
DOWNTOWN DEVELOPMENT AUTHORITY/LOCAL DEVELOPMENT FINANCE AUTHORITY MINUTES

November 20, 2025
Regular Meeting - 4:00 PM

[IGNORE_INDENT]

1) CALL TO ORDER

IN A REGULAR SESSION held on Thursday, November 20, 2025 at 4:01 PM in the Training Room of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall Downtown Development Authority/Local Development Finance Authority was called to order by Chair Beck.

2) ROLL CALL

Roll was called:

Present: Mike Beck, Sue Damron, Desmond Kirkland, Jason Laforge, Amanda Lanker, Derek Perry, Catherine Yates, Angela Whitesell(Arrived at 4:13pm)

Also Present: Deputy Clerk Cary

Absent: Matt Davis, Becky Jones, Matt Saxton,

3) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Catherine Yates, supported by Sue Damron to amended the agenda to change the approval of minutes date in the consent agenda from July 25, 2025, to July 24, 2025, and to add a section B. under BRA New Business and DDA New Business to discuss 211-213 W Michigan Ave and approve the agenda as amended. On a voice vote: **Motion Carried.**

4) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments should address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Non-Agenda items should be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS portion of the meeting agenda.

None.

5) PRESENTATIONS AND RECOGNITIONS

None.

6) CONSENT AGENDA

Moved by Amanda Lanker, supported by Sue Damron to approve the consent agenda. On a voice vote: **Motion Carried.**

A. DDA/LDFA Minutes

DDA/LDFA Meeting Minutes - July 25, 2025

DDA/LDFA Special Meeting Minutes- October 30, 2025

B. Financial Reports

DDA Revenue/Expense Report- November 17, 2025

LDFA Revenue/Expense Report- November 17, 2025

7) MAEDA UPDATE

None.

8) PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION

None.

9) BRA OLD BUSINESS

The board discussed an update on the storage units on Industrial Rd.

10) BRA NEW BUSINESS

A. DDA/LDFA/BRA 2026 Calendar

Moved by Sue Damron, supported by Amanda Lankerd to set the calendar for 2026 meeting dates as presented. On a voice vote: **Motion Carried.**

B. 211 & 213 E Michigan Brownfield Plan

The board discussed the potential brownfield project at 211 & 213 E Michigan Ave.

11) DDA NEW BUSINESS

A. Blues Fest Discussion

The board discussed the Blues Fest beer tent and the social district.

Moved by Sue Damron, supported by Jason LaForge to allow the Blues Fest to have a beer tent in 2026. On a voice vote: **Motion Carried.**

B. 211 & 213 E Michigan OPRA

The board discussed the potential for Obsolete Property Rehabilitation Act(OPRA) exemption certificate for 211 & 213 E Michigan Ave.

12) DDA OLD BUSINESS

None.

13) LDFA NEW BUSINESS

None.

14) LDFA OLD BUSINESS

The board discussed developments with the sale of the LDFA land.

15) BOARD REPORTS

None.

16) ADJOURNMENT

The meeting was adjourned at 4:46 pm.

Respectfully submitted by,

Brandie Cary
Deputy Clerk