

AIRPORT BOARD AGENDA

Regular Meeting

December 1, 2025 at 4:15 PM



- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **APPROVAL OF AGENDA** - Items can be added or deleted from the Agenda by board action.
- 4) **APPROVAL OF MINUTES** - Items can be added or deleted from the Agenda by board action.
 - A. November Minutes
- 5) **FINANCIAL APPROVAL**
 - A. November Expense and Revenue Report
- 6) **AIRPORT MANAGER'S REPORT**
- 7) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments should address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Non-Agenda items should be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS portion of the meeting agenda.
- 8) **PUBLIC HEARINGS & SUBSEQUENT BOARD ACTION**
- 9) **OLD BUSINESS**
- 10) **REPORTS AND RECOMMENDATIONS/NEW BUSINESS**
- 11) **PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing the board are required to give their name and address for the record when called upon by the Chair. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments should address NON-AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS portion of the meeting agenda.
- 12) **BOARD REPORTS**
- 13) **ADJOURNMENT**

PERIOD ENDING 11/30/2025

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	% BDGT USED	AVAILABLE BALANCE
Fund 295 - Airport						
Expenditures						
Dept 595 - Airport						
295-595-702.00	Payroll	7,764.00	2,957.16	597.17	38.09	4,806.84
295-595-702.01	Other Fringe Benefits-taxable	0.00	0.00	0.00	0.00	0.00
295-595-702.05	PAYROLL MARIJUANA	0.00	0.00	0.00	0.00	0.00
295-595-703.00	Part-time Salaries	30,109.00	11,853.65	2,292.70	39.37	18,255.35
295-595-704.00	Overtime Salaries	0.00	0.00	0.00	0.00	0.00
295-595-712.00	WORKERS COMPENSATION	15.00	0.00	0.00	0.00	15.00
295-595-715.00	Social Security	574.00	1,122.22	218.61	195.51	(548.22)
295-595-716.00	Hospitalization	2,174.00	862.76	143.86	39.69	1,311.24
295-595-717.00	Life Insurance	13.00	4.08	1.02	31.38	8.92
295-595-718.00	RETIREMENT - D/B	0.00	0.00	0.00	0.00	0.00
295-595-718.10	RETIREMENT - D/C	751.00	151.67	0.00	20.20	599.33
295-595-740.00	Operating Supplies	2,000.00	11.99	0.00	0.60	1,988.01
295-595-757.00	Fuels & Lubricants	76,000.00	54,164.33	0.00	71.27	21,835.67
295-595-801.00	Professional Services	0.00	0.00	0.00	0.00	0.00
295-595-805.00	Administrative Costs	3,500.00	1,348.48	0.00	38.53	2,151.52
295-595-812.00	License	50.00	50.00	0.00	100.00	0.00
295-595-820.00	Contracted Services	16,000.00	11,310.23	0.00	70.69	4,689.77
295-595-825.00	Insurance	10,000.00	0.00	0.00	0.00	10,000.00
295-595-850.00	Communications	2,500.00	832.19	0.00	33.29	1,667.81
295-595-860.00	Transportation & Travel	150.00	0.00	0.00	0.00	150.00
295-595-921.00	Utilities - Gas	2,000.00	127.93	55.57	6.40	1,872.07
295-595-922.00	Utilities-Elec, Water, Sewer	6,400.00	1,962.85	0.00	30.67	4,437.15
295-595-930.00	Equipment Maintenance	5,928.00	2,426.28	0.00	40.93	3,501.72
295-595-931.00	Maintenance of Building	5,000.00	647.38	37.57	12.95	4,352.62
295-595-941.00	MOTOR POOL VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00
295-595-941.01	TECHNOLOGY INTERNAL SERVICE CHARGE	3,465.00	894.99	0.00	25.83	2,570.01
295-595-955.00	COST ALLOCATION	3,545.00	2,163.50	0.00	61.03	1,381.50
295-595-956.00	Bad Debt Expense	0.00	0.00	0.00	0.00	0.00
295-595-958.00	Education & Training	0.00	0.00	0.00	0.00	0.00
295-595-968.00	Depreciation	0.00	0.00	0.00	0.00	0.00
295-595-990.00	Debt Service	0.00	0.00	0.00	0.00	0.00
295-595-994.00	Bond Interest Paid	0.00	0.00	0.00	0.00	0.00
295-595-995.00	Transfers to Other Funds	0.00	0.00	0.00	0.00	0.00
Total Dept 595 - Airport		177,938.00	92,891.69	3,346.50	52.20	85,046.31
TOTAL EXPENDITURES		177,938.00	92,891.69	3,346.50	52.20	85,046.31
Fund 295 - Airport:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		177,938.00	92,891.69	3,346.50	52.20	85,046.31
NET OF REVENUES & EXPENDITURES		(177,938.00)	(92,891.69)	(3,346.50)	52.20	(85,046.31)
TOTAL REVENUES - ALL FUNDS		0.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES - ALL FUNDS		177,938.00	92,891.69	3,346.50	52.20	85,046.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF MARSHALL
 PERIOD ENDING 11/30/2025
 % Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 11/30/2025	ACTIVITY FOR MONTH 11/30/2025	% BDGT USED	AVAILABLE BALANCE
NET OF REVENUES & EXPENDITURES		(177,938.00)	(92,891.69)	(3,346.50)	52.20	(85,046.31)