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## CITY COUNCIL MINUTES

November 3, 2025  
Regular Meeting - 7:00 PM

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### 1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, November 3, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Wolfersberger.

### 2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, and Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: None

### 3) INVOCATION

### 4) PLEDGE OF ALLEGIANCE

### 5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

**Moved** by Jacob Gates, supported by Andrew Scibbe to approve the agenda as presented. On a voice vote: **Motion carried.**

### 6) PUBLIC COMMENT ON AGENDA ITEMS

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St gave public comment.

### 7) CONSENT AGENDA

**Moved** by Ryan Traver, supported by Jacob Gates to approve the consent agenda as presented. On a roll call vote:

Ayes: Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger

Nays: None

Abstain: None

**Motion carried.**

CITY OF MARSHALL, MICHIGAN

RESOLUTION #2025-29

## RESOLUTION AUTHORIZING THE DESIGNATION OF PARKING AREAS MUNICIPAL PARKING LOTS

At a regular meeting of the City Council of the City of Marshall, Michigan, held in the Council Chambers, Town Hall located at 323 W. Michigan Avenue, Marshall, Michigan, on the 3<sup>rd</sup> day of November 2025 at 7 p.m.

PRESENT:

ABSENT:

MOTION BY:

SUPPORTED BY:

**WHEREAS**, Section 70.08(D)(2) of the Marshall Code of Ordinances, as amended, provides authority for the Traffic Engineer, with the consent of council, to establish designated areas for parking in municipal parking lots; and

**WHEREAS**, the designated areas for parking set forth in this resolution promote the public health, safety and welfare of the citizens and guests of the City of Marshall;

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Marshall hereby authorizes the Traffic Engineer establish the following designated areas for parking in municipal lots:

| PARKING<br>LOT NUM    | LOCATION                                                         | PARKING<br>SPACES<br>TOTAL | 15<br>MINUTE<br>PARKING<br>SPACES<br>TOTAL | HANDICAP<br>NON-<br>OVERNIGHT<br>SPACES<br>TOTAL | HANDICAP<br>OVERNIGHT<br>SPACES<br>TOTAL | OVERNIGHT<br>NON-<br>HANDICAP<br>SPACES<br>TOTAL | EV CHAR<br>SPACES TOT |
|-----------------------|------------------------------------------------------------------|----------------------------|--------------------------------------------|--------------------------------------------------|------------------------------------------|--------------------------------------------------|-----------------------|
| Oaklawn-<br>owned lot | 122 N.<br>Madison (at<br>N. Madison/E.<br>Mansion-SE<br>corner)  | 47                         | 0                                          | 2                                                | 0                                        | 0                                                |                       |
| 1                     | 205 W.<br>Mansion (at<br>W.<br>Mansion/N.<br>Eagle-SW<br>corner) | 18                         | 0                                          | 0                                                | 1                                        | 6                                                |                       |

|   |                                                                          |    |   |   |   |    |
|---|--------------------------------------------------------------------------|----|---|---|---|----|
| 2 | <b>W. Mansion-S. side</b> (between Division & N. Eagle)                  | 74 | 0 | 4 | 1 | 19 |
| 3 | <b>E. Mansion/N. Jefferson-SW corner</b>                                 | 44 | 0 | 0 | 2 | 13 |
| 4 | <b>111 N. Madison</b> (at N. Madison/E. Mansion-SW corner)               | 40 | 0 | 1 | 1 | 5  |
| 5 | <b>110 N. Madison</b> (at N. Alley on N. Madison-E. side)                | 8  | 0 | 0 | 1 | 7  |
| 6 | <b>306 E. Michigan</b> (at E. Michigan/S. Hamilton-SE corner)            | 20 | 0 | 2 | 0 | 3  |
| 7 | <b>313 E. Green</b> (on E. Green-N. side between S. Hamilton & Exchange) | 27 | 2 | 0 | 3 | 5  |
| 8 | <b>216 E. Michigan</b> (at E. Michigan/S. Hamilton-SW corner)            | 26 | 0 | 2 | 0 | 4  |

|          |                                                                     |    |   |   |   |    |
|----------|---------------------------------------------------------------------|----|---|---|---|----|
| 9        | 115 S. Jefferson (on S. Jefferson-E. side between Green & Michigan) | 36 | 0 | 2 | 1 | 23 |
| 10       | W. Green-N. side (between Eagle & Jefferson)                        | 59 | 0 | 2 | 1 | 19 |
| 11       | 115/121 W. Green (on W. Green-S. side between Eagle & Jefferson)    | 91 | 0 | 0 | 4 | 18 |
| 12       | 202/216/220 W. Green (on W. Green-N. side between Eagle & Grand)    | 69 | 0 | 3 | 0 | 5  |
| 13       | S. Alley (between Eagle & Grand)                                    | 25 | 0 | 1 | 0 | 14 |
| 14       | 231 W. Michigan (at W. Michigan/S. Grand-SE corner)                 | 15 | 0 | 1 | 0 | 0  |
| 15 South | 323 W. Michigan (behind City Hall on Green St.)                     | 17 | 0 | 0 | 0 | 0  |

|                                                                 |            |          |           |           |            |
|-----------------------------------------------------------------|------------|----------|-----------|-----------|------------|
| 15 North 323 W. Michigan (in front of City Hall on W. Michigan) | 8          | 0        | 1         | 0         | 0          |
| <b>TOTALS<br/>(for all 15 lots)</b>                             | <b>689</b> | <b>2</b> | <b>20</b> | <b>18</b> | <b>141</b> |

AYES:

NAYES:

ABSTAINED:

# **RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN )

COUNTY OF CALHOUN ) ss:

I, the undersigned, the fully qualified Clerk of the City of Marshall, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Marshall at a regular meeting held on the 3<sup>rd</sup> day of November 2025, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 3<sup>rd</sup> day of November 2025.

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Michelle Eubank, City of Marshall City Clerk

**A. City Council Minutes**  
Regular Session - October 20, 2025

**B. City Bills**  
Purchases 10/17/2025 \$879,234.38  
Purchases 10/24/2025 \$43,356.78  
**TOTAL \$922,591.16**

**C. 2025 PARKING LOT DESIGNATIONS UPDATE AND RESOLUTION**

**D. TRAFFIC CONTROL ORDER 135**

**8) PRESENTATIONS AND RECOGNITIONS**

**9) INFORMATIONAL ITEMS**

**10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

**11) OLD BUSINESS**

**12) REPORTS AND RECOMMENDATIONS**

**13) APPOINTMENTS / ELECTIONS**

**A. DDA/LDFA/BRA BOARD APPOINTMENT**

**Moved** by James Hackworth, supported by Ryan Traver to approve the reappointment of Mike Beck and Jason LaForge to the DDA/LDFA/BRA for a term expiring December 31, 2029. On a voice vote: **Motion carried.**

**B. PARKS, RECREATION AND CEMETERY ADVISORY BOARD APPOINTMENT**

**Moved** by Theresa Chaney-Huggett, supported by Ryan Underhill to approve the reappointment of Mitch Robbins to the Parks, Recreation, and Cemetery Advisory Board for a term ending on July 1, 2028. On a voice vote: **Motion carried.**

**C. SISTER CITY BOARD APPOINTMENTS**

**Moved** by James Hackworth, supported by Theresa Chaney-Huggett to approve the reappointment of Andrei Radulescu with term ending December 31, 2027 and Gabriella Radulescu, Sue Rosco, and Candi Putnam with terms ending December 31, 2028 to the Sister City Board. On a voice vote: **Motion carried.**

**D. PLANNING COMMISSION APPOINTMENT**

**Moved** by Ryan Traver, supported by Ryan Underhill to Approve the reappointment of Lisa McNiff to the Planning Commission for a term ending on December 31, 2028. On a voice vote: **Motion carried.**

**14) PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Barry Wayne Adams gave public comment.

**15) COUNCIL AND MANAGER COMMUNICATIONS**

- 16) CLOSED SESSION** Pursuant to section 8(e) of the Open Meetings Act, to consult with its City Attorney regarding trial or settlement strategy in connection with specific pending litigation: Committee for Marshall - Not the Megasite v City of Marshall and Michelle Eubank, Case Nos. COA: 369603; SC: 167553, because open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.

**Moved** by Jacob Gates, supported by Theresa Chaney-Huggett to enter into closed session pursuant to section 8(e) of the Open Meetings Act, to consult with its City Attorney regarding trial or settlement strategy in connection with specific pending litigation: Committee for Marshall - Not the Megasite v City of Marshall and Michelle Eubank, Case Nos. COA: 369603; SC: 167553, because open meeting would have a detrimental financial effect on the litigating or settlement position of the public body. On a roll call vote:

Ayes: James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates

Nays: None

Abstain: None

**Motion carried.**

Council entered closed session at 7:18 pm.

Council returned from closed session at 8:26 pm.

**17) ADJOURNMENT**

The meeting was adjourned at 8:27 pm.

Respectfully submitted by,

Michelle Eubank  
City Clerk