DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY AGENDA

July 27, 2023

Regular Meeting - 4:00 PM

1) **CALL TO ORDER**
2) **ROLL CALL**
3) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.
4) **PUBLIC COMMENT** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.
5) **PRESENTATIONS AND RECOGNITIONS**
6) **CONSENT AGENDA**
   - A. **Minutes**
     May 5, 2023- Regular Session
     July 13, 2023- Special Session
   - B. **Financials**
     DDA Revenue/Expense Report- Period ending May 31, 2023
     LDFA Revenue/Expense Report- Period ending May 31, 2023
     DDA Revenue/Expense Report- Period ending June 30, 2023
     LDFA Revenue/Expense Report- Period ending June 30, 2023
7) **MEADA UPDATE**
8) **DDA NEW BUSINESS**
   - A. **Bluesfest Update**
9) **DDA OLD BUSINESS**
10) **LDFA NEW BUSINESS**
    - A. **MEC Update**
11) **LDFA OLD BUSINESS**
    - A. **Shafer Ready-Mix**
12) **BOARD REPORTS**

13) ADJOURNMENT

DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

July 13, 2023

Regular Meeting - 4:00 PM

1) CALL TO ORDER

IN A SPECIAL SESSION held on Thursday, July 13, 2023 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair Beck.

2) ROLL CALL

Roll was called:

Present: Chair Mike Beck, Sue Damron, Matt Davis, Desmond Kirkland, Derek Perry, Diane Thompson

Also Present: Clerk Eubank

Absent: Becky Jones, Jason LaForge, Amanda Lankerd, J.P. Walters, Catherine Yates

3) PUBLIC COMMENT Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes.

NONE

4) LDFA NEW BUSINESS

A. PLOT 6 PURCHASE PROPOSAL

Gary Kelley of Schafer Ready-Mix gave a presentation on a proposed use for LDFA Plot located at the end of Oliver Dr.

Moved Diane Thompson, supported Sue Damron to authorize the city to work with the city attorney on a purchase agreement for Plot 6 located at the end of Oliver Dr. On a voice vote: **Motion carried.**

5) LDFA OLD BUSINESS

6) ADJOURNMENT

The meeting was adjourned at 5:07 p.m.

Respectfully submitted by,

Michelle Eubank
City Clerk

DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

May 25, 2023

Regular Meeting - 4:00 PM

1) **CALL TO ORDER**

IN A REGULAR SESSIONS held on Thursday, May 25, 2023 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Vice Chair Catherine Yates.

2) **ROLL CALL**

Roll was called:

Present: Vice Chair Catherine Yates, Sue Damron, Desmond Kirkland, Jason LaForge, Amanda Lankerd, Derek Perry, Diane Thompson, J.P. Walters

Also Present: Attorney Revore and Clerk Eubank

Absent: Mike Beck, Matt Davis, and Becky Jones

3) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by City Council action.

Moved Sue Damron, supported J.P. Walters to approve the agenda with the addition of a Bluesfest discussion under DDA new business. On a voice vote: **Motion carried.**

4) **PUBLIC COMMENT** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.

NONE

5) **PRESENTATIONS AND RECOGNITIONS**

6) **CONSENT AGENDA**

Moved Sue Damron, supported Amanda Lankerd to approve the consent agenda as presented. On a voice vote: **Motion carried.**

A. **Minutes**

Regular Session - April 27, 2023

B. **Financial**

DDA Revenue/Expense Report- Period ending April 30, 2023
LDFA Revenue/Expense Report- Period ending April 30, 2023

7) **MEADA UPDATE**

8) **DDA NEW BUSINESS**

Discussion was had concerning the upcoming Bluesfest. No action was taken.

