
DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

February 26, 2026
Regular Meeting - 4:00 PM

[IGNORE_INDENT]

1) CALL TO ORDER

IN A REGULAR SESSION held on Thursday, February 26, 2026 at 4:00 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair

2) ROLL CALL

Roll was called:

Present: Chair Mike Beck, Sue Damron, Matt Davis, Becky Jones, Desmond Kirkland, Jason LaForge, Amanda Lanker, Derek Perry, Matt Saxton, Angela Whitesell, and Catherine Yates

Also Present: Clerk Eubank

Absent: None

3) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Catherine Yates, supported by Sue Damron to approve the agenda as presented. On a voice vote: **Motion carried.**

4) PUBLIC COMMENT Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes.

Jim Coury gave public comment.

5) PRESENTATIONS AND RECOGNITIONS

6) CONSENT AGENDA

Moved by Jason LaForge, supported by Angela Whitesell to approve the consent agenda as presented. On a voice vote: **Motion carried.**

A. DDA/LDFA Minutes

DDA/LDFA Minutes- January 22, 2026

B. Financial Reports

DDA Revenue/Expense Report- January 31, 2026

LDFA Revenue/Expense Report- January 31, 2026

7) MAEDA UPDATE

Jim Durian gave a MAEDA update.

8) PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION

9) BRA NEW BUSINESS

A. 211 AND 213 EAST MICHIGAN BROWNFIELD PLAN INTERLOCAL AGREEMENT

Moved by Amanda Lanker, supported by Matthew Saxton to approve the Interlocal Agreement between the Downtown Development Authority and the Brownfield Redevelopment Authority, in substantial form, and authorize the Vice-Chair to sign the necessary documents. On a voice vote: **Motion carried.**

B. 211 AND 213 EAST MICHIGAN BROWNFIELD PLAN BRA REIMBURSEMENT AGREEMENT

Moved by Matt Davis, supported by Sue Damron to approve the Brownfield Reimbursement Agreement between the Brownfield Redevelopment Authority and Marshall Property Investments, in substantial form, and authorize the Chair to sign the necessary documents. On a voice vote: **Motion carried.**

10) BRA OLD BUSINESS

11) DDA NEW BUSINESS

A. 211 AND 213 EAST MICHIGAN BROWNFIELD PLAN INTERLOCAL AGREEMENT

Moved by Angela Whitesell, supported by Sue Damron to approve the Interlocal Agreement between the Downtown Development Authority and the Brownfield Redevelopment Authority, in substantial form, and authorize the Chair to sign the necessary documents. On a voice vote: **Motion carried.**

B. ACTIVATION ZONE REVIEW

Staff and the Authority discussed the project. The Authority asked for a list of what was originally listed as part of the project compared to what was completed.

C. DOWNTOWN PARKING LOT ENGINEERING

Moved by Catherine Yates, supported by Amanda Lanker to approve the proposal from Spicer Group in a not to exceed amount of \$35,000 for the engineering design of parking lot paving within the DDA Boundary. On a voice vote: **Motion carried.**

12) DDA OLD BUSINESS

13) LDFA NEW BUSINESS

14) LDFA OLD BUSINESS

15) BOARD REPORTS

16) ADJOURNMENT

The meeting was adjourned at 5:00 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk