CITY COUNCIL MINUTES

September 15, 2025
Regular Meeting - 7:00 PM

1) CALL TO ORDER

IN A REGULAR SESSION held on Monday, September 15, 2025 at 7:00 PM in the Council Chambers of City Hall, 323 West Michigan Ave, Marshall, MI 49068, the Marshall City Council was called to order by Mayor Wolfersberger.

2) ROLL CALL

Roll was called:

Present: Mayor Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, and Ryan Underhill

Also Present: Manager Perry and Clerk Eubank

Absent: None

3) INVOCATION

4) PLEDGE OF ALLEGIANCE

5) APPROVAL OF AGENDA - Items can be added or deleted from the Agenda by City Council action.

Moved by Jacob Gates, supported by Theresa Chaney-Huggett to approve the agenda as presented. On a voice vote: **Motion carried.**

6) PUBLIC COMMENT ON AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.

Barry Wayne Adams of 622 W Green St gave public comment.

7) CONSENT AGENDA

Moved by Jacob Gates, supported by Ryan Underhill to approve the consent agenda as presented. On a roll call vote:

Ayes: Theresa Chaney-Huggett, Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger
Nays: None
Abstain: None
Motion carried.

A. <u>City Council Minutes</u>
Work Session - September 2, 2025
Regular Session - September 2, 2025

B. <u>City Bills</u>

Purchases 9/5/2025	$1,305,712.27
TOTAL	**$1,305,712.27**

C. SPECIAL EVENT REQUEST- STAGECOACH

8) PRESENTATIONS AND RECOGNITIONS

9) INFORMATIONAL ITEMS

10) PUBLIC HEARINGS & SUBSEQUENT COUNCIL ACTION

Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes per public hearing.

A. PUBLIC HEARING - CDBG 125-127 W MICHIGAN AVE RENTAL REHABILITATION PROJECT

Mayor Wolfersberger opened the public hearing on the final report on the completion of the 125-127 W. Michigan Avenue Rental Rehabilitation Community Development Block Grant at 7:11 pm.

Barry Wayne Adams spoke during the public hearing.

Mayor Wolfersberger opened the public hearing on the final report on the completion of the 125-127 W. Michigan Avenue Rental Rehabilitation Community Development Block Grant at 7:15 pm.

Moved by Ryan Traver, supported by Andrew Scibbe to receive the final report on the completion of the 125-127 W. Michigan Avenue Rental Rehabilitation Community Development Block Grant and authorize staff to report gathered information to MEDC and authorize the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

B. HOMEOWNER REHABILITATION COMMUNITY DEVELOPMENT BLOCK GRANT

Mayor Wolfersberger opened the public hearing on the implementation of the Homeowner Rehabilitation Community Development Block Grant program for low and moderate-income homeowners at 7:18 pm.
Barry Wayne Adams spoke during the public hearing.
Mayor Wolfersberger closed the public hearing on the implementation of the Homeowner Rehabilitation Community Development Block Grant program for low and moderate-income homeowners at 7:21 pm.

Moved by Andrew Scibbe, supported by Theresa Chaney-Huggett to Approve the submittal of the application and grant agreement with MSHDA for the implementation of the Homeowner Rehabilitation Community Development Block Grant program for low and moderate-income homeowners and approve the City Manager and City Clerk to sign the necessary documents. On a voice vote: **Motion carried.**

11) OLD BUSINESS

12) REPORTS AND RECOMMENDATIONS

A. 2025 MASTER PLAN ADOPTION

It was noted that Member Underhill voted on this matter as a member of the Planning Commission and would like to be recused from the vote.