A. **VINTAGE MARKET EVENT REQUEST**

Moved Sue Damron, supported Jason LaForge to Recommend all special event applications on the agenda for approval to City Council. On a voice vote: **Motion carried**

B. HOME TOUR MARKET EVENT REQUEST

C. YPC-FRIDAY'S AT THE FOUNTAIN EVENT REQUEST

D. STORIES AT THE FOUNTAIN SERIES SPECIAL EVENT REQUEST

E. GRAND RIVER ANNIVERSARY EVENT REQUEST

F. FACADE RESTORATION REQUEST

Moved Derek Perry, supported Diane Thompson to recuse Sue Damron from the discussion and vote on item 8F- Facade Restoration Request. On a voice vote: **Motion carried.**

9) DDA OLD BUSINESS

10) LDFA NEW BUSINESS

A. MEC UPDATE

Attorney Revore stated that Ladd is discussing potential laydown areas. Consensus of the board was that laydown area A as presented was not an option.

11) LDFA OLD BUSINESS

12) BOARD COMMUNICATIONS

13) ADJOURNMENT

The meeting was adjourned at 4:38 p.m.

Respectfully submitted by,

Michelle Eubank
City Clerk

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
Dept 000					
248-000-402.00	Current Property Taxes	169,908.00	172,518.55	0.00	101.54
248-000-404.00	Property Taxes - Prior Years	0.00	0.00	0.00	0.00
248-000-412.00	Delinquent Personal Prop Taxes	50.00	265.68	265.68	531.36
248-000-445.00	Penalties & Int. on Taxes	0.00	85.39	77.28	100.00
248-000-565.00	Sales Tax Inventory Refund	0.00	0.00	0.00	0.00
248-000-573.00	LOCAL COMM STAB SHARE TAX	25,000.00	36,931.25	0.00	147.73
248-000-588.00	Contributions from Local Units	0.00	0.00	0.00	0.00
248-000-665.00	Interest	0.00	3,513.96	49.76	100.00
248-000-665.03	UNREALIZED GAIN/LOSS ON INVESTMI	0.00	0.00	0.00	0.00
248-000-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00
248-000-676.00	Reimbursement	0.00	0.00	0.00	0.00
248-000-679.00	MISCELLANEOUS REVENUE	0.00	35.00	0.00	100.00
248-000-679.16	MISC REVENUE - BLUES FEST	54,000.00	64,695.61	19,286.67	119.81
248-000-696.00	Proceeds from Bonds/Notes	0.00	0.00	0.00	0.00
248-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		248,958.00	278,045.44	19,679.39	111.68
Dept 729 - Community Development					
248-729-588.00	Contributions from Local Units	0.00	0.00	0.00	0.00
248-729-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00
248-729-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00
248-729-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00
Total Dept 729 - Community Development		0.00	0.00	0.00	0.00
TOTAL REVENUES		248,958.00	278,045.44	19,679.39	111.68
Expenditures					
Dept 000					
248-000-702.00	Payroll	0.00	1,398.13	154.28	100.00
248-000-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00
248-000-702.40	Payroll - Rubbish/Garbage	3,000.00	1,871.81	132.03	62.39
248-000-702.41	Payroll - Mowing/Trimming	1,200.00	0.00	0.00	0.00
248-000-702.42	Payroll - Parking Structure	800.00	751.02	68.18	93.88
