

# CITY COUNCIL AGENDA

Work Session

September 15, 2025 at 6:00 PM



- 1) **CALL TO ORDER**
- 2) **ROLL CALL**
- 3) **PUBLIC COMMENT ON AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of three (3) minutes. Comments shall address AGENDA ITEM topics. Public Hearing items should be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Non-Agenda items shall be addressed during the PUBLIC COMMENT-NON-AGENDA ITEMS (Item 14) portion of the meeting agenda.
- 4) **DISCUSSION ITEMS**
  - A. **FIRE SERVICE FLEET**
- 5) **PUBLIC COMMENT ON NON-AGENDA ITEMS** Persons addressing City Council are required to give their name and address for the record when called upon by the Mayor. Members of the public shall be limited to speaking for a maximum of two (2) minutes. Comments shall address NON-AGENDA ITEM topics. Public Hearing items shall be addressed during the PUBLIC HEARING portion (Item 10) of the meeting agenda. Agenda items should be addressed during the PUBLIC COMMENT-AGENDA ITEMS (Item 6) portion of the meeting agenda.
- 6) **ADJOURNMENT**

MAYOR: Scott Wolfersberger   CITY MANAGER: Derek N. Perry  
COUNCIL MEMBERS: Theresa Chaney-Huggett, Jacob Gates, James Hackworth,  
Andrew Scibbe, Ryan Traver, Ryan Underhill  
Training Room, 323 W Michigan Ave, Marshall, MI 49068

# ITEM: 4.A

## ADMINISTRATIVE REPORT

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**TO:** Honorable Mayor and City Council  
**FROM:** Derek N. Perry, City Manager  
Martin Erskine, Fire Chief  
**DATE:** September 15, 2025  
**SUBJECT:** **FIRE SERVICE FLEET**

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Currently, the Fire Department contributes \$177,000 annually toward our vehicle replacement program. Over time, we've accumulated \$230,000 in replacement funds. However, we are now at a point where strategic investment is necessary.

Our oldest frontline engine, a 2003 Spartan, has exceeded its serviceable life. It is becoming increasingly costly to maintain, and replacement parts are growing scarce. The estimated cost to replace this apparatus is approximately **\$1 million**.

Given the current lead time of over two years for the manufacture and delivery of a new fire engine, we anticipate contributing an additional **\$354,000** to the replacement fund during that time, bringing our total available funds to **\$761,000**.

This would leave us with a projected **budget shortfall of approximately \$239,000** to fully fund the engine replacement.

In addition to this, we also need to replace the Fire Inspector's vehicle, which has reached the end of its reliable service life. The estimated cost for that replacement is approximately **\$60,000**, bringing the total shortfall to nearly **\$300,000**.

### **In Summary:**

- Engine replacement needed: \$1,000,000
- Funds available (after two more years): \$761,000
- Projected shortfall: \$239,000
- Additional Fire Inspector vehicle: \$60,000
- Total funding gap: ~\$299,000

The Fire Department is looking to

**initiate a Request for Proposal (RFP) process for the replacement of:**

1. **One frontline fire engine** (2003 Spartan), and
2. **One staff vehicle** for the Fire Inspector.

**BUDGET IMPACT:**

**RECOMMENDATION:**