessee of property for which an IFEC has been issued is exempt from ad valorem property taxes for the term of the IFEC and is issued an *industrial facilities tax* that is approximately 50% of a regular tax amount. An IFEC will remain in effect for the term determined by the City Council commencing with its effective date (December 31st following the date the IFEC was issued). The Act also gives the City the option of having the IFEC end up to two years after the *completion date* of the property investment if the size and complexity of the investment dictates a longer acquisition period.

Before the City Council acts on an IFEC Application, the City will review any existing property for which an abatement has been requested to determine whether there are any unpaid taxes, invoices or assessments and whether the facility is in compliance with all applicable codes and ordinances relating to property maintenance and required utility upgrades. The City will *not* submit an application to the City Council until ***all*** performance issues are resolved.

The Act requires a written agreement between the Applicant and the City for

performance or other issues of concern. The **IFEC Letter of Agreement** outlines specific performance criteria for the applicant such as making estimated property investments, creating jobs, and complying with all applicable laws and regulations. It also provides the City with specific legal remedies when an IFEC holder prematurely vacates their facility or does not comply with local ordinances or with statutory reporting requirements.

The Act requires all certificate holders to file an **IFEC Notice of Completion and Final Cost Report** for each real property investment for which a certificate has been issued. The Assessing Office will send this report to all certificate holders after the completion date of each real property component. This report will ask the certificate holder to confirm the estimated project completion date and property investment costs listed on the original IFEC Application. This report is due 90 days after the completion date of each property component and should be completed in the same type of format as was contained in the original IFEC Application filed with the City.

If the completion date of a real property component is beyond the date listed on the IFEC Application the certificate holder must make a written request to the City to revise the project component's ending date as long as the revised ending date is *less* than two years after the certificate's effective date. If the revised completion date is beyond this period, the certificate holder will be required to file an **IFEC Request for Extension to Complete Project** with an application fee of **$300.** This form will require a detailed explanation why more time is needed to complete the proposed project. Upon receipt of this request, the City may deny the request, approve the request with no change in the ending date of the IFEC, or approve the request with a revised ending date. The City will approve extensions if the cause of the delay is beyond the direct control of the certificate holder, but will *not* revise the certificate ending date.

If the final cost of a real property project component is less than the estimated amount, the City will not seek a reduction in the *existing* IFEC term as long as the certificate holder provides a detailed explanation of the contributing cause of the investment shortfall. If the final cost of a project component is more than 10% greater than the estimated amount, the certificate holder must make a request to the City Council to approve the revised cost. This **IFEC Request for Revision of Final Project Cost** form has a fee of **$300** and must be approved by the City Council before the certificate holder officially requests that the Commission issue a revised IFEC.

IFEC Transfer

An IFEC may be transferred to a new owner or lessee of an existing facility, but only with the approval of the City Council and the Commission. **The IFEC Transfer Application** has a **$300** fee and has the same notice and hearing requirements and shorter review process as a new IFEC Application.

Reporting
The City requires all certificate holders to file an **IFEC Employment Status Report** on the January 31st two years after the certificate's effective date and also on the January 31st every two years after that date. The Assessing Office will send this report directly to all of the certificate holders that will ask the company to certify the actual number of full time jobs created as a direct result of the project. The City will not seek a reduction in the *existing* IFEC term as long as the certificate holder provides a detailed explanation of the contributing cause(s) of the shortfall in the original job creation estimate.

IFEC Extension
The holder of an IFEC may apply for an extension of their certificate at any time in which the certificate is in effect or within twelve months *after* their certificate expires in instances when the certificate holder extends the term of their real property lease or attains a LEED certification level above what they had when their tax abatement was originally approved by the City Council. The **IFEC Extension Application** has a fee of **$300** and must be approved by the City Council. If the City Council denies a request made under this section of the Act, the applicant will have no right to appeal the city's decision.

IFEC Abandonment/Termination
If a certificate holder intends to abandon an existing facility, they *must* notify the City within 30 days of their scheduled abandonment. If there is no construction progress at the facility for six months, an IFEC holder then has seven months from the date construction ended to notify the City of the delay.

The Commission will revoke any component of an IFEC upon the written request of the holder. The *City* may, after public notification and hearing, request that the Commission revoke a certificate component if the purposes for which the certificate was issued was not fulfilled as a result of a failure of the certificate holder to proceed in good faith with the operation of the facility in a manner consistent with the purposes of the Act, and in the absence of circumstances that are beyond the direct control of the certificate holder.

The amount of an industrial facilities tax applicable to real property is a lien until paid. If unpaid, the proceedings are held in the same manner as for the foreclosure in circuit court of mortgage liens upon any type of real property.

Legal Disclaimer to Potential Applicants
The adoption of these guidelines and criteria by the City Council do not:

- Consequentially award a tax abatement if the petitioner meets all the listed criteria.
- Limit the discretion of the City Council to decide whether to enter into a specific tax abatement agreement.
- Limit the discretion of the City Council to delegate to its employees the authority

to determine whether or not the City Council should consider a particular Application or request for Tax Abatement.

- Create any property, contract, or other legal right in any person to have the City of Marshall consider or grant a specific application or request for tax abatement.
- Exclude the right of the and City Council to modify the tax abatement policy to reflect changing objectives, priorities and/or conditions.

These guidelines were taken in part from Act 198 of 1974 as amended, from the Administrative Rules of the State Tax Commission and from the existing guidelines approved by the Marshall City Council. These guidelines are not meant to be an all-inclusive list of these rules and regulations but are, instead, an attempt to present all the significant information in a logical order.

ITEM: 12.B
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Eric Zuzga, Director of Community Services William Dopp, Finance Director/ City Treasurer
DATE:	September 18, 2023
SUBJECT:	**INDUSTRIAL DEVELOPMENT DISTRICT ESTABLISHMENT REQUEST**

Public Act 198 of 1974 was enacted by the State of Michigan as an incentive program to stimulate economic growth. This incentive program involves removing real property from the regular assessment roll and instead levying a specific tax called an “industrial facilities tax” upon the owner or lessee of approved industrial property. The holder of an Industrial Facilities Tax Exemption Certificate (IFEC) will pay a specific tax with a millage rate that is approximately half of the rate that is applied to the regular assessment roll, although the State Treasurer also has the ability to exempt all of the millage levied under the State Education Tax Act. To qualify for an IFEC, an applicant must have a business that qualifies as a manufacturing operation and a new or existing industrial facility that is defined within the Act as industrial property.
Since 1977, the City of Marshall has approved 135 IFT's. The most recent active certificates are from 2015, and were issued to Stelmi America, Inc. and Progressive Dynamics, Inc.

As part of the Ford/BlueOval Incentive package, the City of Marshall committed to approving a real property tax abatement. The first step in approving a tax abatement is the creation of an Industrial Development District, which involves scheduling a public hearing. We are recommending that City Council schedule a public hearing on October 2, 2023, to consider the creation of the District.

The required Resolution (2023-27) to establish the Industrial Development District is included in the Administrative Report, but will not be considered for action until after the recommended public hearing on October 2, 2023 is held.

BUDGET IMPACT:
None anticipated with the creation of a district.

RECOMMENDATION:
Set a public hearing for October 2, 2023 to consider the establishment of an Industrial Development District for the Ford BlueOval Battery Park.

RESOLUTION 2023-27
RESOLUTION TO ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT

Minutes of a regular meeting of the City Council of City of Marshall, held on October 2, 2023, at Marshall City Hall, 323 West Michigan Avenue, Marshall, MI at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by: _____ and supported by: _____.

Resolution Establishing an Industrial Development District for Ford BlueOval Battery Park

WHEREAS, pursuant to PA 198 of 1974, as amended, this Council has the authority to establish "Industrial Development Districts" within City of Marshall; and

WHEREAS, the City of Marshall on its own initiative seeks to establish an Industrial Development District on property located within the Marshall city boundaries;

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Marshall Advisor and public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on October 2, 2023, a public hearing was held at which all owners of real property within the proposed Industrial Development District and all residents and taxpayers of City of Marshall were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Marshall to establish the Industrial Development District as proposed; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Marshall that the following described parcel of land situated in City of Marshall, Calhoun County, and State of Michigan, to wit:

LEGAL DESCRIPTION OF LAND
LOCATED IN SECTIONS 20, 28, & 29, T2S, R6W, MARSHALL TOWNSHIP, CALHOUN COUNTY, MICHIGAN

BEGINNING at the W 1 / 4 corner of Section 29, T2S, R6W, Marshall Township, Calhoun County, Michigan,

thence S 89°58' 17" E 33.00 feet along the E-W 1/ 4 line of said Section 29 to the East right-of-way line of 13 Mile Road;
thence N 00°22'04" E 2157.32 feet along said East right-of-way; thence S 89°55' 40" E 3122.60 feet; thence N 00°25'58" E 695.21 feet; thence S 68°23'07" E 3245.71 feet; thence S 68°35'27" E 2960.81 feet; thence S 01°39'06" W 699.69 feet; thence N 88°20'54" W 954.00 feet along the E-W 1/ 4 line of Section 28, T2S, R6W, Marshall Township, Calhoun County, Michigan & the centerline of C Drive North (66.00 feet wide) to the Center of said Section 28; thence S 00°08'50" E 194 7.49 feet along the N-S 1/ 4 line of said Section 28; thence N 71°18'28" W 397.60 feet; thence N 90°00'00" W 6312.27 feet; thence N 76°09' 31" W 1337.71 feet; thence N 00°16'51" E 1599.81 feet along the West line of said Section 29 to the POINT OF BEGINNING.

Being a part Sections 20, 28 & 29, T2S, R6W, Marshall Township, Calhoun County, Michigan and containing 731.40 acres of land, more or less. Being subject to the rights of the public over that portion of land as occupied by C Drive North (66.00 feet wide). Being subject to easements and restrictions of record, if any.

Is established as an Industrial Development District pursuant to the provisions of PA 198 of 1974, as amended, to be known as BlueOval Battery Park Industrial Development District No. 1.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Marshall, County of Calhoun, Michigan, at a regular meeting held on October 2, 2023.

_____
Michelle Eubank
Clerk

ITEM: 12.C

ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	Derek N. Perry, City Manager Michelle Eubank, City Clerk
DATE:	September 18, 2023
SUBJECT:	**EARLY VOTING**

Per recent state legislation, no later than 150 days before the first regularly scheduled statewide or federal election in an even numbered year, the clerk of each municipality must notify the county clerk whether the municipality intends to enter into a municipal agreement, a county agreement or host early voting on their own. Working off the assumption of a February 27, 2024 Presidential Primary, the deadline for this action is September 30, 2023.

As approved at the July 17, 2023 meeting, the clerks office has been working with the county clerk on a county agreement. Currently, there are 19 jurisdictions participating in the countywide plan, tentatively including the City of Marshall. The County Election Commission has approved the use of the Calhoun County Building across from City Hall for the early voting site for those participating in the county agreement. The initial election cycle may come at a higher burden of cost, but the county has applied for a grant to the state to help with some of the expenses associated with the start up and running of the Early Voting Site. If no grant money is received, the total cost per jurisdiction will increase in the first year to cover start-up expenses to approximately $6,500 for the election cycle, but may go back down in subsequent cycles. I expect the total for the election cycle to be somewhere between the $3,000-$6,500 mark for year one, with the following years being closer to the $3,000 mark. The county will take on the bulk of the burden of work for the election, with our full-time staff and election inspectors only being required to work 1 or 2 days, as opposed to all 9. Additionally, as part of the agreement, the county is working with their communications team for all the state required notifications, as well as a marketing plan to inform the voters of the county of the new voting option.

If we were to run the election ourselves, the clerks office estimates we would spend over $12,000 in election inspector costs alone per election cycle, not including all the additional expenses that come with running an election. Additionally, we would need to purchase and store additional voting equipment including a tabulator, 2 Voter Assist Terminals, and a poll book, among other items, as the equipment for early voting can not be used on election day. The estimated cost of these items is over $25,000. We would also be responsible for all the prep work and inspectors, as well as having both the Clerk and Deputy Clerk working solely on the election during the early voting period.

At this point, the Clerk's office does not see any viable options for a municipal agreement, as all of our neighboring jurisdictions are partnering with Calhoun County.

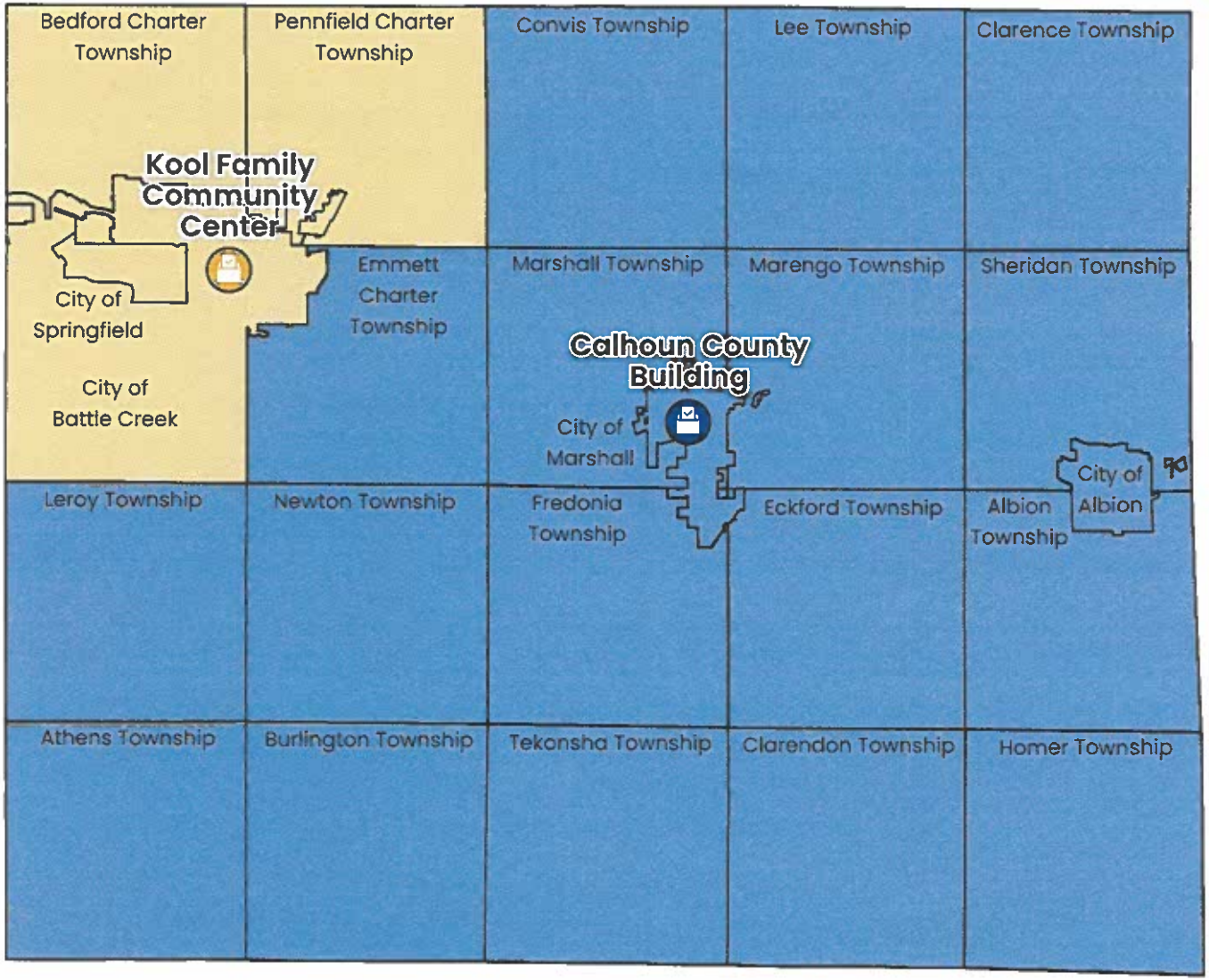
Based on the location, the cost savings, and the best use of staff time, the clerks office

recommends the city to notify the Calhoun County Clerks office of our intention to enter into a county agreement. The official agreement will be brought before the city legal council, as well as the city council before final signing in October.

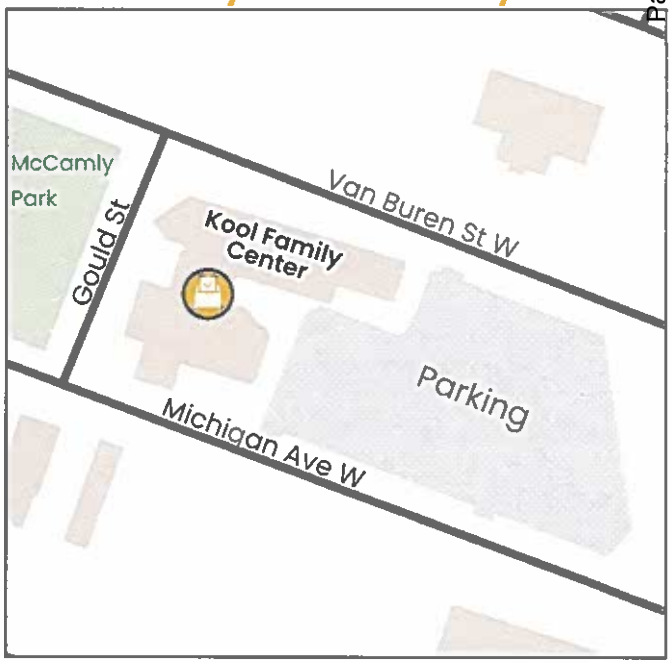
BUDGET IMPACT:
There are no financial impacts of notifying the County Clerk of our intent, but the estimated cost per election cycle with early to the city will be $6,500. At this point, there are 3 elections requiring early voting in 2024, with only 1 during FY24.

RECOMMENDATION:
Authorize the City Clerk and City Manager to notify the Calhoun County Clerk of the City of Marshall's intention to enter into a County Agreement for early voting.

Calhoun County, MI - Early Voting Locations



Kool Family Community Center



Calhoun County Building

Kool Family Community Center

200 W Michigan Ave
Battle Creek, MI 49017

City of Battle Creek
City of Springfield
Bedford Charter Township
Pennfield Charter Township

Calhoun County Building

315 W Green St
Marshall, MI 49068

City of Albion
City of Marshall
Albion Township
Athens Township
Burlington Township
Clarence Township
Clarendon Township
Convis Township
Eckford Township
Emmett Charter Township
Fredonia Township
Homer Township
Lee Township
Leroy Township
Marengo Township
Marshall Township
Newton Township
Sheridan Township
Tekonsha Township

ITEM: 12.D
ADMINISTRATIVE REPORT

TO: Honorable Mayor and City Council
FROM: Derek N. Perry, City Manager
DATE: September 18, 2023
SUBJECT: **TRANSPORTATION AUTHORITY OF CALHOUN COUNTY**

As we have previously discussed, the Transportation Authority of Calhoun County (TACC) has been formally approved by the Calhoun County Board of Commissioners and is now proceeding.

As part of the establishment of the TACC, each political subdivision in the County has an option to withdraw from the Authority. This must be done by adopting a resolution and submitting it to the County by October 9th. If we intend to participate in the TACC, no action is required at this time, and this is our recommendation.

Included with the Administrative report is the letter from Calhoun County dated September 8, 2023, and the TACC Articles of Incorporation for your review.

BUDGET IMPACT:
None at this time. In the long term, the TACC would be supported by its own voter-approved millage and we would no longer need to levy our City dedicated DART millage (0.9020).

RECOMMENDATION:
Direct the City Manager to continue to support and work to implement the TACC in the City of Marshall.

ARTICLES OF INCORPORATION
OF THE TRANSPORTATION AUTHORITY OF CALHOUN COUNTY

ARTICLE 1

INTRODUCTION

1. The Calhoun County Board of Commissioners adopts these Articles of Incorporation, pursuant to the provisions of Act 196 of Public Acts of 1986, to create and establish a public transportation authority and define its powers, duties, rights, and responsibilities; the composition and selection process for its Board of Directors; and establish the effective date for these Articles of Incorporation.

2. The corporate name of the authority created by these Articles of Incorporation is the Transportation Authority of Calhoun County (TACC).

ARTICLE 2

DEFINITIONS

3. ACT: The Act shall mean Act 196 of 1986; MCL 124.451 et seq, the Public Transportation Authority Act.

4. BOARD: "Board" means the governing body of the TACC.

5. POLITICAL SUBDIVISION: "Political Subdivision" means Calhoun County, or any city, village, or township within Calhoun County.

6. PUBLIC AUTHORITY: "Public Authority" means the Transportation Authority of Calhoun County (TACC), created under the Act and these Articles of Incorporation to service the geographical area, defined in Section 3.02 below and further established in Attachment A, District Map

7. PUBLIC TRANSPORTATION, PUBLIC TRANSPORTATION SERVICE, PUBLIC TRANSPORTATION PURPOSE: "Public Transportation" means the movement of people and goods by publicly or privately owned water vehicle, bus, railroad car, rapid transit vehicle, taxicab, or other conveyance which provides general or special service to the public, but not including charter or sightseeing service, or transportation which is exclusively used for school purposes. Public transportation, public transportation services, or public transportation purposes are further defined and declared to be transportation purposes within meaning of section 9 of article IX of the Michigan Constitution of 1963.

8. TAXABLE PROPERTY: "Taxable property" means the property taxable under the general property tax act(s) of the State of Michigan, except for property expressly exempted by act(s) of the state legislature.

ARTICLE 3

AUTHORITY AND FORMATION

SECTION 3.01: CREATION; INCORPORATOR; AND NAME OF THE PUBLIC AUTHORITY

1. The Calhoun County Board of Commissioners, as the incorporating political subdivision, hereby creates a public transportation authority, pursuant to the Act, named the Transportation Authority of Calhoun County (TACC).

2. As a Public Authority the TACC shall be a public body corporate and shall be known and exercise its powers under the title of "the Transportation Authority of Calhoun County" (TACC).

3. Pursuant to the Act, TACC, its income and property, is exempt from all taxation by the State of Michigan.

SECTION 3.02: JURISDICTIONAL BOUNDARIES

1. The jurisdictional boundaries of the TACC for purposes of the Act, is the geographical area known as the County of Calhoun, Michigan, and includes the territory within all political subdivisions within Calhoun County, subject to withdrawal and removal of all or a part of a political subdivision, as described in the Act. To the extent permitted by the Act, a political subdivision may request that only a portion of its own geographical boundary be included or removed from membership in the TACC, provided that portion is contiguous with existing electoral precincts or reporting districts.

2. Further the geographical area in which the Public Authority shall exercise its powers as provided by the Act and these Articles is hereby established as shown on Attachment A, the District Map, as may be amended from time to time, including all notations, references and other information shown. Amendment to the District Map shall be treated as an amendment of these Articles and shall be approved and noticed in the manner provided by Article 10 below, and the Act.