248-000-702.43	Payroll - Sidewalk Snow Removal	1,000.00	937.75	0.00	93.78
248-000-702.44	Payroll - Flowers	1,400.00	375.83	106.48	26.85
248-000-703.00	Part-time Salaries	13,000.00	11,025.29	3,168.03	84.81
248-000-703.40	PART-TIME - RUBBISH/GARBAGE	0.00	0.00	0.00	0.00
248-000-703.41	PART-TIME - MOWING/TRIMMING	0.00	0.00	0.00	0.00
248-000-703.42	PART-TIME - PARKING STRUCTURE	0.00	14.00	0.00	100.00
248-000-703.43	PART-TIME - SIDEWALK SNOW REMOV	0.00	450.50	0.00	100.00
248-000-703.44	PART-TIME - FLOWERS	0.00	0.00	0.00	0.00
248-000-704.00	Overtime Salaries	0.00	608.44	0.00	100.00
248-000-704.40	Overtime - Rubbish/Garbage	0.00	282.11	0.00	100.00
248-000-704.41	Overtime - Mowing/Trimming	0.00	0.00	0.00	0.00
248-000-704.42	Overtime - Parking Structure	0.00	1,425.48	0.00	100.00
248-000-704.43	Overtime - Sidewalk Snow Remova	0.00	1,663.56	0.00	100.00
248-000-704.44	Overtime - Flowers	0.00	0.00	0.00	0.00
248-000-712.00	WORKERS COMPENSATION	623.00	0.00	0.00	0.00
248-000-715.00	Social Security	995.00	1,565.92	276.02	157.38
248-000-716.00	Hospitalization	0.00	0.00	0.00	0.00
248-000-717.00	Life Insurance	0.00	0.00	0.00	0.00
248-000-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00
248-000-755.00	Miscellaneous Supplies	2,500.00	3,983.39	267.07	159.34
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTEI	2,040.00	1,701.59	0.00	83.41
248-000-757.00	Fuels & Lubricants	0.00	200.00	0.00	100.00
248-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	18.89	0.00	18.89
248-000-801.00	Professional Services	1,000.00	25,791.00	0.00	2,579.10
248-000-801.01	Prof. Services - Streetscape	0.00	0.00	0.00	0.00
248-000-803.00	Service Fee	0.00	2.50	0.00	100.00
248-000-805.00	Administrative Costs	36,725.00	26,351.04	562.67	71.75
248-000-810.00	Dues & Memberships	0.00	0.00	0.00	0.00
248-000-811.00	Taxes	0.00	0.00	0.00	0.00
248-000-820.00	Contracted Services	50,000.00	30,967.22	395.00	61.93
248-000-820.01	Contracted Maint. - Plowing	0.00	0.00	0.00	0.00
248-000-820.02	Contracted Maint - Lawn	0.00	0.00	0.00	0.00
248-000-825.00	Insurance	0.00	0.00	0.00	0.00
248-000-850.00	Communications	720.00	780.00	120.00	108.33
248-000-860.00	Transportation & Travel	0.00	0.00	0.00	0.00
248-000-901.00	Advertising	0.00	84.00	0.00	100.00
248-000-921.00	Utilities - Gas	0.00	0.00	0.00	0.00
248-000-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Expenditures					
248-000-941.00	MOTOR POOL VEHICLE RENTAL	0.00	6,299.71	60.33	100.00
248-000-942.00	Rent	0.00	0.00	0.00	0.00
248-000-958.00	Education & Training	0.00	0.00	0.00	0.00
248-000-961.00	COMMUNITY PROMOTIONS	50,000.00	61,410.54	33,217.01	122.82
248-000-964.00	Refund or Rebates	0.00	0.00	0.00	0.00
248-000-970.00	Capital Outlay	0.00	0.00	0.00	0.00
248-000-971.00	Capital Outlay - Land	0.00	0.00	0.00	0.00
