



PARKS, RECREATION AND CEMETERY BOARD AGENDA

August 22, 2023
Regular Meeting - 5:30 PM

- 1) **CALL TO ORDER**
 - A. **Welcome Alex Culver to the Board**
- 2) **ROLL CALL**
- 3) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
- 4) **APPROVAL OF MINUTES**
- 5) **PUBLIC COMMENT** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.
- 6) **OLD BUSINESS**
- 7) **REPORTS AND RECOMMENDATIONS/NEW BUSINESS**
 - A. **Eaton Park Update**
 - B. **Parks and Rec Planning Process**
 - C. **Cemetery Pump House Repair**
- 8) **BOARD REPORTS**
- 9) **ADJOURNMENT**



ITEM 7.A

TO: Parks, Recreation and Cemetery Board
FROM: Justin Miller, Parks and Recreation Superintendent
Eric Zuzga, Director of Community Services
DATE: August 22, 2023
SUBJECT: Eaton Park Update

The Parks & Rec Depts are getting closer to our fundraising goals, but we still have a little ways to go. We currently sit at \$700k + in grants and fundraising secured. Bids were accepted in July and the bid was awarded to QEI for the project. Currently, our consultant is working with QEI to finalize the bid. City DPW staff has begun to remove the old parking lot at the Eaton Park location.

To Do:

1. Patronicity Grant
2. More Fundraising

Construction on the project is expected to begin Spring / Summer 2024.

BUDGET IMPACT:

None at this time.

RECOMMENDATION:

n/a



ITEM 7.B

TO: Parks, Recreation and Cemetery Board
FROM: Justin Miller, Parks and Recreation Superintendent
Eric Zuzga, Director of Community Services
Marguerite Davenport, Director of Public Services
DATE: August 22, 2023
SUBJECT: Parks and Rec Planning Process

Earlier this year, city staff began a process to review our park system. The goal of the process is to determine the state of the park system, the sustainability of the funding for maintaining the park system, and improvements that are necessary/desired to the system. Staff is very early in this process. We will be discussing the process and gaining feedback from the PRC Committee. We intend to incorporate our findings into the 5-Year Parks and Recreation Plan and plan to present funding options to the City Council for their consideration.

Staff will lead a discussion at the meeting with the goal of an open discussion with the PRC Committee members.

BUDGET IMPACT:
To be determined.

RECOMMENDATION:
For discussion purposes at this time. Future action is anticipated for funding options and approval of the Parks and Rec Plan.



ITEM 7.C

TO: Parks, Recreation and Cemetery Board
FROM: Marguerite Davenport, Director of Public Services
DATE: August 22, 2023
SUBJECT: Cemetery Pump House Repair

During a storm a tree fell on the cemetery pump house. Phil contacted David Guilford and he repaired the stone walls and pillars. He also rebuilt the roof trellis to match. Total cost was \$5400.

BUDGET IMPACT:

RECOMMENDATION:

None. Informational item.