3. Notwithstanding the above, the TACC may provide services within and outside its jurisdictional boundaries if otherwise allowed by law.

4. The TACC shall send certified letters to each subdivision of the County as notice for the 30-day opt out provision, as allowed by Act 196.

SECTION 3.03: PURPOSE

1. The purpose of these Articles is to create a Public Transportation Authority under Act 196 for the purpose of providing Public Transportation Services within the meaning of section 9 of article IX of the Michigan Constitution of 1963.

SECTION 3.04:

ADOPTION ENDORSEMENT AND PUBLICATION

1. The Calhoun County Clerk/Register shall endorse these Articles of Incorporation after their adoption by the Calhoun County Board of Commissioners and the "New" Authority shall publish them once in a newspaper of general circulation throughout the County on a date at least 10 days, but not more than 30 days, after their adoption.

SECTION 3.05:

FILING OF ARTICLES

1. The Calhoun County Clerk/Register shall file a printed copy of these Articles of Incorporation in the Calhoun County Clerk/Register's Office, and the TACC shall file them with the Michigan Secretary of State, and the Director of the Michigan Department of Transportation and provide confirmation of such filing to the Calhoun County Clerk/Register and, if requested, any political subdivision to be served by the TACC.

SECTION 3.06:

EFFECTIVE DATE; VALIDITY PRESUMED

1. The TACC shall become operative, and these Articles of Incorporation shall become effective, thirty (30) days after filing with the Calhoun County Clerk/Register's Office, with the Michigan Secretary of State, and the Director of the Michigan Department of Transportation (MDOT), whichever is later.

2. The validity of the incorporation of the TACC will be conclusively presumed unless questioned in a court of competent jurisdiction within sixty (60) days after the publication of the articles of incorporation. and approval of the MDOT and the Federal Transit Administration

SECTION 3.08: SEVERABILITY

1. The requirements and the various chapters, parts, sections, and clauses these Articles of Incorporation are severable. If a court of competent jurisdiction determines that any article, part, sentence, paragraph, section, or clause is unconstitutional or invalid, the remaining chapters, parts, portions, and provisions of these Articles of Incorporation shall remain in full force and effect.

SECTION 3.09: POWERS

1. The TACC shall possess, without limitation, every power granted to it by the Act, and necessary to carry out the purpose of its incorporation as provided in the Act, and to carry out the terms of any Transportation Agreements between the TACC, its members, or any public or private entity providing services to the TACC, including but not limited to, the following:

    a. Investigate transportation requirements, needs, and programs and engage by contract consultants as may be necessary and cooperate with the federal government, state, political subdivisions, and other authorities or transportation agencies in those investigations.

    b. To acquire, succeed to, or assist in succeeding to, the assets, liabilities, and contractual undertakings of the existing public transportation systems of the Cities of Battle Creek and Marshall, upon terms to be agreed upon by Battle Creek, Marshall, and the Authority.

    c. To acquire and own assets, real and personal, as permitted by the Act.

    d. To hire a management firm, either corporate or otherwise to operate the public transportation system, under the supervision of the TACC.

    e. To operate, acquire, or contract with a private carrier or other party to provide, vehicle operation and dispatch services, maintenance services of vehicles and equipment, supplies, vehicle storage facilities and office space.

    f. To fix and collect charges, rents, rates or fees; to make and enter into contracts; to employ agencies or employees, to manage, maintain or operate buildings, works or improvements; to acquire, hold or dispose of property; to incur debts, liabilities, or obligations which do not constitute debts, liabilities or obligations of Calhoun County.

    g. Contract with any other transportation authority or political subdivision of the state or another state or any agency or instrumentality of the state or another state or another nation or private corporation or person for service contracts, joint use

contracts, or contracts for the construction or operation of any part of the public transportation facilities.

h. To levy taxes as permitted by law.

i. no enumeration of powers in these Articles shall be construed as a limitation on the general powers of the TACC.

ARTICLE 4

BOARD OF DIRECTORS

SECTION 4.01: MEMBERSHIP

1. Subject to Section 4.02 of these Articles of Incorporation, the Board shall consist of nine (9) regular members, each to be appointed by the Calhoun County Board of Commissioners according to its Policy 110, Appointments to Boards and Committees, as amended.

2. Members shall be selected in the following fashion:

   a. One member nominated by, and a resident of, the City of Albion.

   b. Two members nominated by, and residents of, the City of Battle Creek.

   c. One member nominated by, and a resident of, the City of Marshall.

   d. One member nominated by, and a resident of, the City of Springfield.

   e. Two members nominated by, and residents of, Calhoun County.

   f. Two at-large members that are residents of a Township or a Village within the jurisdictional boundaries of the TACC.

3. When appointing members of the Board, the Calhoun County Board of Commissioners shall consider, and give preference to, elected officials of the County, a City, a Village, a Township, or a portion thereof, that has opted into the jurisdictional boundaries of the TACC.

4. When appointing the two at-large members the Calhoun County Board of Commissioners shall consider as factors (1) geographical diversity between the east and west sides of the County, (2) the population of the Township or Village of residence being more or less than 5,000, and (3) any other relevant factor to permit diverse representation on the Board from the unincorporated areas of the County.

5. The County Commission may also appoint two or fewer persons to serve as alternates for regularly appointed members. An alternate must also meet the qualifications for Board membership of Paragraphs 2-4, above. An alternate may serve as a voting member any time a regular member is or may be absent, or a quorum would not otherwise be present at a meeting. Alternates may attend all meetings, and engage in discussion and debate, but may only vote when acting in the absence of a regular member.

6. Regular and Alternate members must be residents of County and live with the area of the District map.

7. A member of the Calhoun County Board of Commissioners may also serve as a non-voting ex officio member for a term and duration determined by resolution.

8. Members may be removed from office by resolution of the Calhoun County Board of Commissioners without cause, prior notice, or a hearing. Any vacancy in office shall be filled by appointment as provided above.

9. The Board shall designate one of its members as Chairperson, one as Vice-Chairperson, one as Secretary and one of its members as Treasurer (the offices of Secretary and Treasurer may be combined), each to be designated for such terms of office and have such duties and responsibilities as may be established in the By-Laws of the TACC.

10. The Board shall adopt and may amend By-Laws as it deems necessary. However, such By-Laws shall not be effective until approved by the County Board of Commissioners.

11. The books and records of the TACC shall be maintained in accordance with generally accepted accounting practices and applicable state and federal regulations and shall be open to inspection and subject to audit by Calhoun County at all reasonable times.

12. TACC shall submit an annual report to Calhoun County, and all members, which shall include a report of the financial affairs of the TACC and a report of the public's use of the transportation system, and such additional reports as the County Board of Commissioners may from time-to-time request.

13. The Board of Directors shall adopt an annual budget that shall be a plan for all revenues and expenditures. Budgeted expenditures shall not exceed anticipated revenues. No budget shall be adopted without the prior approval of the County Board of Commissioners.

SECTION 4.02: TERM

1. The term of office of a Board members shall be three (3) years. Terms shall begin on January 1 of the first year and end on December 31 of the third year.

2. For the initial appointments to the Board of Directors, three (3) members shall be appointed to serve until December 31, 2025, two (2) members shall be appointed to serve until December 31, 2024, and two (2) members shall be appointed to serve until December 31, 2023.

3. All members appointed shall serve until they are re-appointed, or a successor named.

4. Members shall serve without compensation.

ARTICLE 5

PUBLIC MEETINGS

SECTION 5.01: PUBLIC MEETINGS

1. The Authority shall conduct all meetings of the Board in compliance with the Open Meetings Act (Act 267 of the Public Acts of 1976).

2. The Authority shall provide public notice of the time, date, and place of the meeting in the manner required by Act 267 of 1976, as amended.

3. The Authority shall meet at regular intervals, adopt its own rules of procedure and shall keep a record of its proceedings.

4. A majority of the Directors present in person at a meeting shall constitute a quorum. Each Director shall have one vote. Decisions of the Board of Directors require a majority vote of the Directors appointed and serving at a Board meeting having a quorum present.

ARTICLE 6:

EXEMPTION FROM MOTOR CARRIER ACT

1. In the exercise of its powers within its boundaries, the Authority is exempt from the Motor Carrier Act, Act No. 254 of the Public Acts of 1933, being sections 475.1 to 479.20 of the Michigan Compiled Laws; Act No. 3 of the Public Acts of 1939, being Sections 460.1 to 460.8 of the Michigan Compiled Laws; and Act No. 42 of the Public Acts of 1982, being Sections 474.101 to 474.141 of the Michigan Compiled Laws.

ARTICLE 7

FUNDING

SECTION 7.01: FUNDING

1. The Authority may apply for and accept grants, loans, or contributions from the federal government or any of its agencies, the state, other public or private agencies, or other lawful sources.

SECTION 7.02: FINANCING

1. The Authority may finance public transportation services, including any public transportation system and public transportation facilities pursuant to the provisions of the Act.

2. Budgets and appropriations shall be made in accordance with Act 2 of the Public Acts of 1968.

SECTION 7.03: TAX LEVY

1. The Authority may levy a tax for public transportation purposes as provided for and within the time limits and rates established by the Act within its jurisdictional boundaries subject to the tax limitations of which are provided by general law within the meaning of section 6 of article IX of the Michigan Constitution of 1963.

2. No tax may be levied except upon the approval of a majority of the registered electors residing within the jurisdictional boundaries of the Public Authority affected and qualified to vote and voting on the tax at a general or special election called in accordance with Act 196.

SECTION 7.04: PUBLIC AUTHORITY MEMBER TAX LEVY

1. Any member of the Authority, or a political subdivision, otherwise granted taxing authority under state law may levy a tax within the limits of its political subdivision, and appropriate, grant, or contribute, in whole or in part, the tax levied and collected to the Authority for public transportation purposes as authorized by the Act, or to provide sufficient money to fulfill its contractual obligations to the Authority, which tax will be within charter, statutory, and constitutional limitations thereon,

SECTION 7.05: PAYMENTS, APPROPRIATIONS, OR CONTRIBUTIONS

1. Any member of the Authority or a political subdivision outside Calhoun County may contract with the Authority to make payments, appropriations, or contributions to the Authority of the proceeds of taxes, special assessments, or charges imposed or collected by the political subdivision or out of any other funds legally available in exchange for service.

SECTION 7.06: FULL FAITH AND CREDIT

1. Any political subdivision within the Authority's jurisdiction may, but is not required to, pledge its full faith and credit for payment of its contractual obligation to the Authority.

SECTION 7.07: NOTES AND BONDS

1. If the Authority has issued notes or bonds in anticipation of payments, appropriations, or contributions to be made to the Authority pursuant to a contract by a political subdivision, the political subdivision may levy a tax, subject to all appropriate statutory and constitutional requirements, on all taxable property in the political subdivision to provide sufficient money to fulfill its contractual obligations to the Authority in accordance with law.

SECTION 7.08: EXISTING LEVIES

1. Any political subdivision outside the Authority's jurisdiction that has authorized the levy of a tax to provide money for public transportation purposes or has imposed, collected special assessments, or charges for public transportation purposes may contract with the Authority to make payments, appropriations, or contributions to the Authority of the proceeds of the taxes, special assessments, subject to the conditions of the original authorization of such levy in exchange for service.

SECTION 7.09: BORROWING MONEY:

1. By resolution of the Board, the Authority may borrow money and issue notes and bonds in anticipation of the collection of taxes and other revenues for its current or succeeding fiscal year, to provide funds for operating purposes or for capital purposes related to transportation facilities pursuant to the provisions of the Act.

SECTION 7.10: REVENUES PLEDGED FOR PAYMENT OF DEBT

1. The revenues pledged for payment of debt service on bonds or notes shall be, and remain subject to, a statutory lien until the payment in full of the principal and interest on the bonds or notes unless the resolution authorizing the issuance of the bonds or notes provides for earlier discharge of the lien by substitution of other security. The pledge of revenues and any statutory lien that exists for the payment of debt services on bonds or notes shall be effective for all purposes without delivery of any evidence in this regard or any recording.

SECTION 7.11: INVESTMENTS

1. The Authority may invest any of its money in accordance with all applicable laws and regulations.

ARTICLE 8

COLLECTIVE BARGAINING AGREEMENTS

SECTION 8.01: CONTRACTUAL OBLIGATIONS

2. The Authority shall have the right to collectively bargain and enter into agreements with labor organizations pursuant to applicable law. Upon succession by the Authority to a public transportation system, the Authority shall assume and be bound by any existing collective bargaining agreements applicable to that system for the remainder of the term of that agreement, and, except where the existing collective bargaining agreement may otherwise permit, shall retain the employees covered by that collective bargaining

agreement. The succession to a public transportation system by the Authority shall not adversely affect any existing rights and obligations contained in the existing collective bargaining agreement.

ARTICLE 9

BUDGET and AUDITS

1. Prepare budgets and appropriations acts in accordance with sections 14, 15(1)(a) to 15(1)(g), 15(1)(i), 15(2), 16, 17, 18, and 19 of the Uniform Budget Act, Act No. 2 of the Public Acts of 1968, being sections 141.434 to 141.439 of the Michigan Compiled Laws.

2. The Authority shall obtain an annual audit in accordance with sections 6 to 13 of Act 2 of the Public Acts of 1968 of the Michigan Compiled Laws. The audit shall be in accordance with generally accepted government auditing standards as promulgated by the United States General Accounting Office and satisfy federal regulations relating to federal grant requirements.

3. Copies of the Audit will be filed with, the State Treasurer and the State Transportation Department as provided for in the Act.

ARTICLE 10

AMENDMENTS

1. These Articles of Incorporation, including the District Map, may be amended upon a two-thirds (2/3) vote of the Directors appointed and serving on the Authority. All amendments must comply with applicable state and federal laws. All amendments to the Articles of Incorporation must be executed jointly by the Chairperson and by the Secretary of the Board of the Authority, filed with the recording officer of the Calhoun County Board of Commissioners, and filed and published in the same manner as the original Articles of Incorporation. An amendment is not effective unless ratified by the Calhoun County Board of Commissioners, as the Incorporator.

SECTION 10.02: DISSOLUTION OF THE AUTHORITY

1. The Authority may be dissolved only in accordance with the provisions of the Act. The dissolution action shall provide for the effective date of such dissolution and shall include provisions for the distribution of all assets and for the settlement of all debts and liabilities of the Authority. Notice of such dissolution shall be executed jointly by the Chairperson and by the Secretary of the Board of the Authority, filed with the recording officer of the Calhoun County Board of Commissioners, and filed and published in the same manner as the original Articles of Incorporation.

2. Any political subdivision that is a member of the Public Authority may be released from membership in the Public Authority in the conditions set forth in the Act are met, which may or may not necessitate dissolution of the Authority as a result of the release.

3. On release from or dissolution of the Authority, any millage obligation pledged for the use by the Authority shall be deemed extinguished as of the date of the dissolution subject to payment or provision for payment of all obligations of the political subdivision to the Public Authority or its creditors as of the date of release or dissolution; and thereafter , in the case of dissolution of the Authority, the respective political subdivision shall have no obligation to pledge the respective tax levy to any successor-in-interest to the Authority.

CLERK ENDORSEMENT

The foregoing Articles of Incorporation for the TACC were adopted by an affirmative vote of a majority of the members serving on Calhoun County Board of Commissioners at a meeting duly held on the 4th day of May, 2023.

Pursuant to The Act, execution of this endorsement by the Clerk/Registrar of Calhoun County, the incorporating authority, shall be evidence of adoption of the Articles of Incorporation.

CALHOUN COUNTY
OFFICE OF THE ADMINISTRATOR/CONTROLLER

"Building a Better County Through Responsive Leadership"

315 W. Green Street
Marshall, MI 49068
(269)781-0966 – Office

Kelli D. Scott
Administrator/Controller

September 8, 2023

Dear Municipal Official,

The Calhoun County Board of Commissioners adopted of the Articles of Incorporation for the "Transportation Authority of Calhoun County," or TACC at its September 7, 2023, meeting, under Act 196 of 1986; MCL 124.451. The Articles of Incorporation included the entire County as the geographical area to be serviced by the TACC. This letter is to inform you that every political subdivision in the County, (that means any city, village, or township), or a portion of that political subdivision, has the right to withdraw from the TACC. To be effective, a political subdivision must adopt a resolution withdrawing, entirely or partially, from the TACC, and provide notice of that withdrawal to the County on or before the thirtieth day following the date the public authority is incorporated or until the expiration of the thirtieth day after receiving notification under subsection (7), whichever is later.

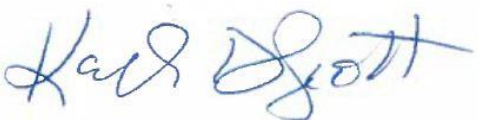
Municipalities that have already passed a resolution to opt-out will be asked to confirm that action with a new resolution. This avoids any challenges to the validity of the previous action. Beginning from this September 8th notification date, the 30-day deadline for unconditional withdrawal is **October 9, 2023**. After this date, conditional withdrawal from the TACC can only occur according to MCL 124.458 (1) or (2), which would require either a 2/3 vote of the TACC Board, or a vote of the electors, among other requirements.

If a political subdivision withdraws, no millage vote would go to its residents, no millage could be collected in that subdivision, and no transportation services would be provided. Also, no incoming or outgoing rides would be available to the political subdivision, its residents, or businesses for the remainder of the millage term.

If a municipality does not withdraw, and a millage is passed or other sufficient operating revenues are secured, transit services will be provided. The goal of creating the TACC is to provide transportation access to all county residents, connecting them to essential services in the county and beyond. Once fully operational, residents will be able to get a ride the same day anywhere in the county that has not opted out. The system will be designed with the customer in mind so that they are easy to understand and use, affordable, safe, comfortable, and convenient.

If you have additional questions concerning the TACC or your option to withdraw, you may contact me by email at kdscott@calhouncountymi.gov or by cell phone at 269.841.6853. Lastly, an example opt-out resolution, with instructions, has been included with this notice.

Very Truly Yours



Kelli Scott
Calhoun County
Administrator/Controller

<<NAME OF THE MUNICIPALTY OPTING OUT>>
CALHOUN COUNTY, MICHIGAN

RESOLUTION

WHEREAS, Calhoun County provided notice that it intended to create a public transit authority named the Transportation Authority of Calhoun County ("TACC"), pursuant to authority granted under the Public Transportation Authority Act, being 1986 PA 196; MCL 124.451, et seq, (the "Act"); and,

WHEREAS, the Calhoun County Board of Commissioners approved a resolution adopting the Articles of Incorporation for the TACC, at its regular Board meeting on <<Insert Date of Approval by County Board>>; and,

WHEREAS, the County also provided a Letter dated <INSETT DATE OF RIGHT OT WITHDRAW LETTER FROM THE COUNTY>> as required by MCL 124.458 (7), notifying all political subdivisions in the County that they would be included in the TACC unless they withdrew from the TACC, as provided by MCL 124.458 (5); and,

WHEREAS, <<INSERT NAME OF MUNICIPAL ENTITY OPTING OUT >> wishes to exercise its option to withdraw from the TACC, as provided by MCL 124.458 (5);

NOW, THEREFORE, BE IT HEREBY RESOLVED that <<INSERT NAME OF MUNICIPAL ENTITY OPTING OUT >> withdraws from the TACC, and requests that the articles of incorporation for the TACC not include <<INSERT NAME OF MUNICIPAL ENTITY OPTING OUT >>.

INSERT HERE, THE STANDARD LANGUAGE NORMALLY USED BY YOUR MUNICIPALITY WHEN YOU ADOPT A RESOLUTION, SHOWING WHO PROPOSED THE RESOLUTION, WHO SECONDED IT, WHO VOTED IN FAVOR AND WHO VOTED AGAINST, AND ANY CERTIFICATION THAT THE RESOLUTION IS A TRUE COPY OF THE ACTION TAKEN BY YOUR BOARD.

NOTE: WE STRONGLY URGE YOU THAT, TO BE EFFECTIVE, THIS RESOLUTION SHOULD BE ADOPTED NO EARLIER THAN THE DATE THE CALHOUN COUNTY BOARD OF COMMISISONERS APPROVES THE ARTICLES OF INCORPORATION FOR THE TACC. IT ALSO MUST BE ADOPTED NO LATER THAN 30 DAYS FROM THE DATE OF THE LETTER INFORMING YOU OF THE RIGHT TO OPTOUT OF THE TACC, WHICH YOU WILL RECIEVE AFTER THE COUNTY BOARD APPROVES THE ARTICLES OF INCORPORATION.

WE ALSO URGE THAT IF YOU WISH TO WITHDRAW YOU TO ADOPT THIS RESOLUTION AGAIN EVEN IF YOU HAVE ADOPTED A PREVIOUS RESOLUTION TO WITHDRAW. THE WAY THE STATUTE IS WRITTEN, IT COULD BE ARGUED THAT A RESOLUTION TO WITHDRAW IS NOT EFFECTIVE UNTIL AFTER THE ARTICLES OF INCORPORATION HAVE BEEN ADOPTED

IF YOU HAVE ANY QUESTIONS PLEASE CONSULT WITH YOUR LEGAL COUNSEL, OR CALL THE COUNTY CORPORATION COUNSEL AT 269-781-0917 FOR ASSISTANCE.

ITEM: 13.A
ADMINISTRATIVE REPORT

TO:	Honorable Mayor and City Council
FROM:	James Schwartz, Mayor Derek N. Perry, City Manager
DATE:	September 18, 2023
SUBJECT:	**CONSTRUCTION BOARD OF APPEALS APPOINTMENTS**

Chapter 150, Section 150.02 of the Marshall City Code of Ordinances prescribes that the Construction Board of Appeals shall be created in conformance with the State Construction Code Act (MCL 125.1514) to hear appeals related to decisions made by the City building and other inspectors enforcing their applicable construction codes.

The members of the Board of Appeals shall be appointed for 2-year terms by the Mayor and shall be qualified by experience or training to perform the duties of members of the Board of Appeals. The Board shall be composed of not less than three and not more than seven members, and they do not need to be residents of the City.

Current Construction Board of Appeals members include Joe Booton, Marcia Strange, Rick Bolek, Scott Puckett and Eric Dale. You will notice that the recommended appointments are for a shorter than the allowable two-year term. This is to permit us to get as many Board and Commission appointments on a consistent schedule going forward and revisit them each November/December prior to the January 1st term ending.

Current member, Eric Dale, has expressed an interest in continuing to serve, and we are recommending that he be reappointed.

BUDGET IMPACT:
Members of the Construction Board of Appeals are not compensated.

RECOMMENDATION:
Approve the reappointment of Eric Dale with a term ending on January 1, 2025.