248-000-990.00	Debt Service	0.00	0.00	0.00	0.00
248-000-994.00	Bond Interest Paid	0.00	0.00	0.00	0.00
248-000-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		165,103.00	179,959.72	38,527.10	109.00
Dept 717 - DDA Parking Lots					
248-717-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00
Total Dept 717 - DDA Parking Lots		0.00	0.00	0.00	0.00
Dept 718 - DDA Parking Ramp					
248-718-941.00	MOTOR POOL VEHICLE RENTAL	4,560.00	12.34	0.00	0.27
Total Dept 718 - DDA Parking Ramp		4,560.00	12.34	0.00	0.27
Dept 719 - DDA Sidewalk					
248-719-941.00	MOTOR POOL VEHICLE RENTAL	5,370.00	0.00	0.00	0.00
248-719-941.02	MOTOR POOL REPLACEMENT CHARGE	1,505.00	1,505.04	125.42	100.00
248-719-941.03	MOTOR POOL OPERATING CHARGE	2,111.00	2,319.04	175.92	109.86
248-719-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	0.00	0.00
Total Dept 719 - DDA Sidewalk		8,986.00	3,824.08	301.34	42.56
Dept 729 - Community Development					
248-729-702.00	Payroll	0.00	0.00	0.00	0.00
248-729-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00
248-729-703.00	Part-time Salaries	0.00	0.00	0.00	0.00
248-729-704.00	Overtime Salaries	0.00	0.00	0.00	0.00
248-729-712.00	WORKERS COMPENSATION	0.00	0.00	0.00	0.00
248-729-715.00	Social Security	0.00	0.00	0.00	0.00
248-729-716.00	Hospitalization	0.00	0.00	0.00	0.00
248-729-717.00	Life Insurance	0.00	0.00	0.00	0.00
248-729-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00
248-729-719.00	Hospitalization - Prescription	0.00	0.00	0.00	0.00
248-729-740.00	Operating Supplies	0.00	0.00	0.00	0.00
248-729-801.00	Professional Services	0.00	0.00	0.00	0.00
248-729-806.00	MEDICAL SERVICES	0.00	0.00	0.00	0.00
248-729-810.00	Dues & Memberships	0.00	0.00	0.00	0.00
248-729-820.00	Contracted Services	0.00	0.00	0.00	0.00
248-729-850.00	Communications	0.00	0.00	0.00	0.00
248-729-860.00	Transportation & Travel	0.00	0.00	0.00	0.00
248-729-901.00	Advertising	0.00	0.00	0.00	0.00
248-729-902.00	Marketing	0.00	0.00	0.00	0.00
248-729-940.00	Rentals	0.00	0.00	0.00	0.00
248-729-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00
248-729-941.01	TECHNOLOGY INTERNAL SERVICE CHAI	0.00	0.00	0.00	0.00
248-729-958.00	Education & Training	0.00	0.00	0.00	0.00
248-729-961.00	COMMUNITY PROMOTIONS	0.00	0.00	0.00	0.00
248-729-964.00	Refund or Rebates	0.00	0.00	0.00	0.00
248-729-969.00	Contingency	0.00	0.00	0.00	0.00
248-729-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00
Total Dept 729 - Community Development		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		178,649.00	183,796.14	38,828.44	102.88
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES		248,958.00	278,045.44	19,679.39	111.68
TOTAL EXPENDITURES		178,649.00	183,796.14	38,828.44	102.88
NET OF REVENUES & EXPENDITURES		70,309.00	94,249.30	(19,149.05)	134.05

