

CITY COUNCIL AGENDA

Work Session

October 6, 2025 at 6:00 PM



- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.
- 4) **DISCUSSION ITEMS**
 - A. **2025 PARKING ASSESSMENT**
- 5) **PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.
- 6) **ADJOURNMENT**

MAYOR: Scott Wolfersberger CITY MANAGER: Derek N. Perry
COUNCIL MEMBERS: Theresa Chaney-Huggett, Jacob Gates, James Hackworth,
Andrew Scibbe, Ryan Traver, Ryan Underhill
Training Room, 323 W Michigan Ave, Marshall, MI 49068



2025 Annual Parking and Traffic Assessment Workshop

Presented by Chief Josh Lankerd
City Manager Derek Perry
Director Margurite Davenport

CONTENTS

01 **Parking Lot Assessment**

02 **On Street Parking**

03 **Traffic Safety**

Parking Lot Changes

2024 Parking updates

- Parking lot maps were updated in November of 2024. We added 40 overnight parking spots increasing from 84 to 124.
- We approved the designation of the 100 block of W. Green St as an overnight parking block, making all 67 the diagonal parking spots in this area overnight parking, this included two overnight parking spots.

2025 Parking Assessment and Recommendation

Parking Assessment	2025						
				Parking Study 9/25/2025			
Parking Lot	Total Parking Spots	Overnight Parking	Handicap ON	Total Vehicles Parked in lot	Compliant	Violation	Recommended
Oaklawn Owned	47	0	0	0	0	0	0N/a
Lot 1	18	4	0	3	3	0	Two additional overnight and an overnight handicap designation
Lot 2	73	13	0	7	4	3	Addition of 6 overnight parking spots
Lot 3	44	13	2	12	12		
Lot 4	40	5	1	6	2	4	
Lot 5	8	7	1	4	4		
Lot 6	20	3	0	0			
Lot 7	27	5	3	2	2		
Lot 8	26	4	0	1		1	
Lot 9	36	14	1	15	12	3	Addition of 9 more overnight spots.
Lot 10	59	19	1	13	11	2	
Lot 11	91	18	4	0			
Lot 12	69	5	0	1	1		
Lot 13	25	14	0	7	7		
Lot 14	15	0	0	0	0		
Lot 15S	17	0	0	0	0		
Lot 15N	8	0	0	0	0		
Overnight on Green St	67			12			
Totals	690	124	13	83	58	13	
Percentage of overnight lot spaces	20%						



Recommendation and Discussion

Staff Recommendation

- Lot 1- Add 2 overnight parking spots and designate the handicap parking spot as overnight parking as well.
- Lot 9- Add 9 more parking spots

On Street and Parking Lot Discussion

- On street overnight Parking was updated last year with angle parking in the 100 block of W. Green St being designated as an overnight parking block.

Seasonal Enforcement Discussion

- Many communities have moved to seasonal enforcement for parking. (Plainwell, Rockford, Portage, Grand Ledge, et
 - November/December through March/April.
- Some communities also have Odd-Even street parking.
- Recommendation from the Staff
- Discussion

Traffic Control and Safety

Traffic Safety

- Increased Traffic Enforcement
- Traffic Control and signage review
 - 17 Traffic Control orders 2in 2024
 - 2025 Review
 - Two Citizen Requests
 - East Drive and North Drive

Traffic and Parking

- Oaklawn Parking Ramp
- Blue Oval Traffic Enforcement Agreement
- Parking Lot towing signage
- MDOT Contract
- Temporary Traffic Control Order Process

6- Month Totals 2025	2025 Traffic Enforcement Comparison.								
	TOTALS	Arrests	Reports	T/S	Citations	FC/Disp	LI	PC	Park Tick
		250	746	1602	351	7606	139	1921	652
	2025								
	2024	182	673	698	115	6122	166	1642	124
Difference		68	73	904	236	1484	-27	279	528
Percentage		37%	11%	130%	205%	24%	-16%	17%	426%



Traffic Control and Safety Discussion

Any Questions, Recommendations , Comments?

Are there any additional areas of concern we should be examining?