
DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

April 27, 2023
Regular Meeting - 4:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Thursday, April 27, 2023 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair Beck.

2) ROLL CALL

Roll was called:

Present: Mike Beck, Sue Damron, Matt Davis, Jason LaForge, Amanda Lanker, Diane Thompson, Catherine Yates, Derek Perry (late)

Also Present: Clerk Eubank and David Revore

Absent: Becky Jones, Desmond Kirkland, and J.P. Walters

3) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved Thompson, supported Yates to approve the agenda as submitted. On a voice vote; **Motion carried.**

4) PUBLIC COMMENT Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of five (5) minutes.

NONE

5) PRESENTATIONS AND RECOGNITIONS

6) CONSENT AGENDA

Moved Jason LaForge, supported Sue Damron to approve the consent agenda as presented. On a voice vote: **Motion carried.**

A. Board Minutes

Regular Session - March 16, 2023

B. Financials

DDA Revenue/Expense Report- Period Ending March 31, 2023

LDFA Revenue/Expense Report- Period Ending March 31, 2023

7) MEADA UPDATE

Matt Davis gave an update.

8) MARSHALL DOWNTOWN DEVELOPMENT AUTHORITY NEW BUSINESS

A. Special Event Requests

Moved Catherine Yates, supported Sue Damron to approve the Memorial Day Parade special event request. On a voice vote: **Motion carried.**

B. Downtown Development Authority FY 2024 Budget

Moved Diane Thompson, supported Sue Damron to accept the proposed budget, and recommend the budget to the Council. On a voice vote: **Motion carried.**

C. Inter-Fund Loan for the Activation Zone

Moved Jason LaForge, supported Catherine Yates to authorize the borrowing of \$434,400 from the General Fund, which would be paid back by April 1, 2032 at 3.66% interest, pending City Council approval. On a voice vote: **Motion carried.**

D. Activation Zone update

Director Davenport stated that no bids were received for the activation zone project this year. She further stated that the utilities will be moved underground by city employees and that she plans to combine the Green St reconstruction with the 2023 streets mill and pave project. Director Zuzga stated that the funding is in place until 2026.

Motion by Sue Damron, supported Diane Thompson to approve the Market on Main Special Event request. On a voice vote; **Motion carried.**

9) MARSHALL DOWNTOWN DEVELOPMENT AUTHORITY OLD BUSINESS

10) LOCAL DEVELOPMENT FINANCE AUTHORITY NEW BUSINESS

A. Local Development Finance Authority FY 2024 Budget

Beck stated that he would like to see a contract with Police and Fire, as well as have a meeting with MAEDA on the agreement with them.

Moved Sue Damron, supported Jason LaForge to accept the proposed budget, and recommend the budget to the Council. On a voice vote: **Motion carried.**

B. MEC Update

Attorney Revore stated that no draft purchase agreement had been received at this point.

11) LOCAL DEVELOPMENT FINANCE AUTHORITY OLD BUSINESS

12) BOARD REPORTS

Traver stated that there was a big council meeting upcoming on May 1 for the rezoning of the Ford parcel.

LaForge stated that the beverages for Blues Fest are in the process of being ordered and that it appeared at this point they were going to be utilizing strictly cans.

Damron stated that they had received multiple large sponsorships for Blues Fest from companies involved with the Ford project including Walbridge and lafrate.

13) ADJOURNMENT

The meeting was adjourned at 4:50 pm.