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Revenues					
Dept 000					
250-000-402.00	Current Property Taxes	621,474.00	641,385.99	0.00	103.20
250-000-404.00	Property Taxes - Prior Years	0.00	0.00	0.00	0.00
250-000-445.00	Penalties & Int. on Taxes	0.00	0.00	0.00	0.00
250-000-540.00	State Grants	0.00	0.00	0.00	0.00
250-000-573.00	LOCAL COMM STAB SHARE TAX	142,000.00	207,026.09	0.00	145.79
250-000-665.00	Interest	50.00	42,673.89	759.19	85,347.78
250-000-673.00	Sales of Fixed Assets	0.00	0.00	0.00	0.00
250-000-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00
250-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00
250-000-696.00	Bond Proceeds	0.00	0.00	0.00	0.00
250-000-697.00	PREMIUMS ON BONDS	0.00	0.00	0.00	0.00
250-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		763,524.00	891,085.97	759.19	116.71
TOTAL REVENUES		763,524.00	891,085.97	759.19	116.71
Expenditures					
Dept 000					
250-000-727.00	Office Supplies	0.00	0.00	0.00	0.00
250-000-740.00	Operating Supplies	0.00	0.00	0.00	0.00
250-000-755.00	Miscellaneous Supplies	0.00	0.00	0.00	0.00
250-000-801.00	Professional Services	5,000.00	16,232.12	(56,581.25)	324.64
250-000-803.00	Service Fee	500.00	500.00	0.00	100.00
250-000-805.00	Administrative Costs	160,537.00	159,999.96	13,333.33	99.67
250-000-810.00	Dues & Memberships	0.00	0.00	0.00	0.00
250-000-811.00	Taxes	1,000.00	621.02	0.00	62.10
250-000-820.00	Contracted Services	242,000.00	321,325.00	375.00	132.78
250-000-826.00	Bond Issuance Costs	0.00	0.00	0.00	0.00
250-000-860.00	Transportation & Travel	0.00	0.00	0.00	0.00
250-000-901.00	Advertising	0.00	0.00	0.00	0.00
250-000-902.00	Marketing	1,500.00	0.00	0.00	0.00
250-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	49.45	0.00	4.12
250-000-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00
250-000-941.01	TECHNOLOGY INTERNAL SERVICE CHA	0.00	0.00	0.00	0.00
250-000-958.00	Education & Training	0.00	0.00	0.00	0.00
250-000-960.00	REBATE REIMBURSEMENT	0.00	0.00	0.00	0.00
250-000-964.00	Refund or Rebates	0.00	0.00	0.00	0.00
250-000-970.00	Capital Outlay	360,000.00	14,823.70	0.00	4.12
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTATI	5,857,780.00	5,293,023.66	282,794.06	90.36
250-000-972.00	SHARE OF CAPITAL PURCHASED BY O	0.00	0.00	0.00	0.00
250-000-990.00	Debt Service	335,000.00	285,000.00	0.00	85.07
250-000-994.00	Bond Interest Paid	150,000.00	230,243.88	0.00	153.50
250-000-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		7,114,517.00	6,321,818.79	239,921.14	88.86
TOTAL EXPENDITURES		7,114,517.00	6,321,818.79	239,921.14	88.86
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:					
TOTAL REVENUES		763,524.00	891,085.97	759.19	116.71
TOTAL EXPENDITURES		7,114,517.00	6,321,818.79	239,921.14	88.86
NET OF REVENUES & EXPENDITURES		(6,350,993.00)	(5,430,732.82)	(239,161.95)	85.51
TOTAL REVENUES - ALL FUNDS		1,012,482.00	1,169,131.41	20,438.58	115.47
TOTAL EXPENDITURES - ALL FUNDS		7,293,166.00	6,505,614.93	278,749.58	89.20
NET OF REVENUES & EXPENDITURES		(6,280,684.00)	(5,336,483.52)	(258,311.00)	84.97

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023	ACTIVITY FOR MONTH 05/31/2023	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
Dept 000					
248-000-402.00	Current Property Taxes	169,908.00	172,518.55	0.00	101.54
248-000-404.00	Property Taxes - Prior Years	0.00	0.00	0.00	0.00
248-000-412.00	Delinquent Personal Prop Taxes	50.00	0.00	0.00	0.00
248-000-445.00	Penalties & Int. on Taxes	0.00	8.11	0.00	100.00
248-000-565.00	Sales Tax Inventory Refund	0.00	0.00	0.00	0.00
248-000-573.00	LOCAL COMM STAB SHARE TAX	25,000.00	36,931.25	0.00	147.73
248-000-588.00	Contributions from Local Units	0.00	0.00	0.00	0.00
248-000-665.00	Interest	0.00	3,464.20	326.14	100.00
248-000-665.03	UNREALIZED GAIN/LOSS ON INVESTMI	0.00	0.00	0.00	0.00
248-000-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00
248-000-676.00	Reimbursement	0.00	0.00	0.00	0.00
248-000-679.00	MISCELLANEOUS REVENUE	0.00	35.00	0.00	100.00
248-000-679.16	MISC REVENUE - BLUES FEST	54,000.00	45,408.94	33,250.00	84.09
248-000-696.00	Proceeds from Bonds/Notes	0.00	0.00	0.00	0.00
248-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		248,958.00	258,366.05	33,576.14	103.78
Dept 729 - Community Development					
248-729-588.00	Contributions from Local Units	0.00	0.00	0.00	0.00
248-729-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00
248-729-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00
248-729-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00
Total Dept 729 - Community Development		0.00	0.00	0.00	0.00
TOTAL REVENUES		248,958.00	258,366.05	33,576.14	103.78
Expenditures					
Dept 000					
248-000-702.00	Payroll	0.00	1,243.85	12.28	100.00
248-000-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00
248-000-702.40	Payroll - Rubbish/Garbage	3,000.00	1,739.78	116.24	57.99
248-000-702.41	Payroll - Mowing/Trimming	1,200.00	0.00	0.00	0.00
248-000-702.42	Payroll - Parking Structure	800.00	682.84	59.40	85.36
248-000-702.43	Payroll - Sidewalk Snow Removal	1,000.00	937.75	0.00	93.78
248-000-702.44	Payroll - Flowers	1,400.00	269.35	0.00	19.24
248-000-703.00	Part-time Salaries	13,000.00	7,857.26	1,988.00	60.44
248-000-703.40	PART-TIME - RUBBISH/GARBAGE	0.00	0.00	0.00	0.00
248-000-703.41	PART-TIME - MOWING/TRIMMING	0.00	0.00	0.00	0.00
248-000-703.42	PART-TIME - PARKING STRUCTURE	0.00	14.00	0.00	100.00
248-000-703.43	PART-TIME - SIDEWALK SNOW REMOV.	0.00	450.50	0.00	100.00
248-000-703.44	PART-TIME - FLOWERS	0.00	0.00	0.00	0.00
248-000-704.00	Overtime Salaries	0.00	608.44	0.00	100.00
248-000-704.40	Overtime - Rubbish/Garbage	0.00	282.11	0.00	100.00
248-000-704.41	Overtime - Mowing/Trimming	0.00	0.00	0.00	0.00
248-000-704.42	Overtime - Parking Structure	0.00	1,425.48	1,142.88	100.00
248-000-704.43	Overtime - Sidewalk Snow Remova.	0.00	1,663.56	0.00	100.00
248-000-704.44	Overtime - Flowers	0.00	0.00	0.00	0.00
248-000-712.00	WORKERS COMPENSATION	623.00	0.00	0.00	0.00
248-000-715.00	Social Security	995.00	1,289.90	251.94	129.64
248-000-716.00	Hospitalization	0.00	0.00	0.00	0.00
248-000-717.00	Life Insurance	0.00	0.00	0.00	0.00
248-000-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00
248-000-755.00	Miscellaneous Supplies	2,500.00	3,716.32	137.01	148.65
248-000-755.01	MISC SUPPLIES - DOWNTOWN PLANTEI	2,040.00	1,701.59	1,701.59	83.41
248-000-757.00	Fuels & Lubricants	0.00	200.00	0.00	100.00
248-000-777.00	MINOR TOOLS AND EQUIPMENT	100.00	18.89	0.00	18.89
248-000-801.00	Professional Services	1,000.00	25,791.00	0.00	2,579.10
248-000-801.01	Prof. Services - Streetscape	0.00	0.00	0.00	0.00
248-000-803.00	Service Fee	0.00	2.50	0.00	100.00
248-000-805.00	Administrative Costs	36,725.00	25,788.37	562.67	70.22
248-000-810.00	Dues & Memberships	0.00	0.00	0.00	0.00
248-000-811.00	Taxes	0.00	0.00	0.00	0.00
248-000-820.00	Contracted Services	50,000.00	30,572.22	2,207.01	61.14