Moved by Theresa Chaney-Huggett, supported by James Hackworth to recuse Member Underhill from item 12A. On a voice vote: **Motion carried.**

Moved by James Hackworth, supported by Theresa Chaney-Huggett to approve Resolution 2025-24, A Resolution to Adopt the 2025 City of Marshall Master Plan. On a roll call vote:

Ayes:Jacob Gates, James Hackworth, Andrew Scibbe, Ryan Traver, Scott Wolfersberger, Theresa Chaney-Huggett
Nays: None
Abstain: None
Motion Carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2025-24

A RESOLUTION TO ADOPT THE 2025 CITY OF MARSHALL MASTER PLAN

Minutes of a regular meeting of the Council of the City of Marshall, held on September 15, 2025, at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by ___________________, and supported by _____________________.

WHEREAS, the City of Marshall City Council established a Planning Commission to prepare plans for the development of the city; and

WHEREAS, the City of Marshall Planning Commission has prepared a draft City Master Plan; and

WHEREAS, that draft has been reviewed at a public hearing to gather public comments of the residents of the City of Marshall and surrounding jurisdictions following notice as required by Michigan Planning Enabling Act PA 33 of 2008; and

WHEREAS, following review of public comment, the City of Marshall Planning Commission approved of the plan content as amended, including all descriptive text, maps, and figures; and

WHEREAS, the Marshall City Council reserved for itself final approval of the plan as authorized by Michigan Planning Enabling Act PA 33 of 2008; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL HEREBY adopts the 2025 City of Marshall Master Plan including all maps and documents included as amended and authorizes distribution as required by law.

Resolution declared adopted this 15th day of September 2025.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on September 15, 2025 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

B. SPECIAL EVENT REQUEST- IF THESE STONES COULD TALK

Moved by Jacob Gates, supported by James Hackworth to approve the Marshall District Library "If These Stones Could Talk" special event request for October 3 and 4, 2025. On a voice vote: **Motion carried.**

C. COMPOST CENTER - CONTRACTOR USE PROGRAM AUTHORIZATION

Moved by Ryan Underhill, supported by Jacob Gates to approve Resolution 2025-23, A Resolution to Approve Contractor Use of Compost Center and authorize the City Manager and City Clerk to sign the necessary documents. On a roll call vote:

Ayes: James Hackworth, Andrew Scibbe, Ryan Traver, Ryan Underhill, Scott Wolfersberger, Theresa Chaney-Huggett, Jacob Gates
Nays: None
Abstain: None
Motion carried.

CITY OF MARSHALL, MICHIGAN
RESOLUTION NO. 2025-23

A RESOLUTION TO APPROVE CONTRACTOR USE OF COMPOST CENTER

Minutes of a regular meeting of the Council of the City of Marshall, held on September 15, 2025 at 7:00 PM.

PRESENT:

ABSENT:

The following preamble and resolution were offered by __________________, and supported by _____________________.

WHEREAS, the City owns, operates, and maintains a compost center to manage and control yard waste generated during normal city operations and during the annual residential leaf and brush pick-ups; and

WHEREAS, the City generates revenue to support residential use of the compost center through a punch card and annual pass system; and

WHEREAS, the City has reviewed the current operations of the compost center and determined excess capacity is available for contractor use; and

WHEREAS, the contractors eligible for use of the compost center must have a business address within the 49068 zip code and dispose of material generated within the City limits; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALL hereby approves contractor use of the compost center through a punch card system. The fee of the contractor punch card is hereby established at $200 per card.

Resolution declared adopted this 15th day of September 2025.

____
Michelle Eubank, City Clerk

I, Michelle Eubank, being duly sworn as the City Clerk for the City of Marshall, hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council, City of Marshall, County of Calhoun, State of Michigan, at a regular meeting held on September 15, 2025 and that the said meeting was conducted and that the minutes of the meeting were kept and will be or have been made available.

____
Michelle Eubank, City Clerk

13) APPOINTMENTS / ELECTIONS

14) PUBLIC COMMENT ON NON-AGENDA ITEMS Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.

Barry Wayne Adams and Rebekah Sebring of Fredonia Twp gave public comment.

15) COUNCIL AND MANAGER COMMUNICATIONS

16) ADJOURNMENT

The meeting was adjourned at 7:51 pm.

Respectfully submitted by,

Michelle Eubank
City Clerk