248-000-820.01	Contracted Maint. - Plowing	0.00	0.00	0.00	0.00
248-000-820.02	Contracted Maint - Lawn	0.00	0.00	0.00	0.00
248-000-825.00	Insurance	0.00	0.00	0.00	0.00
248-000-850.00	Communications	720.00	660.00	0.00	91.67
248-000-860.00	Transportation & Travel	0.00	0.00	0.00	0.00
248-000-901.00	Advertising	0.00	84.00	0.00	100.00
248-000-921.00	Utilities - Gas	0.00	0.00	0.00	0.00
248-000-922.00	Utilities-Elec, Water, Sewer	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023	ACTIVITY FOR MONTH 05/31/2023	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Expenditures					
248-000-941.00	MOTOR POOL VEHICLE RENTAL	0.00	6,239.38	111.75	100.00
248-000-942.00	Rent	0.00	0.00	0.00	0.00
248-000-958.00	Education & Training	0.00	0.00	0.00	0.00
248-000-961.00	COMMUNITY PROMOTIONS	50,000.00	28,193.53	11,143.40	56.39
248-000-964.00	Refund or Rebates	0.00	0.00	0.00	0.00
248-000-970.00	Capital Outlay	0.00	0.00	0.00	0.00
248-000-971.00	Capital Outlay - Land	0.00	0.00	0.00	0.00
248-000-990.00	Debt Service	0.00	0.00	0.00	0.00
248-000-994.00	Bond Interest Paid	0.00	0.00	0.00	0.00
248-000-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		165,103.00	141,432.62	19,434.17	85.66
Dept 717 - DDA Parking Lots					
248-717-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00
Total Dept 717 - DDA Parking Lots		0.00	0.00	0.00	0.00
Dept 718 - DDA Parking Ramp					
248-718-941.00	MOTOR POOL VEHICLE RENTAL	4,560.00	12.34	0.00	0.27
Total Dept 718 - DDA Parking Ramp		4,560.00	12.34	0.00	0.27
Dept 719 - DDA Sidewalk					
248-719-941.00	MOTOR POOL VEHICLE RENTAL	5,370.00	0.00	0.00	0.00
248-719-941.02	MOTOR POOL REPLACEMENT CHARGE	1,505.00	1,379.62	125.42	91.67
248-719-941.03	MOTOR POOL OPERATING CHARGE	2,111.00	2,143.12	175.92	101.52
248-719-941.05	VEHICLE RENTAL CREDIT	0.00	0.00	0.00	0.00
Total Dept 719 - DDA Sidewalk		8,986.00	3,522.74	301.34	39.20
Dept 729 - Community Development					
248-729-702.00	Payroll	0.00	0.00	0.00	0.00
248-729-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00
248-729-703.00	Part-time Salaries	0.00	0.00	0.00	0.00
248-729-704.00	Overtime Salaries	0.00	0.00	0.00	0.00
248-729-712.00	WORKERS COMPENSATION	0.00	0.00	0.00	0.00
248-729-715.00	Social Security	0.00	0.00	0.00	0.00
248-729-716.00	Hospitalization	0.00	0.00	0.00	0.00
248-729-717.00	Life Insurance	0.00	0.00	0.00	0.00
248-729-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00
248-729-719.00	Hospitalization - Prescription	0.00	0.00	0.00	0.00
248-729-740.00	Operating Supplies	0.00	0.00	0.00	0.00
248-729-801.00	Professional Services	0.00	0.00	0.00	0.00
248-729-806.00	MEDICAL SERVICES	0.00	0.00	0.00	0.00
248-729-810.00	Dues & Memberships	0.00	0.00	0.00	0.00
248-729-820.00	Contracted Services	0.00	0.00	0.00	0.00
248-729-850.00	Communications	0.00	0.00	0.00	0.00
248-729-860.00	Transportation & Travel	0.00	0.00	0.00	0.00
248-729-901.00	Advertising	0.00	0.00	0.00	0.00
248-729-902.00	Marketing	0.00	0.00	0.00	0.00
248-729-940.00	Rentals	0.00	0.00	0.00	0.00
248-729-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00
248-729-941.01	TECHNOLOGY INTERNAL SERVICE CHAI	0.00	0.00	0.00	0.00
248-729-958.00	Education & Training	0.00	0.00	0.00	0.00
248-729-961.00	COMMUNITY PROMOTIONS	0.00	0.00	0.00	0.00
248-729-964.00	Refund or Rebates	0.00	0.00	0.00	0.00
248-729-969.00	Contingency	0.00	0.00	0.00	0.00
248-729-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00
Total Dept 729 - Community Development		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		178,649.00	144,967.70	19,735.51	81.15
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES		248,958.00	258,366.05	33,576.14	103.78
TOTAL EXPENDITURES		178,649.00	144,967.70	19,735.51	81.15
NET OF REVENUES & EXPENDITURES		70,309.00	113,398.35	13,840.63	161.29

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023	ACTIVITY FOR MONTH 05/31/2023	% BDGT USED
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Revenues					
Dept 000					
250-000-402.00	Current Property Taxes	621,474.00	641,385.99	0.00	103.20
250-000-404.00	Property Taxes - Prior Years	0.00	0.00	0.00	0.00
250-000-445.00	Penalties & Int. on Taxes	0.00	0.00	0.00	0.00
250-000-540.00	State Grants	0.00	0.00	0.00	0.00
250-000-573.00	LOCAL COMM STAB SHARE TAX	142,000.00	207,026.09	0.00	145.79
250-000-665.00	Interest	50.00	41,914.70	20,802.89	33,829.40
250-000-673.00	Sales of Fixed Assets	0.00	0.00	0.00	0.00
250-000-675.00	Contrib. from Other Sources	0.00	0.00	0.00	0.00
250-000-679.00	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00
250-000-696.00	Bond Proceeds	0.00	0.00	0.00	0.00
250-000-697.00	PREMIUMS ON BONDS	0.00	0.00	0.00	0.00
250-000-699.00	Transfers From Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		763,524.00	890,326.78	20,802.89	116.61
TOTAL REVENUES		763,524.00	890,326.78	20,802.89	116.61
Expenditures					
Dept 000					
250-000-727.00	Office Supplies	0.00	0.00	0.00	0.00
250-000-740.00	Operating Supplies	0.00	0.00	0.00	0.00
250-000-755.00	Miscellaneous Supplies	0.00	0.00	0.00	0.00
250-000-801.00	Professional Services	5,000.00	72,813.37	2,342.50	1,456.27
250-000-803.00	Service Fee	500.00	500.00	0.00	100.00
250-000-805.00	Administrative Costs	160,537.00	146,666.63	13,333.33	91.36
250-000-810.00	Dues & Memberships	0.00	0.00	0.00	0.00
250-000-811.00	Taxes	1,000.00	621.02	0.00	62.10
250-000-820.00	Contracted Services	242,000.00	320,950.00	1,700.00	132.62
250-000-826.00	Bond Issuance Costs	0.00	0.00	0.00	0.00
250-000-860.00	Transportation & Travel	0.00	0.00	0.00	0.00
250-000-901.00	Advertising	0.00	0.00	0.00	0.00
250-000-902.00	Marketing	1,500.00	0.00	0.00	0.00
250-000-922.00	Utilities-Elec, Water, Sewer	1,200.00	49.45	0.00	4.12
250-000-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00
250-000-941.01	TECHNOLOGY INTERNAL SERVICE CHA	0.00	0.00	0.00	0.00
250-000-958.00	Education & Training	0.00	0.00	0.00	0.00
250-000-960.00	REBATE REIMBURSEMENT	0.00	0.00	0.00	0.00
250-000-964.00	Refund or Rebates	0.00	0.00	0.00	0.00
250-000-970.00	Capital Outlay	360,000.00	14,823.70	0.00	4.12
250-000-970.35	BROOKS INDUSTRIAL PARK SUBSTATI	5,857,780.00	5,010,229.60	0.00	85.53
250-000-972.00	SHARE OF CAPITAL PURCHASED BY O	0.00	0.00	0.00	0.00
250-000-990.00	Debt Service	335,000.00	285,000.00	0.00	85.07
250-000-994.00	Bond Interest Paid	150,000.00	230,243.88	5,385.00	153.50
250-000-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00
Total Dept 000		7,114,517.00	6,081,897.65	22,760.83	85.49
TOTAL EXPENDITURES		7,114,517.00	6,081,897.65	22,760.83	85.49
Fund 250 - LOCAL DEVELOPMENT FINANCE AUTHORITY FUND:					
TOTAL REVENUES		763,524.00	890,326.78	20,802.89	116.61
TOTAL EXPENDITURES		7,114,517.00	6,081,897.65	22,760.83	85.49
NET OF REVENUES & EXPENDITURES		(6,350,993.00)	(5,191,570.87)	(1,957.94)	81.74
TOTAL REVENUES - ALL FUNDS		1,012,482.00	1,148,692.83	54,379.03	113.45
TOTAL EXPENDITURES - ALL FUNDS		7,293,166.00	6,226,865.35	42,496.34	85.38
NET OF REVENUES & EXPENDITURES		(6,280,684.00)	(5,078,172.52)	11,882.69	80.85

ITEM 8.A

TO:	Downtown Development Authority/Local Development Finance Authority
FROM:	
DATE:	July 27, 2023
SUBJECT:	**Bluesfest Update**

BUDGET IMPACT:

RECOMMENDATION:

ITEM 11.A

TO:	Downtown Development Authority/Local Development Finance Authority
FROM:	
DATE:	July 27, 2023
SUBJECT:	**Shafer Ready-Mix**

BUDGET IMPACT:

RECOMMENDATION: